Budget book
2022-23

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ASHFORD
BOROUGH COUNCIL

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BUDGET BOOK 2022/23

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ASHFORD BOROUGH COUNCIL

BUDGET 2022/23

Introduction

This Budget Book shows the Council's revenue estimates for 2022/23, the Capital Programme 2022/23 to 2024/25 and the Fees and Charges effective from 1 April 2022.

The 2022/23 budget has been built as we enter the recovery phase following the Covid-19 pandemic, although new pressures are emerging such as rising inflation and continued uncertainty over long term Government Funding as the Governments fair funding and spending review has been deferred to 2023/24.

This budget supports the Council's new Corporate Plan developed to support the Borough grow, and supports the Government theme of build back stronger. The three priority themes are for Ashford are, Green Pioneer, Caring Ashford, and Targeted Growth.

The new corporate plan also framed 'The Ashford Ambition' "*To be a thriving, productive and inclusive borough in 2030 and beyond; a vital part of Kent and the South East where local businesses, social enterprises, communities and the public sector provide collective leadership to promote shared prosperity, happiness and wellbeing".*

This budget fully incorporates Ashford's new responsibilities as a Port Health Authority, which will be based at the Ashford Border Control Post, and represents a significant addition to the organisation although the function is run on a cost recovery basis.

In relation to funding, the Government has provided a further one year settlement and awarded Ashford no growth to cover new burdens. There has also been further delays to the fair funding review which will provide Councils with a multi-year settlements. Without a multi-year settlement, and the planned abolishment of the New Homes Bonus scheme, and a fresh rethink around Business Rates, to support the Government levelling up agenda, which is a key income sources for the Council, there is uncertainty and concern over funding beyond 2022/23.

The budget for the Housing Revenue Account has been set to support its 30 year business plan and its ambitious capital programme which will see it increasing the housing stock through new developments and on street acquisitions. It has also starting factoring in significant investment in retrofitting the existing stock to make the portfolio more carbon efficient. This is reflected within the Capital Programme section of this publication.

This budget book also includes the NNDR1 form which is the estimate for business rate income for the coming year.

COUNCIL TAX STATISTICS

2021/22		2022/23	
No	**COUNCIL TAX**	**No**	
45,173	Tax Base	48,664	
£	Band D Rates:	**£**	**% Increase**
172.50	Ashford Borough Council	177.50	2.90%
1,418.76	Kent County Council	1,461.24	2.99%
218.15	Kent Police Authority	228.15	4.58%
80.82	Kent and Medway Fire Authority	82.35	1.89%
1,890.23		**1,949.24**	**3.12%**
	PRECEPTS		
7,792,350	Ashford Borough Council	8,637,850	
64,089,645	Kent County Council	71,109,712	
9,854,490	Kent Police Authority	11,102,680	
3,650,882	Kent and Medway Fire Authority	4,007,476	
2,282,764	Parish Councils	2,489,539	
87,670,131		**97,347,258**	

COMPARISON WITH PREVIOUS YEARS

The table gives the make up of the Council Tax for Band D properties for previous years.

	Ashford BC	Kent CC	Kent Police	Kent Fire	TOTAL
2022/23	177.50	1,461.24	228.15	82.35	1,949.24
2021/22	172.50	1,418.76	218.15	80.82	1,890.23
2020/21	167.50	1,351.26	203.15	79.29	1,801.20
2019/20	162.50	1,299.42	193.15	77.76	1,732.83
2018/19	157.50	1,237.68	169.15	75.51	1,639.84
2017/18	154.00	1,178.82	157.15	73.35	1,563.32
2016/17	150.00	1,133.55	152.15	72.00	1,507.70
2015/16	145.45	1,089.99	147.15	70.65	1,453.24
2014/15	145.45	1,068.66	144.28	69.30	1,427.69
2013/14	145.45	1,047.78	141.47	67.95	1,402.65

PARISH PRECEPTS

Council taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £5.38 (Crundale) to £167.98 (Tenterden). The total of all Parish Precepts is £2,489,539, an increase of 9.06% over 2021/22.

CALCULATION OF THE BUDGET REQUIREMENT AND COUNCIL TAX AT BAND D		
	£	£
Gross Expenditure - General Fund	73,847,370	
Gross Expenditure - HRA	30,352,970	
Parish Precepts	2,489,539	
		106,689,879
Less Gross Income	(88,106,440)	
		(88,106,440)
NET EXPENDITURE		18,583,439
Government Grant	(485,000)	
New Homes Bonus	(1,886,050)	
Council Tax Surplus 2020/21	(400,000)	
Retained Business Rates	(4,685,000)	
Government Grant (S31 grants)		
		(7,456,050)
BUDGET REQUIREMENT		11,127,389
Less Parish Precepts		(2,489,539)
Council Tax Requirement		8,637,850
Council Tax Base		48,664
Band 'D' Council Tax		177.50
Average including Parishes		228.66

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATIONS BANDS

VALUATION BAND	**A**	**B**	**C**	**D**	**E**	**F**	**G**	**H**
The Multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply Basic Tax	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
ABC Council Tax at £172.50 Band D multiplied by item 1 above to give the Council Tax for the year in respect of valuation band	118.33	138.06	157.78	177.50	216.94	256.39	295.83	355.00
Precepts issued to the Council								
1. Kent County Council	974.16	1,136.52	1,298.88	1,461.24	1,785.96	2,110.68	2,435.40	2,922.48
2. Kent Police Authority	152.10	177.45	202.80	228.15	278.85	329.55	380.25	456.30
3. Kent and Medway Fire Rescue Authority (provisional figure).	54.90	64.05	73.20	82.35	100.65	118.95	137.25	164.70
The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2021/22	1,299.49	1,516.08	1,732.66	1,949.24	2,382.40	2,815.57	3,248.73	3,898.48

PARISH EXPENDITURE AND PRECEPTS 2022/2

Local tax base 2022/23	Parish	Precept 2021/2022 Charged to taxpayers	2021/22 Local Tax at Band D	Precept 2022/23 Charged to taxpayers	Percentage Change in Precept	Local tax (at Band D) 2022/23	Percentage change at Band D	Total paid to Parish 2022/23
		£	£	£		£		£
643	Aldington & Bonnington	38,855	62.57	43,467.00	12%	67.60	8%	43,467
364	Appledore	26,000	77.15	26,000.00	0%	71.43	-7%	26,000
765	Bethersden	39,000	54.70	42,000.00	8%	54.90	0%	42,000
1,208	Biddenden	55,505	50.46	57,170.50	3%	47.33	-6%	57,171
154	Bilsington	6,348	42.89	6,727.00	6%	43.68	2%	6,727
1,078	Boughton Aluph and Eastwell	26,280	25.12	26,280.00	0%	24.38	-3%	26,280
620	Brabourne	40,000	67.34	40,000.00	0%	64.52	-4%	40,000
153	Brook	11,500	75.16	11,500.00	0%	75.16	0%	11,500
548	Challock	21,000	42.77	23,000.00	10%	41.97	-2%	23,000
1,404	Charing	155,371	121.10	163,140.00	5%	116.20	-4%	163,140
773	Chilham	38,113	52.14	52,670.00	38%	68.14	31%	52,670
93	Crundale (PM)	200	2.25	500.00	150%	5.38	139%	500
532	Egerton	24,294	47.73	31,076.97	28%	58.42	22%	31,077
182	Godmersham	6,358	38.07	6,700.00	5%	36.81	-3%	6,700
2,774	Great Chart with Singleton	265,938	109.13	299,738.00	13%	108.05	-1%	299,738
117	Hastingleigh	3,800	34.86	4,500.00	18%	38.46	10%	4,500
834	High Halden	33,054	43.78	33,054.00	0%	39.63	-9%	33,054
274	Hothfield	13,000	51.38	13,500.00	4%	49.27	-4%	13,500
111	Kenardington	6,200	57.41	6,245.00	1%	56.26	-2%	6,245
3,761	Kennington	100,000	28.32	106,500.00	7%	28.32	0%	106,500
4,623	Kingsnorth	243,302	56.78	262,401.48	8%	56.76	0%	262,401
137	Little Chart	6,222	45.09	6,222.00	0%	45.42	1%	6,222
651	Mersham	26,500	45.07	28,000.00	6%	43.01	-5%	28,000
120	Molash	4,250	40.09	4,250.00	0%	35.42	-12%	4,250
109	Newenden	5,124	51.24	5,301.00	3%	48.63	-5%	5,301
625	Orlestone	20,272	34.42	20,272.00	0%	32.44	-6%	20,272
499	Pluckley	47,595	102.58	47,595.00	0%	95.38	-7%	47,595
718	Rolvenden	30,486	44.25	32,482.00	7%	45.24	2%	32,482
346	Ruckinge	10,500	30.70	10,500.00	0%	30.35	-1%	10,500
564	Sevington	15,000	25.91	15,000.00	0%	26.60	3%	15,000
579	Shadoxhurst	19,500	34.95	20,670.00	6%	35.70	2%	20,670
704	Smarden	32,696	52.15	39,235.20	20%	55.73	7%	39,235
374	Smeeth	23,738	67.06	23,738.00	0%	63.47	-5%	23,738
1,238	South Willesborough & Newton	42,945	36.18	70,530.00	64%	56.97	57%	70,530
793	Stanhope	17,800	23.67	17,800.00	0%	22.45	-5%	17,800
214	Stone	5,500	26.70	5,500.00	0%	25.70	-4%	5,500
3,865	Tenterden (TC)	603,839	168.81	649,229.00	8%	167.98	0%	649,229
165	Warehorne	5,000	33.33	5,000.00	0%	30.30	-9%	5,000
514	Westwell	25,895	52.53	27,190.00	5%	52.90	1%	27,190
557	Wittersham	33,150	62.55	34,850.00	5%	62.57	0%	34,850
874	Woodchurch	25,420	30.96	25,420.00	0%	29.08	-6%	25,420
1,092	Wye with Hinxhill	127,213	126.08	144,585.00	14%	132.40	5%	144,585
35,749		**2,282,764**	**2,275.43**	**2,489,539.15**				**2,489,539**

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2022-23

PART 1A: NON-DOMESTIC RATING INCOME

	£
COLLECTIBLE RATES	
1. Net amount receivable from rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs and accounting adjustments	49,637,526
TRANSITIONAL PROTECTION PAYMENTS	**Not applicable in 2022-23 due to expired transitional scheme**
2. Sums due to the authority	0
3. Sums due from the authority	0
COST OF COLLECTION (See Note A)	
4. Cost of collection formula	205,372
5. Legal costs	0
6. Allowance for cost of collection	205,372
SPECIAL AUTHORITY DEDUCTIONS	
7. City of London Offset : Not applicable for your authority	0
DISREGARDED AMOUNTS	
8. Amounts retained in respect of Designated Areas	0
9. Amounts retained in respect of Renewable Energy Schemes (see Note B)	106,000
of which:	
9a. sums retained by billing authority	106,000
9b. sums retained by major precepting authority	0
10. Amounts retained in respect of Shale Oil and Gas Sites Schemes (see Note C)	0
NON-DOMESTIC RATING INCOME	
11. Line 1 plus line 2, minus lines 3, 6 to 9 and 10	49,326,154

PART 1B: PAYMENTS

The payments to be made, during the course of **2022-23** to:

i) the Secretary of State in accordance with Regulation 4 of the Non-Domestic Rating (Rates Retention) Regulations 2013;
ii) major precepting authorities in accordance with Regulations 5, 6 and 7; and to be
iii) transferred by the billing authority from its Collection Fund to its General Fund, are set out below

	Central Government	Ashford	Kent County Council	Kent Fire Authority	Total
Retained NNDR shares	£	£	£	£	£
12. % of non-domestic rating income to be allocated to each authority in 2022-23	50%	40%	9%	1%	100%
Non-Domestic Rating Income for 2022-23					
13. Non-domestic rating income from rates retention scheme	24,663,076	19,730,462	4,439,354	493,262	49,326,154
14.(less) deductions from central share	0				0
15 **TOTAL:**	24,663,076	19,730,462	4,439,354	493,262	49,326,154
Other Income for 2022-23					
16. add: cost of collection allowance		205,372			205,372
17. add: amounts retained in respect of Designated Areas		0			0
18. add: amounts retained in respect of renewable energy schemes		106,000	0		106,000
19. add: amounts retained in respect of Shale oil and gas sites schemes		0	0	0	0
20. add: qualifying relief in Designated Areas		0	0	0	0
21. add: City of London Offset		0			0
22. add: in respect of Port of Bristol hereditament		0			0
Estimated Surplus/Deficit on Collection Fund	£	£	£	£	£
23. Surplus/Deficit at end of 2021-22 (+ive = surplus, -ive = deficit) (including adjustment for three year spread)	-8,385,576	-6,708,460	-1,509,404	-167,712	-16,771,151
TOTAL FOR THE YEAR	£	£	£	£	£
24. Total amount due to authorities	16,277,501	13,333,374	2,929,950	325,550	32,866,375

