Budget book 2016-17

Budget book
2016-17

ASHFORD
BOROUGH COUNCIL

Ashford
best placed in Britain

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ASHFORD BOROUGH COUNCIL

BUDGET BOOK 2016/17

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ASHFORD BOROUGH COUNCIL

BUDGET 2016/17

Introduction

This Budget Book shows the Council's revenue estimates for 2016/17, the Capital Programme 2016/17 to 2018/19 and the Fees and Charges operative from 1st April 2016. All estimates in this book are at estimated outturn levels (all allowances for pay awards and inflation are included in the figures).

In October 2015 the Council introduced the Corporate Plan for the period 2015-2020 and this budget reflects the first year of this plan.

The Government have issued a four year settlement, 2016/17 being the first year, looking to reduce grant funding to zero over the term of the settlement.

The settlement includes a consultation on New Homes Bonus and there are no changes to retention of business rates therefore more detail is expected over both of these areas as they could have a significant impact on the Council in future years.

This budget book also includes the NNDR1 form which is the estimate for business rate income for the coming year. This includes an allowance for appeals, provisions and increasing reliefs.

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COUNCIL TAX STATISTICS

2015/16 No		2016/17 No	% Increase
	COUNCIL TAX		
42,365	Tax Base	43,750	N/A
£	Band D Rates:	**£**	**% Increase**
145.45	Ashford Borough Council	150.00	3.13%
1,089.99	Kent County Council	1,133.55	4.00%
147.15	Kent Police Authority	152.15	3.40%
70.65	Kent and Medway Fire Authority	72.00	1.91%
1,453.24		**1,507.70**	**3.75%**
	PRECEPTS		
6,161,989	Ashford Borough Council	6,562,500	N/A
46,177,426	Kent County Council	49,592,813	N/A
6,234,010	Kent Police Authority	6,656,563	N/A
2,993,087	Kent and Medway Fire Authority	3,150,000	N/A
1,233,838	Parish Councils	1,394,622	N/A
62,800,351		**67,356,497**	**N/A**

COMPARISON WITH PREVIOUS YEARS

The table gives the make up of the Council Tax for Band D properties for previous years.

	Ashford BC	Kent CC	Kent Police	Kent Fire	TOTAL
2007/08	123.34	964.17	122.18	61.65	1,271.34
2008/09	129.20	1,001.79	128.25	63.81	1,323.05
2009/10	135.27	1,026.27	134.65	66.06	1,362.25
2010/11	140.67	1,047.78	138.68	67.95	1,395.08
2011/12	140.67	1,047.78	138.68	67.95	1,395.08
2012/13	140.67	1,047.78	138.68	67.95	1,395.08
2013/14	145.45	1,047.78	141.47	67.95	1,402.65
2014/15	145.45	1,068.66	144.28	69.30	1,427.69
2015/16	145.45	1,089.99	147.15	70.65	1,453.24
2016/17	150.00	1,133.55	152.15	72.00	1,507.70

PARISH PRECEPTS

Council taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £2.16 (Crundale) to £107.05 (Tenterden). The total of all Parish Precepts is £1,394,622, an increase of 13.03% over 2015/16

CALCULATION OF THE BUDGET REQUIREMENT AND COUNCIL TAX AT BAND D		
	£	£
Gross Expenditure - General Fund	63,601,050	
Gross Expenditure - HRA	30,509,350	
Parish Precepts	1,394,622	
		95,505,022
Less Gross Income	(78,546,750)	
		(78,546,750)
NET EXPENDITURE		16,958,272
Add Deficit Distribution from Collection Fund	0	
New Homes Bonus	(3,782,820)	
Retained Business Rates	(3,410,410)	
Government Grant (RSG and S31 grants)	(1,807,920)	
		(9,001,150)
BUDGET REQUIREMENT		7,957,122
Less Parish Precepts		(1,394,622)
Council Tax Requirement		6,562,500
Council Tax Base		43,750
Band 'D' Council Tax		150.00
Average including Parishes		181.88

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATIONS BANDS

	VALUATION BAND	A	B	C	D	E	F	G	H
1.	The Multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply Basic Tax	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
2.	ABC Council Tax at £150.00 Band D multiplied by item 1 above to give the Council Tax for the year in respect of valuation band	100.00	116.67	133.33	150.00	183.33	216.67	250.00	300.00
3.	Precepts issued to the Council								
	1. Kent County Council	755.70	881.65	1007.60	1133.55	1385.45	1637.35	1889.25	2267.10
	2. Kent Police Authority	101.43	118.34	135.24	152.15	185.96	219.77	253.58	304.30
	3. Kent and Medway Fire Rescue Authority (provisional figure).	48.00	56.00	64.00	72.00	88.00	104.00	120.00	144.00
4.	The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2016/17	1005.13	1172.66	1340.17	1507.70	1842.74	2177.79	2512.83	3015.40

PARISH EXPENDITURE AND PRECEPTS 2016/17

Local tax base	Parish	Precept 2015/2016 Charged to taxpayers	2015/16 Local Tax at Band D	Precept 2016/2017		Total	Percentage Change in Precept	Local tax (at Band D)	Percentage change	Concurrent grant allocated	Amount claimed 2016/2017	Total paid to Parish 2016/2017
				Charged to taxpayers	Council tax support grant							
		£		£	£			£		£	£	
579.80	Aldington & Bonnington	23,750	43.11	27,265	850	28,115	18%	47.02	9%	860	860	28,975
321.80	Appledore	26,000	79.75	26,000	960	26,960	4%	80.80	1%	1,050	1,050	28,010
701.50	Bethersden	21,550	31.84	22,420	1,110	23,530	9%	31.96	0%	620	620	24,150
1,086.90	Biddenden	48,339	44.82	49,789	1,500	51,289	6%	45.81	2%	430	430	51,719
147.90	Bilsington	4,230	29.56	7,460	210	7,670	81%	50.44	71%	280	280	7,950
1,043.90	Boughton Aluph and Eastwell	21,280	20.50	26,280	1,260	27,540	29%	25.17	23%	790	790	28,330
590.10	Brabourne	14,500	24.74	18,000	530	18,530	28%	30.50	23%	530	530	19,060
152.20	Brook	5,000	33.27	6,940	60	7,000	40%	45.60	37%	280	280	7,280
405.40	Challock	15,770	38.06	15,720	280	16,000	1%	38.78	2%	690	680	16,680
1,258.30	Charing	73,678	61.19	80,073.00	2,120	82,193	12%	63.64	4%	2,650	2,650	84,843
740.50	Chilham	26,321	36.73	26,384	1,170	27,554	5%	35.63	-3%	1,040	1,040	28,594
92.50	Crundale (PM)	200	2.16	200	20	220	10%	2.16	0%	280	280	500
502.70	Egerton	17,150	34.31	17,402	470	17,872	4%	34.62	1%	660	660	18,532
176.40	Godmersham	5,500	31.65	5,830	80	5,910	7%	33.05	4%	280	280	6,190
2,420.20	Great Chart with Singleton	137,520	59.61	152,726	3,590	156,316	14%	63.10	6%	2,770	2,770	159,086
114.70	Hastingleigh	2,950	26.06	2,965	80	3,045	3%	25.85	-1%	280	280	3,325
715.50	High Halden	33,054	46.22	33,054	940	33,994	3%	46.20	0%	750	750	34,744
287.10	Hothfield	9,500	34.42	9,500	1,060	10,560	11%	33.09	-4%	280	280	10,840
106.10	Kenardington	4,340	42.55	4,840	180	5,020	16%	45.62	7%	280	280	5,300
4,334.50	Kingsnorth	136,522	33.49	141,950	4,660	146,610	7%	32.75	-2%	590	590	147,200
123.70	Little Chart	6,000	48.35	6,000	70	6,070	1%	48.50	0%	320	320	6,390
637.10	Mersham and Sevington	15,660	24.94	15,340	560	15,900	2%	24.08	-3%	370	370	16,270
103.80	Molash	4,000	37.31	4,000	200	4,200	5%	38.54	3%	280	280	4,480
103.20	Newenden	5,030	48.27	5,080	80	5,160	3%	49.22	2%	280	280	5,440
559.90	Orlestone	19,030	34.29	20,300	950	21,250	12%	36.26	6%	280	280	21,530
468.80	Pluckley	34,000	71.79	44,000	650	44,650	31%	93.86	31%	780	780	45,430
679.10	Rolvenden	21,629	33.04	21,845	1,020	22,865	6%	32.17	-3%	1,910	1,910	24,775
317.70	Ruckinge	10,000	30.65	8,500	410	8,910	-11%	26.75	-13%	280	280	9,190
497.50	Shadoxhurst	12,270	25.06	14,000	690	14,690	20%	28.14	12%	410	410	15,100
620.50	Smarden	26,370	43.73	27,140	720	27,860	6%	43.74	0%	600	600	28,460
357.00	Smeeth	11,090	31.77	15,526	560	16,086	45%	43.49	37%	370	370	16,456
782.50	Stanhope	17,200	24.17	16,210	4,190	20,400	19%	20.72	-14%	280	280	20,680
200.60	Stone	4,250	20.28	5,500	390	5,890	39%	27.42	35%	280	280	6,170
3,438.50	Tenterden (TC)	303,177	88.31	368,093	5,250	373,343	23%	107.05	21%	3,360	3,360	376,703
176.70	Warehorne	3,250	18.96	3,500	150	3,650	12%	19.81	4%	280	280	3,930
319.50	Westwell	15,150	47.11	15,450	310	15,760	4%	48.36	3%	1,730	1,730	17,490
525.30	Wittersham	20,995	40.06	22,255	1,000	23,255	11%	42.37	6%	1,580	1,580	24,835
829.70	Woodchurch	20,000	24.45	21,800	1,060	22,860	14%	26.27	7%	1,150	1,150	24,010
1,045.30	Wye with Hinxhill	57,583	58.49	85,285	1,510	86,795	51%	81.59	39.49%	300	300	87,095
27,564.40		1,233,838	1,505.07	1,394,622	40,900	1,435,522				30,230	30,220	1,465,742

NON- DOMESTIC RATES STATISTICS

2015/16			2016/17
48.0p	Rate in the pound :	Rateable Value below £18,000	48.4p
49.3p		Rateable Value £18,000 and above	49.7p
£115,250,843	Rateable Value		£115,148,098
4,235	Number of rateable premises (per NNDR 1 Return)		4,256
£47,725,176	Gross Yield		£49,312,952

Businesses with properties whose total RV is less than £18,000 may apply for Small Business Rate Relief, which reduces the poundage they pay for their properties from 49.7p to 48.4p.

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2016-17

PART 1A: NON-DOMESTIC RATING INCOME

	£
COLLECTIBLE RATES	
1. Net amount receivable from rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs and accounting adjustments	48,274,952
TRANSITIONAL PROTECTION PAYMENTS	
2. Sums due to the authority	0
3. Sums due from the authority	0
COST OF COLLECTION (See Note A)	
4. Cost of collection formula	180,852
5. Legal costs	0
6. Allowance for cost of collection	180,852
SPECIAL AUTHORITY DEDUCTIONS	
7. City of London Offset : Not applicable for your authority	0
DISREGARDED AMOUNTS	
8. Amounts retained in respect of Designated Areas. Not applicable for your authority	0
9. Amounts retained in respect of Renewable Energy Schemes (See Note B)	54,000
of which:	
10. sums retained by billing authority	54,000
11. sums retained by major precepting authority	0
NON-DOMESTIC RATING INCOME	
12. Line 1 plus line 2, minus lines 3 and 6 - 9	48,040,100

Local Authority : Ashford

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PART 1B: PAYMENTS

This page is for information only; please do not amend any of the figures

The payments to be made, during the course of **2016-17** to:

i) the Secretary of State in accordance with Regulation 4 of the Non-Domestic Rating (Rates Retention) Regulations 2013;
ii) major precepting authorities in accordance with Regulations 5, 6 and 7; and to be
iii) transferred by the billing authority from its Collection Fund to its General Fund,

are set out below

	Column 1 **Central Government**	Column 2 **Ashford**	Column 3 **Kent County Council**	Column 4 **Kent Fire Authority**	Column 5 **Total**
Retained NNDR shares	£	£	£	£	£
13. % of non-domestic rating income to be allocated to each authority	50%	40%	9%	1%	100%
Non-Domestic Rating Income for 2016-17					
14. Non-domestic rating income from rates retention scheme	24,020,050	19,216,040	4,323,609	480,401	48,040,100
15. (less) qualifying relief in Enterprise Zones	0	0	0	0	0
16. Not used this year					
17 **TOTAL:**	24,020,050	19,216,040	4,323,609	480,401	48,040,100
Other Income for 2016-17					
18. add: cost of collection allowance		180,852			180,852
19. add: amounts retained in respect of Designated Areas		0			0
20. add: amounts retained in respect of renewable energy schemes		54,000	0		54,000
21. add: qualifying relief in Enterprise Zones		0	0	0	0
22. add: City of London Offset		0			0
23. Not used this year					
Estimated Surplus/Deficit on Collection Fund	£	£	£	£	£
24. Estimated Surplus/Deficit at end of 2015-16	-373,383	-298,707	-67,209	-7,468	-746,767
TOTAL FOR THE YEAR	£	£	£	£	£
25. Total amount due to authorities	23,646,667	19,152,185	4,256,400	472,933	47,528,185

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2016-17

Local Authority : Ashford Ver 1.31

PART 1C: SECTION 31 GRANT (See Note C)

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Estimated sums due from Government via Section 31 grant, to compensate authorities for the cost of changes to the business rates system announced in the 2013, 2014 & 2015 Autumn Statements

	Column 2 **Ashford**	Column 3 **Kent County Council**	Column 4 **Kent Fire Authority**	Column 5 **Total**
2015-16 Multiplier Cap	£	£	£	£
26. Cost of 2% cap on 2015-16 small business rates multiplier	278,699	62,532	6,948	348,179
Small Business Rate Relief				
27. Cost of temporary doubling SBRR for 2016-17	537,718	120,987	13,443	672,148
28. Cost to authorities of maintaining relief on "first" property	1,478	332	37	1,847
"New Empty" Property Relief				
29. Cost to authorities of giving relief to newly-built empty property	3,433	773	86	4,292
"Long Term Empty" Property Relief				
30. Relief on occupation of "long-term empty" property	3,151	709	79	3,939
In lieu of Transitional Relief				
31. Payments in lieu of Transitional Relief	2,841	639	71	3,551
TOTAL FOR THE YEAR	£	£	£	£
32. Amount of Section 31 grant due to authorities to compensate for reliefs	827,320	185,972	20,664	1,033,956

NB To determine the amount of S31 grant due to it, the authority will have to add / deduct from the amount shown in line 32, a sum to reflect the adjustment to tariffs / top-ups in respect of the multiplier cap (See notes for Line 32)

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2016-17

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

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Local Authority : Ashford

PART 2: NET RATES PAYABLE
You should complete column 1 only

	Column 1 **BA Area (exc. Designated areas)** Complete this column	Column 2 **Designated areas** Do not complete this column	Column 3 **TOTAL (All BA Area)** Do not complete this column
GROSS RATES PAYABLE (All data should be entered as +ve unless specified otherwise)	**£**	**£**	**£**
1. Rateable Value at 16/11/2015	115,148,098	0	115,148,098
2. Small business rating multiplier for 2016-17 (pence)	48.4		
3. Gross rates 2016-17 (RV x multiplier)	55,731,679	0	
4. Estimated growth/decline in gross rates (+ = increase, - = decrease)	200,000	0	
5. Forecast gross rates payable in 2016-17	55,931,679	0	55,931,679
TRANSITIONAL ARRANGEMENTS (See Note E) - Not applicable in 2016-17			
6. Revenue foregone because increases in rates have been deferred (Show as -ve)	0	0	0
7. Additional income received because reductions in rates have been deferred (Show as +ve)	0	0	0
8. Net cost of transitional arrangements	0	0	
9. Changes as a result of estimated growth / decline in cost of transitional arrangements (+ = decline, - = increase)	0	0	
10. Forecast net cost of transitional arrangements	0	0	0
TRANSITIONAL PROTECTION PAYMENTS (See Note F) - Not applicable in 2016-17			
11. Sum due to/(from) authority	0	0	0
MANDATORY RELIEFS (See Note G) (All data should be entered as -ve unless specified otherwise)			
Small Business Rate Relief			
12. Forecast of relief to be provided in 2016-17	-2,653,902	0	-2,653,902
13. of which: relief on existing properties where a 2nd property is occupied	-3,641	0	-3,641
14. Additional yield from the small business supplement (Show as +ve)	1,278,010	0	1,278,010
15. Net cost of small business rate relief (line 12 + line 14)	-1,375,892	0	-1,375,892
Charitable occupation			
16. Forecast of relief to be provided in 2016-17	-3,356,806	0	-3,356,806
Community Amateur Sports Clubs (CASCs)			
17. Forecast of relief to be provided in 2016-17	-90,426	0	-90,426

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2016-17

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

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Local Authority : Ashford

PART 2: NET RATES PAYABLE
You should complete column 1 only

	Column 1 **BA Area (exc. Designated areas)**	Column 2 **Designated areas**	Column 3 **TOTAL (All BA Area)**
Rural rate relief			
18. Forecast of relief to be provided in 2016-17	-34,728	0	-34,728
19. Forecast of mandatory reliefs to be provided in 2016-17 (Sum of lines 15 to 18)	-4,857,852	0	
20. Changes as a result of estimated growth/decline in mandatory relief (+ = decline, - = increase)	-300,000	0	
21. Total forecast mandatory reliefs to be provided in 2016-17	-5,157,852	0	-5,157,852

UNOCCUPIED PROPERTY (See Note H) (All data should be entered as -ve unless specified otherwise)

Partially occupied hereditaments			
22. Forecast of 'relief' to be provided in 2016-17	-10,000	0	-10,000
Empty premises			
23. Forecast of 'relief' to be provided in 2016-17	-1,099,906	0	-1,099,906
24. Forecast of unoccupied property 'relief' to be provided in 2016-17 (Line 22 + line 23)	-1,109,906	0	
25. Changes as a result of estimated growth/decline in unoccupied property 'relief' (+ = decline, - = increase)	0	0	
26. Total forecast unoccupied property 'relief' to be provided in 2016-17	-1,109,906	0	-1,109,906

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2016-17

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

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Local Authority : Ashford

PART 2: NET RATES PAYABLE
You should complete column 1 only

	Column 1 **BA Area (exc. Designated areas)**	Column 2 **Designated areas**	Column 3 **TOTAL (All BA Area)**
DISCRETIONARY RELIEFS (See Note J) (All data should be entered as -ve unless specified otherwise)			
Charitable occupation			
27. Forecast of relief to be provided in 2016-17	-172,928	0	-172,928
Non-profit making bodies			
28. Forecast of relief to be provided in 2016-17	-73,990	0	-73,990
Community Amateur Sports Clubs (CASCs)			
29. Forecast of relief to be provided in 2016-17	-13,064	0	-13,064
Rural shops etc			
30. Forecast of relief to be provided in 2016-17	-15,569	0	-15,569
Small rural businesses			
31. Forecast of relief to be provided in 2016-17	-52,191	0	-52,191
Other ratepayers			
32. Forecast of relief to be provided in 2016-17	0	0	0
	of which:	*of which:*	
33. Relief given to Case A hereditaments		0	
34. Relief given to Case B hereditaments	0		
35. Forecast of discretionary relief to be provided in 2016-17 (Sum of lines 27 to 32)	-327,742	0	
36. Changes as a result of estimated growth/decline in discretionary relief (+ = decline, - = increase)	0	0	
37. Total forecast discretionary relief to be provided in 2016-17	-327,742	0	-327,742

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2016-17

All figures must be entered in whole £

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Local Authority : Ashford

PART 2: NET RATES PAYABLE
You should complete column 1 only

	Column 1 **BA Area (exc. Designated areas)**	Column 2 **Designated areas**	Column 3 **TOTAL (All BA Area)**
DISCRETIONARY RELIEFS FUNDED THROUGH SECTION 31 GRANT (See Note K) (All data should be entered as -ve unless specified otherwise)			
"New Empty" properties			
38. Forecast of relief to be provided in 2016-17	-8,461	0	-8,461
"Long term empty" properties			
39. Forecast of relief to be provided in 2016-17	-7,766	0	-7,766
In lieu of Transitional Relief			
40. Payments to ratepayers in lieu of Transitional Relief in 2016-17	-7,000	0	-7,000
41. Forecast of discretionary reliefs funded through S31 grant to be provided in 2016-17 (Sum of lines 38 to 39)	-23,227	0	
42. Changes as a result of estimated growth/decline in Section 31 discretionary relief (+ = decline, - = increase)	0	0	
43. Total forecast of discretionary reliefs funded through S31 grant to be provided in 2016-17	-23,227	0	-23,227
NET RATES PAYABLE			
	£	**£**	**£**
44. Forecast of net rates payable by rate payers after taking account of transitional adjustments, unoccupied property relief, mandatory and discretionary reliefs	49,312,952	0	49,312,952

Checked by Chief Financial / Section 151 Officer :

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2016-17

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

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Local Authority : Ashford

PART 3: COLLECTABLE RATES AND DISREGARDED AMOUNTS
You should complete column 1 only

	Column 1	Designated areas			Column 5
		Column 2	Column 3	Column 4	
	BA Area (exc. Designated areas)				**TOTAL (All BA Area)**
	Complete this column	**Do not complete this column**	**Do not complete this column**	**Do not complete this column**	**Do not complete this column**
NET RATES PAYABLE	**£**	**£**	**£**		**£**
1. Sum payable by rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs	49,312,952	0	0	0	49,312,952
(LESS) LOSSES					
2. Estimated bad debts in respect of 2016-17 rates payable	-500,000	0	0	0	-500,000
3. Estimated repayments in respect of 2016-17 rates payable	-538,000	0	0	0	-538,000
COLLECTABLE RATES					
4. Net Rates payable less losses	48,274,952	0	0	0	48,274,952
DISRERGARDED AMOUNTS					
5. Renewable Energy	54,000	0	0	0	54,000
6. Transitional Protection Payment		0	0	0	
7. Baseline		0	0	0	
DISREGARDED AMOUNTS					**Total Designated Areas**
8. Total Disregarded Amounts		0	0	0	0

Checked by Chief Financial / Section 151 Officer :

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2016-17

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Ver 1.31

Local Authority : Ashford

PART 4: ESTIMATED COLLECTION FUND BALANCE

	£	£
OPENING BALANCE		
1. Opening Balance (From Collection Fund Statement)		-2,247,700
BUSINESS RATES CREDITS AND CHARGES		
2. Business rates credited and charged to the Collection Fund in 2015-16	46,498,000	
3. Sums written off in excess of the allowance for non-collection	0	
4. Changes to the allowance for non-collection	-64,000	
5. Amounts charged against the provision for appeals following RV list changes	0	
6. Changes to the provision for appeals	-1,186,000	
7. Total business rates credits and charges (Total lines 2 to 6)		45,248,000
OTHER RATES RETENTION SCHEME CREDITS		
8. Transitional protection payments received, or to be received in 2015-16	0	
9. Transfers/payments to the Collection Fund for end-year reconciliations	0	
10. Transfers/payments into the Collection Fund in 2015-16 in respect of a previous year's deficit	566,000	
11. Total Other Credits (Total lines 8 to 10)		566,000
OTHER RATES RETENTION SCHEME CHARGES		
12. Transitional protection payments made, or to be made, in 2015-16	-59,000	
13. Payments made, or to be made, to the Secretary of State in respect of the central share in 2015-16	-22,511,000	
14 Payments made, or to be made to, major precepting authorities in respect of business rates income in 2015-16	-4,502,000	
15. Transfers made, or to be made, to the billing authority's General Fund in respect of business rates income in 2015-16	-18,009,000	
16. Transfers made, or to be made, to the billing authority's General Fund; and payments made, or to be made, to a precepting authority in respect of disregarded amounts in 2015-16		
17. Transfers/payments from the Collection Fund for end-year reconciliations		
18. Transfers/payments made from the Collection Fund in 2015-16 in respect of a previous year's surplus		
19. Total Other Charges (Total lines 12 to 18)		-45,081,000
20. Adjustment for 5-Year Spread		767,933

