Budget book
2014-15

Budget book
2014-15

ASHFORD
BOROUGH COUNCIL

Ashford
best placed in Britain

This page has been intentionally left blank

ASHFORD BOROUGH COUNCIL

BUDGET BOOK 2014/15

CONTENTS

	Page No.
BUDGET INTRODUCTION	5
STATISTICS	7
PARISH EXPENDITURE	11
GENERAL FUND	
General Fund Summary	12
Subjective Analysis	13
Analysis of Estimates Reserves	14
Service Budgets and Plans	
Corporate, Strategy and Personnel	16
Legal and Democratic Services	24
Planning and Development	32
Financial Services	40
Communications and Technology	52
Community and Housing	60
Culture and the Environment	72
Net Interest and Capital Charges	87
HOUSING REVENUE ACCOUNT	88
CAPITAL PROGRAMME	96
REPAIRS AND RENEWAL PROGRAMME	98
FEES AND CHARGES	99

This page has been intentionally left blank

ASHFORD BOROUGH COUNCIL

BUDGET 2014/15

Introduction

This Budget Book shows the Council's revenue estimates for 2014/15, the Capital Programme 2014/15 to 2016/17 and the Fees and Charges operative from 1st April 2014. All estimates in this book are at estimated outturn levels (all allowances for pay awards and inflation are included in the figures).

The Budget book reflects year four of the five year business plan. In October the council introduced the Focus 2013-15 which seeks to re-focus the councils efforts to deliver the remaining priorities within the plan.

2014/15 is the second year of government's new financing regime for Local Authorities. This regime includes the localisation of Council Tax Support and Business Rates, as well as a new Revenue Support Grant; as a result of these changes there has be more focus on monitoring the Collection Fund. In the budget book we have included base data that will help with this by including the council's estimate of business rates and tax base information that underpin the principles of the new regime.

This page has been intentionally left blank

COUNCIL TAX STATISTICS

2013/14 No		2014/15 No	% Increase
	COUNCIL TAX		
41,180	Tax Base	41,846	N/A
£	Band D Rates:	**£**	**% Increase**
145.45	Ashford Borough Council	145.45	0.00%
1,047.78	Kent County Council	1,068.66	1.99%
141.47	Kent Police Authority	144.28	1.99%
67.95	Kent and Medway Fire Authority	69.30	1.99%
1,402.65		**1,427.69**	**1.79%**
	PRECEPTS		
5,989,631	Ashford Borough Council	6,086,501	N/A
43,147,580	Kent County Council	44,719,146	N/A
5,825,735	Kent Police Authority	6,037,541	N/A
2,798,181	Kent and Medway Fire Authority	2,899,928	N/A
1,015,725	Parish Councils	1,134,725	N/A
58,776,852		**60,877,841**	**N/A**

COMPARISON WITH PREVIOUS YEARS

The table gives the make up of the Council Tax for Band D properties for each year since the Council tax was introduced

	Ashford BC	Kent CC	Kent Police	Kent Fire	TOTAL
1997/98	76.32	488.52	51.57	n/a	616.41
1998/99	78.83	552.77	48.41	n/a	680.01
1999/00	81.63	602.26	52.48	n/a	736.37
2000/01	83.70	652.83	55.73	n/a	792.26
2001/02	88.22	694.19	60.26	n/a	842.67
2002/03	96.60	758.07	73.64	n/a	928.31
2003/04	101.43	852.84	94.95	n/a	1,049.22
2004/05	107.01	845.73	105.66	55.35	1,113.75
2005/06	112.14	877.05	110.88	57.15	1,157.22
2006/07	117.63	918.72	116.37	59.40	1,212.12
2007/08	123.34	964.17	122.18	61.65	1,271.34
2008/09	129.20	1,001.79	128.25	63.81	1,323.05
2009/10	135.27	1,026.27	134.65	66.06	1,362.25
2010/11	140.67	1,047.78	138.68	67.95	1,395.08
2011/12	140.67	1,047.78	138.68	67.95	1,395.08
2012/13	140.67	1,047.78	138.68	67.95	1,395.08
2013/14	145.45	1,047.78	141.47	67.95	1,402.65
2014/15	145.45	1,068.66	144.28	69.30	1,427.69
% Change for year	0.00%	1.99%	1.99%	1.99%	1.79%

PARISH PRECEPTS

Council taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £2.16 (Crundale) to £88.31 (Tenterden). The total of all Parish Precepts is £1,134,725, an increase of 12% over 2013/14.

CALCULATION OF THE BUDGET REQUIREMENT AND COUNCIL TAX AT BAND D

	£	£
Gross Expenditure - General Fund	57,232,310	
Gross Expenditure - HRA	29,646,000	
Parish Precepts	1,134,725	
		88,013,035
Less Gross Income	(73,169,790)	
		(73,169,790)
NET EXPENDITURE		14,843,245
Add Deficit Distribution from Collection Fund	0	
New Homes Bonus	(1,878,000)	
Retained Business Rates	(2,457,510)	
Government Grant (RSG and S31 grants)	(3,286,510)	
		(7,622,020)
BUDGET REQUIREMENT		7,221,225
Less Parish Precepts		(1,134,725)
Council Tax Requirement		6,086,500
Council Tax Base		41,846
Band 'D' Council Tax		145.45
Average including Parishes		172.57

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATION BANDS

	VALUATION BAND	A	B	C	D	E	F	G	H
1.	The multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply to Basic Tax.	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
2.	ABC Council Tax at £145.45 Band D multiplied by item 1 above to give the Council Tax for the year in respect of each valuation band.	96.97	113.13	129.29	145.45	177.77	210.09	242.42	290.90
3.	Precepts issued to the Council.								
	1. Kent County Council (provisional figure)	712.44	831.18	949.92	1,068.66	1,306.14	1,543.62	1,781.10	2,137.32
	2. Kent Police Authority	96.19	112.22	128.25	144.28	176.34	208.40	240.47	288.56
	3. Kent and Medway Fire and Rescue Authority (provisional figure).	46.20	53.90	61.60	69.30	84.70	100.10	115.50	138.60
4.	The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2014/15.	951.79	1,110.43	1,269.06	1,427.69	1,744.95	2,062.22	2,379.48	2,855.38

NON- DOMESTIC RATES STATISTICS

2013/14			2014/15
46.2p	Rate in the pound :	Rateable Value below £18,000	47.1p
47.1p		Rateable Value £18,000 and above	48.2p
£113,586,666	Rateable Value		£114,418,916
4,063	Number of rateable premises (per NNDR 1 Return)		4,134
£46,102,305	Gross Yield		£46,253,292

Businesses with properties whose total RV is less than £18,000 may apply for Small Business Rate Relief, which reduces the poundage they pay for their properties from 48.2p to 47.1p.

PARISH EXPENDITURE AND PRECEPTS 2014/2015

Local tax base	Parish	Precept 2013/2014 Charged to taxpayers	2013/14 Local Tax at Band D	Precept 2014/2015		Total	Percentage Change in Precept	Local tax (at Band D)	Percentage change Band D Charge	Concurrent Grant Amount claimed 2014/2015	Total Paid to Parish 2014/15
				Charged to taxpayers	Council tax support grant						
		£		£	£			£		£	
572.00	Aldington & Bonnington	17,500	32.62	22,500	1,250	23,750	36%	39.34	21%	1,430	25,180
320.90	Appledore	20,500	66.19	26,000	2,390	28,390	38%	81.02	22%	1,760	30,150
660.30	Bethersden	18,490	28.27	21,100	1,360	22,460	21%	31.96	13%	1,030	23,490
1,057.50	Biddenden	43,400	41.22	44,360	3,140	47,500	9%	41.95	2%	720	48,220
147.00	Bilsington	3,000	20.80	4,000	110	4,110	37%	27.21	31%	460	4,570
1,030.70	Boughton Aluph and Eastwell	15,422	14.96	20,980	890	21,870	42%	20.36	36%	1,320	23,190
590.00	Brabourne	13,930	24.32	13,930	490	14,420	4%	23.61	-3%	890	15,310
147.10	Brook	4,780	32.99	5,000	150	5,150	8%	33.99	3%	460	5,610
411.00	Challock	14,400	35.39	15,560	440	16,000	11%	37.86	7%	1,150	17,150
1,165.70	Charing	64,926.00	56.46	66,980.00	4,470	71,450	10%	57.46	2%	4,420	75,870
714.80	Chilham	23,807	34.29	25,060	1,930	26,990	13%	35.06	2%	1,730	28,720
92.40	Crundale (PM)	200	2.20	200	-	200	0%	2.16	-2%	300	500
499.00	Egerton	14,510	29.47	16,484	610	17,094	18%	33.03	12%	1,110	18,204
170.90	Godmersham	3,980	22.54	4,000	110	4,110	3%	23.41	4%	460	4,570
2,318.60	Great Chart with Singleton	68,180	29.54	75,589	4,220	79,809	17%	32.60	10%	4,620	84,429
112.60	Hastingleigh	2,830	25.70	2,900	100	3,000	6%	25.75	0%	460	3,460
690.10	High Halden	16,607	25.29	33,054	1,180	34,234	106%	47.90	89%	1,260	35,494
275.00	Hothfield	9,500	36.41	9,500	1,500	11,000	16%	34.55	-5%	460	11,460
104.90	Kenardington	3,900	39.27	4,180	320	4,500	15%	39.85	1%	460	4,960
4,074.90	Kingsnorth	91,850	23.00	131,607	3,710	135,317	47%	32.30	40%	980	136,297
120.80	Little Chart	5,500	47.45	6,000	250	6,250	14%	49.67	5%	540	6,790
650.40	Mersham and Sevington	11,660	19.18	14,420	580	15,000	29%	22.17	16%	620	15,620
103.30	Molash	3,850	37.38	4,000	100	4,100	6%	38.72	4%	460	4,560
101.70	Newenden	4,730	48.27	4,910	240	5,150	9%	48.28	0%	460	5,610
518.90	Orlestone	12,310	24.23	18,730	1,020	19,750	60%	36.10	49%	460	20,210
464.10	Pluckley	24,000	53.88	25,300	1,740	27,040	13%	54.51	1%	1,310	28,350
658.20	Rolvenden	19,455	30.24	20,598	1,500	22,098	14%	31.29	3%	3,180	25,278
320.10	Ruckinge	9,000	28.09	9,000	380	9,380	4%	28.12	0%	460	9,840
481.00	Shadoxhurst	11,440	23.86	12,270	750	13,020	14%	25.51	7%	680	13,700
605.40	Smarden	25,100	42.08	24,870	1,400	26,270	5%	41.08	-2%	990	27,260
341.00	Smeeth	8,440	24.23	10,664	640	11,304	34%	31.27	29%	620	11,924
692.50	Stanhope	9,750	14.17	16,590	3,160	19,750	103%	23.96	69%	460	20,210
195.70	Stone	4,000	20.24	4,250	270	4,520	13%	21.72	7%	460	4,980
3,449.80	Tenterden (TC)	304,650	90.11	304,650	14,140	318,790	5%	88.31	-2%	5,600	324,390
173.20	Warehorne	2,800	16.31	3,250	110	3,360	20%	18.76	15%	460	3,820
306.30	Westwell	14,604	48.18	14,926	650	15,576	7%	48.73	1%	2,890	18,466
510.70	Wittersham	18,800	37.46	20,995	1,330	22,325	19%	41.11	10%	2,640	24,965
800.90	Woodchurch	20,000	24.84	20,000	1,420	21,420	7%	24.97	1%	1,910	23,330
982.20	Wye with Hinxhill	53,924	55.34	56,318	4,060	60,378	12%	57.34	3.61%	500	60,878
26,631.60		1,015,725		1,134,725	62,110	1,196,835				50,180	1,247,015

REVENUE BUDGET

SUMMARY

ACTUALS 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
1,825,249	1,639,060	1,823,640	**Corporate, Strategy & Personnel**	1,844,470
1,173,433	1,250,300	1,251,700	**Legal & Democratic**	1,310,750
1,490,229	1,462,340	1,610,370	**Planning & Development**	1,810,300
1,233,532	2,189,360	2,206,660	**Financial Services**	2,055,760
284,271	297,470	324,470	**Communications & Technology**	340,150
744,706	952,630	1,112,030	**Community & Housing**	1,046,190
8,606,203	7,702,360	8,052,430	**Culture & the Environment**	7,074,780
15,357,623	**15,493,520**	**16,381,300**	**SERVICE EXPENDITURE**	**15,482,400**
(1,974,718)	(1,905,520)	(1,905,520)	Capital Charges	(1,762,880)
753,878	(319,450)	(319,450)	Net Interest	(375,880)
66,350	60,520	60,520	Concurrent Functions Grant	50,350
240,624	235,210	235,210	Drainage Board Levies	241,000
1,138,937	233,220	118,150	Contribution to Balances	12,030
15,582,694	**13,797,500**	**14,570,210**	**ABC BUDGET REQUIREMENT**	**13,647,020**
844,243	1,015,725	1,022,500	Total Parish Precepts	1,139,215
16,426,937	**14,813,225**	**15,592,710**	**TOTAL BUDGET REQUIREMENT**	**14,786,235**
			INCOME	
(7,628,107)	(3,778,800)	(3,778,800)	Government Grant	(2,942,520)
-	(2,707,970)	(2,707,970)	Retained Business Rates	(2,457,510)
-	-	-	Business Rates S31 Grants	(343,990)
(1,437,684)	(1,313,000)	(1,907,000)	New Homes Bonus	(1,878,000)
-	(8,100)	(8,100)	Parish Support (net of Preceptors contribution)	61,500
(844,243)	(1,015,725)	(1,022,500)	Parish Precepts	(1,139,215)
6,516,903	**5,989,630**	**6,168,340**	**Council Tax**	**6,086,500**

SUBJECTIVE ANALYSIS - 2014/15 ESTIMATE

	Corporate, Strategy and Personnel	Legal and Democratic Services	Planning and Development	Financial Services	Communications and Technology	Sub Total
	£	£	£	£	£	£
EXPENDITURE						
Employees	815,170	1,240,170	2,399,480	3,598,690	1,009,970	9,063,480
Premises	1,700	-	-	-	-	1,700
Supplies and Services	671,480	512,100	326,030	34,331,870	387,170	36,228,650
Transport	23,020	45,930	103,890	28,520	18,770	220,130
TOTAL EXPENDITURE	**1,511,370**	**1,798,200**	**2,829,400**	**37,959,080**	**1,415,910**	**45,513,960**
INCOME						
Grants	(26,140)	-	(27,710)	(33,767,340)	-	(33,821,190)
Fees & Charges	-	(147,400)	(1,382,600)	(1,711,310)	(62,030)	(3,303,340)
TOTAL INCOME	**(26,140)**	**(147,400)**	**(1,410,310)**	**(35,478,650)**	**(62,030)**	**(37,124,530)**
NET CONTROLLABLE EXPENDITURE	**1,485,230**	**1,650,800**	**1,419,090**	**2,480,430**	**1,353,880**	**8,389,430**
NON CONTROLLABLE ITEMS						
Recharged from other Accounts	1,560,600	641,720	1,173,920	990,920	224,430	4,591,590
Capital Charges	-	-	-	-	9,930	9,930
Recharged to other Accounts	(1,201,360)	(1,042,020)	(783,140)	(1,415,590)	(1,248,090)	(5,690,200)
Transfer to/from Reserves	-	60,250	430	-	-	60,680
TOTAL NON-CONTROLLABLE ITEMS	**359,240**	**(340,050)**	**391,210**	**(424,670)**	**(1,013,730)**	**(1,028,000)**
NET EXPENDITURE	**1,844,470**	**1,310,750**	**1,810,300**	**2,055,760**	**340,150**	**7,361,430**

	Community and Housing	Culture and Environment	Net Interest and Capital Charges	General Fund	Total
	£	£	£	£	£
EXPENDITURE					
Employees	3,402,070	1,282,340	-		13,747,890
Premises	2,041,270	1,662,490	-		3,705,460
Supplies and Services	1,684,720	4,298,390	(37,880)	291,350	42,465,230
Transport	129,530	73,710	-		423,370
TOTAL EXPENDITURE	**7,257,590**	**7,316,930**	**(37,880)**	**291,350**	**60,341,950**
INCOME					-
Grants	(61,000)	(338,600)	-	(7,560,520)	(41,781,310)
Fees & Charges	(5,388,830)	(736,390)	(338,000)		(9,766,560)
TOTAL INCOME	**(5,449,830)**	**(1,074,990)**	**(338,000)**	**(7,560,520)**	**(51,547,870)**
					-
NET CONTROLLABLE EXPENDITURE	**1,807,760**	**6,241,940**	**(375,880)**	**(7,269,170)**	**8,794,080**
NON CONTROLLABLE ITEMS					
Recharged from other Accounts	1,344,630	1,773,910	-		7,710,130
Capital Charges	617,830	1,135,120	(1,762,880)		-
Recharged to other Accounts	(2,674,030)	(1,321,680)	-		(9,685,910)
Transfer to/from Reserves	(50,000)	(754,510)	-	12,030	(731,800)
TOTAL NON-CONTROLLABLE ITEMS	**(761,570)**	**832,840**	**(1,762,880)**	**12,030**	**(2,707,580)**
NET EXPENDITURE	**1,046,190**	**7,074,780**	**(2,138,760)**	**(7,257,140)**	**6,086,500**

Analysis of Estimated Reserves							
General Fund	**Balance at 31/03/13 £'000**	**Additions £'000**	**Payments £'000**	**Estimated Balance at 31/03/14 £'000**	**Additions £'000**	**Payments £'000**	**Estimated Balance at 31/03/15 £'000**
General Fund	**(1,697)**	**(44)**	**733**	**(1,008)**	**(100)**		**(1,108)**
Earmarked Reserves							
Focus 2013-15		**(1,000)**		**(1,000)**		**333**	**(667)**
New Homes Bonus	**0**	**(250)**		**(250)**	**(659)**		**(909)**
Business Rates	**0**	**(370)**		**(370)**	**(300)**		**(670)**
People Mover (Designer outlet)	**(48)**			**(48)**			**(48)**
Elections	**(79)**	**(60)**		**(139)**	**(60)**	**140**	**(59)**
Planning Appeals	**0**			**0**			**0**
Interest Rate Reserve	**(117)**			**(117)**			**(117)**
Stour Centre	**(1,998)**	**(70)**	**1,200**	**(868)**	**(70)**		**(938)**
Community Grant Fund	**(6)**			**(6)**			**(6)**
Planning Delivery Grant	**(383)**		**100**	**(283)**			**(283)**
Green Transport Initiatives	**(35)**			**(35)**			**(35)**
Members' IT	**(18)**			**(18)**			**(18)**
Valuation of Assets	**(10)**			**(10)**			**(10)**
Service Pressure Reserve	**(138)**		**80**	**(58)**			**(58)**
Section 106 Monitoring Fee	**(21)**			**(21)**			**(21)**
Land Adoption Reserve	**(105)**		**105**	**0**			**0**
Footway Maintenance	**(59)**		**30**	**(29)**			**(29)**
Hopewell Twinning Reserve	**(3)**			**(3)**			**(3)**
Actuarial Volatility Reserve	**0**			**0**			**0**
Singleton Environment Centre	**(54)**			**(54)**			**(54)**
Netball Centre Reserve	**(33)**			**(33)**			**(33)**
Repairs & Renewals	**(484)**	**(100)**	**411**	**(173)**	**(100)**		**(273)**
St Mary's Church Ruin	**(5)**			**(5)**			**(5)**
Waterside Reserve	**(10)**			**(10)**			**(10)**
Building Control Reserve	**0**			**0**			**0**
Transport Initiatives	**(163)**			**(163)**			**(163)**
Land Searches Reserve	**(90)**			**(90)**			**(90)**
Section 106 contributions	**(4,256)**			**(4,256)**			**(4,256)**
Total Earmarked Reserves	**(8,115)**	**(1,850)**	**1,926**	**(8,039)**	**(1,189)**	**473**	**(8,755)**
Total	**(9,812)**	**(1,894)**	**2,659**	**(9,047)**	**(1,289)**	**473**	**(9,863)**

This page has been intentionally left blank

REVENUE BUDGET

CORPORATE,STRATEGY AND PERSONNEL

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
281,989	332,720	323,720	Corporate Management	351,210
969,875	788,400	816,980	Allocable Corporate Costs	805,000
-	-	-	Audit Partnership	-
-	105,010	105,010	Personnel & Training	105,000
104,034	127,300	127,300	Strategy & Partnerships	131,090
469,351	285,630	450,630	Single Grants Gateway	452,170
1,825,249	1,639,060	1,823,640	SERVICE EXPENDITURE	1,844,470

SUBJECTIVE ANALYSIS - 2014/15 ESTIMATE
CORPORATE,STRATEGY AND PERSONNEL

	Corporate Management	Allocable Corporate Costs	Audit Partnership	Personnel & Training	Strategy & Partnership	Single Grants Gateway	Total
EXPENDITURE							
Employees	317,030	(56,130)	83,640	330,140	140,490	-	815,170
Premises	1,700	-	-	-	-	-	1,700
Supplies and Services	102,700	5,000	48,560	36,910	-	478,310	671,480
Transport	8,910	-	5,430	3,400	5,280	-	23,020
TOTAL EXPENDITURE	430,340	(51,130)	137,630	370,450	145,770	478,310	1,511,370
INCOME							
Grants	-	-	-	-	-	(26,140)	(26,140)
Fees & Charges	-	-	-	-	-	-	-
TOTAL INCOME	-	-	-	-	-	(26,140)	(26,140)
NET CONTROLLABLE EXPENDITURE	**430,340**	**(51,130)**	**137,630**	**370,450**	**145,770**	**452,170**	**1,485,230**
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	499,410	933,130	16,040	61,160	50,860	-	1,560,600
Capital Charges	-	-	-	-	-	-	-
Recharged to other Accounts	(578,540)	(77,000)	(153,670)	(326,610)	(65,540)	-	(1,201,360)
Transfer to/from Reserves	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(79,130)	856,130	(137,640)	(265,450)	(14,680)	-	359,240
NET EXPENDITURE	**351,210**	**805,000**	**-**	**105,000**	**131,090**	**452,170**	**1,844,470**

REVENUE BUDGET				
SERVICE	**CORPORATE MANAGEMENT**			
SERVICE DESCRIPTION	This cost centre holds the cost of external audit fees and internal recharges related to statutory work such as the production of the council's financial statements and related work that statutory guidance recommends should not be allocated specifically to services. It also holds some miscellaneous corporate costs that are not easily defined to services.			
SERVICE MANAGER	DEPUTY CHIEF EXECUTIVE			
BUDGET MANAGER	DEPUTY CHIEF EXECUTIVE			
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
312,653	316,910	307,910	Employees	317,030
1,286	1,700	1,700	Premises	1,700
119,920	104,500	104,500	Supplies and Services	102,700
11,192	12,210	12,210	Transport	8,910
445,051	**435,320**	**426,320**	TOTAL EXPENDITURE	**430,340**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
445,051	**435,320**	**426,320**	**NET CONTROLLABLE EXPENDITURE**	**430,340**
			RECHARGES & CAPITAL CHARGES	
416,837	464,140	464,140	Support Services	499,410
-	-	-	Capital Charges	-
(579,899)	(566,740)	(566,740)	Recharges	(578,540)
-	-	-	Transfers to/from Reserves	-
281,989	**332,720**	**323,720**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**351,210**

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**332,720**	
Salaries	9,180	Includes Pay Award,Increments Employers NI and Super
Salary Saving	(9,120)	Climate Control Officer Post Deleted from Establishment
Other	(1,740)	
Transportation	(3,300)	Lease Car cost not previously removed
Change in support costs	35,270	
Change in recharges	(11,800)	
Base Budget 2014/15	**351,210**	

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**332,720**	
Salary	(9,000)	Climate Control Officer
Outturn 2013/14 (P6 Forecast)	**323,720**	

NOTES

REVENUE BUDGET				
SERVICE			**ALLOCABLE CORPORATE COSTS**	
SERVICE DESCRIPTION			These budgets are initially held centrally, but will are then transferred to services as required during the year. Similarly, salary savings resulting from vacancies will be vired from individual services as they are identified during the year.	
SERVICE MANAGER			DEPUTY CHIEF EXECUTIVE	
BUDGET MANAGER			DEPUTY CHIEF EXECUTIVE	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
19,441	(71,490)	(42,910)	Employees	(56,130)
-	-	-	Premises	-
4,643	5,000	5,000	Supplies and Services	5,000
285	-	-	Transport	-
24,370	**(66,490)**	**(37,910)**	TOTAL EXPENDITURE	**(51,130)**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
24,370	**(66,490)**	**(37,910)**	**NET CONTROLLABLE EXPENDITURE**	**(51,130)**
			RECHARGES & CAPITAL CHARGES	
1,021,777	928,090	928,090	Support Services	933,130
-	-	-	Capital Charges	-
(76,272)	(73,200)	(73,200)	Recharges	(77,000)
-	-	-	Transfers to/from Reserves	-
969,875	**788,400**	**816,980**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**805,000**

