Budget book 2015-16

Budget book
2015-16

ASHFORD
BOROUGH COUNCIL

Ashford
best placed in Britain

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ASHFORD BOROUGH COUNCIL

BUDGET BOOK 2015/16

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ASHFORD BOROUGH COUNCIL

BUDGET 2015/16

Introduction

This Budget Book shows the Council's revenue estimates for 2015/16, the Capital Programme 2015/16 to 2017/18 and the Fees and Charges operative from 1st April 2015. All estimates in this book are at estimated outturn levels (all allowances for pay awards and inflation are included in the figures).

The Budget book reflects the last year of the five year business plan. In October 2013 the Council introduced the Focus 2013-15 report which seeks to re-focus the Council's efforts to deliver the remaining priorities within the plan.

2015/16 is the third year of Government's new financing regime for Local Authorities. This regime includes the localisation of Council Tax Support and Business Rates, as well as a new Revenue Support Grant; as a result of these changes there has be more focus on monitoring the Collection Fund. In the budget book we have included base data that will help with this by including the Council's estimate of business rates and tax base information that underpin the principles of the new regime.

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COUNCIL TAX STATISTICS

2014/15 No		2015/16 No	% Increase
	COUNCIL TAX		
41,846	Tax Base	42,365	N/A
£	Band D Rates:	**£**	**% Increase**
145.45	Ashford Borough Council	145.45	0.00%
1,068.66	Kent County Council	1,089.99	2.00%
144.28	Kent Police Authority	147.15	1.99%
69.30	Kent and Medway Fire Authority	70.65	1.95%
1,427.69		**1,453.24**	**1.79%**
	PRECEPTS		
6,086,501	Ashford Borough Council	6,161,989	N/A
44,719,146	Kent County Council	46,177,426	N/A
6,037,541	Kent Police Authority	6,234,010	N/A
2,899,928	Kent and Medway Fire Authority	2,993,087	N/A
1,134,725	Parish Councils	1,233,838	N/A
60,877,841		**62,800,351**	**N/A**

COMPARISON WITH PREVIOUS YEARS

The table gives the make up of the Council Tax for Band D properties for previous years.

	Ashford BC	Kent CC	Kent Police	Kent Fire	TOTAL
2006/07	117.63	918.72	116.37	59.40	1,212.12
2007/08	123.34	964.17	122.18	61.65	1,271.34
2008/09	129.20	1,001.79	128.25	63.81	1,323.05
2009/10	135.27	1,026.27	134.65	66.06	1,362.25
2010/11	140.67	1,047.78	138.68	67.95	1,395.08
2011/12	140.67	1,047.78	138.68	67.95	1,395.08
2012/13	140.67	1,047.78	138.68	67.95	1,395.08
2013/14	145.45	1,047.78	141.47	67.95	1,402.65
2014/15	145.45	1,068.66	144.28	69.30	1,427.69
2015/16	145.45	1,089.99	147.15	70.65	1,453.24
% Change for year	0.00%	2.00%	1.99%	1.95%	1.79%

PARISH PRECEPTS

Council taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £2.16 (Crundale) to £88.31 (Tenterden). The total of all Parish Precepts is £1,233,838, an increase of 8.74% over 2014/15

CALCULATION OF THE BUDGET REQUIREMENT AND COUNCIL TAX AT BAND D		
	£	£
Gross Expenditure - General Fund	58,532,340	
Gross Expenditure - HRA	28,255,680	
Parish Precepts	1,233,838	
		88,021,858
Less Gross Income	(73,012,830)	
		(73,012,830)
NET EXPENDITURE		15,009,028
Add Deficit Distribution from Collection Fund	0	
New Homes Bonus	(2,324,000)	
Retained Business Rates	(2,628,370)	
Government Grant (RSG and S31 grants)	(2,660,830)	
		(7,613,200)
BUDGET REQUIREMENT		7,395,828
Less Parish Precepts		(1,233,838)
Council Tax Requirement		6,161,990
Council Tax Base		42,365
Band 'D' Council Tax		145.45
Average including Parishes		174.57

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATIONS BANDS

	VALUATION BAND	A	B	C	D	E	F	G	H
1.	The Multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply Basic Tax	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
2.	ABC Council Tax at £145.45 Band D multiplied by item 1 above to give the Council Tax for the year in respect of valuation band	96.97	113.13	129.29	145.45	177.77	210.09	242.42	290.9
3.	Precepts issued to the Council								
	1. Kent County Council	726.66	847.77	968.88	1,089.99	1,332.21	1,574.43	1,816.65	2,179.98
	2. Kent Police Authority	98.10	114.45	130.80	147.15	179.85	212.55	245.25	294.30
	3. Kent and Medway Fire Rescue Authority (provisional figure).	47.10	54.95	62.80	70.65	86.35	102.05	117.75	141.30
4.	The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2015/16	968.83	1130.3	1291.77	1453.24	1776.18	2099.12	2422.07	2906.48

PARISH EXPENDITURE AND PRECEPTS 2015/16

Local tax base	Parish	Precept 2014/2015 Charged to taxpayers	2014/15 Local Tax at Band D	Precept 2015/2016		Total	Percentage Change in Precept	Local tax (at Band D)	Percentage change Band D charge	Concurrent Grant Amount 2015/2016	Total paid to Parish 2015/2016
				Charged to taxpayers	Council tax support grant						
		£		£	£			£		£	
550.90	Aldington & Bonnington	22,500	39.34	23,750	760	24,510	9%	43.11	10%	1,140	25,650
326.00	Appledore	26,000	81.02	26,000	1,600	27,600	6%	79.75	-2%	1,410	29,010
676.80	Bethersden	21,100	31.96	21,550	820	22,370	6%	31.84	0%	830	23,200
1,078.40	Biddenden	44,360	41.95	48,339	1,460	49,799	12%	44.82	7%	570	50,369
143.10	Bilsington	4,000	27.21	4,230	120	4,350	9%	29.56	9%	370	4,720
1,038.10	Boughton Aluph and Eastwell	20,980	20.36	21,280	550	21,830	4%	20.50	1%	1,060	22,890
586.10	Brabourne	13,930	23.61	14,500	260	14,760	6%	24.74	5%	710	15,470
150.30	Brook	5,000	33.99	5,000	40	5,040	1%	33.27	-2%	370	5,410
414.30	Challock	15,560	37.86	15,770	230	16,000	3%	38.06	1%	920	16,920
1,204.00	Charing	66,980	57.46	73,678	3,160	76,838	15%	61.19	6%	3,530	80,368
716.70	Chilham	25,060	35.06	26,321	970	27,291	9%	36.73	5%	1,380	28,671
92.70	Crundale (PM)	200	2.16	200	0	200	0%	2.16	0%	300	500
499.80	Egerton	16,484	33.03	17,150	360	17,510	6%	34.31	4%	880	18,390
173.80	Godmersham	4,000	23.41	5,500	60	5,560	39%	31.65	35%	370	5,930
2,307.00	Great Chart with Singleton	75,589	32.60	137,520	3,120	140,640	86%	59.61	83%	3,690	144,330
113.20	Hastingleigh	2,900	25.75	2,950	50	3,000	3%	26.06	1%	370	3,370
715.20	High Halden	33,054	47.90	33,054	1,120	34,174	3%	46.22	-4%	1,000	35,174
276.00	Hothfield	9,500	34.55	9,500	890	10,390	9%	34.42	0%	370	10,760
102.00	Kenardington	4,180	39.85	4,340	160	4,500	8%	42.55	7%	370	4,870
4,076.50	Kingsnorth	131,607	32.30	136,522	3,130	139,652	6%	33.49	4%	790	140,442
124.10	Little Chart	6,000	49.67	6,000	90	6,090	1%	48.35	-3%	430	6,520
627.90	Mersham and Sevington	14,420	22.17	15,660	240	15,900	10%	24.94	12%	490	16,390
107.20	Molash	4,000	38.72	4,000	130	4,130	3%	37.31	-4%	370	4,500
104.20	Newenden	4,910	48.28	5,030	70	5,100	4%	48.27	0%	370	5,470
554.90	Orlestone	18,730	36.10	19,030	720	19,750	5%	34.29	-5%	370	20,120
473.60	Pluckley	25,300	54.51	34,000	870	34,870	38%	71.79	32%	1,050	35,920
654.60	Rolvenden	20,598	31.29	21,629	800	22,429	9%	33.04	6%	2,540	24,969
326.30	Ruckinge	9,000	28.12	10,000	180	10,180	13%	30.65	9%	370	10,550
489.60	Shadoxhurst	12,270	25.51	12,270	410	12,680	3%	25.06	-2%	540	13,220
603.00	Smarden	24,870	41.08	26,370	740	27,110	9%	43.73	6%	800	27,910
349.10	Smeeth	10,664	31.27	11,090	410	11,500	8%	31.77	2%	490	11,990
711.70	Stanhope	16,590	23.96	17,200	2,800	20,000	21%	24.17	1%	370	20,370
209.60	Stone	4,250	21.72	4,250	140	4,390	3%	20.28	-7%	370	4,760
3,433.10	Tenterden (TC)	304,650	88.31	303,177	10,160	313,337	3%	88.31	0%	4,480	317,817
171.40	Warehorne	3,250	18.76	3,250	70	3,320	2%	18.96	1%	370	3,690
321.60	Westwell	14,926	48.73	15,150	380	15,530	4%	47.11	-3%	2,310	17,840
524.10	Wittersham	20,995	41.11	20,995	880	21,875	4%	40.06	-3%	2,110	23,985
818.00	Woodchurch	20,000	24.97	20,000	680	20,680	3%	24.45	-2%	1,530	22,210
984.50	Wye with Hinxhill	56,318	57.34	57,583	2,650	60,233	7%	58.49	2%	400	60,633
26,829.40		1,134,725		1,233,838	41,280	1,275,118				40,190	1,315,308

NON- DOMESTIC RATES STATISTICS			
2014/15			**2015/16**
47.1p	Rate in the pound :	Rateable Value below £18,000	48.0p
48.2p		Rateable Value £18,000 and above	49.3p
£114,418,916	Rateable Value		£115,250,843
4,134	Number of rateable premises (per NNDR 1 Return)		4,235
£46,253,292	Gross Yield		£47,725,176
Businesses with properties whose total RV is less than £18,000 may apply for Small Business Rate Relief, which reduces the poundage they pay for their properties from 49.3p to 48.0p.			

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2015-16

PART 1A: NON-DOMESTIC RATING INCOME

	£
COLLECTIBLE RATES	
1. Net amount receivable from rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs and accounting adjustments	46,709,924
TRANSITIONAL PROTECTION PAYMENTS	
2. Sums due to the authority	0
3. Sums due from the authority	0
COST OF COLLECTION (See Note A)	
4. Cost of collection formula	181,615
5. Legal costs	0
6. Allowance for cost of collection	181,615
SPECIAL AUTHORITY DEDUCTIONS	
7. City of London Offset : Not applicable for your authority	0
DISREGARDED AMOUNTS	
8. Amounts retained in respect of Designated Areas. Not applicable for your authority	0
9. Amounts retained in respect of Renewable Energy Schemes (See Note B)	0
of which:	
10. sums retained by billing authority	0
11. sums retained by major precepting authority	0
NON-DOMESTIC RATING INCOME	
12. Line 1 plus line 2, minus lines 3 and 6 - 9	46,528,309

PART 1B: PAYMENTS

This page is for information only; please do not amend any of the figures

The payments to be made, during the course of 2105-16 to:

i) the Secretary of State in accordance with Regulation 4 of the Non-Domestic Rating (Rates Retention) Regulations 2013;
ii) major precepting authorities in accordance with Regulations 5, 6 and 7; and to be
iii) transferred by the billing authority from its Collection Fund to its General Fund,

are set out below

	Column 1 **Central Government**	Column 2 **Ashford**	Column 3 **Kent County Council**	Column 4 **Kent Fire Authority**	Column 5 **Total**
Retained NNDR shares	£	£	£	£	£
13. % of non-domestic rating income to be allocated to each authority	50%	40%	9%	1%	100%
Non-Domestic Rating Income for 2015-16					
14. Non-domestic rating income from rates retention scheme	23,264,154	18,611,324	4,187,548	465,283	46,528,309
15. (less) qualifying relief in Enterprise Zones	0	0	0	0	0
16 **TOTAL:**	23,264,154	18,611,324	4,187,548	465,283	46,528,309
Other Income for 2015-16					
17. add: cost of collection allowance		181,615			181,615
18. add: amounts retained in respect of Designated Areas		0			0
19. add: amounts retained in respect of renewable energy schemes		0	0		0
20. add: qualifying relief in Enterprise Zones		0	0	0	0
21. add: City of London Offset		0			0
Estimated Surplus/Deficit on Collection Fund	£	£	£	£	£
22. Estimated Surplus/Deficit at end of 2014-15	-294,812	-235,850	-53,066	-5,896	-589,624
TOTAL FOR THE YEAR	£	£	£	£	£
23. Total amount due to authorities	22,969,342	18,557,089	4,134,482	459,387	46,120,300

PART 1C: SECTION 31 GRANT (See Note C)

This page is for information only; please do not amend any of the figures

Estimated sums due from Government via Section 31 grant, to compensate authorities for the cost of changes to the business rates system announced in the 2013 & 2014 Autumn Statements

	Column 2 **Ashford**	Column 3 **Kent County Council**	Column 4 **Kent Fire Authority**	Column 5 **Total**
2015-16 Multiplier Cap	£	£	£	£
24. Cost of 2% cap on 2015-16 small business rates multiplier	271,415	61,068	6,785	339,268
Small Business Rate Relief				
25. Cost of temporary doubling of SBRR	510,254	114,806	12,756	637,816
26. Cost to authorities of maintaining relief on "first" property	3,586	808	90	4,484
"New Empty" Property Relief				
27. Cost to authorities of giving relief to newly-built empty property	405	92	10	507
"Long Term Empty" Property Relief				
28. Relief on occupation of "long-term empty" property	10,146	2,282	254	12,682
Retail Relief				
29. Relief provided to retail properties	316,550	71,224	7,914	395,688
TOTAL FOR THE YEAR	£	£	£	£
30. Total amount of Section 31 grant due to authorities	1,112,356	250,280	27,809	1,390,445

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REVENUE BUDGET

SUMMARY

ACTUALS 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
1,279,548	1,844,470	1,893,030	**Corporate, Strategy & Personnel**	1,743,850
1,163,989	1,310,750	1,307,590	**Legal & Democratic**	1,310,700
1,761,466	1,810,300	2,009,850	**Planning & Development**	1,821,590
1,835,018	2,055,760	2,036,540	**Financial Services**	2,167,060
314,814	340,150	360,380	**Communications & Technology**	298,540
5,176,361	4,610,980	4,598,060	**Community & Housing**	4,279,500
1,249,647	3,509,990	3,699,140	**Culture & the Environment**	3,672,270
12,780,844	**15,482,400**	**15,904,590**	**SERVICE EXPENDITURE**	**15,293,510**
(2,094,985)	(2,138,760)	(1,968,434)	Capital Charges & Net Interest	(2,106,200)
60,200	50,350	50,350	Concurrent Functions Grant	40,260
235,205	241,000	241,000	Drainage Board Levies	241,000
3,173,686	12,030	112,750	Contribution to Balances	265,120
14,154,951	**13,647,020**	**14,340,256**	**ABC BUDGET REQUIREMENT**	**13,733,690**
			INCOME	
(3,798,600)	(2,942,520)	(2,942,520)	Government Grant	(2,106,830)
(1,540,636)	(2,457,510)	(2,457,510)	Retained Business Rates	(2,628,370)
(401,153)	(343,990)	(343,990)	Business Rates S31 Grants	(554,000)
(2,451,700)	(1,878,000)	(2,570,000)	New Homes Bonus	(2,324,000)
81,950	61,500	61,500	Parish CTS Payment	41,500
(5,995,737)	(6,086,500)	(6,086,500)	Council Tax	(6,161,990)
49,075	**-**	**1,236**	**Surplus / Deficit**	**-**

SUBJECTIVE ANALYSIS - 2015/16 ESTIMATE

	Corporate, Strategy and Personnel	Legal and Democratic Services	Planning and Development	Financial Services	Communications and Technology	Sub Total
	£	£	£	£	£	£
EXPENDITURE						
Employees	795,260	1,205,650	2,422,170	3,634,650	990,400	9,048,130
Premises	1,000	-	5,780	-	-	6,780
Supplies and Services	777,240	522,920	332,940	35,488,480	457,660	37,579,240
Transport	20,470	48,570	106,440	26,650	16,280	218,410
TOTAL EXPENDITURE	**1,593,970**	**1,777,140**	**2,867,330**	**39,149,780**	**1,464,340**	**46,852,560**
INCOME						
Grants	(26,140)	-	(38,460)	(34,831,910)	-	(34,896,510)
Fees & Charges	(42,000)	(151,090)	(1,483,170)	(1,742,250)	(63,080)	(3,481,590)
TOTAL INCOME	**(68,140)**	**(151,090)**	**(1,521,630)**	**(36,574,160)**	**(63,080)**	**(38,378,100)**
NET CONTROLLABLE EXPENDITURE	**1,525,830**	**1,626,050**	**1,345,700**	**2,575,620**	**1,401,260**	**8,474,460**
NON CONTROLLABLE ITEMS						
Recharged from other Accounts	1,457,610	677,270	1,219,990	998,740	216,250	4,569,860
Capital Charges	-	-	-	-	32,290	32,290
Recharged to other Accounts	(1,239,590)	(1,052,870)	(744,530)	(1,377,300)	(1,351,260)	(5,765,550)
Transfer to/from Reserves	-	60,250	430	(30,000)	-	30,680
TOTAL NON-CONTROLLABLE ITEMS	**218,020**	**(315,350)**	**475,890**	**(408,560)**	**(1,102,720)**	**(1,132,720)**
NET EXPENDITURE	**1,743,850**	**1,310,700**	**1,821,590**	**2,167,060**	**298,540**	**7,341,740**

	Community and Housing	Culture and Environment	Net Interest and Capital Charges	General Fund	Total
	£	£	£	£	£
EXPENDITURE					
Employees	3,756,550	993,600	-		13,798,280
Premises	3,060,610	1,179,390	-		4,246,780
Supplies and Services	5,124,640	324,180	-	281,260	43,309,320
Transport	154,800	63,740	-		436,950
TOTAL EXPENDITURE	**12,096,600**	**2,560,910**	**-**	**281,260**	**61,791,330**
INCOME					-
Grants	(305,000)	(22,100)	-	(7,571,700)	(42,795,310)
Fees & Charges	(7,261,500)	(357,740)	(455,000)		(11,555,830)
TOTAL INCOME	**(7,566,500)**	**(379,840)**	**(455,000)**	**(7,571,700)**	**(54,351,140)**
					-
NET CONTROLLABLE EXPENDITURE	**4,530,100**	**2,181,070**	**(455,000)**	**(7,290,440)**	**7,440,190**
NON CONTROLLABLE ITEMS					
Recharged from other Accounts	3,330,530	804,810	-		8,705,200
Capital Charges	1,018,570	1,079,130	(1,651,200)		478,790
Recharged to other Accounts	(4,593,840)	(427,630)	-		(10,787,020)
Transfer to/from Reserves	(5,860)	34,890	-	265,120	324,830
TOTAL NON-CONTROLLABLE ITEMS	**(250,600)**	**1,491,200**	**(1,651,200)**	**265,120**	**(1,278,200)**
NET EXPENDITURE	**4,279,500**	**3,672,270**	**(2,106,200)**	**(7,025,320)**	**6,161,990**

Analysis of Estimated Reserves								
	Balance at 31 March 2014	2014/15 Focus	2014/15 Transfers In	Transfers Out	Balance at 31 March 2015	Transfers In	Transfers Out	Balance at 31 March 2016
	£'000		*£'000*	*£'000*	*£'000*	*£'000*	*£'000*	*£'000*
General Fund Balance	(1,863)	500	(240)	54	(1,549)	(794)	96	(2,247)
	(1,863)	500	(240)	54	(1,549)	(794)	96	(2,247)
Earmarked Reserves								
Building Control Reserve	(16)				(16)			(16)
Business Rate Income Res	(772)		(368)		(1,140)			(1,140)
Elections	(139)		(60)		(199)	(60)	140	(119)
Focus 2013-15	-	(1,000)		293	(707)		293	(414)
Footway Maintenance	(36)	30			(6)	(36)		(42)
Green Transport Initiatives	(40)				(40)			(40)
Hopewell Twinning Reserve	(4)		(1)		(5)		5	-
Interest Rate Reserve	(117)				(117)			(117)
Land Searches Reserve	(114)				(114)			(114)
Members' IT	(24)				(24)			(24)
Land Adoption Reserve	(105)	105						
Netball Centre Reserve	(38)				(38)			(38)
New Homes Bonus	(380)		(87)	271	(196)			(196)
New Initiatives Reserve	(3,505)		-		(3,505)			(3,505)
Planning Delivery Grant	(308)	100			(208)			(208)
Repairs & Renewals	(430)	185			(245)			(245)
Section 106 Monitoring Fee	(71)				(71)			(71)
Service Pressure Reserve	(223)	80			(143)		30	(113)
Singleton Environment Centre	(7)				(7)			(7)
St Mary's Church Ruin	(5)				(5)			(5)
Stour Centre	(1,164)		(70)	673	(561)	(70)		(631)
Transport Initiatives	(110)			46	(64)	(50)	40	(74)
Valuation of Assets	(10)				(10)			(10)
Waterside Reserve	(15)				(15)			(15)
Developer Contributions								
S106 Unapplied Grants	(4,221)				(4,221)			(4,221)
Commuted Sums Unapplied Grants	(966)				(966)			(966)
SPG6 Unapplied Grants	(1,268)				(1,268)			(1,268)
	(14,088)	(500)	(586)	1,283	(13,891)	(216)	508	(13,599)

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REVENUE BUDGET				
Corporate,Strategy & Personnel				
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
(37,978)	351,210	365,440	Corporate Management	327,880
847,067	805,000	881,130	Corporate Allocable Costs	677,570
-	-	-	Audit Partnership	70
0	105,000	105,000	Personnel & Development	152,800
110,798	131,090	131,090	Policy and Performance	175,160
359,661	452,170	410,370	Single Grants Gateway	410,370
1,279,548	**1,844,470**	**1,893,030**	**SERVICE EXPENDITURE**	**1,743,850**

SUBJECTIVE ANALYSIS - 2015/16 ESTIMATE
Corporate,Strategy & Personnel

	Corporate Management	Corporate Allocable Costs	Audit Partnership	Personnel & Development	Policy and Performance	Single Grants Gateway	Total
EXPENDITURE							
Employees	321,150	(88,130)	-	419,120	143,120	-	795,260
Premises	1,000	-	-	-	-	-	1,000
Supplies and Services	94,800	5,000	139,030	51,600	50,300	436,510	777,240
Transport	8,490	-	-	6,450	5,530	-	20,470
TOTAL EXPENDITURE	425,440	(83,130)	139,030	477,170	198,950	436,510	1,593,970
INCOME							
Grants	-	-	-	-	-	(26,140)	(26,140)
Fees & Charges	-	-	-	(42,000)	-	-	(42,000)
TOTAL INCOME	-	-	-	(42,000)	-	(26,140)	(68,140)
NET CONTROLLABLE EXPENDITURE	**425,440**	**(83,130)**	**139,030**	**435,170**	**198,950**	**410,370**	**1,525,830**
NON CONTROLLABLE ITEMS							
Support Services	477,930	835,990	12,550	67,350	63,790	-	1,457,610
Capital Charges	-	-	-	-	-	-	-
Recharges	(575,490)	(75,290)	(151,510)	(349,720)	(87,580)	-	(1,239,590)
Transfers to/from Reserves	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(97,560)	760,700	(138,960)	(282,370)	(23,790)	-	218,020
NET EXPENDITURE	**327,880**	**677,570**	**70**	**152,800**	**175,160**	**410,370**	**1,743,850**

REVENUE BUDGET	
SERVICE	**Corporate Management**
SERVICE DESCRIPTION	This cost centre holds the costs of external audit fees and internal recharges related to statutory work such as the production of the council's financial statements and related work that statutory guidance recommends should not be allocated specifically to services. It also holds some miscellaneous corporate costs that are not easily defined to services.
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Deputy Chief Executive