ESTIMATED SURPLUS/(DEFICIT) ON COLLECTION FUND IN RESPECT OF FINANCIAL YEAR 2015-16

	£
21. Opening balance plus total credits, less total charges, plus adjustment for 5-year spread (Total lines 1, 7, 11, 19 & 20)	-746,767

Checked by Chief Financial / Section 151 Officer :

REVENUE BUDGET

SUMMARY

Actuals 2014/15 £	Budget 2015/16 £	Projected Outturn 2015/16 £	Detail	Estimate 2016/17 £
1,295,520	1,180,610	1,226,610	Corporate & Strategy	1,270,720
1,233,907	1,402,300	1,395,230	Legal & Democratic	1,477,660
1,748,960	1,821,590	1,821,180	Planning & Development	1,995,050
2,101,070	2,167,130	2,167,080	Financial Services	2,554,620
160,623	359,740	395,110	Human Resources, Communications and Technology	291,010
775,617	888,690	903,250	Housing Services	915,710
451,022	891,010	838,450	Health, Parking & Community	882,700
4,450,502	4,627,570	4,562,760	Environment and Customer Services	4,821,510
(936,132)	(1,060,370)	(1,049,960)	Corporate Property & Projects	(1,512,060)
2,788,256	3,015,240	3,095,840	Cultural Services	2,713,130
14,069,346	**15,293,510**	**15,355,550**	**Service Expenditure**	**15,410,050**
(1,694,370)	(2,106,200)	(2,106,200)	Capital Charges & Net Interest	(1,475,830)
50,180	40,260	40,260	Concurrent Functions Grant	30,260
237,227	241,000	241,000	Levies	241,000
2,357,724	265,120	248,120	Contribution to Balances	1,316,670
15,020,107	**13,733,690**	**13,778,730**	**ABC Budget Requirement**	**15,522,150**
			Income	
(2,947,755)	(2,106,830)	(2,106,830)	Government Grant	(1,269,920)
(2,183,239)	(2,628,370)	(2,628,370)	Retained Business Rates	(3,410,410)
(953,730)	(554,000)	(554,000)	Business Rates S31 Grants	(538,000)
(2,875,218)	(2,324,000)	(2,339,000)	New Homes Bonus	(3,782,820)
62,110	41,500	41,500	Parish CTS Payment	41,500
(6,105,813)	(6,161,990)	(6,161,990)	Council Tax	(6,562,500)
16,462	**0**	**30,040**	**Budget Gap**	**0**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE

	Corporate & Strategy	Legal & Democratic	Planning & Development	Financial Services	Human Resources Communications and Technology	Housing Services	Sub Total
	£	£	£	£	£	£	£
EXPENDITURE							
Employees	376,930	1,335,620	2,606,220	3,750,280	1,230,490	707,910	10,007,450
Premises	100	-	-	-	-	733,960	734,060
Supplies and Services	143,980	581,260	413,820	35,679,970	533,250	738,650	38,090,930
Transport	14,610	52,450	111,820	30,160	16,660	39,830	265,530
TOTAL EXPENDITURE	535,620	1,969,330	**3,131,860**	**39,460,410**	**1,780,400**	**2,220,350**	**49,097,970**
INCOME				-			
Grants	-	-	-	(34,728,530)	-	-	(34,728,530)
Fees & Charges	-	(180,600)	(1,566,750)	(1,705,200)	(82,170)	(1,532,510)	(5,067,230)
TOTAL INCOME	-	(180,600)	**(1,566,750)**	**(36,433,730)**	**(82,170)**	**(1,532,510)**	**(39,795,760)**
NET CONTROLLABLE EXPENDITURE	**535,620**	**1,788,730**	**1,565,110**	**3,026,680**	**1,698,230**	**687,840**	**9,302,210**
NON CONTROLLABLE ITEMS				-			
Recharged from other Accounts	1,493,640	650,470	1,292,400	1,104,410	274,140	241,590	5,056,650
Capital Charges	-	-	-	28,000	32,290	24,720	85,010
Recharged to other Accounts	(758,540)	(1,021,790)	(765,000)	(1,604,470)	(1,713,650)	(43,440)	(5,906,890)
Transfer to/from Reserves	-	60,250	(97,460)	-	-	5,000	(32,210)
TOTAL NON-CONTROLLABLE ITEMS	735,100	(311,070)	**429,940**	**(472,060)**	**(1,407,220)**	**227,870**	**(797,440)**
NET EXPENDITURE	**1,270,720**	**1,477,660**	**1,995,050**	**2,554,620**	**291,010**	**915,710**	**8,504,770**

	Health, Parking & Community Safety	Environment and Customer Services	Corporate Property & Projects	Cultural Services	Net Charges and Capital Interest	General Fund	Total
	£	£	£	£	£	£	£
EXPENDITURE							
Employees	1,902,950	1,065,970	892,240	565,300	-		14,433,910
Premises	538,670	1,659,350	2,142,100	322,190	-		5,396,370
Supplies and Services	587,000	3,599,310	181,100	582,200	-	271,260	43,311,800
Transport	76,280	51,560	39,610	22,360	-		455,340
TOTAL EXPENDITURE	**3,104,900**	**6,376,190**	**3,255,050**	**1,051,050**	**-**	**271,260**	**63,156,420**
INCOME				-			
Grants	(35,500)	(276,000)	-	(37,140)	-	(8,959,650)	(44,036,820)
Fees & Charges	(2,540,300)	(879,910)	(3,853,680)	(76,110)	(543,000)		(12,960,230)
TOTAL INCOME	**(2,575,800)**	**(1,155,910)**	**(3,853,680)**	**(113,250)**	**(543,000)**	**(8,959,650)**	**(56,997,050)**
				-			
NET CONTROLLABLE EXPENDITURE	**529,100**	**5,220,280**	**(598,630)**	**1,378,800**	**(543,000)**	**(8,688,390)**	**15,288,760**
NON CONTROLLABLE ITEMS				-			
Recharged from other Accounts	1,691,420	1,175,030	532,350	590,620	-		9,046,070
Capital Charges	84,960	118,540	669,610	732,060	(932,830)		757,350
Recharged to other Accounts	(1,440,280)	(1,772,340)	(2,115,390)	(70,740)			(11,305,640)
Transfer to/from Reserves	17,500	80,000	-	82,390		1,316,670	1,464,350
TOTAL NON-CONTROLLABLE ITEMS	**353,600**	**(398,770)**	**(913,430)**	**1,334,330**	**(932,830)**	**1,316,670**	**(37,870)**
NET EXPENDITURE	**882,700**	**4,821,510**	**(1,512,060)**	**2,713,130**	**(1,475,830)**	**(7,371,720)**	**6,562,500**

Analysis of Estimated Reserves							
		2015/16			2016/17		
	Balance at 31st March 2015 £'000	Transfers In £'000	Transfers Out £'000	Balance at 31st March 2016 £'000	Transfers In £'000	Transfers Out £'000	Balance at 31st March 2017 £'000
General Fund Balance	(1,359)	(698)	116	(1,941)	(566)	450	(2,057)
	(1,359)	**(698)**	**116**	**(1,941)**	**(566)**	**450**	**(2,057)**
Earmarked Reserves							
Business Rate Income Res	(1,247)		97	(1,150)		1,000	(150)
Elections	(209)	(60)	140	(129)	(60)		(189)
Focus 2013-15	(786)		293	(493)		293	(200)
Footway Maintenance	(6)		6	0			0
Green Transport Initiatives	(45)	(5)		(50)	(5)		(55)
Hopewell Twinning Reserve	(5)			(5)			(5)
Interest Rate Reserve	(117)			(117)		100	(17)
Insurance Reserve	(215)		50	(165)			(165)
Land Searches Reserve	(113)			(113)			(113)
Members' IT	(29)	(5)		(34)	(5)		(39)
Netball Centre Reserve	(43)	(5)	40	(8)	(5)		(13)
New Homes Bonus	(1,077)	(3,150)	3,820	(407)	(3,471)	2,839	(1,039)
New Initiatives Reserve	(3,505)		3,505	0			0
Devolution Reserve	0			0	(65)		(65)
Planning Delivery Grant	(500)			(500)		100	(400)
Chilmington reserve	(250)	(100)		(350)		40	(310)
Repairs & Renewals	(369)		235	(134)	(80)	140	(74)
Section 106 Monitoring Fee	(84)	(10)	20	(74)	(10)	20	(64)
Service Pressure Reserve	(143)		30	(113)		30	(83)
Singleton Environment Centre	(6)			(6)			(6)
St Mary's Church Ruin	(5)			(5)			(5)
Stour Centre	(1,218)	(70)	190	(1,098)	(70)	640	(528)
Transport Initiatives	(110)	(10)		(120)		60	(60)
Waterside Reserve	(22)	(7)		(29)	(7)		(36)
Developer Contributions							
S106 Unapplied Grants	(3,924)	(75)		(3,999)		875	(3,124)
Commuted Sums Unapplied Grants	(823)	(50)	155	(718)	(50)	155	(613)
Spg6 Unapplied Grants	(753)	(30)		(783)	(30)		(813)
Total Earmarked Reserves	**(15,604)**	**(3,577)**	**8,581**	**(10,600)**	**(3,858)**	**6,292**	**(8,166)**

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REVENUE BUDGET				
Corporate & Strategy				
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
339,479	327,880	322,180	Corporate Management	274,970
828,188	677,570	724,860	Corporate Allocable Costs	834,450
127,853	175,160	179,570	Policy and Performance	161,300
1,295,520	**1,180,610**	**1,226,610**	**SERVICE EXPENDITURE**	**1,270,720**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE
Corporate & Strategy

	Corporate Management	Corporate Allocable Costs	Policy and Performance	Total
EXPENDITURE				
Employees	274,980	(10,970)	112,920	376,930
Premises	100	-	-	100
Supplies and Services	88,680	5,000	50,300	143,980
Transport	9,070	-	5,540	14,610
TOTAL EXPENDITURE	372,830	(5,970)	168,760	535,620
INCOME				
Grants	-	-	-	-
Fees & Charges	-	-	-	-
TOTAL INCOME	-	-	-	-
NET CONTROLLABLE EXPENDITURE	**372,830**	**(5,970)**	**168,760**	**535,620**
NON CONTROLLABLE ITEMS				
Support Services	490,790	929,670	73,180	1,493,640
Capital Charges	-	-	-	-
Recharges	(588,650)	(89,250)	(80,640)	(758,540)
Transfers to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(97,860)	840,420	(7,460)	735,100
NET EXPENDITURE	**274,970**	**834,450**	**161,300**	**1,270,720**

REVENUE BUDGET	
SERVICE	**Corporate Management**
SERVICE DESCRIPTION	This cost centre holds the costs of external audit fees and internal recharges related to statutory work such as the production of the council's financial statements and related work that statutory guidance recommends should not be allocated specifically to services. It also holds some miscellaneous corporate costs that are not easily defined to services.
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Deputy Chief Executive

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
317,491	321,150	321,150	Employees	274,980
2,273	1,000	1,000	Premises	100
123,594	94,800	89,100	Supplies and Services	88,680
13,271	8,490	8,490	Transport	9,070
456,629	**425,440**	**419,740**	**TOTAL EXPENDITURE**	**372,830**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
456,629	**425,440**	**419,740**	**NET CONTROLLABLE EXPENDITURE**	**372,830**
			RECHARGES & CAPITAL CHARGES	
491,104	477,930	477,930	Support Services	490,790
-	-	-	Capital Charges	-
(608,254)	(575,490)	(575,490)	Recharges	(588,650)
-	-	-	Transfers to/from Reserves	-
339,479	**327,880**	**322,180**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**274,970**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**327,880**	
Employees	(46,170)	Includes Pay Award,Increments and employers NI & Super
Premises	(900)	
Supplies and Services	(6,120)	External Printing
Transport	580	
Support Services	12,860	
Recharges	(13,160)	
Base Budget 2016/17	**274,970**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**327,880**	
Supplies and Services	(5,700)	External printing
Outturn 2015/16 (Q2 Forecast)	**322,180**	

REVENUE BUDGET				
SERVICE			**Corporate Allocable Costs**	
SERVICE DESCRIPTION			These budgets are initially held centrally but are then transferred to services as required during the year. Similarly, salary savings resulting from vacancies will be vired from individual services as they are identified during the year.	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Deputy Chief Executive	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
20,013	(88,130)	(40,840)	Employees	(10,970)
2,785	-	-	Premises	-
1,327	5,000	5,000	Supplies and Services	5,000
-	-	-	Transport	-
24,126	**(83,130)**	**(35,840)**	**TOTAL EXPENDITURE**	**(5,970)**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
24,126	**(83,130)**	**(35,840)**	**NET CONTROLLABLE EXPENDITURE**	**(5,970)**
			RECHARGES & CAPITAL CHARGES	
881,055	835,990	835,990	Support Services	929,670
-	-	-	Capital Charges	-
(76,992)	(75,290)	(75,290)	Recharges	(89,250)
-	-	-	Transfers to/from Reserves	-
828,188	**677,570**	**724,860**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**834,450**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**677,570**	
Support Services	93,680	From Corporate Property
Recharges	(13,960)	
Base Budget 2016/17	**834,450**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**677,570**	
Vacancy Savings target met	47,290	Virements re Vacancy Savings taken to date
Outturn 2015/16 (Q2 Forecast)	**724,860**	

REVENUE BUDGET	
SERVICE	**Policy and Performance**
SERVICE DESCRIPTION	Responsible for development and oversight of business planning, corporate strategy,policy and performance management, corporate partnerships and voluntary and community sector grants.
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Policy & Performance Manager

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
143,076	143,120	146,900	Employees	112,920
-	-	-	Premises	-
(383)	50,300	50,300	Supplies and Services	50,300
6,215	5,530	6,160	Transport	5,540
148,908	**198,950**	**203,360**	**TOTAL EXPENDITURE**	**168,760**
			INCOME	
(28,990)	-	-	Grants	-
-	-	-	Fees and Charges	-
119,918	**198,950**	**203,360**	**NET CONTROLLABLE EXPENDITURE**	**168,760**
			RECHARGES & CAPITAL CHARGES	
73,476	63,790	63,790	Support Services	73,180
-	-	-	Capital Charges	-
(65,540)	(87,580)	(87,580)	Recharges	(80,640)
-	-	-	Transfers to/from Reserves	-
127,853	**175,160**	**179,570**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**161,300**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**175,160**	
Employees	(39,190)	Virement re Strategy & Partnership Officer post transferred to Cultural Services
Employees	8,990	Pay Award, Increments and employers NI & Superannuation
Transport	10	
Support Services	9,390	
Recharges	6,940	
Base Budget 2016/17	**161,300**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**175,160**	
Employees	3,780	Previous Regrading not included in budget
Transport	630	
Outturn 2015/16 (Q2 Forecast)	**179,570**	

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REVENUE BUDGET				
Legal and Democratic Services				
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
(9,237)	-	8,350	Legal	4,850
55,342	57,830	57,830	Mayor	49,330
277,479	395,580	395,580	Electoral Services	422,920
810,970	857,290	841,870	Democratic Representation	903,220
99,353	91,600	91,600	Emergency Planning	97,340
1,233,907	**1,402,300**	**1,395,230**	**SERVICE EXPENDITURE**	**1,477,660**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE
Legal and Democratic Services

	Legal	Mayor	Electoral Services	Democratic Representation	Emergency Planning	Total
EXPENDITURE						
Employees	814,910	11,430	179,580	231,350	98,350	1,335,620
Premises	-	-	-	-	-	-
Supplies and Services	49,850	14,630	126,780	385,760	4,240	581,260
Transport	28,610	12,150	3,960	3,680	4,050	52,450
TOTAL EXPENDITURE	893,370	38,210	310,320	620,790	106,640	1,969,330
INCOME						
Grants	-	-	-	-	-	-
Fees & Charges	(142,890)	-	(2,200)	(6,000)	(29,510)	(180,600)
TOTAL INCOME	(142,890)	-	(2,200)	(6,000)	(29,510)	(180,600)
NET CONTROLLABLE EXPENDITURE	**750,480**	**38,210**	**308,120**	**614,790**	**77,130**	**1,788,730**
NON CONTROLLABLE ITEMS						
Support Services	124,930	11,120	54,550	439,660	20,210	650,470
Capital Charges	-	-	-	-	-	-
Recharges	(870,560)	-	-	(151,230)	-	(1,021,790)
Transfers to/from Reserves	-	-	60,250	-	-	60,250
TOTAL NON-CONTROLLABLE ITEMS	(745,630)	11,120	114,800	288,430	20,210	(311,070)
NET EXPENDITURE	**4,850**	**49,330**	**422,920**	**903,220**	**97,340**	**1,477,660**

REVENUE BUDGET				
SERVICE	**Legal**			
SERVICE DESCRIPTION	Providing Legal services to all departments and ensuring full compliance with Member Code of Conduct and Monitoring Officer Duties			
SERVICE MANAGER	Head of Legal and Democratic Services			
BUDGET MANAGER	Principal Solicitor (Property and Projects)			

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
693,237	776,710	780,960	Employees	814,910
-	-	-	Premises	-
107,502	28,650	68,220	Supplies and Services	49,850
25,889	28,910	28,910	Transport	28,610
826,627	**834,270**	**878,090**	**TOTAL EXPENDITURE**	**893,370**
			INCOME	
4,814	-	-	Grants	-
(129,741)	(142,890)	(142,890)	Fees and Charges	(142,890)
701,700	**691,380**	**735,200**	**NET CONTROLLABLE EXPENDITURE**	**750,480**
			RECHARGES & CAPITAL CHARGES	
150,511	145,510	145,510	Support Services	124,930
-	-	-	Capital Charges	-
(861,449)	(836,890)	(836,890)	Recharges	(870,560)
-	-	(35,470)	Transfers to/from Reserves	-
(9,237)	**-**	**8,350**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**4,850**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**-**	
Employees	38,200	Pay Award/Increments/NI & Super
Supplies and Services	1,200	
Supplies and Services	20,000	To reflect additional costs of litigation
Transport	(300)	
Support Services	(20,580)	
Recharges	(33,670)	
Base Budget 2016/17	**4,850**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**-**	
Employee Costs	4,000	Expenses Of Appointment
Employee Costs	250	
Supplies & Services	2,000	Lawtel
Supplies & Services	1,520	Professional/Legal Fees
Supplies & Services	580	
Supplies & Services	35,470	Community Governance Review
Transfers to/From Reserves	(35,470)	Community Governance Review - Funded from Reserves
Outturn 2015/16 (Q2 Forecast)	**8,350**	

REVENUE BUDGET				
SERVICE			**Mayor**	
SERVICE DESCRIPTION			Mayoral Costs	
SERVICE MANAGER			Head of Legal and Democratic Services	
BUDGET MANAGER			Member Services & Scrutiny Manager	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
17,884	17,940	17,940	Employees	11,430
-	-	-	Premises	-
23,702	14,360	14,360	Supplies and Services	14,630
11,939	12,150	12,150	Transport	12,150
53,524	**44,450**	**44,450**	**TOTAL EXPENDITURE**	**38,210**
			INCOME	
-	-	-	Grants	-
(9,624)	-	-	Fees and Charges	-
43,900	**44,450**	**44,450**	**NET CONTROLLABLE EXPENDITURE**	**38,210**
			RECHARGES & CAPITAL CHARGES	
11,442	13,380	13,380	Support Services	11,120
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
55,342	**57,830**	**57,830**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**49,330**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**57,830**	
Employees	(6,510)	Reflects reduction in Civic Engagements Officer Post hours.
Supplies and Services	270	
Support Services	(2,260)	
Base Budget 2016/17	**49,330**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**57,830**	
Outturn 2015/16 (Q2 Forecast)	**57,830**	

REVENUE BUDGET				
SERVICE			**Electoral Services**	
SERVICE DESCRIPTION			The administration of the elections and the maintenance of the electoral role. The cost of the KCC and the parliamentary elections are recovered	
SERVICE MANAGER			Head of Legal and Democratic Services	
BUDGET MANAGER			Electoral Services Manager	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
153,450	170,580	170,580	Employees	179,580
-	-	-	Premises	-
116,493	99,940	99,940	Supplies and Services	126,780
3,867	3,610	3,610	Transport	3,960
273,811	**274,130**	**274,130**	**TOTAL EXPENDITURE**	**310,320**
			INCOME	
(51,643)	-	-	Grants	-
(2,083)	(2,200)	(2,200)	Fees and Charges	(2,200)
220,085	**271,930**	**271,930**	**NET CONTROLLABLE EXPENDITURE**	**308,120**
			RECHARGES & CAPITAL CHARGES	
57,394	63,400	63,400	Support Services	54,550
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	60,250	60,250	Transfers to/from Reserves	60,250
277,479	**395,580**	**395,580**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**422,920**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**395,580**	
Employees	9,000	Includes Pay Award, Increments and employers NI & Superannuation
Supplies & Services	(1,340)	Miscellaneous
Supplies & Services	12,650	External Printing due to introduction of Individual Electoral Registration (IER)
	8,000	Postage costs due to introduction of IER
	7,530	Canvassers Fees due to introduction of IER
Transport	350	
Support Services	(8,850)	
Base Budget 2016/17	**422,920**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**395,580**	
Outturn 2015/16 (Q2 Forecast)	**395,580**	

REVENUE BUDGET				
SERVICE		**Democratic Representation**		
SERVICE DESCRIPTION		Member support and administration of the council's committees		
SERVICE MANAGER		Head of Legal and Democratic Services		
BUDGET MANAGER		Member Services & Scrutiny Manager		
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
238,480	240,420	231,300	Employees	231,350
121	-	-	Premises	-
358,365	379,970	373,670	Supplies and Services	385,760
11,688	3,900	3,900	Transport	3,680
608,654	**624,290**	**608,870**	**TOTAL EXPENDITURE**	**620,790**
			INCOME	
-	-	-	Grants	-
(9,484)	(6,000)	(6,000)	Fees and Charges	(6,000)
599,169	**618,290**	**602,870**	**NET CONTROLLABLE EXPENDITURE**	**614,790**
			RECHARGES & CAPITAL CHARGES	
413,205	454,980	454,980	Support Services	439,660
14,241	-	-	Capital Charges	-
(215,645)	(215,980)	(215,980)	Recharges	(151,230)
-	-	-	Transfers to/from Reserves	-
810,970	**857,290**	**841,870**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**903,220**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**857,290**	
Employees	(12,650)	Customer Support Officer post reduction
Employees	3,580	Includes Pay Award,Increments and employers NI & Superann
Supplies and Services	2,490	Members Basic Allowance
Supplies and Services	1,530	Special Responsibility Allowance
Supplies and Services	3,220	Members IT Allowance
Supplies and Services	(1,450)	
Transport	(220)	
Support Services	(15,320)	
Recharges	46,230	Executive support no longer recharged out.
Recharges	18,520	
Base Budget 2016/17	**903,220**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**857,290**	
Salaries	(9,120)	
Supplies & Services	(8,890)	Not all members claim all of their basic allowance
Supplies & Services	(780)	Special Responsibilty Allowance
Supplies & Services	3,220	Members IT Allowance
Supplies & Services	150	
Outturn 2015/16 (Q2 Forecast)	**841,870**	

NOTES
Executive Support has now been included under Democratic Representation.One of the two posts has gone as part of the Budget Reduction strategy and the remaining post has been incorporated into the member support team.