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**788,400**	
Change to support costs	5,040	
Change to recharges	(3,800)	
Reduction in Corporate Vacancy Savings target	15,360	
Base Budget 2014/15	**805,000**	

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**788,400**	
Salaries	**2,940**	Vire re Contracts Officer
Salaries	**5,500**	Vire re Senior Technical Officer
Salaries	**3,200**	Vire re Car Park Clerical Officers
Salaries	**650**	Vire re Representation & Appeals Officer
Salaries	**9,000**	Vire re Climate Control Officer
Salaries	**810**	Vire re Civil Enforcement Officer
Salaries	**6,480**	Vire re Member Services & Scrutiny Officer
Outturn 2013/14 (P6 Forecast)	**816,980**	

NOTES

REVENUE BUDGET	
SERVICE	**INTERNAL AUDIT**
SERVICE DESCRIPTION	The four-way Audit Partnership with Maidstone, Swale and Tunbridge Wells is responsible for internal audit within the four councils. The total cost of the cost centre is fully allocated to services.
SERVICE MANAGER	DEPUTY CHIEF EXECUTIVE
BUDGET MANAGER	HEAD OF INTERNAL AUDIT

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
78,007	83,570	83,570	Employees	83,640
-	-	-	Premises	-
46,476	47,910	47,910	Supplies and Services	48,560
5,039	5,430	5,430	Transport	5,430
129,523	**136,910**	**136,910**	TOTAL EXPENDITURE	**137,630**
			INCOME	
-	-	-	Grants	-
(2,711)	-	-	Fees and Charges	-
126,811	**136,910**	**136,910**	**NET CONTROLLABLE EXPENDITURE**	**137,630**
			RECHARGES & CAPITAL CHARGES	
14,454	13,670	13,670	Support Services	16,040
-	-	-	Capital Charges	-
(141,266)	(150,580)	(150,580)	Recharges	(153,670)
-	-	-	Transfers to/from Reserves	-
-	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2013/14	**-**	
Salaries	70	Includes Pay Award,Increments Employers NI and Super
Supplies and Services	650	
Change in support costs	2,370	
Change in recharges	(3,090)	
Base Budget 2014/15	**-**	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2013/14	**-**	
Outturn 2013/14 (P6 Forecast)	**-**	

NOTES

REVENUE BUDGET				
SERVICE			**PERSONNEL & DEVELOPMENT**	
SERVICE DESCRIPTION			The Personnel and Development team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are recharged to services on a per head basis.	
SERVICE MANAGER			DEPUTY CHIEF EXECUTIVE	
BUDGET MANAGER			HEAD OF PERSONNEL & DEVELOPMENT	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
329,746	340,560	340,560	Employees	330,140
1,590	-	-	Premises	-
34,670	38,450	38,450	Supplies and Services	36,910
29,425	3,450	3,450	Transport	3,400
395,431	**382,460**	**382,460**	TOTAL EXPENDITURE	**370,450**
			INCOME	
-	-	-	Grants	-
(11,145)	-	-	Fees and Charges	-
384,286	**382,460**	**382,460**	**NET CONTROLLABLE EXPENDITURE**	**370,450**
			RECHARGES & CAPITAL CHARGES	
58,636	61,700	61,700	Support Services	61,160
-	-	-	Capital Charges	-
(442,922)	(339,150)	(339,150)	Recharges	(326,610)
-	-	-	Transfers to/from Reserves	-
(0)	**105,010**	**105,010**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**105,000**

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**105,010**	
Salaries	3,900	Includes Pay Award,Increments Employers NI and Super
Salary Saving	(14,320)	Personnel Officer post reduced by 14.8 hours per week
Supplies & Services	(1,540)	
Tpt	(50)	
Change in support costs	(540)	
Change in recharges	12,540	
Base Budget 2014/15	**105,000**	

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**105,010**	
Outturn 2013/14 (P6 Forecast)	**105,010**	

NOTES

REVENUE BUDGET				
SERVICE	**STRATEGY & PARTNERSHIPS**			
SERVICE DESCRIPTION	Responsible for development and oversight of business planning, corporate strategy, policy and performance management, corporate partnerships and voluntary and community sector grants.			
SERVICE MANAGER	CHIEF EXECUTIVE			
BUDGET MANAGER	HEAD OF STRATEGY, P'SHIP & COMMUNICATIONS SERVICE			
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
131,305	136,510	136,510	Employees	140,490
-	-	-	Premises	-
326	-	-	Supplies and Services	-
3,627	5,280	5,280	Transport	5,280
135,257	**141,790**	**141,790**	TOTAL EXPENDITURE	**145,770**
			INCOME	
(13,420)	-	-	Grants	-
-	-	-	Fees and Charges	-
121,837	**141,790**	**141,790**	**NET CONTROLLABLE EXPENDITURE**	**145,770**
			RECHARGES & CAPITAL CHARGES	
50,829	49,160	49,160	Support Services	50,860
-	-	-	Capital Charges	-
(68,632)	(63,650)	(63,650)	Recharges	(65,540)
-	-	-	Transfers to/from Reserves	-
104,034	**127,300**	**127,300**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**131,090**

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**127,300**	
Pay Award	3,980	Includes Pay Award,Increments Employers NI and Super
Changes to support costs	1,700	
Changes to recharges	(1,890)	
Base Budget 2014/15	**131,090**	

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**127,300**	
Outturn 2013/14 (P7 Forecast)	**127,300**	

NOTES

REVENUE BUDGET				
SERVICE			**SINGLE GRANTS GATEWAY**	
SERVICE DESCRIPTION			Council grants to support voluntary and community sector organisations in the borough.	
SERVICE MANAGER			CHIEF EXECUTIVE	
BUDGET MANAGER			HEAD OF STRATEGY, P'SHIP & COMMUNICATIONS SERVICE	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
513,741	353,770	518,770	Supplies and Services	478,310
-	-	-	Transport	-
513,741	**353,770**	**518,770**	TOTAL EXPENDITURE	**478,310**
			INCOME	
(44,410)	(26,140)	(26,140)	Grants	(26,140)
-	-	-	Fees and Charges	-
469,331	**327,630**	**492,630**	**NET CONTROLLABLE EXPENDITURE**	**452,170**
			RECHARGES & CAPITAL CHARGES	
20	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	(42,000)	(42,000)	Transfers to/from Reserves	-
469,351	**285,630**	**450,630**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**452,170**

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**285,630**	
Community Grants Fund	100,000	To be funded from New Homes Bonus
Ward Members Grants	65,000	To be funded from New Homes Bonus
Reduction in Parish Handyman costs	(40,460)	Compensating Reduction in transfer from reserves
Change in transfers from reserve	42,000	Compensating Reduction in Parish Handyman Costs
Base Budget 2014/15	**452,170**	

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**285,630**	
Community Grants Fund	100,000	To be funded from New Homes Bonus
Ward Members Grants	65,000	To be funded from New Homes Bonus
Outturn 2013/14 (P6 Forecast)	**450,630**	

NOTES

REVENUE BUDGET

LEGAL AND DEMOCRATIC SERVICES

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
-	6,070	6,070	Legal	61,940
50,325	60,100	60,100	Mayor	57,090
292,274	362,910	362,910	Electoral Services	380,060
8,290	-	-	Executive Support	-
822,544	821,220	822,620	Democratic Representation	811,660
1,173,433	1,250,300	1,251,700	SERVICE EXPENDITURE	1,310,750

SUBJECTIVE ANALYSIS - 2014/15 ESTIMATE
LEGAL AND DEMOCRATIC SERVICES

	Legal	Mayor	Electoral Services	Executive Support	Democratic Representation	Total
EXPENDITURE						
Employees	816,280	17,310	167,400	38,010	201,170	1,240,170
Premises	-	-	-	-	-	-
Supplies and Services	41,940	13,960	97,720	9,000	349,480	512,100
Transport	26,780	12,100	3,290	-	3,760	45,930
TOTAL EXPENDITURE	885,000	43,370	268,410	47,010	554,410	1,798,200
INCOME						
Grants	-	-	-	-	-	-
Fees and Charges	(139,400)	-	(2,300)	-	(5,700)	(147,400)
TOTAL INCOME	(139,400)	-	(2,300)	-	(5,700)	(147,400)
NET CONTROLLABLE EXPENDITURE	**745,600**	**43,370**	**266,110**	**47,010**	**548,710**	**1,650,800**
NON CONTROLLABLE ITEMS						
Recharged from other Accounts	140,370	13,720	53,700	26,060	407,870	641,720
Capital Charges	-	-	-	-	-	-
Recharged to other Accounts	(824,030)	-	-	(73,070)	(144,920)	(1,042,020)
Transfer to/from Reserves	-	-	60,250	-	-	60,250
TOTAL NON-CONTROLLABLE ITEMS	(683,660)	13,720	113,950	(47,010)	262,950	(340,050)
NET EXPENDITURE	**61,940**	**57,090**	**380,060**	**-**	**811,660**	**1,310,750**

REVENUE BUDGET

SERVICE	**LEGAL SERVICES**
SERVICE DESCRIPTION	Providing Legal Services to all departments and ensuring full compliance with Member Code of Conduct and Monitoring Officer duties.
SERVICE MANAGER	HEAD OF LEGAL AND DEMOCRATIC SERVICES
BUDGET MANAGER	PRINCIPAL SOLICITOR (PROPERTY AND PROJECTS)

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
670,765	729,940	729,940	Employees	816,280
-	-	-	Premises	-
77,810	42,940	42,940	Supplies and Services	41,940
27,783	23,120	23,120	Transport	26,780
776,358	**796,000**	**796,000**	TOTAL EXPENDITURE	**885,000**
			INCOME	
-	-	-	Grants	-
(136,826)	(136,000)	(136,000)	Fees and Charges	(139,400)
639,532	**660,000**	**660,000**	**NET CONTROLLABLE EXPENDITURE**	**745,600**
			RECHARGES & CAPITAL CHARGES	
124,102	114,650	114,650	Support Services	140,370
-	-	-	Capital Charges	-
(763,635)	(768,580)	(768,580)	Recharges	(824,030)
-	-	-	Transfers to/from Reserves	-
0	**6,070**	**6,070**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**61,940**

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2013/14	**6,070**	
Salaries	12,410	Includes Pay Award,Increments and employers Ni & Super
Additional Post Approved By MT	61,000	Additional Senior Solicitor post per Focus 2013-2015 programme
Additional Post Approved By MT	9,850	Legal Services Assistant - 20 Hours per week
Reduction in hours admin post	(4,160)	Legal Support Office - reduced by 7.4 hours per week
Increase in Hours Senior Legal Assistant Post	7,230	Senior Legal Assistant - increased by 7.4 hours per week
Supplies and Services	(1,000)	
Legal Fees	(3,400)	Increase in line with MTFP
Tpt	3,670	
Change in support costs	25,720	
Change in recharges	(55,450)	
Base Budget 2014/15	**61,940**	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2013/14	**6,070**	
Outturn 2013/14 (P6 Forecast)	**6,070**	

NOTES

REVENUE BUDGET				
SERVICE			**MAYORALTY**	
SERVICE DESCRIPTION			Mayoral Costs	
SERVICE MANAGER			HEAD OF LEGAL AND DEMOCRATIC SERVICES	
BUDGET MANAGER			MEMBER SERVICES AND SCRUTINY MANAGER	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
15,945	17,380	17,380	Employees	17,310
-	-	-	Premises	-
19,546	13,570	13,570	Supplies and Services	13,960
7,300	12,050	12,050	Transport	12,100
42,792	**43,000**	**43,000**	TOTAL EXPENDITURE	**43,370**
			INCOME	
-	-	-	Grants	-
(7,421)	-	-	Fees and Charges	-
35,371	**43,000**	**43,000**	**NET CONTROLLABLE EXPENDITURE**	**43,370**
			RECHARGES & CAPITAL CHARGES	
14,955	17,100	17,100	Support Services	13,720
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
50,325	**60,100**	**60,100**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**57,090**

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**60,100**	
Pay Award	(70)	Includes Pay Award,Increments and employers Ni & Super
Transport	50	
Supplies & Services	390	
Change in support costs	(3,380)	
Base Budget 2014/15	**57,090**	

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**60,100**	
Outturn 2013/14 (P6 Forecast)	**60,100**	

NOTES

REVENUE BUDGET				
SERVICE	**ELECTORAL ADMINISTRATION AND REGISTRATION**			
SERVICE DESCRIPTION	The administration of the elections and the maintenance of the electoral role. The cost of the KCC and Parliamentary elections are recovered			
SERVICE MANAGER	HEAD OF LEGAL AND DEMOCRATIC SERVICES			
BUDGET MANAGER	ELECTORAL SERVICES MANAGER			
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
154,987	162,330	162,330	Employees	167,400
122	-	-	Premises	-
83,393	92,350	92,350	Supplies and Services	97,720
3,361	3,060	3,060	Transport	3,290
241,862	**257,740**	**257,740**	TOTAL EXPENDITURE	**268,410**
			INCOME	
-	-	-	Grants	-
(1,870)	(2,300)	(2,300)	Fees and Charges	(2,300)
239,993	**255,440**	**255,440**	**NET CONTROLLABLE EXPENDITURE**	**266,110**
			RECHARGES & CAPITAL CHARGES	
52,281	47,220	47,220	Support Services	53,700
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	60,250	60,250	Transfers to/from Reserves	60,250
292,274	**362,910**	**362,910**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**380,060**

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**362,910**	
Salaries	4,860	Includes Pay Award,Increments and employers Ni & Super
Canvassers Fees	4,000	Increase in expected costs of Canvassers fees
Computer Software	600	Increase in licence costs for Electoral Registration system
Other	980	
Transport	230	
Change in support costs	6,480	
Base Budget 2014/15	**380,060**	

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2013/14	**362,910**	
Outturn 2013/14 (P6 Forecast)	**362,910**	

NOTES

REVENUE BUDGET	
SERVICE	**EXECUTIVE SUPPORT**
SERVICE DESCRIPTION	To provide administrative support to all services as required, including word processing, document design and production, and electronic data imaging
SERVICE MANAGER	HEAD OF LEGAL AND DEMOCRATIC SERVICES
BUDGET MANAGER	SENIOR MEMBER SERVICES AND SCRUTINY OFFICER

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
48,042	37,840	37,840	Employees	38,010
-	-	-	Premises	-
16,881	11,000	11,000	Supplies and Services	9,000
19	-	-	Transport	-
64,942	**48,840**	**48,840**	**TOTAL EXPENDITURE**	**47,010**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
64,942	**48,840**	**48,840**	**NET CONTROLLABLE EXPENDITURE**	**47,010**
			RECHARGES & CAPITAL CHARGES	
28,011	20,630	20,630	Support Services	26,060
-	-	-	Capital Charges	-
(84,663)	(69,470)	(69,470)	Recharges	(73,070)
-	-	-	Transfers to/from Reserves	-
8,290	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2013/14	**-**	
Pay Award	150	Includes Pay Award,Increments and employers Ni & Super
Other	20	
Supplies and Services	(2,000)	Reduction in equipment maintenance due to new scanner
Support Services	5,430	
Recharges	(3,600)	
Budget 2014/15	**-**	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2013/14	**-**	
Outturn 2013/14 (P6 Forecast)	**-**	

NOTES

REVENUE BUDGET

SERVICE	**DEMOCRATIC REPRESENTATION**
SERVICE DESCRIPTION	Member support and administration of the Council's committees
SERVICE MANAGER	HEAD OF LEGAL AND DEMOCRATIC SERVICES
BUDGET MANAGER	MEMBER SERVICES AND SCRUTINY MANAGER

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
197,113	200,920	194,440	Employees	201,170
-	-	-	Premises	-
324,837	340,200	348,080	Supplies and Services	349,480
4,404	3,760	3,760	Transport	3,760
526,354	**544,880**	**546,280**	TOTAL EXPENDITURE	**554,410**
			INCOME	
-	-	-	Grants	-
(5,796)	(5,700)	(5,700)	Fees and Charges	(5,700)
520,558	**539,180**	**540,580**	**NET CONTROLLABLE EXPENDITURE**	**548,710**
			RECHARGES & CAPITAL CHARGES	
446,078	416,550	416,550	Support Services	407,870
-	9,530	9,530	Capital Charges	-
(144,092)	(144,040)	(144,040)	Recharges	(144,920)
-	-	-	Transfers to/from Reserves	-
822,544	**821,220**	**822,620**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**811,660**

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2013/14	**821,220**	
Salaries	150	Includes Pay Award,Increments and employers Ni & Super
Senior Scrutiny Officer	(5,800)	Reduction of 7.4 hours per week
Member Services & Scrutiny Support Officer	4,880	Increase of 8.6 hours per week
Members Basic Allowances	1,830	Assuming 1% increase in line with staff pay
Increase in special Responsibility Allowance	10,300	Following recommendation from independent remunerations panel
Ers NI on Members Allowances	(3,000)	
Other	1,170	
Change in support costs	(8,680)	
Change in capital charges	(9,530)	
Change in recharges	(880)	
Base Budget 2014/15	**811,660**	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2013/14	**821,220**	
Increase in Special Responsibility Allowance	9,110	Following recommendation from independent remunerations panel agreed at council 17th October 2013
Ers NI on Members Allowances	(3,000)	
Senior Scrutiny Officer	(4,710)	Reduction of 7.4 hours per week
Outturn 2013/14 (P6 Forecast)	**822,620**	

NOTES

This page has been intentionally left blank

REVENUE BUDGET				
Planning and Development				
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
442,029	529,550	544,740	Strategic Planning	565,440
829,847	661,500	711,730	Development Control	866,920
77,172	66,320	69,930	Building Control	72,880
9,083	(60)	(13,920)	Land Charges	(18,150)
892	10	110	Planning Administration	-
131,206	205,020	297,780	Economic Development	323,210
1,490,229	**1,462,340**	**1,610,370**	**SERVICE EXPENDITURE**	**1,810,300**

SUBJECTIVE ANALYSIS - 2014/15 ESTIMATE
Planning and Development

	Strategic Planning	Development Control	Building Control	Land Charges	Planning Administration	Economic Development	Total
EXPENDITURE							
Employees	599,370	820,840	420,950	92,640	282,930	182,750	2,399,480
Premises	-	-	-	-	-	-	-
Supplies and Services	41,620	90,880	42,950	20,020	1,200	129,360	326,030
Transport	20,150	48,650	24,940	200	50	9,900	103,890
TOTAL EXPENDITURE	661,140	960,370	488,840	112,860	284,180	322,010	2,829,400
INCOME							
Grants	-	-	-	-	-	(27,710)	(27,710)
Fees & Charges	-	(722,600)	(437,000)	(213,000)	(10,000)	-	(1,382,600)
TOTAL INCOME	-	(722,600)	(437,000)	(213,000)	(10,000)	(27,710)	(1,410,310)
NET CONTROLLABLE EXPENDITURE	**661,140**	**237,770**	**51,840**	**(100,140)**	**274,180**	**294,300**	**1,419,090**
NON CONTROLLABLE ITEMS							
Support Services	103,130	765,580	89,680	81,560	105,060	28,910	1,173,920
Capital Charges	-	-	-	-	-	-	-
Recharges	(198,830)	(136,430)	(68,640)	-	(379,240)	-	(783,140)
Transfers to/from Reserves	-	-	-	430	-	-	430
TOTAL NON-CONTROLLABLE ITEMS	(95,700)	629,150	21,040	81,990	(274,180)	28,910	391,210
NET EXPENDITURE	**565,440**	**866,920**	**72,880**	**(18,150)**	**-**	**323,210**	**1,810,300**

REVENUE BUDGET				
SERVICE	**Strategic Planning**			
SERVICE DESCRIPTION	Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals			
SERVICE MANAGER	Head of Planning and Development			
BUDGET MANAGER	Business Manager and Head of Building Control			

ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
485,188	570,290	527,030	Employees	599,370
-	-	360	Premises	-
55,783	31,070	64,070	Supplies and Services	41,620
18,070	15,140	15,140	Transport	20,150
559,041	**616,500**	**606,600**	**TOTAL EXPENDITURE**	**661,140**
			INCOME	
(65,500)	-	-	Grants	-
(232)	-	-	Fees and Charges	-
493,309	**616,500**	**606,600**	**NET CONTROLLABLE EXPENDITURE**	**661,140**
			RECHARGES & CAPITAL CHARGES	
147,552	163,520	163,520	Support Services	103,130
-	-	-	Capital Charges	-
(198,832)	(198,400)	(198,400)	Recharges	(198,830)
-	(52,070)	(26,980)	Transfers to/from Reserves	-
442,029	**529,550**	**544,740**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**565,440**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**529,550**	
Employees	(52,070)	Deletion of CIL Officer funded from reserves
Employees	13,150	Pay award and increments
Employees	68,000	Additional Planner and Trainee as per Focus 2013-15
Supplies and Services	16,670	Transport Consultancy costs as per Focus 2013-15
Supplies and Services	(5,500)	Reduction in advertising, promotions and exhibitions
Supplies and Services	(620)	Various smaller movements
Transport	5,010	Increased car allowance payments
Support Services	(55,980)	Reduction in Leagal Services charges
Support Services	(6,470)	Redcution in Executive Support charges
Support Services	2,060	Various smaller movements
Recharges	(430)	Various smaller movements
Transfers to/from Reserves	52,070	CIL Officer post funded from reserves removed
Base Budget 2014/15	**565,440**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**529,550**	
Eployees	(43,260)	CIL Officer Post removed part year, vacancies
Premises	360	Various smaller movements
Supplies and Services	33,000	NHB funding for Chilmington Green quality design
Transfers to/from Reserves	25,090	Reduction in call on reserves as CIL Post removed part year
Outturn 2013/14 (P6 Forecast)	**544,740**	

NOTES

REVENUE BUDGET				
SERVICE		**Development Control**		
SERVICE DESCRIPTION		Processing Planning Applications ranging from Extensions to Major Sites, plus Enforcement and Conservation		
SERVICE MANAGER		Head of Planning and Development		
BUDGET MANAGER		Business Manager and Head of Building Control		
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
799,488	802,870	812,900	Employees	820,840
5,785	-	-	Premises	-
145,699	94,050	134,250	Supplies and Services	90,880
53,531	49,290	49,290	Transport	48,650
1,004,503	**946,210**	**996,440**	**TOTAL EXPENDITURE**	**960,370**
			INCOME	
-	-	-	Grants	-
(785,845)	(719,000)	(719,000)	Fees and Charges	(722,600)
218,658	**227,210**	**277,440**	**NET CONTROLLABLE EXPENDITURE**	**237,770**
			RECHARGES & CAPITAL CHARGES	
722,104	645,160	645,160	Support Services	765,580
-	-	-	Capital Charges	-
(110,916)	(135,870)	(135,870)	Recharges	(136,430)
-	(75,000)	(75,000)	Transfers to/from Reserves	-
829,847	**661,500**	**711,730**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**866,920**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**661,500**	
Employees	17,970	Pay award and Increments
Supplies and Services	(3,170)	Reduction in Counsel Fees
Transport	(640)	
Fees and Charges	(3,600)	Increase in S106 Monitoring Fee Income
Support Services	76,290	Increase in Legal Services charge
Support Services	44,130	Other increases in support services
Recharges	(560)	
Transfers to/from Reserves	75,000	Removal of reserves contribution
Base Budget 2014/15	**866,920**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**661,500**	
Employees	10,030	Changes in staffing structure
Supplies and Services	35,000	New Homes Bonus Funding - ABC Truck Stop
Supplies and Services	5,200	Various smaller movements
Outturn 2013/14 (P6 Forecast)	**711,730**	