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
312,955	317,030	317,280	Employees	321,150
772	1,700	1,700	Premises	1,000
109,523	102,700	116,680	Supplies and Services	94,800
6,220	8,910	8,910	Transport	8,490
429,470	**430,340**	**444,570**	**TOTAL EXPENDITURE**	**425,440**
			INCOME	
(324,841)	-	-	Grants	-
(8,542)	-	-	Fees and Charges	-
96,087	**430,340**	**444,570**	**NET CONTROLLABLE EXPENDITURE**	**425,440**
			RECHARGES & CAPITAL CHARGES	
430,010	499,410	499,410	Support Services	477,930
-	-	-	Capital Charges	-
(564,075)	(578,540)	(578,540)	Recharges	(575,490)
-	-	-	Transfers to/from Reserves	-
(37,978)	**351,210**	**365,440**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**327,880**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**351,210**	
Employees	4,120	Includes Pay Award,Increments and employers NI & Super
Miscellaneous	(1,420)	
Supplies and Services	(19,700)	Reduction in Annual Audit Fees
Supplies and Services	5,700	Cost of Printing Annual Report
Supplies and Services	3,400	Chamber of Commerce funding
Supplies and Services	3,000	Contribution for support of Kent Leaders Group
Support Services	(21,480)	
Recharges	3,050	
Base Budget 2015/16	**327,880**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**351,210**	
Supplies and Services	(9,070)	Rebate on Annual Audit Fee from Audit Commission
Supplies and Services	15,500	Cost of Residents Survey
Supplies and Services	5,700	Cost of Printing Annual Report
Supplies and Services	3,000	Contribution for support of Kent Leaders Group
Supplies and Services	(900)	Miscellaneous
Outturn 2014/15 (P6 Forecast)	**365,440**	

REVENUE BUDGET				
SERVICE			**Corporate Allocable Costs**	
SERVICE DESCRIPTION			These budgets are initially held centrally but are then transferred to services as required during the year. Similarly, salary savings resulting from vacancies will be vired from individual services as they are identified during the year.	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Deputy Chief Executive	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
20,002	(56,130)	20,000	Employees	(88,130)
(110)	-	-	Premises	-
950	5,000	5,000	Supplies and Services	5,000
-	-	-	Transport	-
20,842	**(51,130)**	**25,000**	**TOTAL EXPENDITURE**	**(83,130)**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
20,842	**(51,130)**	**25,000**	**NET CONTROLLABLE EXPENDITURE**	**(83,130)**
			RECHARGES & CAPITAL CHARGES	
899,425	933,130	933,130	Support Services	835,990
-	-	-	Capital Charges	-
(73,200)	(77,000)	(77,000)	Recharges	(75,290)
-	-	-	Transfers to/from Reserves	-
847,067	**805,000**	**881,130**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**677,570**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**805,000**	
Employees	(32,000)	Increase in Vacancy Savings Target
Supplies and Services	-	
Supplies and Services	-	
Support Services	(97,140)	
Recharges	1,710	
Base Budget 2015/16	**677,570**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**805,000**	
Vacancy Savings target met	76,130	Virements re Vacancy Savings taken
Outturn 2014/15 (P6 Forecast)	**881,130**	

REVENUE BUDGET	
SERVICE	**Audit Partnership**
SERVICE DESCRIPTION	The four-way Audit Partnership with Maidstone, Swale and Tunbridge Wells is responsible for internal audit within the four councils. The total cost is fully allocated to services.
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Deputy Chief Executive

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
45,497	83,640	12,260	Employees	-
-	-	-	Premises	-
81,782	48,560	124,610	Supplies and Services	139,030
3,122	5,430	760	Transport	-
130,401	**137,630**	**137,630**	**TOTAL EXPENDITURE**	**139,030**
			INCOME	
-	-	-	Grants	-
(2,969)	-	-	Fees and Charges	-
127,432	**137,630**	**137,630**	**NET CONTROLLABLE EXPENDITURE**	**139,030**
			RECHARGES & CAPITAL CHARGES	
16,317	16,040	16,040	Support Services	12,550
-	-	-	Capital Charges	-
(143,749)	(153,670)	(153,670)	Recharges	(151,510)
-	-	-	Transfers to/from Reserves	-
-	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**70**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**0**	
Employees	(83,640)	
Supplies & Services	90,470	Transfer of budgets to Shared Services within Supplies & Services due to new Internal Audit arrangements beginning from 1 July 2014
Transport	(5,430)	
Support Services	(3,490)	
Recharges	2,160	
Base Budget 2015/16	**70**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**0**	
Employees	(71,380)	Transfer of budgets to Shared Services within Supplies & Services due to new Internal Audit arrangements beginning from 1 July 2014
Supplies & Services	76,050	
Transport	(4,670)	
Outturn 2014/15 (P6 Forecast)	**-**	

REVENUE BUDGET				
SERVICE	**Personnel & Development**			
SERVICE DESCRIPTION	The Personnel and Development team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are recharged to services on a per head basis.			
SERVICE MANAGER	Deputy Chief Executive			
BUDGET MANAGER	Head of Personnel & Development			

ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
326,114	330,140	330,140	Employees	419,120
1,410	-	-	Premises	-
32,579	36,910	36,910	Supplies and Services	51,600
23,744	3,400	3,400	Transport	6,450
383,847	**370,450**	**370,450**	**TOTAL EXPENDITURE**	**477,170**
			INCOME	
-	-	-	Grants	-
1,337	-	-	Fees and Charges	(42,000)
385,184	**370,450**	**370,450**	**NET CONTROLLABLE EXPENDITURE**	**435,170**
			RECHARGES & CAPITAL CHARGES	
56,359	61,160	61,160	Support Services	67,350
-	-	-	Capital Charges	-
(441,543)	(326,610)	(326,610)	Recharges	(349,720)
-	-	-	Transfers to/from Reserves	-
0	**105,000**	**105,000**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**152,800**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**105,000**	
Employees	65,030	Includes Pay Award, Increments and employers NI & Super
Employees	10,010	New Payroll officer post to assist in Shepway DC payroll (22.2 hrs)
Employees	4,990	Regrading and additional hours of payroll officer post re Shepway Payroll
Employees	(8,000)	Reduction in corporate training budget
Employees	16,950	Increase in hours and regrading Personnel, projects and staff Engagement Officer
Supplies and Services	16,100	Increase in software licence costs including 12k re Shepway DC payroll
Supplies and Services	(1,410)	
Income	(42,000)	Income from Shepway DC in regard to Payroll
Support Services	6,190	
Recharges	(23,110)	
Base Budget 2015/16	**149,750**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**105,000**	
Outturn 2014/15 (P6 Forecast)	**105,000**	

REVENUE BUDGET				
SERVICE			**Policy and Performance**	
SERVICE DESCRIPTION			Responsible for development and oversight of business planning, corporate strategy,policy and performance management, corporate partnerships and voluntary and community sector grants.	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Policy & Performance Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
137,180	140,490	140,490	Employees	143,120
-	-	-	Premises	-
1,497	-	-	Supplies and Services	50,300
5,324	5,280	5,280	Transport	5,530
144,001	**145,770**	**145,770**	**TOTAL EXPENDITURE**	**198,950**
			INCOME	
(18,990)	-	(16,400)	Grants	-
-	-	-	Fees and Charges	-
125,011	**145,770**	**129,370**	**NET CONTROLLABLE EXPENDITURE**	**198,950**
			RECHARGES & CAPITAL CHARGES	
49,439	50,860	50,860	Support Services	63,790
-	-	-	Capital Charges	-
(63,652)	(65,540)	(65,540)	Recharges	(87,580)
-	-	16,400	Transfers to/from Reserves	-
110,798	**131,090**	**131,090**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**175,160**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**131,090**	
Employees	2,630	Includes Pay Award, Increments and employers NI & Superannuation
Supplies and Services	300	
Supplies and Services	50,000	50k re public consultation and business planning
Transport	250	
Support Services	12,930	
Recharges	(22,040)	
Base Budget 2015/16	**175,160**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**131,090**	
Grants	(16,400)	New Burdens Grant
Transfers to/from Reserves	16,400	New burdens grant moved to reserves
Outturn 2014/15 (P6 Forecast)	**131,090**	

REVENUE BUDGET				
SERVICE			**Single Grants Gateway**	
SERVICE DESCRIPTION			Council grants to support voluntary and community sector organisations in the borough.	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Policy & Performance Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
-	-	-	Employees	-
3,862	-	-	Premises	-
355,950	478,310	436,510	Supplies and Services	436,510
-	-	-	Transport	-
359,811	**478,310**	**436,510**	**TOTAL EXPENDITURE**	**436,510**
			INCOME	
(150)	(26,140)	(26,140)	Grants	(26,140)
-	-	-	Fees and Charges	-
359,661	**452,170**	**410,370**	**NET CONTROLLABLE EXPENDITURE**	**410,370**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
359,661	**452,170**	**410,370**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**410,370**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**452,170**	
Supplies & Services	(41,800)	Reduction in ward members grants
Base Budget 2015/15	**410,370**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**452,170**	
Supplies & Services	(41,800)	Reduction in ward members grants
Outturn 2014/15 (P6 Forecast)	**410,370**	

REVENUE BUDGET				
Legal and Democratic Services				
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
10	61,940	52,940	Legal	-
52,278	57,090	57,040	Mayor	57,830
288,602	380,060	369,300	Electoral Services	395,580
-	-	-	Executive Support	-
823,099	811,660	828,310	Democratic Representation	857,290
1,163,989	**1,310,750**	**1,307,590**	**SERVICE EXPENDITURE**	**1,310,700**

SUBJECTIVE ANALYSIS - 2015/16 ESTIMATE
Legal and Democratic Services

	Legal	Mayor	Electoral Services	Executive Support	Democratic Representation	Total
EXPENDITURE						
Employees	776,710	17,940	170,580	34,150	206,270	1,205,650
Premises	-	-	-	-	-	-
Supplies and Services	28,650	14,360	99,940	9,000	370,970	522,920
Transport	28,910	12,150	3,610	-	3,900	48,570
TOTAL EXPENDITURE	834,270	44,450	274,130	43,150	581,140	1,777,140
INCOME						
Grants	-	-	-	-	-	-
Fees & Charges	(142,890)	-	(2,200)	-	(6,000)	(151,090)
TOTAL INCOME	(142,890)	-	(2,200)	-	(6,000)	(151,090)
NET CONTROLLABLE EXPENDITURE	**691,380**	**44,450**	**271,930**	**43,150**	**575,140**	**1,626,050**
NON CONTROLLABLE ITEMS						
Support Services	145,510	13,380	63,400	21,530	433,450	677,270
Capital Charges	-	-	-	-	-	-
Recharges	(836,890)	-	-	(64,680)	(151,300)	(1,052,870)
Transfers to/from Reserves	-	-	60,250	-	-	60,250
TOTAL NON-CONTROLLABLE ITEMS	(691,380)	13,380	123,650	(43,150)	282,150	(315,350)
NET EXPENDITURE	**-**	**57,830**	**395,580**	**-**	**857,290**	**1,310,700**

REVENUE BUDGET				
SERVICE			**Legal**	
SERVICE DESCRIPTION			Providing Legal services to all departments and ensuring full compliance with Member Code of Conduct and Monitoring Officer Duties	
SERVICE MANAGER			Head of Legal and Democratic Services	
BUDGET MANAGER			Principal Solicitor (Property and Projects)	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
696,349	816,280	807,280	Employees	776,710
-	-	-	Premises	-
64,472	41,940	41,940	Supplies and Services	28,650
23,287	26,780	26,780	Transport	28,910
784,109	**885,000**	**876,000**	**TOTAL EXPENDITURE**	**834,270**
			INCOME	
-	-	-	Grants	-
(105,210)	(139,400)	(139,400)	Fees and Charges	(142,890)
678,899	**745,600**	**736,600**	**NET CONTROLLABLE EXPENDITURE**	**691,380**
			RECHARGES & CAPITAL CHARGES	
132,375	140,370	140,370	Support Services	145,510
-	-	-	Capital Charges	-
(811,264)	(824,030)	(824,030)	Recharges	(836,890)
-	-	-	Transfers to/from Reserves	-
10	**61,940**	**52,940**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**61,940**	
Salaries - Post Deletion	(37,000)	Deletion of Deputy Monitoring Officer post (15% savings target)
Salaries - Reduction in Hours	(6,090)	Reduction of 7.4 hours per week PA to head of legal services (15% savings target)
Salaries - pay awards,increments etc	3,520	Includes Pay Award,Increments and employers NI & Superannuation
Supplies and Services	(8,000)	Reduction of Books & Publications Budget(15% savings target)
Supplies and Services	(5,000)	Reduction in Professional Fees (15% savings target)
Supplies and Services	(290)	Miscellaneous
Transport	2,130	Increase in Cash Alternative payments
Income	(3,490)	Increase in line with MTFP
Support Services	5,140	
Recharges	(12,860)	
Base Budget 2015/16	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**61,940**	
Vacancy Savings	(8,590)	2 months senior solicitor (Planning) post
Miscellaneous savings	(410)	
Outturn 2014/15 (P6 Forecast)	**52,940**	

REVENUE BUDGET				
SERVICE			**Mayor**	
SERVICE DESCRIPTION			Mayoral Costs	
SERVICE MANAGER			Head of Legal and Democratic Services	
BUDGET MANAGER			Member Services & Scrutiny Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
16,848	17,310	17,310	Employees	17,940
-	-	-	Premises	-
14,745	13,960	13,860	Supplies and Services	14,360
11,469	12,100	12,150	Transport	12,150
43,062	**43,370**	**43,320**	**TOTAL EXPENDITURE**	**44,450**
			INCOME	
-	-	-	Grants	-
(2,707)	-	-	Fees and Charges	-
40,355	**43,370**	**43,320**	**NET CONTROLLABLE EXPENDITURE**	**44,450**
			RECHARGES & CAPITAL CHARGES	
11,923	13,720	13,720	Support Services	13,380
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
52,278	**57,090**	**57,040**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**57,830**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**57,090**	
Employees	630	Includes Pay Award,Increments and employers NI & Superannuation
Supplies and Services	400	Increase in Civic Regalia budget
Transport	50	
Support Services	(340)	
Base Budget 2015/16	**57,830**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**57,090**	
Miscellaneous	(50)	
Outturn 2014/15 (P6 Forecast)	**57,040**	

REVENUE BUDGET				
SERVICE			**Electoral Services**	
SERVICE DESCRIPTION			The administration of the elections and the maintenance of the electoral role. The cost of the KCC and the parliamentary elections are recovered	
SERVICE MANAGER			Head of Legal and Democratic Services	
BUDGET MANAGER			Electoral Services Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
157,629	167,400	156,640	Employees	170,580
-	-	-	Premises	-
88,381	97,720	97,720	Supplies and Services	99,940
3,440	3,290	3,290	Transport	3,610
249,450	**268,410**	**257,650**	**TOTAL EXPENDITURE**	**274,130**
			INCOME	
(3,786)	-	-	Grants	-
(2,268)	(2,300)	(2,300)	Fees and Charges	(2,200)
243,397	**266,110**	**255,350**	**NET CONTROLLABLE EXPENDITURE**	**271,930**
			RECHARGES & CAPITAL CHARGES	
45,206	53,700	53,700	Support Services	63,400
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	60,250	60,250	Transfers to/from Reserves	60,250
288,602	**380,060**	**369,300**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**395,580**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**380,060**	
Employees	3,180	Includes Pay Award, Increments and employers NI & Superannuation
Supplies & Services	1,200	2 new laptops for election count
Supplies & Services	1,020	Canvassers Fees
Transport	320	
Fees & Charges	100	
Support Services	9,700	
Base Budget 2015/16	**395,580**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**380,060**	
Employees	(5,000)	Two months salary saving Electoral Services Officer post
Employees	(5,760)	Two months salary saving Senior Electoral Services Officer post
Outturn 2014/15 (P6 Forecast)	**369,300**	

REVENUE BUDGET	
SERVICE	**Executive Support**
SERVICE DESCRIPTION	To provide administative support to all services as required, including word processing, document design and production, and electronic data imaging.
SERVICE MANAGER	Head of Legal and Democratic Services
BUDGET MANAGER	Senior Member Services & Scrutiny Officer

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
37,836	38,010	38,010	Employees	34,150
-	-	-	Premises	-
8,971	9,000	9,000	Supplies and Services	9,000
-	-	-	Transport	-
46,807	**47,010**	**47,010**	**TOTAL EXPENDITURE**	**43,150**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
46,807	**47,010**	**47,010**	**NET CONTROLLABLE EXPENDITURE**	**43,150**
			RECHARGES & CAPITAL CHARGES	
22,240	26,060	26,060	Support Services	21,530
-	-	-	Capital Charges	-
(69,047)	(73,070)	(73,070)	Recharges	(64,680)
-	-	-	Transfers to/from Reserves	-
-	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**-**	
Employees	350	Includes Pay Award,Increments and employers NI &
Employees	(4,210)	Salary Saving re customer support Officer post deleted from Dec 2015
Supplies and Services		
Transport		
Support Services	(4,530)	
Recharges	8,390	
Base Budget 2015/16	**-**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**-**	
Outturn 2014/15 (P6 Forecast)	**-**	

REVENUE BUDGET	
SERVICE	**Democratic Representation**
SERVICE DESCRIPTION	Member support and administration of the council's committees
SERVICE MANAGER	Head of Legal and Democratic Services
BUDGET MANAGER	Member Services & Scrutiny Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
190,577	201,170	201,170	Employees	206,270
-	-	-	Premises	-
333,048	349,480	358,240	Supplies and Services	370,970
3,763	3,760	11,650	Transport	3,900
527,388	**554,410**	**571,060**	**TOTAL EXPENDITURE**	**581,140**
			INCOME	
-	-	-	Grants	-
(10,157)	(5,700)	(5,700)	Fees and Charges	(6,000)
517,231	**548,710**	**565,360**	**NET CONTROLLABLE EXPENDITURE**	**575,140**
			RECHARGES & CAPITAL CHARGES	
449,908	407,870	407,870	Support Services	433,450
-	-	-	Capital Charges	-
(144,040)	(144,920)	(144,920)	Recharges	(151,300)
-	-	-	Transfers to/from Reserves	-
823,099	**811,660**	**828,310**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**857,290**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**811,660**	
Employees	5,100	Includes Pay Award,Increments and employers NI & Superannuation
Supplies and Services	3,490	
Supplies and Services	18,000	Increase in Special responsibility Allowance following creation of 9 new lead members
Transport	140	
Fees and Charges	(300)	
Support Services	25,580	
Recharges	(6,380)	
Base Budget 2015/16	**857,290**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**811,660**	
Supplies & Services	10,820	Part year effect of additional 9 lead members
Supplies & Services	1,300	Employers NI
Supplies & Services	(900)	Reduction in Maint costs re new PA System in Council Chamber
Supplies & Services	(760)	Reduction in mobile phone costs
Supplies & Services	(1,500)	No anticipated need for Panel to meet before May 2015
Supplies & Services	(200)	Miscellaneous
Transport	7,890	Payment to HMRC re Councillors travel
Outturn 2014/15 (P6 Forecast)	**828,310**	

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REVENUE BUDGET				
Planning and Development				
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
501,341	498,530	589,940	Strategic Planning	506,680
1,024,117	933,830	1,001,960	Development Control	866,170
69,025	72,880	103,160	Building Control	120,730
(23,702)	(18,150)	(16,150)	Land Charges	(21,360)
-	-	(43,600)	Planning Administration	-
190,686	323,210	374,540	Economic Development	349,370
1,761,466	**1,810,300**	**2,009,850**	**SERVICE EXPENDITURE**	**1,821,590**

SUBJECTIVE ANALYSIS - 2015/16 ESTIMATE
Planning and Development

	Strategic Planning	Development Control	Building Control	Land Charges	Planning Administration	Economic Development	Total
EXPENDITURE							
Employees	510,030	907,410	471,760	90,830	245,790	196,350	2,422,170
Premises	-	-	-	-	-	5,780	5,780
Supplies and Services	45,620	90,880	35,950	20,020	1,200	139,270	332,940
Transport	16,500	53,960	25,270	200	50	10,460	106,440
TOTAL EXPENDITURE	572,150	1,052,250	532,980	111,050	247,040	351,860	2,867,330
INCOME							
Grants	-	-	-	-	-	(38,460)	(38,460)
Fees & Charges	-	(813,170)	(437,000)	(213,000)	(15,000)	(5,000)	(1,483,170)
TOTAL INCOME	-	(813,170)	(437,000)	(213,000)	(15,000)	(43,460)	(1,521,630)
NET CONTROLLABLE EXPENDITURE	**572,150**	**239,080**	**95,980**	**(101,950)**	**232,040**	**308,400**	**1,345,700**
NON CONTROLLABLE ITEMS							
Support Services	139,460	767,950	93,390	80,160	98,060	40,970	1,219,990
Capital Charges	-	-	-	-	-	-	-
Recharges	(204,930)	(140,860)	(68,640)	-	(330,100)	-	(744,530)
Transfers to/from Reserves	-	-	-	430	-	-	430
TOTAL NON-CONTROLLABLE ITEMS	(65,470)	627,090	24,750	80,590	(232,040)	40,970	475,890
NET EXPENDITURE	**506,680**	**866,170**	**120,730**	**(21,360)**	**-**	**349,370**	**1,821,590**

REVENUE BUDGET	
SERVICE	**Strategic Planning**
SERVICE DESCRIPTION	Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals
SERVICE MANAGER	Head of Planning and Development
BUDGET MANAGER	Business Manager and Head of Building Control

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
518,157	532,460	469,230	Employees	510,030
360	-	-	Premises	-
54,874	41,620	206,260	Supplies and Services	45,620
21,349	20,150	20,150	Transport	16,500
594,740	**594,230**	**695,640**	**TOTAL EXPENDITURE**	**572,150**
			INCOME	
(5,000)	-	(10,000)	Grants	-
(1,289)	-	-	Fees and Charges	-
588,451	**594,230**	**685,640**	**NET CONTROLLABLE EXPENDITURE**	**572,150**
			RECHARGES & CAPITAL CHARGES	
111,293	103,130	103,130	Support Services	139,460
-	-	-	Capital Charges	-
(198,404)	(198,830)	(198,830)	Recharges	(204,930)
-	-	-	Transfers to/from Reserves	-
501,341	**498,530**	**589,940**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**506,680**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**498,530**	
Employees	(22,430)	Senior Planning Officer post removed from structure
Supplies and Services	4,000	Professional journal subscription
Transport	(3,650)	Reduction from deleted post above
Support Services	36,330	Increased recharges from departments
Recharges	(6,100)	increase in recharges to departments
Base Budget 2015/16	**506,680**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**498,530**	
Employees	(63,230)	Saving resulting from vacancies
Supplies and Services	125,000	NHB funding for Specialist Planning Advice
Supplies and Services	35,000	NHB funding for ABC Truck Stop
Supplies and Services	4,640	Professional journal subscription & other small changes
Grants	(10,000)	Government Grants awarded.
Outturn 2014/15 (P6 Forecast)	**589,940**	

REVENUE BUDGET				
SERVICE			**Development Control**	
SERVICE DESCRIPTION			Processing Planning Applications ranging from Extensions to Major Sites, plus Enforcement and Conservation	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Business Manager and Head of Building Control	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
821,077	887,750	914,150	Employees	907,410
38,785	-	500	Premises	-
148,191	90,880	92,070	Supplies and Services	90,880
53,460	48,650	48,650	Transport	53,960
1,061,513	**1,027,280**	**1,055,370**	**TOTAL EXPENDITURE**	**1,052,250**
			INCOME	
-	-	-	Grants	-
(631,148)	(722,600)	(872,560)	Fees and Charges	(813,170)
430,364	**304,680**	**182,810**	**NET CONTROLLABLE EXPENDITURE**	**239,080**
			RECHARGES & CAPITAL CHARGES	
729,624	765,580	765,580	Support Services	767,950
-	-	-	Capital Charges	-
(135,872)	(136,430)	(136,430)	Recharges	(140,860)
-	-	190,000	Transfers to/from Reserves	-
1,024,117	**933,830**	**1,001,960**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**866,170**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**933,830**	
Employees	(40,770)	Part year deletion of Development Control Manager (15% Savings Target)
Employees	60,430	Net effect of staff movement following restructure
Transport	5,310	Net effect of staff movement following restructure
Fees and Charges	(90,570)	Increase in planning application income
Support Services	2,370	Reduction in recharges from departments
Recharges	(4,430)	Increase in recharges to departments
Base Budget 2015/16	**866,170**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**933,830**	
Employees	26,400	Net additional staff costs
Premises	500	Hire of premises
Supplies and Services	1,190	Various small increases
Fees and Charges	(149,960)	Increase in planning application income
Transfers to/from Reserves	190,000	Contribution to reserves for future major projects
Outturn 2014/15 (P6 Forecast)	**1,001,960**	