REVENUE BUDGET				
SERVICE		**Emergency Planning**		
SERVICE DESCRIPTION		Preparing for and responding to emergencies, including business continuity and		
SERVICE MANAGER		Head of Legal and Democratic Services		
BUDGET MANAGER		Resilience Partnership Manager		
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
94,806	95,470	95,470	Employees	98,350
-	-	-	Premises	-
9,553	4,350	4,350	Supplies and Services	4,240
4,563	4,050	4,050	Transport	4,050
108,923	**103,870**	**103,870**	**TOTAL EXPENDITURE**	**106,640**
			INCOME	
(670)	-	-	Grants	-
(28,550)	(28,580)	(28,580)	Fees and Charges	(29,510)
79,703	**75,290**	**75,290**	**NET CONTROLLABLE EXPENDITURE**	**77,130**
			RECHARGES & CAPITAL CHARGES	
19,649	16,310	16,310	Support Services	20,210
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
99,353	**91,600**	**91,600**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**97,340**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**91,600**	
Employees	2,880	Pay Award/Increments/NI & Super
Employees		
Employees		
Supplies and Services	(110)	
Fees and Charges	(930)	Increase in contribution from Swale
Support Services	3,900	
Base Budget 2016/17	**97,340**	

Base Budget 2015/16	**91,600**	
Outturn 2015/16 (Q2 Forecast)	**91,600**	

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REVENUE BUDGET				
Planning and Development				
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
396,440	506,680	437,520	Strategic Planning	548,170
777,919	866,170	935,210	Development Control	906,920
116,381	120,730	127,360	Building Control	144,580
1,074	(21,360)	(20,600)	Land Charges	(8,620)
(1,474)	-	(8,070)	Planning Administration	-
458,621	349,370	349,760	Economic Development	404,000
1,748,960	**1,821,590**	**1,821,180**	**SERVICE EXPENDITURE**	**1,995,050**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE
Planning and Development

	Strategic Planning	Development Control	Building Control	Land Charges	Planning Administration	Economic Development	Total
EXPENDITURE							
Employees	527,120	1,023,270	500,710	100,440	256,520	198,160	2,606,220
Premises	-	-	-	-	-	-	-
Supplies and Services	107,450	85,960	29,010	25,520	1,150	164,730	413,820
Transport	17,180	58,550	26,990	-	50	9,050	111,820
TOTAL EXPENDITURE	651,750	1,167,780	556,710	125,960	257,720	371,940	3,131,860
INCOME							
Grants	-	-	-	-	-	-	-
Fees & Charges	-	(893,130)	(440,620)	(213,000)	(15,000)	(5,000)	(1,566,750)
TOTAL INCOME	-	(893,130)	(440,620)	(213,000)	(15,000)	(5,000)	(1,566,750)
NET CONTROLLABLE EXPENDITURE	**651,750**	**274,650**	**116,090**	**(87,040)**	**242,720**	**366,940**	**1,565,110**
NON CONTROLLABLE ITEMS							
Support Services	162,280	817,620	97,130	78,420	99,890	37,060	1,292,400
Capital Charges	-	-	-	-	-	-	-
Recharges	(208,400)	(145,350)	(68,640)	-	(342,610)	-	(765,000)
Transfers to/from Reserves	(57,460)	(40,000)	-	-	-	-	(97,460)
TOTAL NON-CONTROLLABLE ITEMS	(103,580)	632,270	28,490	78,420	(242,720)	37,060	429,940
NET EXPENDITURE	**548,170**	**906,920**	**144,580**	**(8,620)**	**-**	**404,000**	**1,995,050**

REVENUE BUDGET	
SERVICE	**Strategic Planning**
SERVICE DESCRIPTION	Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals
SERVICE MANAGER	Head of Planning and Development
BUDGET MANAGER	Head of Development Delivery

ACTUAL 2014/15 £	BUDGET 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
518,325	510,030	489,750	Employees	527,120
-	-	-	Premises	-
53,821	45,620	96,740	Supplies and Services	107,450
16,205	16,500	16,500	Transport	17,180
588,351	**572,150**	**602,990**	**TOTAL EXPENDITURE**	**651,750**
			INCOME	
(110,000)	-	(100,000)	Grants	-
(717)	-	-	Fees and Charges	-
477,634	**572,150**	**502,990**	**NET CONTROLLABLE EXPENDITURE**	**651,750**
			RECHARGES & CAPITAL CHARGES	
117,638	139,460	139,460	Support Services	162,280
-	-	-	Capital Charges	-
(198,832)	(204,930)	(204,930)	Recharges	(208,400)
-	-	-	Transfers to/from Reserves	(57,460)
396,440	**506,680**	**437,520**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**548,170**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**506,680**	
Employees	17,090	Pay award, increments and N.I. increases
Supplies and Services	61,830	Increase in consultancy spend funded from reserves
Transport	680	-
Support Services	22,820	Increased recharges from departments
Recharges	(3,470)	Decrease in recharges to departments
Transfers to/from Reserves	(57,460)	To fund additional consultancy spend.
Base Budget 2016/17	**548,170**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**506,680**	
Employees	(20,280)	Reduction for maternity leave
Supplies and Services	51,120	Increase in consultancy spend
Grants	(100,000)	Grant for Chilmington Green costs
Outturn 2015/16 (Q2 Forecast)	**437,520**	

REVENUE BUDGET				
SERVICE	**Development Control**			
SERVICE DESCRIPTION	Processing Planning Applications ranging from Extensions to Major Sites, plus Enforcement and Conservation			
SERVICE MANAGER	Head of Planning and Development			
BUDGET MANAGER	Head of Development Delivery			

ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
880,604	907,410	948,030	Employees	1,023,270
494	-	-	Premises	-
120,614	90,880	119,300	Supplies and Services	85,960
58,871	53,960	53,960	Transport	58,550
1,060,582	**1,052,250**	**1,121,290**	**TOTAL EXPENDITURE**	**1,167,780**
			INCOME	
(15,000)	-	-	Grants	-
(926,227)	(813,170)	(813,170)	Fees and Charges	(893,130)
119,356	**239,080**	**308,120**	**NET CONTROLLABLE EXPENDITURE**	**274,650**
			RECHARGES & CAPITAL CHARGES	
794,995	767,950	767,950	Support Services	817,620
-	-	-	Capital Charges	-
(136,432)	(140,860)	(140,860)	Recharges	(145,350)
-	-	-	Transfers to/from Reserves	(40,000)
777,919	**866,170**	**935,210**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**906,920**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**866,170**	
Employees	115,860	Pay award, increments, NI increase and new Enforcement Officer post
Supplies and Services	(4,920)	Reduction in advertising costs
Transport	4,590	New Enforcement Officer costs
Fees and Charges	(79,960)	Increase in planning fee income
Support Services	49,670	Increased recharges from departments
Recharges	(4,490)	Decrease in recharges to departments
Transfers to/from Reserves	(40,000)	Contribution from reserves to fund new Enforcement Officer post
Base Budget 2016/17	**906,920**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**866,170**	
Employees	40,620	New Enforcement Officer post and regrading's
Supplies and Services	28,420	Increase in consultancy spend
Outturn 2015/16 (Q2 Forecast)	**935,210**	

REVENUE BUDGET				
SERVICE			**Building Control**	
SERVICE DESCRIPTION			Undertake the Statutory duties of the Building Regulations	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Head of Development Delivery	
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
435,795	471,760	478,140	Employees	500,710
-	-	-	Premises	-
35,307	35,950	36,200	Supplies and Services	29,010
27,943	25,270	25,270	Transport	26,990
499,044	**532,980**	**539,610**	**TOTAL EXPENDITURE**	**556,710**
			INCOME	
-	-	-	Grants	-
(398,947)	(437,000)	(437,000)	Fees and Charges	(440,620)
100,098	**95,980**	**102,610**	**NET CONTROLLABLE EXPENDITURE**	**116,090**
			RECHARGES & CAPITAL CHARGES	
84,928	93,390	93,390	Support Services	97,130
-	-	-	Capital Charges	-
(68,644)	(68,640)	(68,640)	Recharges	(68,640)
-	-	-	Transfers to/from Reserves	-
116,381	**120,730**	**127,360**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**144,580**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**120,730**	
Employees	28,950	Pay award, increments and NI increase
Supplies and Services	(6,940)	Reduction in inter authority work
Transport	1,720	
Fees and Charges	(3,620)	Internal works chargeable
Support Services	3,740	Increased recharges from departments
Base Budget 2016/17	**144,580**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**120,730**	
Employees	6,380	Officer increments and honorarium payment
Supplies and Services	250	
Outturn 2015/16 (Q2 Forecast)	**127,360**	

REVENUE BUDGET				
SERVICE	**Land Charges**			
SERVICE DESCRIPTION	Provision of IT support to all services and to lead in the development of new applications, including GIS			
SERVICE MANAGER	Head of Planning and Development			
BUDGET MANAGER	Head of Development Delivery			

ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
99,774	90,830	91,830	Employees	100,440
-	-	-	Premises	-
20,546	20,020	110,780	Supplies and Services	25,520
939	200	200	Transport	-
121,259	**111,050**	**202,810**	**TOTAL EXPENDITURE**	**125,960**
			INCOME	
-	-	-	Grants	-
(253,486)	(213,000)	(213,000)	Fees and Charges	(213,000)
(132,227)	**(101,950)**	**(10,190)**	**NET CONTROLLABLE EXPENDITURE**	**(87,040)**
			RECHARGES & CAPITAL CHARGES	
133,301	80,160	80,160	Support Services	78,420
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	430	(90,570)	Transfers to/from Reserves	-
1,074	**(21,360)**	**(20,600)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(8,620)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(21,360)**	
Employees	9,610	Pay award, increments and N.I. increases
Supplies and Services	5,500	Increase in IT costs and search fees
Transport	(200)	
Support Services	(1,740)	Decrease in recharges from departments
Transfers to/from Reserves	-430	
Base Budget 2016/17	**(8,620)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(21,360)**	
Employees	1,000	
Supplies and Services	90,760	Land charges claim settlement and legal fees
Transfers to/from Reserves	(91,000)	Contribution from ring fenced reserve for Claim and to balance ring fenced budget
Outturn 2015/16 (Q2 Forecast)	**(20,600)**	

NOTES
Any surplus or deficit at year end is moved to the Land Charges reserve

REVENUE BUDGET				
SERVICE	**Planning Administration**			
SERVICE DESCRIPTION	Holding account for the costs of the administration for the Planning and Building Control Service.			
SERVICE MANAGER	Head of Planning and Development			
BUDGET MANAGER	Head of Development Delivery			

ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
247,473	245,790	237,220	Employees	256,520
400	-	-	Premises	-
49,188	1,200	1,700	Supplies and Services	1,150
-	50	50	Transport	50
297,062	**247,040**	**238,970**	**TOTAL EXPENDITURE**	**257,720**
			INCOME	
(2,000)	-	-	Grants	-
(61,165)	(15,000)	(15,000)	Fees and Charges	(15,000)
233,897	**232,040**	**223,970**	**NET CONTROLLABLE EXPENDITURE**	**242,720**
			RECHARGES & CAPITAL CHARGES	
110,263	98,060	98,060	Support Services	99,890
-	-	-	Capital Charges	-
(345,634)	(330,100)	(330,100)	Recharges	(342,610)
-	-	-	Transfers to/from Reserves	-
(1,474)	**-**	**(8,070)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**-**	
Employees	10,730	Pay award, increments and N.I. increase
Supplies and Services	(50)	Increase in charges
Support Services	1,830	Reduction in recharges from departments
Recharges	(12,510)	Reduction in recharges to departments
Base Budget 2016/17	**-**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**-**	
Employees	(8,570)	Vacancy savings
Supplies and Services	500	
Outturn 2015/16 (Q2 Forecast)	**(8,070)**	

REVENUE BUDGET				
SERVICE			**Economic Development**	
SERVICE DESCRIPTION			Planning and supporting growth in the area for both local and incoming business	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Head of Development Delivery	
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
169,499	196,350	196,350	Employees	198,160
12,610	5,780	5,780	Premises	-
272,166	139,270	139,660	Supplies and Services	164,730
10,319	10,460	10,460	Transport	9,050
464,595	**351,860**	**352,250**	**TOTAL EXPENDITURE**	**371,940**
			INCOME	
(77,437)	(38,460)	(38,460)	Grants	-
(7,791)	(5,000)	(5,000)	Fees and Charges	(5,000)
379,366	**308,400**	**308,790**	**NET CONTROLLABLE EXPENDITURE**	**366,940**
			RECHARGES & CAPITAL CHARGES	
79,255	40,970	40,970	Support Services	37,060
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
458,621	**349,370**	**349,760**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**404,000**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**349,370**	
Employees	1,810	Pay award, increments, removal of Greenov Project Manager and additional Regeneration Assistant
Premises	(5,780)	Removal of pop up shop utility charge
Supplies and Services	25,460	Additional new Home Bonus funding and Farmers Market
Transport	(1,410)	Increase in car allowances
Grants	38,460	Removal of greenov grant funding
Support Services	(3,910)	Reduction in charges from other departments
Base Budget 2016/17	**404,000**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**349,370**	
Supplies and Services	390	
Outturn 2015/16 (Q2 Forecast)	**349,760**	

REVENUE BUDGET				
Financial Services				
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
48,429	500	500	Accountancy	2,050
(245)	70	70	Audit Partnership	40
(100,809)	(2,610)	(2,610)	Exchequer	71,250
(281)	(1,010)	(1,010)	Debtors/Debt Recovery	(1,130)
(56,751)	(88,580)	(88,580)	NNDR Collection	(82,120)
194,671	323,470	348,690	Council Tax Collection	442,070
756,816	615,000	589,730	Benefits Administration	823,710
(248,196)	(245,290)	(245,290)	Housing Benefits Payments	(256,000)
1,527,808	1,565,580	1,565,580	Non-Distributed Costs	1,554,750
2,121,442	**2,167,130**	**2,167,080**	**SERVICE EXPENDITURE**	**2,554,620**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE
Financial Services

	Accountancy	Audit Partnership	Exchequer	Debtors/Debt Recovery	NNDR Collection	Council Tax Collection
EXPENDITURE						
Employees	394,930	-	152,660	59,470	17,680	505,620
Premises	-	-	-	-	-	-
Supplies and Services	78,060	139,030	135,130	3,200	58,300	142,600
Transport	6,920	-	-	100	490	5,430
TOTAL EXPENDITURE	479,910	139,030	287,790	62,770	76,470	653,650
INCOME						
Grants	-	-	-	-	(180,000)	(233,530)
Fees & Charges	-	-	(8,500)	(1,700)	(25,000)	(317,000)
TOTAL INCOME	-	-	(8,500)	(1,700)	(205,000)	(550,530)
NET CONTROLLABLE EXPENDITURE	**479,910**	**139,030**	**279,290**	**61,070**	**(128,530)**	**103,120**
NON CONTROLLABLE ITEMS						
Support Services	166,500	9,120	64,290	43,690	46,410	338,950
Capital Charges	-	-	28,000	-	-	-
Recharges	(644,360)	(148,110)	(300,330)	(105,890)	-	-
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(477,860)	(138,990)	(208,040)	(62,200)	46,410	338,950
NET EXPENDITURE	**2,050**	**40**	**71,250**	**(1,130)**	**(82,120)**	**442,070**

	Benefits Administration	Housing Benefits Payments	Non-Distributed Costs	Total
EXPENDITURE				
Employees	697,390	-	1,922,530	3,750,280
Premises	-	-	-	-
Supplies and Services	123,650	35,000,000	-	35,679,970
Transport	17,220	-	-	30,160
TOTAL EXPENDITURE	838,260	35,000,000	1,922,530	39,460,410
INCOME				-
Grants	(405,000)	(33,910,000)	-	(34,728,530)
Fees & Charges	(7,000)	(1,346,000)	-	(1,705,200)
TOTAL INCOME	(412,000)	(35,256,000)	-	(36,433,730)
NET CONTROLLABLE EXPENDITURE	**426,260**	**(256,000)**	**1,922,530**	**3,026,680**
NON CONTROLLABLE ITEMS				-
Support Services	435,450	-	-	1,104,410
Capital Charges	-	-	-	28,000
Recharges	(38,000)	-	(367,780)	(1,604,470)
Transfers to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	397,450	-	(367,780)	(472,060)
NET EXPENDITURE	**823,710**	**(256,000)**	**1,554,750**	**2,554,620**

REVENUE BUDGET				
SERVICE			**Accountancy**	
SERVICE DESCRIPTION			Provision of Accountancy, Treasury Management and Insurance services. These costs are fully recharged to services.	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Principal Accountant	
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
371,991	393,660	393,660	Employees	394,930
-	-	-	Premises	-
1,076,447	71,150	71,150	Supplies and Services	78,060
7,470	6,920	6,920	Transport	6,920
1,455,908	**471,730**	**471,730**	**TOTAL EXPENDITURE**	**479,910**
			INCOME	
-	-	-	Grants	-
(15,065)	-	-	Fees and Charges	-
1,440,843	**471,730**	**471,730**	**NET CONTROLLABLE EXPENDITURE**	**479,910**
			RECHARGES & CAPITAL CHARGES	
(299,887)	153,350	153,350	Support Services	166,500
-	-	-	Capital Charges	-
(1,092,527)	(624,580)	(624,580)	Recharges	(644,360)
-	-	-	Transfers to/from Reserves	-
48,429	**500**	**500**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**2,050**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**500**	
Employees	1,270	Pay award, NIC increase, new post income assistant and increase of hours for 2 existing posts
Supplies and Services	6,910	Increased cost of property valuations
Support Services	13,150	
Capital Charges	-	
Recharges	(19,780)	
Base Budget 2016/17	**2,050**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**500**	
Outturn 2015/16 (P6 Forecast)	**500**	

REVENUE BUDGET				
SERVICE		**Audit Partnership**		
SERVICE DESCRIPTION		The four-way Audit Partnership with Maidstone, Swale and Tunbridge Wells is		
SERVICE MANAGER		Head of Finance		
BUDGET MANAGER		Head of Finance		
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
12,343	-	-	Employees	-
-	-	-	Premises	-
124,600	139,030	139,030	Supplies and Services	139,030
768	-	-	Transport	-
137,712	**139,030**	**139,030**	**TOTAL EXPENDITURE**	**139,030**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
137,712	**139,030**	**139,030**	**NET CONTROLLABLE EXPENDITURE**	**139,030**
			RECHARGES & CAPITAL CHARGES	
16,921	12,550	12,550	Support Services	9,120
-	-	-	Capital Charges	-
(154,878)	(151,510)	(151,510)	Recharges	(148,110)
-	-	-	Transfers to/from Reserves	-
(245)	**70**	**70**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**40**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**70**	
Support Services	(3,430)	
Recharges	3,400	
Base Budget 2016/17	**40**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**70**	
Outturn 2015/16 (P6 Forecast)	**70**	

REVENUE BUDGET				
SERVICE			**Exchequer**	
SERVICE DESCRIPTION			Provision for Creditors, income management functions, includes bank charges and treasury management fee. The costs are fully recharged to services.	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Exchequer Manager	
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
114,972	118,480	118,480	Employees	152,660
-	-	-	Premises	-
(9,487)	95,940	95,940	Supplies and Services	135,130
-	-	-	Transport	-
105,486	**214,420**	**214,420**	**TOTAL EXPENDITURE**	**287,790**
			INCOME	
(35,838)	(37,500)	(37,500)	Grants	-
(9,446)	(8,450)	(8,450)	Fees and Charges	(8,500)
60,201	**168,470**	**168,470**	**NET CONTROLLABLE EXPENDITURE**	**279,290**
			RECHARGES & CAPITAL CHARGES	
60,397	60,070	60,070	Support Services	64,290
-	-	-	Capital Charges	28,000
(221,408)	(231,150)	(231,150)	Recharges	(300,330)
-	-	-	Transfers to/from Reserves	-
(100,809)	**(2,610)**	**(2,610)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**71,250**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(2,610)**	
Employees	34,180	Pay award, NIC increase, new post income assistant and increase of hours for 2 existing posts
Supplies and Services	39,190	
Support Services	4,220	
Capital Charges	28,000	
Recharges	(69,180)	
Transfers to/from Reserves	-	
Base Budget 2016/17	**71,250**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(2,610)**	
Outturn 2015/16 (P6 Forecast)	**(2,610)**	

REVENUE BUDGET	
SERVICE	**Debtors/Debt Recovery**
SERVICE DESCRIPTION	Collection of sundry debtors due to ABC
SERVICE MANAGER	Head of Finance
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2014/15 £	BUDGET 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
58,219	59,040	59,040	Employees	59,470
-	-	-	Premises	-
1,597	3,120	3,120	Supplies and Services	3,200
68	150	150	Transport	100
59,885	**62,310**	**62,310**	**TOTAL EXPENDITURE**	**62,770**
			INCOME	
-	-	-	Grants	-
(699)	(1,700)	(1,700)	Fees and Charges	(1,700)
59,186	**60,610**	**60,610**	**NET CONTROLLABLE EXPENDITURE**	**61,070**
			RECHARGES & CAPITAL CHARGES	
48,095	48,220	48,220	Support Services	43,690
-	-	-	Capital Charges	-
(107,562)	(109,840)	(109,840)	Recharges	(105,890)
-	-	-	Transfers to/from Reserves	-
(281)	**(1,010)**	**(1,010)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(1,130)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(2,040)**	
Employees	430	
Supplies and Services	80	
Transport	(50)	
Support Services	(4,680)	
Recharges	3,950	
Base Budget 2016/17	**(2,310)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(3,070)**	
Outturn 2015/16 (P6 Forecast)	**(3,070)**	

REVENUE BUDGET				
SERVICE			**NNDR Collection**	
SERVICE DESCRIPTION			Collection on behalf of Central Government of the National Non-Domestic Rates	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Revenues and Benefits Manager	
ACTUAL **2014/15** **£**	**BUDGET** **2015/16** **£**	**PROJECTED OUTTURN** **2015/16** **£**	**DETAIL**	**ESTIMATE** **2016/17** **£**
			EXPENDITURE	
19,620	23,620	23,620	Employees	17,680
-	-	-	Premises	-
54,192	52,900	52,900	Supplies and Services	58,300
262	740	740	Transport	490
74,075	**77,260**	**77,260**	**TOTAL EXPENDITURE**	**76,470**
			INCOME	
(180,466)	(180,000)	(180,000)	Grants	(180,000)
-	(32,000)	(32,000)	Fees and Charges	(25,000)
(106,391)	**(134,740)**	**(134,740)**	**NET CONTROLLABLE EXPENDITURE**	**(128,530)**
			RECHARGES & CAPITAL CHARGES	
49,640	46,160	46,160	Support Services	46,410
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(56,751)	**(88,580)**	**(88,580)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(82,120)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(88,580)**	
Employees	(5,940)	
Supplies and Services	5,400	
Transport	(250)	
Fees and Charges	7,000	Reduction in court costs recovered
Support Services	250	
Base Budget 2016/17	**(82,120)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(88,580)**	
Outturn 2015/16 (P6 Forecast)	**(88,580)**	

REVENUE BUDGET				
SERVICE	**Council Tax Collection**			
SERVICE DESCRIPTION	Collection and administration of Council Tax			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Revenues and Benefits Manager			

ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
457,721	482,530	494,800	Employees	505,620
-	-	-	Premises	-
199,362	143,200	156,150	Supplies and Services	142,600
2,851	5,580	5,580	Transport	5,430
659,934	**631,310**	**656,530**	**TOTAL EXPENDITURE**	**653,650**
			INCOME	
(353,904)	(245,590)	(245,590)	Grants	(233,530)
(408,881)	(350,000)	(350,000)	Fees and Charges	(317,000)
(102,851)	**35,720**	**60,940**	**NET CONTROLLABLE EXPENDITURE**	**103,120**
			RECHARGES & CAPITAL CHARGES	
297,523	287,750	287,750	Support Services	338,950
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
194,671	**323,470**	**348,690**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**442,070**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**323,470**	
Employees	23,090	Pay awards and NIC increase
Supplies and Services	(600)	
Transport	(150)	
Grants	12,060	Assumed 10% cut in Government grant
Fees and Charges	33,000	Reduced income following Harringey court case
Support Services	51,200	
Base Budget 2016/17	**442,070**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**323,470**	
Employees	12,270	Pressure reflecting agency staff
Supplies and Services	12,950	Increased off site billing costs
Outturn 2015/16 (P6 Forecast)	**348,690**	

REVENUE BUDGET				
SERVICE	**Benefits Administration**			
SERVICE DESCRIPTION	Administration of Housing and Council Tax Benefit on behalf of the Department of Works and Pensions			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Revenues and Benefits Manager			

ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
697,067	644,010	618,740	Employees	697,390
-	-	-	Premises	-
171,521	122,360	122,360	Supplies and Services	123,650
18,616	13,260	13,260	Transport	17,220
887,205	**779,630**	**754,360**	**TOTAL EXPENDITURE**	**838,260**
			INCOME	
(548,137)	(468,820)	(468,820)	Grants	(405,000)
(8,510)	(5,000)	(5,000)	Fees and Charges	(7,000)
330,557	**305,810**	**280,540**	**NET CONTROLLABLE EXPENDITURE**	**426,260**
			RECHARGES & CAPITAL CHARGES	
458,259	403,190	403,190	Support Services	435,450
-	-	-	Capital Charges	-
(32,000)	(64,000)	(64,000)	Recharges	(38,000)
-	(30,000)	(30,000)	Transfers to/from Reserves	-
756,816	**615,000**	**589,730**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**823,710**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**615,000**	
Employees	53,380	Pay awards, NIC increase and new Fraud Enforcement and Investigation Manager post
Supplies and Services	1,290	
Transport	3,960	
Grants	63,820	Assumed cut in Government grant
Fees and Charges	(2,000)	
Support Services	32,260	
Recharges	26,000	
Transfers to/from Reserves	30,000	2014/15 final year for transfer to reserve
Base Budget 2016/17	**823,710**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**615,000**	
Employees	(25,270)	
Outturn 2015/16 (P6 Forecast)	**589,730**	