NOTES

REVENUE BUDGET				
SERVICE			**Building Control**	
SERVICE DESCRIPTION			Undertake the Statutory Duties of the Building Regulations	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Business Manager and Head of Building Control	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
404,947	413,030	408,640	Employees	420,950
550	-	-	Premises	-
28,155	32,600	40,600	Supplies and Services	42,950
26,296	23,360	23,360	Transport	24,940
459,948	**468,990**	**472,600**	**TOTAL EXPENDITURE**	**488,840**
			INCOME	
-	-	-	Grants	-
(393,285)	(422,000)	(422,000)	Fees and Charges	(437,000)
66,663	**46,990**	**50,600**	**NET CONTROLLABLE EXPENDITURE**	**51,840**
			RECHARGES & CAPITAL CHARGES	
82,601	87,970	87,970	Support Services	89,680
-	-	-	Capital Charges	-
(72,092)	(68,640)	(68,640)	Recharges	(68,640)
-	-	-	Transfers to/from Reserves	-
77,172	**66,320**	**69,930**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**72,880**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**66,320**	
Employees	7,920	Pay award and increments
Supplies and Services	10,000	Payments made to other LA's then recharged through Fees
Supplies and Services	350	Various smaller movements
Transport	1,580	Change in car allowances
Fees and Charges	(15,000)	Increase in fee income
Support Services	1,710	Various smaller movements
Base Budget 2014/15	**72,880**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**66,320**	
Employees	(4,390)	Movement in salaries
Supplies and Services	8,000	Payments made to other LA's then recharged through Fees
Outturn 2013/14 (P6 Forecast)	**69,930**	

NOTES

REVENUE BUDGET				
SERVICE			**Land Charges**	
SERVICE DESCRIPTION			Provision of IT support to all services and to lead in the developmetn of new applications, including GIS	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Business Manager and Head of Building Control	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
71,261	98,130	84,270	Employees	92,640
-	-	-	Premises	-
18,909	13,320	13,320	Supplies and Services	20,020
513	200	200	Transport	200
90,682	**111,650**	**97,790**	**TOTAL EXPENDITURE**	**112,860**
			INCOME	
-	-	-	Grants	-
(185,153)	(213,000)	(213,000)	Fees and Charges	(213,000)
(94,471)	**(101,350)**	**(115,210)**	**NET CONTROLLABLE EXPENDITURE**	**(100,140)**
			RECHARGES & CAPITAL CHARGES	
103,554	91,790	91,790	Support Services	81,560
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	9,500	9,500	Transfers to/from Reserves	430
9,083	**(60)**	**(13,920)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(18,150)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(60)**	
Employees	(5,490)	Revision of salary estimates
Supplies and Services	6,700	Various small movements
Support Services	(15,210)	Decrease in GIS charge
Support Services	4,980	Smaller Movements in Support Services
Transfers to/from Reserves	(9,070)	Decrease in contribution to Lands Charges reserve
Base Budget 2014/15	**(18,150)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(60)**	
Employees	(13,860)	Salary movements during the year
Outturn 2013/14 (P6 Forecast)	**(13,920)**	

NOTES

REVENUE BUDGET				
SERVICE			**Planning Administration**	
SERVICE DESCRIPTION			Holding Account for the costs of the administration for Planning and Building Control Service, this budget is recharged to those services	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Business Manager and Head of Building Control	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
285,162	272,880	272,980	Employees	282,930
1,020	-	-	Premises	-
41,605	1,200	1,200	Supplies and Services	1,200
286	100	100	Transport	50
328,073	**274,180**	**274,280**	**TOTAL EXPENDITURE**	**284,180**
			INCOME	
-	-	-	Grants	-
(49,911)	(5,000)	(5,000)	Fees and Charges	(10,000)
278,162	**269,180**	**269,280**	**NET CONTROLLABLE EXPENDITURE**	**274,180**
			RECHARGES & CAPITAL CHARGES	
115,576	96,540	96,540	Support Services	105,060
-	-	-	Capital Charges	-
(392,846)	(365,710)	(365,710)	Recharges	(379,240)
-	-	-	Transfers to/from Reserves	-
892	**10**	**110**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**10**	
Employees	10,050	Pay award and increments
Transport	(50)	
Fees and Charges	(5,000)	Increase in volume of fees received
Support Services	8,520	Increase in support services
Recharges	(13,530)	Increase in recharges to services
Base Budget 2014/15	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**10**	
Employees	100	
Outturn 2013/14 (P6 Forecast)	**110**	

NOTES

REVENUE BUDGET	
SERVICE	**Economic Development**
SERVICE DESCRIPTION	Planning and supporting growth in the area for both local and incoming business
SERVICE MANAGER	Head of Planning and Development
BUDGET MANAGER	Business Manager and Head of Building Control

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
121,407	113,410	174,880	Employees	182,750
594	-	-	Premises	-
75,946	89,340	117,700	Supplies and Services	129,360
8,184	6,850	9,780	Transport	9,900
206,131	**209,600**	**302,360**	**TOTAL EXPENDITURE**	**322,010**
			INCOME	
(93,852)	(27,190)	(27,190)	Grants	(27,710)
-	-	-	Fees and Charges	-
112,280	**182,410**	**275,170**	**NET CONTROLLABLE EXPENDITURE**	**294,300**
			RECHARGES & CAPITAL CHARGES	
18,927	22,610	22,610	Support Services	28,910
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
131,206	**205,020**	**297,780**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**323,210**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**205,020**	
Employees	69,340	Town Centre Manager and assistant funded through New Homes Bonus
Supplies and Services	40,020	New Homes Bonus funding to support promotions and advertising
Transport	3,050	Car allowance for Town Centre Manager Post
Grants	(520)	
Support Services	6,300	Increase in support services
Base Budget 2014/15	**323,210**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**205,020**	
Employees	61,470	Town Centre Manager and assistant funded through New Homes Bonus
Supplies and Services	28,360	New Homes Bonus funding to support promotions and advertising
Transport	2,930	Car allowance for Town Centre Manager Post
Outturn 2013/14 (P6 Forecast)	**297,780**	

NOTES

REVENUE BUDGET				
Financial Services				
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
10	270	41,850	Accountancy	(43,410)
0	(30)	(30)	Exchequer	30
-	90	90	Debtors/Debt Recovery	-
(70,363)	(88,170)	(73,170)	NNDR Collection	(71,020)
561,151	515,140	509,890	Council Tax Collection	432,740
372,895	479,380	490,160	Benefits Administration	490,630
(201,726)	(237,290)	(282,290)	Housing Benefits Payments	(237,290)
(1,237)	(660)	(470)	Housing Advances	(120)
30,640	1,860	1,860	Miscellaneous Expenditure	(3,250)
542,160	1,518,770	1,518,770	Non-Distributed Costs	1,487,450
1,233,532	**2,189,360**	**2,206,660**	**SERVICE EXPENDITURE**	**2,055,760**

SUBJECTIVE ANALYSIS - 2014/15 ESTIMATE
Financial Services

	Accountancy	Exchequer	Debtors/Debt Recovery	NNDR Collection	Council Tax Collection	Benefits Administration
EXPENDITURE						
Employees	415,060	119,260	56,340	18,680	466,550	669,370
Premises	-	-	-	-	-	-
Supplies and Services	68,570	22,260	2,220	44,900	132,600	140,410
Transport	9,100	-	150	510	5,190	13,570
TOTAL EXPENDITURE	492,730	141,520	58,710	64,090	604,340	823,350
INCOME						
Grants	-	-	-	(179,050)	(125,000)	(675,540)
Fees & Charges	-	-	-	(32,000)	(325,000)	(7,000)
TOTAL INCOME	-	-	-	(211,050)	(450,000)	(682,540)
NET CONTROLLABLE EXPENDITURE	**492,730**	**141,520**	**58,710**	**(146,960)**	**154,340**	**140,810**
NON CONTROLLABLE ITEMS						
Support Services	148,710	50,140	45,380	75,940	278,400	381,820
Capital Charges	-	-	-	-	-	-
Recharges	(684,850)	(191,630)	(104,090)	-	-	(32,000)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(536,140)	(141,490)	(58,710)	75,940	278,400	349,820
NET EXPENDITURE	**(43,410)**	**30**	**-**	**(71,020)**	**432,740**	**490,630**

	Housing Benefits Payments	Housing Advances	Miscellaneous Expenditure	Non-Distributed Costs	Total
EXPENDITURE					
Employees	-	-	-	1,853,430	3,598,690
Premises	-	-	-	-	-
Supplies and Services	33,849,810	500	70,600	-	34,331,870
Transport	-	-	-	-	28,520
TOTAL EXPENDITURE	33,849,810	500	70,600	1,853,430	37,959,080
INCOME					-
Grants	(32,750,000)	-	(37,750)	-	(33,767,340)
Fees & Charges	(1,337,100)	(1,410)	(8,800)	-	(1,711,310)
TOTAL INCOME	(34,087,100)	(1,410)	(46,550)	-	(35,478,650)
NET CONTROLLABLE EXPENDITURE	**(237,290)**	**(910)**	**24,050**	**1,853,430**	**2,480,430**
NON CONTROLLABLE ITEMS					-
Support Services	-	790	9,740	-	990,920
Capital Charges	-	-	-	-	-
Recharges	-	-	(37,040)	(365,980)	(1,415,590)
Transfers to/from Reserves	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	-	790	(27,300)	(365,980)	(424,670)
NET EXPENDITURE	**(237,290)**	**(120)**	**(3,250)**	**1,487,450**	**2,055,760**

REVENUE BUDGET

SERVICE	**Accountancy**
SERVICE DESCRIPTION	Provision of Accountancy, Treasury Management and Insurance services. These costs are fully recharged to services.
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Finance Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
398,749	345,910	356,490	Employees	415,060
4,495	-	-	Premises	-
521,128	68,610	99,610	Supplies and Services	68,570
7,141	6,950	6,950	Transport	9,100
931,513	**421,470**	**463,050**	**TOTAL EXPENDITURE**	**492,730**
			INCOME	
-	-	-	Grants	-
(51,783)	-	-	Fees and Charges	-
879,730	**421,470**	**463,050**	**NET CONTROLLABLE EXPENDITURE**	**492,730**
			RECHARGES & CAPITAL CHARGES	
130,086	135,400	135,400	Support Services	148,710
-	-	-	Capital Charges	-
(1,009,807)	(556,600)	(556,600)	Recharges	(684,850)
1	-	-	Transfers to/from Reserves	-
10	**270**	**41,850**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(43,410)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**270**	
Employees	69,150	Increase in establishment following reform and cover for closing
Supplies and Services	(40)	
Transport	2,150	
Support Services	13,310	
Recharges	(128,250)	
Base Budget 2014/15	**(43,410)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**270**	
Employees	10,580	Cover during closing for maternity and sickness
Supplies and Services	31,000	Temporary staff cover for maternity and sickness
Outturn 2013/14 (P6 Forecast)	**41,850**	

NOTES

REVENUE BUDGET				
SERVICE			**Exchequer**	
SERVICE DESCRIPTION			Provision for Creditors and income management functions. The costs are fully recharged to services.	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Exchequer Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
115,962	118,820	118,820	Employees	119,260
-	-	-	Premises	-
22,885	20,820	20,820	Supplies and Services	22,260
57	-	-	Transport	-
138,904	**139,640**	**139,640**	**TOTAL EXPENDITURE**	**141,520**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
138,904	**139,640**	**139,640**	**NET CONTROLLABLE EXPENDITURE**	**141,520**
			RECHARGES & CAPITAL CHARGES	
45,987	46,910	46,910	Support Services	50,140
-	-	-	Capital Charges	-
(184,891)	(186,580)	(186,580)	Recharges	(191,630)
-	-	-	Transfers to/from Reserves	-
0	**(30)**	**(30)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**30**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(30)**	
Employees	440	
Supplies and Services	1,440	
Support Services	3,230	
Recharges	(5,050)	
Base Budget 2014/15	**30**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(30)**	
Outturn 2013/14 (P6 Forecast)	**(30)**	

NOTES

REVENUE BUDGET	
SERVICE	**Debtors/Debt Recovery**
SERVICE DESCRIPTION	Collection of sundry debtors due to ABC
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
54,259	55,510	55,510	Employees	56,340
-	-	-	Premises	-
1,801	2,120	2,120	Supplies and Services	2,220
39	-	-	Transport	150
56,099	**57,630**	**57,630**	**TOTAL EXPENDITURE**	**58,710**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
56,099	**57,630**	**57,630**	**NET CONTROLLABLE EXPENDITURE**	**58,710**
			RECHARGES & CAPITAL CHARGES	
40,731	40,840	40,840	Support Services	45,380
-	-	-	Capital Charges	-
(96,829)	(98,380)	(98,380)	Recharges	(104,090)
-	-	-	Transfers to/from Reserves	-
-	**90**	**90**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**90**	
Employees	830	
Supplies and Services	100	
Transport	150	
Support Services	4,540	
Recharges	(5,710)	
Base Budget 2014/15	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**90**	
Outturn 2013/14 (P6 Forecast)	**90**	

NOTES

REVENUE BUDGET				
SERVICE			**NNDR Collection**	
SERVICE DESCRIPTION			Collection on behalf of Central Government of the National Non-Domestic Rates	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Revenues and Benefits Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
18,046	18,190	18,190	Employees	18,680
-	-	-	Premises	-
51,921	44,770	59,770	Supplies and Services	44,900
218	550	550	Transport	510
70,186	**63,510**	**78,510**	**TOTAL EXPENDITURE**	**64,090**
			INCOME	
(181,948)	(166,070)	(166,070)	Grants	(179,050)
(13,354)	(32,000)	(32,000)	Fees and Charges	(32,000)
(125,116)	**(134,560)**	**(119,560)**	**NET CONTROLLABLE EXPENDITURE**	**(146,960)**
			RECHARGES & CAPITAL CHARGES	
54,753	46,390	46,390	Support Services	75,940
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(70,363)	**(88,170)**	**(73,170)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(71,020)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(88,170)**	
Employees	490	
Supplies and Services	130	
Transport	(40)	
Grants	(12,980)	Government grant increase
Support Services	29,550	
Base Budget 2014/15	**(71,020)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(88,170)**	
Supplies and Services	15,000	Additional legal costs following Marco case outcome
Outturn 2013/14 (P6 Forecast)	**(73,170)**	

NOTES

REVENUE BUDGET	
SERVICE	**Council Tax Collection**
SERVICE DESCRIPTION	Collection and administration of Council Tax
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
446,537	458,530	455,280	Employees	466,550
-	-	-	Premises	-
229,622	118,600	167,600	Supplies and Services	132,600
2,904	5,870	5,870	Transport	5,190
679,063	**583,000**	**628,750**	**TOTAL EXPENDITURE**	**604,340**
			INCOME	
(110,134)	(45,000)	(164,000)	Grants	(125,000)
(313,537)	(325,000)	(325,000)	Fees and Charges	(325,000)
255,392	**213,000**	**139,750**	**NET CONTROLLABLE EXPENDITURE**	**154,340**
			RECHARGES & CAPITAL CHARGES	
305,759	302,140	302,140	Support Services	278,400
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	68,000	Transfers to/from Reserves	-
561,151	**515,140**	**509,890**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**432,740**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**515,140**	
Employees	8,020	
Supplies and Services	14,000	Increases from postage and software support costs
Transport	(680)	
Grants	(80,000)	Grant to cover Welfare Reform
Support Services	(23,740)	
Base Budget 2014/15	**432,740**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**515,140**	
Employees	(3,250)	
Supplies and Services	49,000	Additional spend due to Welfare Reform, software and professional fees
Grants	(119,000)	Grant to cover Welfare Reform, the remainder to be transferred to reserves
Transfers to/from Reserves	68,000	Remainder of grant transferred to reserves
Outturn 2013/14 (P6 Forecast)	**509,890**	

NOTES

REVENUE BUDGET

SERVICE	**Benefits Administration**
SERVICE DESCRIPTION	Administration of Housing and Council Tax Benefit on behalf of the Department of Works and Pensions
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
661,978	649,000	721,730	Employees	669,370
-	-	-	Premises	-
201,099	129,630	166,410	Supplies and Services	140,410
20,815	16,180	16,180	Transport	13,570
883,891	**794,810**	**904,320**	**TOTAL EXPENDITURE**	**823,350**
			INCOME	
(836,940)	(674,920)	(743,650)	Grants	(675,540)
(6,560)	(6,000)	(6,000)	Fees and Charges	(7,000)
40,391	**113,890**	**154,670**	**NET CONTROLLABLE EXPENDITURE**	**140,810**
			RECHARGES & CAPITAL CHARGES	
361,694	385,490	385,490	Support Services	381,820
-	-	-	Capital Charges	-
(29,190)	(20,000)	(50,000)	Recharges	(32,000)
-	-	-	Transfers to/from Reserves	-
372,895	**479,380**	**490,160**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**490,630**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**479,380**	
Employees	20,370	Includes Welfare Reform Officer and additional staff time required to deal with caseload
Supplies and Services	10,780	Increases in postage and telephone charges in relation to new software
Transport	(2,610)	
Grants	(620)	
Fees and Charges	(1,000)	
Support Services	(3,670)	
Recharges	(12,000)	
Base Budget 2014/15	**490,630**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**479,380**	
Employees	72,730	Additonal staff due to claim numbers covered by grant and fraud work on behalf of the HRA
Supplies and Services	36,780	Welform reform software and other related costs
Grants	(68,730)	Recession grant to cover additonal staff
Recharges	(30,000)	Recharge to HRA for fraud work
Outturn 2013/14 (P6 Forecast)	**490,160**	

NOTES

REVENUE BUDGET				
SERVICE			**Housing Benefits Payments**	
SERVICE DESCRIPTION			Payment of Housing Benefits to Private Tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Revenues and Benefits Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
45,803,817	33,849,810	33,849,810	Supplies and Services	33,849,810
-	-	-	Transport	-
45,803,817	**33,849,810**	**33,849,810**	**TOTAL EXPENDITURE**	**33,849,810**
			INCOME	
(44,593,073)	(32,750,000)	(32,750,000)	Grants	(32,750,000)
(1,414,922)	(1,337,100)	(1,382,100)	Fees and Charges	(1,337,100)
(204,178)	**(237,290)**	**(282,290)**	**NET CONTROLLABLE EXPENDITURE**	**(237,290)**
			RECHARGES & CAPITAL CHARGES	
2,452	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(201,726)	**(237,290)**	**(282,290)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(237,290)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(237,290)**	
Base Budget 2014/15	**(237,290)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(237,290)**	
Fees and Charges	(45,000)	Recovery above target
Outturn 2013/14 (P6 Forecast)	**(282,290)**	

NOTES

REVENUE BUDGET				
SERVICE			**Housing Advances**	
SERVICE DESCRIPTION			Residual mortgage repayments in respect of Council properties sold under the Right to Buy scheme	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Finance Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
-	500	500	Supplies and Services	500
-	-	-	Transport	-
-	**500**	**500**	**TOTAL EXPENDITURE**	**500**
			INCOME	
-	-	-	Grants	-
(1,403)	(1,700)	(1,510)	Fees and Charges	(1,410)
(1,403)	**(1,200)**	**(1,010)**	**NET CONTROLLABLE EXPENDITURE**	**(910)**
			RECHARGES & CAPITAL CHARGES	
167	540	540	Support Services	790
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(1,237)	**(660)**	**(470)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(120)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(660)**	
Fees and Charges	290	
Support Services	250	
Base Budget 2014/15	**(120)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(660)**	
Fees and Charges	190	
Outturn 2013/14 (P6 Forecast)	**(470)**	

NOTES

REVENUE BUDGET	
SERVICE	**Miscellaneous Expenditure**
SERVICE DESCRIPTION	Includes bank charges and treasury management fees
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Finance Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
96,280	68,000	68,000	Supplies and Services	70,600
-	-	-	Transport	-
96,280	**68,000**	**68,000**	**TOTAL EXPENDITURE**	**70,600**
			INCOME	
(34,710)	(37,750)	(37,750)	Grants	(37,750)
(10,441)	(8,000)	(8,000)	Fees and Charges	(8,800)
51,129	**22,250**	**22,250**	**NET CONTROLLABLE EXPENDITURE**	**24,050**
			RECHARGES & CAPITAL CHARGES	
7,731	7,830	7,830	Support Services	9,740
-	-	-	Capital Charges	-
(28,220)	(28,220)	(28,220)	Recharges	(37,040)
-	-	-	Transfers to/from Reserves	-
30,640	**1,860**	**1,860**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(3,250)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**1,860**	
Supplies and Services	2,600	
Fees and Charges	(800)	
Support Services	1,910	
Recharges	(8,820)	
Base Budget 2014/15	**(3,250)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**1,860**	
Outturn 2013/14 (P6 Forecast)	**1,860**	

NOTES

REVENUE BUDGET	
SERVICE	**Non-Distributed Costs**
SERVICE DESCRIPTION	Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services within the accounting year. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e. the recovery of the pension fund deficit).
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Finance Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
1,882,429	1,849,000	1,867,000	Employees	1,853,430
-	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
1,882,429	**1,849,000**	**1,867,000**	**TOTAL EXPENDITURE**	**1,853,430**
			INCOME	
(44,513)	-	-	Grants	-
(953,124)	-	-	Fees and Charges	-
884,792	**1,849,000**	**1,867,000**	**NET CONTROLLABLE EXPENDITURE**	**1,853,430**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
(342,632)	(330,230)	(348,230)	Recharges	(365,980)
-	-	-	Transfers to/from Reserves	-
542,160	**1,518,770**	**1,518,770**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,487,450**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**1,518,770**	
Employees	4,430	
Recharges	(35,750)	Increase in recharge to HRA for phased retirement of staff
Base Budget 2014/15	**1,487,450**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**1,518,770**	
Employees	18,000	Increase in Retired Officers Pensions for inflation not in the budget build
Recharges	(18,000)	Increase in Retired Officers Pensions for inflation not in the budget build
Outturn 2013/14 (P6 Forecast)	**1,518,770**	

NOTES

REVENUE BUDGET				
Communications and Technology				
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
268,435	216,510	243,510	Communications & Marketing	226,760
(2,680)	20	20	Telephony	(10)
56,878	28,080	28,080	Business Transformation Team	-
(99,202)	(10,460)	(10,460)	ICT	42,660
60,840	63,320	63,320	Emergency Planning	70,740
284,271	**297,470**	**324,470**	**SERVICE EXPENDITURE**	**340,150**

SUBJECTIVE ANALYSIS - 2014/15 ESTIMATE
Communications and Technology

	Communications & Marketing	Telephony	Business Transformation Team	ICT	Emergency Planning	Total
EXPENDITURE						
Employees	196,760	27,260	-	717,660	68,290	1,009,970
Premises	-	-	-	-	-	-
Supplies and Services	101,540	78,050	-	202,730	4,850	387,170
Transport	7,210	-	-	7,510	4,050	18,770
TOTAL EXPENDITURE	305,510	105,310	-	927,900	77,190	1,415,910
INCOME						
Grants	-	-	-	-	-	-
Fees & Charges	(7,000)	-	-	(27,500)	(27,530)	(62,030)
TOTAL INCOME	(7,000)	-	-	(27,500)	(27,530)	(62,030)
NET CONTROLLABLE EXPENDITURE	**298,510**	**105,310**	**-**	**900,400**	**49,660**	**1,353,880**
NON CONTROLLABLE ITEMS						
Support Services	76,500	3,720	-	123,130	21,080	224,430
Capital Charges	9,930	-	-	-	-	9,930
Recharges	(158,180)	(109,040)	-	(980,870)	-	(1,248,090)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(71,750)	(105,320)	-	(857,740)	21,080	(1,013,730)
NET EXPENDITURE	**226,760**	**(10)**	**-**	**42,660**	**70,740**	**340,150**

REVENUE BUDGET	
SERVICE	**Communications & Marketing**
SERVICE DESCRIPTION	To provide marketing and communications services internally and externally to promote and protect the reputation of the Council and the growth of Ashford. This includes responsibility for web design and content management, media management, marketing, and publications (hard copy and on-line)
SERVICE MANAGER	Head of Communications and Technology
BUDGET MANAGER	Communications and Marketing Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
220,518	181,620	181,620	Employees	196,760
-	-	-	Premises	-
98,187	105,450	132,450	Supplies and Services	101,540
7,850	7,260	7,260	Transport	7,210
326,556	**294,330**	**321,330**	**TOTAL EXPENDITURE**	**305,510**
			INCOME	
-	-	-	Grants	-
(7,309)	(7,000)	(7,000)	Fees and Charges	(7,000)
319,247	**287,330**	**314,330**	**NET CONTROLLABLE EXPENDITURE**	**298,510**
			RECHARGES & CAPITAL CHARGES	
69,869	66,140	66,140	Support Services	76,500
9,927	9,930	9,930	Capital Charges	9,930
(130,608)	(146,890)	(146,890)	Recharges	(158,180)
-	-	-	Transfers to/from Reserves	-
268,435	**216,510**	**243,510**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**226,760**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**216,510**	
Employees	15,140	Pay award and increments
Supplies and Services	(2,500)	Reduction in software fees
Supplies and Services	(1,410)	
Transport	(50)	
Support Services	10,360	Increase in recharges from other departments
Recharges	(11,290)	Increase in recharges to departments
Base Budget 2014/15	**226,760**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**216,510**	
Supplies and Services	27,000	New Homes Bonus funding for promoting economic growth and inward investment
Outturn 2013/14 (P6 Forecast)	**243,510**	