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2022-23

PART 1C: SECTION 31 GRANT (See Note D)

Estimated sums due from Government via Section 31 grant, to compensate authorities for the cost of changes to the business rates system announced in the 2013 to 2016 Autumn Statements, 2020 and 2021 spending reviews, and 2017 (March and November), 2018 (October) and 2021 (October) Budgets

Adjustment Factor: 1.1	Ashford	Kent County Council	Kent Fire Authority	Total
Multiplier Cap	£	£	£	£
25. Cost of cap on 2014-15, 2015-16 and post-2018-19 and freezing of 2021-22 and 2022-23 small business rates multipliers	2,027,374	453,722	50,414	2,531,510
Small Business Rate Relief				
26. Cost of doubling SBRR & threshold changes for 2022-23	1,695,097	381,397	42,377	2,118,871
26a. Additional compensation for loss of supplementary multipler income	81,324	18,298	2,033	101,655
27. Cost to authorities of maintaining relief on "first" property	7,407	1,667	185	9,259
Rural Rate Relief				
28. Cost to authorities of providing 100% rural rate relief	7,268	1,635	182	9,085
2022/23 Transitional Relief and Supporting Small Business Scheme				
29. Cost to authorities of providing relief	35,270	7,936	882	44,088
Designated Areas qualifying relief in 100% business rates retention areas				
30. Cost to authorities of providing relief	0	0	0	0
Local newspaper relief				
31. Cost to authorities of providing relief	0	0	0	0
Public lavatories relief				
32. Cost to authorities of providing relief	2,873	647	72	3,592
Retail, Hospitality and Leisure relief				
33. Cost to authorities of providing relief	1,983,968	446,393	49,599	2,479,960
Freeports relief				
34. Cost to authorities of providing relief	0	0	0	0
TOTAL FOR THE YEAR	£	£	£	£
35. Amount of Section 31 grant due to authorities to compensate for reliefs	5,840,581	1,311,695	145,744	7,298,020

NB To determine the amount of S31 grant due to it, the authority will have to add / deduct from the amount shown in line 35, a sum to reflect the adjustment to tariffs / top-ups in respect of the multiplier cap (See notes for Line 35)

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2022-23

PART 2: RELIEFS AND NET RATES PAYABLE

		BA Area (exc. Designated areas)	Designated areas	TOTAL (All BA Area)
GROSS RATES PAYABLE		£		£
1. Rateable Value at	11/01/2022	134,431,971		134,431,971
2. Small business rating multiplier for 2022-23 (pence)	49.9			
3. Gross rates 2022-23 (RV x multiplier)		67,081,554		
4. Estimated growth/decline in gross rates (+ = increase, - = decrease)		1,000,000		
5. Forecast gross rates payable in 2022-23		68,081,554		68,081,554
TRANSITIONAL ARRANGEMENTS (See Note F)		Not applicable in 2022-23 due to expired transitional scheme		
6. Revenue foregone because increases in rates have been deferred (Show as -ve)		0		0
7. Additional income received because reductions in rates have been deferred (Show as +ve)		0		0
8. Net cost of transitional arrangements		0		
9. Changes as a result of estimated growth / decline in cost of transitional arrangements (+ = decline, - = increase)		0		
10. Forecast net cost of transitional arrangements		0		0
TRANSITIONAL PROTECTION PAYMENTS (See Note F(a))				
11. Sum due to/(from) authority		0		0
MANDATORY RELIEFS				
Small Business Rate Relief				
12. Forecast of relief to be provided in 2022-23		-5,662,596		-5,662,596
13. *of which:* relief on existing properties where a 2nd property is occupied		-16,800		-16,800
14. Additional yield from the small business supplement (Show as +ve)		1,236,354		1,236,354
15. Net cost of small business rate relief (line 12 + line 14)		-4,426,242		-4,426,242
Charitable occupation				
16. Forecast of relief to be provided in 2022-23		-4,228,571		-4,228,571
Community Amateur Sports Clubs (CASCs)				
17. Forecast of relief to be provided in 2022-23		-104,825		-104,825
Rural rate relief				
18. Forecast of relief to be provided in 2022-23		-22,874		-22,874
Public Lavatories relief (see note H)				
19. Forecast of relief to be provided in 2022-23		-6,518		-6,518

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2022-23

PART 2: RELIEFS AND NET RATES PAYABLE

	BA Area (exc. Designated areas)	Designated areas	TOTAL (All BA Area)
20. Forecast of mandatory reliefs to be provided in 2022-23 (Sum of lines 15 to 19)	-8,789,030		
21. Changes as a result of estimated growth/decline in mandatory relief (+ = decline, - = increase)	-500,000		
22. Total forecast mandatory reliefs to be provided in 2022-23	-9,289,030		-9,289,030
UNOCCUPIED PROPERTY			
Partially occupied hereditaments			
23. Forecast of 'relief' to be provided in 2022-23	-10,000		-10,000
Empty premises			
24. Forecast of 'relief' to be provided in 2022-23	-1,229,899		-1,229,899
25. Forecast of unoccupied property 'relief' to be provided in 2022-23 (Line 23 + line 24)	-1,239,899		
26. Changes as a result of estimated growth/decline in unoccupied property 'relief' (+ = decline, - = increase)	-500,000		
27. Total forecast unoccupied property 'relief' to be provided in 2022-23	-1,739,899		-1,739,899
DISCRETIONARY RELIEFS			
Charitable occupation			
28. Forecast of relief to be provided in 2022-23	-188,930		-188,930
Non-profit making bodies			
29. Forecast of relief to be provided in 2022-23	-66,675		-66,675
Community Amateur Sports Clubs (CASCs)			
30. Forecast of relief to be provided in 2022-23	-14,917		-14,917
Rural shops etc			
31. Forecast of relief to be provided in 2022-23	0		0
Small rural businesses			
32. Forecast of relief to be provided in 2022-23	-48,091		-48,091
Other ratepayers (refer to guidance for further details)			
33. Forecast of relief to be provided in 2022-23	0		0
of which:	*of which:*		
34. Relief given to Case A hereditaments			
35. Relief given to Case B hereditaments	0		
36. Relief given to Freeports (see Note L)	0		

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2022-23

PART 2: RELIEFS AND NET RATES PAYABLE

	BA Area (exc. Designated areas)	Designated areas	TOTAL (All BA Area)
37. Forecast of discretionary relief to be provided in 2022-23 (Sum of lines 28 to 33)	-318,613		
38. Changes as a result of estimated growth/decline in discretionary relief (+ = decline, - = increase)	-90,000		
39. Total forecast discretionary relief to be provided in 2022-23	-408,613		-408,613

DISCRETIONARY RELIEFS FUNDED THROUGH SECTION 31 GRANT

Rural Rate Relief			
40. Forecast of relief to be provided in 2022-23	-16,486		-16,486
2022/23 Transitional Relief and Supporting Small Business Scheme (see Note F)			
41. Forecast of relief to be provided in 2022-23	-80,000		-80,000
Local newspaper relief			
42. Forecast of relief to be provided in 2022-23	0		0
Retail, Hospitality and Leisure relief			
43. Forecast of relief to be provided in 2022-23	-4,500,000		-4,500,000
44. Forecast of discretionary reliefs funded through S31 grant to be provided in 2022-23 (Sum of lines 40 to 43)	-4,596,486		
45. Changes as a result of estimated growth/decline in Section 31 discretionary relief (+ = decline, - = increase)	-10,000		
46. Total forecast of discretionary reliefs funded through S31 grant to be provided in 2022-23	-4,606,486		-4,606,486

NET RATES PAYABLE

	£		£
47. Forecast of net rates payable by rate payers after taking account of transitional adjustments, unoccupied property relief, mandatory and discretionary reliefs	52,037,526		52,037,526

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2022-23

PART 3: COLLECTABLE RATES AND DISREGARDED AMOUNTS

	BA Area (exc. Designated areas)	Designated Areas	TOTAL (All BA Area)
NET RATES PAYABLE	£	£	£
1. Sum payable by rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs	52,037,526	0	52,037,526
(LESS) LOSSES (Data should be entered as -ive)			
2. Estimated bad debts in respect of 2022-23 rates payable	-900,000	0	-900,000
3. Estimated repayments in respect of 2022-23 rates payable	-1,500,000	0	-1,500,000
COLLECTABLE RATES			
4. Net Rates payable less losses	49,637,526	0	49,637,526
DISREGARDED AMOUNTS (Data should be entered as +ive)			
5. Renewable Energy	106,000	0	106,000
6. Shale oil and gas sites scheme (see Note C)	0	0	0
7. Transitional Protection Payment		0	
8. Baseline		0	
DISREGARDED AMOUNTS			
9. Total Disregarded Amounts		0	0
DESIGNATED AREAS IN 100% BRR AUTHORITIES			
10. Designated Areas Qualifying Relief: Not applicable	0	0	0
DEDUCTIONS FROM CENTRAL SHARE			
11. Designated Areas Qualifying Relief	0	0	0
Port of Bristol			
12. In respect of Port of Bristol: Not applicable	0		0
DEDUCTIONS FROM CENTRAL SHARE			
13. Total Deductions	0	0	0

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2022-23

Local Authority : Ashford

PART 4: ESTIMATED COLLECTION FUND BALANCE

	£	£
OPENING BALANCE		
1. Opening Balance (From Collection Fund Statement)		-31,911,552
BUSINESS RATES CREDITS AND CHARGES		
2. Business rates credited and charged to the Collection Fund in 2021-22 (enter as +ive)	38,591,022	
3. Sums written off in excess of the allowance for non-collection (enter as -ive)	0	
4. Changes to the allowance for non-collection	-800,000	
5. Amounts charged against the provision for alteration of lists and appeals following RV list changes (enter as +ive)	600,000	
6. Changes to the provision for alteration of lists and appeals	-1,000,000	
7. Total business rates credits and charges (Total lines 2 to 6)		37,391,022
OTHER RATES RETENTION SCHEME CREDITS (enter as +ve)		
8. Transitional protection payments received, or to be received in 2021-22	0	
9. Transfers/payments to the Collection Fund for end-year reconciliations	195,787	
10. Transfers/payments into the Collection Fund in 2021-22 in respect of a previous year's deficit	29,310,282	
11. Total Other Credits (Total lines 8 to 10)		29,506,069
OTHER RATES RETENTION SCHEME CHARGES (enter as -ve)		
12. Transitional protection payments made, or to be made, in 2021-22	-300,017	
13. Payments made, or to be made, to the Secretary of State in respect of the central share in 2021-22	0	
14 Payments made, or to be made to, major precepting authorities in respect of business rates income in 2021-22	-52,458,000	
15. Transfers made, or to be made, to the billing authority's General Fund in respect of business rates income in 2021-22	0	
16. Transfers made, or to be made, to the billing authority's General Fund; and payments made, or to be made, to a precepting authority in respect of disregarded amounts in 2021-22	0	
17. Transfers/payments from the Collection Fund for end-year reconciliations	0	
18. Transfers/payments made from the Collection Fund in 2021-22 in respect of a previous year's surplus	0	
19. Total Other Charges (Total lines 12 to 18)		-52,758,017
20. Adjustment for 3 year spread (See Note N)		1,001,327

ESTIMATED SURPLUS/(DEFICIT) ON COLLECTION FUND IN RESPECT OF FINANCIAL YEAR 2021-22 - Surplus (positive), Deficit (Negative)

	£
21. Opening balance plus total credits, less total charges, plus adjustment for three year spread (Total lines 1, 7, 11,19 & 20)	-16,771,151