REVENUE BUDGET				
SERVICE			**Building Control**	
SERVICE DESCRIPTION			Undertake the Statutory duties of the Building Regulations	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Business Manager and Head of Building Control	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
409,565	420,950	447,270	Employees	471,760
1,251	-	-	Premises	-
35,972	42,950	46,910	Supplies and Services	35,950
21,806	24,940	24,940	Transport	25,270
468,594	**488,840**	**519,120**	**TOTAL EXPENDITURE**	**532,980**
			INCOME	
-	-	-	Grants	-
(419,097)	(437,000)	(437,000)	Fees and Charges	(437,000)
49,497	**51,840**	**82,120**	**NET CONTROLLABLE EXPENDITURE**	**95,980**
			RECHARGES & CAPITAL CHARGES	
88,172	89,680	89,680	Support Services	93,390
-	-	-	Capital Charges	-
(68,644)	(68,640)	(68,640)	Recharges	(68,640)
-	-	-	Transfers to/from Reserves	-
69,025	**72,880**	**103,160**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**120,730**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**72,880**	
Employees	50,810	Net increase to employee costs following restructure
Supplies and Services	(4,000)	Deletion of external scanning budget
Supplies and Services	(3,000)	Reduction in Local Authority consultancy charges
Transport	330	-
Support Services	3,710	Increase in recharges from departments
Base Budget 2015/16	**120,730**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**72,880**	
Employees	26,320	Additional staff costs from restructuring
Supplies and Services	3,960	Provision of new IT equipment
Outturn 2014/15 (P6 Forecast)	**103,160**	

REVENUE BUDGET				
SERVICE			**Land Charges**	
SERVICE DESCRIPTION			Provision of IT support to all services and to lead in the development of new applications, including GIS	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Business Manager and Head of Building Control	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
80,975	92,640	93,870	Employees	90,830
-	-	-	Premises	-
46,305	20,020	20,790	Supplies and Services	20,020
732	200	200	Transport	200
128,012	**112,860**	**114,860**	**TOTAL EXPENDITURE**	**111,050**
			INCOME	
-	-	-	Grants	-
(235,611)	(213,000)	(213,000)	Fees and Charges	(213,000)
(107,599)	**(100,140)**	**(98,140)**	**NET CONTROLLABLE EXPENDITURE**	**(101,950)**
			RECHARGES & CAPITAL CHARGES	
83,897	81,560	81,560	Support Services	80,160
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	430	430	Transfers to/from Reserves	430
(23,702)	**(18,150)**	**(16,150)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(21,360)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(18,150)**	
Employees	(1,810)	
Support Services	(1,400)	
Fees and Charges	-	
Base Budget 2015/16	**(21,360)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(18,150)**	
Employees	1,230	
Supplies and Services	770	
Outturn 2014/15 (P6 Forecast)	**(16,150)**	

NOTES
Any surplus or deficit at year end is moved to the Land Charges reserve

REVENUE BUDGET				
SERVICE			**Planning Administration**	
SERVICE DESCRIPTION			Holding account for the costs of the administration for the Planning and Building Control Service.	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Business Manager and Head of Building Control	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
272,388	282,930	239,330	Employees	245,790
352	-	-	Premises	-
53,397	1,200	1,200	Supplies and Services	1,200
266	50	50	Transport	50
326,403	**284,180**	**240,580**	**TOTAL EXPENDITURE**	**247,040**
			INCOME	
-	-	-	Grants	-
(91,593)	(10,000)	(10,000)	Fees and Charges	(15,000)
234,810	**274,180**	**230,580**	**NET CONTROLLABLE EXPENDITURE**	**232,040**
			RECHARGES & CAPITAL CHARGES	
106,176	105,060	105,060	Support Services	98,060
-	-	-	Capital Charges	-
(340,986)	(379,240)	(379,240)	Recharges	(330,100)
-	-	-	Transfers to/from Reserves	-
-	**-**	**(43,600)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**-**	
Employees	(37,140)	Deletion of a Technical Clerk and movement of Planning Enforcement Officer to Development Control
Fees and Charges	(5,000)	Increase in charges
Support Services	(7,000)	Reduction in recharges from departments
Recharges	49,140	Reduction in recharges to departments
Base Budget 2015/16	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**-**	
Employees	(43,600)	Vacancy savings and savings from secondment
Outturn 2014/15 (P6 Forecast)	**(43,600)**	

REVENUE BUDGET	
SERVICE	**Economic Development**
SERVICE DESCRIPTION	Planning and supporting growth in the area for both local and incoming business
SERVICE MANAGER	Head of Planning and Development
BUDGET MANAGER	Business Manager and Head of Building Control

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
167,493	182,750	182,750	Employees	196,350
15,088	-	5,500	Premises	5,780
110,597	129,360	175,190	Supplies and Services	139,270
13,105	9,900	9,900	Transport	10,460
306,283	**322,010**	**373,340**	**TOTAL EXPENDITURE**	**351,860**
			INCOME	
(139,738)	(27,710)	(27,710)	Grants	(38,460)
(2,948)	-	-	Fees and Charges	(5,000)
163,597	**294,300**	**345,630**	**NET CONTROLLABLE EXPENDITURE**	**308,400**
			RECHARGES & CAPITAL CHARGES	
27,089	28,910	28,910	Support Services	40,970
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
190,686	**323,210**	**374,540**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**349,370**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**323,210**	
Employees	7,640	New Farmers Market Manager Post
Employees	5,960	General increase in salary costs
Premises	5,780	Charges for Pop-up Britain Shop
Supplies and Services	9,910	Shared Service contribution.
Transport	560	New Farmers Market Manager Post
Grants	(10,750)	Portas Pilot funding
Fees and Charges	(5,000)	Market Rents income
Support Services	12,060	Increased recharges from departments
Base Budget 2015/16	**349,370**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**323,210**	
Premises	5,500	Costs associated with Pop Up Britain to be funded from Portas Pilot grant
Supplies and Services	45,830	NHB funding carried forward from 2013/14
Outturn 2014/15 (P6 Forecast)	**374,540**	

REVENUE BUDGET				
Finance				
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
(17,709)	(43,410)	(56,770)	Accountancy	500
-	30	30	Exchequer	(20)
(1,057)	(120)	(120)	Debtors/Debt Recovery	(1,010)
(81,007)	(71,020)	(71,020)	NNDR Collection	(88,580)
310,649	432,740	426,880	Council Tax Collection	323,470
422,995	490,630	490,630	Benefits Administration	615,000
(242,843)	(237,290)	(237,290)	Housing Benefits Payments	(245,290)
(101,769)	(3,250)	(3,250)	Miscellaneous Expenditure	(2,590)
1,545,758	1,487,450	1,487,450	Non-Distributed Costs	1,565,580
1,835,018	**2,055,760**	**2,036,540**	**SERVICE EXPENDITURE**	**2,167,060**

SUBJECTIVE ANALYSIS - 2015/16 ESTIMATE
Finance

	Accountancy	Exchequer	Debtors/Debt Recovery	NNDR Collection	Council Tax Collection	Benefits Administration
EXPENDITURE						
Employees	393,660	118,480	59,040	23,620	482,530	644,010
Premises	-	-	-	-	-	-
Supplies and Services	71,150	22,740	3,120	52,900	143,200	122,360
Transport	6,920	-	150	740	5,580	13,260
TOTAL EXPENDITURE	471,730	141,220	62,310	77,260	631,310	779,630
INCOME						
Grants	-	-	-	(180,000)	(245,590)	(468,820)
Fees & Charges	-	-	(1,700)	(32,000)	(350,000)	(5,000)
TOTAL INCOME	-	-	(1,700)	(212,000)	(595,590)	(473,820)
NET CONTROLLABLE EXPENDITURE	**471,730**	**141,220**	**60,610**	**(134,740)**	**35,720**	**305,810**
NON CONTROLLABLE ITEMS						
Support Services	153,350	51,810	48,220	46,160	287,750	403,190
Capital Charges	-	-	-	-	-	-
Recharges	(624,580)	(193,050)	(109,840)	-	-	(64,000)
Transfers to/from Reserves	-	-	-	-	-	(30,000)
TOTAL NON-CONTROLLABLE ITEMS	(471,230)	(141,240)	(61,620)	46,160	287,750	309,190
NET EXPENDITURE	**500**	**(20)**	**(1,010)**	**(88,580)**	**323,470**	**615,000**

REVENUE BUDGET				
SERVICE			**Accountancy**	
SERVICE DESCRIPTION			Provision of Accountancy, Treasury Management and Insurance services. These costs are fully recharged to services.	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Principal Accountant	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
348,276	415,060	401,700	Employees	393,660
-	-	-	Premises	-
122,510	68,570	68,570	Supplies and Services	71,150
8,724	9,100	9,100	Transport	6,920
479,510	**492,730**	**479,370**	**TOTAL EXPENDITURE**	**471,730**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
479,510	**492,730**	**479,370**	**NET CONTROLLABLE EXPENDITURE**	**471,730**
			RECHARGES & CAPITAL CHARGES	
140,950	148,710	148,710	Support Services	153,350
-	-	-	Capital Charges	-
(638,169)	(684,850)	(684,850)	Recharges	(624,580)
-	-	-	Transfers to/from Reserves	-
(17,709)	**(43,410)**	**(56,770)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**500**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(43,410)**	
Employees	(21,400)	Change in department structure
Supplies and Services	2,580	
Transport	(2,180)	
Support Services	4,640	
Recharges	60,270	
Base Budget 2015/16	**500**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(43,410)**	
Employees	(13,360)	Saving from in year vacancy
Outturn 2014/15 (P6 Forecast)	**(56,770)**	

REVENUE BUDGET				
SERVICE			**Exchequer**	
SERVICE DESCRIPTION			Provision for Creditors and income management functions. The costs are fully recharged to services.	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Exchequer Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
117,895	119,260	119,260	Employees	118,480
55	-	-	Premises	-
22,599	22,260	22,260	Supplies and Services	22,740
36	-	-	Transport	-
140,585	**141,520**	**141,520**	**TOTAL EXPENDITURE**	**141,220**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
140,585	**141,520**	**141,520**	**NET CONTROLLABLE EXPENDITURE**	**141,220**
			RECHARGES & CAPITAL CHARGES	
48,266	50,140	50,140	Support Services	51,810
-	-	-	Capital Charges	-
(188,851)	(191,630)	(191,630)	Recharges	(193,050)
-	-	-	Transfers to/from Reserves	-
-	**30**	**30**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(20)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**30**	
Employees	(780)	
Supplies and Services	480	
Support Services	1,670	
Recharges	(1,420)	
Base Budget 2015/16	**(20)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**30**	
Outturn 2014/15 (P6 Forecast)	**30**	

REVENUE BUDGET	
SERVICE	**Debtors/Debt Recovery**
SERVICE DESCRIPTION	Collection of sundry debtors due to ABC
SERVICE MANAGER	Head of Finance
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
56,134	56,340	56,340	Employees	59,040
-	-	-	Premises	-
623	2,720	2,720	Supplies and Services	3,120
71	150	150	Transport	150
56,827	**59,210**	**59,210**	**TOTAL EXPENDITURE**	**62,310**
			INCOME	
-	-	-	Grants	-
(1,209)	(1,410)	(1,410)	Fees and Charges	(1,700)
55,618	**57,800**	**57,800**	**NET CONTROLLABLE EXPENDITURE**	**60,610**
			RECHARGES & CAPITAL CHARGES	
45,652	46,170	46,170	Support Services	48,220
-	-	-	Capital Charges	-
(102,327)	(104,090)	(104,090)	Recharges	(109,840)
-	-	-	Transfers to/from Reserves	-
(1,057)	**(120)**	**(120)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(1,010)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(120)**	
Employees	2,700	
Supplies and Services	400	
Fees and Charges	(290)	
Support Services	2,050	
Recharges	(5,750)	
Base Budget 2015/16	**(1,010)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(120)**	
Outturn 2014/15 (P6 Forecast)	**(120)**	

REVENUE BUDGET				
SERVICE			**NNDR Collection**	
SERVICE DESCRIPTION			Collection on behalf of Central Government of the National Non-Domestic Rates	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Revenues and Benefits Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
18,671	18,680	18,680	Employees	23,620
-	-	-	Premises	-
55,414	44,900	44,900	Supplies and Services	52,900
372	510	510	Transport	740
74,457	**64,090**	**64,090**	**TOTAL EXPENDITURE**	**77,260**
			INCOME	
(179,047)	(179,050)	(179,050)	Grants	(180,000)
(30,200)	(32,000)	(32,000)	Fees and Charges	(32,000)
(134,789)	**(146,960)**	**(146,960)**	**NET CONTROLLABLE EXPENDITURE**	**(134,740)**
			RECHARGES & CAPITAL CHARGES	
53,782	75,940	75,940	Support Services	46,160
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(81,007)	**(71,020)**	**(71,020)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(88,580)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(71,020)**	
Employees	4,940	
Supplies and Services	8,000	Purchase of software, Analyse Local
Transport	230	
Grants	(950)	
Support Services	(29,780)	
Base Budget 2015/16	**(88,580)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(71,020)**	
Outturn 2014/15 (P6 Forecast)	**(71,020)**	

REVENUE BUDGET	
SERVICE	**Council Tax Collection**
SERVICE DESCRIPTION	Collection and administration of Council Tax
SERVICE MANAGER	Head of Finance
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
462,360	466,550	446,690	Employees	482,530
-	-	-	Premises	-
196,079	132,600	146,600	Supplies and Services	143,200
2,554	5,190	5,190	Transport	5,580
660,993	**604,340**	**598,480**	**TOTAL EXPENDITURE**	**631,310**
			INCOME	
(232,473)	(125,000)	(125,000)	Grants	(245,590)
(365,523)	(325,000)	(325,000)	Fees and Charges	(350,000)
62,997	**154,340**	**148,480**	**NET CONTROLLABLE EXPENDITURE**	**35,720**
			RECHARGES & CAPITAL CHARGES	
247,652	278,400	278,400	Support Services	287,750
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
310,649	**432,740**	**426,880**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**323,470**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**432,740**	
Employees	15,980	Increases in grade, from assistants to officers
Supplies and Services	10,600	Increase in postage due to off-site billing, funded from savings from the overall finance staff costs
Transport	390	
Grants	(120,590)	
Fees and Charges	(25,000)	Increase in court costs for liability Orders
Support Services	9,350	
Base Budget 2015/16	**323,470**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**432,740**	
Employees	(19,860)	Vacancy savings
Supplies and Services	14,000	Increase in postage due to off-site billing, funded from savings from the overall finance staff costs
Outturn 2014/15 (P6 Forecast)	**426,880**	

REVENUE BUDGET				
SERVICE	**Benefits Administration**			
SERVICE DESCRIPTION	Administration of Housing and Council Tax Benefit on behalf of the Department of Works and Pensions			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Revenues and Benefits Manager			

ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
722,709	669,370	669,370	Employees	644,010
-	-	-	Premises	-
148,712	140,410	140,410	Supplies and Services	122,360
17,730	13,570	13,570	Transport	13,260
889,152	**823,350**	**823,350**	**TOTAL EXPENDITURE**	**779,630**
			INCOME	
(726,433)	(675,540)	(675,540)	Grants	(468,820)
(8,012)	(7,000)	(7,000)	Fees and Charges	(5,000)
154,707	**140,810**	**140,810**	**NET CONTROLLABLE EXPENDITURE**	**305,810**
			RECHARGES & CAPITAL CHARGES	
318,288	381,820	381,820	Support Services	403,190
-	-	-	Capital Charges	-
(50,000)	(32,000)	(32,000)	Recharges	(64,000)
-	-	-	Transfers to/from Reserves	(30,000)
422,995	**490,630**	**490,630**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**615,000**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**490,630**	
Employees	(25,360)	Reduction in staff
Supplies and Services	(18,050)	E-Capture contract up for renewal, savings expected from new contract
Transport	(310)	
Grants	206,720	Reduction in Government Grant
Fees and Charges	2,000	
Support Services	21,370	
Recharges	(32,000)	
Transfers to/from Reserves	(30,000)	
Base Budget 2015/16	**615,000**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**490,630**	
Outturn 2014/15 (P6 Forecast)	**490,630**	

REVENUE BUDGET				
SERVICE	**Housing Benefits Payments**			
SERVICE DESCRIPTION	Payment of Housing Benefits to Private Tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Revenues and Benefits Manager			
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
37,686,056	33,849,810	34,999,810	Supplies and Services	34,999,810
-	-	-	Transport	-
37,686,056	**33,849,810**	**34,999,810**	**TOTAL EXPENDITURE**	**34,999,810**
			INCOME	
(36,492,304)	(32,750,000)	(33,900,000)	Grants	(33,900,000)
(1,436,596)	(1,337,100)	(1,337,100)	Fees and Charges	(1,345,100)
(242,843)	**(237,290)**	**(237,290)**	**NET CONTROLLABLE EXPENDITURE**	**(245,290)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(242,843)	**(237,290)**	**(237,290)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(245,290)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(237,290)**	
Supplies and Services	1,150,000	Based on current year's housing benefit
Grants	(1,150,000)	Grants receivable to cover HB claims
Fees and Charges	(8,000)	
Base Budget 2015/16	**(245,290)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(237,290)**	
Supplies and Services	1,150,000	Based on Actual Housing Benefit claims
Grants	(1,150,000)	Grant receivable to cover Housing Benefit Claims
Outturn 2014/15 (P6 Forecast)	**(237,290)**	

REVENUE BUDGET				
SERVICE			**Miscellaneous Expenditure**	
SERVICE DESCRIPTION			Includes bank charges and treasury management fees	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Head of Finance	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
(34,975)	70,600	70,600	Supplies and Services	73,200
-	-	-	Transport	-
(34,975)	**70,600**	**70,600**	**TOTAL EXPENDITURE**	**73,200**
			INCOME	
(34,710)	(37,750)	(37,750)	Grants	(37,500)
(12,871)	(8,800)	(8,800)	Fees and Charges	(8,450)
(82,556)	**24,050**	**24,050**	**NET CONTROLLABLE EXPENDITURE**	**27,250**
			RECHARGES & CAPITAL CHARGES	
9,007	9,740	9,740	Support Services	8,260
-	-	-	Capital Charges	-
(28,220)	(37,040)	(37,040)	Recharges	(38,100)
-	-	-	Transfers to/from Reserves	-
(101,769)	**(3,250)**	**(3,250)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(2,590)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(3,250)**	
Supplies and Services	2,600	
Grants	250	
Fees and Charges	350	
Support Services	(1,480)	
Recharges	(1,060)	
Base Budget 2015/16	**(2,590)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(3,250)**	
Outturn 2014/15 (P6 Forecast)	**(3,250)**	

REVENUE BUDGET				
SERVICE			**Non-Distributed Costs**	
SERVICE DESCRIPTION			Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services within the accounting year. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e. the recovery of the pension fund deficit).	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Head of Finance	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
1,916,290	1,853,430	1,853,430	Employees	1,913,310
-	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
1,916,290	**1,853,430**	**1,853,430**	**TOTAL EXPENDITURE**	**1,913,310**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
1,916,290	**1,853,430**	**1,853,430**	**NET CONTROLLABLE EXPENDITURE**	**1,913,310**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
(370,532)	(365,980)	(365,980)	Recharges	(347,730)
-	-	-	Transfers to/from Reserves	-
1,545,758	**1,487,450**	**1,487,450**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,565,580**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**1,487,450**	
Employees	59,880	Overall estimated increase in pension costs
Recharges	18,250	HRAs decrease in contribution to the total cost
Base Budget 2015/16	**1,565,580**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**1,487,450**	
Outturn 2014/15 (P6 Forecast)	**1,487,450**	

NOTES

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REVENUE BUDGET				
Communications and Technology				
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
212,490	226,760	245,130	Communications & Marketing	204,040
-	(10)	(10)	Telephony	470
5,777	-	-	Business Transformation Team	-
-	42,660	17,070	ICT	2,430
96,546	70,740	98,190	Emergency Planning	91,600
314,814	**340,150**	**360,380**	**SERVICE EXPENDITURE**	**298,540**

SUBJECTIVE ANALYSIS - 2015/16 ESTIMATE
Communications and Technology

	Communications & Marketing	Telephony	ICT	Emergency Planning	Total
EXPENDITURE					
Employees	180,290	26,210	688,430	95,470	990,400
Premises	-	-	-	-	-
Supplies and Services	84,450	81,230	287,630	4,350	457,660
Transport	5,630	-	6,600	4,050	16,280
TOTAL EXPENDITURE	270,370	107,440	982,660	103,870	1,464,340
INCOME					
Grants	-	-	-	-	-
Fees & Charges	(7,000)	-	(27,500)	(28,580)	(63,080)
TOTAL INCOME	(7,000)	-	(27,500)	(28,580)	(63,080)
NET CONTROLLABLE EXPENDITURE	**263,370**	**107,440**	**955,160**	**75,290**	**1,401,260**
NON CONTROLLABLE ITEMS					
Support Services	71,600	6,260	122,080	16,310	216,250
Capital Charges	6,620	-	25,670	-	32,290
Recharges	(137,550)	(113,230)	(1,100,480)	-	(1,351,260)
Transfers to/from Reserves	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(59,330)	(106,970)	(952,730)	16,310	(1,102,720)
NET EXPENDITURE	**204,040**	**470**	**2,430**	**91,600**	**298,540**

REVENUE BUDGET	
SERVICE	**Communications & Marketing**
SERVICE DESCRIPTION	To provide marketing and communications services internally and externally to promote and protect the reputation of the Council and the growth of Ashford. This includes responsibility for web design and content management, media management, marketing, and publications (hard copy and on-line)
SERVICE MANAGER	Head of Communications and Technology
BUDGET MANAGER	Communications and Marketing Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
189,334	196,760	189,340	Employees	180,290
-	-	-	Premises	-
93,139	101,540	128,540	Supplies and Services	84,450
7,912	7,210	6,000	Transport	5,630
290,386	**305,510**	**323,880**	**TOTAL EXPENDITURE**	**270,370**
			INCOME	
-	-	-	Grants	-
(8,641)	(7,000)	(7,000)	Fees and Charges	(7,000)
281,745	**298,510**	**316,880**	**NET CONTROLLABLE EXPENDITURE**	**263,370**
			RECHARGES & CAPITAL CHARGES	
67,353	76,500	76,500	Support Services	71,600
6,618	9,930	9,930	Capital Charges	6,620
(143,225)	(158,180)	(158,180)	Recharges	(137,550)
-	-	-	Transfers to/from Reserves	-
212,490	**226,760**	**245,130**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**204,040**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**226,760**	
Employees	(16,470)	Saving following restructure of service
Supplies and Services	(8,450)	Reduction on Promotions and Exhibitions Budget (£5,000 15% Saving Target)
Supplies and Services	2,200	Print Room budget for annual equipment maintenance
Supplies and Services	(6,840)	Reduced charge on new print room hardware (15% Savings Target)
Supplies and Services	(4,000)	Reduction in Print Room Consumables (15% Savings Target)
Transport	(1,580)	Saving following restructure of service
Support Services	(4,900)	Reduction in recharges from other departments
Capital Charges	(3,310)	Change in capital Charges
Recharges	20,630	Reduction in recharges to departments
Base Budget 2015/16	**204,040**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**226,760**	
Employees	(7,420)	Saving from staff restructure
Supplies and Services	27,000	NHB Funding for marketing campaign
Transport	(1,210)	Saving from staff restructure
Outturn 2014/15 (P6 Forecast)	**245,130**	

REVENUE BUDGET				
SERVICE			**Telephony**	
SERVICE DESCRIPTION			All the organisations telephone are charged here then re-charged to individual services	
SERVICE MANAGER			Head of Communications and Technology	
BUDGET MANAGER			IT Operations Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
27,182	27,260	27,260	Employees	26,210
-	-	-	Premises	-
70,303	78,050	78,050	Supplies and Services	81,230
103	-	-	Transport	-
97,589	**105,310**	**105,310**	**TOTAL EXPENDITURE**	**107,440**
			INCOME	
-	-	-	Grants	-
(949)	-	-	Fees and Charges	-
96,639	**105,310**	**105,310**	**NET CONTROLLABLE EXPENDITURE**	**107,440**
			RECHARGES & CAPITAL CHARGES	
3,863	3,720	3,720	Support Services	6,260
-	-	-	Capital Charges	-
(100,503)	(109,040)	(109,040)	Recharges	(113,230)
-	-	-	Transfers to/from Reserves	-
-	**(10)**	**(10)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**470**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(10)**	
Employees	(1,050)	Revised salary charges
Supplies and Services	3,180	Increase in telephone line rental and charges
Support Services	2,540	Increase in recharges from other departments
Recharges	(4,190)	Increase in recharges to departments
Base Budget 2015/16	**470**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(10)**	
Outturn 2014/15 (P6 Forecast)	**(10)**	

REVENUE BUDGET				
SERVICE			**Business Transformation Team**	
SERVICE DESCRIPTION			The Business Transformation function provided a central management point for all projects that are considered to be of corporate importance; ensuring they are consistent with the aims of the Business Plan, and are tracked effectively, with progress on projects being reported in a timely and effective way (department disbanded from 2014/15).	
SERVICE MANAGER			Head of Communications and Technology	
BUDGET MANAGER			Head of Communications and Technology	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
46,321	-	-	Employees	-
-	-	-	Premises	-
6,927	-	-	Supplies and Services	-
1,705	-	-	Transport	-
54,952	**-**	**-**	**TOTAL EXPENDITURE**	**-**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
54,952	**-**	**-**	**NET CONTROLLABLE EXPENDITURE**	**-**
			RECHARGES & CAPITAL CHARGES	
10,865	-	-	Support Services	-
-	-	-	Capital Charges	-
(60,040)	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
5,777	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**-**	
Base Budget 2015/16	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**-**	
Outturn 2014/15 (P6 Forecast)	**-**	

REVENUE BUDGET	
SERVICE	**ICT**
SERVICE DESCRIPTION	Provision of IT support to all services and to lead in the development of new applications, including GIS.
SERVICE MANAGER	Head of Communications and Technology
BUDGET MANAGER	IT Operations Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
618,016	717,660	693,270	Employees	688,430
-	-	-	Premises	-
218,043	202,730	201,530	Supplies and Services	287,630
5,755	7,510	7,510	Transport	6,600
841,813	**927,900**	**902,310**	**TOTAL EXPENDITURE**	**982,660**
			INCOME	
(7,131)	-	-	Grants	-
(27,510)	(27,500)	(27,500)	Fees and Charges	(27,500)
807,172	**900,400**	**874,810**	**NET CONTROLLABLE EXPENDITURE**	**955,160**
			RECHARGES & CAPITAL CHARGES	
113,146	123,130	123,130	Support Services	122,080
-	-	-	Capital Charges	25,670
(920,318)	(980,870)	(980,870)	Recharges	(1,100,480)
-	-	-	Transfers to/from Reserves	-
-	**42,660**	**17,070**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**2,430**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**42,660**	
Employees	(29,230)	Net reduction due to removal of 1 post split between ICT and GIS (15% Savings Target)
Supplies and Services	80,000	Microsoft Licencing requirement
Supplies and Services	(9,080)	Reduction in hardware charges for MFD's (15% Savings
Supplies and Services	8,500	Paper budget for MFD's
Supplies and Services	5,480	Other smaller movements in Supplies and Services
Transport	(910)	
Support Services	(1,050)	Reduction in recharges from other departments
Capital Charges	25,670	Depreciation on new IT Infrastructure
Recharges	(119,610)	Increase in recharges to other Departments
Base Budget 2015/16	**2,430**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**42,660**	
Employees	(24,390)	Post identified in Focus report not filled
Supplies and Services	(1,200)	
Outturn 2014/15 (P6 Forecast)	**17,070**	

NOTES
In 2014/15 this cost centre included the residual costs arising from the disbandment of the Business Transformation Team.