NOTES

REVENUE BUDGET	
SERVICE	**Telephony**
SERVICE DESCRIPTION	All the organisations telephone are charged here then re-charged to individual services
SERVICE MANAGER	Head of Communications and Technology
BUDGET MANAGER	IT Operations Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
26,158	27,820	27,820	Employees	27,260
-	-	-	Premises	-
63,455	71,980	71,980	Supplies and Services	78,050
116	-	-	Transport	-
89,729	**99,800**	**99,800**	**TOTAL EXPENDITURE**	**105,310**
			INCOME	
-	-	-	Grants	-
(1,504)	-	-	Fees and Charges	-
88,225	**99,800**	**99,800**	**NET CONTROLLABLE EXPENDITURE**	**105,310**
			RECHARGES & CAPITAL CHARGES	
3,733	3,620	3,620	Support Services	3,720
-	-	-	Capital Charges	-
(94,638)	(103,400)	(103,400)	Recharges	(109,040)
-	-	-	Transfers to/from Reserves	-
(2,680)	**20**	**20**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(10)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**20**	
Employees	(560)	Revised salary charges
Supplies and Services	6,510	Increase in telephone line rental and charges
Supplies and Services	(440)	
Support Services	100	
Recharges	(5,640)	Increase in recharges to departments
Base Budget 2014/15	**(10)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**20**	
Outturn 2013/14 (P6 Forecast)	**20**	

NOTES

REVENUE BUDGET	
SERVICE	**Business Transformation Team**
SERVICE DESCRIPTION	The Business Transformation function provides a central management point for all projects that are considered to be of corporate importance; ensuring they are consistent with the aims of the Business Plan, and are tracked effectively, with progress on projects being reported in a timely and effective way.
SERVICE MANAGER	Head of Communications and Technology
BUDGET MANAGER	Head of Communications and Technology

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
66,997	73,970	73,970	Employees	-
-	-	-	Premises	-
11,683	-	-	Supplies and Services	-
3,809	1,850	1,850	Transport	-
82,490	**75,820**	**75,820**	**TOTAL EXPENDITURE**	**-**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
82,490	**75,820**	**75,820**	**NET CONTROLLABLE EXPENDITURE**	**-**
			RECHARGES & CAPITAL CHARGES	
11,941	12,300	12,300	Support Services	-
-	-	-	Capital Charges	-
(37,552)	(60,040)	(60,040)	Recharges	-
-	-	-	Transfers to/from Reserves	-
56,878	**28,080**	**28,080**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**28,080**	
	(28,080)	This section has been disbanded and residual costs moved to ICT
Base Budget 2014/15	**-**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**28,080**	
Outturn 2013/14 (P6 Forecast)	**28,080**	

NOTES

REVENUE BUDGET				
SERVICE			**ICT**	
SERVICE DESCRIPTION			Provision of IT support to all services and to lead in the development of new applications, including GIS.	
SERVICE MANAGER			Head of Communications and Technology	
BUDGET MANAGER			IT Operations Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
544,867	619,010	619,010	Employees	717,660
-	-	-	Premises	-
201,014	199,880	199,880	Supplies and Services	202,730
6,760	5,670	5,670	Transport	7,510
752,641	**824,560**	**824,560**	**TOTAL EXPENDITURE**	**927,900**
			INCOME	
-	-	-	Grants	-
(30,197)	(27,500)	(27,500)	Fees and Charges	(27,500)
722,444	**797,060**	**797,060**	**NET CONTROLLABLE EXPENDITURE**	**900,400**
			RECHARGES & CAPITAL CHARGES	
93,613	105,350	105,350	Support Services	123,130
-	-	-	Capital Charges	-
(915,259)	(912,870)	(912,870)	Recharges	(980,870)
-	-	-	Transfers to/from Reserves	-
(99,202)	**(10,460)**	**(10,460)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**42,660**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(10,460)**	
Employees	45,650	Transfer of Business Transformation Team to ICT
Employees	53,000	Additional resources as identified in Focus 13-15
Supplies and Services	1,100	Increase in GIS Software fees
Supplies and Services	1,750	Increase in service contract
Transport	1,840	Transfer of Business Transformation Team to ICT
Support Services	17,780	Transfer of Business Transformation Team to ICT
Recharges	(68,000)	Increase in charges to cover move of Business Transformation Team to ICT
Base Budget 2014/15	**42,660**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(10,460)**	
Outturn 2013/14 (P6 Forecast)	**(10,460)**	

NOTES
For 2014/15 this cost centre includes the residual costs arising from the disbandment of the Business Transformation Team.

REVENUE BUDGET	
SERVICE	**Emergency Planning**
SERVICE DESCRIPTION	Preparing for and responding to emergencies, including business continuity and resilience.
SERVICE MANAGER	Head of Communications and Technology
BUDGET MANAGER	Resilience Partnership Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
64,523	71,430	71,430	Employees	68,290
211	-	-	Premises	-
4,236	6,400	6,400	Supplies and Services	4,850
3,550	600	600	Transport	4,050
72,520	**78,430**	**78,430**	**TOTAL EXPENDITURE**	**77,190**
			INCOME	
-	-	-	Grants	-
(27,004)	(28,280)	(28,280)	Fees and Charges	(27,530)
45,516	**50,150**	**50,150**	**NET CONTROLLABLE EXPENDITURE**	**49,660**
			RECHARGES & CAPITAL CHARGES	
15,324	13,170	13,170	Support Services	21,080
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
60,840	**63,320**	**63,320**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**70,740**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**63,320**	
Employees	(3,140)	Revised salary estimates
Supplies and Services	(1,550)	Various small reductions
Transport	3,050	Move to cash alternative
Transport	400	Increase mileage and public transport
Fees and Charges	750	Reduction in partnership charge
Support Services	3,550	Increases in various support services
Support Services	4,360	Increase in Print Room charges
Base Budget 2014/15	**70,740**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**63,320**	
Outturn 2013/14 (P6 Forecast)	**63,320**	

NOTES

This page has been intentionally left blank

REVENUE BUDGET

COMMUNITY AND HOUSING

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
(59,768)	28,120	43,770	Private Sector Housing	22,540
85,784	58,100	58,100	Housing Strategy & Enabling	77,620
511,656	524,710	720,310	Housing Options	753,530
19,156	(1,240)	8,580	Chilmington Travellers Site	16,350
(24,645)	(20)	(20)	Visitor and Call Centre	82,060
(270,313)	(233,240)	(260,540)	Corporate Property & Projects	(568,340)
301,179	330,160	380,830	Licencing & Community Safety	504,860
727,631	802,800	784,900	Environmental Health	776,630
(545,975)	(556,760)	(623,900)	Car Parks	(619,060)
744,706	**952,630**	**1,112,030**	**SERVICE EXPENDITURE**	**1,046,190**

SUBJECTIVE ANALYSIS - 2014/15 ESTIMATE
COMMUNITIES AND HOUSING

	Private Sector Housing	Housing Strategy & Enabling	Housing Options	Chilmington Travellers Site	Visitor and Call Centre	Corporate Property & Projects	Licencing	Environmental Health	Car Parks	Sub Total
EXPENDITURE										
Employees	126,400	100,610	372,610	12,030	542,420	442,980	799,890	556,640	448,490	3,402,070
Premises	664,000	-	3,000	49,900	-	817,980	27,500	250	478,640	2,041,270
Supplies and Services	501,700	2,150	537,250	100	40,470	118,710	225,660	59,220	199,460	1,684,720
Transport	8,180	3,630	19,200	940	8,200	12,580	23,920	35,080	17,800	129,530
TOTAL EXPENDITURE	1,300,280	106,390	932,060	62,970	591,090	1,392,250	1,076,970	651,190	1,144,390	7,257,590
INCOME										
Grants	-	-	(7,000)	-	(22,500)	-	(31,500)	-	-	(61,000)
Fees & Charges	(1,331,100)	-	(269,090)	(63,570)	-	(1,259,200)	(435,650)	(17,520)	(2,012,700)	(5,388,830)
TOTAL INCOME	(1,331,100)	-	(276,090)	(63,570)	(22,500)	(1,259,200)	(467,150)	(17,520)	(2,012,700)	(5,449,830)
NET CONTROLLABLE EXPENDITURE	**(30,820)**	**106,390**	**655,970**	**(600)**	**568,590**	**133,050**	**609,820**	**633,670**	**(868,310)**	**1,807,760**
NON CONTROLLABLE ITEMS										
Recharged from other Accounts	53,360	37,760	97,560	11,750	105,740	350,970	253,600	142,960	290,930	1,344,630
Capital Charges	-	1,110	-	5,200	78,060	505,430	19,710	-	8,320	617,830
Recharged to other Accounts	-	(67,640)	-	-	(670,330)	(1,557,790)	(378,270)	-	-	(2,674,030)
Transfer to/from Reserves	-	-	-	-	-	-	-	-	(50,000)	(50,000)
TOTAL NON-CONTROLLABLE ITEMS	53,360	(28,770)	97,560	16,950	(486,530)	(701,390)	(104,960)	142,960	249,250	(761,570)
NET EXPENDITURE	**22,540**	**77,620**	**753,530**	**16,350**	**82,060**	**(568,340)**	**504,860**	**776,630**	**(619,060)**	**1,046,190**

REVENUE BUDGET	
SERVICE	**Private Sector Housing**
SERVICE DESCRIPTION	To manage the councils Private Sector Leasing and ABC Lettings properties and to improve the quality of Private Sector Housing stock and to provide services to private sector landlords, as well as the administration of disabled facilities grants
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Housing Operations Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
119,421	121,730	121,730	Employees	126,400
112,177	60,000	350,000	Premises	664,000
527,864	497,510	508,510	Supplies and Services	501,700
6,709	8,680	8,680	Transport	8,180
766,171	**687,920**	**988,920**	**TOTAL EXPENDITURE**	**1,300,280**
			INCOME	
(25,437)	-	-	Grants	-
(839,494)	(752,120)	(1,037,470)	Fees and Charges	(1,331,100)
(98,760)	**(64,200)**	**(48,550)**	**NET CONTROLLABLE EXPENDITURE**	**(30,820)**
			RECHARGES & CAPITAL CHARGES	
38,993	92,320	92,320	Support Services	53,360
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(59,768)	**28,120**	**43,770**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**22,540**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**28,120**	
Employees and Transport	4,170	
Premises	604,000	ABC Lettings payments to landlords offset by rental income, using an average through the year of 78 properties
Supplies and Services	4,190	Reduced Energy efficiency/ green deal grants
Fees and Charges	(578,980)	(618K) ABC Lettings rent income, less £37k for reduced Private Sector Leasing income following outcome of Government subsidy review
Support Services	(38,960)	Call centre reallocation
Base Budget 2014/15	**22,540**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**28,120**	
Premises	290,000	ABC Lettings payments to landlords offset by an increase in rent income
Supplies and Services	11,000	Increased Private Sector Leasing rents
Fees and Charges	(285,350)	ABC Lettings rent income
Outturn 2013/14(P6 Forecast)	**43,770**	

NOTES

REVENUE BUDGET				
SERVICE			**Housing Strategy and Enabling**	
SERVICE DESCRIPTION			To encourage the provision of affordable housing outside of the HRA	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Improvement Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
106,092	98,820	98,820	Employees	100,610
-	-	-	Premises	-
4,550	3,350	3,350	Supplies and Services	2,150
3,732	2,850	2,850	Transport	3,630
114,373	**105,020**	**105,020**	**TOTAL EXPENDITURE**	**106,390**
			INCOME	
-	-	-	Grants	-
(105)	-	-	Fees and Charges	-
114,268	**105,020**	**105,020**	**NET CONTROLLABLE EXPENDITURE**	**106,390**
			RECHARGES & CAPITAL CHARGES	
37,544	19,610	19,610	Support Services	37,760
1,112	1,110	1,110	Capital Charges	1,110
(67,140)	(67,640)	(67,640)	Recharges	(67,640)
-	-	-	Transfers to/from Reserves	-
85,784	**58,100**	**58,100**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**77,620**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**58,100**	
Employees	1,790	
Supplies and Services	(1,200)	
Transport	780	
Support Services	18,150	Call Centre reallocation
Base Budget 2014/15	**77,620**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**58,100**	
Outturn 2013/14 (P6 Forecast)	**58,100**	

NOTES

REVENUE BUDGET				
SERVICE			**Housing Options**	
SERVICE DESCRIPTION			The administration of the homeless service including B & B, providing housing advice and maintenance of the housing register	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Operations Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
302,208	317,550	317,550	Employees	372,610
9,147	3,000	3,000	Premises	3,000
466,038	314,400	590,000	Supplies and Services	537,250
17,130	18,590	18,590	Transport	19,200
794,522	**653,540**	**929,140**	**TOTAL EXPENDITURE**	**932,060**
			INCOME	
(60,600)	-	-	Grants	(7,000)
(295,960)	(198,130)	(278,130)	Fees and Charges	(269,090)
437,962	**455,410**	**651,010**	**NET CONTROLLABLE EXPENDITURE**	**655,970**
			RECHARGES & CAPITAL CHARGES	
73,694	69,300	69,300	Support Services	97,560
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
511,656	**524,710**	**720,310**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**753,530**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**524,710**	
Employees and Transport	55,670	£50k for one and a half extra landlord liaison officers agreed by Cabinet in July 2013
Supplies and Services	222,850	£188k extra B&B costs, 19K for 4 Christchurch Rd offset by income, £7k Rent Deposits, £7k Crash Pad financed from grant income
Grants	(7,000)	Young Persons Crash Pad
Fees and Charges	(70,960)	£(51k) B&B & £(19K) 4 Christchurch Rd
Support Services	28,260	
Base Budget 2014/15	**753,530**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**524,710**	
Supplies and Services	275,600	£266k B&B payments to landlords
Fees and Charges	(80,000)	Extra Income recovered from B&B
Outturn 2013/14(P6 Forecast)	**720,310**	

NOTES

REVENUE BUDGET				
SERVICE			**Chilmington Travellers Site**	
SERVICE DESCRIPTION			Provision of 16 pitches at the Travellers site at Chilmington	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Operations Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
5,210	11,810	11,810	Employees	12,030
86,858	49,600	47,800	Premises	49,900
674	-	-	Supplies and Services	100
-	-	-	Transport	940
92,741	**61,410**	**59,610**	**TOTAL EXPENDITURE**	**62,970**
			INCOME	
(42,259)	-	-	Grants	-
(43,096)	(73,680)	(62,060)	Fees and Charges	(63,570)
7,387	**(12,270)**	**(2,450)**	**NET CONTROLLABLE EXPENDITURE**	**(600)**
			RECHARGES & CAPITAL CHARGES	
6,586	6,720	6,720	Support Services	11,750
5,184	4,310	4,310	Capital Charges	5,200
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
19,156	**(1,240)**	**8,580**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**16,350**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(1,240)**	
Employees	220	
Premises	300	
Support Services	5,030	
Transport, Supplies and Services	1,040	
Fees and Charges	10,110	Fees and Charges reduced following service charge and collection rate review
Capital Charges	890	
Base Budget 2014/15	**16,350**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(1,240)**	
Premises	(1,800)	
Fees and Charges	11,620	Fees and Charges reduced following service charge and collection rate review
Outturn 2013/14 (P6 Forecast)	**8,580**	

NOTES

REVENUE BUDGET	
SERVICE	**Visitor and Call Centre**
SERVICE DESCRIPTION	The provision of the customer contact and call centres, including the Gateway +
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Customer Services Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
484,057	509,780	509,780	Employees	542,420
1,726	-	-	Premises	-
30,202	37,930	37,930	Supplies and Services	40,470
4,944	8,200	8,200	Transport	8,200
520,929	**555,910**	**555,910**	**TOTAL EXPENDITURE**	**591,090**
			INCOME	
(78,312)	(45,000)	(45,000)	Grants	(22,500)
(25,085)	-	-	Fees and Charges	-
417,532	**510,910**	**510,910**	**NET CONTROLLABLE EXPENDITURE**	**568,590**
			RECHARGES & CAPITAL CHARGES	
96,786	96,040	96,040	Support Services	105,740
78,053	19,000	19,000	Capital Charges	78,060
(617,016)	(625,970)	(625,970)	Recharges	(670,330)
-	-	-	Transfers to/from Reserves	-
(24,645)	**(20)**	**(20)**		**82,060**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**(20)**	
Employees and Transport	32,640	1 FTE additional CSA re agreed additional resources
Supplies and Services	2,540	
Fees and Charges	-	
Grants	22,500	Income from civic centre tenants halved due to potential move away by KCC
Support Services	9,700	
Recharges	(44,360)	
Capital Charges	59,060	
Base Budget 2014/15	**82,060**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**(20)**	
	-	
Fees and Charges	-	
Outturn 2013/14 (P6 Forecast)	**(20)**	

NOTES

REVENUE BUDGET	
SERVICE	**Corporate Property & Projects**
SERVICE DESCRIPTION	Management of Council's commercial properties and office accomodation
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Strategic Housing and Property Manager & Housing ICT Development Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
323,389	342,540	346,540	Employees	442,980
782,195	815,290	800,370	Premises	817,980
123,405	99,390	108,910	Supplies and Services	118,710
8,039	13,050	13,030	Transport	12,580
1,237,027	**1,270,270**	**1,268,850**	**TOTAL EXPENDITURE**	**1,392,250**
			INCOME	
-	-	-	Grants	-
(947,127)	(952,550)	(978,430)	Fees and Charges	(1,259,200)
289,900	**317,720**	**290,420**	**NET CONTROLLABLE EXPENDITURE**	**133,050**
			RECHARGES & CAPITAL CHARGES	
450,057	367,070	367,070	Support Services	350,970
505,434	500,430	500,430	Capital Charges	505,430
(1,515,703)	(1,418,460)	(1,418,460)	Recharges	(1,557,790)
-	-	-	Transfers to/from Reserves	-
(270,313)	**(233,240)**	**(260,540)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(568,340)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**(233,240)**	
Employees and Transport	99,970	New post - Building Services Technician agreed by Management Team plus Project Manager post re Income yeilding property projects
Premises	2,690	
Supplies and Services	19,320	Commercial negotiator/valuer needed for various commercial projects
Fees and Charges	(306,650)	£(360k) rent from new acquisitions less reduced Council Office rent income.
Support Services	(16,100)	
Capital Charges	5,000	
Recharges	(139,330)	
Base Budget 2014/15	**(568,340)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**(233,240)**	
Employees and Transport	3,980	
Premises	(14,920)	Savings in Utility costs
Supplies and Services	9,520	Electrical Appliance Maintenance
Fees and Charges	(25,880)	Reduced income expected from 3rd party
Capital Charges	-	
Outturn 2013/14 (P6 Forecast)	**(260,540)**	

NOTES

REVENUE BUDGET				
SERVICE			**LICENCING & COMMUNITY SAFETY**	
SERVICE DESCRIPTION			Provision and enforcement of licences including Gambling/Liquor/Hackney Carriage, the Monitoring Centre and Comuunity Safety.	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Assistant Health Parking and Community Saftey Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
636,511	593,640	623,040	Employees	799,890
22,457	37,550	37,290	Premises	27,500
141,067	181,680	236,960	Supplies and Services	225,660
19,294	25,670	25,320	Transport	23,920
819,328	**838,540**	**922,610**	**TOTAL EXPENDITURE**	**1,076,970**
			INCOME	
(38,101)	(40,000)	(43,500)	Grants	(31,500)
(399,461)	(338,700)	(368,600)	Fees and Charges	(435,650)
381,766	**459,840**	**510,510**	**NET CONTROLLABLE EXPENDITURE**	**609,820**
			RECHARGES & CAPITAL CHARGES	
277,910	228,880	228,880	Support Services	253,600
19,705	19,710	19,710	Capital Charges	19,710
(378,202)	(378,270)	(378,270)	Recharges	(378,270)
-	-	-	Transfers to/from Reserves	-
301,179	**330,160**	**380,830**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**504,860**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**330,160**	
Employees and Transport	204,500	£52k Health, Parking and Safety restructuring; £47k New Business Development Officer; £105k New Town Centre Team
Premises	(10,050)	Reduced CCTV equipment purchase costs
Supplies and Services	43,980	£15k Town Centre Action Team, £28k Increased equipment maintenance costs within the Monitoring Centre
Grants	8,500	Reduced grant based on recent communications from Police & Crime Commissioners office
Fees and Charges	(96,950)	Business Development Officer (Monitoring Centre) income target plus increased Licencing Income
Support Services	24,720	
Base Budget 2014/15	**504,860**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**330,160**	
Employees	29,400	Health, Parking and Safety restructuring
Premises	(260)	
Supplies and Services	55,280	Town Centre Action Team £40k, Gating Order £15k
Transport	(350)	
Grants	(3,500)	
Fees and Charges	(29,900)	Increased Liquor, Other Licencing and Consent Street income.
Outturn 2013/14(P6 Forecast)	**380,830**	

NOTES

REVENUE BUDGET				
SERVICE			**ENVIRONMENTAL HEALTH**	
SERVICE DESCRIPTION			Food safety, Infectious Disease Control, Health and Safety, Animal Welfare, Environmental Nuisance, Air Quality, Contaminated Land, Drainage, Planning Assessments.	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Assistant Health Parking and Community Saftey Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
690,593	618,110	598,860	Employees	556,640
56	250	250	Premises	250
48,807	64,700	67,160	Supplies and Services	59,220
39,355	44,280	44,280	Transport	35,080
778,812	**727,340**	**710,550**	**TOTAL EXPENDITURE**	**651,190**
			INCOME	
(9,699)	-	-	Grants	-
(28,057)	(20,940)	(22,050)	Fees and Charges	(17,520)
741,057	**706,400**	**688,500**	**NET CONTROLLABLE EXPENDITURE**	**633,670**
			RECHARGES & CAPITAL CHARGES	
207,902	179,750	179,750	Support Services	142,960
-	-	-	Capital Charges	-
(221,328)	(83,350)	(83,350)	Recharges	-
-	-	-	Transfers to/from Reserves	-
727,631	**802,800**	**784,900**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**776,630**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**802,800**	
Employees	(61,470)	Reduced management costs as a result of restructure
Supplies and Services	(5,480)	Reduced inspection and subscription costs.
Transport	(9,200)	
Fees and Charges	3,420	
Support Services	(36,790)	
Recharges	83,350	
Base Budget 2014/15	**776,630**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**802,800**	
Employees	(19,250)	Posts held vacant pending restructuring report.
Supplies and Services	2,460	
Transport	-	
Outturn 2013/14(P6 Forecast)	-	
Fees and Charges	(1,110)	
Outturn 2013/14 (P6 Forecast)	**784,900**	

NOTES

REVENUE BUDGET				
SERVICE			**CAR PARKS**	
SERVICE DESCRIPTION			Provision, maintenance and enforcement of On-Street, Off Street Parking and Abandoned Vehicles	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Assistant Health Parking and Community Saftey Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
422,473	479,800	430,670	Employees	448,490
473,068	521,240	512,420	Premises	478,640
185,731	179,770	184,720	Supplies and Services	199,460
22,527	16,790	16,790	Transport	17,800
1,103,800	**1,197,600**	**1,144,600**	**TOTAL EXPENDITURE**	**1,144,390**
			INCOME	
-	-	-	Grants	-
(1,955,178)	(2,015,190)	(2,037,190)	Fees and Charges	(2,012,700)
(851,379)	**(817,590)**	**(892,590)**	**NET CONTROLLABLE EXPENDITURE**	**(868,310)**
			RECHARGES & CAPITAL CHARGES	
297,024	297,880	297,880	Support Services	290,930
8,379	22,950	22,950	Capital Charges	8,320
-	-	-	Recharges	-
-	(60,000)	(52,140)	Transfers to/from Reserves	(50,000)
(545,975)	**(556,760)**	**(623,900)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(619,060)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(556,760)**	
Employees	(30,300)	Health, Parking and Community Safety restructuring
Premises	(42,600)	Rental for Dover Place CP less Business Rates
Supplies and Services	19,690	£12k Computer Software & £6k Cash collection service
Fees and Charges	2,490	
Support Services	(6,950)	
Capital Charges	(14,630)	
Transfers to/from Reserves	10,000	Contribution from reserve reduced
Base Budget 2014/15	**(619,060)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(556,760)**	
Employees	(49,130)	Health, Parking and Community Safety restructuring
Premises	(8,820)	
Supplies and Services	4,950	
Fees and Charges	(22,000)	Fee income forecast higher than originally budgeted
Transfers to/from Reserves	7,860	Contribution from reserve reduced
Outturn 2013/14 (P6 Forecast)	**(623,900)**	