REVENUE BUDGET	
SERVICE	**Housing Benefits Payments**
SERVICE DESCRIPTION	Payment of Housing Benefits to Private Tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits
SERVICE MANAGER	Head of Finance
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2014/15 £	BUDGET 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
37,849,750	34,999,810	34,999,810	Supplies and Services	35,000,000
-	-	-	Transport	-
37,849,750	**34,999,810**	**34,999,810**	**TOTAL EXPENDITURE**	**35,000,000**
			INCOME	
(36,433,390)	(33,900,000)	(33,900,000)	Grants	(33,910,000)
(1,664,556)	(1,345,100)	(1,345,100)	Fees and Charges	(1,346,000)
(248,196)	**(245,290)**	**(245,290)**	**NET CONTROLLABLE EXPENDITURE**	**(256,000)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(248,196)	**(245,290)**	**(245,290)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(256,000)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(245,290)**	
Supplies and Services	190	
Base Budget 2016/17	**(245,100)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(245,290)**	
Outturn 2015/16 (P6 Forecast)	**(245,290)**	

REVENUE BUDGET				
SERVICE			**Non-Distributed Costs**	
SERVICE DESCRIPTION			Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services within the accounting year. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e. the recovery of the pension fund deficit).	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Head of Finance	
ACTUAL **2014/15** **£**	**BUDGET** **2015/16** **£**	**PROJECTED OUTTURN** **2015/16** **£**	**DETAIL**	**ESTIMATE** **2016/17** **£**
			EXPENDITURE	
1,893,792	1,913,310	1,913,310	Employees	1,922,530
-	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
1,893,792	**1,913,310**	**1,913,310**	**TOTAL EXPENDITURE**	**1,922,530**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
1,893,792	**1,913,310**	**1,913,310**	**NET CONTROLLABLE EXPENDITURE**	**1,922,530**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
(365,984)	(347,730)	(347,730)	Recharges	(367,780)
-	-	-	Transfers to/from Reserves	-
1,527,808	**1,565,580**	**1,565,580**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,554,750**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**1,565,580**	
Employees	9,220	
Recharges	(20,050)	
Base Budget 2016/17	**1,554,750**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**1,565,580**	
Outturn 2015/16 (P6 Forecast)	**1,565,580**	

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REVENUE BUDGET				
Human Resources, Communications and Technology				
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
229,243	204,030	202,480	Communications & Marketing	279,260
(108)	470	(11,430)	Telephony	(10)
(87,465)	2,440	65,900	ICT	(81,360)
18,953	152,800	138,160	Personnel & Development	93,120
160,623	**359,740**	**395,110**	**SERVICE EXPENDITURE**	**291,010**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE
Human Resources, Communications and Technology

	Communications & Marketing	Telephony	ICT	Personnel & Development	Total
EXPENDITURE					
Employees	207,310	14,380	582,320	426,480	1,230,490
Premises	-	-	-	-	-
Supplies and Services	32,550	84,560	360,590	55,550	533,250
Transport	5,630	-	7,630	3,400	16,660
TOTAL EXPENDITURE	245,490	98,940	950,540	485,430	1,780,400
INCOME					
Grants	-	-	-	-	-
Fees & Charges	-	-	(36,500)	(45,670)	(82,170)
TOTAL INCOME	-	-	(36,500)	(45,670)	(82,170)
NET CONTROLLABLE EXPENDITURE	**245,490**	**98,940**	**914,040**	**439,760**	**1,698,230**
NON CONTROLLABLE ITEMS					
Support Services	42,150	2,680	155,020	74,290	274,140
Capital Charges	6,620	-	25,670	-	32,290
Recharges	(15,000)	(101,630)	(1,176,090)	(420,930)	(1,713,650)
Transfers to/from Reserves	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	33,770	(98,950)	(995,400)	(346,640)	(1,407,220)
NET EXPENDITURE	**279,260**	**(10)**	**(81,360)**	**93,120**	**291,010**

REVENUE BUDGET	
SERVICE	**Communications & Marketing**
SERVICE DESCRIPTION	To provide marketing and communications services internally and externally to promote and protect the reputation of the Council and the growth of Ashford. This includes responsibility for web design and content management, media management, marketing, and publications (hard copy and on-line)
SERVICE MANAGER	Head of Communications and Technology
BUDGET MANAGER	Communications and Marketing Manager

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
145,309	142,220	145,970	Employees	207,310
-	-	-	Premises	-
55,009	32,550	27,250	Supplies and Services	32,550
6,117	5,630	5,630	Transport	5,630
206,435	**180,400**	**178,850**	**TOTAL EXPENDITURE**	**245,490**
			INCOME	
-	-	-	Grants	-
(2,000)	-	-	Fees and Charges	-
204,435	**180,400**	**178,850**	**NET CONTROLLABLE EXPENDITURE**	**245,490**
			RECHARGES & CAPITAL CHARGES	
33,189	32,010	32,010	Support Services	42,150
6,619	6,620	6,620	Capital Charges	6,620
(15,000)	(15,000)	(15,000)	Recharges	(15,000)
-	-	-	Transfers to/from Reserves	-
229,243	**204,030**	**202,480**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**279,260**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**204,030**	
Employees	53,710	Virement re Web & Design Manager/Officer posts transferred from ICT
Employees	10,590	Pay Award/Increments/NI/Super
Employees	790	Employee Related Insurances
Support Services	10,140	Increase reflects increase in staff numbers by 2
Base Budget 2016/17	**279,260**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**204,030**	
Employees	3,750	Regradings agreed but not included in original budget
Supplies and Services	(5,300)	Virement re annual billing
Transport	-	
Outturn 2015/16 (Q2 Forecast)	**202,480**	

REVENUE BUDGET				
SERVICE			**Telephony**	
SERVICE DESCRIPTION			All the organisations telephone are charged here then re-charged to individual services	
SERVICE MANAGER			Head of Communications and Technology	
BUDGET MANAGER			IT Operations Manager	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
28,156	26,210	14,310	Employees	14,380
-	-	-	Premises	-
83,826	81,230	81,230	Supplies and Services	84,560
-	-	-	Transport	-
111,983	**107,440**	**95,540**	**TOTAL EXPENDITURE**	**98,940**
			INCOME	
-	-	-	Grants	-
(568)	-	-	Fees and Charges	-
111,414	**107,440**	**95,540**	**NET CONTROLLABLE EXPENDITURE**	**98,940**
			RECHARGES & CAPITAL CHARGES	
4,058	6,260	6,260	Support Services	2,680
-	-	-	Capital Charges	-
(115,579)	(113,230)	(113,230)	Recharges	(101,630)
-	-	-	Transfers to/from Reserves	-
(108)	**470**	**(11,430)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(10)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**470**	
Employees	(11,900)	Virement re Telecomms Officer Post to ICT
Employees	70	
Supplies and Services	3,330	Anticipated increase in cost of telephones
Support Services	(3,580)	
Recharges	11,600	
Base Budget 2016/17	**(10)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**470**	
Employees	(11,900)	Virement re Telecoms Officer Post used to fund new IT Junior Technical Support Officer post
Outturn 2015/16 (Q2 Forecast)	**(11,430)**	

REVENUE BUDGET	
SERVICE	**ICT**
SERVICE DESCRIPTION	Provision of IT support to all services and to lead in the development of new applications, including GIS.Also includes Print Room and Multi Functional Devices.
SERVICE MANAGER	Head of Communications and Technology
BUDGET MANAGER	IT Operations Manager

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
748,741	726,500	778,660	Employees	582,320
-	-	-	Premises	-
326,331	339,530	352,830	Supplies and Services	360,590
7,524	6,600	6,600	Transport	7,630
1,082,596	**1,072,630**	**1,138,090**	**TOTAL EXPENDITURE**	**950,540**
			INCOME	
-	-	-	Grants	-
(36,702)	(34,500)	(36,500)	Fees and Charges	(36,500)
1,045,894	**1,038,130**	**1,101,590**	**NET CONTROLLABLE EXPENDITURE**	**914,040**
			RECHARGES & CAPITAL CHARGES	
173,388	161,670	161,670	Support Services	155,020
-	25,670	25,670	Capital Charges	25,670
(1,306,746)	(1,223,030)	(1,223,030)	Recharges	(1,176,090)
-	-	-	Transfers to/from Reserves	-
(87,465)	**2,440**	**65,900**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(81,360)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**2,440**	
Employees	(53,710)	Virement re Web & Design Manager/Officer posts transferred from ICT
Employees	(52,440)	Analyst/Programmer post removed per 15% savings proposals
Employees	11,900	Virement re Telecomms Officer Post to ICT
Employees	8,100	Print & Design Officer post extra 2 days per week to cover scanning.
Employees	41,080	Pay Award/increments/superannuation/NI
Employees	(1,070)	Emplyee related Insurances
Employees	(98,040)	Restructuring
Supplies & Services	9,300	GIS annual licence previously unbudgeted for
Supplies & Services	7,820	MFD costs increased
Supplies & Services	3,250	Print room machine hire/Maintenance
Supplies & Services	690	Miscellaneous
Transport	1,030	
Income	(2,000)	
Support Services	(6,650)	
Recharges	46,940	
Base Budget 2016/17	**(81,360)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**2,440**	
Employees	40,000	GIS Analyst Post taken out of budget for this year as part of 15% savings but post holder not likely to leave until April/May 16 at the earliest.
Employees	11,900	Virement re Telecoms Officer Post used to fund new IT Junior Technical Support Officer post
Employees	260	
Supplies & Services	9,300	GIS annual licence previously unbudgeted for
Supplies and Services	4,000	MFD charges
Fees and Charges	(2,000)	Anticipated increase in Print Room income
Outturn 2015/16 (Q2 Forecast)	**65,900**	

REVENUE BUDGET				
SERVICE			**Personnel & Development**	
SERVICE DESCRIPTION			The Personnel and Development team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are	
SERVICE MANAGER			Head of Human Resources, Communications & Technology	
BUDGET MANAGER			Head of Human Resources, Communications & Technology	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
308,837	419,120	404,480	Employees	426,480
-	-	-	Premises	-
76,683	51,600	63,600	Supplies and Services	55,550
21,269	6,450	6,450	Transport	3,400
406,789	**477,170**	**474,530**	**TOTAL EXPENDITURE**	**485,430**
			INCOME	
-	-	-	Grants	-
(42,177)	(42,000)	(42,000)	Fees and Charges	(45,670)
364,612	**435,170**	**432,530**	**NET CONTROLLABLE EXPENDITURE**	**439,760**
			RECHARGES & CAPITAL CHARGES	
73,511	67,350	67,350	Support Services	74,290
-	-	-	Capital Charges	-
(419,170)	(349,720)	(349,720)	Recharges	(420,930)
-	-	(12,000)	Transfers to/from Reserves	-
18,953	**152,800**	**138,160**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**93,120**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**152,800**	
Employees	14,360	Includes Pay Award, Increments and employers NI & Super
Employees	(7,000)	Reduction in training budget as per Budget Reduction Strategy
Supplies and Services	3,950	Increase in payroll system software costs - to be recharged to
Transport	(3,050)	
Income	(3,670)	Income from Shepway re increase in HR system software costs
Support Services	6,940	
Recharges	(71,210)	
Base Budget 2016/17	**93,120**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**152,800**	
Employees	(14,640)	Virement to Corporate Core re Salary Saving
Supplies & Services	12,000	Increase in Training Costs funded from reserves
Transfers to/from Reserves	(12,000)	Funding for increase in training costs
Outturn 2015/16 (Q2 Forecast)	**138,160**	

REVENUE BUDGET				
Housing Services				
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
1,367	17,870	63,730	Private Sector Housing	51,620
135,475	141,280	141,280	Housing Strategy and Enabling	145,770
640,056	713,080	690,520	Housing Options	721,460
(1,281)	16,460	7,720	Gypsy Site - Chilmington	(3,140)
775,617	**888,690**	**903,250**	**SERVICE EXPENDITURE**	**915,710**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE
Housing Services

	Private Sector Housing	Housing Strategy and Enabling	Housing Options	Gypsy Site - Chilmington	Total
EXPENDITURE					
Employees	130,310	146,490	418,480	12,630	707,910
Premises	671,300	-	17,100	45,560	733,960
Supplies and Services	433,050	1,750	303,750	100	738,650
Transport	11,270	6,250	21,270	1,040	39,830
TOTAL EXPENDITURE	1,245,930	154,490	760,600	59,330	2,220,350
INCOME					
Grants	-	-	-	-	-
Fees & Charges	(1,276,420)	-	(181,090)	(75,000)	(1,532,510)
TOTAL INCOME	(1,276,420)	-	(181,090)	(75,000)	(1,532,510)
NET CONTROLLABLE EXPENDITURE	**(30,490)**	**154,490**	**579,510**	**(15,670)**	**687,840**
NON CONTROLLABLE ITEMS					
Support Services	82,110	34,720	118,430	6,330	241,590
Capital Charges	-	-	18,520	6,200	24,720
Recharges	-	(43,440)	-	-	(43,440)
Transfers to/from Reserves	-	-	5,000	-	5,000
TOTAL NON-CONTROLLABLE ITEMS	82,110	(8,720)	141,950	12,530	227,870
NET EXPENDITURE	**51,620**	**145,770**	**721,460**	**(3,140)**	**915,710**

REVENUE BUDGET	
SERVICE	**Private Sector Housing**
SERVICE DESCRIPTION	To manage the Council's Private Sector Leasing and ABC Lettings properties and to improve the quality of Private Sector Housing stock and to provide services to private sector landlords, as well as the administration of disabled facilities grants
SERVICE MANAGER	Head of Housing Services
BUDGET MANAGER	Housing Operations Manager

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
119,231	130,060	130,060	Employees	130,310
579,723	490,460	659,460	Premises	671,300
485,753	503,500	427,500	Supplies and Services	433,050
7,984	5,530	5,530	Transport	11,270
1,192,690	**1,129,550**	**1,222,550**	**TOTAL EXPENDITURE**	**1,245,930**
			INCOME	
(11,035)	-	-	Grants	-
(1,229,096)	(1,222,600)	(1,209,600)	Fees and Charges	(1,276,420)
(47,441)	**(93,050)**	**12,950**	**NET CONTROLLABLE EXPENDITURE**	**(30,490)**
			RECHARGES & CAPITAL CHARGES	
48,808	50,780	50,780	Support Services	82,110
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	60,140	-	Transfers to/from Reserves	-
1,367	**17,870**	**63,730**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**51,620**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**17,870**	
Employees	(4,390)	Adjustment to Housing Options
Employees	4,640	Pay Award NI and Superannuation
Premises	180,840	ABC Lettings - Both rent paid to landlords and maintenance cost increasing with property numbers increasing to 86 from 74 currently.
Supplies and Services	(70,450)	PSL - Reduced payments to landlords with property numbers falling.
Fees and Charges	(164,420)	ABC Lettings property numbers increasing
Fees and Charges	110,600	PSL income reducing as property numbers fall
Transport	5,740	
Support Services	31,330	
Transfer to/from Reserve	(60,140)	Surplus to earmarked reserve removed
Base Budget 2016/17	**51,620**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**17,870**	
Employees	-	
Premises	123,000	ABC Lettings payments to Landlords
Premises	46,000	Maintenance of PSL & ABC Letting properties
Supplies and Services	(76,000)	Private sector leasing rent paid to landlords reduced with falling property numbers
Fees and Charges	13,000	
Transfers to/from Reserves	(60,140)	Contribution to earmarked reserve removed
Outturn 2015/16 (Q2 Forecast)	**63,730**	

REVENUE BUDGET				
SERVICE			**Housing Strategy and Enabling**	
SERVICE DESCRIPTION			To encourage the provision of affordable housing outside of the HRA	
SERVICE MANAGER			Head of Housing Services	
BUDGET MANAGER			Housing Improvement Manager	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
163,396	145,900	145,900	Employees	146,490
-	-	-	Premises	-
966	2,150	2,150	Supplies and Services	1,750
6,321	6,110	6,110	Transport	6,250
170,683	**154,160**	**154,160**	**TOTAL EXPENDITURE**	**154,490**
			INCOME	
(5,615)	-	-	Grants	-
(67)	-	-	Fees and Charges	-
165,001	**154,160**	**154,160**	**NET CONTROLLABLE EXPENDITURE**	**154,490**
			RECHARGES & CAPITAL CHARGES	
38,113	33,570	33,570	Support Services	34,720
-	-	-	Capital Charges	-
(67,640)	(46,450)	(46,450)	Recharges	(43,440)
-	-	-	Transfers to/from Reserves	-
135,475	**141,280**	**141,280**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**145,770**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**141,280**	
Employees	(3,410)	Salary adjustments - reduced hours
Employees	4,000	Pay Award National Insurance & Superannuation
Supplies and Services	(400)	
Transport	140	
Support Services	1,150	
Recharges	3,010	
Capital Charges	-	
Base Budget 2016/17	**145,770**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**141,280**	
Employees	-	
Transport	-	
Outturn 2015/16 (Q2 Forecast)	**141,280**	

REVENUE BUDGET	
SERVICE	**Housing Options**
SERVICE DESCRIPTION	The administration of the homeless service including B & B, Christchurch House, providing housing advice and maintenance of the housing register
SERVICE MANAGER	Head of Housing Services
BUDGET MANAGER	Housing Operations Manager

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
395,021	392,890	392,890	Employees	418,480
6,680	18,400	11,700	Premises	17,100
320,419	315,450	286,050	Supplies and Services	303,750
24,395	22,120	22,120	Transport	21,270
746,514	**748,860**	**712,760**	**TOTAL EXPENDITURE**	**760,600**
			INCOME	
(39,435)	-	-	Grants	-
(205,594)	(190,540)	(177,000)	Fees and Charges	(181,090)
501,485	**558,320**	**535,760**	**NET CONTROLLABLE EXPENDITURE**	**579,510**
			RECHARGES & CAPITAL CHARGES	
127,256	138,160	138,160	Support Services	118,430
11,315	11,600	11,600	Capital Charges	18,520
-	-	-	Recharges	-
-	5,000	5,000	Transfers to/from Reserves	5,000
640,056	**713,080**	**690,520**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**721,460**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**713,080**	
Employees	6,260	Adjustment from Private Sector Housing
Employees	19,330	Pay Award, NI & Superannuation adjustments
Premises	(1,300)	
Supplies and Services	(11,700)	Christchurch House equipment
Transport	(850)	
Fees and Charges	9,450	Christchurch House Income reduced to reflect bad debts
Support Services	(19,730)	
Capital Charges	6,920	
Base Budget 2016/17	**721,460**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**713,080**	
Premises	(6,700)	Christchurch House running costs
Supplies and Services	(18,400)	Bed & Breakfast numbers low at start of year
Supplies and Services	(11,000)	Christchurch House equipment
Fees and Charges	6,640	Bed & Breakfast
Fees and Charges	6,900	Christchurch House
Outturn 2015/16 (Q2 Forecast)	**690,520**	

NOTES

Grant income in the 2014/15 actual column is an accounting adjustment for S106 contributions

REVENUE BUDGET				
SERVICE	**Gypsy Site - Chilmington**			
SERVICE DESCRIPTION	Provision of 16 pitches at the Travellers site at Chilmington			
SERVICE MANAGER	Head of Housing Services			
BUDGET MANAGER	Housing Operations Manager			

ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
12,119	12,220	12,220	Employees	12,630
47,552	48,670	48,670	Premises	45,560
19	150	150	Supplies and Services	100
998	1,040	1,040	Transport	1,040
60,688	**62,080**	**62,080**	**TOTAL EXPENDITURE**	**59,330**
			INCOME	
-	-	-	Grants	-
(80,680)	(66,380)	(75,120)	Fees and Charges	(75,000)
(19,992)	**(4,300)**	**(13,040)**	**NET CONTROLLABLE EXPENDITURE**	**(15,670)**
			RECHARGES & CAPITAL CHARGES	
12,517	12,820	12,820	Support Services	6,330
6,195	7,940	7,940	Capital Charges	6,200
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(1,281)	**16,460**	**7,720**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(3,140)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**16,460**	
Employees	410	
Premises	(3,110)	
Supplies and Services	(50)	
Fees and Charges	(8,620)	Increased Service Charges which are Housing Benefit applicable
Support Services	(6,490)	
Capital Charges	(1,740)	
Base Budget 2016/17	**(3,140)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**16,460**	
Fees and Charges	(8,740)	Increased Service Charges which are Housing Benefit applicable
Outturn 2015/16 (Q2 Forecast)	**7,720**	

REVENUE BUDGET				
Health, Parking and Community Safety				
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
455,895	505,190	535,130	Community Safety,AMC,Licencing	569,320
676,368	692,680	689,180	Environmental Health	669,590
(681,241)	(306,860)	(385,860)	Parking & Engineering	(356,210)
451,022	**891,010**	**838,450**	**SERVICE EXPENDITURE**	**882,700**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE
Health, Parking & Community Safety

	Community Safety,AMC,Licencing	Environmental Health	Parking & Engineering	Total
EXPENDITURE				
Employees	588,840	875,430	438,680	1,902,950
Premises	24,110	650	513,910	538,670
Supplies and Services	253,450	52,010	281,540	587,000
Transport	19,850	45,050	11,380	76,280
TOTAL EXPENDITURE	886,250	973,140	1,245,510	3,104,900
INCOME				
Grants	(35,500)	-	-	(35,500)
Fees & Charges	(423,000)	(17,700)	(2,099,600)	(2,540,300)
TOTAL INCOME	(458,500)	(17,700)	(2,099,600)	(2,575,800)
NET CONTROLLABLE EXPENDITURE	**427,750**	**955,440**	**(854,090)**	**529,100**
NON CONTROLLABLE ITEMS				
Support Services	519,840	776,160	395,420	1,691,420
Capital Charges	-	-	84,960	84,960
Recharges	(378,270)	(1,062,010)	-	(1,440,280)
Transfers to/from Reserves	-	-	17,500	17,500
TOTAL NON-CONTROLLABLE ITEMS	141,570	(285,850)	497,880	353,600
NET EXPENDITURE	**569,320**	**669,590**	**(356,210)**	**882,700**

REVENUE BUDGET	
SERVICE	**Community Safety,AMC,Licencing**
SERVICE DESCRIPTION	Provision and enforcement of licences including Gambling/Liquor/Hackney Carriage, the Monitoring Centre and Community Safety.
SERVICE MANAGER	Head of Health, Parking & Community Safety
BUDGET MANAGER	Health Parking and Community Safety Manager

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
718,438	576,690	544,450	Employees	588,840
20,067	24,500	24,500	Premises	24,110
226,724	230,600	271,770	Supplies and Services	253,450
28,770	20,170	20,880	Transport	19,850
993,999	**851,960**	**861,600**	**TOTAL EXPENDITURE**	**886,250**
			INCOME	
(55,653)	(35,000)	(23,770)	Grants	(35,500)
(360,840)	(443,000)	(433,930)	Fees and Charges	(423,000)
577,506	**373,960**	**403,900**	**NET CONTROLLABLE EXPENDITURE**	**427,750**
			RECHARGES & CAPITAL CHARGES	
256,665	529,500	529,500	Support Services	519,840
-	-	-	Capital Charges	-
(378,276)	(378,270)	(378,270)	Recharges	(378,270)
-	(20,000)	(20,000)	Transfers to/from Reserves	-
455,895	**505,190**	**535,130**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**569,320**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**505,190**	
Employees	(38,370)	CCTV Business Development
Employees	34,500	Pay Award/NI/Superannuation
Employees	16,020	Restructuring
Supplies and Services	22,850	CCTV Consultant and Domestic Abuse Funding
Other	(1,210)	
Fees and Charges	14,000	Reduction in Hackney Carriage income - Fewer drivers applying combined with new 3 year driver licence system
Fees and Charges	6,000	Reduction in Street Market Rent
Support Services	(9,660)	
Transfers to/from Reserves	20,000	
Base Budget 2016/17	**569,320**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**505,190**	
Employees	(32,240)	Vacant post and other Vacancy savings
Supplies and Services	14,170	Domestic Abuse Funding
Supplies and Services	12,000	CCTV Business Development Consultant
Supplies and Services	15,000	Street Market consultants (financed from NHB)
Transport	710	
Grants	11,230	
Fees and Charges	9,070	Income generation target
Outturn 2015/16 (Q2 Forecast)	**535,130**	