REVENUE BUDGET				
SERVICE SUMMARY				
Actuals 2020/21 £	**Budget 2021/22 £**	**Projected Outturn 2021/22 £**	**Service**	**Estimate 2022/23 £**
(50,256)	0	0	Ashford Port Health	0
2,005,036	711,520	909,290	Community Safety and Wellbeing	761,170
1,292,207	1,173,200	1,191,700	Corporate Policy, Economic Development & Communications	1,163,420
(1,728,850)	(1,269,350)	(1,424,211)	Corporate Property & Projects	(2,034,450)
4,562,713	3,208,300	3,604,050	Culture	2,534,250
5,176,317	4,738,700	4,839,306	Environmental & Land Management	5,182,840
2,754,547	3,269,790	3,153,840	Finance & IT	3,239,630
1,376,827	914,200	1,009,280	Housing General Fund Services	1,289,150
74,602	155,350	147,810	HR & Customer Services	176,810
1,180,023	1,233,590	1,316,050	Legal & Democratic Services	1,349,600
2,501,050	2,168,090	2,469,100	Planning	2,356,110
19,144,216	**16,303,390**	**17,216,215**	**Service Expenditure**	**16,018,530**
(4,246,502)	(2,187,810)	(2,703,060)	Capital Charges & Net Interest	(2,153,740)
949,854	0	0	Revenue Funding of Capital Expenditure	0
270,466	276,000	276,000	Levies	282,000
18,109,351	348,860	(153,060)	Contribution to/from Balances	1,947,110
34,227,385	**14,740,440**	**14,636,095**	**ABC Budget Requirement**	**16,093,900**
			Income	
(18,046,940)	(4,093,390)	(4,093,390)	Retained Business Rates	(4,685,000)
(5,282,885)	(946,480)	(1,263,480)	Government grant	(485,000)
(3,053,420)	(1,908,220)	(1,908,220)	New Homes Bonus	(1,886,050)
(8,012,237)	(7,792,350)	(7,792,350)	Council Tax	(8,637,850)
0	0	0	Council tax 2020/21 Surplus	(400,000)
(168,097)	**0**	**(421,345)**		**0**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE								
	Ashford Port Health	**Community Safety & Wellbeing**	**Corporate Policy, Economic Development & Communications**	**Corporate Property & Projects**	**Culture**	**Environment & Land Management**	**Finance & IT**	**Housing Services**
EXPENDITURE								
Employees	4,596,520	2,206,880	960,490	1,627,410	726,410	1,804,360	4,894,700	1,444,510
Premises	-	769,280	-	3,305,480	227,810	375,890	2,000	1,873,610
Supplies and Services	1,625,210	593,640	196,920	393,640	456,640	4,422,580	27,820,140	1,756,590
Transport	9,150	70,680	19,900	35,740	26,980	226,170	39,640	72,730
TOTAL EXPENDITURE	**6,230,880**	**3,640,480**	**1,177,310**	**5,362,270**	**1,437,840**	**6,829,000**	**32,756,480**	**5,147,440**
INCOME				-			-	
Grants	(2,136,620)	(40,600)	-	-	(95,250)	(300,670)	(26,240,000)	(1,895,580)
Fees & Charges	(6,671,070)	(3,015,010)	(14,000)	(5,699,040)	(569,940)	(1,632,250)	(1,698,250)	(2,639,110)
TOTAL INCOME	**(8,807,690)**	**(3,055,610)**	**(14,000)**	**(5,699,040)**	**(665,190)**	**(1,932,920)**	**(27,938,250)**	**(4,534,690)**
NET CONTROLLABLE EXPENDITURE	**(2,576,810)**	**584,870**	**1,163,310**	**(336,770)**	**772,650**	**4,896,080**	**4,818,230**	**612,750**
NON CONTROLLABLE ITEMS							-	
Recharged from other Accounts	1,075,610	1,695,300	152,840	853,240	529,390	1,273,520	2,736,900	376,510
Capital Charges	1,200	81,300	-	822,200	1,248,870	100,800	-	20,200
Recharged to other Accounts	-	(1,600,300)	(152,730)	(3,373,120)	-	(1,034,430)	(4,315,500)	-
Transfer to/from Reserves	1,500,000	-	-	-	(16,660)	(53,130)	-	279,690
TOTAL NON-CONTROLLABLE ITEMS	**2,576,810**	**176,300**	**110**	**(1,697,680)**	**1,761,600**	**286,760**	**(1,578,600)**	**676,400**
NET EXPENDITURE	**-**	**761,170**	**1,163,420**	**(2,034,450)**	**2,534,250**	**5,182,840**	**3,239,630**	**1,289,150**

	HR & Customer Services	**Legal and Democracy**	**Planning and Development**	**General Fund**	**Capital Charges and Net interest**	**HRA**	**Total**
EXPENDITURE							
Employees	1,347,240	1,476,630	3,256,870	-	-	2,832,330	27,174,350
Premises	5,000	-	1,000	-	-	5,490,780	12,050,850
Supplies and Services	96,050	662,070	409,040	282,000	2,609,180	1,274,680	42,598,380
Transport	8,450	51,200	138,100	-	-	127,470	826,210
TOTAL EXPENDITURE	**1,456,740**	**2,189,900**	**3,805,010**	**282,000**	**2,609,180**	**9,725,260**	**82,649,790**
INCOME							
Grants	-	-	(60,980)	(16,093,900)	-	-	(46,863,600)
Fees & Charges	(54,230)	(157,490)	(2,043,000)	-	(2,820,920)	(28,889,080)	(55,903,390)
TOTAL INCOME	**(54,230)**	**(157,490)**	**(2,103,980)**	**(16,093,900)**	**(2,820,920)**	**(28,889,080)**	**(102,766,990)**
NET CONTROLLABLE EXPENDITURE	**1,402,510**	**2,032,410**	**1,701,030**	**(15,811,900)**	**(211,740)**	**(19,163,820)**	**(20,117,200)**
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	244,270	468,000	1,243,280	-	-	2,942,230	13,591,090
Capital Charges	129,700	-	-	-	(1,942,000)	17,808,600	18,270,870
Recharged to other Accounts	(1,599,670)	(1,157,850)	(570,000)	-	-	(123,120)	(13,926,720)
Transfer to/from Reserves	-	7,040	(18,200)	1,947,110	-	-	3,645,850
TOTAL NON-CONTROLLABLE ITEMS	**(1,225,700)**	**(682,810)**	**655,080**	**1,947,110**	**(1,942,000)**	**20,627,710**	**21,581,090**
NET EXPENDITURE	**176,810**	**1,349,600**	**2,356,110**	**(13,864,790)**	**(2,153,740)**	**1,463,890**	**1,463,890**

Analysis of Estimates Revenue Reserves	Balance at 31 March 2021	2021/22 Forecast Movement		Forecast Balance at 31 March 2022	2022/23 Forecast Movement		Forecast Balance at 31 March 2023
		From Reserve	To Reserve		From Reserve	To Reserve	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund Balance	**2,562**	**0**	**0**	**2,562**	**0**	**0**	**2,562**
Earmarked Reserves							
Recovery Project Reserve (now including Victoria Park)	1,063	(802)	0	261	(261)	0	0
Climate Change Delivery Fund	2,000	0	0	2,000	0	575	2,575
Improvement Delivery Fund	3,000	(1,273)	288	2,015	0	1,312	3,327
Economic Growth and Risk Fund	9,000	(2,162)	1,146	7,985	(739)	200	7,446
Fund Future Expenditure (Risk, Legislation, Transformation)	4,553	(69)	66	4,550	0	0	4,550
Provide for Maintenance of Assets	3,500	(99)	650	4,051	0	600	4,651
Provision for Discretionary Spend	**23,116**	**(4,405)**	**2,151**	**20,862**	**(1,000)**	**2,686**	**22,548**
							0
Required by Statute Reserves and other ring-fenced amounts	5,955	(4,044)	0	1,911	0	0	1,911
Section 31 grants and relief reserves (ring-fenced)	13,000	(13,000)	5,800	5,800	(5,800)	0	0
Developer Contributions	5,971	0	0	5,971	0	0	5,971
Amount ring-fenced, held under statute	**24,926**	**(17,044)**	**5,800**	**13,682**	**(5,800)**	**0**	**7,882**
Total General Fund Reserve	**50,604**	**(21,449)**	**7,951**	**37,106**	**(6,800)**	**2,686**	**32,992**

REVENUE BUDGET				
Ashford Port Health				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
(50,256)	-	-	Ashford Port Health	-
(50,256)	**-**	**-**	**SERVICE EXPENDITURE**	**-**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Ashford Port Health		
	Ashford Port Health	**Total**
EXPENDITURE		
Employees	4,596,520	4,596,520
Premises	-	-
Supplies and Services	1,625,210	1,625,210
Transport	9,150	9,150
TOTAL EXPENDITURE	6,230,880	6,230,880
INCOME		
Grants	(2,136,620)	(2,136,620)
Fees & Charges	(6,671,070)	(6,671,070)
TOTAL INCOME	(8,807,690)	(8,807,690)
NET CONTROLLABLE EXPENDITURE	**(2,576,810)**	**(2,576,810)**
NON CONTROLLABLE ITEMS		
Support Services	1,075,610	1,075,610
Capital Charges	1,200	1,200
Recharges	-	-
Transfers to/from Reserves	1,500,000	1,500,000
TOTAL NON-CONTROLLABLE ITEMS	2,576,810	2,576,810
NET EXPENDITURE	**-**	**-**

REVENUE BUDGET				
SERVICE			**Ashford Port Health**	
SERVICE DESCRIPTION			This service is responsible for port health procedures for Sanitary and Phytosanitary (SPS) controls from the 1 April 2021 in relation to imports of, products of animal origin (POA) and high risk food not of animal origin (HRFNOA), arriving through the Eurotunnel.	
SERVICE MANAGER			Head of Ashford Port Health	
BUDGET MANAGER			Head of Ashford Port Health	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
(28,000)	6,039,130	4,748,010	Employees	4,596,520
-	-	-	Premises	-
-	552,170	1,173,000	Supplies and Services	1,625,210
-	-	-	Transport	9,150
(28,000)	**6,591,300**	**5,921,010**	**TOTAL EXPENDITURE**	**6,230,880**
			INCOME	
-	-	(2,074,250)	Grants	(2,136,620)
-	(7,309,990)	(2,077,500)	Fees and Charges	(6,671,070)
(28,000)	**(718,690)**	**1,769,260**	**NET CONTROLLABLE EXPENDITURE**	**(2,576,810)**
			RECHARGES & CAPITAL CHARGES	
(21,019)	210,320	376,820	Support Services	1,075,610
(1,237)	-	-	Capital Charges	1,200
-	-	-	Recharges	-
-	508,370	(2,146,080)	Transfers to/from Reserves	1,500,000
(50,256)	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**-**	
Employees	(1,291,120)	Full establishment not yet in place
Supplies & Services	620,830	Increase in supplies and services as operational need is being confirmed
Grants	(2,074,250)	Grant to cover initial set up costs and opening delays
Fees & Charges	5,232,490	Income not received due to delays in becoming operational.
Support Services	166,500	
Transfers to/from Reserves	(2,654,450)	Transfer to reserves to build a future risk contingency
Outturn 2021/22 (P6 Forecast)	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**-**	
Employees	(1,442,610)	Transfer of certain staff eg IT,HR,finance and legal to relevant service areas - where they are then fully recharged to Port Health
Supplies & Services	(275,960)	Other operational Equipment (costs just budgeted for on this code before details were known)
Supplies & Services	1,120,000	Vets Contracts
Supplies & Services	229,000	Phillis computer software
Transport	9,150	
Grants	(2,136,620)	Government support until operational
Fees & Charges	638,920	Revised income forecast for part year operation
Support Services	865,290	Increase in recharges due to certain staff initially budgeted within port health salaries going to relevant service areas and being recharged to port health
Capital Charges	1,200	
Transfers to/from reserves	991,630	Contribution to support service as it transitions to fully operational.
Base Budget 2022/23	**-**	

REVENUE BUDGET				
Community Safety and Wellbeing				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
793,318	(543,290)	(283,180)	Parking & Engineering	(574,450)
465,700	579,590	509,930	Environmental Health	547,930
746,017	675,220	682,540	Community Safety,AMC,Licencing	787,690
2,005,036	**711,520**	**909,290**	**SERVICE EXPENDITURE**	**761,170**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Community Safety and Wellbeing				
	Parking & Engineering	**Environmental Health**	**Community Safety, AMC, Licencing**	**Total**
EXPENDITURE				
Employees	510,860	993,140	702,880	2,206,880
Premises	748,010	9,600	11,670	769,280
Supplies and Services	342,910	54,110	196,620	593,640
Transport	16,940	39,650	14,090	70,680
TOTAL EXPENDITURE	1,618,720	1,096,500	925,260	3,640,480
INCOME				
Grants	-	-	(40,600)	(40,600)
Fees & Charges	(2,604,010)	(18,300)	(392,700)	(3,015,010)
TOTAL INCOME	(2,604,010)	(18,300)	(433,300)	(3,055,610)
NET CONTROLLABLE EXPENDITURE	**(985,290)**	**1,078,200**	**491,960**	**584,870**
NON CONTROLLABLE ITEMS				
Support Services	391,640	756,190	547,470	1,695,300
Capital Charges	19,200	-	62,100	81,300
Recharges	-	(1,286,460)	(313,840)	(1,600,300)
Transfers to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	410,840	(530,270)	295,730	176,300
NET EXPENDITURE	**(574,450)**	**547,930**	**787,690**	**761,170**

REVENUE BUDGET				
SERVICE	**Parking & Engineering**			
SERVICE DESCRIPTION	Provision, maintenance and enforcement of On-Street, Off Street Parking, Abandoned Vehicles and Engineering Services.			
SERVICE MANAGER	Head of Community Safety and Wellbeing			
BUDGET MANAGER	Community Safety and Wellbeing Manager			
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
546,897	557,870	551,370	Employees	510,860
523,455	541,980	541,980	Premises	748,010
266,856	324,010	326,610	Supplies and Services	342,910
36,403	12,270	12,840	Transport	16,940
1,373,611	**1,436,130**	**1,432,800**	**TOTAL EXPENDITURE**	**1,618,720**
			INCOME	
(2,512)	-	-	Grants	-
(1,150,261)	(2,566,920)	(2,303,480)	Fees and Charges	(2,604,010)
220,838	**(1,130,790)**	**(870,680)**	**NET CONTROLLABLE EXPENDITURE**	**(985,290)**
			RECHARGES & CAPITAL CHARGES	
504,460	569,350	569,350	Support Services	391,640
18,020	18,150	18,150	Capital Charges	19,200
-	-	-	Recharges	-
50,000	-	-	Transfers to/from Reserves	-
793,318	**(543,290)**	**(283,180)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(574,450)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(543,290)**	
Employees	(6,500)	Vacancy salary savings
Supplies and Services	2,600	
Transport	570	
Fees and Charges	263,440	Reduction in season tickets income due to changing working patterns reducing commuting
Outturn 2021/22 (P6 Forecast)	**(283,180)**	

