House To House Collections Act 1939

House to House Collections Regulations 1947

ASHFORD
BOROUGH COUNCIL

Application for a Licence to Make a House to House Collection

Please Complete the Form in Black Ink and Block Capitals and Return to:-
Licensing, Ashford Borough Council, International House, Dover Place, Ashford, Kent. TN23 1HU

1. Name of Applicant .....

2. Address of Applicant .....

   .....

   .....

   ..... Tel No. .....

3. Name of Charity/Organisation to benefit from the collection .....

4. Area(s) to be covered by the collection .....

5. Date(s) of proposed Collection .....

6. Will you be collecting money? ***Yes/No**

7. Will you be collecting other property?
   ***Yes/No**
   (*If so, what will you be collecting?)*

   .....

8. How many people will be authorised to collect? .....

9. Are you or the collectors to be paid by the above Organisation/Charity?
   ***Yes/No**
   (*If yes please supply a copy of the Agreement between yourself/collectors and the Organisation)*

10. Is an application being made for a licence for the same purpose in other areas?
    ***Yes/No**
    (*If so, to what authorities and approximately how many people will be collecting?)*

    .....

11. Has the applicant or, to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a licence or order under the Act, or had a licence or order revoked? ***Yes/No**
    (*If so give details)*

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12. Will you be promoting this collection in conjunction with a Street Collection?
***Yes/No**
(*If so, will the return for this collection be combined wholly or in part with the return for the Street Collection?)*

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13. If this collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registering authority and date of registration or exemption

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Note: A letter from the charity or fund giving written consent to the applicant to make the collection, must accompany this application form.

14. Have you ever previously been granted a House-to-House Collection Licence in this borough? ***Yes/No**
If so please state licence number and/or
dates of collection …….....

Note: If a licence has been previously granted by Ashford Borough Council and you have not submitted a form of statement, a new request will not be considered until this is completed.

Ashford Borough Council is the data controller for any personal information collected in this application. Your information will be used to administrate the licence, processing is being conducted relying upon a contractual legal basis. Your data may be shared with other departments within the council for the purpose of improving services, keeping records up-to-date and for the protection of the public fund. It may also share your data with other bodies responsible for auditing public funds for these purposes. You can find further information about data sharing to identify fraud at www.ashford.gov.uk/transparency/data-protection/data-sharing-to-identify-fraud/. Your information will be retained as long as you hold the licence + 12 years. For more information about your data protection rights please see our data protection pages which can be found at www.ashford.gov.uk or contact the Data Protection Officer, Ashford Borough Council, International House, Dover Place, Ashford, Kent. TN23 1HU.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection.

Dated ..... Signed.....

**** Delete as appropriate***