REVENUE BUDGET				
SERVICE			**Emergency Planning**	
SERVICE DESCRIPTION			Preparing for and responding to emergencies, including business continuity and resilience.	
SERVICE MANAGER			Head of Communications and Technology	
BUDGET MANAGER			Resilience Partnership Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
90,487	68,290	95,740	Employees	95,470
7,149	-	-	Premises	-
15,324	4,850	4,850	Supplies and Services	4,350
4,197	4,050	4,050	Transport	4,050
117,158	**77,190**	**104,640**	**TOTAL EXPENDITURE**	**103,870**
			INCOME	
(12,500)	-	-	Grants	-
(27,823)	(27,530)	(27,530)	Fees and Charges	(28,580)
76,835	**49,660**	**77,110**	**NET CONTROLLABLE EXPENDITURE**	**75,290**
			RECHARGES & CAPITAL CHARGES	
19,712	21,080	21,080	Support Services	16,310
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
96,546	**70,740**	**98,190**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**91,600**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**70,740**	
Employees	27,180	Additional Resilience Officer Post (10k funded from Safety Advisory Group)
Supplies and Services	(500)	Various small reductions
Fees and Charges	(1,050)	Increased recharge to Partner
Support Services	(4,770)	Reduction in rechearges from other departmnents
Base Budget 2015/16	**91,600**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**70,740**	
Employees	27,450	Additional Resilience Officer Post (10k funded from Safety Advisory Group)
Outturn 2014/15 (P6 Forecast)	**98,190**	

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REVENUE BUDGET				
Community and Housing				
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
(59,697)	22,540	24,940	Private Sector Housing	17,870
111,908	77,620	143,570	Housing Strategy and Enabling	141,280
643,963	753,530	592,560	Housing Options	713,080
17,576	16,350	15,750	Gypsy Site - Chilmington	16,460
345,375	504,860	518,920	Community Safety,AMC,Licencing	505,190
674,684	776,630	735,320	Environmental Health	692,680
(458,636)	(437,770)	(402,010)	Parking & Engineering	(306,860)
55,430	82,060	54,880	Visitor & Call Centre	(10)
740,808	653,800	669,790	Street Scene	598,320
3,495,037	2,729,700	3,008,620	Refuse,Recycling,Street Clean	2,997,850
(390,087)	(568,340)	(764,280)	Corporate Property & Projects	(1,096,360)
5,176,361	**4,610,980**	**4,598,060**	**SERVICE EXPENDITURE**	**4,279,500**

SUBJECTIVE ANALYSIS - 2015/16 ESTIMATE
Community & Housing

	Private Sector Housing	Housing Strategy and Enabling	Housing Options	Gypsy Site - Chilmington	Visitor & Call Centre	Corporate Property & Projects
EXPENDITURE						
Employees	130,060	145,900	392,890	12,220	510,390	476,890
Premises	490,460	-	18,400	48,670	-	1,470,810
Supplies and Services	503,500	2,150	315,450	150	39,220	186,130
Transport	5,530	6,110	22,120	1,040	4,580	15,670
TOTAL EXPENDITURE	1,129,550	154,160	748,860	62,080	554,190	2,149,500
INCOME						
Grants	-	-	-	-	-	-
Fees & Charges	(1,222,600)	-	(190,540)	(66,380)	-	(2,754,460)
TOTAL INCOME	(1,222,600)	-	(190,540)	(66,380)	-	(2,754,460)
NET CONTROLLABLE EXPENDITURE	**(93,050)**	**154,160**	**558,320**	**(4,300)**	**554,190**	**(604,960)**
NON CONTROLLABLE ITEMS						
Support Services	50,780	33,570	138,160	12,820	108,340	409,960
Capital Charges	-	-	11,600	7,940	55,430	833,270
Recharges	-	(46,450)	-	-	(717,970)	(1,734,630)
Transfers to/from Reserves	60,140	-	5,000	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	110,920	(12,880)	154,760	20,760	(554,200)	(491,400)
NET EXPENDITURE	**17,870**	**141,280**	**713,080**	**16,460**	**(10)**	**(1,096,360)**

	Community Safety,AMC,Licencing	Environmental Health	Parking & Engineering	Street Scene	Refuse,Recycling,Street Clean	Total
EXPENDITURE						
Employees	576,690	829,130	389,320	293,060	-	3,756,550
Premises	24,500	250	601,870	253,100	152,550	3,060,610
Supplies and Services	230,600	61,770	259,240	124,280	3,402,150	5,124,640
Transport	20,170	43,800	15,680	20,100	-	154,800
TOTAL EXPENDITURE	851,960	934,950	1,266,110	690,540	3,554,700	12,096,600
INCOME						
Grants	(35,000)	-	-	-	(270,000)	(305,000)
Fees & Charges	(443,000)	(17,430)	(2,022,290)	(124,800)	(420,000)	(7,261,500)
TOTAL INCOME	(478,000)	(17,430)	(2,022,290)	(124,800)	(690,000)	(7,566,500)
NET CONTROLLABLE EXPENDITURE	**373,960**	**917,520**	**(756,180)**	**565,740**	**2,864,700**	**4,530,100**
NON CONTROLLABLE ITEMS						
Support Services	529,500	745,880	406,300	620,180	275,040	3,330,530
Capital Charges	-	-	89,020	21,310	-	1,018,570
Recharges	(378,270)	(965,720)	-	(608,910)	(141,890)	(4,593,840)
Transfers to/from Reserves	(20,000)	(5,000)	(46,000)	-	-	(5,860)
TOTAL NON-CONTROLLABLE ITEMS	131,230	(224,840)	449,320	32,580	133,150	(250,600)
NET EXPENDITURE	**505,190**	**692,680**	**(306,860)**	**598,320**	**2,997,850**	**4,279,500**

REVENUE BUDGET	
SERVICE	**Private Sector Housing**
SERVICE DESCRIPTION	To manage the Council's Private Sector Leasing and ABC Lettings properties and to improve the quality of Private Sector Housing stock and to provide services to private sector landlords, as well as the administration of disabled facilities grants
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Housing Operations Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
109,624	126,400	127,700	Employees	130,060
370,524	664,000	490,460	Premises	490,460
517,068	501,700	509,030	Supplies and Services	503,500
8,151	8,180	8,180	Transport	5,530
1,005,367	**1,300,280**	**1,135,370**	**TOTAL EXPENDITURE**	**1,129,550**
			INCOME	
(30,356)	-	-	Grants	-
(1,090,281)	(1,331,100)	(1,223,600)	Fees and Charges	(1,222,600)
(115,270)	**(30,820)**	**(88,230)**	**NET CONTROLLABLE EXPENDITURE**	**(93,050)**
			RECHARGES & CAPITAL CHARGES	
55,573	53,360	53,360	Support Services	50,780
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	59,810	Transfers to/from Reserves	60,140
(59,697)	**22,540**	**24,940**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**17,870**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**22,540**	
Employees	3,660	
Premises	(173,540)	ABC letting's property growth slower than anticipated reducing payments made to landlords
Supplies and Services	1,800	
Fees and Charges	108,500	ABC letting's property growth slower than anticipated reducing income
Transport	(2,650)	
Support Services	(2,580)	
Transfer to/from Reserve	60,140	Estimated budget surplus from ABC Lettings transferred to Reserve to manage pressures and exit strategy
Base Budget 2015/16	**17,870**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**22,540**	
Employees	1,300	
Premises	(173,540)	ABC letting's property growth slower than anticipated reducing payments made to landlords
Supplies and Services	7,330	
Fees and Charges	107,500	ABC letting's property growth slower than anticipated reducing income
Transfers to/from Reserves	59,810	Estimated budget surplus from ABC Lettings transferred to Reserve
Outturn 2014/15 (P6 Forecast)	**24,940**	

REVENUE BUDGET				
SERVICE	**Housing Strategy and Enabling**			
SERVICE DESCRIPTION	To encourage the provision of affordable housing outside of the HRA			
SERVICE MANAGER	Head of Community and Housing			
BUDGET MANAGER	Housing Improvement Manager			

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
114,290	100,610	163,160	Employees	145,900
77	-	-	Premises	-
2,520	2,150	2,150	Supplies and Services	2,150
1,826	3,630	7,030	Transport	6,110
118,713	**106,390**	**172,340**	**TOTAL EXPENDITURE**	**154,160**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
118,713	**106,390**	**172,340**	**NET CONTROLLABLE EXPENDITURE**	**154,160**
			RECHARGES & CAPITAL CHARGES	
60,835	37,760	37,760	Support Services	33,570
-	1,110	1,110	Capital Charges	-
(67,640)	(67,640)	(67,640)	Recharges	(46,450)
-	-	-	Transfers to/from Reserves	-
111,908	**77,620**	**143,570**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**141,280**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**77,620**	
Employees	(14,860)	15% Savings - Affordable Housing HRA work
Employees	60,150	Performance Improvement Officer
Transport	2,480	
Support Services	(4,190)	
Recharges	21,190	
Capital Charges	(1,110)	
Base Budget 2015/16	**141,280**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**77,620**	
Employees	62,550	Performance Improvement Officer
Transport	3,400	
Outturn 2014/15 (P6 Forecast)	**143,570**	

REVENUE BUDGET	
SERVICE	**Housing Options**
SERVICE DESCRIPTION	The administration of the homeless service including B & B, providing housing advice and maintenance of the housing register
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Housing Operations Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
347,050	372,610	397,780	Employees	392,890
4,599	3,000	14,900	Premises	18,400
567,157	537,250	304,950	Supplies and Services	315,450
17,438	19,200	19,200	Transport	22,120
936,243	**932,060**	**736,830**	**TOTAL EXPENDITURE**	**748,860**
			INCOME	
(40,875)	(7,000)	(7,000)	Grants	-
(341,342)	(269,090)	(239,830)	Fees and Charges	(190,540)
554,027	**655,970**	**490,000**	**NET CONTROLLABLE EXPENDITURE**	**558,320**
			RECHARGES & CAPITAL CHARGES	
85,542	97,560	97,560	Support Services	138,160
4,395	-	-	Capital Charges	11,600
-	-	-	Recharges	-
-	-	5,000	Transfers to/from Reserves	5,000
643,963	**753,530**	**592,560**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**713,080**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**753,530**	
Employees	27,330	Salary regradings and pay award
Supplies and Services	(10,050)	Counsel's fees, Computer and Other costs
Supplies and Services	40,000	Prevention Fund & Rough Sleepers grant
Supplies and Services	(249,600)	Reduction in B&B Accomodation costs
Transport	2,920	
Grants	7,000	Crash Pad grant
Fees and Charges	2,890	
Fees and Charges	91,160	B&B Accomodation Charge
Support Services	40,600	
Capital Charges	11,600	
1a Christchurch Road	(4,300)	New temporay accomodation
Base Budget 2015/16	**713,080**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**753,530**	
Employees	13,170	Regradings
Supplies and Services	(248,000)	Reduction in Bed & Breakfast numbers
Fees and Charges	91,160	Reduction in Bed & Breakfast numbers
1a Christchurch Road	(17,300)	New temporay accomodation
Outturn 2014/15 (P6 Forecast)	**592,560**	

REVENUE BUDGET	
SERVICE	**Gypsy Site - Chilmington**
SERVICE DESCRIPTION	Provision of 16 pitches at the Travellers site at Chilmington
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Housing Operations Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
9,985	12,030	12,030	Employees	12,220
61,875	49,900	49,300	Premises	48,670
1,932	100	100	Supplies and Services	150
818	940	940	Transport	1,040
74,611	**62,970**	**62,370**	**TOTAL EXPENDITURE**	**62,080**
			INCOME	
-	-	-	Grants	-
(71,899)	(63,570)	(63,570)	Fees and Charges	(66,380)
2,712	**(600)**	**(1,200)**	**NET CONTROLLABLE EXPENDITURE**	**(4,300)**
			RECHARGES & CAPITAL CHARGES	
6,927	11,750	11,750	Support Services	12,820
7,937	5,200	5,200	Capital Charges	7,940
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
17,576	**16,350**	**15,750**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**16,460**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**16,350**	
Employees	190	
Premises	(1,230)	
Supplies and Services	50	
Transport	100	
Fees and Charges	(2,810)	
Support Services	1,070	
Capital Charges	2,740	
Base Budget 2015/16	**16,460**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**16,350**	
Premises	(600)	
Outturn 2014/15 (P6 Forecast)	**15,750**	

NOTES
For 2014/15 this cost centre includes the residual costs arising from the disbandment of the Business Transformation Team.

REVENUE BUDGET	
SERVICE	**Community Safety,AMC,Licencing**
SERVICE DESCRIPTION	Provision and enforcement of licences including Gambling/Liquor/Hackney Carriage, the Monitoring Centre and Community Safety.
SERVICE MANAGER	Head of Health, Parking & Community Safety
BUDGET MANAGER	Assistant Health Parking and Community Safety Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
615,108	799,890	741,910	Employees	576,690
66,478	27,500	22,700	Premises	24,500
193,551	225,660	238,400	Supplies and Services	230,600
16,439	23,920	23,730	Transport	20,170
891,575	**1,076,970**	**1,026,740**	**TOTAL EXPENDITURE**	**851,960**
			INCOME	
(48,738)	(31,500)	(37,210)	Grants	(35,000)
(374,015)	(435,650)	(365,650)	Fees and Charges	(443,000)
468,822	**609,820**	**623,880**	**NET CONTROLLABLE EXPENDITURE**	**373,960**
			RECHARGES & CAPITAL CHARGES	
254,828	253,600	253,600	Support Services	529,500
-	19,710	19,710	Capital Charges	-
(378,276)	(378,270)	(378,270)	Recharges	(378,270)
-	-	-	Transfers to/from Reserves	(20,000)
345,375	**504,860**	**518,920**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**505,190**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**504,860**	
Employees	(16,800)	
Employees	50,000	New Domestic Violence posts
Employees	(256,400)	Virement to Environmental Health & Control. Salaries centralised in Environmental Control and then charged appropriately to specific services through the support cost system
Premises	(3,000)	
Supplies and Services	4,940	
Transport	(3,750)	
Grants	(3,500)	
Fees and Charges	(7,350)	
Support Services	275,900	
Capital Charges	(19,710)	
Transfers to/from Reserves	(20,000)	
Base Budget 2015/16	**505,190**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**504,860**	
Employees	(57,980)	Vacant post and other Vacancy savings
Premises	(4,800)	
Supplies and Services	12,740	CCTV Maintenance
Transport	(190)	
Grants	(5,710)	
Fees and Charges	70,000	Income generation target
Outturn 2014/15 (P6 Forecast)	**518,920**	

REVENUE BUDGET				
SERVICE			**Environmental Health**	
SERVICE DESCRIPTION			Responsible for the statutory requirements for food safety, infectious disease control, environmental protection & health and safety (including corporate health & safety)	
SERVICE MANAGER			Head of Health, Parking & Community Safety	
BUDGET MANAGER			Assistant Health Parking and Community Safety Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
583,357	556,640	516,490	Employees	829,130
-	250	250	Premises	250
39,505	59,220	59,320	Supplies and Services	61,770
31,686	35,080	35,080	Transport	43,800
654,547	**651,190**	**611,140**	**TOTAL EXPENDITURE**	**934,950**
			INCOME	
-	-	-	Grants	-
(25,586)	(17,520)	(18,780)	Fees and Charges	(17,430)
628,961	**633,670**	**592,360**	**NET CONTROLLABLE EXPENDITURE**	**917,520**
			RECHARGES & CAPITAL CHARGES	
185,697	142,960	142,960	Support Services	745,880
-	-	-	Capital Charges	-
(139,974)	-	-	Recharges	(965,720)
-	-	-	Transfers to/from Reserves	(5,000)
674,684	**776,630**	**735,320**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**692,680**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**776,630**	
Employees	(28,110)	Internal Health and Safety Officer post deleted
Employees	300,600	Virement from Licencing and Car Parks. Salaries centralised in Environmental Control and then charged appropriately to specific services through the support cost system
Supplies and Services	2,550	
Transport	8,720	
Fees and Charges	90	
Support Services	602,920	
Recharges	(970,720)	
Base Budget 2015/16	**692,680**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**776,630**	
Employees	(40,150)	Vacancy Savings
Supplies and Services	100	
Fees and Charges	(1,260)	
Outturn 2014/15 (P6 Forecast)	**735,320**	

REVENUE BUDGET	
SERVICE	**Parking & Engineering**
SERVICE DESCRIPTION	Provision, maintenance and enforcement of On-Street, Off Street Parking, Abandoned Vehicles and Engineering Services. T-CAT also falls within this section, T-CAT are the town centre action team that maintain the presentation in the town centre and outskirts, through targeted small projects.
SERVICE MANAGER	Head of Health, Parking & Community Safety
BUDGET MANAGER	Assistant Health Parking and Community Safety Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
447,333	481,230	476,230	Employees	389,320
489,951	615,150	620,910	Premises	601,870
215,708	238,860	233,860	Supplies and Services	259,240
65,614	18,820	18,820	Transport	15,680
1,218,606	**1,354,060**	**1,349,820**	**TOTAL EXPENDITURE**	**1,266,110**
			INCOME	
-	-	-	Grants	-
(2,019,394)	(2,012,700)	(1,972,700)	Fees and Charges	(2,022,290)
(800,787)	**(658,640)**	**(622,880)**	**NET CONTROLLABLE EXPENDITURE**	**(756,180)**
			RECHARGES & CAPITAL CHARGES	
328,067	298,550	298,550	Support Services	406,300
14,085	8,320	8,320	Capital Charges	89,020
-	-	-	Recharges	-
-	(86,000)	(86,000)	Transfers to/from Reserves	(46,000)
(458,636)	**(437,770)**	**(402,010)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(306,860)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**(437,770)**	
Employees	(47,710)	Salary saving from redundant post
Employees	(44,200)	Virement to Environmental Health & Control
Premises	(13,280)	Reduction in utility costs
Supplies and Services	20,380	Related to Engineering Service reorganisation
Transport	(3,140)	
Fees and Charges	(9,590)	Growth in parking income to part finance Ticket machine replacement
Support Services	107,750	
Capital Charges	80,700	
Transfers to/from Reserves	40,000	Contribution to R&R reserve re Ticket machine replacement programme
Base Budget 2015/16	**(306,860)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**(437,770)**	
Employees	(5,000)	Vacancy saving
Premises	5,760	
Supplies and Services	(5,000)	
Fees and Charges	40,000	Free Parking projects
Outturn 2014/15 (P6 Forecast)	**(402,010)**	

REVENUE BUDGET	
SERVICE	**Visitor & Call Centre**
SERVICE DESCRIPTION	The provision of the customer contact and call centres, including the Gateway +
SERVICE MANAGER	Head of Environmental & Customer Services
BUDGET MANAGER	Head of Environmental & Customer Services

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
508,443	542,420	508,740	Employees	510,390
-	-	-	Premises	-
22,697	40,470	40,470	Supplies and Services	39,220
5,736	8,200	8,200	Transport	4,580
536,875	**591,090**	**557,410**	**TOTAL EXPENDITURE**	**554,190**
			INCOME	
(49,357)	(22,500)	(16,000)	Grants	-
-	-	-	Fees and Charges	-
487,518	**568,590**	**541,410**	**NET CONTROLLABLE EXPENDITURE**	**554,190**
			RECHARGES & CAPITAL CHARGES	
100,897	105,740	105,740	Support Services	108,340
55,430	78,060	78,060	Capital Charges	55,430
(588,416)	(670,330)	(670,330)	Recharges	(717,970)
-	-	-	Transfers to/from Reserves	-
55,430	**82,060**	**54,880**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(10)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**82,060**	
Employees	(33,680)	Salary transferred to Street Scene
Employees	1,650	
Supplies and Services	(1,250)	
Transport	(3,620)	
Grants	22,500	Loss of Gateway Income
Support Services	2,600	
Capital Charges	(22,630)	
Recharges	(47,640)	
Base Budget 2015/16	**(10)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**82,060**	
Employees	(33,680)	Salary allocated to Street Scene
Grants	6,500	
Outturn 2014/15 (P6 Forecast)	**54,880**	

REVENUE BUDGET	
SERVICE	**Street Scene**
SERVICE DESCRIPTION	Street Scene services include: - Pest Control (via a contractual arrangement with Mitie), Public Conveniences (Hothfield, Vicarage Lane, New Rents and Victoria Park), Canine Control and Kennelling services for stray/abandoned dogs (via a contract with Lord Whisky), Allotment and Cemetery provision.
SERVICE MANAGER	Head of Environmental & Customer Services
BUDGET MANAGER	Head of Environmental & Customer Services

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
402,394	336,240	331,220	Employees	293,060
213,699	199,390	217,100	Premises	253,100
171,052	130,470	136,760	Supplies and Services	124,280
19,257	22,800	25,410	Transport	20,100
806,402	**688,900**	**710,490**	**TOTAL EXPENDITURE**	**690,540**
			INCOME	
-	-	-	Grants	-
(228,016)	(119,800)	(125,400)	Fees and Charges	(124,800)
578,386	**569,100**	**585,090**	**NET CONTROLLABLE EXPENDITURE**	**565,740**
			RECHARGES & CAPITAL CHARGES	
882,524	737,690	737,690	Support Services	620,180
21,305	12,060	12,060	Capital Charges	21,310
(741,407)	(665,050)	(665,050)	Recharges	(608,910)
-	-	-	Transfers to/from Reserves	-
740,808	**653,800**	**669,790**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**598,320**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**653,800**	
Employees	(36,820)	Net Saving on staff in addition to 50k saving target
Employees	(6,360)	Other small changes in employee costs
Premises	11,500	Increase in Cemeteries Trees and Hedges Budget
Premises	31,000	Cleaning contract costs following outsourcing of Toilets
Premises	11,210	Net effect of other changes in premises costs
Supplies and Services	(6,190)	Net effect of various small changes
Transport	(2,700)	Reduction in transport costs following restructure
Fees and Charges	(5,000)	Increase in Cemetery Fee income
Support Services	(117,510)	Changes in costs following restructure
Capital Charges	9,250	Increase to reflect previous years actuals
Recharges	56,140	Reduction following restructure
Base Budget 2015/16	**598,320**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**653,800**	
Employees	(5,020)	Net Saving having achieved £50k Savings Target
Premises	11,500	Increase in Cemeteries Trees and Hedges Budget
Premises	6,210	Other small budgetary pressures
Supplies and Services	6,290	Small budget pressures arising in year
Transport	2,610	Small budget pressures arising in year
Fees and Charges	(5,600)	Increase in Cemetery Income
Outturn 2014/15 (P6 Forecast)	**669,790**	