ANALYSIS OF BUDGET VARIATIONS		
Base Budget 2021/22	**(543,290)**	COMMENTS
Employees	27,990	
Employees	(75,000)	Savings target - reduction in cash collection costs
Premises	70,150	Business rates on new car park
Premises	135,880	Service charges for new car park
Supplies and Services	18,900	Increase in card costs commission
Transport	4,670	Lease vans for Civil Enforcement Officers
Fees and Charges	146,300	Reduction in season tickets income due to changing working patterns reducing commuting
Fees and Charges	(183,390)	Income from new car park and a slight uplift in parking income
Support Services	(177,710)	
Capital Charges	1,050	
Base Budget 2022/23	**(574,450)**	

REVENUE BUDGET	
SERVICE	**Environmental Health**
SERVICE DESCRIPTION	Responsible for the statutory requirements for food safety, infectious disease control, environmental protection & health and safety (including corporate health & safety)
SERVICE MANAGER	Head of Community Safety and Wellbeing
BUDGET MANAGER	Community Safety and Wellbeing Manager

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
895,086	978,360	905,170	Employees	993,140
(2,989)	13,000	13,320	Premises	9,600
89,143	48,800	52,910	Supplies and Services	54,110
37,041	39,440	39,440	Transport	39,650
1,018,281	**1,079,600**	**1,010,840**	**TOTAL EXPENDITURE**	**1,096,500**
			INCOME	
(129,199)	-	-	Grants	-
(18,982)	(17,200)	(18,100)	Fees and Charges	(18,300)
870,100	**1,062,400**	**992,740**	**NET CONTROLLABLE EXPENDITURE**	**1,078,200**
			RECHARGES & CAPITAL CHARGES	
770,580	783,830	783,830	Support Services	756,190
-	-	-	Capital Charges	-
(1,174,980)	(1,266,640)	(1,266,640)	Recharges	(1,286,460)
-	-	-	Transfers to/from Reserves	-
465,700	**579,590**	**509,930**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**547,930**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**579,590**	
Employees	(73,190)	Vacancy salary savings
Supplies and Services	4,110	Nuisance investigation new ID badges and consultancy cost
Fees and Charges	(900)	
Outturn 2021/22 (P6 Forecast)	**509,930**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**579,590**	
Employees	49,610	Increase in salary increments
Employees	(34,830)	Savings target
Premises	(3,400)	Savings in One You shop for business rates
Supplies and Services	(1,520)	
Supplies and Services	(3,000)	Savings in One You shop advertisments
Supplies and Services	9,830	Increase in computer software
Transport	210	
Fees and Charges	(1,100)	Increase in food safety charges and other income
Support Services	(27,640)	
Recharges	(19,820)	
Base Budget 2022/23	**547,930**	

REVENUE BUDGET				
SERVICE	**Community Safety,AMC,Licencing**			
SERVICE DESCRIPTION	Provision and enforcement of licences including Gambling/Liquor/Hackney Carriage, the Monitoring Centre, Community Safety and Emergency Planning.			
SERVICE MANAGER	Head of Community Safety and Wellbeing			
BUDGET MANAGER	Community Safety and Wellbeing Manager			

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
679,492	653,820	659,520	Employees	702,880
7,500	11,720	9,510	Premises	11,670
222,729	191,930	196,800	Supplies and Services	196,620
7,824	13,310	6,270	Transport	14,090
917,544	**870,780**	**872,100**	**TOTAL EXPENDITURE**	**925,260**
			INCOME	
(29,138)	(40,600)	(32,600)	Grants	(40,600)
(369,669)	(385,680)	(387,680)	Fees and Charges	(392,700)
518,737	**444,500**	**451,820**	**NET CONTROLLABLE EXPENDITURE**	**491,960**
			RECHARGES & CAPITAL CHARGES	
492,630	496,070	496,070	Support Services	547,470
36,270	36,270	36,270	Capital Charges	62,100
(301,620)	(301,620)	(301,620)	Recharges	(313,840)
-	-	-	Transfers to/from Reserves	-
746,017	**675,220**	**682,540**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**787,690**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**675,220**	
Employees	5,700	Additional staffing support
Premises	(2,210)	
Supplies and Services	4,870	Increase in CCTV line leasing
Transport	(7,040)	Reduction in coach hire for Safety in Action event which was held virtually
Grants	8,000	Reduction in income that covered coach hire expense for Safety in Action event
Fees and Charges	(2,000)	Increase in permits & licences fees
Outturn 2021/22 (P6 Forecast)	**682,540**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**675,220**	
Employees	49,060	Increase in salary increments and 'Duty Officers' on call costs has been increased
Premises	(50)	
Supplies and Services	4,690	Increase in CCTV line leasing
Transport	780	
Fees and Charges	(2,020)	Increase in permits & licences fees
Fees and Charges	(5,000)	Increase in Lifeline income from commercialisation
Support Services	51,400	
Capital Charges	25,830	
Recharges	(12,220)	
Base Budget 2022/23	**787,690**	

REVENUE BUDGET				
Corporate Policy, Economic Development & Communications				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
252,306	276,120	270,720	Policy and Performance	242,690
465,490	445,280	445,280	Communications & Marketing	453,530
574,411	451,800	475,700	Economic Development	467,200
1,292,207	**1,173,200**	**1,191,700**	**SERVICE EXPENDITURE**	**1,163,420**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Corporate Policy, Economic Development & Communications				
	Policy and Performance	**Communications & Marketing**	**Economic Development**	**Total**
EXPENDITURE				
Employees	309,850	360,150	290,490	960,490
Premises	-	-	-	-
Supplies and Services	14,870	69,000	113,050	196,920
Transport	5,490	5,130	9,280	19,900
TOTAL EXPENDITURE	330,210	434,280	412,820	1,177,310
INCOME				
Grants	-	-	-	-
Fees & Charges	-	(14,000)	-	(14,000)
TOTAL INCOME	-	(14,000)	-	(14,000)
NET CONTROLLABLE EXPENDITURE	**330,210**	**420,280**	**412,820**	**1,163,310**
NON CONTROLLABLE ITEMS				
Support Services	42,210	56,250	54,380	152,840
Capital Charges	-	-	-	-
Recharges	(129,730)	(23,000)	-	(152,730)
Transfers to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(87,520)	33,250	54,380	110
NET EXPENDITURE	**242,690**	**453,530**	**467,200**	**1,163,420**

REVENUE BUDGET				
SERVICE			**Policy and Performance**	
SERVICE DESCRIPTION			Responsible for development and oversight of business planning, corporate strategy,policy and performance management,programme management,Overview and Scrutiny,data protection,freedom of information & equalities.	
SERVICE MANAGER			Head of Corporate Policy, Economic Development & Communications	
BUDGET MANAGER			Head of Corporate Policy, Economic Development & Communications	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
302,268	303,990	298,520	Employees	309,850
-	-	-	Premises	-
16,067	14,650	14,720	Supplies and Services	14,870
5,490	5,490	5,490	Transport	5,490
323,826	**324,130**	**318,730**	**TOTAL EXPENDITURE**	**330,210**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
323,826	**324,130**	**318,730**	**NET CONTROLLABLE EXPENDITURE**	**330,210**
			RECHARGES & CAPITAL CHARGES	
45,420	40,840	40,840	Support Services	42,210
-	-	-	Capital Charges	-
(116,940)	(88,850)	(88,850)	Recharges	(129,730)
-	-	-	Transfers to/from Reserves	-
252,306	**276,120**	**270,720**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**242,690**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**276,120**	
Salaries	(5,470)	
Supplies and services	70	
Outturn 2021/22 (P6 Forecast)	**270,720**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**276,120**	
Employees	5,860	Pay Award/Increments/NI & Super
Supplies & Services	220	
Support Services	1,370	
Recharges	(40,880)	
Base Budget 2022/23	**242,690**	

REVENUE BUDGET	
SERVICE	**Communications & Marketing**
SERVICE DESCRIPTION	To provide marketing and communications services internally and externally to promote and protect the reputation of the Council and the growth of Ashford. This includes responsibility for web design and content management, media management, marketing, and publications (hard copy and on-line)
SERVICE MANAGER	Head of Corporate Policy, Economic Development & Communications
BUDGET MANAGER	Communications and Marketing Manager

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
385,515	364,390	364,390	Employees	360,150
-	-	-	Premises	-
67,372	56,200	56,200	Supplies and Services	69,000
5,130	5,130	5,130	Transport	5,130
458,016	**425,720**	**425,720**	**TOTAL EXPENDITURE**	**434,280**
			INCOME	
-	-	-	Grants	-
(17,566)	(14,000)	(14,000)	Fees and Charges	(14,000)
440,450	**411,720**	**411,720**	**NET CONTROLLABLE EXPENDITURE**	**420,280**
			RECHARGES & CAPITAL CHARGES	
55,880	64,620	64,620	Support Services	56,250
-	-	-	Capital Charges	-
(30,840)	(31,060)	(31,060)	Recharges	(23,000)
-	-	-	Transfers to/from Reserves	-
465,490	**445,280**	**445,280**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**453,530**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**445,280**	
Outturn 2021/22 (P6 Forecast)	**445,280**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**445,280**	
Employees	13,060	Pay Award/Increments/NI & Super
Employees	(17,300)	Transfer of salary to Economic Development
Supplies & Services	800	
Supplies & Services	12,000	Promotions - taken out of 21/22 budget in error
Support Services	(8,370)	
Recharges	8,060	
Base Budget 2022/23	**453,530**	

REVENUE BUDGET				
SERVICE			**Economic Development**	
SERVICE DESCRIPTION			Planning and supporting growth in the area for both local and incoming business	
SERVICE MANAGER			Head of Corporate Policy, Economic Development & Communications	
BUDGET MANAGER			Economic Development Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
282,121	253,240	268,640	Employees	290,490
(3,820)	-	-	Premises	-
3,711,880	98,450	128,730	Supplies and Services	113,050
8,250	9,280	9,280	Transport	9,280
3,998,432	**360,970**	**406,650**	**TOTAL EXPENDITURE**	**412,820**
			INCOME	
(3,514,351)	-	(21,780)	Grants	-
-	-	-	Fees and Charges	-
484,081	**360,970**	**384,870**	**NET CONTROLLABLE EXPENDITURE**	**412,820**
			RECHARGES & CAPITAL CHARGES	
90,330	90,830	90,830	Support Services	54,380
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
574,411	**451,800**	**475,700**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**467,200**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**451,800**	
Employees	5,400	
Employees	10,000	Savings target not going to be made due to volume of work
Supplies & Services	8,500	Kent Chamber of Commerce patronage subscription
Supplies & Services	21,780	Spend on Welcolme back fund - externally funded
Grants	(21,780)	External funding for Welcolme back fund
Outturn 2021/22 (P6 Forecast)	**475,700**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**451,800**	
Employees	19,950	Pay Award/Increments/NI & Super
Employees	17,300	Transfer of salary from Comms
Supplies & Services	(400)	
Supplies & Services	15,000	Budget to support Eurostar lobbying campaign
Support Services	(36,450)	
Base Budget 2022/23	**467,200**	

REVENUE BUDGET				
Corporate Property and Projects				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
(1,476,141)	(1,286,940)	(1,299,371)	Corporate Property	(1,945,180)
(145,535)	17,600	1,150	Project Delivery Team	(30,360)
(107,174)	(10)	(125,990)	Facilities Management	(58,910)
(1,728,850)	**(1,269,350)**	**(1,424,211)**	**SERVICE EXPENDITURE**	**(2,034,450)**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Corporate Property and Projects				
	Corporate Property	**Project Delivery Team**	**Facilities Management**	**Total**
EXPENDITURE				
Employees	1,161,030	390,860	75,520	1,627,410
Premises	2,698,020	-	607,460	3,305,480
Supplies and Services	321,980	6,960	64,700	393,640
Transport	19,860	11,720	4,160	35,740
TOTAL EXPENDITURE	4,200,890	409,540	751,840	5,362,270
INCOME	-	-	-	-
Grants	-	-	-	-
Fees & Charges	(5,505,810)	-	(193,230)	(5,699,040)
TOTAL INCOME	(5,505,810)	-	(193,230)	(5,699,040)
NET CONTROLLABLE EXPENDITURE	**(1,304,920)**	**409,540**	**558,610**	**(336,770)**
NON CONTROLLABLE ITEMS				
Support Services	617,720	71,140	164,380	853,240
Capital Charges	702,000	-	120,200	822,200
Recharges	(1,959,980)	(511,040)	(902,100)	(3,373,120)
Transfers to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(640,260)	(439,900)	(617,520)	(1,697,680)
NET EXPENDITURE	**(1,945,180)**	**(30,360)**	**(58,910)**	**(2,034,450)**