NOTES

This page has been intentionally left blank

REVENUE BUDGET				
Culture and the Environment				
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
207,032	261,820	267,670	Cultural Services Management	281,960
177,650	69,470	87,010	Sports Development	135,260
87,623	88,800	103,800	Youth Development	103,440
115,754	63,850	108,850	The Arts	105,060
1,127,317	1,228,970	1,162,870	Stour Centre Client Costs	1,091,940
272,023	446,070	443,290	Tenterden Recreation Centre	270,000
310,676	302,780	297,660	Julie Rose Stadium	227,890
135,259	161,740	161,740	Conservation	153,120
132,721	192,470	211,930	Tourism	148,010
105,352	300	300	Project Office	1,010
31,589	32,700	17,700	Land Drainage	31,890
5,608,869	4,644,220	4,972,340	Street Scene	4,343,910
294,338	209,170	217,270	Engineering Services	181,290
8,606,203	**7,702,360**	**8,052,430**	**SERVICE EXPENDITURE**	**7,074,780**

SUBJECTIVE ANALYSIS - 2014/15 ESTIMATE
Culture and the Environment

	Cultural Services Management	Sports Development	Youth Development	The Arts	Stour Centre Client Costs	Tenterden Recreation Centre	Julie Rose Stadium
EXPENDITURE							
Employees	187,760	76,920	39,370	51,390	-	-	-
Premises	-	300	-	5,760	281,740	2,650	1,000
Supplies and Services	15,850	22,900	22,910	84,340	7,600	10,000	1,200
Transport	5,290	4,790	2,100	3,360	-	-	-
TOTAL EXPENDITURE	208,900	104,910	64,380	144,850	289,340	12,650	2,200
INCOME							
Grants	-	(15,000)	-	(17,600)	-	-	-
Fees & Charges	-	(49,220)	(5,200)	(5,000)	-	-	-
TOTAL INCOME	-	(64,220)	(5,200)	(22,600)	-	-	-
NET CONTROLLABLE EXPENDITURE	**208,900**	**40,690**	**59,180**	**122,250**	**289,340**	**12,650**	**2,200**
NON CONTROLLABLE ITEMS							
Support Services	133,650	58,510	37,330	16,720	157,200	31,530	91,010
Capital Charges	15,600	37,570	3,310	-	573,300	225,820	134,680
Recharges	(76,190)	(1,510)	(1,580)	(33,910)	-	-	-
Transfers to/from Reserves	-	-	5,200	-	72,100	-	-
TOTAL NON-CONTROLLABLE ITEMS	73,060	94,570	44,260	(17,190)	802,600	257,350	225,690
NET EXPENDITURE	**281,960**	**135,260**	**103,440**	**105,060**	**1,091,940**	**270,000**	**227,890**

	Conservation	Tourism	Project Office	Land Drainage	Street Scene	Engineering Services	Total
EXPENDITURE							
Employees	61,370	71,680	261,160	-	499,950	32,740	1,282,340
Premises	12,230	-	300	-	1,212,000	146,510	1,662,490
Supplies and Services	59,630	28,290	801,450	-	3,214,820	29,400	4,298,390
Transport	4,580	1,530	14,630	-	36,410	1,020	73,710
TOTAL EXPENDITURE	137,810	101,500	1,077,540	-	4,963,180	209,670	7,316,930
INCOME							-
Grants	-	-	-	-	(306,000)	-	(338,600)
Fees & Charges	-	(17,700)	(10,000)	-	(649,270)	-	(736,390)
TOTAL INCOME	-	(17,700)	(10,000)	-	(955,270)	-	(1,074,990)
							-
NET CONTROLLABLE EXPENDITURE	**137,810**	**83,800**	**1,067,540**	**-**	**4,007,910**	**209,670**	**6,241,940**
NON CONTROLLABLE ITEMS							-
Support Services	13,710	57,940	35,570	31,890	1,101,230	7,620	1,773,910
Capital Charges	1,600	2,080	-	-	141,160	-	1,135,120
Recharges	-	-	(302,100)	-	(906,390)	-	(1,321,680)
Transfers to/from Reserves	-	4,190	(800,000)	-	-	(36,000)	(754,510)
TOTAL NON-CONTROLLABLE ITEMS	15,310	64,210	(1,066,530)	31,890	336,000	(28,380)	832,840
							-
NET EXPENDITURE	**153,120**	**148,010**	**1,010**	**31,890**	**4,343,910**	**181,290**	**7,074,780**

REVENUE BUDGET

SERVICE	**Cultural Services Management**
SERVICE DESCRIPTION	Management function of the Cultural Services Team, including administration and safeguarding children co-ordination
SERVICE MANAGER	Head of Culture and the Environment
BUDGET MANAGER	Head of Culture and the Environment

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
138,013	186,230	192,510	Employees	187,760
502	150	-	Premises	-
16,839	16,040	15,840	Supplies and Services	15,850
1,905	6,650	6,570	Transport	5,290
157,259	**209,070**	**214,920**	**TOTAL EXPENDITURE**	**208,900**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
157,259	**209,070**	**214,920**	**NET CONTROLLABLE EXPENDITURE**	**208,900**
			RECHARGES & CAPITAL CHARGES	
152,728	111,700	111,700	Support Services	133,650
15,392	17,240	17,240	Capital Charges	15,600
(118,348)	(76,190)	(76,190)	Recharges	(76,190)
-	-	-	Transfers to/from Reserves	-
207,032	**261,820**	**267,670**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**281,960**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**261,820**	
Employees	1,530	
Premises	(150)	
Supplies and Services	(190)	
Transport	(1,360)	
Support Services	21,950	
Capital Charges	(1,640)	
Base Budget 2014/15	**281,960**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**261,820**	
Employees	6,280	
Premises	(150)	
Supplies and Services	(200)	
Transport	(80)	
Outturn 2013/14 (P6 Forecast)	**267,670**	

NOTES

REVENUE BUDGET				
SERVICE	**Sports Development**			
SERVICE DESCRIPTION	This includes the costs that are associated with the Mini soccer centre, Courtside Netball Centre and the Operations Sports Officer.			
SERVICE MANAGER	Head of Culture and the Environment			
BUDGET MANAGER	Cultural Operations and Projects Manager			

ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
114,785	103,550	84,620	Employees	76,920
62,323	54,250	40,050	Premises	300
63,365	54,630	19,350	Supplies and Services	22,900
6,515	5,090	5,040	Transport	4,790
246,989	**217,520**	**149,060**	**TOTAL EXPENDITURE**	**104,910**
			INCOME	
(34,005)	(36,500)	(10,000)	Grants	(15,000)
(120,786)	(185,470)	(125,970)	Fees and Charges	(49,220)
92,197	**(4,450)**	**13,090**	**NET CONTROLLABLE EXPENDITURE**	**40,690**
			RECHARGES & CAPITAL CHARGES	
71,872	31,110	31,110	Support Services	58,510
39,561	39,570	39,570	Capital Charges	37,570
(25,980)	(1,510)	(1,510)	Recharges	(1,510)
-	4,750	4,750	Transfers to/from Reserves	-
177,650	**69,470**	**87,010**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**135,260**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**69,470**	
Employees	(26,630)	Transfer of courtside and football services removing staff costs of £63,000. £37,000 has been built into the budget for management of Conningbrook and other sport sites.
Premises	(53,950)	Reduction in costs resulting from the transfer of Courtside
Supplies and Services	(31,730)	Reduction in costs resulting from the transfer of Courtside and reduction in Active Ashford grants spend (see grants below)
Transport	(300)	
Grants	21,500	Less Active Ashford grant to be used during 2014/15
Fees and Charges	136,250	Reduction in income resulting from tansfer of Courtside and football courses
Support Services	27,400	
Capital Charges	(2,000)	
Transfers to/from Reserves	(4,750)	
Base Budget 2014/15	**135,260**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**69,470**	
Employees	(18,930)	Reduction in staff costs from transfer of football in the community
Premises	(14,200)	General savings and contract changes
Supplies and Services	(35,280)	Reduction in Active Ashford activities, less grant used (see below)
Transport	(50)	
Grants	26,500	Less Active Ashford grant used in 2013/14
Fees and Charges	59,500	Transfer of football in the community £30,000 and income below budget for Courtside
Outturn 2013/14 (P6 Forecast)	**87,010**	

NOTES

REVENUE BUDGET	
SERVICE	**Youth Development**
SERVICE DESCRIPTION	Youth project delivery including youth engagement and play
SERVICE MANAGER	Head of Culture and the Environment
BUDGET MANAGER	Cultural Operations and Projects Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
50,661	38,550	38,550	Employees	39,370
239	-	-	Premises	-
20,526	22,850	37,850	Supplies and Services	22,910
5,249	2,100	2,100	Transport	2,100
76,675	**63,500**	**78,500**	**TOTAL EXPENDITURE**	**64,380**
			INCOME	
-	-	-	Grants	-
(5,100)	(5,000)	(5,000)	Fees and Charges	(5,200)
71,575	**58,500**	**73,500**	**NET CONTROLLABLE EXPENDITURE**	**59,180**
			RECHARGES & CAPITAL CHARGES	
14,010	23,570	23,570	Support Services	37,330
3,310	3,310	3,310	Capital Charges	3,310
(1,272)	(1,580)	(1,580)	Recharges	(1,580)
-	5,000	5,000	Transfers to/from Reserves	5,200
87,623	**88,800**	**103,800**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**103,440**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**88,800**	
Employees	820	
Supplies and Services	60	
Fees and Charges	(200)	
Support Services	13,760	
Transfers to/from Reserves	200	
Base Budget 2014/15	**103,440**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**88,800**	
Supplies and Services	15,000	New Homes Bonus House Project
Outturn 2013/14 (P6 Forecast)	**103,800**	

NOTES

REVENUE BUDGET				
SERVICE			**The Arts**	
SERVICE DESCRIPTION			Support to the Arts includes the costs of the Create Festival and other events, arts projects, and Arts at St Marys project.	
SERVICE MANAGER			Head of Culture and the Environment	
BUDGET MANAGER			Cultural Operation and Projects Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
60,275	50,390	50,390	Employees	51,390
8,271	6,450	6,450	Premises	5,760
65,986	25,050	83,050	Supplies and Services	84,340
3,144	3,360	3,360	Transport	3,360
137,677	**85,250**	**143,250**	**TOTAL EXPENDITURE**	**144,850**
			INCOME	
(27,385)	(4,000)	(17,000)	Grants	(17,600)
(3,601)	-	-	Fees and Charges	(5,000)
106,691	**81,250**	**126,250**	**NET CONTROLLABLE EXPENDITURE**	**122,250**
			RECHARGES & CAPITAL CHARGES	
10,635	16,510	16,510	Support Services	16,720
-	-	-	Capital Charges	-
(1,572)	(33,910)	(33,910)	Recharges	(33,910)
-	-	-	Transfers to/from Reserves	-
115,754	**63,850**	**108,850**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**105,060**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**63,850**	
Employees	1,000	
Premises	(690)	
Supplies and Services	59,290	NHB Create £20,000, St. Mary's £20,000, Art Projects in the Borough to be funded from external sources
Grants	(13,600)	Art projects external funding
Fees and Charges	(5,000)	
Support Services	210	
Base Budget 2014/15	**105,060**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**63,850**	
Supplies and Services	58,000	NHB Create £20,000, St. Mary's £25,000 and Artist fees covered by grant (see below)
Transport	-	
Grants	(13,000)	External grant funding to cover artist fees above
Outturn 2013/14 (P6 Forecast)	**108,850**	

NOTES

REVENUE BUDGET	
SERVICE	**Stour Centre Client Costs**
SERVICE DESCRIPTION	The Client costs of the operation of the Stour Centre for utilise and insurance.
SERVICE MANAGER	Head of Culture and the Environment
BUDGET MANAGER	Cultural Operation and Projects Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
-	-	-	Employees	-
412,628	443,000	310,800	Premises	281,740
10,567	6,900	6,900	Supplies and Services	7,600
-	-	-	Transport	-
423,196	**449,900**	**317,700**	**TOTAL EXPENDITURE**	**289,340**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
423,196	**449,900**	**317,700**	**NET CONTROLLABLE EXPENDITURE**	**289,340**
			RECHARGES & CAPITAL CHARGES	
130,770	143,380	143,380	Support Services	157,200
573,352	563,590	563,590	Capital Charges	573,300
-	-	-	Recharges	-
-	72,100	138,200	Transfers to/from Reserves	72,100
1,127,317	**1,228,970**	**1,162,870**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,091,940**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**1,228,970**	
Premises	(161,260)	Savings to be achieved following the installation of the Combined Heat & Power plant
Supplies and Services	700	
Support Services	13,820	
Capital Charges	9,710	
Base Budget 2014/15	**1,091,940**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**1,228,970**	
Premises	(132,200)	Savings to be achieved following the installation of the Combined Heat & Power plant
Transfers to/from Reserves	66,100	
Outturn 2013/14 (P6 Forecast)	**1,162,870**	

NOTES

REVENUE BUDGET	
SERVICE	**Tenterden Recreation Centre**
SERVICE DESCRIPTION	Client costs of insuring building and support Trust.
SERVICE MANAGER	Head of Culture and the Environment
BUDGET MANAGER	Cultural Operation and Projects Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
2,305	2,980	-	Employees	-
2,715	2,990	3,190	Premises	2,650
7,156	9,850	9,850	Supplies and Services	10,000
-	-	-	Transport	-
12,175	**15,820**	**13,040**	**TOTAL EXPENDITURE**	**12,650**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
12,175	**15,820**	**13,040**	**NET CONTROLLABLE EXPENDITURE**	**12,650**
			RECHARGES & CAPITAL CHARGES	
35,032	17,590	17,590	Support Services	31,530
224,817	412,660	412,660	Capital Charges	225,820
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
272,023	**446,070**	**443,290**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**270,000**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**446,070**	
Employees	(2,980)	
Premises	(340)	
Supplies and Services	150	
Support Services	13,940	
Capital Charges	(186,840)	
Base Budget 2014/15	**270,000**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**446,070**	
Employees	(2,980)	
Premises	200	
Outturn 2013/14 (P6 Forecast)	**443,290**	

NOTES

REVENUE BUDGET	
SERVICE	**Julie Rose Stadium**
SERVICE DESCRIPTION	The Client costs of the operation of the Julie Rose Stadium including the managing contractors fee for ALT.
SERVICE MANAGER	Head of Culture and the Environment
BUDGET MANAGER	Cultural Operation and Projects Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
-	-	-	Employees	-
850	800	800	Premises	1,000
90,440	86,920	81,800	Supplies and Services	1,200
-	-	-	Transport	-
91,290	**87,720**	**82,600**	**TOTAL EXPENDITURE**	**2,200**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
91,290	**87,720**	**82,600**	**NET CONTROLLABLE EXPENDITURE**	**2,200**
			RECHARGES & CAPITAL CHARGES	
84,704	80,380	80,380	Support Services	91,010
134,682	134,680	134,680	Capital Charges	134,680
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
310,676	**302,780**	**297,660**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**227,890**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**302,780**	
Premises	200	
Supplies and Services	(85,720)	Reduction in subsidy to Ashford Leisure Trust
Support Services	10,630	
Base Budget 2014/15	**227,890**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**302,780**	
Supplies and Services	(5,120)	
Outturn 2013/14 (P6 Forecast)	**297,660**	

NOTES

REVENUE BUDGET	
SERVICE	**Conservation**
SERVICE DESCRIPTION	This budget includes grants to various conservation projects, including Singleton Environment Centre and the costs for the Hothfield Warden.
SERVICE MANAGER	Head of Culture and the Environment
BUDGET MANAGER	Tourism, Heritage and Nature Conservation Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
57,503	57,780	57,780	Employees	61,370
8,055	12,230	12,230	Premises	12,230
42,213	56,250	56,250	Supplies and Services	59,630
1,849	4,110	4,110	Transport	4,580
109,621	**130,370**	**130,370**	**TOTAL EXPENDITURE**	**137,810**
			INCOME	
-	-	-	Grants	-
(888)	-	-	Fees and Charges	-
108,733	**130,370**	**130,370**	**NET CONTROLLABLE EXPENDITURE**	**137,810**
			RECHARGES & CAPITAL CHARGES	
24,917	29,760	29,760	Support Services	13,710
1,609	1,610	1,610	Capital Charges	1,600
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
135,259	**161,740**	**161,740**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**153,120**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**161,740**	
Employees	3,590	
Supplies and Services	3,380	
Transport	470	
Support Services	(16,050)	
Capital Charges	(10)	
Base Budget 2014/15	**153,120**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**161,740**	
Outturn 2013/14 (P6 Forecast)	**161,740**	

NOTES

REVENUE BUDGET	
SERVICE	**Tourism**
SERVICE DESCRIPTION	This budget covers the provision of the Tourist information offices at Tenterden and Ashford and the wider tourism activities. This budget also includes twinning costs and museum grants.
SERVICE MANAGER	Head of Culture and the Environment
BUDGET MANAGER	Tourism, Heritage and Nature Conservation Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
67,978	68,120	69,320	Employees	71,680
4,386	3,900	(540)	Premises	-
74,594	23,590	47,240	Supplies and Services	28,290
3,947	1,750	1,750	Transport	1,530
150,905	**97,360**	**117,770**	**TOTAL EXPENDITURE**	**101,500**
			INCOME	
(10,147)	-	-	Grants	-
(50,401)	(10,180)	(11,130)	Fees and Charges	(17,700)
90,357	**87,180**	**106,640**	**NET CONTROLLABLE EXPENDITURE**	**83,800**
			RECHARGES & CAPITAL CHARGES	
41,914	97,140	97,140	Support Services	57,940
2,085	2,080	2,080	Capital Charges	2,080
-	-	-	Recharges	-
(1,634)	6,070	6,070	Transfers to/from Reserves	4,190
132,721	**192,470**	**211,930**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**148,010**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**192,470**	
Employees	3,560	
Premises	(3,900)	
Supplies and Services	4,700	
Transport	(220)	
Fees and Charges	(7,520)	
Support Services	(39,200)	
Transfers to/from Reserves	(1,880)	
Base Budget 2014/15	**148,010**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**192,470**	
Employees	1,200	
Premises	(4,440)	
Supplies and Services	23,650	£20,000 new homes bonus funding to support tourism & business in rural areas
Fees and Charges	(950)	
Outturn 2013/14 (P6 Forecast)	**211,930**	

NOTES

REVENUE BUDGET	
SERVICE	**Project Office**
SERVICE DESCRIPTION	Provides professional skills and services such as Project Management, building design, quantity surveying and drainage engineering for council projects including corporate and operational across capital and revenue budgets
SERVICE MANAGER	Head of Culture and the Environment
BUDGET MANAGER	Project Office Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
259,895	258,630	258,630	Employees	261,160
-	300	300	Premises	300
90,410	987,700	987,700	Supplies and Services	801,450
14,731	16,130	16,130	Transport	14,630
365,036	**1,262,760**	**1,262,760**	**TOTAL EXPENDITURE**	**1,077,540**
			INCOME	
-	-	-	Grants	-
-	(10,000)	(10,000)	Fees and Charges	(10,000)
365,036	**1,252,760**	**1,252,760**	**NET CONTROLLABLE EXPENDITURE**	**1,067,540**
			RECHARGES & CAPITAL CHARGES	
51,669	27,510	27,510	Support Services	35,570
-	-	-	Capital Charges	-
(311,353)	(292,420)	(292,420)	Recharges	(302,100)
-	(987,550)	(987,550)	Transfers to/from Reserves	(800,000)
105,352	**300**	**300**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,010**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**300**	
Employees	2,530	
Supplies and Services	(186,250)	Stour centre legal claim funded from reserves
Transport	(1,500)	
Support Services	8,060	
Recharges	(9,680)	
Transfers to/from Reserves	187,550	Stour centre legal claim funded from reserves
Base Budget 2014/15	**1,010**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**300**	
Outturn 2013/14 (P6 Forecast)	**300**	

NOTES

REVENUE BUDGET				
SERVICE	**Land Drainage**			
SERVICE DESCRIPTION	Statutory function giving advice to Planning and partners and Housing on drainage, flooding and sewage treatment and pumping stations.			
SERVICE MANAGER	Head of Culture and the Environment			
BUDGET MANAGER	Project Office Manager			

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
124	-	-	Employees	-
-	-	-	Premises	-
2,556	-	-	Supplies and Services	-
-	-	-	Transport	-
2,680	**-**	**-**	**TOTAL EXPENDITURE**	**-**
			INCOME	
-	-	(15,000)	Grants	-
-	-	-	Fees and Charges	-
2,680	**-**	**(15,000)**	**NET CONTROLLABLE EXPENDITURE**	**-**
			RECHARGES & CAPITAL CHARGES	
28,909	32,700	32,700	Support Services	31,890
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
31,589	**32,700**	**17,700**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**31,890**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**32,700**	
Support Services	(810)	
Base Budget 2014/15	**31,890**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**32,700**	
Grants	(15,000)	One off grant this year
Outturn 2013/14 (P6 Forecast)	**17,700**	

NOTES

REVENUE BUDGET	
SERVICE	**Street Scene**
SERVICE DESCRIPTION	Provision of services such as Parks and Open Spaces, Pest Control, Grounds Maintenance, ABC owned trees, Public Conveniences, Street Cleansing, Waste and Recycling, Bulk Refuse, Allotments, Cemeteries, Control of Dogs
SERVICE MANAGER	Head of Culture and the Environment
BUDGET MANAGER	Street Scene and Open Spaces Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
506,604	543,720	628,960	Employees	499,950
1,520,795	1,280,920	1,335,290	Premises	1,212,000
4,513,770	3,367,810	3,830,270	Supplies and Services	3,214,820
41,086	36,740	36,700	Transport	36,410
6,582,255	**5,229,190**	**5,831,220**	**TOTAL EXPENDITURE**	**4,963,180**
			INCOME	
(617,710)	-	(306,600)	Grants	(306,000)
(719,552)	(761,390)	(678,700)	Fees and Charges	(649,270)
5,244,994	**4,467,800**	**4,845,920**	**NET CONTROLLABLE EXPENDITURE**	**4,007,910**
			RECHARGES & CAPITAL CHARGES	
848,815	910,530	910,530	Support Services	1,101,230
352,116	143,810	143,810	Capital Charges	141,160
(826,461)	(877,920)	(877,920)	Recharges	(906,390)
(10,594)	-	(50,000)	Transfers to/from Reserves	-
5,608,869	**4,644,220**	**4,972,340**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**4,343,910**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**4,644,220**	
Employees	(92,210)	Restructuring of Administration Team
Employees	48,440	New Toilet Attendants resulting from new contract
Premises	(93,000)	Remove KCC Highway verge cutting charge
Premises	(48,950)	Reduction in Toilet cleaning costs
Premises	50,000	Refuse and Recycling unscheduled works provision
Premises	23,030	Other smaller changes to budgets
Supplies and Services	(40,000)	Reduction in 3rd party recycling credits
Supplies and Services	(18,990)	Other smaller movements in Street Scene budget
Supplies and Services	(94,000)	Saving on Grounds Maintenance Contract
Transport	(330)	Small change in Transport costs
Fees and Charges	90,000	Remove KCC Highway verge cutting Recharge
Fees and Charges	(277,000)	Increase in Garden Waste Income
Fees and Charges	(6,880)	Other smaller movements in Fees and Charges
Support Services	96,310	Increase in Support Service Charges
Support Services	94,390	Increase in Customer Services recharge
Capital Charges	(2,650)	Reduction in Capital Charges
Recharges	(28,470)	Reduction in Charges
Base Budget 2014/15	**4,343,910**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**4,644,220**	
Employees	50,000	Agency Staff to support ne contract roll-out
Employees	35,240	Salary movement including new Toilet Attendants
Premises	135,000	Bin roll-out costs and unscheduled works
Premises	(48,950)	Termination of Public Conveniences contract
Premises	(31,680)	Other smaller reduction to manage budget pressure
Supplies and Services	192,090	New contract mobilisation costs
Supplies and Services	86,000	Consultants to facilitate new contract roll-out
Supplies and Services	63,000	Additional advertising costs associated with bin roll-out
Supplies and Services	143,000	Increase in street cleansing contract
Supplies and Services	(21,630)	Other reductions to manage budget
Transport	(40)	
Fees and Charges	(160,000)	Increase in Garden Waste service income
Fees and Charges	(63,910)	Other rechargeable works and income streams
Transfers to/from Reserves	(50,000)	Contribution from reserves
Outturn 2013/14 (P6 Forecast)	**4,972,340**	

NOTES
This service rolled out a new Refuse, Recycling and Street Cleansing contract during the 2014/15 financial year which resulted in consolidation of budgets and in year budget pressures.