REVENUE BUDGET	
SERVICE	**Refuse, Recycling and Street Cleansing**
SERVICE DESCRIPTION	Monitoring and management of the Council's Refuse, Recycling and Street Cleansing Contract with Biffa, delivered through the Mid Kent Waste Partnership with Swale, Maidstone and Kent County Councils.
SERVICE MANAGER	Head of Environmental & Customer Services
BUDGET MANAGER	Environmental, Contracts & Operations Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
41,501	-	2,700	Employees	-
332,443	99,000	100,130	Premises	152,550
6,123,631	3,161,950	3,443,570	Supplies and Services	3,402,150
410	-	-	Transport	-
6,497,985	**3,260,950**	**3,546,400**	**TOTAL EXPENDITURE**	**3,554,700**
			INCOME	
(281,562)	(306,000)	(270,000)	Grants	(270,000)
(2,874,059)	(383,040)	(425,570)	Fees and Charges	(420,000)
3,342,364	**2,571,910**	**2,850,830**	**NET CONTROLLABLE EXPENDITURE**	**2,864,700**
			RECHARGES & CAPITAL CHARGES	
294,565	299,680	299,680	Support Services	275,040
-	-	-	Capital Charges	-
(141,892)	(141,890)	(141,890)	Recharges	(141,890)
-	-	-	Transfers to/from Reserves	-
3,495,037	**2,729,700**	**3,008,620**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**2,997,850**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**2,729,700**	
Premises	150,000	NHB Funding for Environmental Enhancements
Supplies and Services	20,000	External Printing budget for Refuse and Recycling
Supplies and Services	41,690	Increase in core contract costs funded through MTFP inflation
	45,100	Net saving target not delivered from original target of £218k
Grants	36,000	Lost income from bring bank recycling
Support Services	(24,640)	Reduction in Support Services Costs
Base Budget 2015/16	**2,997,850**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**2,729,700**	
Employees	2,700	Agency staff costs
Premises	1,130	Unscheduled works costs
Supplies and Services	218,000	Deferred Savings target to 2015/16
Supplies and Services	20,000	External Printing budget for Refuse and Recycling
Supplies and Services	50,000	Consultancy costs to cover vacant post
Supplies and Services	(14,240)	Reduction in Street Cleansing Contract
Supplies and Services	7,860	Net total of small movements in supplies and services
Grants	36,000	Lost income from bring bank recycling
Fees and Charges	(42,530)	Increase in Garden Waste collection income
Outturn 2014/15 (P6 Forecast)	**3,008,620**	

REVENUE BUDGET	
SERVICE	**Corporate Property & Projects**
SERVICE DESCRIPTION	Management of Council's commercial properties and office accomodation
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Strategic Housing and Property Manager & Housing ICT Development Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
395,267	442,980	415,120	Employees	476,890
788,512	817,980	1,422,030	Premises	1,470,810
159,858	118,710	371,520	Supplies and Services	186,130
15,735	12,580	12,580	Transport	15,670
1,359,372	**1,392,250**	**2,221,250**	**TOTAL EXPENDITURE**	**2,149,500**
			INCOME	
(107,118)	-	-	Grants	-
(983,209)	(1,259,200)	(2,284,140)	Fees and Charges	(2,754,460)
269,045	**133,050**	**(62,890)**	**NET CONTROLLABLE EXPENDITURE**	**(604,960)**
			RECHARGES & CAPITAL CHARGES	
375,757	350,970	350,970	Support Services	409,960
441,675	505,430	505,430	Capital Charges	833,270
(1,476,563)	(1,557,790)	(1,557,790)	Recharges	(1,734,630)
-	-	-	Transfers to/from Reserves	-
(390,087)	**(568,340)**	**(764,280)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(1,096,360)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**(568,340)**	
Employees	8,910	Pay award
Premises	9,830	Utility costs
Premises	593,000	International House
Supplies and Services	70,510	International House Bad Debt Provision & Other
Fees and Charges	(1,208,000)	International House
Garage management costs	75,000	Maintenance and management
Garage Rent	(425,000)	Garage's transferred from the HRA
Fees and Charges	(13,860)	Brookfield Road YMCA units
Fees and Charges	226,600	Civic Centre Rent
Fees and Charges	(45,000)	Stanhope Shops
Fees and Charges	(30,000)	Industrial Estates
Support Services	58,990	
Capital Charges	327,840	
Recharges	(176,840)	
Base Budget 2015/16	**(1,096,360)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**(568,340)**	
Employees	(27,860)	Delay in appointing Senior Commercial & Development Manager & Vacant cleaning and Superintendent posts
Premises	27,910	Higher Cleaning Contracts & Maintenance costs
Premises	576,140	International House
Supplies and Services	10,200	Valuation fees and other costs
Supplies and Services	220,000	Money set aside from NHB monies for Property Acquisition and Sign work at the commercial quarter for initial studies
Supplies and Services	22,610	International House Bad debt provision
Fees and Charges	(1,054,940)	International House
Fees and Charges	75,000	Civic Centre Rent
Fees and Charges	(45,000)	Stanhope Shops
Outturn 2014/15 (P6 Forecast)	**(764,280)**	

NOTES

The purchase of International House and Stanhope shops are reflected here in detail for the first time, as is the transfer of Garages from the HRA, subject to Council approval.

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REVENUE BUDGET				
Cultural and Project Services				
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
(1,889,509)	281,960	303,930	Cultural Services Management	237,820
(1,596,182)	1,589,830	1,617,830	Leisure Centres	1,700,590
141,926	153,120	171,220	Conservation	159,560
115,374	148,010	260,420	Tourism	129,490
13,629	32,900	32,900	Project Office	35,990
703,835	960,410	945,530	Parks and Open Spaces	1,031,410
255,574	343,760	367,310	Cultural Projects	377,410
(2,255,353)	**3,509,990**	**3,699,140**	**SERVICE EXPENDITURE**	**3,672,270**

SUBJECTIVE ANALYSIS - 2015/16 ESTIMATE								
	Cultural Services Management	**Leisure Centres**	**Conservation**	**Tourism**	**Project Office**	**Parks and Open Spaces**	**Cultural Projects**	**Total**
EXPENDITURE								
Employees	216,780	-	59,970	69,970	253,550	210,400	182,930	993,600
Premises	-	297,750	8,230	-	-	870,660	2,750	1,179,390
Supplies and Services	5,900	18,950	55,020	29,380	-	94,830	120,100	324,180
Transport	6,440	-	3,700	1,520	13,620	26,280	12,180	63,740
TOTAL EXPENDITURE	229,120	316,700	126,920	100,870	267,170	1,202,170	317,960	2,560,910
INCOME								-
Grants	-	-	-	-	-	(4,000)	(18,100)	(22,100)
Fees & Charges	-	-	-	(10,500)	-	(288,320)	(58,920)	(357,740)
TOTAL INCOME	-	-	-	(10,500)	-	(292,320)	(77,020)	(379,840)
								-
NET CONTROLLABLE EXPENDITURE	**229,120**	**316,700**	**126,920**	**90,370**	**267,170**	**909,850**	**240,940**	**2,181,070**
NON CONTROLLABLE ITEMS								-
Support Services	82,660	291,690	31,590	38,830	67,190	100,060	192,790	804,810
Capital Charges	8,070	1,020,100	1,050	700	-	31,310	17,900	1,079,130
Recharges	(70,030)	-	-	-	(298,370)	(9,810)	(49,420)	(427,630)
Transfers to/from Reserves	(12,000)	72,100	-	(410)	-	-	(24,800)	34,890
TOTAL NON-CONTROLLABLE ITEMS	8,700	1,383,890	32,640	39,120	(231,180)	121,560	136,470	1,491,200
NET EXPENDITURE	**237,820**	**1,700,590**	**159,560**	**129,490**	**35,990**	**1,031,410**	**377,410**	**3,672,270**

REVENUE BUDGET	
SERVICE	**Cultural Services Management**
SERVICE DESCRIPTION	Management function of the Cultural Services Team, including administration and safeguarding children co-ordination
SERVICE MANAGER	Head of Cultural and Project Services
BUDGET MANAGER	Cultural Operations and Projects Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
192,480	187,760	209,730	Employees	216,780
-	-	-	Premises	-
14,763	15,850	33,450	Supplies and Services	5,900
6,838	5,290	5,290	Transport	6,440
214,081	**208,900**	**248,470**	**TOTAL EXPENDITURE**	**229,120**
			INCOME	
(2,186,079)	-	-	Grants	-
-	-	(17,600)	Fees and Charges	-
(1,971,998)	**208,900**	**230,870**	**NET CONTROLLABLE EXPENDITURE**	**229,120**
			RECHARGES & CAPITAL CHARGES	
150,614	133,650	133,650	Support Services	82,660
8,067	15,600	15,600	Capital Charges	8,070
(76,192)	(76,190)	(76,190)	Recharges	(70,030)
-	-	-	Transfers to/from Reserves	(12,000)
(1,889,509)	**281,960**	**303,930**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**237,820**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**281,960**	
Employees	29,020	Honorarium payment (funded from reserves) New apprentice post and upgraded post
Supplies and Services	(9,950)	Savings achieved to fund 15% savings
Transport	1,150	
Support Services	(50,990)	
Capital Charges	(7,530)	Assets revalued as at 01/04/13, matches last years actual
Recharges	6,160	
Transfers to/from Reserves	(12,000)	Honorarium payment funded from reserves
Base Budget 2015/16	**237,820**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**281,960**	
Employees	21,970	Honorarium payment to senior staff member, regrading of posts due to re-structure
Supplies and Services	17,600	Strategy For Tenterden Town Council £17,600 (TTC to reimburse costs)
Fees and Charges	(17,600)	Income from Tenterden Town Council for Strategy work
Outturn 2014/15 (P6 Forecast)	**303,930**	

REVENUE BUDGET				
SERVICE			**Leisure Centres**	
SERVICE DESCRIPTION			The Client costs of the operations of the Leisure Centres includes all costs including subsidy, utilities and insurance for Stour Centre, Tenterden Leisure Centre and the Julie Rose Stadium	
SERVICE MANAGER			Head of Cultural and Project Services	
BUDGET MANAGER			Cultural Operation and Projects Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
39	-	-	Employees	-
417,937	285,390	285,390	Premises	297,750
90,611	18,800	46,800	Supplies and Services	18,950
-	-	-	Transport	-
508,587	**304,190**	**332,190**	**TOTAL EXPENDITURE**	**316,700**
			INCOME	
-	-	-	Grants	-
(3,505,000)	-	-	Fees and Charges	-
(2,996,413)	**304,190**	**332,190**	**NET CONTROLLABLE EXPENDITURE**	**316,700**
			RECHARGES & CAPITAL CHARGES	
308,040	279,740	279,740	Support Services	291,690
1,020,090	933,800	933,800	Capital Charges	1,020,100
-	-	-	Recharges	-
72,100	72,100	72,100	Transfers to/from Reserves	72,100
(1,596,182)	**1,589,830**	**1,617,830**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,700,590**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**1,589,830**	
Premises	12,360	Savings to be achieved following the installation of the Combined Heat & Power plant not fully achieved
Support Services	11,950	
Capital Charges	86,300	
Base Budget 2015/16	**1,700,590**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**1,589,830**	
Supplies and Services	28,000	One-off subsidy payment to ALT to run the centre this year.
Outturn 2014/15 (P6 Forecast)	**1,617,830**	

REVENUE BUDGET				
SERVICE			**Conservation**	
SERVICE DESCRIPTION			This budget includes grants to various conservation projects, including Singleton Environment Centre and the costs for the Hothfield Warden.	
SERVICE MANAGER			Head of Cultural and Project Services	
BUDGET MANAGER			Tourism, Heritage and Nature Conservation Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
58,333	61,370	61,370	Employees	59,970
13,916	12,230	12,230	Premises	8,230
40,311	59,630	77,730	Supplies and Services	55,020
2,187	4,580	4,580	Transport	3,700
114,748	**137,810**	**155,910**	**TOTAL EXPENDITURE**	**126,920**
			INCOME	
(2,800)	-	-	Grants	-
(775)	-	-	Fees and Charges	-
111,173	**137,810**	**155,910**	**NET CONTROLLABLE EXPENDITURE**	**126,920**
			RECHARGES & CAPITAL CHARGES	
29,705	13,710	13,710	Support Services	31,590
1,049	1,600	1,600	Capital Charges	1,050
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
141,926	**153,120**	**171,220**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**159,560**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**153,120**	
Employees	(1,400)	
Premises	(4,000)	15% savings
Supplies and Services	(4,610)	15% savings
Transport	(880)	
Support Services	17,880	
Capital Charges	(550)	
Recharges	-	
Transfers to/from Reserves	-	
Base Budget 2015/16	**159,560**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**153,120**	
Supplies and Services	18,100	Conningbrook Park vehicle budget carry forward from 2013/14
Outturn 2014/15 (P6 Forecast)	**171,220**	

REVENUE BUDGET				
SERVICE	**Tourism**			
SERVICE DESCRIPTION	This budget covers the provision of the Tourist information offices at Tenterden and Ashford and the wider tourism activities. This budget also includes twinning costs and museum grants.			
SERVICE MANAGER	Head of Cultural and Project Services			
BUDGET MANAGER	Tourism, Heritage and Nature Conservation Manager			

ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
69,316	71,680	71,680	Employees	69,970
14,725	-	-	Premises	-
39,761	28,290	132,540	Supplies and Services	29,380
600	1,530	1,530	Transport	1,520
124,401	**101,500**	**205,750**	**TOTAL EXPENDITURE**	**100,870**
			INCOME	
-	-	-	Grants	-
(44,432)	(17,700)	(10,500)	Fees and Charges	(10,500)
79,969	**83,800**	**195,250**	**NET CONTROLLABLE EXPENDITURE**	**90,370**
			RECHARGES & CAPITAL CHARGES	
41,401	57,940	57,940	Support Services	38,830
699	2,080	2,080	Capital Charges	700
-	-	-	Recharges	-
(6,695)	4,190	5,150	Transfers to/from Reserves	(410)
115,374	**148,010**	**260,420**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**129,490**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**148,010**	
Employees	(1,710)	
Supplies and Services	1,090	
Transport	(10)	
Fees and Charges	7,200	Tourism income built incorrectly in 2014/15 budget, reduced for 2015/16
Support Services	(19,110)	
Capital Charges	(1,380)	
Transfers to/from Reserves	(4,600)	
Base Budget 2015/16	**129,490**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**148,010**	
Supplies and Services	104,250	£20,000 to support tourism & business in rural areas carried forward from 2013/14 from NHB reserve and Space Station
Fees and Charges	7,200	2014/15 budget built incorrectly, income rduced to match expected outturn
Outturn 2014/15 (P6 Forecast)	**260,420**	

REVENUE BUDGET				
SERVICE		**Cultural Projects**		
SERVICE DESCRIPTION		The Budget Page is new this year and incorporates the Arts, Sports and Youth projects, which were separate budget pages in 2014/15.		
SERVICE MANAGER		Head of Cultural and Project Services		
BUDGET MANAGER		Engineering Services Manager		
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
181,123	167,680	182,680	Employees	182,930
44,470	6,060	60,800	Premises	2,750
111,661	130,150	122,820	Supplies and Services	120,100
33,325	10,250	40,520	Transport	12,180
370,579	**314,140**	**406,820**	**TOTAL EXPENDITURE**	**317,960**
			INCOME	
(41,932)	(32,600)	(41,120)	Grants	(18,100)
(124,368)	(59,420)	(139,370)	Fees and Charges	(58,920)
204,279	**222,120**	**226,330**	**NET CONTROLLABLE EXPENDITURE**	**240,940**
			RECHARGES & CAPITAL CHARGES	
70,398	112,560	112,560	Support Services	192,790
17,901	40,880	40,880	Capital Charges	17,900
(37,004)	(37,000)	(37,000)	Recharges	(49,420)
-	5,200	24,540	Transfers to/from Reserves	(24,800)
255,574	**343,760**	**367,310**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**377,410**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**343,760**	
Employees	15,250	Salary regradings not included in the 2014/15 budget
Premises	(3,310)	
Supplies and Services	(10,050)	Cultural project savings of £38,000 for Cultural Projects (see grants below), Create anniversary additional one-off amount of £30,000 (see reserves below)
Transport	1,930	
Grants	14,500	Grants not achievable as on limited match funding (see supplies and services above)
Fees and Charges	500	
Support Services	80,230	
Capital Charges	(22,980)	Assets revalued as at 01/04/13, matches last years actual
Recharges	(12,420)	
Transfers to/from Reserves	(30,000)	£30,000 Create funding from reserves (recommended a contribution from NHB)
Base Budget 2015/16	**377,410**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**343,760**	
Employees	15,000	Caretaker staff for Courtside
Premises	54,740	Courtside not part of 2014/15 budget (see fees & charges below)
Supplies and Services	(7,330)	Additional £12,000 Create spend, matches off against additional income. £10,000 carried forward from 2013/14 for skate park works and other small projects
Transport	30,270	
Grants	(8,520)	£12,000 addition income for Create, see supplies and services above, reduction in other grants £3,500.
Fees and Charges	(79,950)	Courtside not part of 2014/15 budget (see employees/supplies & service/transport above)
Transfers to/from Reserves	19,340	Courtside surplus to be transferred to reserves
Outturn 2014/15 (P6 Forecast)	**367,310**	

REVENUE BUDGET				
SERVICE			**Project Office**	
SERVICE DESCRIPTION			Provides professional skills and services such as Project Management, building design, quantity surveying and drainage engineering for council projects including corporate and operational across capital and revenue budgets. Includes the statutory service for Land Drainage.	
SERVICE MANAGER			Head of Cultural and Project Services	
BUDGET MANAGER			Project Office Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
270,909	261,160	261,160	Employees	253,550
11,142	300	300	Premises	-
821,407	801,450	801,450	Supplies and Services	-
17,858	14,630	14,630	Transport	13,620
1,121,316	**1,077,540**	**1,077,540**	**TOTAL EXPENDITURE**	**267,170**
			INCOME	
(6,973)	-	-	Grants	-
2,204	(10,000)	(10,000)	Fees and Charges	-
1,116,547	**1,067,540**	**1,067,540**	**NET CONTROLLABLE EXPENDITURE**	**267,170**
			RECHARGES & CAPITAL CHARGES	
147,475	67,460	67,460	Support Services	67,190
-	-	-	Capital Charges	-
(344,299)	(302,100)	(302,100)	Recharges	(298,370)
(906,095)	(800,000)	(800,000)	Transfers to/from Reserves	-
13,629	**32,900**	**32,900**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**35,990**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**32,900**	
Employees	(7,610)	0.5 clerical assistant post removed
Premises	(300)	
Supplies and Services	(801,450)	Stour centre legal claim now resolved (see contra below)
Transport	(1,010)	
Fees and Charges	10,000	Due to the number of in-house projects income target of £10,000 has been removed.
Support Services	(270)	
Recharges	3,730	
Transfers to/from Reserves	800,000	Stour centre legal claim now resolved (see contra above)
Base Budget 2015/16	**35,990**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**32,900**	
Outturn 2014/15 (P6 Forecast)	**32,900**	

REVENUE BUDGET	
SERVICE	**Parks and Open Spaces**
SERVICE DESCRIPTION	Provision of services such as Parks and Open Spaces, Grounds Maintenance, ABC owned trees.
SERVICE MANAGER	Head of Cultural and Project Services
BUDGET MANAGER	Cultural Projects Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
159,617	163,710	208,580	Employees	210,400
1,014,685	819,610	866,060	Premises	870,660
19,510	16,400	25,530	Supplies and Services	94,830
13,252	13,610	30,280	Transport	26,280
1,207,064	**1,013,330**	**1,130,450**	**TOTAL EXPENDITURE**	**1,202,170**
			INCOME	
(319,139)	-	-	Grants	(4,000)
(148,982)	(146,430)	(278,430)	Fees and Charges	(288,320)
738,943	**866,900**	**852,020**	**NET CONTROLLABLE EXPENDITURE**	**909,850**
			RECHARGES & CAPITAL CHARGES	
30,542	63,860	63,860	Support Services	100,060
31,313	129,100	129,100	Capital Charges	31,310
(96,964)	(99,450)	(99,450)	Recharges	(9,810)
-	-	-	Transfers to/from Reserves	-
703,835	**960,410**	**945,530**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,031,410**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**960,410**	
Employees/Premises/Transport	(9,590)	Net amount achieved above 2014/15 savings target
Supplies and Services	78,430	Net movement of small budget changes
Grants	(4,000)	Grant income for Urban Fringe
Fees & Charges	(12,000)	Admin charge to KCC Highways
Fees & Charges	(9,890)	Increase in Commuted Sums income
Support Services	36,200	
Capital Charges	(97,790)	
Recharges	89,640	
Base Budget 2015/16	**1,031,410**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2014/15	**960,410**	
Employees/Premises/Transport	(12,010)	Net amount achieved above 2014/15 savings target
Supplies and Services	(5,870)	Saving in software costs
Supplies and Services	15,000	Consultancy costs for new GM Review
Fees and Charges	(12,000)	Admin charge to KCC Highways
Outturn 2014/15 (P6 Forecast)	**945,530**	

REVENUE BUDGET

SERVICE	**Net Interest and Capital Charges**
SERVICE DESCRIPTION	Includes the Income earned on investments and the reversal of Capital Charges (contra entries)
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Finance Manager

ACTUAL 2013/14 £	ESTIMATE 2014/15 £	PROJECTED OUTTURN 2014/15 £	DETAIL	ESTIMATE 2015/16 £
			EXPENDITURE	
(565)	550	550	Leasing	550
(128,427)	(51,430)	(51,430)	Item 8 Credit	(128,840)
(94,614)	(50,000)	(50,000)	Debt Mgt Charges to HRA	(94,160)
53,094	25,000	25,000	Item 8 Debit	53,000
17,125	35,000	178,126	Interest Paid	457,950
2,940	3,000	-	MRP	190,290
(150,447)	**(37,880)**	**102,246**	TOTAL EXPENDITURE	**478,790**
			INCOME	
(313,974)	(338,000)	(307,800)	Fees and Charges	(455,000)
(464,421)	**(375,880)**	**(205,554)**	**NET CONTROLLABLE EXPENDITURE**	**23,790**
			RECHARGES & CAPITAL CHARGES	
(1,630,564)	(1,762,880)	(1,762,880)	Capital Charges	(2,129,990)
(2,094,985)	**(2,138,760)**	**(1,968,434)**	**NET EXPENDITURE**	**(2,106,200)**

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2014/15	**(2,138,760)**	
Charge to/from HRA	(93,570)	Changes in Item 8 forecast
Interest paid and MRP	610,240	Increase due to Capital Programme
Fees and Charges	(117,000)	Increase in Investment Income
Change in Capital Charges	(367,110)	Effect on depreciation following revaluation
Budget 2015/16	**(2,106,200)**	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2014/15	**(2,138,760)**	
Interest paid and MRP	140,126	Increase due to Capital Programme
Fees amd Charges	30,200	Reduction in investment income
Outturn 2014/15	**(1,968,434)**	

NOTES

REVENUE BUDGET				
Housing Revenue Account				
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
4,018,530	4,053,690	4,270,310	Hra - Admin	4,584,800
(23,852,198)	(24,847,080)	(25,002,000)	Hra - Income	(24,794,010)
415,907	529,230	667,480	Hra - New Builds	880,920
14,705,985	18,350,880	18,345,280	Hra - Other	16,075,770
3,410,805	3,553,350	3,555,040	Hra - Repairs	3,622,340
(1,300,971)	**1,640,070**	**1,836,110**	**SERVICE EXPENDITURE**	**369,820**