REVENUE BUDGET				
SERVICE		**Corporate Property**		
SERVICE DESCRIPTION		Management of Corporate and Commercial Property including entering into new commercial ventures, procurement and contract management.		
SERVICE MANAGER		Head of Corporate Property and Projects		
BUDGET MANAGER		Head of Corporate Property and Projects		
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
846,725	880,970	854,190	Employees	1,161,030
2,684,256	2,757,440	2,932,190	Premises	2,698,020
263,081	340,030	419,959	Supplies and Services	321,980
29,617	27,840	28,040	Transport	19,860
3,823,679	**4,006,280**	**4,234,379**	**TOTAL EXPENDITURE**	**4,200,890**
			INCOME	
(8,284)	-	-	Grants	-
(4,942,638)	(4,978,320)	(5,218,850)	Fees and Charges	(5,505,810)
(1,127,243)	**(972,040)**	**(984,471)**	**NET CONTROLLABLE EXPENDITURE**	**(1,304,920)**
			RECHARGES & CAPITAL CHARGES	
654,580	642,070	642,070	Support Services	617,720
634,721	803,270	803,270	Capital Charges	702,000
(1,638,199)	(1,760,240)	(1,760,240)	Recharges	(1,959,980)
-	-	-	Transfers to/from Reserves	-
(1,476,141)	**(1,286,940)**	**(1,299,371)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(1,945,180)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(1,286,940)**	
Employees	(26,780)	Vacancy saving
Premises	131,750	Increased service charges due to NCP and Elwick
Premises	33,220	Increased electricity charges for Property portfolio
Premises	9,780	Increased premises costs for Property portfolio
Supplies and Services	79,929	Increased consultancy fees on Property portfolio
Transport	200	
Fees and Charges	(240,530)	Increased rental income due to NCP carpark
Outturn 2021/22 (P6 Forecast)	**(1,299,371)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(1,286,940)**	
Employees	280,060	New posts
Premises	(46,620)	Reduction in business rates liabilities on Property portfolio
Premises	(66,460)	Reduction in service charge liability on Property portfolio
Premises	(44,500)	Transferred costs to Facilities Management
Premises	42,280	Increased premises insurance
Premises	34,530	Increased electricity charges for Property portfolio
Premises	21,340	Increased general costs on Property portfolio
Supplies and Services	(25,000)	Reduction in consultancy fees
Supplies and Services	7,000	Increased advertising fees
Supplies and Services	(50)	Saving on supplies and services
Transport	(7,980)	Saving from lease car allowances
Fees and Charges	(527,490)	Increased Commercial Properties rental income and service charges
Support Services	(24,350)	
Capital Charges	(101,270)	
Recharges	(199,740)	
Base Budget 2022/23	**(1,945,180)**	

REVENUE BUDGET				
SERVICE			**Project Delivery Team**	
SERVICE DESCRIPTION			Provides professional skills and services such as Project Management, building design, quantity surveying and drainage engineering for council projects including corporate and operational across capital and revenue budgets. Includes the statutory service for Land Drainage.	
SERVICE MANAGER			Head of Corporate Property and Projects	
BUDGET MANAGER			Project Delivery Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
411,708	335,970	318,690	Employees	390,860
-	-	-	Premises	-
7,796	6,250	7,080	Supplies and Services	6,960
21,920	20,540	20,540	Transport	11,720
441,425	**362,760**	**346,310**	**TOTAL EXPENDITURE**	**409,540**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
441,425	**362,760**	**346,310**	**NET CONTROLLABLE EXPENDITURE**	**409,540**
			RECHARGES & CAPITAL CHARGES	
82,550	77,560	77,560	Support Services	71,140
-	-	-	Capital Charges	-
(669,510)	(422,720)	(422,720)	Recharges	(511,040)
-	-	-	Transfers to/from Reserves	-
(145,535)	**17,600**	**1,150**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(30,360)**
ANALYSIS OF OUTTURN VARIATIONS				
			COMMENTS	
Base Budget 2021/22		**17,600**		
Employees		(17,280)	Vacancy saving	
Supplies and Services		830		
Outturn 2021/22 (P6 Forecast)		**1,150**		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2021/22		**17,600**		
Employees		54,890	New post and half post transfer from Corporate Property	
Supplies and Services		710		
Transport		(8,820)	Saving from lease car allowances	
Support Services		(6,420)		
Recharges		(88,320)		
Base Budget 2022/23		**(30,360)**		

REVENUE BUDGET				
SERVICE			**Facilities Management**	
SERVICE DESCRIPTION			Management of Council's Office Accommodation	
SERVICE MANAGER			Head of Corporate Property and Projects	
BUDGET MANAGER			Estates and Facilities Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
117,349	114,780	115,280	Employees	75,520
500,166	543,040	573,030	Premises	607,460
66,947	49,800	59,480	Supplies and Services	64,700
100	-	350	Transport	4,160
684,562	**707,620**	**748,140**	**TOTAL EXPENDITURE**	**751,840**
			INCOME	
-	-	-	Grants	-
(164,536)	(174,000)	(174,000)	Fees and Charges	(193,230)
520,026	**533,620**	**574,140**	**NET CONTROLLABLE EXPENDITURE**	**558,610**
			RECHARGES & CAPITAL CHARGES	
145,460	141,900	141,900	Support Services	164,380
104,800	104,800	104,800	Capital Charges	120,200
(877,460)	(780,330)	(946,830)	Recharges	(902,100)
-	-	-	Transfers to/from Reserves	-
(107,174)	**(10)**	**(125,990)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(58,910)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(10)**	
Employees	500	
Premises	10,000	Increased cleaning at Civic Centre
Premises	9,990	Various other increased premises costs at Civic Centre
Premises	10,000	Increased cleaning, electricity and general maintenance costs at Tenterden Gateway
Supplies and Services	9,680	Increased other operational equipment costs
Recharges	(166,500)	
Outturn 2021/22 (P6 Forecast)	**(125,990)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(10)**	
Employees	(39,260)	Regrading of posts
Premises	42,000	Transferred costs from Corporate Property
Premises	12,000	Increased electricity costs at Civic Centre
Premises	5,500	Increased premises insurance at Civic Centre
Premises	180	Increased business rates at Civic Centre
Premises	2,500	Transferred costs from Corporate Property
Premises	2,240	Increased costs at Tenterden Gateway
Supplies and Services	14,900	Increase in postages £10,000 and other budgets
Transport	4,160	Increase in car allowances
Fees and Charges	(19,230)	Increased rental income
Support Services	22,480	
Capital Charges	15,400	
Recharges	(121,770)	
Base Budget 2022/23	**(58,910)**	

REVENUE BUDGET				
Culture				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
295,965	301,120	305,920	Open Spaces and Conservation	317,650
348,015	317,820	318,920	Cultural Services Management	286,530
191,991	182,910	184,170	Tourism & Heritage	162,590
623,582	399,550	399,360	Cultural Projects	398,960
2,782,321	1,691,040	2,059,680	Leisure Centres	1,022,660
320,839	315,860	336,000	Single Grants Gateway	345,860
4,562,713	**3,208,300**	**3,604,050**	**SERVICE EXPENDITURE**	**2,534,250**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Culture							
	Open Spaces and Conservation	**Cultural Services Management**	**Tourism & Heritage**	**Cultural Projects**	**Leisure Centres**	**Single Grants Gateway**	**Total**
EXPENDITURE							
Employees	180,700	119,310	116,810	309,590	-	-	726,410
Premises	41,700	-	-	76,650	109,460	-	227,810
Supplies and Services	35,250	2,850	22,870	17,150	10,520	368,000	456,640
Transport	8,280	4,070	5,380	9,250	-	-	26,980
TOTAL EXPENDITURE	265,930	126,230	145,060	412,640	119,980	368,000	1,437,840
INCOME							
Grants	-	-	-	(73,110)	-	(22,140)	(95,250)
Fees & Charges	(2,500)	-	(3,900)	(101,270)	(462,270)	-	(569,940)
TOTAL INCOME	(2,500)	-	(3,900)	(174,380)	(462,270)	(22,140)	(665,190)
NET CONTROLLABLE EXPENDITURE	**263,430**	**126,230**	**141,160**	**238,260**	**(342,290)**	**345,860**	**772,650**
NON CONTROLLABLE ITEMS							
Support Services	52,220	68,900	17,030	163,260	227,980	-	529,390
Capital Charges	2,000	91,400	4,400	14,100	1,136,970	-	1,248,870
Recharges	-	-	-	-	-	-	-
Transfers to/from Reserves	-	-	-	(16,660)	-	-	(16,660)
TOTAL NON-CONTROLLABLE ITEMS	54,220	160,300	21,430	160,700	1,364,950	-	1,761,600
NET EXPENDITURE	**317,650**	**286,530**	**162,590**	**398,960**	**1,022,660**	**345,860**	**2,534,250**

REVENUE BUDGET				
SERVICE			**Open Spaces and Conservation**	
SERVICE DESCRIPTION			This budget includes grants to various conservation projects, including the costs for the Hothfield Warden, Play and Open Space work and officers.	
SERVICE MANAGER			Head of Culture, Tourism and Leisure	
BUDGET MANAGER			Cultural Projects Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
162,926	166,240	164,170	Employees	180,700
23,611	15,320	48,390	Premises	41,700
59,091	59,200	35,000	Supplies and Services	35,250
8,315	8,280	8,280	Transport	8,280
253,943	**249,040**	**255,840**	**TOTAL EXPENDITURE**	**265,930**
			INCOME	
-	-	(2,000)	Grants	-
(3,359)	(2,500)	(2,500)	Fees and Charges	(2,500)
250,585	**246,540**	**251,340**	**NET CONTROLLABLE EXPENDITURE**	**263,430**
			RECHARGES & CAPITAL CHARGES	
44,040	54,580	54,580	Support Services	52,220
1,340	-	-	Capital Charges	2,000
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
295,965	**301,120**	**305,920**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**317,650**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**301,120**	
Employees	(2,070)	
Premises	24,200	Budget moved from supplies and services
Premises	8,870	Increase in repairs at Conningbrook Lakes
Supplies and Services	(24,200)	Budget moved to premises
Grants	(2,000)	
Outturn 2021/22 (P6 Forecast)	**305,920**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**301,120**	
Employees	14,460	
Premises	24,200	Budget moved from supplies and services
Premises	2,180	
Supplies and Services	(24,200)	Budget moved to premises
Supplies and Services	250	
Support Services	(2,360)	
Capital Charges	2,000	
Base Budget 2022/23	**317,650**	

REVENUE BUDGET				
SERVICE		**Cultural Services Management**		
SERVICE DESCRIPTION		Management function of the Cultural Services Team, including administration.		
SERVICE MANAGER		Head of Culture, Tourism and Leisure		
BUDGET MANAGER		Cultural Projects Manager		
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
113,528	113,410	114,510	Employees	119,310
(666)	-	-	Premises	-
1,898	2,590	2,590	Supplies and Services	2,850
5,385	4,070	4,070	Transport	4,070
120,145	**120,070**	**121,170**	**TOTAL EXPENDITURE**	**126,230**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
120,145	**120,070**	**121,170**	**NET CONTROLLABLE EXPENDITURE**	**126,230**
			RECHARGES & CAPITAL CHARGES	
109,400	110,930	110,930	Support Services	68,900
118,470	86,820	86,820	Capital Charges	91,400
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
348,015	**317,820**	**318,920**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**286,530**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**317,820**	
Employees	1,100	
Outturn 2021/22 (P6 Forecast)	**318,920**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**317,820**	
Employees	5,900	
Supplies and Services	260	
Support Services	(42,030)	
Capital Charges	4,580	
Base Budget 2022/23	**286,530**	

REVENUE BUDGET				
SERVICE			**Tourism & Heritage**	
SERVICE DESCRIPTION			This budget covers the provision of the Tourist information offices at Tenterden and Ashford and the wider tourism activities. This budget also includes twinning costs and museum grants and heritage work.	
SERVICE MANAGER			Head of Culture, Tourism and Leisure	
BUDGET MANAGER			Conservation & Heritage Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
129,438	110,230	111,170	Employees	116,810
-	-	-	Premises	-
13,487	22,760	36,080	Supplies and Services	22,870
3,946	5,380	5,380	Transport	5,380
146,871	**138,370**	**152,630**	**TOTAL EXPENDITURE**	**145,060**
			INCOME	
-	-	-	Grants	-
(4,303)	(3,900)	(3,900)	Fees and Charges	(3,900)
142,568	**134,470**	**148,730**	**NET CONTROLLABLE EXPENDITURE**	**141,160**
			RECHARGES & CAPITAL CHARGES	
40,740	44,050	44,050	Support Services	17,030
4,400	4,390	4,390	Capital Charges	4,400
-	-	-	Recharges	-
4,283	-	(13,000)	Transfers to/from Reserves	-
191,991	**182,910**	**184,170**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**162,590**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**182,910**	
Employees	940	
Supplies and Services	13,000	Interreg Project funded from reserves
Supplies and Services	320	
Transfers to/from Reserves	(13,000)	Reserve funding for Interreg Project
Outturn 2021/22 (P6 Forecast)	**184,170**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**182,910**	
Employees	6,580	
Supplies and Services	110	
Support Services	(27,020)	
Capital Charges	10	
Base Budget 2022/23	**162,590**	