REVENUE BUDGET				
SERVICE	**Engineering Services**			
SERVICE DESCRIPTION	General maintenance of footway and festive lighting, street furniture and name plates within the borough			
SERVICE MANAGER	Head of Culture and the Environment			
BUDGET MANAGER	Engineering Services Manager			
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
36,779	34,240	34,240	Employees	32,740
174,124	137,860	145,960	Premises	146,510
35,281	26,960	26,960	Supplies and Services	29,400
43,384	1,020	1,020	Transport	1,020
289,568	**200,080**	**208,180**	**TOTAL EXPENDITURE**	**209,670**
			INCOME	
-	-	-	Grants	-
(12,000)	-	-	Fees and Charges	-
277,568	**200,080**	**208,180**	**NET CONTROLLABLE EXPENDITURE**	**209,670**
			RECHARGES & CAPITAL CHARGES	
16,770	9,090	9,090	Support Services	7,620
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	(36,000)
294,338	**209,170**	**217,270**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**181,290**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**209,170**	
Employees	(1,500)	
Premises	8,650	
Supplies and Services	2,440	
Support Services	(1,470)	
Transfers to/from Reserves	(36,000)	
Base Budget 2014/15	**181,290**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**209,170**	
Premises	8,100	
Outturn 2013/14 (P6 Forecast)	**217,270**	

NOTES

REVENUE BUDGET				
SERVICE			**Net Interest and Capital Charges**	
SERVICE DESCRIPTION			Includes the Income earned on investments and the reversal of Capital Charges (contra entries)	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Finance Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
402	550	550	Leasing	550
(94,768)	(133,000)	(133,000)	Item 8 Credit	(51,430)
	(54,000)	(54,000)	Debt Mgt Charges to HRA	(50,000)
26,394	67,000	67,000	Item 8 Debit	25,000
28,168	324,000	324,000	Interest Paid	35,000
239,047	84,000	84,000	MRP	3,000
199,243	**288,550**	**288,550**	TOTAL EXPENDITURE	**(37,880)**
			INCOME	
(491,717)	(608,000)	(608,000)	Fees and Charges	(338,000)
(292,474)	**(319,450)**	**(319,450)**	**NET CONTROLLABLE EXPENDITURE**	**(375,880)**
			RECHARGES & CAPITAL CHARGES	
(1,974,718)	(1,905,520)	(1,905,520)	Capital Charges	(1,762,880)
(2,267,192)	**(2,224,970)**	**(2,224,970)**	**NET EXPENDITURE**	**(2,138,760)**

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2012/13	**(2,224,970)**	
Change in Investment Income	(24,570)	
Change in Interest paid and MRP	(81,000)	
Change in Capital Charges	142,640	
Budget 2013/14	**(2,138,760)**	

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2012/13	**(2,224,970)**	
Outturn 2012/13	**(2,224,970)**	

NOTES

REVENUE BUDGET				
Housing Revenue Account				
ACTUAL **2012/13** **£**	**ESTIMATE** **2013/14** **£**	**PROJECTED OUTTURN** **2013/14** **£**	**DETAIL**	**ESTIMATE** **2014/15** **£**
(808,290)	3,999,100	4,003,660	Hra - Admin	4,053,690
(22,640,481)	(23,503,250)	(23,315,600)	Hra - Income	(24,430,800)
603,360	(20,500)	(17,750)	Hra - New Builds	112,950
18,372,855	16,308,620	16,465,000	Hra - Other	18,350,880
3,403,448	3,204,400	3,178,110	Hra - Repairs	3,553,350
(1,069,109)	**(11,630)**	**313,420**	**SERVICE EXPENDITURE**	**1,640,070**

SUBJECTIVE ANALYSIS - 2014/15 ESTIMATE
Housing Revenue Account

	Hra - Admin	Hra - Income	Hra - New Builds	Hra - Other	Hra - Repairs	Total
EXPENDITURE						
Employees	2,080,070	-	198,240	-	-	2,278,310
Premises	690,170	-	-	-	3,609,450	4,299,620
Supplies and Services	618,770	-	250,350	242,800	14,400	1,126,320
Transport	123,920	-	9,350	-	500	133,770
TOTAL EXPENDITURE	3,512,930	-	457,940	242,800	3,624,350	7,838,020
INCOME						
Grants	-	-	-	(2,999,850)	-	(2,999,850)
Fees & Charges	(88,000)	(24,430,800)	(416,280)	-	(71,000)	(25,006,080)
TOTAL INCOME	(88,000)	(24,430,800)	(416,280)	(2,999,850)	(71,000)	(28,005,930)
NET CONTROLLABLE EXPENDITUR	**3,424,930**	**(24,430,800)**	**41,660**	**(2,757,050)**	**3,553,350**	**(20,167,910)**
NON CONTROLLABLE ITEMS						
Support Services	943,680	-	21,290	876,710	-	1,841,680
Capital Charges	(250,000)	-	50,000	20,231,220	-	20,031,220
Recharges	(64,920)	-	-	-	-	(64,920)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	628,760	-	71,290	21,107,930	-	21,807,980
NET EXPENDITURE	**4,053,690**	**(24,430,800)**	**112,950**	**18,350,880**	**3,553,350**	**1,640,070**

REVENUE BUDGET	
SERVICE	**Hra - Admin**
SERVICE DESCRIPTION	Core operating costs for the HRA
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Housing Resource Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
2,001,551	2,092,510	2,119,470	Employees	2,080,070
834,440	740,730	752,460	Premises	690,170
436,818	502,600	512,700	Supplies and Services	618,770
127,593	118,860	118,960	Transport	123,920
3,400,402	**3,454,700**	**3,503,590**	**TOTAL EXPENDITURE**	**3,512,930**
			INCOME	
(200)	-	-	Grants	-
(95,801)	(99,000)	(143,330)	Fees and Charges	(88,000)
3,304,401	**3,355,700**	**3,360,260**	**NET CONTROLLABLE EXPENDITURE**	**3,424,930**
			RECHARGES & CAPITAL CHARGES	
1,025,988	928,320	928,320	Support Services	943,680
(5,047,540)	(220,000)	(220,000)	Capital Charges	(250,000)
(91,140)	(64,920)	(64,920)	Recharges	(64,920)
-	-	-	Transfers to/from Reserves	-
(808,290)	**3,999,100**	**4,003,660**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**4,053,690**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**3,999,100**	
Employees	(12,440)	Reallocation of staff to other areas
Premises	(50,560)	Council Tax liability reduced due to implementation of Little Hill PFI
Supplies and Services	116,170	Upgrade and other one off costs for the Housing IT systems
Transport	5,060	Reallocation of staff to other areas
Fees and Charges	11,000	£35k additional income from Shared Service. Offset by rechargeable works now being shown in 'HRA - Income'
Support Services	15,360	
Capital Charges	(30,000)	
Base Budget 2014/15	**4,053,690**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**3,999,100**	
Employees	26,960	Post seconded to HRA re Welfare Reform
Premises	11,730	Removal of 6 play areas that were identified as a health and safety risk
Supplies and Services	10,100	£15k spend re NHB (income reflected in 'HRA - Other'). £5k various savings
Transport	100	
Fees and Charges	(44,330)	£10k recovered court costs not previously budgeted. £35k cost recovery from Kent Housing Group
Outturn 2013/14 (P6 Forecast)	**4,003,660**	

NOTES

REVENUE BUDGET				
SERVICE			**Hra - Income**	
SERVICE DESCRIPTION			Income collected from Council Tenants, Garage Rents, Service Charges and Supporting People Income	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Resource Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
4	-	-	Supplies and Services	-
-	-	-	Transport	-
4	**-**	**-**	**TOTAL EXPENDITURE**	**-**
			INCOME	
(21,125,779)	(22,048,000)	(21,865,000)	Dwelling Rents	(22,945,800)
(755,936)	(757,750)	(724,600)	Service Charges	(777,000)
(481,084)	(455,000)	(468,000)	Garage and land rent	(468,000)
(277,682)	(242,500)	(258,000)	Other	(240,000)
(22,640,481)	**(23,503,250)**	**(23,315,600)**	**NET CONTROLLABLE EXPENDITURE**	**(24,430,800)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(22,640,481)	**(23,503,250)**	**(23,315,600)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(24,430,800)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(23,503,250)**	
Dwelling Rents	(897,800)	In line with Government Guidelines
Service Charges	(19,250)	
Garage and land rent	(13,000)	Higher take up on garages than expected
Other	2,500	
Base Budget 2014/15	**(24,430,800)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**(23,503,250)**	
Dwelling Rents	183,000	Higher Right to Buy sales than predicted; also the estimated increase was higher than the final increase, following updated guidance from DCLG
Service Charges	33,150	
Garage and land rent	(13,000)	Higher take up on garages than expected
Other	(15,500)	
Outturn 2013/14 (P6 Forecast)	**(23,315,600)**	

NOTES

REVENUE BUDGET	
SERVICE	**Hra - New Builds**
SERVICE DESCRIPTION	Cost of maintaining a unit dedicated to new build/remodelling sheltered schemes
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Strategic Housing and Property Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
93,851	169,450	169,460	Employees	198,240
181	-	-	Premises	-
262,468	100,000	137,200	Supplies and Services	250,350
5,360	8,800	9,500	Transport	9,350
361,861	**278,250**	**316,160**	**TOTAL EXPENDITURE**	**457,940**
			INCOME	
-	-	-	Grants	-
(417,417)	(391,620)	(426,780)	Fees and Charges	(416,280)
(55,556)	**(113,370)**	**(110,620)**	**NET CONTROLLABLE EXPENDITURE**	**41,660**
			RECHARGES & CAPITAL CHARGES	
19,628	39,530	39,530	Support Services	21,290
639,288	53,340	53,340	Capital Charges	50,000
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
603,360	**(20,500)**	**(17,750)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**112,950**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**(20,500)**	
Employees	28,790	Increase in hours of part time staff, and reallocation of time from 'HRA - Admin'
Supplies and Services	150,350	£15k additional Skills Acadamy contribution, plus £130k architects fees re Sheltered Housing
Transport	550	
Fees and Charges	(24,660)	Increase in rents, in line with Government Guidelines
Support Services	(18,240)	
Capital Charges	(3,340)	
Base Budget 2014/15	**112,950**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**(20,500)**	
Employees	10	
Supplies and Services	37,200	£15k towards the Skills Acadamy. £20k for feasibility studies re Sheltered Housing remodelling
Transport	700	
Fees and Charges	(35,160)	Service Charges for New Build properties were excluded from original budget
Outturn 2013/14 (P6 Forecast)	**(17,750)**	

NOTES

REVENUE BUDGET				
SERVICE			**Hra - Other**	
SERVICE DESCRIPTION			Includes the PFI contract, Capital Charges and the Bad Debt Provision	
SERVICE MANAGER			Head of Community and Housing	
BUDGET MANAGER			Housing Resource Manager	
ACTUAL 2012/13 £	**ESTIMATE 2013/14 £**	**PROJECTED OUTTURN 2013/14 £**	**DETAIL**	**ESTIMATE 2014/15 £**
			EXPENDITURE	
4,463	-	-	Employees	-
3,045	-	-	Premises	-
132,544	280,000	280,000	Supplies and Services	242,800
9	-	-	Transport	-
140,061	**280,000**	**280,000**	**TOTAL EXPENDITURE**	**242,800**
			INCOME	
(2,999,845)	(2,999,850)	(3,014,850)	Grants	(2,999,850)
-	-	-	Fees and Charges	-
(2,859,784)	**(2,719,850)**	**(2,734,850)**	**NET CONTROLLABLE EXPENDITURE**	**(2,757,050)**
			RECHARGES & CAPITAL CHARGES	
871,227	841,190	841,190	Support Services	876,710
20,361,411	15,687,280	15,858,660	Capital Charges	20,231,220
-	-	-	Recharges	-
-	2,500,000	2,500,000	Transfers to/from Reserves	-
18,372,855	**16,308,620**	**16,465,000**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**18,350,880**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**16,308,620**	
Supplies and Services	(37,200)	£43k increase in bad debt provision, due to welfare reform. £80k saving re Little Hill PFI
Support Services	35,520	
Revenue Funding of Capital Expenditure	2,043,940	To support the HRA Business Plan and phasing of new build and sheltered accommodation
Base Budget 2014/15	**18,350,880**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2013/14	**16,308,620**	
Grants	(15,000)	New Homes Bonus monies allocated to the HRA
Capital Charges	171,380	Uplift due to change in RPIX since original estimate
Outturn 2013/14 (P6 Forecast)	**16,465,000**	

NOTES

REVENUE BUDGET	
SERVICE	**Hra - Repairs**
SERVICE DESCRIPTION	Revenue repairs associated with the maintenance of 5,000 properties
SERVICE MANAGER	Head of Community and Housing
BUDGET MANAGER	Housing Resource Manager

ACTUAL 2012/13 £	ESTIMATE 2013/14 £	PROJECTED OUTTURN 2013/14 £	DETAIL	ESTIMATE 2014/15 £
			EXPENDITURE	
1,513	-	-	Employees	-
3,495,094	3,264,400	3,240,200	Premises	3,609,450
26,089	11,000	8,910	Supplies and Services	14,400
294	-	-	Transport	500
3,522,989	**3,275,400**	**3,249,110**	**TOTAL EXPENDITURE**	**3,624,350**
			INCOME	
-	-	-	Grants	-
(120,657)	(71,000)	(71,000)	Fees and Charges	(71,000)
3,402,332	**3,204,400**	**3,178,110**	**NET CONTROLLABLE EXPENDITURE**	**3,553,350**
			RECHARGES & CAPITAL CHARGES	
1,115	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
3,403,448	**3,204,400**	**3,178,110**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**3,553,350**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**3,204,400**	
Premises	345,050	Additional void costs due to an improvement in the standard. One off estate improvements. Additional bathroom costs to Orion Way. Plus an increase in annual valuation costs
Supplies and Services	3,400	
Transport	500	
Base Budget 2014/15	**3,553,350**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2013/14	**3,204,400**	
Premises	(24,200)	£10k lift inspections not required. £16.4k electrical inspections not required
Supplies and Services	(2,090)	Reduction in subscription costs
Outturn 2013/14 (P6 Forecast)	**3,178,110**	

NOTES

Summary of HRA Capital Works

	2013/14 Original Budget	2012/13 Actuals	2013/14 Original	2013/14 Current	2014/15 Estimate
		£'000's	£'000's	£'000's	£'000's
Insulation	70,000	25	70	120	80
Central Heating	933,230	1,560	933	994	958
Structural Works/Underpinning	20,000	0	20	20	20
Adaptations For The Disabled	300,000	249	300	300	320
Structural Works	15,000	0	15	15	15
Re-Roofing	700,000	240	700	546	717
P.V.C.U Gutters/Fascias/Soffit	284,800	49	285	269	261
Water Mains Replacement	165,200	83	165	75	298
Kitchen Refurbishments	906,500	816	907	1,183	1,269
Rewiring	397,600	321	398	364	394
Bathroom Refurbishment	527,700	735	528	595	501
Environmental Improvements	0	31	0	0	70
Remodelling Sheltered Accom.	150,000	349	150	150	150
Bedsit Conversions	15,000	0	15	15	15
External Walls	271,500	50	272	120	170
Fire Safety Works	25,000	19	25	25	25
Digital Tv Upgrades	10,000	0	10	10	10
	4,791,530.00	**4,526**	**4,792**	**4,801**	**5,273**
Financed By:					
Major Repairs Allowance	-5200000	(4,526)	(5,200)	(5,200)	(5,192)
Major Repairs Reserve	408000	0	408	399	(81)

CAPITAL PROGRAMME							
	Original Budget £	Current Budget £	Previous years £	2013/14 £	2014/15 £	2015/16 £	2016/17 £
Community & Housing							
Repairs and renewals funded from capital (see R&R Schedule)	2,000,000	2,000,000	0	500,000	500,000	500,000	500,000
Bockhanger Redevelopment (Planning work)	20,000	20,000	5,340	14,660	0	0	0
Brookfield Redevelopment (Planning work)	20,000	20,000	0	5,000	15,000	0	0
Mandatory Disabled Facility Grants							
Expenditure	1,584,000	1,584,000	0	396,000	396,000	396,000	396,000
External Funding	(1,224,000)	(1,224,000)	0	(306,000)	(306,000)	(306,000)	(306,000)
	360,000	**360,000**	**0**	**90,000**	**90,000**	**90,000**	**90,000**
Total - Community & Housing	**3,624,000**	**3,624,000**	**5,340**	**915,660**	**911,000**	**896,000**	**896,000**
Corporate, Strategy & Personnel							
Single Grants Gateway Fund	300,000	300,000	0	75,000	75,000	75,000	75,000
Total - Corporate, Strategy & Personnel	**300,000**	**300,000**	**0**	**75,000**	**75,000**	**75,000**	**75,000**
Culture & the Environment							
St Mary's Church							
Expenditure	369,500	1,794,400	1,487,499	209,151	97,750	0	0
External Funding	(269,500)	(1,694,400)	(1,485,249)	(209,151)	0	0	0
	100,000	**100,000**	**2,250**	**0**	**97,750**	**0**	**0**
Conningbrook (Early Park Access)	80,000	287,000	0	10,000	277,000	0	0
Singleton Village Hall							
Expenditure	250,000	357,000	1,280	30	10,000	172,850	172,840
External Funding	(250,000)	(357,000)	(1,280)	(30)	(10,000)	(172,850)	(172,840)
	0	**0**	**0**	**0**	**0**	**0**	**0**
Singleton Open Space							
Expenditure	15,000	419,870	12,030	1,840	406,000	0	0
External Funding	(15,000)	(350,000)	(12,030)	(1,840)	(406,000)	0	0
	0	**69,870**	**0**	**0**	**0**	**0**	**0**
Willesborough Cycle Path							
Expenditure	1,216,000	1,416,000	0	1,175,743	240,257	0	0
External Funding	(1,216,000)	(1,416,000)	0	(1,175,743)	(240,257)	0	0
	0	**0**	**0**	**0**	**0**	**0**	**0**
Repton Park							
Expenditure	1,183,920	1,183,920	570	570	80,000	1,102,780	0
External Funding	(1,183,920)	(1,183,920)	(570)	(570)	(80,000)	(1,102,780)	0
	0	**0**	**0**	**0**	**0**	**0**	**0**
Park Farm S & E							
Expenditure	630,000	630,000	0	0	30,000	600,000	
External Funding	(630,000)	(630,000)	0	0	(30,000)	(600,000)	
	0	**0**	**0**	**0**	**0**	**0**	**0**
Brisley Farm - Community Leisure							
Expenditure	133,000	133,000	0	0	0	10,000	123,000
External Funding	(133,000)	(133,000)	0	0	0	(10,000)	(123,000)
	0	**0**	**0**	**0**	**0**	**0**	**0**
Hothfield Visitors Centre							
Expenditure	24,815	24,815	0	15,000	9,815	0	0
External Funding	0	0	0	0	0	0	0
	24,815	**24,815**	**0**	**15,000**	**9,815**	**0**	**0**
Brisley Farm - Play Provision							
Expenditure	130,000	300,000	0	0	300,000	0	0
External Funding	(130,000)	(300,000)	0	0	(300,000)	0	0
	0	**0**	**0**	**0**	**0**	**0**	**0**
Stour Centre CHP, Roofing & PV Panels							
Expenditure	1,350,000	1,350,000	0	1,000,000	0	350,000	0
External Funding	0	0	0	0	0	0	0
	1,350,000	**1,350,000**	**0**	**1,000,000**	**0**	**350,000**	**0**
Total Culture & the Environment	**5,382,235**	**7,896,005**	**1,501,379**	**2,412,334**	**1,450,822**	**2,235,630**	**295,840**
General Fund Total	**9,306,235**	**11,820,005**	**1,506,719**	**3,402,994**	**2,436,822**	**3,206,630**	**1,266,840**
HRA Capital Works							
Programmed Works	0	0	0	4,860,450	5,091,530	4,915,000	6,533,000
Farrow Court Redevelopment (inc Sheltered Housing)							
Expenditure	15,400,000	15,400,000	0	4,500,000	4,500,000	3,200,000	3,200,000
External Funding	(4,060,000)	(4,060,000)	0	(537,895)	(537,895)	(1,492,105)	(1,492,105)
	11,340,000	**11,340,000**	**0**	**3,962,105**	**3,962,105**	**1,707,895**	**1,707,895**
HRA New Build Phase 4							
Expenditure	5,804,000	5,804,000	0	2,902,000	2,902,000	0	0
External Funding	(901,000)	(901,000)	0	(450,500)	(450,500)	0	0
	4,903,000	**4,903,000**	**0**	**2,451,500**	**2,451,500**	**0**	**0**
Affordable Housing							
Expenditure	4,043,060	4,043,060	0	2,021,530	2,021,530	0	0
External Funding	(693,060)	(693,060)	0	(346,530)	(346,530)	0	0
	3,350,000	**3,350,000**	**0**	**1,675,000**	**1,675,000**	**0**	**0**
Total HRA	**25,247,060**	**25,247,060**	**0**	**14,283,980**	**14,515,060**	**8,115,000**	**9,733,000**
Total Capital Spend	**34,553,295**	**37,067,065**	**1,506,719**	**17,686,974**	**16,951,882**	**11,321,630**	**10,999,840**

CAPITAL PROGRAMME							
	Original Budget	**Current Budget**	**Previous years**	**2013/14**	**2014/15**	**2015/16**	**2016/17**
	£	**£**	**£**	**£**	**£**	**£**	**£**
CAPITAL SUMMARY							
Community & Housing	3,624,000	3,624,000	5,340	915,660	911,000	896,000	896,000
Corporate, Strategy & Personnel	300,000	300,000	0	75,000	75,000	75,000	75,000
Culture & the Environment	5,382,235	7,896,005	1,501,379	2,412,334	1,450,822	2,235,630	295,840
GENERAL FUND	**9,306,235**	**11,820,005**	**1,506,719**	**3,402,994**	**2,436,822**	**3,206,630**	**1,266,840**
HOUSING REVENUE ACCOUNT	**25,247,060**	**25,247,060**	**0**	**14,283,980**	**14,515,060**	**8,115,000**	**9,733,000**
TOTAL CAPITAL PROGRAMME	**34,553,295**	**37,067,065**	**1,506,719**	**17,686,974**	**16,951,882**	**11,321,630**	**10,999,840**
Funding Source							
Capital Receipts - GF	760,000	753,120	2,250	165,000	186,000	165,000	165,000
Capital Receipts - HRA	0	0	0	0	0	0	0
Borrowing HRA	0	0	0	0	0	0	0
Borrowing GF	3,350,000	3,350,000	0	1,500,000	500,000	850,000	500,000
External grants & contributions HRA	5,654,060	5,654,060	0	1,334,925	1,334,925	1,492,105	1,492,105
External grants & contributions GF	5,051,420	7,288,320	1,499,129	1,693,334	1,372,257	2,191,630	601,840
Major Repairs Reserve HRA	0	0	0	4,860,450	5,091,530	4,915,000	6,533,000
Other Reserve HRA	19,593,000	19,593,000	0	8,088,605	8,088,605	1,707,895	1,707,895
Other Reserve GF	144,815	428,565	5,340	44,660	378,565	0	0
	34,553,295	**37,067,065**	**1,506,719**	**17,686,974**	**16,951,882**	**11,321,630**	**10,999,840**
External Grants							
Homes & Communities Agency (HCA)	2,054,060	2,054,060	0	1,027,030	1,027,030	0	0
Department of Health (administered by HCA)	3,600,000	3,600,000	0	307,895	307,895	1,492,105	1,492,105
Section 106	2,957,920	3,769,920	13,880	598,042	1,046,398	1,885,630	295,840
Disabled Facility Grants	1,224,000	1,224,000	0	306,000	306,000	306,000	306,000
Sustrans (cycle path)	600,000	600,000	0	580,141	19,859	0	0
Growth Area Funding	269,500	1,349,400	1,140,249	209,151	0	0	0
Interreg	0	234,000	234,000	0	0	0	0
Other smaller grants (St Mary's Church)	0	111,000	111,000	0	0	0	0
	10,705,480	**12,942,380**	**1,499,129**	**3,028,259**	**2,707,182**	**3,683,735**	**2,093,945**