SUBJECTIVE ANALYSIS - 2015/16 ESTIMATE
Housing Revenue Account

	Hra - Admin	Hra - Income	Hra - New Builds	Hra - Other	Hra - Repairs	Total
EXPENDITURE						
Employees	2,347,190	-	231,220	-	-	2,578,410
Premises	844,220	-	-	-	3,585,340	4,429,560
Supplies and Services	593,100	-	451,730	244,140	37,000	1,325,970
Transport	123,330	-	11,860	-	-	135,190
TOTAL EXPENDITURE	3,907,840	-	694,810	244,140	3,622,340	8,469,130
INCOME						
Grants	-	-	-	(2,999,850)	-	(2,999,850)
Fees & Charges	(92,000)	(24,794,010)	-	-	-	(24,886,010)
TOTAL INCOME	(92,000)	(24,794,010)	-	(2,999,850)	-	(27,885,860)
NET CONTROLLABLE EXPENDITURE	**3,815,840**	**(24,794,010)**	**694,810**	**(2,755,710)**	**3,622,340**	**(19,416,730)**
NON CONTROLLABLE ITEMS						
Support Services	962,270	-	58,310	876,220	-	1,896,800
Capital Charges	(127,880)	-	127,800	17,955,260	-	17,955,180
Recharges	(65,430)	-	-	-	-	(65,430)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	768,960	-	186,110	18,831,480	-	19,786,550
NET EXPENDITURE	**4,584,800**	**(24,794,010)**	**880,920**	**16,075,770**	**3,622,340**	**369,820**

REVENUE BUDGET				
SERVICE			**Hra - Admin**	
SERVICE DESCRIPTION			Core operating costs for the HRA	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Resource Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
2,169,685	2,080,070	2,237,100	Employees	2,347,190
769,236	690,170	749,190	Premises	844,220
478,575	618,770	627,330	Supplies and Services	593,100
133,676	123,920	126,680	Transport	123,330
3,551,172	**3,512,930**	**3,740,300**	**TOTAL EXPENDITURE**	**3,907,840**
			INCOME	
(200)	-	-	Grants	-
(148,715)	(88,000)	(98,750)	Fees and Charges	(92,000)
3,402,257	**3,424,930**	**3,641,550**	**NET CONTROLLABLE EXPENDITURE**	**3,815,840**
			RECHARGES & CAPITAL CHARGES	
923,317	943,680	943,680	Support Services	962,270
(242,124)	(250,000)	(250,000)	Capital Charges	(127,880)
(64,920)	(64,920)	(64,920)	Recharges	(65,430)
-	-	-	Transfers to/from Reserves	-
4,018,530	**4,053,690**	**4,270,310**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**4,584,800**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**4,053,690**	
Employees	267,120	Extra 4 FTE's (Leasehold Assistant, Electrician, Repairs Inspector & Area Manager) + regradings, pay award, honourarium and reduced savings target on staff turnover
Premises	85,000	One-off Children's Play Area's costs
Premises	64,000	Gas & Electricity costs some of which are recoverable from tennants in sheltered accomodation
Premises	5,050	Unscheduled works higher due to flytipping
Supplies and Services	(25,670)	Reduction in one-off IT projects budget - Promaster
Transport	(590)	
Fees and Charges	(4,000)	
Support Services	18,590	
Capital Charges	122,120	
Base Budget 2015/16	**4,584,800**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**4,053,690**	
Employees	157,030	Shift Allowance, Pension contributions, new Building Surveyors & Regrading/Honourarium
Premises	59,020	Communal Lighting, unscheduled works & electricity in Sheltered accomodation
Supplies and Services	8,560	Subsciptions
Transport	2,760	
Fees and Charges	(10,750)	
Outturn 2014/15 (P6 Forecast)	**4,270,310**	

REVENUE BUDGET				
SERVICE			**Hra - Income**	
SERVICE DESCRIPTION			Income collected from Council Tenants, Garage Rents, Service Charges and Supporting People Income	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Resource Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
-	-	-	Employees	-
4,455	-	-	Premises	-
12,365	-	-	Supplies and Services	-
-	-	-	Transport	-
16,820	**-**	**-**	**TOTAL EXPENDITURE**	**-**
			INCOME	
(22,429,365)	(23,362,080)	(23,427,000)	Dwelling Rents	(23,705,210)
(690,017)	(777,000)	(865,000)	Service Charges	(829,800)
(467,793)	(468,000)	(450,000)	Garage and land rent	-
(265,023)	(240,000)	(260,000)	Other	(259,000)
(23,852,198)	**(24,847,080)**	**(25,002,000)**	**NET CONTROLLABLE EXPENDITURE**	**(24,794,010)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(23,852,198)	**(24,847,080)**	**(25,002,000)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(24,794,010)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(24,847,080)**	
Dwelling Rents	(343,130)	In line with the Business Plan
Service Charges	(52,800)	Income from recovereable works to leaseholders vired from HRA repairs
Garage and land rent	468,000	Transferred to the General Fund
Other	(19,000)	Supporting People charges increased in-line with actual
Base Budget 2015/16	**(24,794,010)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**(24,847,080)**	
Dwelling Rents	(64,920)	In line with the Business Plan
Service Charges	(116,000)	Heating
Service Charges	28,000	Water supply
Garage and land rent	18,000	
Other	(20,000)	Supporting People charges increased in-line with actual
Outturn 2015/16 (P6 Forecast)	**(25,002,000)**	

REVENUE BUDGET				
SERVICE			**Hra - New Builds**	
SERVICE DESCRIPTION			Cost of maintaining a unit dedicated to new build/remodelling sheltered schemes	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Strategic Housing and Property Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
179,931	198,240	198,540	Employees	231,220
1,811	-	120,000	Premises	-
132,936	250,350	268,020	Supplies and Services	451,730
8,575	9,350	9,630	Transport	11,860
323,254	**457,940**	**596,190**	**TOTAL EXPENDITURE**	**694,810**
			INCOME	
(5,000)	-	-	Grants	-
-	-	-	Fees and Charges	-
318,254	**457,940**	**596,190**	**NET CONTROLLABLE EXPENDITURE**	**694,810**
			RECHARGES & CAPITAL CHARGES	
49,480	21,290	21,290	Support Services	58,310
48,173	50,000	50,000	Capital Charges	127,800
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
415,907	**529,230**	**667,480**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**880,920**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**529,230**	
Employees	32,980	Salary allocations are 4.9FTE up 0.6 FTE on last year
Supplies and Services	201,380	Farrow Court - Home loss payments & disturbance allowance
Transport	2,510	
Support Services	37,020	
Capital Charges	77,800	
Base Budget 2015/16	**880,920**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**529,230**	
Employees	300	
Premises	120,000	Farrow Court phase 1 fixtures and fittings
Supplies and Services	17,670	Home loss payment/disturbance at Farrow Court
Transport	280	
Outturn 2014/15 (P6 Forecast)	**667,480**	

REVENUE BUDGET				
SERVICE			**Hra - Other**	
SERVICE DESCRIPTION			Includes the PFI contract, Capital Charges and the Bad Debt Provision	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Resource Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
-	-	-	Employees	-
56,430	-	-	Premises	-
(81,575)	242,800	237,200	Supplies and Services	244,140
76	-	-	Transport	-
(25,069)	**242,800**	**237,200**	**TOTAL EXPENDITURE**	**244,140**
			INCOME	
(3,105,036)	(2,999,850)	(2,999,850)	Grants	(2,999,850)
(53,094)	-	-	Fees and Charges	-
(3,183,199)	**(2,757,050)**	**(2,762,650)**	**NET CONTROLLABLE EXPENDITURE**	**(2,755,710)**
			RECHARGES & CAPITAL CHARGES	
884,148	876,710	876,710	Support Services	876,220
17,005,036	20,231,220	20,231,220	Capital Charges	17,955,260
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
14,705,985	**18,350,880**	**18,345,280**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**16,075,770**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**18,350,880**	
Supplies and Services	1,340	
Support Services	(490)	
Revenue Funding of Capital Expenditure	(2,275,960)	
Base Budget 2015/16	**16,075,770**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**18,350,880**	
Supplies and Services	(5,600)	
Outturn 2014/15 (P6 Forecast)	**18,345,280**	

REVENUE BUDGET				
SERVICE			**Hra - Repairs**	
SERVICE DESCRIPTION			Revenue repairs associated with the maintenance of 5,000 properties	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Resource Manager	
ACTUAL 2013/14 £	**ESTIMATE 2014/15 £**	**PROJECTED OUTTURN 2014/15 £**	**DETAIL**	**ESTIMATE 2015/16 £**
			EXPENDITURE	
-	-	-	Employees	-
3,478,040	3,609,450	3,612,250	Premises	3,585,340
36,202	14,400	13,290	Supplies and Services	37,000
-	500	500	Transport	-
3,514,242	**3,624,350**	**3,626,040**	**TOTAL EXPENDITURE**	**3,622,340**
			INCOME	
-	-	-	Grants	-
(106,499)	(71,000)	(71,000)	Fees and Charges	-
3,407,744	**3,553,350**	**3,555,040**	**NET CONTROLLABLE EXPENDITURE**	**3,622,340**
			RECHARGES & CAPITAL CHARGES	
3,062	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
3,410,805	**3,553,350**	**3,555,040**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**3,622,340**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**3,553,350**	
Premises	(24,110)	Budget realignment to incorporate Green Initiatives into existing work activities
Supplies and Services	22,600	Consultants- valuers
Transport	(500)	
Fees and Charges	71,000	Vired to HRA Income - Jobbing works now recovered through the Housing rent system and included in the Service charge budget within HRA income
Base Budget 2015/16	**3,622,340**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**3,553,350**	
Premises	2,800	
Supplies and Services	(1,110)	
Outturn 2014/15 (P6 Forecast)	**3,555,040**	

Summary of HRA Capital Works

	2013/14 Actuals	2014/15 Original	2014/15 Current	2015/16 Estimate
	£'000's	£'000's	£'000's	£'000's
Insulation	64	80	50	350
Central Heating	1,071	958	700	1,162
Structural Works/Underpinning	1	20	20	20
Adaptations For The Disabled	317	320	400	435
Structural Works	0	15	15	20
Re-Roofing	385	717	640	625
P.V.C.U Gutters/Fascias/Soffit	354	261	261	339
Water Mains Replacement	83	298	298	117
Kitchen Refurbishments	1,004	1,269	850	1,269
Rewiring	429	394	450	224
Bathroom Refurbishment	700	501	650	653
Environmental Improvements	(2)	70	70	0
Remodelling Sheltered Accom.	155	150	150	150
Bedsit Conversions	8	15	15	0
External Walls	7	170	265	185
Fire Safety Works	13	25	25	30
Digital Tv Upgrades	(30)	10	10	10
	4,560	**5,273**	**4,868**	**5,589**
Financed By:				
Major Repairs Allowance	(4,526)	(5,200)	(5,200)	(5,192)
Major Repairs Reserve	(34)	(73)	332	(397)

Capital Financing							
	Original Budget £	**Current Budget £**	**Previous years £**	**2014/15 £**	**2015/16 £**	**2016/17 £**	**2017/18 £**
Community & Housing							
Repairs and renewals funded from capital (see R&R Schedule)	2,000,000	2,000,000	111,840	309,900	708,160	512,770	357,330
Acquisition of Property	6,000,000	6,000,000	0	2,000,000	2,000,000	2,000,000	0
Property Company Financing (£2m approved to date)	10,000,000	10,000,000	0	2,000,000	2,000,000	3,000,000	3,000,000
International House Works	650,000	650,000	0	325,000	325,000	0	0
Ellingham Industrial Estate	400,000	400,000	0	100,000	300,000	0	0
Commercial Quarter Enabling Works	120,000	120,000	0	90,000	30,000	0	0
Parking Machine Replacement	270,000	270,000	0	90,000	90,000	90,000	0
Mandatory Disabled Facility Grants							
Expenditure	1,716,943	1,716,943	0	485,530	410,471	410,471	410,471
External Funding	(1,281,884)	(1,281,884)	0	(320,471)	(320,471)	(320,471)	(320,471)
	435,059	**435,059**	**0**	**165,059**	**90,000**	**90,000**	**90,000**
Total - Community & Housing	**21,156,943**	**21,156,943**	**111,840**	**5,400,430**	**5,863,631**	**6,013,241**	**3,767,801**
Communications & Technology							
Income Management System	81,000	81,000	0	40,000	41,000	0	0
Total Communications & Technology	**81,000**	**81,000**	**0**	**40,000**	**41,000**	**0**	**0**
Corporate, Strategy & Personnel							
Single Grants Gateway Fund	300,000	300,000	0	75,000	75,000	75,000	75,000
Total - Corporate, Strategy & Personnel	**300,000**	**300,000**	**0**	**75,000**	**75,000**	**75,000**	**75,000**
Culture & the Environment							
Stour Centre Regeneration Project (Spin Studio)	170,000	170,000	0	85,000	85,000	0	0
Stour Centre Regeneration Feasibility Project (JV)							
Expenditure	362,000	362,000	0	181,000	181,000	0	0
External Funding	(256,000)	(256,000)	0	(128,000)	(128,000)	0	0
	106,000	**106,000**	**0**	**53,000**	**53,000**	**0**	**0**
Town Centre Signage			0			0	0
Market Gates and Associated Works	20,000	20,000	0	4,000	0	16,000	0
Willesborough St. Mary's Community Centre	100,000	100,000	0	0	100,000	0	0
Park Farm S & E (MUGA)							
Expenditure	100,000	100,000	0	0	100,000	0	0
External Funding	(100,000)	(100,000)	0	0	(100,000)	0	0
	0	**0**	**0**	**0**	**0**	**0**	**0**
Park Farm S & E (Bridge Field Play & Amenities)							
Expenditure	650,000	650,000	0	0	100,000	550,000	0
External Funding	(650,000)	(650,000)	0	0	(100,000)	(550,000)	0
	0	**0**	**0**	**0**	**0**	**0**	**0**
Park Farm S & E (Cheeseman Green Facilities)							
Expenditure	650,000	650,000	0	0	0	0	650,000
External Funding	(650,000)	(650,000)	0	0	0	0	(650,000)
	0	**0**	**0**	**0**	**0**	**0**	**0**
Repton Park Community Centre							
Expenditure	1,208,365	1,208,365	15,585	10,000	1,000,000	182,780	0
External Funding	(1,208,365)	(1,208,365)	(15,585)	(10,000)	(1,000,000)	(182,780)	0
	0	**0**	**0**	**0**	**0**	**0**	**0**
Town Centre Signage							
Expenditure	50,000	77,000	0	40,000	37,000	0	0
External Funding	(50,000)	(77,000)	0	(40,000)	(37,000)	0	
	0	**0**	**0**	**0**	**0**	**0**	**0**
Brisley Farm - Community Leisure							
Expenditure	133,000	133,000	0	0	0	10,000	123,000
External Funding	(133,000)	(133,000)	0	0	0	(10,000)	(123,000)
	0	**0**	**0**	**0**	**0**	**0**	**0**
Hothfield Visitors' Centre	24,815	327,000	0	124,000	203,000	0	0
Brisley Farm - Play Provision							
Expenditure	130,000	300,000	0	0	300,000	0	0
External Funding	(130,000)	(300,000)	0	0	(300,000)	0	0
	0	**0**	**0**	**0**	**0**	**0**	**0**
Stour Centre CHP, Roofing & PV Panels							
Expenditure	2,060,000	2,060,000	900,320	550,000	609,680	0	0
External Funding	0	0	0	0	0	0	0
	2,060,000	**2,060,000**	**900,320**	**550,000**	**609,680**	**0**	**0**
Total Culture & the Environment	**5,658,180**	**6,157,365**	**915,905**	**994,000**	**2,715,680**	**758,780**	**773,000**
General Fund Total	**27,196,123**	**27,695,308**	**1,027,745**	**6,509,430**	**8,695,311**	**6,847,021**	**4,615,801**
HRA Capital Works							
Programmed Works	0	0	0	5,267,000	5,699,000	5,062,000	5,169,000
Farrow Court Redevelopment (inc Sheltered Housing)							
Expenditure	15,400,000	15,400,000	1,885,656	4,500,000	4,507,172	4,507,172	0
External Funding	(4,060,000)	(4,060,000)	(543,845)	(531,945)	(1,492,105)	(1,492,105)	0
	11,340,000	**11,340,000**	**1,341,811**	**3,968,055**	**3,015,067**	**3,015,067**	**0**
HRA New Build Phase 4							
Expenditure	5,804,000	5,804,000	901,588	2,602,000	2,300,412	0	0
External Funding	(901,000)	(901,000)	(457,114)	(221,943)	(221,943)	0	0
	4,903,000	**4,903,000**	**444,474**	**2,380,057**	**2,078,469**	**0**	**0**
Affordable Housing (Charing)	3,050,000	3,050,000	0	762,500	2,287,500	0	0
Total HRA	**24,254,000**	**24,254,000**	**2,787,244**	**13,131,500**	**14,794,084**	**9,569,172**	**5,169,000**
Total Capital Spend	**51,450,123**	**51,949,308**	**3,814,989**	**19,640,930**	**23,489,395**	**16,416,193**	**9,784,801**

Capital Financing							
	Original Budget £	**Current Budget £**	**Previous years £**	**2014/15 £**	**2015/16 £**	**2016/17 £**	**2017/18 £**
CAPITAL SUMMARY							
Community & Housing	21,156,943	21,156,943	111,840	5,400,430	5,863,631	6,013,241	3,767,801
Communications & Technology	81,000	81,000	0	40,000	41,000	0	0
Corporate, Strategy & Personnel	300,000	300,000	0	75,000	75,000	75,000	75,000
Culture & the Environment	5,658,180	6,157,365	915,905	994,000	2,715,680	758,780	773,000
GENERAL FUND	**27,196,123**	**27,695,308**	**1,027,745**	**6,509,430**	**8,695,311**	**6,847,021**	**4,615,801**
HOUSING REVENUE ACCOUNT	**24,254,000**	**24,254,000**	**2,787,244**	**13,131,500**	**14,794,084**	**9,569,172**	**5,169,000**
TOTAL CAPITAL PROGRAMME	**51,450,123**	**51,949,308**	**3,814,989**	**19,640,930**	**23,489,395**	**16,416,193**	**9,784,801**
check	0	0	0	0	0	0	0
Funding Source							
Capital Receipts - GF	841,059	841,059	0	293,059	218,000	165,000	165,000
Capital Receipts - HRA	1,634,000	1,634,000	0	558,500	1,075,500	0	0
Borrowing HRA	1,434,000	1,434,000	0	358,500	1,075,500	0	0
Borrowing GF	20,998,160	20,998,160	900,320	5,284,900	5,942,840	5,512,770	3,357,330
External grants & contributions HRA	4,961,000	4,961,000	1,000,959	753,888	1,714,048	1,492,105	0
External grants & contributions GF	4,459,249	4,656,249	15,585	498,471	1,985,471	1,063,251	1,093,471
Major Repairs Reserve HRA	0	0	0	5,267,000	5,699,000	5,062,000	5,169,000
Repairs & Renewals Reserve	381,840	381,840	111,840	90,000	90,000	90,000	0
Other Reserve HRA	16,225,000	16,225,000	1,786,285	6,193,612	5,230,036	3,015,067	0
Other Reserve GF	515,815	818,000	0	343,000	459,000	16,000	0
	51,450,123	**51,949,308**	**3,814,989**	**19,640,930**	**23,489,395**	**16,416,193**	**9,784,801**
External Grants							
Homes & Communities Agency (HCA)	1,361,000	1,361,000	919,114	221,943	219,943	(0)	0
Department of Health (administered by HCA)	3,600,000	3,600,000	81,845	531,945	1,494,105	1,492,105	0
Section 106	2,871,365	3,041,365	15,585	10,000	1,500,000	742,780	773,000
Disabled Facility Grants	1,281,884	1,281,884	0	320,471	320,471	320,471	320,471
Arts Council Grant	150,000	150,000	0	75,000	75,000	0	0
Kent County Council	106,000	106,000	0	53,000	53,000	0	0
Growth Area Funding	50,000	77,000	0	40,000	37,000	0	0
	9,420,249	**9,617,249**	**1,016,544**	**1,252,359**	**3,699,519**	**2,555,356**	**1,093,471**

Planned Maintenance Programme Funding					
Asset	**2014/2015 Projected Outturn £**	**2015/2016 Estimate £**	**2016/2017 Estimate £**	**2017/2018 Estimate £**	**Total Budget £**
Ellingham Industrial Estate & common parts	25,000	75,600	51,200	100,000	251,800
Civic Centre	52,000	60,860	50,870	52,330	216,060
Christchurch Mini Soccer Centre and Courtside Netball Centre	3,000	15,200	0	0	18,200
Tenterden Gateway	1,000	10,000	1,000	0	12,000
SWAN Centre football changing units	4,000	1,500	3,500	0	9,000
Stour Centre (Un-modernised)	13,500	93,400	10,000	0	116,900
Tenterden Leisure Centre (Structure)	20,000	63,500	6,500	0	90,000
Tenterden Leisure Centre (Plant)	21,500	9,400	79,400	0	110,300
Kingsnorth Recreation Centre (Structure)	13,500	1,800	1,500	0	16,800
Kingsnorth Recreation Centre (Plant)	10,600	27,600	500	0	38,700
St Mary's Ruin	0	5,500	0	0	5,500
Woodchurch Windmill	6,000	16,000	0	0	22,000
Foot Bridges (23 bridges)	13,500	33,200	5,000	0	51,700
Julie Rose Stadium (Structure)	18,000	10,400	66,800	0	95,200
Julie Rose Stadium (Plant)	5,000	41,500	30,000	0	76,500
Car parks - surface	15,000	125,000	125,000	125,000	390,000
Beaver Road (Victoria Way) Subway	4,000	3,000	1,500	0	8,500
Victoria Park Pavilion	1,800	1,200	0	0	3,000
St. Johns Lane	1,000	32,000	0	0	33,000
New Rents	1,500	1,500	0	0	3,000
Server replacement	80,000	80,000	80,000	80,000	320,000
Desktop replacement					
Storage area network - replace EoL					
IT suite Air conditioning replacement					
Fire suppression in IT suite					
Network infrastructure replacement					
Siemens Realitis voice switch migration to VoIP platform					
UPS replacement					
Software licensing upgrades					
	309,900	**708,160**	**512,770**	**357,330**	**1,888,160**

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Licensing Act							
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00	0.00%
		Fee band - B	NB	190.00	190.00	190.00	0.00%
		Fee band - C	NB	315.00	315.00	315.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	450.00	450.00	450.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	635.00	635.00	635.00	0.00%
		Premises allowing 5000+ people attract additional		See regulation for detail			
		Premises where only licensable activity is regulated entertainment & premises is education, church hall, village hall or similar		No fee payable			
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00	0.00%
		Fee band - B	NB	180.00	180.00	180.00	0.00%
		Fee band - C	NB	295.00	295.00	295.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	320.00	320.00	320.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	350.00	350.00	350.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulation for detail			
Personal	Statutory		NB	37.00	37.00	37.00	0.00%
Temporary Event Notice	Statutory		NB	21.00	21.00	21.00	0.00%
Change of address notification	Statutory		NB	10.50	10.50	10.50	0.00%
Replacement licence etc (due to	Statutory		NB	10.50	10.50	10.50	0.00%
Designated premises supervisor	Statutory		NB	23.00	23.00	23.00	0.00%
Premises licence transfer	Statutory		NB	23.00	23.00	23.00	0.00%
Club registration change	Statutory		NB	10.50	10.50	10.50	0.00%
Club name or rules notification	Statutory		NB	10.50	10.50	10.50	0.00%
Interim Authority Notice	Statutory		NB	23.00	23.00	23.00	0.00%
Provisional Statement	Statutory		NB	315.00	315.00	315.00	0.00%
Freeholder notification of licensing	Statutory		NB	21.00	21.00	21.00	0.00%
Minor Variation	Statutory		NB	89.00	89.00	89.00	0.00%

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Animal Welfare and Public Health Licences							
Dog Breeding Establishments	Discretionary	New Licence	NB	528.00	541.00	555.00	2.59%
	Discretionary	Renewal	NB	131.00	134.00	137.00	2.24%
	Discretionary	Variation	NB	131.00	134.00	137.00	2.24%
	Discretionary	Concurrent 2nd application	NB	65.00	67.00	69.00	2.99%
Animal Boarding Establishments	Discretionary	New Licence	NB	528.00	541.00	555.00	2.59%
	Discretionary	Renewal	NB	131.00	134.00	137.00	2.24%
	Discretionary	Variation	NB	131.00	134.00	137.00	2.24%
	Discretionary	Concurrent 2nd application	NB	65.00	67.00	69.00	2.99%
Home Boarding	Discretionary	New Licence	NB	82.00	84.00	86.00	2.38%
	Discretionary	Renewal	NB	63.00	65.00	67.00	3.08%
Pet Shops	Discretionary	New Licence	NB	528.00	541.00	555.00	2.59%
	Discretionary	Renewal	NB	131.00	134.00	137.00	2.24%
	Discretionary	Variation	NB	131.00	134.00	137.00	2.24%
	Discretionary	Concurrent 2nd application	NB	65.00	67.00	69.00	2.99%
Riding Establishments	Discretionary	New Licence	NB	528.00	541.00	555.00	2.59%
	Discretionary	Renewal	NB	381.00	391.00	401.00	2.56%
	Discretionary	Variation	NB	71.00	73.00	75.00	2.74%
	Discretionary	Concurrent 2nd application	NB	33.00	34.00	35.00	2.94%
Dangerous Wild Animals	Discretionary	New Licence (2 year licence)	NB	872.00	894.00	916.00	2.46%
	Discretionary	Renewal (2 year licence)	NB	597.00	612.00	627.00	2.45%
	Discretionary	Variation	NB	307.00	315.00	323.00	2.54%
	Discretionary	Concurrent 2nd application	NB	77.00	79.00	81.00	2.53%
Zoos	Discretionary	Consideration	NB	1,086.00	1,113.00	1,141.00	2.52%
	Discretionary	Licence (4 year licence)	NB	1,790.00	1,835.00	1,881.00	2.51%
	Discretionary	Renewal (6 year licence)	NB	2,686.00	2,753.00	2,822.00	2.51%
	Discretionary	Dispensation - 14(1)(a)	NB	437.00	448.00	459.00	2.46%