REVENUE BUDGET				
SERVICE	**Cultural Projects**			
SERVICE DESCRIPTION	Incorporates the Arts, Sports, Youth and Community supporting grant giving and leisure provision projects and officers.			
SERVICE MANAGER	Head of Culture, Tourism and Leisure			
BUDGET MANAGER	Cultural Projects Manager			

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
288,349	294,760	298,660	Employees	309,590
94,113	81,150	91,610	Premises	76,650
83,354	32,610	56,030	Supplies and Services	17,150
9,713	9,250	9,250	Transport	9,250
475,529	**417,770**	**455,550**	**TOTAL EXPENDITURE**	**412,640**
			INCOME	
(21,892)	(110,070)	(79,670)	Grants	(73,110)
(22,295)	(101,290)	(104,010)	Fees and Charges	(101,270)
431,342	**206,410**	**271,870**	**NET CONTROLLABLE EXPENDITURE**	**238,260**
			RECHARGES & CAPITAL CHARGES	
166,450	172,030	172,030	Support Services	163,260
15,390	15,070	15,070	Capital Charges	14,100
-	-	-	Recharges	-
10,400	6,040	(59,610)	Transfers to/from Reserves	(16,660)
623,582	**399,550**	**399,360**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**398,960**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**399,550**	
Employees	3,900	
Premises	10,460	Increase in repairs and maitenance at Pitchside & Courtside
Supplies and Services	(11,830)	Reduction in mangement fees for Pitchside & Courtside as now managed by Service
Supplies and Services	35,250	Town Centre project funded from reserves
Grants	30,400	Grant income reduced to reflect part of funding for HLF project is funded from reserves
Fees and Charges	(2,720)	
Transfers to/from Reserves	(35,250)	Reserve funding for Town Centre project
Transfers to/from Reserves	(30,400)	Offsets the reduction in grant income
Outturn 2021/22 (P6 Forecast)	**399,360**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**399,550**	
Employees	14,830	
Premises	(12,000)	Budget for Grounds Maintenance removed as now in house
Premises	7,500	
Supplies and Services	(15,460)	Management fee for Pitchside & Courtside removed as now managed by Service
Grants	36,960	Grant income reduced to reflect part of funding for HLF project is funded from reserves
Fees and Charges	20	
Support Services	(8,770)	
Capital Charges	(970)	
Transfers to/from Reserves	(22,700)	Reserve funding increased to cover cost of HLF project
Base Budget 2022/23	**398,960**	

REVENUE BUDGET				
SERVICE			**Leisure Centres**	
SERVICE DESCRIPTION			The Client costs of the operations of the Leisure Centres includes all costs including subsidies and utilities for Stour Centre, Tenterden Leisure Centre and the Julie Rose Stadium	
SERVICE MANAGER			Head of Culture, Tourism and Leisure	
BUDGET MANAGER			Cultural Projects Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
-	-	-	Employees	-
102,832	87,630	87,630	Premises	109,460
1,613,516	627,830	1,013,430	Supplies and Services	10,520
-	-	-	Transport	-
1,716,348	**715,460**	**1,101,060**	**TOTAL EXPENDITURE**	**119,980**
			INCOME	
(197,346)	-	-	Grants	-
(5,091)	-	(11,840)	Fees and Charges	(462,270)
1,513,911	**715,460**	**1,089,220**	**NET CONTROLLABLE EXPENDITURE**	**(342,290)**
			RECHARGES & CAPITAL CHARGES	
386,140	291,380	291,380	Support Services	227,980
810,170	684,200	684,200	Capital Charges	1,136,970
-	-	-	Recharges	-
72,100	-	(5,120)	Transfers to/from Reserves	-
2,782,321	**1,691,040**	**2,059,680**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,022,660**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**1,691,040**	
Supplies and Services	300,000	Support package for Tenterden Leisure Centre
Supplies and Services	85,600	Payment to ALT for lease surrender agreement and other recharges
Fees and Charges	(11,840)	Income from ALT for unused contribution for redudancy costs
Transfers to/from Reserves	(5,120)	
Outturn 2021/22 (P6 Forecast)	**2,059,680**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**1,691,040**	
Premises	21,830	Increase in premises insurance for Stour Centre
Supplies and Services	(617,310)	Leisure contract management fee ended
Fees and Charges	(462,270)	Income from leisure contractor
Support Services	(63,400)	
Capital Charges	452,770	Repayment of capital expenditure for Stour Centre refurb
Base Budget 2022/23	**1,022,660**	

REVENUE BUDGET				
SERVICE			**Single Grants Gateway**	
SERVICE DESCRIPTION			Council grants to support voluntary and community sector organisations in the borough. This also includes a budget for Member Grants.	
SERVICE MANAGER			Head of Culture, Tourism and Leisure	
BUDGET MANAGER			Cultural Projects Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
402,276	338,000	375,810	Supplies and Services	368,000
-	-	-	Transport	-
402,276	**338,000**	**375,810**	**TOTAL EXPENDITURE**	**368,000**
			INCOME	
(81,437)	(22,140)	(22,140)	Grants	(22,140)
-	-	-	Fees and Charges	-
320,839	**315,860**	**353,670**	**NET CONTROLLABLE EXPENDITURE**	**345,860**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	(17,670)	Transfers to/from Reserves	-
320,839	**315,860**	**336,000**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**345,860**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**315,860**	
Supplies and Services	20,140	CTS Payment to Parish Councils
Supplies and Services	17,670	COVID-19 grants to be funded from reserves
Transfers to/from Reserves	(17,670)	Reserve funding for COVID-19 grants
Outturn 2021/22 (P6 Forecast)	**336,000**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**315,860**	
Supplies and Services	30,000	Additional grant funding
Base Budget 2022/23	**345,860**	

REVENUE BUDGET				
Environment and Land Management				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
243,038	261,410	246,460	Street Scene	175,450
3,304,015	2,986,900	3,102,190	Refuse, Recycling and Street Cleansing	3,155,960
1,629,265	1,490,390	1,490,656	Grounds Maintenance	1,851,430
5,176,317	**4,738,700**	**4,839,306**	**SERVICE EXPENDITURE**	**5,182,840**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Environment and Land Management				
	Street Scene	**Refuse, Recycling and Street Cleansing**	**Grounds Maintenance**	**Total**
EXPENDITURE				
Employees	386,870	77,910	1,339,580	1,804,360
Premises	70,350	17,000	288,540	375,890
Supplies and Services	36,360	4,195,770	190,450	4,422,580
Transport	22,080	7,580	196,510	226,170
TOTAL EXPENDITURE	515,660	4,298,260	2,015,080	6,829,000
INCOME				
Grants	-	(272,000)	(28,670)	(300,670)
Fees & Charges	(168,700)	(1,095,000)	(368,550)	(1,632,250)
TOTAL INCOME	(168,700)	(1,367,000)	(397,220)	(1,932,920)
NET CONTROLLABLE EXPENDITURE	**346,960**	**2,931,260**	**1,617,860**	**4,896,080**
NON CONTROLLABLE ITEMS				
Support Services	506,620	529,080	237,820	1,273,520
Capital Charges	2,600	-	98,200	100,800
Recharges	(680,730)	(160,300)	(193,400)	(1,034,430)
Transfers to/from Reserves	-	(144,080)	90,950	(53,130)
TOTAL NON-CONTROLLABLE ITEMS	(171,510)	224,700	233,570	286,760
NET EXPENDITURE	**175,450**	**3,155,960**	**1,851,430**	**5,182,840**

REVENUE BUDGET				
SERVICE			**Street Scene**	
SERVICE DESCRIPTION			Street Scene services include the provision of public conveniences including the community toilet scheme, canine control, allotment management and cemetery services	
SERVICE MANAGER			Head of Environment & Land Management	
BUDGET MANAGER			Environmental Operations Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
435,832	433,490	434,540	Employees	386,870
90,670	65,190	75,190	Premises	70,350
31,945	37,570	37,570	Supplies and Services	36,360
23,174	22,250	22,250	Transport	22,080
581,621	**558,500**	**569,550**	**TOTAL EXPENDITURE**	**515,660**
			INCOME	
-	-	-	Grants	-
(150,453)	(130,500)	(156,500)	Fees and Charges	(168,700)
431,168	**428,000**	**413,050**	**NET CONTROLLABLE EXPENDITURE**	**346,960**
			RECHARGES & CAPITAL CHARGES	
533,310	535,030	535,030	Support Services	506,620
7,240	2,610	2,610	Capital Charges	2,600
(728,680)	(704,230)	(704,230)	Recharges	(680,730)
-	-	-	Transfers to/from Reserves	-
243,038	**261,410**	**246,460**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**175,450**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**261,410**	
Employees	1,050	
Premises	10,000	Increase in cleaning cost for public toilets
Fees and Charges	(26,000)	Additional income from cemeteries
Outturn 2021/22 (P6 Forecast)	**246,460**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**261,410**	
Employees	(52,200)	Savings target to be identified
Employees	5,580	
Premises	5,160	
Supplies and Services	(1,210)	
Transport	(170)	
Fees and Charges	(38,200)	Additional income from cemeteries and allotments
Support Services	(28,410)	
Capital Charges	(10)	
Recharges	23,500	
Base Budget 2022/23	**175,450**	

REVENUE BUDGET				
SERVICE			**Refuse, Recycling and Street Cleansing**	
SERVICE DESCRIPTION			Monitoring and management of the Council's refuse, recycling and street cleansing contract with Biffa, delivered through the Mid Kent Waste Partnership with Swale, Maidstone and Kent County Councils.	
SERVICE MANAGER			Head of Environment & Land Management	
BUDGET MANAGER			Environmental Contracts and Enforcement Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
4,938	-	58,600	Employees	77,910
30,552	17,000	17,000	Premises	17,000
4,022,001	3,949,500	4,044,140	Supplies and Services	4,195,770
4,738	-	6,540	Transport	7,580
4,062,229	**3,966,500**	**4,126,280**	**TOTAL EXPENDITURE**	**4,298,260**
			INCOME	
(272,000)	(272,000)	(294,870)	Grants	(272,000)
(875,554)	(1,070,000)	(1,077,620)	Fees and Charges	(1,095,000)
2,914,675	**2,624,500**	**2,753,790**	**NET CONTROLLABLE EXPENDITURE**	**2,931,260**
			RECHARGES & CAPITAL CHARGES	
549,640	522,700	522,700	Support Services	529,080
-	-	-	Capital Charges	-
(160,300)	(160,300)	(160,300)	Recharges	(160,300)
-	-	(14,000)	Transfers to/from Reserves	(144,080)
3,304,015	**2,986,900**	**3,102,190**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**3,155,960**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**2,986,900**	
Employees	58,600	Salaries for new Enforcement Team
Supplies and Services	60,070	Increase in uplift for waste contract
Supplies and Services	34,570	Increase in litter bins and advertising offset by reserves and income
Transport	6,540	
Grants	(22,870)	Income towards litter bin replacement project
Fees and Charges	(7,620)	
Transfers to/from Reserves	(14,000)	Funding for litter bin replacement project
Outturn 2021/22 (P6 Forecast)	**3,102,190**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**2,986,900**	
Employees	77,910	Salaries for new Enforcement Team
Supplies and Services	241,300	Increase in waste contract due to inflation and growth
Supplies and Services	12,970	Increase in litter bin replacement budget
Supplies and Services	(8,000)	Advertising budget reduced as now done in-house
Transport	7,580	
Fees and Charges	(25,000)	Increase in garden waste income
Support Services	6,380	
Transfers to/from Reserves	(91,080)	Funding to cover the initial set up cost for the new Enforcement Team
Transfers to/from Reserves	(53,000)	Funding for litter bin replacement project
Base Budget 2022/23	**3,155,960**	

REVENUE BUDGET	
SERVICE	**Grounds Maintenance**
SERVICE DESCRIPTION	Provision of the Council's in house grounds maintenance service which includes, health and safety inspections of and repairs to council play areas, lifebelt inspections, priority culvert inspections and repairs, maintenance of trees, hedges, paths and fences on and around public land, grass cutting of sports pitches, public amenity land and highways verges, maintenance of borough gateways.
SERVICE MANAGER	Head of Environment & Land Management
BUDGET MANAGER	Grounds Maintenance Operations Manager