Repairs & Renewal Programme

Asset	2013/2014 £	2014/2015 £	2015/2016 £	2016/2017 £	Total Budget £
Ellingham Industrial Estate & common parts	78,700	70,700	51,200	51,200	251,800
Civic Centre	23,500	80,830	60,860	50,870	216,060
Christchurch Mini Soccer Centre and Courtside Netball Centre	18,200	0	0	0	18,200
Tenterden Gateway	9,000	1,000	1,000	1,000	12,000
SWAN Centre football changing units	2,500	1,500	1,500	3,500	9,000
Civic Centre (access Road)	0	0	0	0	0
Stour Centre (Un-modernised)	37,900	33,500	35,500	10,000	116,900
Tenterden Leisure Centre (Structure)	5,000	45,000	33,500	6,500	90,000
Tenterden Leisure Centre (Plant)	7,400	7,400	9,400	79,400	103,600
Kingsnorth Recreation Centre (Structure)	4,200	8,500	2,600	1,500	16,800
Kingsnorth Recreation Centre (Plant)	8,500	3,300	26,400	500	38,700
St Mary's Ruin	5,500	0	0	0	5,500
Woodchurch Windmill	0	22,000	0	0	22,000
Foot Bridges (23 bridges)	30,700	11,000	5,000	5,000	51,700
Julie Rose Stadium (Structure)	16,900	0	11,500	66,800	95,200
Julie Rose Stadium (Plant)	4,000	6,500	36,000	30,000	76,500
Car parks - surface	125,000	125,000	125,000	125,000	500,000
Beaver Road (Victoria Way) Subway	4,000	1,500	1,500	1,500	8,500
Victoria Park Pavilion	3,000	0	0	0	3,000
St. Johns Lane	33,000	0	0	0	33,000
New Rents	3,000	0	0	0	3,000
Server replacement	80,000	80,000	80,000	80,000	320,000
Desktop replacement					
Storage area network - replace EoL					
IT suite Air conditioning replacement					
Fire suppression in IT suite					
Network infrastructure replacement					
Siemens Realitis voice switch migration to VoIP platform					
UPS replacement					
Software licensing upgrades					
	500,000	**497,730**	**480,960**	**512,770**	**1,991,460**

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Licensing Act							
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00	0.00%
		Fee band - B	NB	190.00	190.00	190.00	0.00%
		Fee band - C	NB	315.00	315.00	315.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	450.00	450.00	450.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	635.00	635.00	635.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulation for detail			
		Premises where only licensable activity is regulated entertainment & premises is education, church hall, village hall or similar		No fee payable			
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00	0.00%
		Fee band - B	NB	180.00	180.00	180.00	0.00%
		Fee band - C	NB	295.00	295.00	295.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	320.00	320.00	320.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	350.00	350.00	350.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulation for detail			
Personal	Statutory		NB	37.00	37.00	37.00	0.00%
Temporary Event Notice	Statutory		NB	21.00	21.00	21.00	0.00%
Change of address notification	Statutory		NB	10.50	11.00	11.00	0.00%
Replacement licence etc (due to loss/theft etc)	Statutory		NB	10.50	11.00	11.00	0.00%
Designated premises supervisor variation	Statutory		NB	23.00	23.00	23.00	0.00%

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Licensing Act cont.							
Premises licence transfer	Statutory		NB	23.00	23.00	23.00	0.00%
Club registration change	Statutory		NB	10.50	10.50	10.50	0.00%
Club name or rules notification	Statutory		NB	10.50	10.50	10.50	0.00%
Interim Authority Notice	Statutory		NB	23.00	23.00	23.00	0.00%
Provisional Statement	Statutory		NB	315.00	315.00	315.00	0.00%
Freeholder notification of licensing matters	Statutory		NB	21.00	21.00	21.00	0.00%
Minor Variation	Statutory		NB	89.00	89.00	89.00	0.00%
Animal Welfare and Public Health Licences							
Dog Breeding Establishments	Discretionary	New Licence	NB	511.00	528.00	541.00	2.46%
	Discretionary	Renewal	NB	127.00	131.00	134.00	2.29%
	Discretionary	Variation	NB	127.00	131.00	134.00	2.29%
	Discretionary	Concurrent 2nd application	NB	63.00	65.00	67.00	3.08%
Animal Boarding Establishments	Discretionary	New Licence	NB	511.00	528.00	541.00	2.46%
	Discretionary	Renewal	NB	127.00	131.00	134.00	2.29%
	Discretionary	Variation	NB	127.00	131.00	134.00	2.29%
	Discretionary	Concurrent 2nd application	NB	63.00	65.00	67.00	3.08%
Home Boarding	Discretionary	New Licence	NB	79.00	82.00	84.00	2.44%
	Discretionary	Renewal	NB	61.00	63.00	65.00	3.17%
Pet Shops	Discretionary	New Licence	NB	511.00	528.00	541.00	2.46%
	Discretionary	Renewal	NB	127.00	131.00	134.00	2.29%
	Discretionary	Variation	NB	127.00	131.00	134.00	2.29%
	Discretionary	Concurrent 2nd application	NB	63.00	65.00	67.00	3.08%
Riding Establishments	Discretionary	New Licence	NB	511.00	528.00	541.00	2.46%
	Discretionary	Renewal	NB	369.00	381.00	391.00	2.62%
	Discretionary	Variation	NB	69.00	71.00	73.00	2.82%
	Discretionary	Concurrent 2nd application	NB	32.00	33.00	34.00	3.03%

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Animal Welfare and Public Health Licences cont.							
Dangerous Wild Animals	Discretionary	New Licence (2 year licence)	NB	844.00	872.00	894.00	2.52%
	Discretionary	Renewal (2 year licence)	NB	578.00	597.00	612.00	2.51%
	Discretionary	Variation	NB	297.00	307.00	315.00	2.61%
	Discretionary	Concurrent 2nd application	NB	75.00	77.00	79.00	2.60%
Zoos	Discretionary	Consideration	NB	1,051.00	1,086.00	1,113.00	2.49%
	Discretionary	Licence (4 year licence)	NB	1,733.00	1,790.00	1,835.00	2.51%
	Discretionary	Renewal (6 year licence)	NB	2,600.00	2,686.00	2,753.00	2.49%
	Discretionary	Dispensation - 14(1)(a)	NB	423.00	437.00	448.00	2.52%
Public Health Licences							
Acupuncture	Discretionary	Initial registration practitioner/premises	NB	157.00	162.00	166.00	2.47%
	Discretionary	Additional practitioner/premises	NB	96.00	99.00	101.00	2.02%
	Discretionary	Minor variation	NB	26.00	27.00	28.00	3.70%
Tattooing (including semi-permanent skin-colouring)	Discretionary	Initial registration practitioner/premises	NB	303.00	313.00	321.00	2.56%
	Discretionary	Additional practitioner/premises	NB	96.00	99.00	101.00	2.02%
	Discretionary	Minor variation	NB	26.00	27.00	28.00	3.70%
Electrolysis	Discretionary	Initial registration practitioner/premises	NB	157.00	162.00	166.00	2.47%
	Discretionary	Additional practitioner/premises	NB	96.00	99.00	101.00	2.02%
	Discretionary	Minor variation	NB	26.00	27.00	28.00	3.70%
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial registration practitioner/premises	NB	303.00	313.00	321.00	2.56%
	Discretionary	Additional practitioner/premises	NB	96.00	99.00	101.00	2.02%
	Discretionary	Minor variation	NB	26.00	27.00	28.00	3.70%
Ear Piercing	Discretionary	Initial registration practitioner/premises	NB	157.00	162.00	166.00	2.47%
	Discretionary	Additional practitioner/premises	NB	96.00	99.00	101.00	2.02%
	Discretionary	Minor variation	NB	26.00	27.00	28.00	3.70%
Hairdressing	Statutory	Registration		No fee payable			
Sex Establishments Licence							
Sex Shops, Sex Cinemas and Sexual Entertainment Venue Licences	Discretionary	Grant	NB	2,994.00	3,095.00	3,172.00	2.49%
	Discretionary	Renewal	NB	546.00	565.00	579.00	2.48%
	Discretionary	Transfer	NB	546.00	565.00	579.00	2.48%

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Street Trading and Consents							
Publicity Displays	Statutory			No fee payable			
Street Collection Permit	Statutory			No fee payable			
Street Trading Licence	Discretionary	Yearly	NB	67.00	69.00	71.00	2.90%
Casual Street Trading Licence/Consent For One Off Event	Discretionary	Grant	NB	NA	11.00	11.50	4.55%
Casual Street Trading Licence for Market	Discretionary	Monthly	NB	23.00	24.00	25.00	4.17%
Street Trading Consent	Discretionary	Yearly	NB	67.00	69.00	71.00	2.90%
New Site Street Trading Consent - static	Discretionary	Grant -if planning permission already granted	NB	300.00	300.00	155.00	-48.33%
New Site Street Trading Consent - static	Discretionary	Grant - if no planning permission at time of application	NB	300.00	300.00	310.00	3.33%
New Site Street Trading Consent - short term static	Discretionary	Grant - 1 site £150 (£50 extra for each additional site, i.e. £200 for 2 sites, £250 for 3 sites	NB	0.00	£150 per site plus £50 per additional site	£160 per site plus £55 per additional site	
Hawker Street Trading Consent	Discretionary	Yearly	NB			71.00	
Town Centre Commercial Booking	Discretionary	Daily (Monday - Friday,Sunday).For 4 consecutive days deduct £100 from total cost,5 consecutive days deduct £150,and for 6 consecutive days deduct £200)	NB			150.00	
Town Centre Commercial Booking	Discretionary	1 day (Saturday)	NB			200.00	

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Street Trading Consent Rents							
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	76.00	121.00	150.00	23.97%
Furners Wood Lay-by - hot food	Discretionary	Monthly rents	NB	0.00	260.00	225.00	-13.46%
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	156.00	190.00	225.00	18.42%
Great Chart - A28 Tenterden bound - Non Food	Discretionary	Monthly rents	NB	55.00	130.00	150.00	15.38%
Great Chart - A28 Ashford bound - Food	Discretionary	Monthly rents	NB	156.00	190.00	225.00	18.42%
Great Chart - A28 Ashford bound Non Food	Discretionary	Monthly rents	NB	55.00	130.00	150.00	15.38%
Hothfield - A20 Maidstone bound - Non Food	Discretionary	Monthly rents	NB	76.00	121.00	150.00	23.97%
Hothfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	156.00	255.00	225.00	-11.76%
Hothfield - A20 Ashford bound - Non Food	Discretionary	Monthly rents	NB	76.00	94.00	150.00	59.57%
Hothfield - A20 Ashford bound - Food	Discretionary	Monthly rents	NB	156.00	190.00	225.00	18.42%
Henwood	Discretionary	Monthly rents	NB	186.00	196.00	206.50	5.36%
Recreation Ground Road car park	Discretionary	Monthly rents	NB	232.00	306.00	380.00	24.18%
Potters Corner, Hothfield	Discretionary	Monthly rents	NB	156.00	156.00	225.00	44.23%
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	211.00	234.00	240.00	2.56%
Chilham Mill	Discretionary		NB	156.00	190.00	225.00	18.42%
Council Land							
Charity	Discretionary			No fee payable			
Commercial (e.g. circuses and funfairs)	Discretionary	per operating day	NB	233.00	241.00	260.00	7.88%
	Discretionary	per non-operating day	NB	163.00	168.00	185.00	10.12%

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Food Hygiene							
Level 2 course	Discretionary		EX	66.00	68.00	70.00	2.94%
Block booking - weekday per day	Discretionary		EX	450.00	465.00	477.00	2.58%
Block booking - weekday per person	Discretionary		EX	32.00	33.00	34.00	3.03%
Block booking - weekend per day	Discretionary		EX	703.00	726.00	744.00	2.48%
Block booking - weekend per person	Discretionary		EX	32.00	33.00	34.00	3.03%
Re-sit (at time of next course)	Discretionary		EX	17.00	18.00	18.00	0.00%
Re-sit (oral)	Discretionary		EX	40.00	41.00	42.00	2.44%
Food Safety Charges							
Food Surrender Certificate	Discretionary		NB	88.00	91.00	93.00	2.20%
Inspection (Voluntary Surrender) or Disposal	Discretionary	Per hour	NB	86.00	89.00	91.00	2.25%
plus tipping charge at cost	Charged by tip			NA	NA	NA	NA
Export Certificate for food manufacture	Discretionary		NB	145.00	150.00	154.00	2.67%
Miscellaneous							
Scrap Metal Site Licence	Discretionary		NB		240	300.00	25.00%
Scrap Metal Collectors Licence	Discretionary		NB		180	200.00	11.11%
Scrap Metal Site Licence - Renewal	Discretionary		NB			200.00	
Scrap Metal Collectors Licence - Renewal	Discretionary		NB			100.00	
Scrap Metal Variations	Discretionary		NB			75.00	
Scrap Metal Minor Variations	Discretionary		NB			20.00	

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Gambling Act							
New small casino	Statutory Maximum	New application	NB	6,285.00	6,285.00	6,442.00	2.50%
		Annual fee	NB	3,575.00	3,575.00	3,664.00	2.49%
		Variation	NB	2,580.00	2,580.00	2,645.00	2.52%
		Transfer	NB	1,500.00	1,500.00	1,538.00	2.53%
		Re-instatement	NB	1,260.00	1,260.00	1,292.00	2.54%
		Provisional statement	NB	6,285.00	6,285.00	6,442.00	2.50%
		Provisional statement holders	NB	2,240.00	2,240.00	2,296.00	2.50%
		Copy licence	NB	25.00	25.00	26.00	4.00%
		Notification of change	NB	50.00	50.00	51.00	2.00%
New large casino	Statutory Maximum	New application	NB	7,540.00	7,540.00	7,729.00	2.51%
		Annual fee	NB	7,215.00	7,215.00	7,395.00	2.49%
		Variation	NB	3,410.00	3,410.00	3,495.00	2.49%
		Transfer	NB	1,760.00	1,760.00	1,804.00	2.50%
		Re-instatement	NB	1,985.00	1,985.00	2,035.00	2.52%
		Provisional statement	NB	7,540.00	7,540.00	7,729.00	2.51%
		Provisional statement holders	NB	3,700.00	3,700.00	3,793.00	2.51%
		Copy licence	NB	25.00	25.00	26.00	4.00%
		Notification of change	NB	50.00	50.00	51.00	2.00%
Regional casino	Statutory Maximum	New application	NB	11,880.00	11,880.00	12,177.00	2.50%
		Annual fee	NB	11,140.00	11,140.00	11,419.00	2.50%
		Variation	NB	5,570.00	5,570.00	5,709.00	2.50%
		Transfer	NB	4,055.00	4,055.00	4,156.00	2.49%
		Re-instatement	NB	4,055.00	4,055.00	4,156.00	2.49%
		Provisional statement	NB	11,880.00	11,880.00	12,177.00	2.50%
		Provisional statement holders	NB	5,785.00	5,785.00	5,930.00	2.51%
		Copy licence	NB	25.00	25.00	26.00	4.00%
		Notification of change	NB	50.00	50.00	51.00	2.00%

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Gambling Act cont.							
Bingo club	Statutory Maximum	New application	NB	2,160.00	2,160.00	2,214.00	2.50%
		Annual fee	NB	670.00	670.00	690.00	2.99%
		Variation	NB	1,475.00	1,475.00	1,512.00	2.51%
		Transfer	NB	820.00	820.00	841.00	2.56%
		Re-instatement	NB	820.00	820.00	841.00	2.56%
		Provisional statement	NB	2,160.00	2,160.00	2,214.00	2.50%
		Provisional statement holders	NB	890.00	890.00	912.00	2.47%
		Copy licence	NB	25.00	25.00	26.00	4.00%
		Notification of change	NB	50.00	50.00	51.00	2.00%
Betting Premises (excluding tracks)	Statutory Maximum	New application	NB	2,160.00	2,160.00	2,250.00	4.17%
		Annual fee	NB	430.00	430.00	445.00	3.49%
		Variation	NB	1,245.00	1,245.00	1,276.00	2.49%
		Transfer	NB	820.00	820.00	841.00	2.56%
		Re-instatement	NB	820.00	820.00	841.00	2.56%
		Provisional statement	NB	2,160.00	2,160.00	2,214.00	2.50%
		Provisional statement holders	NB	890.00	890.00	912.00	2.47%
		Copy licence	NB	25.00	25.00	26.00	4.00%
		Notification of change	NB	50.00	50.00	51.00	2.00%
Tracks	Statutory Maximum	New application	NB	1,690.00	1,690.00	1,732.00	2.49%
		Annual fee	NB	670.00	670.00	687.00	2.54%
		Variation	NB	1,130.00	1,130.00	1,158.00	2.48%
		Transfer	NB	820.00	820.00	841.00	2.56%
		Re-instatement	NB	820.00	820.00	841.00	2.56%
		Provisional statement	NB	1,690.00	1,690.00	1,732.00	2.49%
		Provisional statement holders	NB	890.00	890.00	912.00	2.47%
		Copy licence	NB	25.00	25.00	26.00	4.00%
		Notification of change	NB	50.00	50.00	51.00	2.00%

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Gambling Act cont.							
Family Entertainment Centres	Statutory Maximum	New application	NB	1,690.00	1,690.00	1,732.00	2.49%
		Annual fee	NB	580.00	580.00	595.00	2.59%
		Variation	NB	760.00	760.00	779.00	2.50%
		Transfer	NB	820.00	820.00	841.00	2.56%
		Re-instatement	NB	820.00	820.00	841.00	2.56%
		Provisional statement	NB	1,690.00	1,690.00	1,732.00	2.49%
		Provisional statement holders	NB	735.00	735.00	753.00	2.45%
		Copy licence	NB	25.00	25.00	26.00	4.00%
		Notification of change	NB	50.00	50.00	51.00	2.00%
Adult Gaming Centre	Statutory Maximum	New application	NB	1,690.00	1,690.00	1,732.00	2.49%
		Annual fee	NB	670.00	670.00	690.00	2.99%
		Variation	NB	670.00	670.00	780.00	16.42%
		Transfer	NB	820.00	820.00	841.00	2.56%
		Re-instatement	NB	820.00	820.00	841.00	2.56%
		Provisional statement	NB	1,690.00	1,690.00	1,732.00	2.49%
		Provisional statement holders	NB	890.00	890.00	912.00	2.47%
		Copy licence	NB	25.00	25.00	26.00	4.00%
		Notification of change	NB	25.00	25.00	26.00	4.00%
Temporary Use Notices	Statutory Maximum	New application	NB	200.00	200.00	200.00	0.00%
		Copy licence	NB	25.00	25.00	26.00	4.00%
Licensed Premises Gaming Machine Permit	Statutory Maximum	Grant	NB	150.00	150.00	150.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Transfer	NB	25.00	25.00	25.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Gambling Act cont.							
Lottery Registration	Statutory Maximum	New Application	NB	40.00	40.00	40.00	0.00%
		Renewal	NB	20.00	20.00	20.00	0.00%
Licensed Premises Automatic Notification Process	Statutory Maximum	Notification	NB	50.00	50.00	50.00	0.00%
Club Gaming Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Club Machine Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Family Entertainment Centre Gaming Machine Permit	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%

DISCRETIONARY & STATUTORY FEES 2014/15

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Gambling Act cont.							
Prize Gaming Permits	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Annual Fee	NB	20.00	20.00	20.00	0.00%
Hackney Carriage/Private Hire							
Hackney Carriage & Private Hire Drivers Licence	Discretionary	For 1 year	NB	49.00	49.00	49.00	0.00%
		For 3 years	NB	75.00	75.00	75.00	0.00%
Vehicle Licence	Discretionary	New	NB	290.00	290.00	300.00	3.45%
		Renewal	NB	270.00	270.00	280.00	3.70%
Additional Hackney Carriage & Private Hire Drivers licence	Discretionary		NB	20.00	20.00	20.00	0.00%
Private Hire Operators	Discretionary	1-3 Vehicles	NB	73.00	73.00	75.00	2.74%
		4-10 Vehicles	NB	310.00	310.00	250.00	-19.35%
		11-20 Vehicles	NB	620.00	480.00	500.00	4.17%
Drivers Badge (replacement)	Discretionary		NB	15.00	15.00	10.50	-30.00%
Internal Vehicle Plate	Discretionary		NB	15.00	15.00	16.00	6.67%
Knowledge Test & Re-test	Discretionary		NB	30.00	30.00	45.00	50.00%
Fee for Returned (Bounced) Cheques	Discretionary		NB	16.00	16.00	16.00	0.00%
Transfer of vehicle licence (including plate)	Discretionary		NB	20.00	20.00	25.00	25.00%
Replcement Plate (internal/external)	Discretionary		NB	20.00	20.00	25.00	25.00%
Additional Vehicle under an Operators Licence	Discretionary	Category 1-3 to 4-10	NB	237.00	237.00	175.00	-26.16%
	Discretionary	Category 4-10 to 11-20	NB	310.00	310.00	250.00	-19.35%
Replacement Licence	Discretionary		NB	20.00	20.00	10.50	-47.50%
CRB	Set by Home Office		NB	44.00	44.00	44.00	0.00%

DISCRETIONARY & STATUTORY FEES 2014/15

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Season Tickets (Ashford)						
	Edinburgh Road Reserved 12 months	VT	1,520.00	1,520.00	1,520.00	0.00%
	Flour Mills Car Park 1 month	VT	68.00	68.00	68.00	0.00%
	Flour Mills Car Park 3 months	VT	191.00	191.00	191.00	0.00%
	Flour Mills Car Park 6 months	VT	360.00	360.00	360.00	0.00%
	Flour Mills Car Park 12 months	VT	675.00	675.00	675.00	0.00%
	Town Centre 1 month	VT	76.00	76.00	76.00	0.00%
	Town Centre 3 Months	VT	215.00	215.00	215.00	0.00%
	Town Centre 6 Months	VT	405.00	405.00	405.00	0.00%
	Town Centre 12 Months	VT	760.00	760.00	760.00	0.00%
Season Tickets (Tenterden)						
	Bridewell Lane Car Park 1 month	VT	76.00	76.00	76.00	0.00%
	Bridewell Lane Car Park 3 months	VT	215.00	215.00	215.00	0.00%
	Bridewell Lane Car Park 6 months	VT	405.00	405.00	405.00	0.00%
	Bridewell Lane Car Park 12 months	VT	760.00	760.00	760.00	0.00%
	Bridewell Lane Reserved 12 months	VT	1,520.00	1,520.00	1,520.00	0.00%
	**Season Tickets issued for Bridewell Lane car park are also valid in the rear car park at Tenterden Leisure Centre*					
	Admin Charge for loss of season ticket	VT	10.00	10.00	10.00	0.00%
	Admin Charge for refund of Season ticket	VT	10.00	10.00	10.00	0.00%
Residents Permits						
	Zone A Annual	EX	100.00	100.00	120.00	20.00%
	Zone B Annual	EX	40.00	40.00	50.00	25.00%
	Zone B Annual - Off Street Residents Parking Permit	VT			135.00	NA
	Zone D Annual	EX	25.00	25.00	30.00	20.00%
	Zone E Annual	EX	25.00	25.00	30.00	20.00%
	Zone F Annual	EX	25.00	25.00	30.00	20.00%
	Zone G Annual	EX	25.00	25.00	30.00	20.00%
	Admin Charge for loss of permit	EX	5.00	5.00	5.00	0.00%

DISCRETIONARY & STATUTORY FEES 2014/15

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Other Permits						
	Visitor's permits each	EX	1.00	1.00	1.00	0.00%
	Staff (decrementing) card per day	VT	1.00	1.00	1.00	0.00%
	Staff permit per month	VT	18.00	18.00	18.00	0.00%
	Admin Charge for loss of card/permit	VT	10.00	10.00	10.00	0.00%
	HPA parking permit annual	VT	760.00	760.00	760.00	0.00%
	DSA parking permit annual	VT	760.00	760.00	760.00	0.00%
Misc Charges						
	Waivers	VT	15.00	15.00	30.00	100.00%
	Additional Charge for occupying on street pay and display bay, per bay per day	VT	5.00	5.00	10.00	100.00%
	Additional Charge for occupying on street pay and display bay, per bay per week	VT	15.00	15.00	30.00	100.00%
	Bay Suspensions	VT	30.00	30.00	50.00	66.67%
	Replacement of lost cones per cone	VT	10.00	10.00	20.00	100.00%
	Locked Car park-vehicle release fee	VT	55.00	55.00	55.00	0.00%
	Printing Charges Up to 5 pages per page	VT	0.50	0.50	0.50	0.00%
	Printing Charges more than 5 pages per page	VT	0.10	0.10	0.10	0.00%
Car Park Charges (Ashford)						
	Civic Centre and Stour Centre car park minimum charge up to 2 hours	VT	0.80	0.80	0.80	0.00%
	Civic Centre and Stour Centre car park per hour over 2 hours. Linear Charge in 5p increments	VT	1.00	1.00	1.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Mon-Fri	VT	10.00	10.00	10.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Sat and Sun	VT	4.50	4.50	4.50	0.00%