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Public Health Licences							
Acupuncture	Discretionary	Initial registration practitioner/premises	NB	162.00	166.00	170.00	2.41%
	Discretionary	Additional practitioner/premises	NB	99.00	101.00	104.00	2.97%
	Discretionary	Minor variation	NB	27.00	28.00	29.00	3.57%
Tattooing (including semi-permanent skin-colouring)	Discretionary	Initial registration practitioner/premises	NB	313.00	321.00	329.00	2.49%
	Discretionary	Additional practitioner/premises	NB	99.00	101.00	104.00	2.97%
	Discretionary	Minor variation	NB	27.00	28.00	29.00	3.57%
Electrolysis	Discretionary	Initial registration practitioner/premises	NB	162.00	166.00	170.00	2.41%
	Discretionary	Additional practitioner/premises	NB	99.00	101.00	104.00	2.97%
	Discretionary	Minor variation	NB	27.00	28.00	29.00	3.57%
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial registration practitioner/premises	NB	313.00	321.00	329.00	2.49%
	Discretionary	Additional practitioner/premises	NB	99.00	101.00	104.00	2.97%
	Discretionary	Minor variation	NB	27.00	28.00	29.00	3.57%
Ear Piercing	Discretionary	Initial registration practitioner/premises	NB	162.00	166.00	170.00	2.41%
	Discretionary	Additional practitioner/premises	NB	99.00	101.00	104.00	2.97%
	Discretionary	Minor variation	NB	27.00	28.00	29.00	3.57%
Hairdressing	Statutory	Registration		No fee payable			
Sex Establishments Licence							
Sex Shops, Sex Cinemas and Sexual Entertainment Venue Licences	Discretionary	Grant	NB	3,095.00	3,172.00	3,204.00	1.01%
	Discretionary	Renewal	NB	565.00	579.00	350.00	-39.55%
	Discretionary	Transfer	NB	565.00	579.00	350.00	-39.55%

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Street Trading and Consents							
Publicity Displays	Statutory			No fee payable			
Street Collection Permit	Statutory			No fee payable			
Street Trading Licence	Discretionary	Yearly	NB	69.00	71.00	71.00	0.00%
Casual Street Trading Licence/Consent For One Off Event	Discretionary	Grant	NB	11.00	11.50	11.50	0.00%
Casual Street Trading Licence for Market	Discretionary	Monthly	NB	24.00	25.00	25.00	0.00%
Street Trading Consent	Discretionary	Yearly	NB	69.00	71.00	71.00	0.00%
New Site Street Trading Consent - static	Discretionary	Grant -if planning permission already granted	NB	300.00	155.00	100.00	-35.48%
New Site Street Trading Consent - static	Discretionary	Grant - if no planning permission at time of application	NB	300.00	310.00	200.00	-35.48%
New Site Street Trading Consent - short term static	Discretionary	Grant - 1 site £100 (£25 extra for each additional site, i.e. £125 for 2 sites, £150 for 3 sites	NB	£150 per site plus £50 per additional	£160 per site plus £55 per additional site	£100 per site plus £25 per additional site	-37.50%
Hawker Street Trading Consent	Discretionary	Yearly	NB		71.00	71.00	0.00%
Town Centre Commercial Booking	Discretionary	Daily (Monday - Friday, Sunday).For 4 consecutive days deduct £100 from total cost 5 consecutive days deduct £150, and for 6 consecutive days deduct £200)	NB		150.00	150.00	0.00%
Town Centre Commercial Booking	Discretionary	1 day (Saturday)	NB		200.00	200.00	0.00%

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Street Trading Consent Rents							
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	121.00	150.00	150.00	0.00%
Furners Wood Lay-by - hot food	Discretionary	Monthly rents	NB	260.00	225.00	225.00	0.00%
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	190.00	225.00	225.00	0.00%
Great Chart - A28 Tenterden bound - Non Food	Discretionary	Monthly rents	NB	130.00	150.00	150.00	0.00%
Great Chart - A28 Ashford bound - Food	Discretionary	Monthly rents	NB	190.00	225.00	225.00	0.00%
Great Chart - A28 Ashford bound Non Food	Discretionary	Monthly rents	NB	130.00	150.00	150.00	0.00%
Hothfield - A20 Maidstone bound - Non Food	Discretionary	Monthly rents	NB	121.00	150.00	150.00	0.00%
Hothfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	255.00	225.00	225.00	0.00%
Hothfield - A20 Ashford bound - Non Food	Discretionary	Monthly rents	NB	94.00	150.00	150.00	0.00%
Hothfield - A20 Ashford bound - Food	Discretionary	Monthly rents	NB	190.00	225.00	225.00	0.00%
Henwood	Discretionary	Monthly rents	NB	196.00	206.50	206.50	0.00%
Recreation Ground Road car park	Discretionary	Monthly rents	NB	306.00	380.00	380.00	0.00%
Potters Corner, Hothfield	Discretionary	Monthly rents	NB	156.00	225.00	225.00	0.00%
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	234.00	240.00	240.00	0.00%
Chilham Mill	Discretionary		NB	190.00	225.00	225.00	0.00%

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Council Land							
Charity	Discretionary			No fee payable			
Commercial (e.g. circuses and funfairs)	Discretionary	per operating day	NB	241.00	260.00	267.00	2.69%
	Discretionary	per non-operating day	NB	168.00	185.00	190.00	2.70%
Food Hygiene							
Level 2 course	Discretionary		EX	68.00	70.00	48.00	-31.43%
Re-sit (at time of next course)	Discretionary		EX	18.00	18.00	18.00	0.00%
Re-sit (oral)	Discretionary		EX	41.00	42.00	42.00	0.00%
Food Safety Charges							
Food Surrender Certificate	Discretionary		NB	91.00	93.00	95.00	2.15%
Inspection (Voluntary Surrender) or	Discretionary	Per hour	NB	89.00	91.00	93.00	2.20%
plus tipping charge at cost	Charged by tip			NA	NA	NA	NA
Export Certificate for food manufacture	Discretionary		NB	150.00	154.00	158.00	2.60%
Miscellaneous							
Scrap Metal Site Licence	Discretionary		NB	240	300.00	303.00	1.00%
Scrap Metal Collectors Licence	Discretionary		NB	180	200.00	202.00	1.00%
Scrap Metal Site Licence - Renewal	Discretionary		NB		200.00	202.00	1.00%
Scrap Metal Collectors Licence - Renewal	Discretionary		NB		100.00	101.00	1.00%
Scrap Metal Variations	Discretionary		NB		75.00	76.00	1.33%
Scrap Metal Replacement Licence	Discretionary		NB			11.00	NA

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Gambling Act - Continued							
Bingo club	Statutory Maximum	New application	NB	2,160.00	2,214.00	2,236.00	0.99%
		Annual fee	NB	670.00	690.00	697.00	1.01%
		Variation	NB	1,475.00	1,512.00	1,527.00	0.99%
		Transfer	NB	820.00	841.00	849.00	0.95%
		Re-instatement	NB	820.00	841.00	849.00	0.95%
		Provisional statement	NB	2,160.00	2,214.00	2,236.00	0.99%
		Provisional statement holders	NB	890.00	912.00	921.00	0.99%
		Copy licence	NB	25.00	26.00	25.00	-3.85%
		Notification of change	NB	50.00	51.00	50.00	-1.96%
Betting Premises (excluding tracks)	Statutory	New application	NB	2,160.00	2,250.00	2,273.00	1.02%
		Annual fee	NB	430.00	445.00	449.00	0.90%
		Variation	NB	1,245.00	1,276.00	1,289.00	1.02%
		Transfer	NB	820.00	841.00	849.00	0.95%
		Re-instatement	NB	820.00	841.00	849.00	0.95%
		Provisional statement	NB	2,160.00	2,214.00	2,236.00	0.99%
		Provisional statement holders	NB	890.00	912.00	921.00	0.99%
		Copy licence	NB	25.00	26.00	25.00	-3.85%
		Notification of change	NB	50.00	51.00	50.00	-1.96%
Tracks	Statutory Maximum	New application	NB	1,690.00	1,732.00	1,749.00	0.98%
		Annual fee	NB	670.00	687.00	694.00	1.02%
		Variation	NB	1,130.00	1,158.00	1,170.00	1.04%
		Transfer	NB	820.00	841.00	849.00	0.95%
		Re-instatement	NB	820.00	841.00	849.00	0.95%
		Provisional statement	NB	1,690.00	1,732.00	1,749.00	0.98%
		Provisional statement holders	NB	890.00	912.00	921.00	0.99%
		Copy licence	NB	25.00	26.00	25.00	-3.85%
		Notification of change	NB	50.00	51.00	50.00	-1.96%

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Gambling Act							
New small casino	Statutory	New application	NB	6,285.00	6,442.00	6,506.00	0.99%
		Annual fee	NB	3,575.00	3,664.00	3,701.00	1.01%
		Variation	NB	2,580.00	2,645.00	2,671.00	0.98%
		Transfer	NB	1,500.00	1,538.00	1,553.00	0.98%
		Re-instatement	NB	1,260.00	1,292.00	1,305.00	1.01%
		Provisional statement	NB	6,285.00	6,442.00	6,506.00	0.99%
		Provisional statement holders	NB	2,240.00	2,296.00	2,319.00	1.00%
		Copy licence	NB	25.00	26.00	25.00	-3.85%
		Notification of change	NB	50.00	51.00	50.00	-1.96%
New large casino	Statutory Maximum	New application	NB	7,540.00	7,729.00	7,806.00	1.00%
		Annual fee	NB	7,215.00	7,395.00	7,469.00	1.00%
		Variation	NB	3,410.00	3,495.00	3,530.00	1.00%
		Transfer	NB	1,760.00	1,804.00	1,822.00	1.00%
		Re-instatement	NB	1,985.00	2,035.00	2,055.00	0.98%
		Provisional statement	NB	7,540.00	7,729.00	7,806.00	1.00%
		Provisional statement holders	NB	3,700.00	3,793.00	3,831.00	1.00%
		Copy licence	NB	25.00	26.00	25.00	-3.85%
		Notification of change	NB	50.00	51.00	50.00	-1.96%
Regional casino	Statutory Maximum	New application	NB	11,880.00	12,177.00	12,299.00	1.00%
		Annual fee	NB	11,140.00	11,419.00	11,533.00	1.00%
		Variation	NB	5,570.00	5,709.00	5,766.00	1.00%
		Transfer	NB	4,055.00	4,156.00	4,198.00	1.01%
		Re-instatement	NB	4,055.00	4,156.00	4,198.00	1.01%
		Provisional statement	NB	11,880.00	12,177.00	12,299.00	1.00%
		Provisional statement holders	NB	5,785.00	5,930.00	5,989.00	0.99%
		Copy licence	NB	25.00	26.00	25.00	-3.85%
		Notification of change	NB	50.00	51.00	50.00	-1.96%

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Gambling Act - Continued							
Family Entertainment Centres	Statutory Maximum	New application	NB	1,690.00	1,732.00	1,749.00	0.98%
		Annual fee	NB	580.00	595.00	601.00	1.01%
		Variation	NB	760.00	779.00	787.00	1.03%
		Transfer	NB	820.00	841.00	849.00	0.95%
		Re-instatement	NB	820.00	841.00	849.00	0.95%
		Provisional statement	NB	1,690.00	1,732.00	1,749.00	0.98%
		Provisional statement holders	NB	735.00	753.00	761.00	1.06%
		Copy licence	NB	25.00	26.00	25.00	-3.85%
		Notification of change	NB	50.00	51.00	50.00	-1.96%
Adult Gaming Centre	Statutory Maximum	New application	NB	1,690.00	1,732.00	1,749.00	0.98%
		Annual fee	NB	670.00	690.00	697.00	1.01%
		Variation	NB	670.00	780.00	788.00	1.03%
		Transfer	NB	820.00	841.00	849.00	0.95%
		Re-instatement	NB	820.00	841.00	849.00	0.95%
		Provisional statement	NB	1,690.00	1,732.00	1,749.00	0.98%
		Provisional statement holders	NB	890.00	912.00	921.00	0.99%
		Copy licence	NB	25.00	26.00	25.00	-3.85%
		Notification of change	NB	25.00	26.00	50.00	92.31%
Temporary Use Notices	Statutory Maximum	New application	NB	200.00	200.00	202.00	1.00%
		Copy licence	NB	25.00	26.00	25.00	-3.85%
Licensed Premises Gaming Machine	Statutory	Grant	NB	150.00	150.00	150.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Transfer	NB	25.00	25.00	25.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Gambling Act - Continued							
Lottery Registration	Statutory Maximum	New Application	NB	40.00	40.00	40.00	0.00%
		Renewal	NB	20.00	20.00	20.00	0.00%
Licensed Premises Automatic Notification Process	Statutory Maximum	Notification	NB	50.00	50.00	50.00	0.00%
Club Gaming Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Club Machine Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Family Entertainment Centre Gaming Machine Permit	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Prize Gaming Permits	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Annual Fee	NB	20.00	20.00	20.00	0.00%

DISCRETIONARY & STATUTORY FEES 2015/16

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Hackney Carriage/Private Hire							
Hackney Carriage & Private Hire Drivers Licence	Discretionary	For 1 year	NB	49.00	49.00	50.00	2.04%
		For 3 years	NB	75.00	75.00	100.00	33.33%
Vehicle Licence	Discretionary	New	NB	290.00	300.00	303.00	1.00%
		Renewal	NB	270.00	280.00	283.00	1.07%
Additional Hackney Carriage & Private Hire Drivers licence	Discretionary		NB	20.00	20.00	20.00	0.00%
Private Hire Operators	Discretionary	1-3 Vehicles	NB	73.00	75.00	76.00	1.33%
		4-10 Vehicles	NB	310.00	250.00	253.00	1.20%
		11-20 Vehicles	NB	480.00	500.00	505.00	1.00%
Drivers Badge (replacement)	Discretionary		NB	15.00	10.50	11.00	4.76%
Fee for Returned (Bounced) Cheques	Discretionary		NB	16.00	16.00	16.00	0.00%
Transfer of vehicle licence (including plate)	Discretionary		NB	20.00	25.00	25.00	0.00%
Replcement Plate (internal/external)	Discretionary		NB	20.00	25.00	25.00	0.00%
Additional Vehicle under an Operators Licence	Discretionary	Category 1-3 to 4-10	NB	237.00	175.00	177.00	1.14%
	Discretionary	Category 4-10 to 11-20	NB	310.00	250.00	253.00	1.20%
Replacement Licence	Discretionary		NB	20.00	10.50	11.00	4.76%
CRB	Set by Home Office		NB	44.00	44.00	44.00	0.00%

VAT Indicator:
NB = Non Business no VAT
EX = Exempt from VAT

DISCRETIONARY & STATUTORY FEES 2015/16

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Season Tickets (Ashford)						
	Edinburgh Road Reserved 12 months	VT	1,520.00	1,520.00	1,520.00	0.00%
	Flour Mills Car Park 1 month	VT	68.00	68.00	68.00	0.00%
	Flour Mills Car Park 3 months	VT	191.00	191.00	191.00	0.00%
	Flour Mills Car Park 6 months	VT	360.00	360.00	360.00	0.00%
	Flour Mills Car Park 12 months	VT	675.00	675.00	675.00	0.00%
	Town Centre 1 month	VT	76.00	76.00	76.00	0.00%
	Town Centre 3 Months	VT	215.00	215.00	215.00	0.00%
	Town Centre 6 Months	VT	405.00	405.00	405.00	0.00%
	Town Centre 12 Months	VT	760.00	760.00	760.00	0.00%
Season Tickets (Tenterden)						
	Bridewell Lane Car Park 1 month	VT	76.00	76.00	76.00	0.00%
	Bridewell Lane Car Park 3 months	VT	215.00	215.00	215.00	0.00%
	Bridewell Lane Car Park 6 months	VT	405.00	405.00	405.00	0.00%
	Bridewell Lane Car Park 12 months	VT	760.00	760.00	760.00	0.00%
	Bridewell Lane Reserved 12 months	VT	1,520.00	1,520.00	1,520.00	0.00%
	**Season Tickets issued for Bridewell Lane car park are also valid in the rear car park at Tenterden Leisure Centre*					
	Admin Charge for loss of season ticket	VT	10.00	10.00	10.00	0.00%
	Admin Charge for refund of Season ticket	VT	10.00	10.00	10.00	0.00%
Residents Permits						
	Zone A Annual	EX	100.00	100.00	120.00	20.00%
	Zone B Annual	EX	40.00	40.00	50.00	25.00%
	Zone B Annual - Off Street Residents Parking Permit	VT	NA	NA	135.00	NA
	Zone D Annual	EX	25.00	25.00	30.00	20.00%
	Zone E Annual	EX	25.00	25.00	30.00	20.00%
	Zone F Annual	EX	25.00	25.00	30.00	20.00%
	Zone G Annual	EX	25.00	25.00	30.00	20.00%
	Admin Charge for loss of permit	EX	5.00	5.00	5.00	0.00%

DISCRETIONARY & STATUTORY FEES 2015/16

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Other Permits						
	Visitor's permits each	EX	1.00	1.00	1.00	0.00%
	Staff (decrementing) card per day	VT	1.00	1.00	1.00	0.00%
	Staff permit per month	VT	18.00	18.00	18.00	0.00%
	Admin Charge for loss of card/permit	VT	10.00	10.00	10.00	0.00%
	HPA parking permit annual	VT	760.00	760.00	760.00	0.00%
	DSA parking permit annual	VT	760.00	760.00	760.00	0.00%
Misc Charges						
	Waivers- per week	VT	15.00	30.00	30.00	0.00%
	Additional Charge for occupying on street pay and display bay, per bay per day	VT	5.00	10.00	10.00	0.00%
	Additional Charge for occupying on street pay and display bay, per bay per week	VT	15.00	30.00	30.00	0.00%
	Bay Suspensions - per month	VT	30.00	50.00	50.00	0.00%
	Replacement of lost cones per cone	VT	10.00	20.00	20.00	0.00%
	Locked Car park-vehicle release fee	VT	55.00	55.00	55.00	0.00%
	Printing Charges Up to 5 pages per page	VT	0.50	0.50	0.50	0.00%
	Printing Charges more than 5 pages per page	VT	0.10	0.10	0.10	0.00%

DISCRETIONARY & STATUTORY FEES 2015/16

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Car Park Charges (Ashford)						
	Civic Centre and Stour Centre car park minimum charge up to 2 hours	VT	0.80	0.80	0.80	0.00%
	Civic Centre and Stour Centre car park per hour over 2 hours. Linear Charge in 5p increments	VT	1.00	1.00	1.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Mon-Fri	VT	10.00	10.00	10.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Sat and Sun	VT	4.50	4.50	4.50	0.00%
	Civic Centre and Stour Centre car park per hour Coach Charge (Linear Charge in 5p increments)	VT	1.50	1.50	1.50	0.00%
	Civic Centre and Stour Centre car park Coach charge	VT	10.00	10.00	10.00	0.00%
	Dover Place Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Dover Place Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Edinburgh Road Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Edinburgh Road Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Flour Mills Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Flour Mills Car Park charge over 4 hours	VT	4.00	4.00	4.00	0.00%
	Henwood Car Park per hour	VT	0.80	0.80	0.80	0.00%
	Henwood Car Park charge over 4 hours	VT	3.20	3.20	3.20	0.00%
	Station Road Ashford Car park per hour	VT	1.00	1.00	1.00	0.00%
	Station Road Ashford Car park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Vicarage Lane Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Vicarage Lane Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%

DISCRETIONARY & STATUTORY FEES 2015/16

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Car Park Charges (Tenterden)						
	Bridewell Lane Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Bridewell Lane Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Recreation Ground Road Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Recreation Ground Road Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour	VT	1.00	1.00	1.00	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour Coach	VT	1.50	1.50	1.50	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Tenterden Leisure Centre Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Tenterden Leisure Centre Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Tenterden Leisure Centre Car Park Coach charge per hour	VT	1.50	1.50	1.50	0.00%
	Tenterden Leisure Centre Car Park Coach charge over	VT	10.00	10.00	10.00	0.00%
On Street Parking Charges						
	Charge per hour before 6pm	EX	1.00	1.00	1.00	0.00%
	Charge after 6pm for parking up to 1 hour	EX	1.00	1.00	1.00	0.00%
	Charge after 6pm for parking over one hour	EX	2.70	2.70	2.70	0.00%
Penalty Charge Notices						
	Lower level	EX	50.00	50.00	50.00	0.00%
	Higher level	EX	70.00	70.00	70.00	0.00%

Where an actual recharge (based on hours worked) exceeds minimum figures above, the actual charge is to be levied unless commercial in which case an uplift of a minimum of 50% should be considered with Team Leader or Head of Service.