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
1,100,512	1,126,360	1,110,925	Employees	1,339,580
294,172	276,290	367,095	Premises	288,540
189,857	190,200	194,296	Supplies and Services	190,450
174,336	188,410	191,210	Transport	196,510
1,758,877	**1,781,260**	**1,863,526**	**TOTAL EXPENDITURE**	**2,015,080**
			INCOME	
-	-	-	Grants	(28,670)
(418,900)	(407,820)	(409,820)	Fees and Charges	(368,550)
1,339,978	**1,373,440**	**1,453,706**	**NET CONTROLLABLE EXPENDITURE**	**1,617,860**
			RECHARGES & CAPITAL CHARGES	
242,540	216,200	216,200	Support Services	237,820
92,480	94,150	94,150	Capital Charges	98,200
(180,000)	(193,400)	(193,400)	Recharges	(193,400)
134,267	-	(80,000)	Transfers to/from Reserves	90,950
1,629,265	**1,490,390**	**1,490,656**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,851,430**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**1,490,390**	
Employees	(15,435)	Salary savings due to vacancies
Premises	80,000	Cost for the tree planting for Queen's Jubilee offset by funding from reserves
Premises	10,805	Increase in business rates
Supplies and Services	4,096	
Transport	2,800	
Fees and Charges	(2,000)	
Transfers to/from Reserves	(80,000)	Offset cost of tree planting for Queen's Jubilee
Outturn 2021/22 (P6 Forecast)	**1,490,656**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**1,490,390**	
Employees	133,500	Increments and pay increases
Employees	79,720	3 new FTE posts funded from grants and reserves
Premises	12,250	Increase in business rates and electricity costs
Supplies and Services	250	
Transport	8,100	Increase in fuel costs and vehicle insurances
Grants	(28,670)	Funding towards new FTE posts
Fees and Charges	20,000	Reduction in commercial income
Fees and Charges	19,270	Reduction in commuted sum funding and cost of works recovered
Support Services	21,620	
Capital Charges	4,050	
Transfers to/from Reserves	142,000	Commercial income transferred to reserve
Transfers to/from Reserves	(51,050)	Funding towards new FTE posts
Base Budget 2022/23	**1,851,430**	

REVENUE BUDGET				
Finance and IT				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
(34,004)	26,610	10,180	Accountancy	74,670
762,566	778,920	722,650	Benefits Administration	836,890
182,568	215,630	224,680	Investigations & Enforcement	169,950
508,970	367,610	517,380	Council Tax Collection	327,130
(848,598)	(280,000)	(280,000)	Housing Benefits Payments	(275,000)
(239,736)	(52,920)	(103,970)	NNDR Collection	(78,620)
1,570,428	1,454,530	1,124,530	Non-Distributed Costs	1,250,480
78,798	57,540	37,920	Exchequer	80,790
(16,979)	30	6,220	Debtors/Debt Recovery	1,900
501	(20)	(20)	Audit Partnership	70
(44,425)	11,080	92,750	ICT	26,630
30,472	30	30	Telephony	50
803,985	690,750	801,490	Strategic Corporate Costs	824,690
2,754,547	**3,269,790**	**3,153,840**	**SERVICE EXPENDITURE**	**3,239,630**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Finance and IT							
	Accountancy	**Benefits Administration**	**Investigations & Enforcement**	**Council Tax Collection**	**Housing Benefits Payments**	**NNDR Collection**	**Non-Distributed Costs**
EXPENDITURE							
Employees	495,010	754,610	225,220	481,690	-	10,590	1,682,000
Premises	-	-	-	-	-	-	-
Supplies and Services	115,620	157,000	33,850	186,380	26,250,000	76,200	-
Transport	7,300	11,340	8,210	3,750	-	60	-
TOTAL EXPENDITURE	617,930	922,950	267,280	671,820	26,250,000	86,850	1,682,000
INCOME							
Grants	-	(400,000)	(40,040)	(344,960)	(25,275,000)	(180,000)	-
Fees & Charges	(21,500)	(1,000)	(36,000)	(360,000)	(1,250,000)	(25,000)	-
TOTAL INCOME	(21,500)	(401,000)	(76,040)	(704,960)	(26,525,000)	(205,000)	-
NET CONTROLLABLE EXPENDITURE	**596,430**	**521,950**	**191,240**	**(33,140)**	**(275,000)**	**(118,150)**	**1,682,000**
NON CONTROLLABLE ITEMS							
Support Services	217,280	314,940	24,210	360,270	-	39,530	29,380
Capital Charges	-	-	-	-	-	-	-
Recharges	(739,040)	-	(45,500)	-	-	-	(460,900)
Transfers to/from Reserves	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(521,760)	314,940	(21,290)	360,270	-	39,530	(431,520)
NET EXPENDITURE	**74,670**	**836,890**	**169,950**	**327,130**	**(275,000)**	**(78,620)**	**1,250,480**

	Exchequer	**Debtors/Debt Recovery**	**Audit Partnership**	**ICT**	**Telephony**	**Strategic Corporate Costs**	**Total**
EXPENDITURE							
Employees	214,990	62,960	-	949,970	-	17,660	4,894,700
Premises	-	-	-	-	-	2,000	2,000
Supplies and Services	171,100	1,800	168,000	477,470	70,100	112,620	27,820,140
Transport	-	-	-	3,050	-	5,930	39,640
TOTAL EXPENDITURE	386,090	64,760	168,000	1,430,490	70,100	138,210	32,756,480
INCOME							-
Grants	-	-	-	-	-	-	(26,240,000)
Fees & Charges	-	-	-	(4,750)	-	-	(1,698,250)
TOTAL INCOME	-	-	-	(4,750)	-	-	(27,938,250)
NET CONTROLLABLE EXPENDITURE	**386,090**	**64,760**	**168,000**	**1,425,740**	**70,100**	**138,210**	**4,818,230**
NON CONTROLLABLE ITEMS							-
Support Services	68,870	43,740	740	133,320	980	1,503,640	2,736,900
Capital Charges	-	-	-	-	-	-	-
Recharges	(374,170)	(106,600)	(168,670)	(1,532,430)	(71,030)	(817,160)	(4,315,500)
Transfers to/from Reserves	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(305,300)	(62,860)	(167,930)	(1,399,110)	(70,050)	686,480	(1,578,600)
NET EXPENDITURE	**80,790**	**1,900**	**70**	**26,630**	**50**	**824,690**	**3,239,630**

REVENUE BUDGET				
SERVICE			**Accountancy**	
SERVICE DESCRIPTION			Provision of Accountancy, Treasury Management and Insurance services. These costs are fully recharged to services.	
SERVICE MANAGER			Head of Finance & IT	
BUDGET MANAGER			Head of Finance & IT	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
415,942	437,850	422,500	Employees	495,010
-	-	-	Premises	-
136,579	140,600	143,020	Supplies and Services	115,620
5,055	8,590	8,590	Transport	7,300
557,575	**587,040**	**574,110**	**TOTAL EXPENDITURE**	**617,930**
			INCOME	
-	-	-	Grants	-
(4,169)	(17,730)	(21,230)	Fees and Charges	(21,500)
553,406	**569,310**	**552,880**	**NET CONTROLLABLE EXPENDITURE**	**596,430**
			RECHARGES & CAPITAL CHARGES	
243,190	250,390	250,390	Support Services	217,280
-	-	-	Capital Charges	-
(830,600)	(793,090)	(793,090)	Recharges	(739,040)
-	-	-	Transfers to/from Reserves	-
(34,004)	**26,610**	**10,180**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**74,670**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**26,610**	
Employees	(15,350)	Vacancy salary savings
Supplies and Services	2,420	
Fees and Charges	(3,500)	
Outturn 2021/22 (P6 Forecast)	**10,180**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**26,610**	
Employees	57,160	Incremental salary increases
Supplies and Services	(24,980)	Saving in brokers fees as part of corporate savings initiative
Transport	(1,290)	
Fees and Charges	(3,770)	
Support Services	(33,110)	
Recharges	54,050	
Base Budget 2021/22	**74,670**	

REVENUE BUDGET				
SERVICE			**Benefits Administration**	
SERVICE DESCRIPTION			Administration of Housing and Council Tax Benefit on behalf of the Department of Works and Pensions	
SERVICE MANAGER			Head of Finance & IT	
BUDGET MANAGER			Revenues and Benefits Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
686,002	705,960	688,690	Employees	754,610
-	-	-	Premises	-
100,468	132,000	156,000	Supplies and Services	157,000
7,501	10,600	10,600	Transport	11,340
793,971	**848,560**	**855,290**	**TOTAL EXPENDITURE**	**922,950**
			INCOME	
(354,665)	(400,000)	(463,000)	Grants	(400,000)
-	(1,000)	(1,000)	Fees and Charges	(1,000)
439,306	**447,560**	**391,290**	**NET CONTROLLABLE EXPENDITURE**	**521,950**
			RECHARGES & CAPITAL CHARGES	
323,260	331,360	331,360	Support Services	314,940
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
762,566	**778,920**	**722,650**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**836,890**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**778,920**	
Employees	(17,270)	Vacancy salary savings
Outturn 2021/22 (P6 Forecast)	**722,650**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**778,920**	
Employees	48,650	Slight increase in hours and part reallocation of post from Council Tax collection
Supplies and Services	20,000	Housing Subsidy audit fee
Supplies and Services	5,800	Uplift in computer software and reallocation of budget across Benefits Administration, Council Tax Collection and NNDR Collection
Supplies and Services	(800)	
Transport	740	
Support Services	(16,420)	
Base Budget 2021/22	**836,890**	

REVENUE BUDGET				
SERVICE			**Investigations & Enforcement**	
SERVICE DESCRIPTION			To deliver and promote an anti fraud and corruption culture throughout the authority through awareness and training in order to deter, prevent and detect incidents of fraud	
SERVICE MANAGER			Director of Finance & Economy	
BUDGET MANAGER			Investigation Manager	
ACTUAL	**BUDGET**	**PROJECTED OUTTURN**	**DETAIL**	**ESTIMATE**
2020/21	**2021/22**	**2021/22**		**2022/23**
£	**£**	**£**		**£**
			EXPENDITURE	
231,335	230,670	233,720	Employees	225,220
-	-	-	Premises	-
88,078	17,400	35,400	Supplies and Services	33,850
7,792	8,210	8,210	Transport	8,210
327,205	**256,280**	**277,330**	**TOTAL EXPENDITURE**	**267,280**
			INCOME	
(48,697)	(40,040)	(40,040)	Grants	(40,040)
(107,870)	-	(12,000)	Fees and Charges	(36,000)
170,638	**216,240**	**225,290**	**NET CONTROLLABLE EXPENDITURE**	**191,240**
			RECHARGES & CAPITAL CHARGES	
49,930	37,390	37,390	Support Services	24,210
-	-	-	Capital Charges	-
(38,000)	(38,000)	(38,000)	Recharges	(45,500)
-	-	-	Transfers to/from Reserves	-
182,568	**215,630**	**224,680**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**169,950**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**215,630**	
Employees	3,050	
Outturn 2021/22 (P6 Forecast)	**224,680**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**215,630**	
Employees	9,550	
Employees	(15,000)	Savings to be identified as part of corporate saving initiative
Supplies and Services	20,000	Corporate licence for Golden Record System
Supplies and Services	(3,550)	Reduction in other computer software
Fees and Charges	(36,000)	Contract for providing investigation services to Dover, Canterbury and Thanet.
Support Services	(13,180)	
Recharges	(7,500)	
Base Budget 2021/22	**169,950**	

REVENUE BUDGET				
SERVICE		**Council Tax Collection**		
SERVICE DESCRIPTION		Collection and administration of Council Tax		
SERVICE MANAGER		Head of Finance & IT		
BUDGET MANAGER		Revenues and Benefits Manager		

ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
414,683	472,230	472,410	Employees	481,690
-	-	-	Premises	-
1,068,361	182,500	182,500	Supplies and Services	186,380
2,922	4,370	4,370	Transport	3,750
1,485,965	**659,100**	**659,280**	**TOTAL EXPENDITURE**	**671,820**
			INCOME	
(1,374,093)	(320,000)	(345,410)	Grants	(344,960)
1,418	(360,000)	(185,000)	Fees and Charges	(360,000)
113,290	**(20,900)**	**128,870**	**NET CONTROLLABLE EXPENDITURE**	**(33,140)**
			RECHARGES & CAPITAL CHARGES	-
395,680	388,510	388,510	Support Services	360,270
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
508,970	**367,610**	**517,380**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**327,130**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**367,610**	
Employees	180	
Grants	(25,410)	Increase in government grants
Fees and Charges	175,000	Reduction in court costs recoverable due to restricted access to courts
Outturn 2021/22 (P6 Forecast)	**517,380**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**367,610**	
Employees	9,460	Part of post moved to Benefits Administration
Supplies and Services	(13,000)	Saving in postage, more usage of off-site billing
Supplies and Services	21,930	Reallocation of computer software from NNDR collection
Supplies and Services	(5,050)	Miscelanous savings
Transport	(620)	
Grants	(24,960)	Increase in government grants
Support Services	(28,240)	
Base Budget 2021/22	**327,130**	