DISCRETIONARY & STATUTORY FEES 2014/15

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Car Park Charges (Ashford) continued						
	Civic Centre and Stour Centre car park per hour Coach Charge (Linear Charge in 5p increments)	VT	1.50	1.50	1.50	0.00%
	Civic Centre and Stour Centre car park Coach charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Dover Place Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Dover Place Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Edinburgh Road Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Edinburgh Road Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Flour Mills Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Flour Mills Car Park charge over 4 hours	VT	4.00	4.00	4.00	0.00%
	Henwood Car Park per hour	VT	0.80	0.80	0.80	0.00%
	Henwood Car Park charge over 4 hours	VT	3.20	3.20	3.20	0.00%
	Station Road Ashford Car park per hour	VT	1.00	1.00	1.00	0.00%
	Station Road Ashford Car park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Vicarage Lane Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Vicarage Lane Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
Car Park Charges (Tenterden)						
	Bridewell Lane Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Bridewell Lane Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Recreation Ground Road Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Recreation Ground Road Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour	VT	1.00	1.00	1.00	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour Coach charge	VT	1.50	1.50	1.50	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%

DISCRETIONARY & STATUTORY FEES 2014/15

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Car Park Charges (Tenterden) continued						
	Tenterden Leisure Centre Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Tenterden Leisure Centre Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Tenterden Leisure Centre Car Park Coach charge per hour	VT	1.50	1.50	1.50	0.00%
	Tenterden Leisure Centre Car Park Coach charge over 4 hours	VT	10.00	10.00	10.00	0.00%
On Street Parking Charges						
	Charge per hour before 6pm	EX	1.00	1.00	1.00	0.00%
	Charge after 6pm for parking up to 1 hour	EX	1.00	1.00	1.00	0.00%
	Charge after 6pm for parking over one hour	EX	2.70	2.70	2.70	0.00%
Penalty Charge Notices						
	Lower level	EX	50.00	50.00	50.00	0.00%
	Higher level	EX	70.00	70.00	70.00	0.00%

DISCRETIONARY & STATUTORY FEES 2014/15

Charge for the Supply of Information and Photocopies of Documents

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
General Photocopying	Per sheet of photocopy (for the first 10 sheets)	VT	0.34	0.35	0.36	2.86%
	Further Copies	VT	0.17	0.18	0.18	0.00%
Fax	First Page	VT	1.29	1.33	1.36	2.26%
	Each page thereafter	VT	0.68	0.70	0.72	2.86%
Notices and Extracts	Authenticated Building Control Regulation Approval or Completion Certificate (photocopy - copying charge only)	VT	7.28	7.52	10.00	32.98%
	Architects Plans (A3 & A4)	VT	0.34	0.35	0.36	2.86%
	Architects Plans (A2+)	VT	5.72	5.91	6.06	2.54%
Fact sheets	Major Development Proposals in Ashford (per page)	VT	1.57	1.62	1.66	2.47%
	All other fact sheets (per page)	VT	0.34	0.35	0.36	2.86%
Requests for Planning Information*		VT	50.46	52.13	52.50	0.71%
Requests for Building Control Information*		VT	50.46	52.13	52.50	0.71%
Inspection of approved Building Regulation Plans*		VT	50.46	52.13	52.50	0.71%
Gas and Pipeline Extracts*		VT	6.17	6.37	6.53	2.51%
Hard Copy Provision of Weekly List		VT	160.36	165.65	169.79	2.50%
Postage and Packing		VT	0.34	0.35	0.36	2.86%
*Fee for addition work on information that is freely available on website)						

DISCRETIONARY & STATUTORY FEES 2014/15

Sale of Documents and Room Hire

Item	Description/Comments		VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Minutes	Council and Committees	- per annum	VT	169.85	175.46	179.85	2.50%
	(excluding the Planning Committee)	- per cycle	VT	34.35	35.48	36.37	2.51%
	Cabinet only	- per annum	VT	112.58	116.30	119.21	2.50%
		- per cycle	VT	23.04	23.80	24.40	2.52%
	Planning Committee only	- per annum	VT	112.58	116.30	119.21	2.50%
		- per cycle	VT	23.04	23.80	24.40	2.52%
	A single committee and its Sub- Committee	- per annum	VT	57.11	58.99	60.46	2.49%
	(excluding the Planning Committee)	- per cycle	VT	11.85	12.24	12.55	2.53%
Agendas and Reports	Council and Committees	- per annum	VT	304.08	314.11	321.96	2.50%
	(excluding the Planning Committee)	- per cycle	VT	61.34	63.36	64.94	2.49%
	Cabinet only	- per annum	VT	568.69	587.46	602.15	2.50%
		- per cycle	VT	24.37	25.17	25.80	2.50%
	Planning Committee only	- per annum	VT	568.69	587.46	602.15	2.50%
		- per cycle	VT	24.37	25.17	25.80	2.50%
	A single committee and its Sub- Committee	- per annum	VT	61.34	63.36	64.94	2.49%
	(excluding the Planning Committee)	- per cycle	VT	12.77	13.19	13.52	2.50%
	NB Head of Legal and Democratic Services may determine a higher charge where the Agenda and Reports are in excess of 200 pages						
Other Publications	Annual Budget Book / Statement of Accounts						
	- requested by individuals		VT	7.96	8.22	8.43	2.55%
	- requested by commercial bodies		VT	39.13	40.42	41.43	2.50%
	Council Year Book		VT	3.19	3.30	3.38	2.42%
	Copy of Lease, Order etc		VT	7.01	7.24	7.42	2.49%
	Copy of Byelaws - Statutory Fee		VT	0.23	0.24	0.25	4.17%
Room Hire	Council Chamber	- Up to 4 hours	VT	150.82	155.80	159.70	2.50%
		- Full Day	VT	264.75	273.49	280.33	2.50%
		- Evening after 5pm	VT	242.77	250.78	257.05	2.50%
	Committee Rooms	- Up to 4 hours	VT	79.05	81.66	83.70	2.50%
		- Full Day	VT	141.97	146.66	150.33	2.50%
		- Evening after 5pm	VT	136.64	141.15	144.68	2.50%

DISCRETIONARY & STATUTORY FEES 2014/15

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Cemetery Charges - Bybrook and Willesborough Cemeteries						
COMPOSITE BURIAL FEE FOR	(1) Single Grave Depth	EX	1,026.00	1,060.00	1,087.00	2.55%
NEW GRAVES	(2) Double Grave Depth	EX	1,132.00	1,169.00	1,198.00	2.48%
(Includes Digging Fee, Purchase of	(3) Triple Grave Depth	EX	1,323.00	1,367.00	1,401.00	2.49%
Right of Burial for 30 years and	(4) Child up to and including 16 years		FREE			
wooden cross)	*(NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply*					
	(5) Cremated Remains - Garden of Remembrance Willesborough	EX	368.00	380.00	390.00	2.63%
REOPENING OF EXISTING GRAVES/	(1) Single Grave Depth	EX	594.00	614.00	629.00	2.44%
OPENING OF PRE-PURCHASED	(2) Double Grave Depth	EX	488.00	504.00	517.00	2.58%
GRAVES	(3) Cremated Remains	EX	101.00	104.00	107.00	2.88%
Additional fee for Saturday interments	(consideration will be given in special circumstances		By negotiation			

Non standard grave sizes may incur an additional charge

NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)

DISCRETIONARY & STATUTORY FEES 2014/15

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13	Charge 2013/14	Proposed Charge 2014/15	Increase / Decrease on 2013/14
Cemetery Charges - Tenterden Cemetery						
COMPOSITE BURIAL FEE FOR	(1) Single Grave Depth	EX	1,029.00	1,063.00	1,090.00	2.54%
NEW GRAVES	(2) Single Grave Depth (plus purchase of right of burial in adjoining grave) (i.e. single depth charge plus purchase charge)	EX	1,470.00	1,519.00	1,557.00	2.50%
(Includes Digging Fee, Purchase of	(3) Child up to and including 16 years	EX	FREE			
Right of Burial for 30 years and	(4) Cremated Remains - Garden of Remembrance - Small Plot	EX	308.00	318.00	326.00	2.52%
	(5) Cremated Remains - Garden of Remembrance - Large Plot	EX	433.00	447.00	458.00	2.46%
REOPENING OF EXISTING GRAVES/	(1) Single Grave Depth	EX	555.00	573.00	587.00	2.44%
OPENING OF PRE-PURCHASED	(2) Double Grave Depth	EX	655.00	677.00	694.00	2.51%
GRAVES	(3) Cremated Remains	EX	167.00	173.00	177.00	2.31%
Additional fee for Saturday interments	(consideration will be given in special circumstances		By negotiation			

Non standard grave sizes may incur an additional charge

NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)

DISCRETIONARY & STATUTORY FEES 2014/15

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13	Charge 2013/14	Proposed Charge 2014/15	Increase / Decrease on 2013/14
Cemetery Charges - All Cemeteries						
PURCHASE OF RIGHT OF BURIAL	(1) One grave space	EX	467.00	482.00	494.00	2.49%
FOR 30 YEARS	(2) One cremation plot - Willesborough	EX	260.00	269.00	276.00	2.60%
Applies to pre-purchase of graves and	- Tenterden - Small Plot	EX	122.00	126.00	129.00	2.38%
where burial rights were not purchased	- Tenterden - Large Plot	EX	260.00	269.00	276.00	2.60%
prior to introduction of composite						
RIGHT TO ERECT A MEMORIAL	(1) Right to erect a headstone or tablet (including inscription to one person)					
	- Adult	EX	153.00	158.00	162.00	2.53%
	- Child to 16 years	EX	FREE			
	(2) Right to erect a kerbstone (including inscription to one person)	EX				
	- Adult	EX	220.00	227.00	233.00	2.64%
	- Child to 16 years	EX	FREE			
	(3) Additional inscription (per person after first)	EX	51.00	53.00	54.00	1.89%
PURCHASE OF WOODEN CROSS INCLUDING PLAQUE	(Ashford Borough Cemeteries only)	EX EX	37.00	38.00	39.00	2.63%
FAMILY MANAGED BURIALS	Additional administrative cost of this option	EX	152.00	157.00	161.00	2.55%
FAMILY HISTORY SEARCH	Per Name	EX	23.00	24.00	25.00	4.17%
	Over 4 Names	EX	73.00	75.00	77.00	2.67%
NB A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
MAINTENANCE OF GRAVES	(1) Maintenance and Planting twice yearly with plants supplied by the Council	NB	143.00	148.00	152.00	2.70%
	(2) Cleaning of kerbstone (per annum)	NB	85.00	88.00	90.00	2.27%
	(3) Cleaning of headstone or memorial (per annum)	NB	142.00	147.00	151.00	2.72%

DISCRETIONARY & STATUTORY FEES 2014/15

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13	Charge 2013/14	Proposed Charge 2014/15	Increase / Decrease on 2013/14
WOODLAND BURIALS						
BYBROOK CEMETERY	Composite Woodland Burial Fee including coffin and tree *					
	- one grave space	EX	808.00	835.00	856.00	2.51%
	- two adjacent grave spaces	EX	1,522.00	1,572.00	1,611.00	2.48%
	Woodland Burial Fee excluding coffin, but including tree	EX				
	- one grave	EX	661.00	683.00	700.00	2.49%
	- two adjacent graves	EX	1,234.00	1,275.00	1,307.00	2.51%
	Interment of cremated remains (in grave space) including casket and tree*	EX	568.00	587.00	602.00	2.56%
	Selection of grave space	EX	80.00	83.00	85.00	2.41%
	(These fees may be prepaid)*					
TENTERDEN CEMETERY	Composite Woodland Burial Fee including coffin and tree *					
	- one grave space	EX	868.00	897.00	919.00	2.45%
	- two adjacent grave spaces	EX	1,581.00	1,633.00	1,674.00	2.51%
	Woodland Burial Fee excluding coffin, but including tree	EX				
	- one grave	EX	720.00	744.00	763.00	2.55%
	- two adjacent graves	EX	1,296.00	1,339.00	1,372.00	2.46%
	Interment of cremated remains (in grave space) including casket and tree*	EX	633.00	654.00	670.00	2.45%
	Selection of grave space	EX	80.00	83.00	85.00	2.41%
	(These fees may be prepaid)*					
ALL CEMETERIES	Further interment of cremated remains including casket					
	- Ashford	EX	118.00	122.00	125.00	2.46%
	- Tenterden	EX	179.00	185.00	190.00	2.70%
	Interment of a child to 16 years (NOT including coffin or tree)	EX	Free			
	Grave reservation	EX	160.00	165.00	169.00	2.42%
	Selection of grave space	EX	80.00	83.00	85.00	2.41%
NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
MEMORIAL BENCH WITH DEDICATION INSCRIPTION (Subject to space being available)		EX	583.00	602.00	617.00	2.49%

DISCRETIONARY & STATUTORY FEES 2014/15

Planning Services

Item	Description/Comments		VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Pre-Application Advice	Level 1 will be charged for written advice on all proposals that will require consent from the Local Planning Authority under the Planning Acts, other than those listed above and in levels 2 and 3		VT	67.00	75.00	80.00	6.67%
	Level 2 will be charged for written advice on all minor developments		VT	133.00	150.00	160.00	6.67%
	Level 3 will be charged for meetings with officers (If the meeting is on site then travelling time will be included in the assessment)	per hour or part thereof	VT	335.00	400.00	425.00	6.25%
Application for a Non-material Amendment Following a Grant of Planning Permission	Householder development	Statutory Fee	NB	25.00	28.00	28.00	0.00%
	All other developments	Statutory Fee	NB	170.00	195.00	195.00	0.00%
	Payment will be refunded if the amendments are considered too significant and a fresh application is required						
Compliance Check	For domestic Development		VT	69.00	75.00	76.00	1.33%
(Confirmation that a development has been built in accordance with the approved plans	*For a Domestic proposal that requires a site visit*		VT	138.00	150.00	153.00	2.00%
Research of Planning History	To confirm whether or not permitted development rights have been removed from a dwelling *(Copies of Decision Notices are charged extra)*		VT	35.00	40.00	41.00	2.50%
Formal Complaint under High Hedges Legalisation			VT	400.00	425.00	435.00	2.35%

DISCRETIONARY & STATUTORY FEES 2014/15

SPORTING CHARGES

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Proposed Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
SPORTING HIRE CHARGES						
Football Grass Pitch at Spearpoint/Pitchside Adult	Per season	VT	430.00	444.00	455.00	2.48%
Football Grass Pitch at Spearpoint/Pitchside Junior	Per season	VT	230.00	238.00	244.00	2.52%

DISCRETIONARY & STATUTORY FEES 2014/15

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Telecare/Lifeline						
Telecare Lifeline Installation	One Off Payment per client	VT	28.50	29.40	30.44	3.54%
Telecare Lifeline Installation (Equipment postal service)	One Off Payment per client	VT	16.90	17.50	17.92	2.40%
Telecare Lifeline Monitoring and Equipment Hire - existing customers	Annual Fee per client	VT	137.60	142.10	145.83	2.62%
Telecare Lifeline Monitoring and Equipment Hire including TES - new customers	Annual Fee per client	VT	147.95	152.80	156.67	2.53%
Telecare Monitoring Fee only - for purchased equipment - from 01/04/11	Annual	VT	82.40	85.10	87.50	2.82%
Telecare Monitoring Fee only (no longer available to clients) - for purchased equipment - Prior to 1/04/11	Annual	VT	21.74	22.46	22.46	0.00%
TES Card	One Off Payment per client	VT	10.30	10.30	10.30	0.00%
Supply of Second Pendant sensor	One off payment per client	VT	62.40	64.50	66.67	3.36%
Supply of Key safe - new style	One Off Payment per client	VT	66.50	68.70	70.83	3.10%
Supply of Key release Door Chain - new style	One Off Payment per client	VT	26.00	26.90	27.50	2.23%
Purchase Unit Equipment Maintenance	Annual (Year 2 onwards)	VT	26.40	27.30	27.92	2.27%
Telecare/Lifeline Equipment	Replacement of Equipment due to Damage/Non Return	VT	180.70	186.70	191.67	2.66%
Keysafe Installation	One Off Payment per client	VT	28.50	29.40	30.44	3.54%
Additional sensor installation	One Off Payment per client per visit for install of items	VT	28.50	29.40	30.44	3.54%
Purchase of Safe Socket	One off payment per safe socket required	VT		19.55	20.83	6.55%

DISCRETIONARY & STATUTORY FEES 2014/15

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Lone worker (external only)						
Lone worker Registration Fee	One off Payment per client	VT	14.80	15.30	15.83	3.46%
Lone worker Monitoring	Monthly Fee per client	VT	11.10	11.50	11.67	1.48%
Optyma Intruder Alarms						
Guardian Staff Safety	Monthly Fee	VT	64.50	66.60	68.33	2.60%
Optyma Social Alarms	Monthly Monitoring Fee per Client	VT	1.10	1.10	1.25	13.64%

DISCRETIONARY & STATUTORY FEES 2014/15

Property Services

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Licences - inspection/administration	The cost of the site inspection has not previously been charged for. The fee may be £75 or £100 depending upon whether a new boundary fence needs to be erected.	VT	173.00	179.00	180.00	0.56%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Land sales - inspection/administration	Cost of the site inspection	VT	173.00	179.00	180.00	0.56%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Easements - administration		VT	116.00	120.00	120.00	0.00%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Release of covenant - administration		VT	116.00	120.00	120.00	0.00%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	173.00	179.00	180.00	0.56%
Wayleaves - inspection/administration	The cost of the site inspection has not previously been charged for.	VT	116.00	120.00	120.00	0.00%

DISCRETIONARY & STATUTORY FEES 2014/15

LEGAL & ELECTORAL SERVICES

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Legal Fees						
S9 Agreements	(including caution/note on Register)	NB	275.00	284.00	291.00	2.46%
S9 Transfers	Plus Land Registry Fees	NB	275.00	284.00	291.00	2.46%
S106 agreements		NB	800.00	826.00	847.00	2.54%
Grazing Licences		NB	100.00	103.00	106.00	2.91%
Licences to Assign		NB	180.00	186.00	200.00	7.53%
Sales or Easements	Up to £2,500 in value	NB	265.00	274.00	285.00	4.01%
Sales or Easements	over £2,500 in value - Basic Fee of £300.00 plus 1% of sale price	NB	300.00	310.00	320.00	3.23%
Ellingham Leases		NB	300.00	310.00	310.00	0.00%
Ellingham lease renewals			200.00	207.00	210.00	1.45%
Surrenders		NB	180.00	186.00	190.00	2.15%
Landlord consent etc		NB	75.00	77.00	100.00	29.87%
Transfer of Equity (mortgage)		NB	195.00	201.00	206.00	2.49%
Redemptions		NB	100.00	103.00	106.00	2.91%
Mortgagees Enquiries		NB	85.00	88.00	90.00	2.27%
Deed of Postponement		NB			90.00	
Release of expired Statutory Charge		NB	90.00	93.00	95.00	2.15%
Waiver (Improvement Grant)		NB	90.00	93.00	95.00	2.15%
Notice of Charge		NB	55.00	57.00	60.00	5.26%
Counterpart Lease		NB	55.00	57.00	60.00	5.26%
Engross Transfer/conveyance		NB	45.00	46.00	50.00	8.70%
Notice to Assign		NB	55.00	57.00	60.00	5.26%
Wayleaves		NB	145.00	150.00	175.00	16.67%

The above represent a minimum level of charge, not a fixed level of charge.

Where the value of the time worked on a matter exceeds the proposed charge stated above, the value of the time will be charged unless it is deemed by the Head of Legal Services to not be commercial or reasonable to charge the full cost.

DISCRETIONARY & STATUTORY FEES 2014/15

LEGAL & ELECTORAL SERVICES

Item	Description/Comments	VAT Indicator	Charge 2012/13	Charge 2013/14	Proposed Charge 2014/15	Increase / Decrease on 2013/14
Electoral Services						
Confirmation of Registration letters	Letters required due to the credit reference agencies not updating their information	VT	10.00	10.00	10.00	0.00%
Postal votes pack	Postal votes pack (Charge to Parish Councils for by-elections)	VT	1.05	1.30	1.30	0.00%
Poll Cards	Poll card (Charge to Parish Councils for by-elections)	VT	0.41	0.60	0.60	0.00%
	Statutory Charges (restricted availability for full register and overseas lists)					
Sales of full and edited register	Data £20 plus £1.50 per 1,000 entries or part of 1,000	NB	21.50	21.50	21.50	0.00%
Sales of full and edited register	Printed £10 plus £5 per 1,000 or part of 1,000	NB	15.00	15.00	15.00	0.00%
Overseas electors List	Data £20 plus £1.50 per 100 entries or part of 100	NB	21.50	21.50	21.50	0.00%
Overseas electors List	Printed £10 plus £1.50 per 100 or part of 100	NB	11.50	11.50	11.50	0.00%

VAT Indicator:
NB = Non Business no VAT
EX = Exempt from VAT
VT = Exclusive of VAT

DISCRETIONARY & STATUTORY FEES 2014/15

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Street Administration						
Street Naming and numbering	1 Unit (£45)	NB	45.00	46.00	47.00	2.17%
	2-10 units (£38 per unit)	NB	38.00	39.00	40.00	2.56%
	Over 10 units (£34 per unit)	NB	34.00	35.00	36.00	2.86%
New Street Name		NB	106.00	109.00	112.00	2.75%
Rename Existing Street		NB	159.00	164.00	250.00	52.44%
Address Change	per property	NB	66.00	68.00	47.00	-30.88%
Building Control						
Discretionary Works	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities	VT				
Exempt Letters		VT	36.00	37.00	38.00	2.70%
Waste Collection						
Bulk Collection	Base Charge	VT	22.54	22.00	23.00	4.55%
Garden Waste Bins	Wheelie Bin for Garden Waste	VT		30.00	32.50	8.33%
Pest Control						
Stray Dogs	ABC Standard Fee	VT			25.00	n/a
Kennelling costs	Per Day	VT			10.00	n/a
Out of Hours Collection	Standard	VT			40.00	n/a
	Late night	VT			60.00	n/a
Vetinary Treatment		VT			As Required	
Chilmington Road Travellers Site						
Rent	Charge per week	NB	41.93	43.61	45.00	3.19%
Service Charge	Charge per week	NB	17.41	35.55	40.46	13.81%
Allotment Rents						
Rent		EX	4.20	4.30	4.40	2.33%

DISCRETIONARY & STATUTORY FEES 2014/15

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Council Tax Collection						
Court costs	Summons costs	NB	60.00	60.00	60.00	0.00%
	Liability orders	NB	60.00	60.00	65.00	8.33%
Business Rates						
Court costs	Summons costs	NB	0.00	0.00	0.00	
	Liability orders	NB	175.00	175.00	180.00	2.86%
Homelessness						
Copy of File		VT	12.70	13.10	13.40	2.29%
Private Sector Housing						
Charge for service of enforcement notices Housing Act 2004	Incorporating improvement notices, prohibition orders, emergency remedial action, emergency prohibition orders, demolition orders	NB	300.00 per notice	300.00 per notice	300.00 per notice	n/a
Charge to carry out inspections in respect of a UK entry application		NB	80.00	80.00	80.00	n/a
House in Multiple Occupation Licence Fee	Five Year Licence - 1st property	NB			370.00	n/a
	Five Year Licence - subsequent properties	NB			340.00	n/a
ABC Lettings						
Management charge	Agreed with landlord	VT	10% -12.5%	10% -12.5%	10% -12.5%	0.00%
Landlords one-off set up fee		VT	250.00	250.00	250.00	0.00%
Repairs Service		VT			Cost +10%	
Sewerage Services						
Unmeasured Water - Supplies to premises without rateable value		EX			337.71	n/a

DISCRETIONARY & STATUTORY FEES 2014/15

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2012/13 £	Charge 2013/14 £	Proposed Charge 2014/15 £	Increase / Decrease on 2013/14 %
Tourist Information Service						
Ticket Sales - Charitable Organisations	Per ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Commercial	Per ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Revelations St. Mary's	Per Ticket 10% charge of face value to customers	VT	10%	10%	10%	0.00%
Accommodation Booking Fees	Set fee paid by customer	VT	3.50	3.50	5.00	42.86%
Ticket Sales - Leas Cliff Hall	Per ticket (no commission paid by organisations)	VT	1.25	1.25	1.25	0.00%
Credit Card Payments	Charge per booking on Agency Sales	VT	1.50	1.50	1.50	0.00%

This page has been intentionally left blank

This page has been intentionally left blank