REVENUE BUDGET				
SERVICE			**Environmental Health**	
SERVICE DESCRIPTION			Responsible for the statutory requirements for food safety, infectious disease control, environmental protection & health and safety (including corporate health & safety)	
SERVICE MANAGER			Head of Health, Parking & Community Safety	
BUDGET MANAGER			Health Parking and Community Safety Manager	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
489,103	829,130	825,240	Employees	875,430
418	250	250	Premises	650
32,596	61,770	61,730	Supplies and Services	52,010
33,393	43,800	44,230	Transport	45,050
555,510	**934,950**	**931,450**	**TOTAL EXPENDITURE**	**973,140**
			INCOME	
-	-	-	Grants	-
(24,531)	(17,430)	(17,430)	Fees and Charges	(17,700)
530,978	**917,520**	**914,020**	**NET CONTROLLABLE EXPENDITURE**	**955,440**
			RECHARGES & CAPITAL CHARGES	
144,030	745,880	745,880	Support Services	776,160
-	-	-	Capital Charges	-
1,360	(965,720)	(965,720)	Recharges	(1,062,010)
-	(5,000)	(5,000)	Transfers to/from Reserves	-
676,368	**692,680**	**689,180**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**669,590**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**692,680**	
Employees	25,980	Succession Planning re October's Cabinet report less savings on new appointments
Employees	20,320	NI/Super/Pay Award
Supplies and Services	(9,760)	External cost of Food Safety Inspections reduced
Other	1,380	
Support Services	30,280	
Recharges	(96,290)	Health and Safety now recharged across services
Transfers to/from Reserves	5,000	One-off Health & Safety review
Base Budget 2016/17	**669,590**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**692,680**	
Employees	(3,890)	Vacancy Savings
Supplies and Services	(40)	
Transport	430	
Outturn 2015/16 (Q2 Forecast)	**689,180**	

REVENUE BUDGET	
SERVICE	**Parking & Engineering**
SERVICE DESCRIPTION	Provision, maintenance and enforcement of On-Street, Off Street Parking, Abandoned Vehicles and Engineering Services. T-CAT also falls within this section, T-CAT are the town centre action team that maintain the presentation in the town centre and outskirts, through targeted small projects.
SERVICE MANAGER	Head of Health, Parking & Community Safety
BUDGET MANAGER	Health Parking and Community Safety Manager

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
507,261	389,320	389,320	Employees	438,680
414,042	601,870	601,870	Premises	513,910
230,607	259,240	259,240	Supplies and Services	281,540
15,784	15,680	15,680	Transport	11,380
1,167,693	**1,266,110**	**1,266,110**	**TOTAL EXPENDITURE**	**1,245,510**
			INCOME	
-	-	-	Grants	-
(2,189,975)	(2,022,290)	(2,101,290)	Fees and Charges	(2,099,600)
(1,022,282)	**(756,180)**	**(835,180)**	**NET CONTROLLABLE EXPENDITURE**	**(854,090)**
			RECHARGES & CAPITAL CHARGES	
333,756	406,300	406,300	Support Services	395,420
7,284	89,020	89,020	Capital Charges	84,960
-	(46,000)	(46,000)	Transfers to/from Reserves	17,500
(681,241)	**(306,860)**	**(385,860)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(356,210)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**(306,860)**	
Employees	38,910	Succession Planning re October's Cabinet report & 0.5 FTE Civil Enforcement Officer
Employees	10,450	Pay Award, NI & Superannuation increases
Premises	(55,800)	Reduction in Residential Parking Schemes
Premises	(32,160)	Reduction in Bus Shelter maintenance costs
Supplies and Services	22,300	Costs associated with increased income
Fees and Charges	(77,310)	Growth in parking income to part finance Ticket Machine replacement
Support Services	(10,880)	
Other	(8,360)	
Transfers to/from Reserves	63,500	Reduced contribution from Transport Initiative Reserve toward Residential Parking Schemes
Base Budget 2016/17	**(356,210)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**(306,860)**	
Fees and Charges	(79,000)	Fee and Fine Income receipts higher than budget
Outturn 2015/16 (Q2 Forecast)	**(385,860)**	

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REVENUE BUDGET				
Environment and Customer Services				
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
(2,558)	(10)	10,390	Visitor & Call Centre	(20)
486,063	598,320	606,430	Street Scene	597,670
2,871,340	2,997,850	2,914,530	Refuse,Recycling,Street Cleansing	3,006,470
1,095,658	1,031,410	1,031,410	Parks And Open Spaces	1,217,390
4,450,502	**4,627,570**	**4,562,760**	**SERVICE EXPENDITURE**	**4,821,510**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE
Environment and Customer Services

	Visitor & Call Centre	Parks And Open Spaces	Street Scene	Refuse, Recycling, Street Cleansing	Total
EXPENDITURE					
Employees	512,200	250,720	303,050	-	1,065,970
Premises	-	1,415,180	91,590	152,580	1,659,350
Supplies and Services	35,820	35,310	127,610	3,400,570	3,599,310
Transport	3,850	27,920	19,790	-	51,560
TOTAL EXPENDITURE	551,870	1,729,130	542,040	3,553,150	6,376,190
INCOME					
Grants	-	(4,000)	-	(272,000)	(276,000)
Fees & Charges	-	(288,420)	(124,000)	(467,490)	(879,910)
TOTAL INCOME	-	(292,420)	(124,000)	(739,490)	(1,155,910)
NET CONTROLLABLE EXPENDITURE	**551,870**	**1,436,710**	**418,040**	**2,813,660**	**5,220,280**
NON CONTROLLABLE ITEMS					
Support Services	105,260	90,270	724,800	254,700	1,175,030
Capital Charges	55,430	44,090	19,020	-	118,540
Recharges	(712,580)	(353,680)	(564,190)	(141,890)	(1,772,340)
Transfers to/from Reserves	-	-	-	80,000	80,000
TOTAL NON-CONTROLLABLE ITEMS	(551,890)	(219,320)	179,630	192,810	(398,770)
NET EXPENDITURE	**(20)**	**1,217,390**	**597,670**	**3,006,470**	**4,821,510**

REVENUE BUDGET	
SERVICE	**Street Scene**
SERVICE DESCRIPTION	Street Scene services include: - Pest Control (via a contractual arrangement with Mitie), Public Conveniences (Hothfield, Vicarage Lane, New Rents and Victoria Park), Canine Control and Kennelling services for stray/abandoned dogs (via a contract with Lord Whisky), Allotment and Cemetery provision.
SERVICE MANAGER	Head of Environmental & Customer Services
BUDGET MANAGER	Head of Environmental & Customer Services

ACTUAL 2014/15 £	BUDGET 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
309,059	293,060	299,490	Employees	303,050
233,546	253,100	254,090	Premises	91,590
127,864	124,280	124,970	Supplies and Services	127,610
17,324	20,100	20,100	Transport	19,790
687,792	**690,540**	**698,650**	**TOTAL EXPENDITURE**	**542,040**
			INCOME	
-	-	-	Grants	-
(188,329)	(124,800)	(124,800)	Fees and Charges	(124,000)
499,464	**565,740**	**573,850**	**NET CONTROLLABLE EXPENDITURE**	**418,040**
			RECHARGES & CAPITAL CHARGES	
411,820	620,180	620,180	Support Services	724,800
6,945	21,310	21,310	Capital Charges	19,020
(432,166)	(608,910)	(608,910)	Recharges	(564,190)
-	-	-	Transfers to/from Reserves	-
486,063	**598,320**	**606,430**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**597,670**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**598,320**	
Employees	9,990	Pay award, increments and NI increase
Premises	(161,510)	Movement of Grounds Maintenance budget to Parks and Open
Supplies and Services	3,330	Increase kennelling and vet fees for canine control
Transport	(310)	-
Fees and Charges	(3,000)	Reduction in Allotment concession scheme
Fees and Charges	3,800	Reduction in Canine control income
Support Services	104,620	Increase in charges from other departments
Capital Charges	(2,290)	Movement due to revaluations
Recharges	44,720	Reduction in recharged to other departments
Base Budget 2016/17	**597,670**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**598,320**	
Employees	6,430	Regrading of sraff
Premises	990	-
Supplies and Services	690	-
Outturn 2015/16 (Q2 Forecast)	**606,430**	

REVENUE BUDGET	
SERVICE	**Visitor & Call Centre**
SERVICE DESCRIPTION	The provision of the customer contact and call centres, including the Gateway +
SERVICE MANAGER	Head of Environmental & Customer Services
BUDGET MANAGER	Head of Environmental & Customer Services

ACTUAL 2014/15 £	BUDGET 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
500,243	510,390	510,790	Employees	512,200
816	-	-	Premises	-
42,389	39,220	49,220	Supplies and Services	35,820
5,211	4,580	4,580	Transport	3,850
548,659	**554,190**	**564,590**	**TOTAL EXPENDITURE**	**551,870**
			INCOME	
(12,224)	-	-	Grants	-
-	-	-	Fees and Charges	-
536,435	**554,190**	**564,590**	**NET CONTROLLABLE EXPENDITURE**	**551,870**
			RECHARGES & CAPITAL CHARGES	
107,223	108,340	108,340	Support Services	105,260
89,907	55,430	55,430	Capital Charges	55,430
(736,122)	(717,970)	(717,970)	Recharges	(712,580)
-	-	-	Transfers to/from Reserves	-
(2,558)	**(10)**	**10,390**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(20)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**(10)**	
Employees	1,810	Saving of 9k, plus wage growth, increment and NI increase
Supplies and Services	(3,400)	Reduction in advertising costs
Transport	(730)	reduction in public transport
Support Services	(3,080)	Reduction in charges from departments
Recharges	5,390	Reduction in recharges to other departments
Base Budget 2016/17	**(20)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**(10)**	
Employees	400	-
Supplies and Services	10,000	Contribution to Kent Channel Shift Migration Project
Outturn 2015/16 (Q2 Forecast)	**10,390**	

REVENUE BUDGET	
SERVICE	**Refuse, Recycling and Street Cleansing**
SERVICE DESCRIPTION	Monitoring and management of the Council's Refuse, Recycling and Street Cleansing Contract with Biffa, delivered through the Mid Kent Waste Partnership with Swale, Maidstone and Kent County Councils.
SERVICE MANAGER	Head of Environmental & Customer Services
BUDGET MANAGER	Environmental, Contracts & Operations Manager

ACTUAL 2014/15 £	BUDGET 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
4,493	-	-	Employees	-
26,728	152,550	152,550	Premises	152,580
3,493,615	3,402,150	3,293,830	Supplies and Services	3,400,570
-	-	-	Transport	-
3,524,836	**3,554,700**	**3,446,380**	**TOTAL EXPENDITURE**	**3,553,150**
			INCOME	
(288,400)	(270,000)	(270,000)	Grants	(272,000)
(494,225)	(420,000)	(475,000)	Fees and Charges	(467,490)
2,742,211	**2,864,700**	**2,701,380**	**NET CONTROLLABLE EXPENDITURE**	**2,813,660**
			RECHARGES & CAPITAL CHARGES	
271,021	275,040	275,040	Support Services	254,700
-	-	-	Capital Charges	-
(141,892)	(141,890)	(141,890)	Recharges	(141,890)
-	-	80,000	Transfers to/from Reserves	80,000
2,871,340	**2,997,850**	**2,914,530**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**3,006,470**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**2,997,850**	
Premises	30	Increase
Supplies and Services	(1,580)	-
Grants	(2,000)	Increase in KCC enabling payment
Fees and Charges	(47,490)	Increase in garden waste income
Support Services	(20,340)	Reduction in charges from other departments
Transfers to/from Reserves	80,000	Provision for street bin replacement programme
Base Budget 2016/17	**3,006,470**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**2,997,850**	
Supplies and Services	(24,320)	Removal of Street Cleansing grant
Supplies and Services	(84,000)	Reduction in contract costs
Fees and Charges	(55,000)	Increase in garden waste and new development bin purchases
Transfers to/from Reserves	80,000	Transfer to reserves for bin replacement programme
Outturn 2015/16 (Q2 Forecast)	**2,914,530**	

REVENUE BUDGET				
SERVICE			**Parks And Open Spaces**	
SERVICE DESCRIPTION			Provision of services such as Parks and Open Spaces, Grounds Maintenance, ABC owned trees.	
SERVICE MANAGER			Head of Environmental & Customer Services	
BUDGET MANAGER			Head of Environmental & Customer Services	
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
208,592	210,400	210,400	Employees	250,720
870,765	930,660	930,660	Premises	1,415,180
19,470	34,830	34,830	Supplies and Services	35,310
27,652	26,280	26,280	Transport	27,920
1,126,480	**1,202,170**	**1,202,170**	**TOTAL EXPENDITURE**	**1,729,130**
			INCOME	
(4,150)	(4,000)	(4,000)	Grants	(4,000)
(151,007)	(288,320)	(288,320)	Fees and Charges	(288,420)
971,323	**909,850**	**909,850**	**NET CONTROLLABLE EXPENDITURE**	**1,436,710**
			RECHARGES & CAPITAL CHARGES	
367,354	100,060	100,060	Support Services	90,270
38,381	31,310	31,310	Capital Charges	44,090
(281,400)	(9,810)	(9,810)	Recharges	(353,680)
-	-	-	Transfers to/from Reserves	-
1,095,658	**1,031,410**	**1,031,410**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,217,390**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**1,031,410**	
Employees	40,320	Reflects restructuring of Parks and Open spaces, recharge of Head of Environmental & Customer Services
Premises	484,520	Revison of budgets to reflect new grounds maintenance contracts includes £125k growth
Supplies and Services	480	
Transport	1,640	
Fees and Charges	(100)	
Support Services	(9,790)	
Capital Charges	12,780	
Recharges	(343,870)	
Base Budget 2016/17	**1,217,390**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**1,031,410**	
Outturn 2015/16 (Q2 Forecast)	**1,031,410**	

REVENUE BUDGET				
Corporate Property and Projects				
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
25,756	35,990	33,900	Project Office	41,560
(961,888)	(1,096,360)	(1,083,860)	Corporate Property & Projects	(1,553,620)
(936,132)	**(1,060,370)**	**(1,049,960)**	**SERVICE EXPENDITURE**	**(1,512,060)**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE
Corporate Property and Projects

	Corporate Property & Projects	Project Office	Total
EXPENDITURE			
Employees	577,240	315,000	892,240
Premises	2,142,100	-	2,142,100
Supplies and Services	181,100	-	181,100
Transport	22,510	17,100	39,610
TOTAL EXPENDITURE	2,922,950	332,100	3,255,050
INCOME			
Grants	-	-	-
Fees & Charges	(3,853,680)	-	(3,853,680)
TOTAL INCOME	(3,853,680)	-	(3,853,680)
NET CONTROLLABLE EXPENDITURE	**(930,730)**	**332,100**	**(598,630)**
NON CONTROLLABLE ITEMS			
Support Services	456,230	76,120	532,350
Capital Charges	669,610	-	669,610
Recharges	(1,748,730)	(366,660)	(2,115,390)
Transfers to/from Reserves	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(622,890)	(290,540)	(913,430)
NET EXPENDITURE	**(1,553,620)**	**41,560**	**(1,512,060)**

REVENUE BUDGET				
SERVICE	**Project Office**			
SERVICE DESCRIPTION	Provides professional skills and services such as Project Management, building design, quantity surveying and drainage engineering for council projects including corporate and operational across capital and revenue budgets. Includes the statutory service for Land Drainage.			
SERVICE MANAGER	Head of Corporate Property and Projects			
BUDGET MANAGER	Project Delivery Manager			
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
271,972	253,550	281,460	Employees	315,000
(10,339)	-	-	Premises	-
16,702	-	-	Supplies and Services	-
14,867	13,620	13,620	Transport	17,100
293,201	**267,170**	**295,080**	**TOTAL EXPENDITURE**	**332,100**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
293,201	**267,170**	**295,080**	**NET CONTROLLABLE EXPENDITURE**	**332,100**
			RECHARGES & CAPITAL CHARGES	
54,494	67,190	67,190	Support Services	76,120
-	-	-	Capital Charges	-
(321,940)	(298,370)	(328,370)	Recharges	(366,660)
-	-	-	Transfers to/from Reserves	-
25,756	**35,990**	**33,900**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**41,560**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**35,990**	
Employees	61,450	Pay award, NIC increase and new Project Office Engineer post
Transport	3,480	Additional cost of new Project Office Engineer post
Support Services	8,930	
Recharges	(68,290)	
Base Budget 2016/17	**41,560**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**35,990**	
Employees	27,910	Part year cost of new Project Office Engineer post
Recharges	(30,000)	
Outturn 2015/16 (P6 Forecast)	**33,900**	

REVENUE BUDGET				
SERVICE			**Corporate Property & Projects**	
SERVICE DESCRIPTION			Management of Council's commercial properties and office accomodation	
SERVICE MANAGER			Head of Corporate Property and Projects	
BUDGET MANAGER			Head of Corporate Property and Projects	

ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
445,633	476,890	494,930	Employees	577,240
1,494,783	1,470,810	1,913,170	Premises	2,142,100
241,284	186,130	203,230	Supplies and Services	181,100
17,745	15,670	15,770	Transport	22,510
2,199,445	**2,149,500**	**2,627,100**	**TOTAL EXPENDITURE**	**2,922,950**
			INCOME	
-	-	-	Grants	-
(2,205,533)	(2,754,460)	(3,515,490)	Fees and Charges	(3,853,680)
(6,088)	**(604,960)**	**(888,390)**	**NET CONTROLLABLE EXPENDITURE**	**(930,730)**
			RECHARGES & CAPITAL CHARGES	
437,369	409,960	409,960	Support Services	456,230
200,359	833,270	833,270	Capital Charges	669,610
(1,593,528)	(1,734,630)	(1,734,630)	Recharges	(1,748,730)
-	-	295,930	Transfers to/from Reserves	-
(961,888)	**(1,096,360)**	**(1,083,860)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(1,553,620)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(1,096,360)**	
Employees	100,350	Pay awards, NIC increase and new Programme Manager post
Premises	671,290	£574k Park Mall service charge and business rates (Contra fees and charges) £50k International Hse service charge full year effect £24k repairs to garages £11k increased cleaning contract cost due to retirement of staff
Supplies and Services	(5,030)	
Transport	6,840	
Fees and Charges	(1,099,220)	£34k increased income Stanhope shops £78k additional lets International House £352k Wilkinson income new 16/17 £551k Park Mall income new 16/17 (contra Premises) £45k new tenants Civic Centre
Support Services	46,270	
Capital Charges	(163,660)	
Recharges	(14,100)	£23k income recharge from Parking (contra Premises)
Base Budget 2016/17	**(1,553,620)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(1,096,360)**	
Employees	18,040	Senior Mechanical and Electrical Surveyor post
Premises	442,360	£424k Park Mall part year costs £18k International House increased costs
Supplies and Services	17,100	£15k legal fees and £2k Conningbrook Barn management fee increase
Transport	100	
Fees and Charges	(761,030)	£40k increased lets International House £295k Wilkinson part year income £424k Park Mall part year income
Transfers to/from Reserves	295,930	Wilkinsons income transfer to reserve
Outturn 2015/16 (P6 Forecast)	**(1,083,860)**	

REVENUE BUDGET				
Cultural Services				
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
334,163	237,820	237,820	Cultural Services Management	219,070
1,488,095	1,700,590	1,779,190	Leisure Centres	1,343,460
163,066	159,560	159,560	Conservation	161,590
342,706	377,410	377,410	Cultural Projects	423,810
288,371	410,370	410,370	Single Grants Gateway	418,860
171,856	129,490	131,490	Tourism	146,340
2,788,256	**3,015,240**	**3,095,840**	**SERVICE EXPENDITURE**	**2,713,130**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE							
	Cultural Services Management	**Leisure Centres**	**Conservation**	**Tourism**	**Cultural Projects**	**Single Grants Gateway**	**Total**
EXPENDITURE							
Employees	143,970	-	62,080	72,300	286,950	-	565,300
Premises	-	313,960	8,230	-	-	-	322,190
Supplies and Services	3,280	19,020	55,020	23,880	40,000	441,000	582,200
Transport	3,150	-	4,230	1,740	13,240	-	22,360
TOTAL EXPENDITURE	150,400	332,980	129,560	97,920	340,190	441,000	1,051,050
INCOME							-
Grants	-	-	-	-	(15,000)	(22,140)	(37,140)
Fees & Charges	-	-	-	(8,350)	(67,760)	-	(76,110)
TOTAL INCOME	-	-	-	(8,350)	(82,760)	(22,140)	(113,250)
							-
NET CONTROLLABLE EXPENDITURE	**150,400**	**332,980**	**129,560**	**89,570**	**257,430**	**418,860**	**1,378,800**
NON CONTROLLABLE ITEMS							-
Support Services	79,130	240,750	31,030	51,060	188,650	-	590,620
Capital Charges	6,940	697,630	1,000	620	25,870	-	732,060
Recharges	(17,400)	-	-	-	(53,340)	-	(70,740)
Transfers to/from Reserves	-	72,100	-	5,090	5,200	-	82,390
TOTAL NON-CONTROLLABLE ITEMS	68,670	1,010,480	32,030	56,770	166,380	-	1,334,330
NET EXPENDITURE	**219,070**	**1,343,460**	**161,590**	**146,340**	**423,810**	**418,860**	**2,713,130**

REVENUE BUDGET	
SERVICE	**Cultural Services Management**
SERVICE DESCRIPTION	Management function of the Cultural Services Team, including administration and safeguarding children co-ordination
SERVICE MANAGER	Head of Culture
BUDGET MANAGER	Cultural Operations and Projects Manager

ACTUAL 2014/15 £	BUDGET 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
200,176	216,780	216,780	Employees	143,970
111	-	-	Premises	-
72,672	5,900	5,900	Supplies and Services	3,280
6,995	6,440	6,440	Transport	3,150
279,955	**229,120**	**229,120**	**TOTAL EXPENDITURE**	**150,400**
			INCOME	
-	-	-	Grants	-
(19,795)	-	-	Fees and Charges	-
260,160	**229,120**	**229,120**	**NET CONTROLLABLE EXPENDITURE**	**150,400**
			RECHARGES & CAPITAL CHARGES	
143,940	82,660	82,660	Support Services	79,130
6,255	8,070	8,070	Capital Charges	6,940
(76,192)	(70,030)	(70,030)	Recharges	(17,400)
-	(12,000)	(12,000)	Transfers to/from Reserves	-
334,163	**237,820**	**237,820**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**219,070**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**237,820**	
Employees	(72,810)	Transferred Graduate trainee posts to Cultural Projects and removed honorarium payment (contra reserves)
Supplies and Services	(2,620)	
Transport	(3,290)	
Grants		
Fees and Charges		
Support Services	(3,530)	
Capital Charges	(1,130)	
Recharges	52,630	
Transfers to/from Reserves	12,000	Removed fundng for honorarium payment above
Base Budget 2016/17	**219,070**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**237,820**	
Outturn 2015/16 (P6 Forecast)	**237,820**	