VAT Indicator:
EX = Exempt from VAT
VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2015/16

Charge for the Supply of Information and Photocopies of Documents

Item	Description/Comments	VAT Indicator	Charge 2013/14	Charge 2014/15	Proposed Charge 2015/16	Increase / Decrease on 2014/15
			£	£	£	%
General Photocopying	Per sheet of photocopy (for the first 10 sheets)	VT	0.35	0.36	0.37	2.78%
	Further Copies	VT	0.18	0.18	0.18	0.00%
Fax	First Page	VT	1.33	1.36	1.39	2.21%
	Each page thereafter	VT	0.70	0.72	0.74	2.78%
Notices and Extracts	Authenticated Building Control Regulation Approval or Completion Certificate	VT	7.52	10.00	10.25	2.50%
	Architects Plans (A3 & A4)	VT	0.35	0.36	0.37	2.78%
	Architects Plans (A2+)	VT	5.91	6.06	6.21	2.48%
Fact sheets	Major Development Proposals in Ashford (per page)	VT	1.62	1.66	1.70	2.41%
	All other fact sheets (per page)	VT	0.35	0.36	0.37	2.78%
Requests for Planning Information*		VT	52.13	52.50	53.50	1.90%
Requests for Building Control Information*		VT	52.13	52.50	53.50	1.90%
Inspection of approved Building Regulation Plans*		VT	52.13	52.50	53.50	1.90%
Gas and Pipeline Extracts*		VT	6.37	6.53	6.69	2.45%
Postage and Packing	Based on 1st class postage of a large letter	VT	0.35	0.36	0.93	158.33%

*Fee for addition work on information that is freely available on website)

DISCRETIONARY & STATUTORY FEES 2015/16

Sale of Documents and Room Hire

Item	Description/Comments		VAT Indicator	Charge 2013/14	Charge 2014/15	Proposed Charge 2015/16	Increase / Decrease on 2014/15
				£	£	£	%
Minutes	Council and Committees	- per annum	VT	175.46	179.85	184.35	2.50%
	(excluding the Planning Committee)	- per cycle	VT	35.48	36.37	37.28	2.50%
	Cabinet only	- per annum	VT	116.30	119.21	122.19	2.50%
		- per cycle	VT	23.80	24.40	25.01	2.50%
	Planning Committee only	- per annum	VT	116.30	119.21	122.19	2.50%
		- per cycle	VT	23.80	24.40	25.01	2.50%
	A single committee and its Sub- Committee	- per annum	VT	58.99	60.46	61.97	2.50%
	(excluding the Planning Committee)	- per cycle	VT	12.24	12.55	12.86	2.47%
Agendas and Reports	Council and Committees	- per annum	VT	314.11	321.96	330.01	2.50%
	(excluding the Planning Committee)	- per cycle	VT	63.36	64.94	66.56	2.49%
	Cabinet only	- per annum	VT	587.46	602.15	617.20	2.50%
		- per cycle	VT	25.17	25.80	26.45	2.52%
	Planning Committee only	- per annum	VT	587.46	602.15	617.20	2.50%
		- per cycle	VT	25.17	25.80	26.45	2.52%
	A single committee and its Sub- Committee	- per annum	VT	63.36	64.94	66.56	2.49%
	(excluding the Planning Committee)	- per cycle	VT	13.19	13.52	13.86	2.51%
	NB Head of Legal and Democratic Services may determine a higher charge where the Agenda and Reports are in excess of 200 pages						
Other Publications	Annual Budget Book / Statement of Accounts						
	- requested by individuals		VT	8.22	8.43	8.64	2.49%
	- requested by commercial bodies		VT	40.42	41.43	42.47	2.51%
	Council Year Book		VT	3.30	3.38	3.46	2.37%
	Copy of Lease, Order etc		VT	7.24	7.42	7.61	2.56%
	Copy of Byelaws - Statutory Fee		VT	0.24	0.25	0.26	4.00%
Room Hire	Council Chamber	- Up to 4 hours	VT	155.80	159.70	163.69	2.50%
		- Full Day	VT	273.49	280.33	287.34	2.50%
		- Evening after 5pm	VT	250.78	257.05	263.48	2.50%
	Committee Rooms	- Up to 4 hours	VT	81.66	83.70	85.79	2.50%
		- Full Day	VT	146.66	150.33	154.09	2.50%
		- Evening after 5pm	VT	141.15	144.68	148.30	2.50%

VAT Indicator:
VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2015/16

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Cemetery Charges - Bybrook and Willesborough Cemeteries						
COMPOSITE BURIAL FEE FOR NEW GRAVES (Includes Digging Fee, Purchase of Right of Burial for 30 years and wooden cross)	(1) Single Grave Depth	EX	1,060.00	1,087.00	1,114.00	2.48%
	(2) Double Grave Depth	EX	1,169.00	1,198.00	1,228.00	2.50%
	(3) Triple Grave Depth	EX	1,367.00	1,401.00	1,436.00	2.50%
	(4) Child under 12 months		FREE			
	(5) Child aged 1 year to 16 years (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required)		FREE			
	(NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply					
	(6) Cremated Remains - Garden of Remembrance Willesborough	EX	380.00	390.00	400.00	2.56%
	(7) Single grave depth - includes boarding out with timber		NA	NA	1,339.00	NA
REOPENING OF EXISTING GRAVES/OPENING OF PRE-PURCHASED GRAVES	(1) Single Grave Depth	EX	504.00	517.00	530.00	2.51%
	(2) Double Grave Depth	EX	614.00	629.00	645.00	2.54%
	(3) Triple Grave Depth	EX	NA	NA	930.00	NA
	(4) Cremated Remains	EX	104.00	107.00	110.00	2.80%
Additional fee for Saturday interments	(consideration may be given in special circumstances		By negotiation			

Non standard grave sizes may require the adjacent grave to be purchased if this grave is put out of use due to the over size coffin

NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)

DISCRETIONARY & STATUTORY FEES 2015/16

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Cemetery Charges - Tenterden Cemetery						
COMPOSITE BURIAL FEE FOR NEW GRAVES (Includes Digging Fee, Purchase of Right of Burial for 30 years and wooden cross)	(1) Single Grave Depth	EX	1,063.00	1,090.00	1,117.00	2.48%
	(2) Single Grave Depth (plus purchase of right of burial in adjoining grave) (i.e. single depth charge plus purchase charge)	EX	1,519.00	1,557.00	1,596.00	2.50%
	(3) Child under 12 months	EX	FREE			
	(4) Child aged 1 year to and including 16 years (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required)	EX	FREE			
	(5) Cremated Remains - Garden of Remembrance - Large Plot	EX	447.00	458.00	469.00	2.40%
REOPENING OF EXISTING GRAVES/OPENING OF PRE-PURCHASED GRAVES	(1) Single Grave Depth	EX	573.00	587.00	602.00	2.56%
	(2) Double Grave Depth	EX	677.00	694.00	711.00	2.45%
	(3) Cremated Remains	EX	173.00	177.00	181.00	2.26%
Additional fee for Saturday interments	(consideration may be given in special circumstances		By negotiation			

Non standard grave sizes may require the adjacent grave to be purchased if this grave is put out of use due to the over size coffin

NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)

DISCRETIONARY & STATUTORY FEES 2015/16

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Cemetery Charges - All Cemeteries						
PURCHASE OF RIGHT OF BURIAL FOR 30 YEARS (Applies to pre-purchase of graves and where burial rights were not purchased prior to introduction of composite)	(1) One grave space	EX	482.00	494.00	510.00	3.24%
	(2) One cremation plot - (holds 4 sets of ashes)	EX	269.00	276.00	283.00	2.54%
	(3) One child grave aged 1 year to 16 years		NA	NA	170.00	NA
RIGHT TO ERECT A MEMORIAL	(1) Right to erect a headstone or tablet (including inscription to one person)					
	- Adult	EX	158.00	162.00	166.00	2.47%
	- Child under 12 months	EX	FREE			
	- Child aged 1 to 16 years	EX	HALF ADULT FEE			
	(2) Right to erect a kerbstone (including inscription to one person)	EX				
	- Adult	EX	227.00	233.00	239.00	2.58%
	- Child to 16 years	EX	HALF ADULT FEE			
	(3) Additional inscription (per person after first)	EX	53.00	54.00	55.00	1.85%
	(4) Right to place a vase (including inscription to one person)	EX	NA	NA	80.00	NA
PURCHASE OF WOODEN CROSS INCLUDING PLAQUE	(Ashford Borough Cemeteries only)	EX	38.00	39.00	40.00	2.56%
		EX				
FAMILY HISTORY SEARCH	Per Name	EX	24.00	25.00	26.00	4.00%
	Over 4 Names	EX	75.00	77.00	79.00	2.60%
NB A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
MAINTENANCE OF GRAVES	(1) Maintenance and Planting twice yearly with plants supplied by the Council	NB	148.00	152.00	156.00	2.63%
	(2) Cleaning of kerbstone (per annum)	NB	88.00	90.00	92.00	2.22%
	(3) Cleaning of headstone or memorial (per annum)	NB	147.00	151.00	155.00	2.65%

DISCRETIONARY & STATUTORY FEES 2015/16

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
WOODLAND BURIALS						
BYBROOK CEMETERY	Woodland Burial Fee excluding coffin, but including tree					
	- one grave	EX	683.00	700.00	718.00	2.57%
	- two adjacent graves	EX	1,275.00	1,307.00	1,340.00	2.52%
	Interment of cremated remains (in grave space) including casket and tree*	EX	587.00	602.00	617.00	2.49%
	Selection of grave space	EX	83.00	85.00	87.00	2.35%
	(These fees may be prepaid)*					
TENTERDEN CEMETERY	Woodland Burial Fee excluding coffin, but including tree					
	- one grave	EX	744.00	763.00	782.00	2.49%
	- two adjacent graves	EX	1,339.00	1,372.00	1,406.00	2.48%
	Interment of cremated remains (in grave space) including casket and tree*	EX	654.00	670.00	687.00	2.54%
	Selection of grave space	EX	83.00	85.00	87.00	2.35%
	(These fees may be prepaid)*					
ALL CEMETERIES	Further interment of cremated remains including casket					
	- Ashford	EX	122.00	125.00	128.00	2.40%
	- Tenterden	EX	185.00	190.00	195.00	2.63%
	Interment of a child to 16 years (NOT including coffin or tree)	EX	Free			
	Grave reservation	EX	165.00	169.00	173.00	2.37%
	Selection of grave space	EX	83.00	85.00	87.00	2.35%

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DISCRETIONARY & STATUTORY FEES 2015/16

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
OTHER RELATED CHARGES						
MEMORIAL BENCH WITH DEDICATION INSCRIPTION (Subject to space being available)		EX	602.00	617.00	AT COST	NA
TRANSFER OF EXCLUSIVE RIGHT OF BURIAL	per request	EX			50.00	NA
LATE ARRIVAL AT CEMETERY OF MORE THAN 30 MINS		NB			100.00	NA
EXTEND EXCLUSIVE RIGHT OF BURIAL FOR A PERIOD OF 5 YEARS	No more than 30 years can be held at one time	EX			85.00	NA
TO INTER 2 OR MORE SETS OF ASHES AT THE SAME TIME	additional fee to cover admin costs	EX			25.00	NA
EXHUMATION OF COFFIN IF REBURYING IN SAME PLOT		VT			AT COST	NA
EXHUMATION OF COFFIN IF REBURYING IN DIFFERENT PLOT		EX			AT COST	NA

DISCRETIONARY & STATUTORY FEES 2015/16

Planning Services

Item	Description/Comments		VAT Indicator	Charge 2013/14	Charge 2014/15	Proposed Charge 2015/16	Increase / Decrease on 2014/15
				£	£	£	%
Pre-Application Planning	Level 1 will be charged for written advice on all proposals that will require consent from the Local Planning Authority under the Planning Acts, other than those listed above and in levels 2 and 3		VT	75.00	80.00	82.00	2.50%
	Level 2 will be charged for written advice on all minor developments		VT	150.00	160.00	164.00	2.50%
	Level 3 will be charged for meetings with officers (If the meeting is on site then travelling time will be included in the assessment)	per hour or part thereof	VT	400.00	425.00	436.00	2.59%
Compliance Check	For domestic Development		VT	75.00	76.00	78.00	2.63%
(Confirmation that a development has been built in accordance with the approved plans	*For a Domestic proposal that requires a site visit*		VT	150.00	153.00	157.00	2.61%
Research of Planning History	To confirm whether or not permitted development rights have been removed from a dwelling		VT	40.00	41.00	42.00	2.44%
	(Copies of Decision Notices are charged extra)					0.00	
Formal Complaint under High Hedges Legalisation			VT	425.00	435.00	446.00	2.53%

All other Statutory charges apply

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DISCRETIONARY & STATUTORY FEES 2015/16

SPORTING CHARGES

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
SPORTING HIRE CHARGES						
Football Grass Pitch at Spearpoint/Pitchside Adult	Per season	VT	455.00	466.00	478.00	2.58%
Football Grass Pitch at Spearpoint/Pitchside Junior	Per season	VT	244.00	250.00	256.00	2.40%

All price changes effective 1st September 2014 subject to approval.

All price changes effective 1st September 2014 subject to approval.

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DISCRETIONARY & STATUTORY FEES 2015/16

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Telecare/Lifeline						
Telecare Lifeline Installation	One Off Payment per client	VT	29.40	30.44	30.00	-1.45%
Telecare Lifeline Monitoring and Equipment Hire - existing customers	Annual Fee per client	VT	142.10	145.83	154.99	6.28%
Telecare Lifeline Monitoring and Equipment Hire including TES - new customers	Annual Fee per client	VT	152.80	156.67	159.99	2.12%
Telecare Monitoring Fee only (no longer available to clients) - for purchased equipment - Prior to 1/04/11	Annual	VT	22.46	22.46	24.99	11.26%
TES Card monitoring for existing customers _Prior to 01/04/2014	One Off Payment per client	VT			10.56	NA
Supply of Second Pendant sensor	One off payment per client	VT	64.50	66.67	49.99	-25.02%
Supply of Key safe - new style	One Off Payment per client	VT	68.70	70.83	72.60	2.50%
Supply of Key release Door Chain - new style	One Off Payment per client	VT	26.90	27.50	28.19	2.51%
Telecare/Lifeline Equipment	Replacement of Equipment due to Damage/Non Return	VT	186.70	191.67	191.67	0.00%
Additional sensor installation	One Off Payment per client per visit for install of items	VT	29.40	30.44	30.00	-1.45%
Purchase of Safe Socket	One off payment per safe socket required	VT	19.55	20.83	21.35	2.50%
Purchase of BT Cable for Lifeline	One off payment per BT cable required	VT		11.00	11.28	2.55%
Purchase of Fall Detector	One off payment per fall detector	VT		145.00	99.99	-31.04%
Purchase of Carbon Monoxide Detector	One off payment per Carbon Monoxide Detector	VT		140.00	114.99	-17.86%
Purchase of Flood Detector	One off payment per Flood Detector	VT		116.49	99.99	-14.16%
Purchase of Pendant Easy Press	One off payment per Pendant Easy Press	VT		15.00	15.38	2.53%
Purchase of Smoke Alarm Detector	One off payment per Smoke Alarm Detector	VT		118.16	99.99	-15.38%
Purchase of Power Cable	One off payment per Power Cable	VT		30.00	30.75	2.50%
Legionnaire Security Ltd: security checks for Liverpool, London & St Christopher Sites	Monthly Fee per site	VT		28.31	30.11	6.36%
Guardian Staff Safety	Monthly Fee	VT	66.60	68.33	70.04	2.50%

DISCRETIONARY & STATUTORY FEES 2015/16

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Other Monitoring Services						
Kent Community Health NHS Trust: Trinity House remote CCTV monitoring	Annual Fee	VT		1,042.48	1,068.54	2.50%
Peverel Management Services Ltd: Lifeline Monitoring for resident at Poldark Court	Annual Fee	VT		556.79	570.71	2.50%
Red Alert Ltd: Battle of Britain remote CCTV monitorig	Annual Fee	VT		854.86	876.23	2.50%
Trinity Homes: Maintenance	Annual Fee	VT		1,826.99	1,872.66	2.50%
Trinity Homes: Scheme monitoring	Annual Fee	VT		882.01	904.06	2.50%
The Mercers Company: Whittington College social alarm monitoring	Annual Fee	VT		1,745.96	1,789.61	2.50%
The Mercers Company: Whittington College daily reassurance calls 1 resident	Annual Fee	VT		450.40	461.66	2.50%
Wye Almshouse Charity: Monitoring	Annual Fee per resident	VT		96.25	98.66	2.50%
Wye Almshouse Charity: Maintenance	Annual Fee per resident	VT		15.95	16.35	2.51%
Kent Community Health NHS Trust: NHS Walk in Centre, Royal Victoria Hospital	Annual Fee	VT		4,459.00	4,570.48	2.50%
Hythe Town Council: CCTV Monitoring	Annual Fee	VT		1,919.99	1,967.99	2.50%

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DISCRETIONARY & STATUTORY FEES 2015/16

Property Services

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Licences - inspection/administration	The cost of the site inspection has not previously been charged for. The fee may be £75 or £100 depending upon whether a new boundary fence needs to be erected.	VT	179.00	180.00	185.00	2.78%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Land sales - inspection/administration	Cost of the site inspection	VT	179.00	180.00	185.00	2.78%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Easements - administration		VT	120.00	120.00	125.00	4.17%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Release of covenant - administration		VT	120.00	120.00	125.00	4.17%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	179.00	180.00	185.00	2.78%
Wayleaves - inspection/administration	The cost of the site inspection has not previously been charged for.	VT	120.00	120.00	125.00	4.17%

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DISCRETIONARY & STATUTORY FEES 2015/16

LEGAL & ELECTORAL SERVICES

Legal Fees

Item	Description/Comments	VAT Indicator	Charge 2013/14	Charge 2014/15	Proposed Charge 2015/16	Increase / Decrease on 2014/15
			£	£	£	%
S9 Agreements	(including caution/note on Register)	NB	284.00	291.00	298.00	2.41%
S9 Transfers	Plus Land Registry Fees	NB	284.00	291.00	298.00	2.41%
S106 agreements		NB	826.00	847.00	868.00	2.48%
Grazing Licences		NB	103.00	106.00	109.00	2.83%
Licences to Assign		NB	186.00	200.00	200.00	0.00%
Sales or Easements	Up to £2,500 in value	NB	274.00	285.00	285.00	0.00%
Sales or Easements	over £2,500 in value - Basic Fee of £300.00 plus 1% of sale price	NB	310.00	320.00	320.00	0.00%
Ellingham Leases		NB	310.00	310.00	310.00	0.00%
Ellingham lease renewals			207.00	210.00	210.00	0.00%
Surrenders		NB	186.00	190.00	190.00	0.00%
Landlord consent etc		NB	77.00	100.00	100.00	0.00%
Transfer of Equity (mortgage)		NB	201.00	206.00	211.00	2.43%
Redemptions		NB	103.00	106.00	109.00	2.83%
Mortgagees Enquiries		NB	88.00	90.00	92.00	2.22%
Deed of Postponement		NB		90.00	90.00	0.00%
Release of expired Statutory Charge		NB	93.00	95.00	97.00	2.11%
Waiver (Improvement Grant)		NB	93.00	95.00	97.00	2.11%
Notice of Charge		NB	57.00	60.00	60.00	0.00%
Counterpart Lease		NB	57.00	60.00	60.00	0.00%
Engross Transfer/conveyance		NB	46.00	50.00	50.00	0.00%
Notice to Assign		NB	57.00	60.00	60.00	0.00%
Wayleaves		NB	150.00	175.00	175.00	0.00%

The above represent a minimum level of charge, not a fixed level of charge.

Where the value of the time worked on a matter exceeds the proposed charge stated above, the value of the time will be charged unless it is deemed by the Head of Legal Services to not be commercial or reasonable to charge the full cost.

DISCRETIONARY & STATUTORY FEES 2015/16

LEGAL & ELECTORAL SERVICES

Electoral Services						
Confirmation of Registration letters	Letters required due to the credit reference agencies not updating their information	VT	10.00	10.00	10.00	0.00%
Postal votes pack	Postal votes pack (Charge to Parish Councils for by-elections)	VT	1.30	1.30	1.30	0.00%
Poll Cards	Poll card (Charge to Parish Councils for by-elections)	VT	0.60	0.60	0.60	0.00%
	Statutory Charges (restricted availability for full register and overseas lists)					
Sales of full and edited register	Data £20 plus £1.50 per 1,000 entries or part of 1,000	NB	21.50	21.50	21.50	0.00%
Sales of full and edited register	Printed £10 plus £5 per 1,000 or part of 1,000	NB	15.00	15.00	15.00	0.00%
Overseas electors List	Data £20 plus £1.50 per 100 entries or part of 100	NB	21.50	21.50	21.50	0.00%
Overseas electors List	Printed £10 plus £1.50 per 100 or part of 100	NB	11.50	11.50	11.50	0.00%

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DISCRETIONARY & STATUTORY FEES 2015/16

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Land Charges						
Standard Search Fee	Domestic Properties	NB	Cost Recovery			
	Non-Domestic Properties	NB				
Extra Questions		NB				
	All Land Charges Fees are to be set at on full cost recovery Basis - these need to be reviewed periodically throughout the year to ensure that this is achieved.		Cost Recovery			
Street Administration						
Street Naming and numbering	1 Unit	NB	46.00	47.00	48.00	2.13%
	2-10 units	NB	39.00	40.00	41.00	2.50%
	Over 10 units	NB	35.00	36.00	37.00	2.78%
New Street Name		NB	109.00	112.00	115.00	2.68%
Rename Existing Street		NB	164.00	250.00	256.00	2.40%
Address Change	per property	NB	68.00	47.00	48.00	2.13%
Building Control						
Discretionary Works	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities	VT	Cost Recovery			
Exempt Letters		VT	37.00	38.00	39.00	2.63%
Waste Collection						
Bulky Collection	Base Charge	NB	22.00	23.00	24.00	4.35%
Garden Waste Bins	Wheelie Bin for Garden Waste - Previously agreed by	NB	30.00	32.50	35.00	7.69%
Garden Waste Bins (DD charge)	Wheelie Bin for Garden Waste	NB	NA	NA	32.50	NA
Dog Warden Fees						
Stray Dogs	Statutory fee for dog not being on lead	NB		25.00	26.00	4.00%
Dog Control Costs	Collection/delivery of dog	NB		40.00	40.00	0.00%
Kennelling costs	Pe 24 hour period, day one due on admission	NB		10.00	10.00	0.00%
Administration charge	Office Hours	NB		15.00	15.00	0.00%
	Outside Office Hours	NB		30.00	30.00	0.00%
Vetinary Treatment	As required	NB		Cost Recovery		

DISCRETIONARY & STATUTORY FEES 2015/16

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Pest Control						
Wasp nest	Customer on Benefits	VT		20.50	20.50	0.00%
	Customer not on Benefits	VT		45.50	45.50	0.00%
Additional Wasp nest	Customer on Benefits	VT		3.50	3.50	0.00%
	Customer not on Benefits	VT		8.00	8.00	0.00%
Rats & Mice		VT		0.00	0.00	0.00%
Ants		VT		23.50	23.50	0.00%
Bedbugs & Cockroaches	Up to six rooms	VT		0.00	0.00	0.00%
	Additional four rooms	VT		0.00	0.00	0.00%
Fleas	Customer on Benefits - up to six rooms	VT		27.50	27.50	0.00%
	Customer not on Benefits - up to six rooms	VT		55.00	55.00	0.00%
	Additional four rooms	VT		10.00	10.00	0.00%
Other Household Pests (Flies, Lice, Silverfish)	Customer on Benefits	VT		27.50	27.50	0.00%
	Customer not on Benefits	VT		55.00	55.00	0.00%
Chilmington Road Travellers Site						
Rent	Charge per week	NB	43.61	45.00	46.00	2.22%
Service Charge	Charge per week	NB	35.55	40.46	40.46	0.00%
Mobile Homes						
Annual monitoring fee		NB	NA	NA	30.00	NA
Check & Depositing Site Rules		NB	NA	NA	60.00	NA
Site Licence Application Fees	Band 1 - 1-10 pitches	NB	NA	NA	385.50	NA
	Band 2 - 11-50 pitches	NB	NA	NA	450.49	NA
	Band 3 - 51-99 pitches	NB	NA	NA	627.00	NA
	Band 4 - 100-199 pitches	NB	NA	NA	756.99	NA
	Band 5 - 200+ pitches	NB	NA	NA	936.99	NA
Application to transfer a site licence	Band 1 - 1-10 pitches	NB	NA	NA	77.10	NA
	Band 2 - 11-50 pitches	NB	NA	NA	90.10	NA
	Band 3 - 51-99 pitches	NB	NA	NA	125.40	NA
	Band 4 - 100-199 pitches	NB	NA	NA	151.40	NA
	Band 5 - 200+ pitches	NB	NA	NA	187.40	NA
Application to amend a site licence	Band 1 - 1-10 pitches	NB	NA	NA	128.50	NA
	Band 2 - 11-50 pitches	NB	NA	NA	150.16	NA
	Band 3 - 51-99 pitches	NB	NA	NA	209.00	NA
	Band 4 - 100-199 pitches	NB	NA	NA	252.33	NA
	Band 5 - 200+ pitches	NB	NA	NA	312.33	NA
Allotment Rents						
Plot rent		EX	4.30	4.40	5.00	13.64%

DISCRETIONARY & STATUTORY FEES 2015/16

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2013/14 £	Charge 2014/15 £	Proposed Charge 2015/16 £	Increase / Decrease on 2014/15 %
Council Tax Collection						
Court costs	Summons costs	NB	60.00	60.00	60.00	0.00%
	Liability orders	NB	60.00	65.00	65.00	0.00%
Business Rates						
Court costs	Summons costs	NB	0.00	0.00	0.00	0.00%
	Liability orders	NB	175.00	180.00	180.00	0.00%
Homelessness						
Copy of File		VT	13.10	13.40	13.70	2.24%
Private Sector Housing						
Charge for service of enforcement notices Housing Act 2004	Incorporating improvement notices, prohibition orders, emergency remedial action, emergency prohibition orders, demolition orders	NB	300.00 per notice	300.00 per notice	300.00 per notice	
Charge to carry out inspections in respect of a UK entry application		NB	80.00	80.00	82.00	2.50%
House in Multiple Occupation	Five Year Licence - 1st property	NB		370.00	380.00	2.70%
Licence Fee	Five Year Licence - subsequent properties	NB		340.00	350.00	2.94%
ABC Lettings						
Management charge	Agreed with landlord	VT	10% -12.5%	10% -12.5%	10% -12.5%	0.00%
Landlords one-off set up fee		VT	250.00	250.00	250.00	0.00%
Repairs Service		VT			Cost +10%	
Sewerage Services						
Unmeasured Water - Supplies to premises without rateable value		EX		337.71	337.71	n/a
Tourist Information Service						
Ticket Sales - Charitable Organisations	Per ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Commercial	Per ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Revelations St. Mary's	Per Ticket 10% charge of face value to customers	VT	10%	10%	10%	0.00%
Accommodation Booking Fees	Set fee paid by customer	VT	3.50	5.00	5.00	0.00%
Ticket Sales - Leas Cliff Hall	Per ticket (no commission paid by organisations)	VT	1.25	1.25	1.25	0.00%
Credit Card Payments	Charge per booking on Agency Sales	VT	1.50	1.50	1.50	0.00%

VAT Indicator:
NB = Non Business no VAT
EX = Exempt from VAT
VT = Exclusive of VAT

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