REVENUE BUDGET				
SERVICE			**Leisure Centres**	
SERVICE DESCRIPTION			The Client costs of the operations of the Leisure Centres includes all costs including subsidy, utilities and insurance for Stour Centre, Tenterden Leisure Centre and the Julie Rose Stadium	
SERVICE MANAGER			Head of Culture	
BUDGET MANAGER			Cultural Operation and Projects Manager	
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
-	-	-	Employees	-
459,732	297,750	376,350	Premises	313,960
47,477	18,950	18,950	Supplies and Services	19,020
-	-	-	Transport	-
507,208	**316,700**	**395,300**	**TOTAL EXPENDITURE**	**332,980**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
507,208	**316,700**	**395,300**	**NET CONTROLLABLE EXPENDITURE**	**332,980**
			RECHARGES & CAPITAL CHARGES	
283,154	291,690	291,690	Support Services	240,750
697,632	1,020,100	1,020,100	Capital Charges	697,630
-	-	-	Recharges	-
100	72,100	72,100	Transfers to/from Reserves	72,100
1,488,095	**1,700,590**	**1,779,190**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,343,460**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**1,700,590**	
Premises	16,210	Inflationary increases on utitlies
Supplies and Services	70	
Support Services	(50,940)	
Capital Charges	(322,470)	
Base Budget 2016/17	**1,343,460**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**1,700,590**	
Premises	78,600	Pressure from CHP at Stour Centre not preforming as expected
Outturn 2015/16 (P6 Forecast)	**1,779,190**	

REVENUE BUDGET				
SERVICE			**Conservation**	
SERVICE DESCRIPTION			This budget includes grants to various conservation projects, including Singleton Environment Centre and the costs for the Hothfield Warden.	
SERVICE MANAGER			Head of Culture	
BUDGET MANAGER			Tourism, Heritage and Nature Conservation Manager	
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
59,304	59,970	59,970	Employees	62,080
11,524	8,230	8,230	Premises	8,230
73,355	55,020	55,020	Supplies and Services	55,020
2,521	3,700	3,700	Transport	4,230
146,704	**126,920**	**126,920**	**TOTAL EXPENDITURE**	**129,560**
			INCOME	
-	-	-	Grants	-
508	-	-	Fees and Charges	-
147,212	**126,920**	**126,920**	**NET CONTROLLABLE EXPENDITURE**	**129,560**
			RECHARGES & CAPITAL CHARGES	
14,857	31,590	31,590	Support Services	31,030
997	1,050	1,050	Capital Charges	1,000
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
163,066	**159,560**	**159,560**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**161,590**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**159,560**	
Employees	2,110	
Transport	530	
Support Services	(560)	
Capital Charges	(50)	
Base Budget 2016/17	**161,590**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**159,560**	
Outturn 2015/16 (P6 Forecast)	**159,560**	

REVENUE BUDGET				
SERVICE	**Tourism**			
SERVICE DESCRIPTION	This budget covers the provision of the Tourist information offices at Tenterden and Ashford and the wider tourism activities. This budget also includes twinning costs and museum grants.			
SERVICE MANAGER	Head of Culture			
BUDGET MANAGER	Tourism, Heritage and Nature Conservation Manager			

ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
70,848	69,970	69,970	Employees	72,300
23,670	-	-	Premises	-
48,731	29,380	31,380	Supplies and Services	23,880
4,029	1,520	1,520	Transport	1,740
147,279	**100,870**	**102,870**	**TOTAL EXPENDITURE**	**97,920**
			INCOME	
(2,305)	-	-	Grants	-
(45,797)	(10,500)	(10,500)	Fees and Charges	(8,350)
99,176	**90,370**	**92,370**	**NET CONTROLLABLE EXPENDITURE**	**89,570**
			RECHARGES & CAPITAL CHARGES	
67,499	38,830	38,830	Support Services	51,060
617	700	700	Capital Charges	620
-	-	-	Recharges	-
4,563	(410)	(410)	Transfers to/from Reserves	5,090
171,856	**129,490**	**131,490**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**146,340**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**129,490**	
Employees	2,330	
Supplies and Services	(5,500)	Reduced cost of twinning non host year
Transport	220	
Fees and Charges	2,150	
Support Services	12,230	
Capital Charges	(80)	
Transfers to/from Reserves	5,500	
Base Budget 2016/17	**146,340**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**129,490**	
Supplies and Services	2,000	
Outturn 2015/16 (P6 Forecast)	**131,490**	

REVENUE BUDGET				
SERVICE			**Cultural Projects**	
SERVICE DESCRIPTION			Incorporates the Arts, Sports and Youth projects, which were separate budget pages in 2014/15.	
SERVICE MANAGER			Head of Culture	
BUDGET MANAGER			Cultural Operation and Projects Manager	
ACTUAL 2014/15 £	**BUDGET 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
198,315	182,930	182,930	Employees	286,950
78,972	2,750	2,750	Premises	-
125,253	120,100	120,100	Supplies and Services	40,000
41,118	12,180	12,180	Transport	13,240
443,658	**317,960**	**317,960**	**TOTAL EXPENDITURE**	**340,190**
			INCOME	
(69,095)	(18,100)	(18,100)	Grants	(15,000)
(111,711)	(58,920)	(58,920)	Fees and Charges	(67,760)
262,852	**240,940**	**240,940**	**NET CONTROLLABLE EXPENDITURE**	**257,430**
			RECHARGES & CAPITAL CHARGES	
90,992	192,790	192,790	Support Services	188,650
25,865	17,900	17,900	Capital Charges	25,870
(37,004)	(49,420)	(49,420)	Recharges	(53,340)
-	(24,800)	(24,800)	Transfers to/from Reserves	5,200
342,706	**377,410**	**377,410**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**423,810**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**377,410**	
Employees	104,020	2 Graduate posts moved from Cultural Management and Strategy and Partnership Manager post moved from Policy and Performance
Premises	(2,750)	
Supplies and Services	(80,100)	Removal of Create Festival
Transport	1,060	
Grants	3,100	Removal of external funding for Create Festival
Fees and Charges	(8,840)	Increased Pitchside income £13.4k to cover employee costs and removal £4.5k Facilities Hire from Create Festival
Support Services	(4,140)	
Capital Charges	7,970	
Recharges	(3,920)	
Transfers to/from Reserves	30,000	Removal of Create funding
Base Budget 2015/16	**423,810**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2014/15	**377,410**	
Supplies and Services	-	
Outturn 2014/15 (P6 Forecast)	**377,410**	

REVENUE BUDGET				
SERVICE		**Single Grants Gateway**		
SERVICE DESCRIPTION		Council grants to support voluntary and community sector organisations in the		
SERVICE MANAGER		Head of Culture		
BUDGET MANAGER		Cultural Operation and Projects Manager		
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
314,511	436,510	436,510	Supplies and Services	441,000
-	-	-	Transport	-
314,511	**436,510**	**436,510**	**TOTAL EXPENDITURE**	**441,000**
			INCOME	
(26,140)	(26,140)	(26,140)	Grants	(22,140)
-	-	-	Fees and Charges	-
288,371	**410,370**	**410,370**	**NET CONTROLLABLE EXPENDITURE**	**418,860**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
288,371	**410,370**	**410,370**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**418,860**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**410,370**	
Supplies & Servcies	4,490	Parish Handyman
Grants	4,000	Reduction in contributions from HRA
Base Budget 2016/17	**418,860**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**410,370**	
Outturn 2015/16 (P6 Forecast)	**410,370**	

REVENUE BUDGET

SERVICE	**Net Interest and Capital Charges**
SERVICE DESCRIPTION	Includes the Income earned on investments and the reversal of Capital Charges (contra entries)
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Finance Manager

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
182	550	550	Leasing	0
(85,876)	(166,000)	(166,000)	Item 8 Credit	(164,630)
(153,919)	(57,000)	(57,000)	Debt Mgt Charges to HRA	(58,370)
131,352	53,000	53,000	Item 8 Debit	53,000
16,802	457,950	457,950	Interest Paid	517,250
(17,480)	190,290	190,290	MRP	410,100
(108,938)	**478,790**	**478,790**	TOTAL EXPENDITURE	**757,350**
			INCOME	
(472,820)	(455,000)	(455,000)	Fees and Charges	(543,000)
(581,758)	**23,790**	**23,790**	**NET CONTROLLABLE EXPENDITURE**	**214,350**
			RECHARGES & CAPITAL CHARGES	
(1,112,612)	(2,129,990)	(2,129,990)	Capital Charges	(1,690,180)
(1,694,370)	**(2,106,200)**	**(2,106,200)**	**NET EXPENDITURE**	**(1,475,830)**

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2015/16	**-2,106,200**	
Charge to/from HRA	-93,570	Changes in Item 8 forecast
Interest paid and MRP	610,240	Increase due to Capital Programme
Fees and Charges	-117,000	Increase in investment income
Change in Capital Charges	-367,110	Effect on depreciation following revaluation
Budget 2016/17	**-2,073,640**	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2015/16	**-2,106,200**	
Interest paid and MRP	140,126	Increase due to capital programme
Fees and Charges	30,200	Reduction in investment income
Outturn 2015/16 (P6 forecast)	**-1,935,874**	

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REVENUE BUDGET				
Housing Revenue Account				
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
(4,307,835)	4,584,800	4,602,500	Hra - Admin	4,684,310
(25,017,571)	(24,794,010)	(24,756,070)	Hra - Income	(24,272,210)
773,311	880,920	961,020	Hra - New Builds	844,910
24,937,190	16,075,770	15,867,180	Hra - Other	18,462,620
3,642,766	3,622,340	3,622,340	Hra - Repairs	3,449,760
27,861	**369,820**	**296,970**	**SERVICE EXPENDITURE**	**3,169,390**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE Housing Revenue Account						
	Hra - Admin	**Hra - Income**	**Hra - New Builds**	**Hra - Other**	**Hra - Repairs**	**Total**
EXPENDITURE						
Employees	2,381,820	-	175,360	-	-	2,557,180
Premises	743,180	-	105,000	-	3,416,760	4,264,940
Supplies and Services	544,770	-	210,000	358,000	33,000	1,145,770
Transport	124,750	-	9,280	-	-	134,030
TOTAL EXPENDITURE	3,794,520	-	499,640	358,000	3,449,760	8,101,920
INCOME						
Grants	-	-	-	(2,999,850)	-	(2,999,850)
Fees & Charges	(55,120)	(24,272,210)	-	(12,780)	-	(24,340,110)
TOTAL INCOME	(55,120)	(24,272,210)	-	(3,012,630)	-	(27,339,960)
NET CONTROLLABLE EXPENDITURE	**3,739,400**	**(24,272,210)**	**499,640**	**(2,654,630)**	**3,449,760**	**(19,238,040)**
NON CONTROLLABLE ITEMS						
Support Services	1,130,010	-	44,620	893,090	-	2,067,720
Capital Charges	(80,000)	-	300,650	20,224,160	-	20,444,810
Recharges	(105,100)	-	-	-	-	(105,100)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	944,910	-	345,270	21,117,250	-	22,407,430
NET EXPENDITURE	**4,684,310**	**(24,272,210)**	**844,910**	**18,462,620**	**3,449,760**	**3,169,390**

REVENUE BUDGET				
SERVICE			**Hra - Admin**	
SERVICE DESCRIPTION			Core operating costs for the HRA	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Resource Manager	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
2,317,955	2,347,190	2,451,160	Employees	2,381,820
722,117	844,220	748,920	Premises	743,180
587,332	593,100	615,950	Supplies and Services	544,770
141,955	123,330	123,830	Transport	124,750
3,769,360	**3,907,840**	**3,939,860**	**TOTAL EXPENDITURE**	**3,794,520**
			INCOME	
(700)	-	-	Grants	-
(142,353)	(92,000)	(100,320)	Fees and Charges	(55,120)
3,626,307	**3,815,840**	**3,839,540**	**NET CONTROLLABLE EXPENDITURE**	**3,739,400**
			RECHARGES & CAPITAL CHARGES	
945,605	962,270	956,270	Support Services	1,130,010
(9,945,037)	(127,880)	(127,880)	Capital Charges	(80,000)
(64,920)	(65,430)	(65,430)	Recharges	(105,100)
1,130,210	-	-	Transfers to/from Reserves	-
(4,307,835)	**4,584,800**	**4,602,500**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**4,684,310**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**4,584,800**	
Employees	105,600	Extra 4 FTE's (Handyperson apprentice, 2 Electricians offset by reduced contract work & PA to Head of Community & Housing)
Employees	(150,000)	Increase in service's salary savings target
Employees	79,030	NI Changes, Pay Award & Superannuation changes
Premises	45,000	One-off Children's Play Area's costs
Premises	(150,000)	Grounds Maintenance costs vired to in-house Grounds Maintenance Service (Support Services)
Premises	3,960	Inflation on Sheltered Accomodation utility costs
Supplies and Services	(23,910)	Deletion of one-off IT projects budget - Promaster
Supplies and Services	(23,000)	Gateway costs shared with the Housing Options team
Fees and Charges	36,880	Reduction in recovery of costs to Kent Housing Group due to reduced staff costs
Support Services	167,740	Largely due to recharge from new Grounds Maintenance
Capital Charges	47,880	
Recharges	(39,670)	
Base Budget 2016/17	**4,684,310**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**4,584,800**	
Employees	103,970	Surveyors transferred from New Build and extra 4 FTE's (Handiperson apprentice, 2 Electricians & PA to Head of Community & Housing) less in-year savings on vacant posts
Premises	(95,300)	One-off Children's Play Area's works delayed until 2016/17
Supplies and Services	23,350	Farrow Court removals
Fees and Charges	(8,320)	
Outturn 2015/16 (Q2 Forecast)	**4,602,500**	

NOTES
Capital charges in the 2014/15 actual column is revenue funding of capital expenditure

REVENUE BUDGET				
SERVICE			**Hra - Income**	
SERVICE DESCRIPTION			Income collected from Council Tenants, Service Charges and Supporting People Income	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Resource Manager	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
-	-	-	Employees	-
252	-	-	Premises	-
24,565	-	-	Supplies and Services	-
-	-	-	Transport	-
24,817	**-**	**-**	**TOTAL EXPENDITURE**	**-**
			INCOME	-
(23,794,472)	(23,705,210)	(23,731,910)	Dwelling Rents	(23,221,000)
(983,614)	(829,800)	(774,330)	Service Charges	(850,740)
	-	-	Garage and land rent	-
(264,302)	(259,000)	(249,830)	Other	(200,470)
(25,017,571)	**(24,794,010)**	**(24,756,070)**	**NET CONTROLLABLE EXPENDITURE**	**(24,272,210)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(25,017,571)	**(24,794,010)**	**(24,756,070)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(24,272,210)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(24,794,010)**	
Dwelling Rents	484,210	Reduction in line with the Business Plan, Rent reduction & Right to Buy
Service Charges	(20,940)	Income from recovereable works to leaseholders vired from HRA repairs and recovery of shelteredutility costs
Other	58,530	Supporting People income reduced in-line with Business Plan assumptions
Base Budget 2016/17	**(24,272,210)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**(24,794,010)**	
Dwelling Rents	(26,700)	In line with the Business Plan including conversions
Service Charges	55,470	Reduction in Service Charge as costs reduced
Garage and land rent	-	
Other	9,170	Supporting People charges increased in-line with actual
Outturn 2015/16 (Q2 Forecast)	**(24,756,070)**	

REVENUE BUDGET				
SERVICE			**Hra - New Builds**	
SERVICE DESCRIPTION			Cost of maintaining a unit dedicated to new build/remodelling sheltered schemes	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Strategic Housing and Property Manager	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
186,389	231,220	162,820	Employees	175,360
58,402	-	148,500	Premises	105,000
320,625	451,730	451,730	Supplies and Services	210,000
10,756	11,860	11,860	Transport	9,280
576,172	**694,810**	**774,910**	**TOTAL EXPENDITURE**	**499,640**
			INCOME	
(42,710)	-	-	Grants	-
-	-	-	Fees and Charges	-
533,462	**694,810**	**774,910**	**NET CONTROLLABLE EXPENDITURE**	**499,640**
			RECHARGES & CAPITAL CHARGES	
55,025	58,310	58,310	Support Services	44,620
184,825	127,800	127,800	Capital Charges	300,650
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
773,311	**880,920**	**961,020**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**844,910**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**880,920**	
Employees	(55,860)	Salary allocations down 1.6FTE on last year to 3.3FTE's
Premises	105,000	One-off Fixtures & Fittings at Farrow Court Phase 2
Supplies and Services	(241,730)	Farrow Court - One-off home loss payments & disturbance allowance
Transport	(2,580)	
Support Services	(13,690)	Legal services recharge reduced
Capital Charges	172,850	Charge for depreciation
Base Budget 2016/17	**844,910**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**880,920**	
Employees	(68,400)	Surveyors transferred to HRA Admin and reduced salary allocations
Premises	148,500	One-off Farrow Court phase 1 fixtures and fittings
Outturn 2015/16 (Q2 Forecast)	**961,020**	

REVENUE BUDGET	
SERVICE	**Hra - Other**
SERVICE DESCRIPTION	Includes the PFI contract, Capital Charges, Corporate and Democratic costs, Staff Supperannuation costs and the Bad Debt Provision
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Housing Resource Manager

ACTUAL 2014/15 £	ESTIMATE 2015/16 £	PROJECTED OUTTURN 2015/16 £	DETAIL	ESTIMATE 2016/17 £
			EXPENDITURE	
-	-	-	Employees	-
27,326	-	-	Premises	-
85,820	244,140	244,140	Supplies and Services	358,000
313	-	-	Transport	-
113,459	**244,140**	**244,140**	**TOTAL EXPENDITURE**	**358,000**
			INCOME	
(2,999,845)	(2,999,850)	(2,999,850)	Grants	(2,999,850)
(131,352)	-	-	Fees and Charges	(12,780)
(3,017,738)	**(2,755,710)**	**(2,755,710)**	**NET CONTROLLABLE EXPENDITURE**	**(2,654,630)**
			RECHARGES & CAPITAL CHARGES	
875,316	876,220	876,220	Support Services	893,090
27,079,612	17,955,260	17,746,670	Capital Charges	20,224,160
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
24,937,190	**16,075,770**	**15,867,180**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**18,462,620**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**16,075,770**	
Supplies and Services	113,860	Bad debt Provision increased in line with the HRA Business Plan reflecting increased provision with continued role out of welfare reform
Fees and Charges	(12,780)	
Support Services	16,870	Rising Corporate and Democratic costs
Capital Charges	2,000,000	Repayment of loan
Capital Charges	1,190,790	Revenue Provision
Capital Charges	(525,280)	Reduction in Depreciation
Capital Charges	(241,730)	Reduction in revenue financing of Capital expenditure
Capital Charges	(124,850)	Reduction in PFI
Capital Charges	(30,030)	Reduction in Interest payable
Base Budget 2016/17	**18,462,620**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2015/16	**16,075,770**	
Capital Charges	(208,590)	PFI contract payments reduced as inflation lower than budget assumption
Outturn 2015/16 (Q2 Forecast)	**15,867,180**	

REVENUE BUDGET				
SERVICE			**Hra - Repairs**	
SERVICE DESCRIPTION			Revenue repairs associated with the maintenance of 5,000 properties	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Resource Manager	
ACTUAL 2014/15 £	**ESTIMATE 2015/16 £**	**PROJECTED OUTTURN 2015/16 £**	**DETAIL**	**ESTIMATE 2016/17 £**
			EXPENDITURE	
-	-	-	Employees	-
3,634,213	3,585,340	3,585,340	Premises	3,416,760
39,611	37,000	37,000	Supplies and Services	33,000
3,653	-	-	Transport	-
3,677,478	**3,622,340**	**3,622,340**	**TOTAL EXPENDITURE**	**3,449,760**
			INCOME	
-	-	-	Grants	-
(36,294)	-	-	Fees and Charges	-
3,641,184	**3,622,340**	**3,622,340**	**NET CONTROLLABLE EXPENDITURE**	**3,449,760**
			RECHARGES & CAPITAL CHARGES	
1,582	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
3,642,766	**3,622,340**	**3,622,340**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**3,449,760**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**3,622,340**	
Premises	(168,580)	Budget reduced due to rent reduction
Supplies and Services	(4,000)	Consultants- valuers
Base Budget 2016/17	**3,449,760**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2015/16	**3,622,340**	
Premises	-	
Supplies and Services	-	
Outturn 2015/16 (Q2 Forecast)	**3,622,340**	

Summary of HRA Capital Works - excludes New Build & Sheltered scheme capital projects				
Planned Work	**2014/15 Actuals £'000's**	**Original Budget £'000's**	**Current Estimate £'000's**	**2016/17 Estimate £'000's**
Insulation	100	350	350	250
Central Heating	773	1,162	1,162	633
Structural Works/Underpinning	2	20	20	0
Adaptations For The Disabled	373	435	435	605
Structural Works	1	20	20	20
Re-Roofing	501	625	625	444
P.V.C.U Gutters/Fascias/Soffit	102	339	339	70
Water Mains Replacement	282	117	117	206
Kitchen Refurbishments	1,109	1,269	1,269	874
Rewiring	318	224	150	220
Bathroom Refurbishment	661	653	653	526
Environmental Improvements	1	0	0	0
Remodelling Sheltered Accom.	254	150	150	100
Bedsit Conversions	12	0	0	0
External Walls	155	185	185	248
Fire Safety Works	20	30	30	118
Digital Tv Upgrades		10	10	10
PV Panel Insulation				100
	4,664	**5,589**	**5,515**	**4,424**

Capital Programme 2016/17 - 2018/19							
		Current budget £	Previous Exp £	2015/16 £	2016/17 £	2017/18 £	2018/19 £
Community & Housing							
Planned Maintenance funded from capital		2,000,000	127,906	811,060	534,770	500,000	500,000
Acquisition of Property		6,000,000		4,383,720	1,616,280	0	0
Property Company Acquisitions		10,000,000	1,121,000	2,000,000	2,500,000	2,500,000	1,879,000
International House Works		650,000	193,130	2,550	230,000	224,320	0
Parking Machine Replacement		270,000	0	0	180,000	90,000	0
Mandatory Disabled Facility Grants							
	Expenditure	1,641,884	0	410,471	410,471	410,471	410,471
	External Funding	(1,281,884)	0	(320,471)	(320,471)	(320,471)	(320,471)
		360,000	**0**	**90,000**	**90,000**	**90,000**	**90,000**
Total - Community & Housing		**20,561,884**	**1,442,036**	**7,607,801**	**5,471,521**	**3,724,791**	**2,789,471**
Culture & the Environment							
Julie Rose Stadium Environmental Improvements		100,000	0	0	100,000	0	0
Single Grants Gateway Fund		300,000	0	75,000	75,000	75,000	75,000
Market Gates and Associated Works		20,000	0	4,000	8,000	8,000	0
Park Farm S & E (MUGA)							
	Expenditure	250,000	0	100,000	150,000	0	0
	External Funding	(250,000)	0	(100,000)	(150,000)	0	0
		0	**0**	**0**	**0**	**0**	**0**
Park Farm S & E (Bridge Field Play & Amenities)							
	Expenditure	650,000	0	20,000	630,000	0	0
	External Funding	(650,000)	0	(20,000)	(630,000)	0	0
		0	**0**	**0**	**0**	**0**	**0**
Repton Park Community Centre							
	Expenditure	1,892,000	27,947	100,000	882,053	882,000	0
	External Funding	(1,892,000)	(27,947)	(100,000)	(882,053)	(882,000)	0
		0	**0**	**0**	**0**	**0**	**0**
Brisley Farm - Community Leisure							
	Expenditure	133,000	21,640	30,000	10,000	71,360	0
	External Funding	(133,000)	(21,640)	(30,000)	(10,000)	(71,360)	0
		0	**0**	**0**	**0**	**0**	**0**
Stour Centre CHP, Roofing & PV Panels		2,060,000	1,322,300	36,000	701,700	0	0
Grounds Maintenance Depot		1,051,750	0	0	1,051,750	0	0
Grounds Maintenance Machinery		460,515	0	0	460,515	0	0
Spearpoint Pavilion							
	Expenditure	918,888	0	20,000	898,888	0	0
	External Funding	(788,888)	0	(20,000)	(768,888)	0	0
		130,000	0	0	130,000	0	0
Total Culture & the Environment		**7,836,153**	**1,371,887**	**385,000**	**4,967,906**	**1,036,360**	**75,000**
General Fund Total		**28,398,037**	**2,813,923**	**7,992,801**	**10,439,427**	**4,761,151**	**2,864,471**
HRA Capital Works							
Programmed Works		0	0	5,699,000	4,465,000	4,962,300	5,267,000
Oak Tree Road (Rebuild)		800,000	0	0	800,000	0	0
Farrow Court Redevelopment (inc Sheltered Housing)							
	Expenditure	15,400,000	5,294,531	4,795,380	5,310,089	0	0
	External Funding	(4,060,000)	(307,985)	(3,752,015)	0	0	0
		11,340,000	4,986,546	1,043,365	5,310,089	0	0
Total HRA		**16,200,000**	**5,294,531**	**10,494,380**	**10,575,089**	**4,962,300**	**5,267,000**
Total Capital Spend		**44,598,037**	**8,108,454**	**18,487,181**	**21,014,516**	**9,723,451**	**8,131,471**

Capital Programme 2016/17 - 2018/19						
	Current budget £	Previous Exp £	2015/16 £	2016/17 £	2017/18 £	2018/19 £
CAPITAL SUMMARY						
Community & Housing	20,561,884	1,442,036	7,607,801	5,471,521	3,724,791	2,789,471
Culture & the Environment	7,836,153	1,371,887	385,000	4,967,906	1,036,360	75,000
GENERAL FUND	**28,398,037**	**2,813,923**	**7,992,801**	**10,439,427**	**4,761,151**	**2,864,471**
HOUSING REVENUE ACCOUNT	**16,200,000**	**5,294,531**	**10,494,380**	**10,575,089**	**4,962,300**	**5,267,000**
TOTAL CAPITAL PROGRAMME	**44,598,037**	**8,108,454**	**18,487,181**	**21,014,516**	**9,723,451**	**8,131,471**

Funding Statement 2016/17 - 2018/19						
	Current budget £	Previous Exp £	2015/16 £	2016/17 £	2017/18 £	2018/19 £
Funding Source						
Capital Receipts - GF	660,000	0	165,000	165,000	165,000	165,000
Borrowing GF	22,222,265	2,764,336	4,634,725	7,095,015	3,224,320	2,379,000
External grants & contributions HRA	4,060,000	307,985	3,752,015	0	0	0
External grants & contributions GF	4,995,772	49,587	590,471	2,761,412	1,273,831	320,471
Major Repairs Reserve HRA	0	0	5,699,000	4,465,000	4,962,300	5,267,000
New Initiative Reserve	0	0	2,598,605	0	0	0
Repairs & Renewals Reserve	270,000	0	0	180,000	90,000	0
Other Reserve HRA	12,140,000	4,986,546	1,043,365	6,110,089	0	0
Other Reserve GF	250,000	0	4,000	238,000	8,000	0
	44,598,037	8,108,454	18,487,181	21,014,516	9,723,451	8,131,471
External Grants						
Homes & Communities Agency (HCA)	4,060,000	307,985	3,752,015	0	0	0
Section 106	3,085,625	49,587	250,000	1,671,598	953,360	0
Disabled Facility Grants	1,281,884	0	320,471	320,471	320,471	320,471
Football Foundation	469,678	0	11,415	458,263	0	0
Sports Foundation	150,000	0	0	150,000	0	0
Other contributors	8,585	0	8,585	161,080	0	0
	9,055,772	357,572	4,342,486	2,761,412	1,273,831	320,471

Planned Maintenance Programme Funding

Asset	2015/16 Projected Outturn £	2016/17 Estimate £	2017/18 Estimate £	2018/19 Estimate £	Total Budget £
Ellingham Industrial Estate & common parts	41,500	51,200	100,000		203,956
Civic Centre	60,860	50,870	52,330		177,991
Christchurch Mini Soccer Centre and Courtside Netball Centre	72,000	0	0		74,993
Tenterden Gateway	10,000	1,000	0		11,845
SWAN Centre football changing units	1,500	3,500	0		15,311
Civic Centre (access Road)		0	0		0
Stour Centre (Un-modernised)	85,000	10,000	0		103,614
Tenterden Leisure Centre (Structure)	62,000	6,500	0		85,649
Tenterden Leisure Centre (Plant)	25,000	79,400	0		125,554
Kingsnorth Recreation Centre (Structure)	10,500	1,500	0		25,544
Kingsnorth Recreation Centre (Plant)	13,000	500	0		23,124
St Mary's Ruin	10,000	0	0		10,000
Woodchurch Windmill	17,500	0	0		17,500
Foot Bridges (23 bridges)	21,500	5,000	0		35,000
Julie Rose Stadium (Structure)	27,000	66,800	0		99,699
Julie Rose Stadium (Plant)	10,000	30,000	0		41,161
Car parks - surface	80,000	125,000	125,000	48,934	378,934
Beaver Road (Victoria Way) Subway	3,000	1,500	0		4,500
Victoria Park Pavilion	3,200	0	0		4,338
St. Johns Lane	32,000	0	0		33,011
New Rents	2,000	0	0		2,774
Kingsnorth Rec Centre Flooring	8,500				8,500
Christchurch House	2,500				2,500
Energy efficiency P Stanton report	62,000				62,000
Singleton Environment Centre	15,000				15,000
SWAN Community centre	2,500				2,500
SK8Side building	5,000				5,000
Ticket Machine Elwick Road and Powergen Car Park			40,000		40,000
Tenterden Gateway Refurbishments (prior to release from lease)		22,000			22,000
Conningbrook Manor unfunded part of roof	48,000				48,000
Server replacement					
Desktop replacement					
Storage area network - replace EoL					
IT suite Air conditioning replacement					
Fire suppression in IT suite		80,000	80,000	80,000	320,000
Network infrastructure replacement					
Siemens Realitis voice switch migration to VoIP platform					
UPS replacement					
Software licensing upgrades					
	731,060	**534,770**	**397,330**	**128,934**	**2,000,000**

DISCRETIONARY & STATUTORY FEES 2016/17

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Licensing Act							
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00	0.00%
		Fee band - B	NB	190.00	190.00	190.00	0.00%
		Fee band - C	NB	315.00	315.00	315.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	450.00	450.00	450.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	635.00	635.00	635.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulation for detail			
		Premises where only licensable activity is regulated entertainment & premises is education, church hall, village hall or similar		No fee payable			
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00	0.00%
		Fee band - B	NB	180.00	180.00	180.00	0.00%
		Fee band - C	NB	295.00	295.00	295.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	320.00	320.00	320.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	350.00	350.00	350.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulation for detail			
Personal	Statutory		NB	37.00	37.00	37.00	0.00%
Temporary Event Notice	Statutory		NB	21.00	21.00	21.00	0.00%
Change of address notification	Statutory		NB	10.50	10.50	10.50	0.00%
Replacement licence etc (due to	Statutory		NB	10.50	10.50	10.50	0.00%
Designated premises supervisor	Statutory		NB	23.00	23.00	23.00	0.00%
Premises licence transfer	Statutory		NB	23.00	23.00	23.00	0.00%
Club registration change	Statutory		NB	10.50	10.50	10.50	0.00%
Club name or rules notification	Statutory		NB	10.50	10.50	10.50	0.00%
Interim Authority Notice	Statutory		NB	23.00	23.00	23.00	0.00%
Provisional Statement	Statutory		NB	315.00	315.00	315.00	0.00%
Freeholder notification of licensing	Statutory		NB	21.00	21.00	21.00	0.00%
Minor Variation	Statutory		NB	89.00	89.00	89.00	0.00%
Animal Welfare and Public Health Licences							
Dog Breeding Establishments	Discretionary	New Licence	NB	541.00	555.00	557.00	0.36%
	Discretionary	Renewal	NB	134.00	137.00	138.00	0.73%
	Discretionary	Variation	NB	134.00	137.00	138.00	0.73%
	Discretionary	Concurrent 2nd application	NB	67.00	69.00	69.00	0.00%
Animal Boarding Establishments	Discretionary	New Licence	NB	541.00	555.00	557.00	0.36%
	Discretionary	Renewal	NB	134.00	137.00	138.00	0.73%

DISCRETIONARY & STATUTORY FEES 2016/17

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
	Discretionary	Variation	NB	134.00	137.00	138.00	0.73%
	Discretionary	Concurrent 2nd application	NB	67.00	69.00	69.00	0.00%
Home Boarding	Discretionary	New Licence	NB	84.00	86.00	87.00	1.16%
	Discretionary	Renewal	NB	65.00	67.00	67.00	0.00%
Pet Shops	Discretionary	New Licence	NB	541.00	555.00	557.00	0.36%
	Discretionary	Renewal	NB	134.00	137.00	138.00	0.73%
	Discretionary	Variation	NB	134.00	137.00	138.00	0.73%
	Discretionary	Concurrent 2nd application	NB	67.00	69.00	69.00	0.00%
Riding Establishments	Discretionary	New Licence	NB	541.00	555.00	557.00	0.36%
	Discretionary	Renewal	NB	391.00	401.00	403.00	0.50%
	Discretionary	Variation	NB	73.00	75.00	76.00	1.33%
	Discretionary	Concurrent 2nd application	NB	34.00	35.00	35.00	0.00%
Dangerous Wild Animals	Discretionary	New Licence (2 year licence)	NB	894.00	916.00	922.00	0.66%
	Discretionary	Renewal (2 year licence)	NB	612.00	627.00	631.00	0.64%
	Discretionary	Variation	NB	315.00	323.00	325.00	0.62%
	Discretionary	Concurrent 2nd application	NB	79.00	81.00	82.00	1.23%
Zoos	Discretionary	Consideration	NB	1,113.00	1,141.00	1,149.00	0.70%
	Discretionary	Licence (4 year licence)	NB	1,835.00	1,881.00	1,894.00	0.69%
	Discretionary	Renewal (6 year licence)	NB	2,753.00	2,822.00	2,842.00	0.71%
	Discretionary	Dispensation - 14(1)(a)	NB	448.00	459.00	462.00	0.65%
Public Health Licences							
Acupuncture	Discretionary	Initial registration practitioner/premises	NB	166.00	170.00	171.00	0.59%
	Discretionary	Additional practitioner/premises	NB	101.00	104.00	105.00	0.96%
	Discretionary	Minor variation	NB	28.00	29.00	29.00	0.00%
Tattooing (including semi-permanent skin-colouring)	Discretionary	Initial registration practitioner/premises	NB	321.00	329.00	331.00	0.61%
	Discretionary	Additional practitioner/premises	NB	101.00	104.00	105.00	0.96%
	Discretionary	Minor variation	NB	28.00	29.00	29.00	0.00%
Electrolysis	Discretionary	Initial registration practitioner/premises	NB	166.00	170.00	171.00	0.59%
	Discretionary	Additional practitioner/premises	NB	101.00	104.00	105.00	0.96%
	Discretionary	Minor variation	NB	28.00	29.00	29.00	0.00%
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial registration practitioner/premises	NB	321.00	329.00	331.00	0.61%
	Discretionary	Additional practitioner/premises	NB	101.00	104.00	105.00	0.96%
	Discretionary	Minor variation	NB	28.00	29.00	29.00	0.00%
Ear Piercing	Discretionary	Initial registration practitioner/premises	NB	166.00	170.00	171.00	0.59%
	Discretionary	Additional practitioner/premises	NB	101.00	104.00	29.00	-72.12%
	Discretionary	Minor variation	NB	28.00	29.00	29.00	0.00%
Hairdressing	Statutory	Registration		No fee payable			
Sex Establishments Licence							
Sex Shops, Sex Cinemas and Sexual Entertainment Venue Licences	Discretionary	Grant	NB	3,172.00	3,204.00	3,204.00	0.00%
	Discretionary	Renewal	NB	579.00	350.00	350.00	0.00%
	Discretionary	Transfer	NB	579.00	350.00	350.00	0.00%

DISCRETIONARY & STATUTORY FEES 2016/17

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Street Trading and Consents							
Publicity Displays	Statutory			No fee payable			
Street Collection Permit	Statutory			No fee payable			
Street Trading Licence	Discretionary	Yearly	NB	71.00	71.00	72.00	1.41%
Casual Street Trading Licence/Consent For One Off Event	Discretionary	Grant	NB	11.50	11.50	12.00	4.35%
Casual Street Trading Licence for Market	Discretionary	Monthly	NB	25.00	25.00	26.00	4.00%
Street Trading Consent	Discretionary	Yearly	NB	71.00	71.00	72.00	1.41%
New Site Street Trading Consent - static	Discretionary	Grant -if planning permission already granted	NB	155.00	100.00	100.00	0.00%
New Site Street Trading Consent - static	Discretionary	Grant - if no planning permission at time of application	NB	310.00	200.00	200.00	0.00%
New Site Street Trading Consent - short term static	Discretionary	Grant - 1 site £100 (£25 extra for each additional site, i.e. £125 for 2 sites, £150 for 3 sites	NB	£160 per site plus £55 per additional site	£100 per site plus £25 per additional site	£100 per site plus £25 per additional site	-37.50%
Hawker Street Trading Consent	Discretionary	Yearly	NB	71.00	71.00	72.00	1.41%
Town Centre Commercial Booking	Discretionary	Daily (Monday - Friday, Sunday).For 4 consecutive days deduct £100 from total cost 5 consecutive days deduct £150, and for 6 consecutive days deduct £200)	NB	150.00	150.00	150.00	0.00%
Town Centre Commercial Booking	Discretionary	Small, local businesses, weekdays and Sundays	NB			50.00	
Town Centre Commercial Booking	Discretionary	Small, local businesses, Saturdays	NB			75.00	
Town Centre Commercial Booking	Discretionary	1 day (Saturday)	NB	200.00	200.00	200.00	0.00%
Street Trading Consent Rents							
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%
Furners Wood Lay-by - hot food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Great Chart - A28 Tenterden bound - Non Food	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%
Great Chart - A28 Ashford bound - Food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Great Chart - A28 Ashford bound Non Food	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%
Hothfield - A20 Maidstone bound - Non Food	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%
Hothfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Hothfield - A20 Ashford bound - Non Food	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%

DISCRETIONARY & STATUTORY FEES 2016/17

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Hothfield - A20 Ashford bound - Food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Henwood	Discretionary	Monthly rents	NB	206.50	206.50	206.50	0.00%
Recreation Ground Road car park	Discretionary	Monthly rents	NB	380.00	380.00	380.00	0.00%
Potters Corner, Hothfield	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	240.00	240.00	240.00	0.00%
Chilham Mill	Discretionary		NB	225.00	225.00	225.00	0.00%
Council Land							
Charity	Discretionary			No fee payable			
Commercial (e.g. circuses and funfairs)	Discretionary	per operating day	NB	260.00	267.00	270.00	1.12%
	Discretionary	per non-operating day	NB	185.00	190.00	190.00	0.00%
Food Hygiene							
Level 2 course	Discretionary		EX	70.00	48.00	48.00	0.00%
Re-sit (at time of next course)	Discretionary		EX	18.00	18.00	18.00	0.00%
Re-sit (oral)	Discretionary		EX	42.00	42.00	42.00	0.00%
Food Safety Charges							
Food Surrender Certificate	Discretionary		NB	93.00	95.00	96.00	1.05%
Inspection (Voluntary Surrender) or	Discretionary	Per hour	NB	91.00	93.00	94.00	1.08%
plus tipping charge at cost	Charged by tip			NA	NA	NA	NA
Export Certificate for food manufacture	Discretionary		NB	154.00	158.00	159.00	0.63%
Miscellaneous							
Scrap Metal Site Licence	Discretionary		NB	300	303.00	305.00	0.66%
Scrap Metal Collectors Licence	Discretionary		NB	200	202.00	205.00	1.49%
Scrap Metal Site Licence - Renewal	Discretionary		NB	200	202.00	205.00	1.49%
Scrap Metal Collectors Licence - Renewal	Discretionary		NB	100	101.00	102.00	0.99%
Scrap Metal Variations	Discretionary		NB	75	76.00	77.00	1.32%
Scrap Metal Replacement Licence	Discretionary		NB		11.00	11.00	NA
Gambling Act							
New small casino	Statutory Maximum	New application	NB	6,442.00	6,506.00	6,570.00	0.98%
		Annual fee	NB	3,664.00	3,701.00	3,730.00	0.78%
		Variation	NB	2,645.00	2,671.00	2,690.00	0.71%
		Transfer	NB	1,538.00	1,553.00	1,564.00	0.71%
		Re-instatement	NB	1,292.00	1,305.00	1,314.00	0.69%
		Provisional statement	NB	6,442.00	6,506.00	6,570.00	0.98%
		Provisional statement holders	NB	2,296.00	2,319.00	2,335.00	0.69%
		Copy licence	NB	26.00	25.00	25.00	0.00%
		Notification of change	NB	51.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2016/17

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
New large casino	Statutory Maximum	New application	NB	7,729.00	7,806.00	7,860.00	0.69%
		Annual fee	NB	7,395.00	7,469.00	7,520.00	0.68%
		Variation	NB	3,495.00	3,530.00	3,555.00	0.71%
		Transfer	NB	1,804.00	1,822.00	1,835.00	0.71%
		Re-instatement	NB	2,035.00	2,055.00	2,070.00	0.73%
		Provisional statement	NB	7,729.00	7,806.00	7,860.00	0.69%
		Provisional statement holders	NB	3,793.00	3,831.00	3,860.00	0.76%
		Copy licence	NB	26.00	25.00	25.00	0.00%
		Notification of change	NB	51.00	50.00	50.00	0.00%
Regional casino	Statutory Maximum	New application	NB	12,177.00	12,299.00	12,380.00	0.66%
		Annual fee	NB	11,419.00	11,533.00	11,610.00	0.67%
		Variation	NB	5,709.00	5,766.00	5,800.00	0.59%
		Transfer	NB	4,156.00	4,198.00	4,230.00	0.76%
		Re-instatement	NB	4,156.00	4,198.00	4,230.00	0.76%
		Provisional statement	NB	12,177.00	12,299.00	12,380.00	0.66%
		Provisional statement holders	NB	5,930.00	5,989.00	6,030.00	0.68%
		Copy licence	NB	26.00	25.00	25.00	0.00%
		Notification of change	NB	51.00	50.00	50.00	0.00%
Bingo club	Statutory Maximum	New application	NB	2,214.00	2,236.00	2,250.00	0.63%
		Annual fee	NB	690.00	697.00	700.00	0.43%
		Variation	NB	1,512.00	1,527.00	1,540.00	0.85%
		Transfer	NB	841.00	849.00	855.00	0.71%
		Re-instatement	NB	841.00	849.00	855.00	0.71%
		Provisional statement	NB	2,214.00	2,236.00	2,250.00	0.63%
		Provisional statement holders	NB	912.00	921.00	930.00	0.98%
		Copy licence	NB	26.00	25.00	25.00	0.00%
		Notification of change	NB	51.00	50.00	50.00	0.00%
Betting Premises (excluding tracks)	Statutory Maximum	New application	NB	2,250.00	2,273.00	2,290.00	0.75%
		Annual fee	NB	445.00	449.00	455.00	1.34%
		Variation	NB	1,276.00	1,289.00	1,300.00	0.85%
		Transfer	NB	841.00	849.00	855.00	0.71%
		Re-instatement	NB	841.00	849.00	855.00	0.71%
		Provisional statement	NB	2,214.00	2,236.00	2,250.00	0.63%
		Provisional statement holders	NB	912.00	921.00	930.00	0.98%
		Copy licence	NB	26.00	25.00	25.00	0.00%
		Notification of change	NB	51.00	50.00	50.00	0.00%
Tracks	Statutory Maximum	New application	NB	1,732.00	1,749.00	1,760.00	0.63%
		Annual fee	NB	687.00	694.00	700.00	0.86%
		Variation	NB	1,158.00	1,170.00	1,180.00	0.85%
		Transfer	NB	841.00	849.00	855.00	0.71%
		Re-instatement	NB	841.00	849.00	855.00	0.71%

DISCRETIONARY & STATUTORY FEES 2016/17

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
		Provisional statement	NB	1,732.00	1,749.00	1,760.00	0.63%
		Provisional statement holders	NB	912.00	921.00	930.00	0.98%
		Copy licence	NB	26.00	25.00	25.00	0.00%
		Notification of change	NB	51.00	50.00	50.00	0.00%
Family Entertainment Centres	Statutory Maximum	New application	NB	1,732.00	1,749.00	1,760.00	0.63%
		Annual fee	NB	595.00	601.00	605.00	0.67%
		Variation	NB	779.00	787.00	795.00	1.02%
		Transfer	NB	841.00	849.00	855.00	0.71%
		Re-instatement	NB	841.00	849.00	855.00	0.71%
		Provisional statement	NB	1,732.00	1,749.00	1,760.00	0.63%
		Provisional statement holders	NB	753.00	761.00	770.00	1.18%
		Copy licence	NB	26.00	25.00	25.00	0.00%
		Notification of change	NB	51.00	50.00	50.00	0.00%
Adult Gaming Centre	Statutory Maximum	New application	NB	1,732.00	1,749.00	1,760.00	0.63%
		Annual fee	NB	690.00	697.00	705.00	1.15%
		Variation	NB	780.00	788.00	795.00	0.89%
		Transfer	NB	841.00	849.00	855.00	0.71%
		Re-instatement	NB	841.00	849.00	855.00	0.71%
		Provisional statement	NB	1,732.00	1,749.00	1,760.00	0.63%
		Provisional statement holders	NB	912.00	921.00	930.00	0.98%
		Copy licence	NB	26.00	25.00	25.00	0.00%
		Notification of change	NB	26.00	50.00	50.00	0.00%
Temporary Use Notices	Statutory Maximum	New application	NB	200.00	202.00	204.00	0.99%
		Copy licence	NB	26.00	25.00	25.00	0.00%
Licensed Premises Gaming Machine	Statutory Maximum	Grant	NB	150.00	150.00	150.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Transfer	NB	25.00	25.00	25.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Lottery Registration	Statutory Maximum	New Application	NB	40.00	40.00	40.00	0.00%
		Renewal	NB	20.00	20.00	20.00	0.00%
Licensed Premises Automatic Notification Process	Statutory Maximum	Notification	NB	50.00	50.00	50.00	0.00%
Club Gaming Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%

DISCRETIONARY & STATUTORY FEES 2016/17

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Club Machine Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Family Entertainment Centre Gaming Machine Permit	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Prize Gaming Permits	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Annual Fee	NB	20.00	20.00	20.00	0.00%
Hackney Carriage/Private Hire							
Hackney Carriage & Private Hire Drivers Licence	Discretionary	For 1 year	NB	49.00	50.00	50.00	0.00%
		For 3 years	NB	75.00	100.00	100.00	0.00%
Vehicle Licence	Discretionary	New	NB	300.00	303.00	305.00	0.66%
		Renewal	NB	280.00	283.00	285.00	0.71%
Additional Hackney Carriage & Private Hire Drivers licence	Discretionary		NB	20.00	20.00	20.00	0.00%
Private Hire Operators	Discretionary	1-3 Vehicles	NB	75.00	76.00	125.00	64.47%
		4-10 Vehicles	NB	250.00	253.00	420.00	66.01%
		11-20 Vehicles	NB	500.00	505.00	840.00	66.34%
Drivers Badge (replacement)	Discretionary		NB	10.50	11.00	11.00	0.00%
Fee for Returned (Bounced) Cheques	Discretionary		NB	16.00	16.00	16.00	0.00%
Transfer of vehicle licence (including plate)	Discretionary		NB	25.00	25.00	25.00	0.00%
Replcement Plate (internal/external)	Discretionary		NB	25.00	25.00	25.00	0.00%
Additional Vehicle under an Operators Licence	Discretionary	Category 1-3 to 4-10	NB	175.00	177.00	290.00	63.84%
	Discretionary	Category 4-10 to 11-20	NB	250.00	253.00	420.00	66.01%
Replacement Licence	Discretionary		NB	10.50	11.00	11.00	0.00%
Hackney carriage knowledge test	Discretionary				50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2016/17

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
CRB	Set by Home Office		NB	44.00	44.00	44.00	0.00%

VAT Indicator:
NB = Non Business no VAT
EX = Exempt from VAT

DISCRETIONARY & STATUTORY FEES 2016/17

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Car Park Charges (Tenterden)						
	Bridewell Lane Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Bridewell Lane Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Recreation Ground Road Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Recreation Ground Road Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour	VT	1.00	1.00	1.00	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour Coach charge	VT	1.50	1.50	1.50	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Tenterden Leisure Centre Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Tenterden Leisure Centre Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Tenterden Leisure Centre Car Park Coach charge per hour	VT	1.50	1.50	1.50	0.00%
	Tenterden Leisure Centre Car Park Coach charge over 4 hours	VT	10.00	10.00	10.00	0.00%
On Street Parking Charges						
	Charge per hour before 6pm	EX	1.00	1.00	1.00	0.00%
	Charge after 6pm for parking up to 1 hour	EX	1.00	1.00	1.00	0.00%
	Charge after 6pm for parking over one hour	EX	2.70	2.70	2.70	0.00%
Penalty Charge Notices						
	Lower level	EX	50.00	50.00	50.00	0.00%
	Higher level	EX	70.00	70.00	70.00	0.00%

Where an actual recharge (based on hours worked) exceeds minimum figures above, the actual charge is to be levied unless commercial in which case an uplift of a minimum of 50% should be considered with Team Leader or Head of Service.

VAT Indicator:
EX = Exempt from VAT

DISCRETIONARY & STATUTORY FEES 2016/17

Sale of Documents and Room Hire

Item	Description/Comments		VAT Indicator	Charge 2014/15	Charge 2015/16	Proposed Charge 2016/17	Increase / Decrease on 2015/16
				£	£	£	%
Minutes	Council and Committees	- per annum	VT	179.85	184.35	185.64	0.70%
	(excluding the Planning Committee)	- per cycle	VT	36.37	37.28	37.54	0.70%
	Cabinet only	- per annum	VT	119.21	122.19	123.05	0.70%
		- per cycle	VT	24.40	25.01	25.19	0.72%
	Planning Committee only	- per annum	VT	119.21	122.19	123.05	0.70%
		- per cycle	VT	24.40	25.01	25.19	0.72%
	A single committee and its Sub- Committee	- per annum	VT	60.46	61.97	62.40	0.69%
	(excluding the Planning Committee)	- per cycle	VT	12.55	12.86	12.95	0.70%
Agendas and Reports	Council and Committees	- per annum	VT	321.96	330.01	332.32	0.70%
	(excluding the Planning Committee)	- per cycle	VT	64.94	66.56	67.03	0.71%
	Cabinet only	- per annum	VT	602.15	617.20	621.52	0.70%
		- per cycle	VT	25.80	26.45	26.64	0.72%
	Planning Committee only	- per annum	VT	602.15	617.20	621.52	0.70%
		- per cycle	VT	25.80	26.45	26.64	0.72%
	A single committee and its Sub- Committee	- per annum	VT	64.94	66.56	67.03	0.71%
	(excluding the Planning Committee)	- per cycle	VT	13.52	13.86	13.96	0.72%
	NB Head of Legal and Democratic Services may determine a higher charge where the Agenda and Reports are in excess of 200 pages						
Other Publications	Annual Budget Book / Statement of Accounts						
	- requested by individuals		VT	8.43	8.64	8.70	0.69%
	- requested by commercial bodies		VT	41.43	42.47	42.77	0.71%
	Council Year Book		VT	3.38	3.46	3.48	0.58%
	Copy of Lease, Order etc		VT	7.42	7.61	7.66	0.66%
	Copy of Byelaws - Statutory Fee		VT	0.25	0.26	0.26	0.00%
Room Hire	Council Chamber	- Up to 4 hours	VT	159.70	163.69	163.69	0.00%
		- Full Day	VT	280.33	287.34	287.34	0.00%
		- Evening after 5pm	VT	257.05	263.48	263.48	0.00%
	Committee Rooms	- Up to 4 hours	VT	83.70	85.79	85.79	0.00%
		- Full Day	VT	150.33	154.09	154.09	0.00%
		- Evening after 5pm	VT	144.68	148.30	148.30	0.00%

VAT Indicator:
VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2016/17

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Cemetery Charges - Bybrook and Willesborough Cemeteries						
Composite Burial Fee For New Graves (Includes Digging Fee, Purchase of Right of Burial for 30 years and wooden cross)	(1) Single Grave Depth	EX	1,087.00	1,114.00	1,122.00	0.72%
	(2) Double Grave Depth	EX	1,198.00	1,228.00	1,237.00	0.73%
	(3) Triple Grave Depth	EX	1,401.00	1,436.00	1,446.00	0.70%
	(4) Child under 12 months		FREE			
	(5) Child aged 1 year to 16 years (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required) *(NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply*		FREE			
	(6) Cremated Remains - Garden of Remembrance Willesborough	EX	390.00	400.00	403.00	0.75%
	(7) Single grave depth - includes boarding out with timber		N/A	1,339.00	1,339.00	0.00%
Reopening o Existing Graves/Opening of Pre-Puchased Graves	(1) Single Grave Depth	EX	517.00	530.00	530.00	0.00%
	(2) Double Grave Depth	EX	629.00	645.00	650.00	0.78%
	(3) Triple Grave Depth	EX	N/A	930.00	930.00	0.00%
	(4) Cremated Remains	EX	107.00	110.00	111.00	0.91%
Additional fee for Saturday interments	(consideration may be given in special circumstances		By negotiation			
Non standard grave sizes may require the adjacent grave to be purchased if this grave is put out of use due to the over size coffin						
NB: A Surcharge of 100% on the above scale of charges is made for persons who live outside the Ashford borough (this is common practice with other authorities						
Cemetery Charges - Tenterden Cemetery						
Composite Burial Fee For New Graves (Includes Digging Fee, Purchase of Right of Burial for 30 years and wooden cross)	(1) Single Grave Depth	EX	1,090.00	1,117.00	1,125.00	0.72%
	(2) Single Grave Depth (plus purchase of right of burial in adjoining grave) (i.e. single depth charge plus purchase charge)	EX	1,557.00	1,596.00	1,607.00	0.69%
	(3) Child under 12 months	EX	FREE			
	(4) Child aged 1 year to and including 16 years (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required)	EX	FREE			

DISCRETIONARY & STATUTORY FEES 2016/17

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
	(5) Cremated Remains - Garden of Remembrance - Large Plot	EX	458.00	469.00	472.00	0.64%
	(6) Cremated Remains - Garden of Remembrance - Small Plot	EX	308.00	318.00	326.00	2.52%
Reopening o Existing Graves/Opening of Pre-Puchased Graves	(1) Single Grave Depth	EX	587.00	602.00	606.00	0.66%
	(2) Double Grave Depth	EX	694.00	711.00	716.00	0.70%
	(3) Cremated Remains	EX	177.00	181.00	182.00	0.55%
Additional fee for Saturday interments	(consideration may be given in special circumstances		By negotiation			
Non standard grave sizes may require the adjacent grave to be purchased if this grave is put out of use due to the over size coffin						
NB: A Surcharge of 100% on the above scale of charges is made for persons who live outside the Ashford borough (this is common practice with other authorities						
Cemetery Charges - All Cemeteries						
Purchase of Right of Burial for 30 years (Applies to pre-purchase of graves and where burial rights were not purchased	(1) One grave space	EX	494.00	510.00	510.00	0.00%
	(2) One cremation plot - (holds 4 sets of ashes)	EX	276.00	283.00	285.00	0.71%
	(3) One child grave aged 1 year to 16 years	EX	N/A	170.00	170.00	0.00%
Right to erect a memorial	(1) Right to erect a headstone or tablet (including inscription to one person)					
	- Adult	EX	162.00	166.00	167.00	0.60%
	- Child under 12 months	EX	FREE			
	- Child aged 1 to 16 years	EX	HALF ADULT FEE			
	(2) Right to erect a kerbstone (including inscription to one person)	EX				
	- Adult	EX	233.00	239.00	241.00	0.84%
	- Child to 16 years	EX	HALF ADULT FEE			
	(3) Additional inscription (per person after first)	EX	54.00	55.00	55.00	0.00%
	(4) Right to place a vase (including inscription to one person)	EX	N/A	80.00	80.00	0.00%
Purchase of wooden cross including plaque	(Ashford Borough Cemeteries only)	EX EX	39.00	40.00	40.00	0.00%
Family managed burials	Additional administrative cost of this option	EX	161.00	165.00	166.00	0.61%
Family history search	Per Name	EX	25.00	26.00	26.00	0.00%
	Over 4 Names	EX	77.00	79.00	80.00	1.27%

DISCRETIONARY & STATUTORY FEES 2016/17

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
NB: A Surcharge of 100% on the above scale of charges is made for persons who live outside the Ashford borough (this is common practice with other authorities						
Maintenance of graves	(1) Maintenance and Planting twice yearly with plants supplied by the Council	NB	152.00	156.00	157.00	0.64%
	(2) Cleaning of kerbstone (per annum)	NB	90.00	92.00	93.00	1.09%
	(3) Cleaning of headstone or memorial (per annum)	NB	151.00	155.00	156.00	0.65%
Woodland Burials						
Bybrook Cemetery	Woodland Burial Fee excluding coffin, but including tree					
	- one grave	EX	700.00	718.00	723.00	0.70%
	- two adjacent graves	EX	1,307.00	1,340.00	1,349.00	0.67%
	Interment of cremated remains (in grave space) including casket and tree*	EX	602.00	617.00	621.00	0.65%
	Selection of grave space	EX	85.00	87.00	88.00	1.15%
	(These fees may be prepaid)*					
Tenterden Cemetery	Woodland Burial Fee excluding coffin, but including tree					
	- one grave	EX	763.00	782.00	787.00	0.64%
	- two adjacent graves	EX	1,372.00	1,406.00	1,416.00	0.71%
	Interment of cremated remains (in grave space) including casket and tree*	EX	670.00	687.00	692.00	0.73%
	Selection of grave space	EX	85.00	87.00	88.00	1.15%
	(These fees may be prepaid)*					
All Cemeteries	Further interment of cremated remains including casket					
	- Ashford	EX	125.00	128.00	129.00	0.78%
	- Tenterden	EX	190.00	195.00	196.00	0.51%
	Interment of a child to 16 years (NOT including coffin or tree)	EX	Free			
	Grave reservation	EX	169.00	173.00	174.00	0.58%
	Selection of grave space	EX	85.00	87.00	88.00	1.15%
NB: A Surcharge of 100% on the above scale of charges is made for persons who live outside the Ashford borough (this is common practice with other authorities						
Other Related Charges						
Memorial Bench with Dedication Insciption (Subject to space being available)		EX	617.00	AT COST	AT COST	N/A
Transfer of Exclusive Right of Burial	per request	EX		50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2016/17

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Late arrival at cemetery of more than 30 mins		NB		100.00	100.00	0.00%
Extend exclusive right of burial for a period of 5 years	No more than 30 years can be held at one time	EX		85.00	85.00	0.00%
To inter 2 or more sets of ashes at the same time	additional fee to cover admin costs	EX		25.00	25.00	0.00%
Exhumation of coffin if reburying in the same plot		VT		AT COST	AT COST	N/A

DISCRETIONARY & STATUTORY FEES 2016/17

Planning Services

Item	Description/Comments		VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Pre-Application Planning & Policy Advice	Level 1 will be charged for written advice on all proposals that will		VT	80.00	82.00	85.00	3.66%
	Level 2 will be charged for written advice on all minor developments		VT	160.00	164.00	165.00	0.61%
	Level 3 will be charged for meetings with officers (If the meeting is on site then travelling time will be included in the assessment)	per hour or part thereof	VT	425.00	436.00	440.00	0.92%
Compliance Check	For domestic Development		VT	76.00	78.00	80.00	2.56%
(Confirmation that a development has been built in accordance with the approved plans	*For a Domestic proposal that requires a site visit*		VT	153.00	157.00	158.00	0.64%
Research of Planning History	To confirm whether or not permitted development rights have been *(Copies of Decision Notices are charged extra)*		VT	41.00	42.00	42.00	0.00%
Formal Complaint under High Hedges Legalisation			VT	435.00	446.00	449.00	0.67%

All other Statutory charges apply

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DISCRETIONARY & STATUTORY FEES 2016/17

SPORTING CHARGES

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
SPORTING HIRE CHARGES						
Football Grass Pitch at Spearpoint/Pitchside Adult	Per season	VT	466.00	478.00	481.00	0.63%
Football Grass Pitch at Spearpoint/Pitchside Junior	Per season	VT	250.00	256.00	258.00	0.78%

All price changes effective 1st September 2016 subject to approval.

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DISCRETIONARY & STATUTORY FEES 2016/17

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Telecare/Lifeline						
Telecare Lifeline Installation (Within Kent)	One Off Payment per client	VT	30.44	30.00	30.00	0.00%
Telecare Lifeline Installation (Outside Kent)	One Off Payment per client	VT			60.00	
Telecare Lifeline Monitoring and Equipment Hire	Annual Fee per client	VT	145.83	154.99	154.99	0.00%
Telecare Lifeline Monitoring and Equipment Hire including TES	Annual Fee per client	VT	156.67	159.99	167.49	4.69%
Telecare Monitoring Fee only (no longer available to clients) - for purchased equipment - Prior to 1/04/11	Annual	VT	22.46	24.99	26.99	8.00%
TES Card monitoring for existing customers _Prior to 01/04/2014	One Off Payment per client	VT		10.56	12.50	18.37%
Supply of Second Pendant sensor	One off payment per client	VT	66.67	49.99	49.99	0.00%
Supply of Key safe - new style	One Off Payment per client	VT	70.83	72.60	73.50	1.24%
Supply of Key release Door Chain - new style	One Off Payment per client	VT	27.50	28.19	58.99	109.26%
Telecare/Lifeline Equipment	Replacement of Equipment due to Damage/Non Return	VT	191.67	191.67	191.46	-0.11%
Additional sensor installation	One Off Payment per client per visit for install of items	VT	30.44	30.00	30.00	0.00%
Additional sensor Installation (Outside Kent)	One Off Payment per client	VT			60.00	
Purchase of Safe Socket	One off payment per safe socket required	VT	20.83	21.35	21.49	0.66%
Purchase of BT Cable for Lifeline	One off payment per BT cable required	VT	11.00	11.28	11.49	1.86%
Purchase of Fall Detector	One off payment per fall detector	VT	145.00	99.99	99.99	0.00%
Purchase of Carbon Monoxide Detector	One off payment per Carbon Monoxide Detector	VT	140.00	114.99	114.99	0.00%
Purchase of Flood Detector	One off payment per Flood Detector	VT	116.49	99.99	99.99	0.00%
Purchase of Pendant Easy Press	One off payment per Pendant Easy Press	VT	15.00	15.38	15.49	0.72%
Purchase of Smoke Alarm Detector	One off payment per Smoke Alarm Detector	VT	118.16	99.99	99.99	0.00%
Purchase of Power Cable	One off payment per Power Cable	VT	30.00	30.75	30.99	0.78%
Legionnaire Security Ltd: security checks for Liverpool, London & St Christopher Sites	Monthly Fee per site	VT	28.31	30.11	30.11	0.00%

Guardian Staff Safety	Monthly Fee	VT	68.33	70.04	70.04	0.00%

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DISCRETIONARY & STATUTORY FEES 2016/17

LEGAL & ELECTORAL SERVICES

Electoral Services						
Confirmation of Registration letters	Letters required due to the credit reference agencies not updating their information	VT	10.00	10.00	10.00	0.00%
Postal votes pack	Postal votes pack (Charge to Parish Councils for by-elections)	VT	1.30	1.30	1.30	0.00%
Poll Cards	Poll card (Charge to Parish Councils for by-elections)	VT	0.60	0.60	0.60	0.00%
Statutory Charges (restricted availability for full register and overseas lists)						
Sales of full and edited register	Data £20 plus £1.50 per 1,000 entries or part of 1,000	NB	21.50	21.50	21.50	0.00%
Sales of full and edited register	Printed £10 plus £5 per 1,000 or part of 1,000	NB	15.00	15.00	15.00	0.00%
Overseas electors List	Data £20 plus £1.50 per 100 entries or part of 100	NB	21.50	21.50	21.50	0.00%
Overseas electors List	Printed £10 plus £1.50 per 100 or part of 100	NB	11.50	11.50	11.50	0.00%

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DISCRETIONARY & STATUTORY FEES 2016/17

Property Services

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	N/A
Licences - inspection/administration	The cost of the site inspection has not previously been charged for. The fee may be £75 or £100 depending upon whether a new boundary fence needs to be erected.	VT	180.00	185.00	186.00	0.54%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Land sales - inspection/administration	Cost of the site inspection	VT	180.00	185.00	186.00	0.54%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	N/A
Easements - administration		VT	120.00	125.00	126.00	0.80%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	N/A
Release of covenant - administration		VT	120.00	125.00	126.00	0.80%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	180.00	185.00	186.00	0.54%
Wayleaves - inspection/administration	The cost of the site inspection has not previously been charged for.	VT	120.00	125.00	126.00	0.80%
Standard garage	charge per week	EX	7.18	7.37	7.47	1.36%
Premium garage	charge per week	EX	8.13	8.35	8.47	1.44%

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DISCRETIONARY & STATUTORY FEES 2016/17

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Land Charges						
Standard Search Fee	Domestic Properties	NB	Cost Recovery			
	Non-Domestic Properties	NB				
Extra Questions		NB				
	All Land Charges Fees are to be set at on full cost recovery Basis - these need to be reviewed periodically throughout the year to ensure that this is achieved.		Cost Recovery			
Street Administration						
Street Naming and numbering	1 Unit	NB	47.00	48.00	49.00	2.08%
	2-10 units	NB	40.00	41.00	42.00	2.44%
	Over 10 units	NB	36.00	37.00	38.00	2.70%
New Street Name		NB	112.00	115.00	120.00	4.35%
Rename Existing Street		NB	250.00	256.00	256.00	0.00%
Address Change	per property	NB	47.00	48.00	49.00	2.08%
Building Control						
Discretionary Works	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities	VT	Cost Recovery			
Exempt Letters		VT	38.00	39.00	40.00	2.56%
Waste Collection						
Bulky Collection	Base Charge	NB	23.00	24.00	24.00	0.00%
Garden Waste Bins	Wheelie Bin for Garden Waste - Previously agreed by Cabinet	NB	32.50	35.00	35.00	0.00%
Garden Waste Bins (DD charge)	Wheelie Bin for Garden Waste	NB	N/A	32.50	32.50	0.00%
Dog Warden Fees						
Stray Dogs	Statutory fee for dog not being on lead	NB	25.00	26.00	26.00	0.00%
Dog Control Costs	Collection/delivery of dog	NB	40.00	40.00	40.00	0.00%
Kennelling costs	Pe 24 hour period, day one due on admission	NB	10.00	10.00	10.00	0.00%
Administration charge	Office Hours	NB	15.00	15.00	15.00	0.00%
	Outside Office Hours	NB	30.00	30.00	30.00	0.00%
Vetinary Treatment	As required	NB	Cost Recovery			
Pest Control						
Wasp nest	Customer on Benefits	VT	20.50	21.00	58.50	178.57%

DISCRETIONARY & STATUTORY FEES 2016/17

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
	Customer not on Benefits	VT	45.50	46.00	58.50	27.17%
Additional Wasp nest	Customer on Benefits	VT	3.50	4.00	10.00	150.00%
	Customer not on Benefits	VT	8.00	8.00	10.00	25.00%
Rats & Mice		VT	0.00	0.00	0.00	0.00%
Ants		VT	23.50	23.50	30.00	27.66%
Bedbugs & Cockroaches	Up to six rooms	VT	0.00	0.00	280.00	0.00%
	Additional four rooms	VT	0.00	0.00	0.00	0.00%
Fleas	Customer on Benefits - up to six rooms	VT	27.50	27.50	70.00	154.55%
	Customer not on Benefits - up to six rooms	VT	55.00	55.00	70.00	27.27%
	Additional four rooms	VT	10.00	10.00	10.00	0.00%
Other Household Pests (Flies, Lice, Silverfish)	Customer on Benefits	VT	27.50	27.50	70.00	154.55%
	Customer not on Benefits	VT	55.00	55.00	70.00	27.27%
Chilmington Road Travellers Site						
Rent	Charge per week	NB	45.00	46.00	46.00	0.00%
Service Charge	Charge per week	NB	40.46	40.46	40.46	0.00%
Mobile Homes						
Annual monitoring fee		NB	NA	30.00	30.00	0.00%
Check & Depositing Site Rules		NB	NA	60.00	60.40	0.67%
Site Licence Application Fees	Band 1 - 1-10 pitches	NB	NA	385.50	388.20	0.70%
	Band 2 - 11-50 pitches	NB	NA	450.49	453.60	0.69%
	Band 3 - 51-99 pitches	NB	NA	627.00	631.40	0.70%
	Band 4 - 100-199 pitches	NB	NA	756.99	762.30	0.70%
	Band 5 - 200+ pitches	NB	NA	936.99	943.50	0.69%
Application to transfer a site licence	Band 1 - 1-10 pitches	NB	NA	77.10	77.60	0.65%
	Band 2 - 11-50 pitches	NB	NA	90.10	90.70	0.67%
	Band 3 - 51-99 pitches	NB	NA	125.40	126.30	0.72%
	Band 4 - 100-199 pitches	NB	NA	151.40	152.50	0.73%
	Band 5 - 200+ pitches	NB	NA	187.40	188.70	0.69%
Application to amend a site licence	Band 1 - 1-10 pitches	NB	NA	128.50	129.40	0.70%
	Band 2 - 11-50 pitches	NB	NA	150.16	151.20	0.69%
	Band 3 - 51-99 pitches	NB	NA	209.00	210.50	0.72%
	Band 4 - 100-199 pitches	NB	NA	252.33	254.10	0.70%
	Band 5 - 200+ pitches	NB	NA	312.33	314.50	0.70%
Allotment Rents						
Plot rent		EX	4.40	5.00	6.00	20.00%
Key Deposit		EX			25.00	N/A

DISCRETIONARY & STATUTORY FEES 2016/17

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Concessionary rate rent	50% for 1st 5 perch,full price after	EX			3.00	N/A
Council Tax Collection						
Court costs	Summons costs	NB	60.00	60.00	60.00	0.00%
	Liability orders	NB	65.00	65.00	65.00	0.00%
Business Rates						
Court costs	Summons costs	NB	0.00	0.00	0.00	0.00%
	Liability orders	NB	180.00	180.00	180.00	0.00%
Homelessness						
Copy of File		VT	13.40	13.70	13.80	0.73%
Private Sector Housing						
Charge for service of enforcement notices Housing Act 2004	Incorporating improvement notices, prohibition orders, emergency remedial action, emergency prohibition orders, demolition orders	NB	300.00 per notice	300.00 per notice	300.00 per notice	0.00%
Charge to carry out inspections in respect of a UK entry application		NB	80.00	82.00	83.00	1.22%
Making a prohibition notice (Housing Act 2004 sec 20 or 21	Discretion regarding matters relating to over-crowding,but other issues which require a notice to be charged at £300	NB			300.00	N/A
Charge for making an emergency prohibition order - Housing Act 2004		NB			200.00	N/A
Charge for undertaking emergency remedial action (Housing Act 2004)	Charge between £100 - £500,depending on the extent of emergency works carried out	VT			100.00 - 500.00	N/A
Penalty Charge notices - the smoke and carbon monoxide alarm regulations 2015	First Offence £1500,an early payment will attract a discount of 25% making it £1,125	NB			1500.00	N/A
	For subsequent offences the penalty will be £3,500 to deter continued non-compliance.No early payment discount would apply	NB			3500.00	N/A
House in Multiple Occupation	Five Year Licence - 1st property	NB	370.00	380.00	383.00	0.79%
Licence Fee	Five Year Licence - subsequent properties	NB	340.00	350.00	352.00	0.57%
ABC Lettings						
Management charge	Agreed with landlord	VT	10% -12.5%	10% -12.5%	10% -12.5%	0.00%
Landlords one-off set up fee		VT	250.00	250.00	250.00	0.00%
Repairs Service		VT		Cost +10%	Cost +10%	0.00%
Sewerage Services						

DISCRETIONARY & STATUTORY FEES 2016/17

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2014/15 £	Charge 2015/16 £	Proposed Charge 2016/17 £	Increase / Decrease on 2015/16 %
Unmeasured Water - Supplies to premises without rateable value		EX	337.71	337.71	337.71	N/A
Tourist Information Service						
Ticket Sales - Charitable Organisations	Per ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Commercial	Per ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Revelations St. Mary's	Per Ticket 10% charge of face value to customers	VT	10%	10%	10%	0.00%
West End Theatre Tokens	Per ticket VAT charged on commission	VT	5%	5%	5%	0.00%
Accommodation Booking Fees	Set fee paid by customer	VT	3.50	5.00	5.00	0.00%
Ticket Sales - Leas Cliff Hall	Per ticket (no commission paid by organisations)	VT	1.25	1.25	1.25	0.00%
Credit Card Payments	Charge per booking on Agency Sales	VT	1.50	1.50	1.50	0.00%

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