REVENUE BUDGET				
SERVICE			**Housing Benefits Payments**	
SERVICE DESCRIPTION			Payment of Housing Benefits to Private Tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits	
SERVICE MANAGER			Head of Finance & IT	
BUDGET MANAGER			Revenues and Benefits Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
27,374,822	26,250,000	26,250,000	Supplies and Services	26,250,000
-	-	-	Transport	-
27,374,822	**26,250,000**	**26,250,000**	**TOTAL EXPENDITURE**	**26,250,000**
			INCOME	
(26,522,106)	(25,275,000)	(25,275,000)	Grants	(25,275,000)
(1,701,313)	(1,255,000)	(1,255,000)	Fees and Charges	(1,250,000)
(848,598)	**(280,000)**	**(280,000)**	**NET CONTROLLABLE EXPENDITURE**	**(275,000)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(848,598)	**(280,000)**	**(280,000)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(275,000)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(280,000)**	
Outturn 2021/22 (P6 Forecast)	**(280,000)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(280,000)**	
Fees and Charges	5,000	Decrease in collection of HB overpayments
Base Budget 2021/22	**(275,000)**	

REVENUE BUDGET				
SERVICE			**NNDR Collection**	
SERVICE DESCRIPTION			Collection on behalf of Central Government of the National Non-Domestic Rates provided by Canterbury City Council	
SERVICE MANAGER			Head of Finance & IT	
BUDGET MANAGER			Revenues and Benefits Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
11,919	11,390	9,140	Employees	10,590
-	-	-	Premises	-
60,752	98,400	98,400	Supplies and Services	76,200
155	170	170	Transport	60
72,826	**109,960**	**107,710**	**TOTAL EXPENDITURE**	**86,850**
			INCOME	
(372,008)	(180,000)	(228,800)	Grants	(180,000)
17,026	(25,000)	(25,000)	Fees and Charges	(25,000)
(282,156)	**(95,040)**	**(146,090)**	**NET CONTROLLABLE EXPENDITURE**	**(118,150)**
			RECHARGES & CAPITAL CHARGES	
42,420	42,120	42,120	Support Services	39,530
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(239,736)	**(52,920)**	**(103,970)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(78,620)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(52,920)**	
Employees	(2,250)	
Grants	(48,800)	Increase in government grants
Outturn 2021/22 (P6 Forecast)	**(103,970)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(52,920)**	
Employees	(800)	
Supplies and Services	(22,200)	Reallocation of computer software to Council Tax Collection
Transport	(110)	
Support Services	(2,590)	
Base Budget 2021/22	**(78,620)**	

REVENUE BUDGET	
SERVICE	**Non-Distributed Costs**
SERVICE DESCRIPTION	Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services within the accounting year. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e. the recovery of the pension fund deficit).
SERVICE MANAGER	Head of Finance & IT
BUDGET MANAGER	Head of Finance & IT

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
1,513,107	1,695,000	1,365,000	Employees	1,682,000
4,335	-	-	Premises	-
369,579	-	-	Supplies and Services	-
-	-	-	Transport	-
1,887,020	**1,695,000**	**1,365,000**	**TOTAL EXPENDITURE**	**1,682,000**
			INCOME	
-	-	-	Grants	-
(25,902)	-	-	Fees and Charges	-
1,861,118	**1,695,000**	**1,365,000**	**NET CONTROLLABLE EXPENDITURE**	**1,682,000**
			RECHARGES & CAPITAL CHARGES	
40,540	35,130	35,130	Support Services	29,380
(331,230)	(275,600)	(275,600)	Recharges	(460,900)
1,570,428	**1,454,530**	**1,124,530**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,250,480**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**1,454,530**	
Employees	(330,000)	Reduced superannuation back funding cost
Outturn 2021/22 (P6 Forecast)	**1,124,530**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**1,454,530**	
Employees	(13,000)	
Support Services	(5,750)	
Recharges	(185,300)	Additional recharges mainly to Ashford Port Health
Base Budget 2021/22	**1,250,480**	

REVENUE BUDGET				
SERVICE			**Exchequer**	
SERVICE DESCRIPTION			Provision for Creditors, income management functions, includes bank charges and treasury management fee. The costs are fully recharged to services.	
SERVICE MANAGER			Head of Finance & IT	
BUDGET MANAGER			Exchequer Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
189,695	208,270	188,650	Employees	214,990
-	-	-	Premises	-
175,323	143,000	143,000	Supplies and Services	171,100
-	-	-	Transport	-
365,018	**351,270**	**331,650**	**TOTAL EXPENDITURE**	**386,090**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
365,018	**351,270**	**331,650**	**NET CONTROLLABLE EXPENDITURE**	**386,090**
			RECHARGES & CAPITAL CHARGES	
84,780	80,070	80,070	Support Services	68,870
-	-	-	Capital Charges	-
(371,000)	(373,800)	(373,800)	Recharges	(374,170)
-	-	-	Transfers to/from Reserves	-
78,798	**57,540**	**37,920**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**80,790**
ANALYSIS OF OUTTURN VARIATIONS				
			COMMENTS	
Base Budget 2021/22		**57,540**		
Employees		(19,620)	Vacancy salary savings	
Outturn 2021/22 (P6 Forecast)		**37,920**		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2021/22		**57,540**		
Employees		6,720		
Supplies and Services		35,000	Increase in bank charges for increase in number of transactions and increase in charges cost	
Supplies and Services		(6,900)	Saving of cash collection services for machines in Civic Centre after going cashless	
Support Services		(11,200)		
Recharges		(370)		
Base Budget 2021/22		**80,790**		

REVENUE BUDGET				
SERVICE		**Debtors/Debt Recovery**		
SERVICE DESCRIPTION		Collection of sundry debtors due to ABC		
SERVICE MANAGER		Head of Finance & IT		
BUDGET MANAGER		Revenues and Benefits Manager		
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
59,524	54,400	60,590	Employees	62,960
-	-	-	Premises	-
847	1,800	1,800	Supplies and Services	1,800
-	-	-	Transport	-
60,371	**56,200**	**62,390**	**TOTAL EXPENDITURE**	**64,760**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
60,371	**56,200**	**62,390**	**NET CONTROLLABLE EXPENDITURE**	**64,760**
			RECHARGES & CAPITAL CHARGES	
48,950	48,990	48,990	Support Services	43,740
-	-	-	Capital Charges	-
(126,300)	(105,160)	(105,160)	Recharges	(106,600)
-	-	-	Transfers to/from Reserves	-
(16,979)	**30**	**6,220**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,900**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**30**	
Employees	6,190	Incremental salary increase
Outturn 2021/22 (P6 Forecast)	**6,220**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**30**	
Employees	8,560	Incremental salary increase
Support Services	(5,250)	
Recharges	(1,440)	
Base Budget 2021/22	**1,900**	

REVENUE BUDGET				
SERVICE			**Audit Partnership**	
SERVICE DESCRIPTION			The four-way Audit Partnership with Maidstone, Swale and Tunbridge Wells is responsible for internal audit within the four councils. The total cost is fully allocated to services.	
SERVICE MANAGER			Head of Finance & IT	
BUDGET MANAGER			Head of Finance & IT	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
167,731	168,000	168,000	Supplies and Services	168,000
-	-	-	Transport	-
167,731	**168,000**	**168,000**	**TOTAL EXPENDITURE**	**168,000**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
167,731	**168,000**	**168,000**	**NET CONTROLLABLE EXPENDITURE**	**168,000**
			RECHARGES & CAPITAL CHARGES	
1,330	1,220	1,220	Support Services	740
-	-	-	Capital Charges	-
(168,560)	(169,240)	(169,240)	Recharges	(168,670)
-	-	-	Transfers to/from Reserves	-
501	**(20)**	**(20)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**70**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(20)**	
Outturn 2021/22 (P6 Forecast)	**(20)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(20)**	
Support Services	(480)	
Recharges	570	
Base Budget 2022/23	**70**	

REVENUE BUDGET				
SERVICE	**ICT**			
SERVICE DESCRIPTION	Provision of IT support to all services and to lead in the development of new applications, including GIS. Also includes Print Room and Multi Functional Devices.			
SERVICE MANAGER	Director of Finance & Economy			
BUDGET MANAGER	IT Operations Manager			

ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
675,881	662,970	673,560	Employees	949,970
411,140	470,760	541,840	Supplies and Services	477,470
4,069	3,050	3,050	Transport	3,050
1,091,091	**1,136,780**	**1,218,450**	**TOTAL EXPENDITURE**	**1,430,490**
			INCOME	
-	-	-	Grants	-
(7,315)	(4,000)	(4,000)	Fees and Charges	(4,750)
1,083,775	**1,132,780**	**1,214,450**	**NET CONTROLLABLE EXPENDITURE**	**1,425,740**
			RECHARGES & CAPITAL CHARGES	-
146,120	142,700	142,700	Support Services	133,320
5,040	5,040	5,040	Capital Charges	-
(1,279,360)	(1,269,440)	(1,269,440)	Recharges	(1,532,430)
-	-	-	Transfers to/from Reserves	-
(44,425)	**11,080**	**92,750**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**26,630**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**11,080**	
Employees	10,590	
Supplies and Services	71,080	Computer software and terminals maintenance funded by Cyber Resilience Grant
Outturn 2021/22 (P6 Forecast)	**92,750**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**11,080**	
Employees	185,490	5 x 'IT Support Officer' for Ashford Port Health
Employees	55,810	New 'Port Health IT Support Team Leader' post
Employees	28,370	New 'Trainee IT Support Officer' post
Employees	(10,000)	Saving to be identified
Employees	27,330	Genreal increases in increments
Supplies and Services	3,160	
Supplies and Services	(15,000)	Saving in printer hire, materials and click charges
Supplies and Services	11,050	Increase in computer software costs more licences for Ashford Port Health
Supplies and Services	7,500	Increase in circuit charges for Ashford Port Health
Fees and Charges	(750)	Reduction in external printing income
Support Services	(9,380)	
Capital Charges	(5,040)	
Recharges	(262,990)	Increase to recharge Port staff
Base Budget 2021/22	**26,630**	

REVENUE BUDGET	
SERVICE	**Telephony**
SERVICE DESCRIPTION	All the organisations telephone are charged here then re-charged to individual services
SERVICE MANAGER	Director of Finance & Economy
BUDGET MANAGER	IT Operations Manager

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
12,147	-	-	Employees	-
-	-	-	Premises	-
97,355	70,000	70,000	Supplies and Services	70,100
-	-	-	Transport	-
109,502	**70,000**	**70,000**	**TOTAL EXPENDITURE**	**70,100**
			INCOME	
-	-	-	Fees and Charges	-
109,502	**70,000**	**70,000**	**NET CONTROLLABLE EXPENDITURE**	**70,100**
			RECHARGES & CAPITAL CHARGES	
3,460	840	840	Support Services	980
(82,490)	(70,810)	(70,810)	Recharges	(71,030)
-	-	-	Transfers to/from Reserves	-
30,472	**30**	**30**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**50**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**30**	
Outturn 2021/22 (P6 Forecast)	**30**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**30**	
Supplies and Services	100	
Support Services	140	
Recharges	(220)	
Base Budget 2022/23	**50**	

REVENUE BUDGET	
SERVICE	**Strategic Corporate Costs**
SERVICE DESCRIPTION	Provision of Corporate and Management Team costs, staff representation and an allocation for staff costs charged to projects. Vacancy savings are also vireo here as they occur during the year.
SERVICE MANAGER	Head of Finance & IT
BUDGET MANAGER	Head of Finance & IT

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
493,751	234,460	262,690	Employees	17,660
-	2,000	2,000	Premises	2,000
169,519	102,050	184,560	Supplies and Services	112,620
13,616	14,840	14,840	Transport	5,930
676,886	**353,350**	**464,090**	**TOTAL EXPENDITURE**	**138,210**
			INCOME	
(25)	-	-	Grants	-
-	-	-	Fees and Charges	-
676,861	**353,350**	**464,090**	**NET CONTROLLABLE EXPENDITURE**	**138,210**
			RECHARGES & CAPITAL CHARGES	
1,282,510	1,190,200	1,190,200	Support Services	1,503,640
-	-	-	Capital Charges	-
(1,155,386)	(1,063,120)	(1,063,120)	Recharges	(817,160)
-	210,320	210,320	Transfers to/from Reserves	-
803,985	**690,750**	**801,490**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**824,690**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**690,750**	
Employees	28,230	Corporate vacancy savings
Supplies and Services	82,510	Counsels Fees ABC vs Wilson
Outturn 2021/22 (P6 Forecast)	**801,490**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**690,750**	
Employees	(216,800)	Transfer of 2 members of staff to Legal Services and Office of the leader
Supplies and Services	(5,170)	
Supplies and Services	15,740	Increase in proposed External Audit Fees
Transport	(8,910)	
Support Services	313,440	Change in allocation methodology
Recharges	245,960	Change in allocation methodology
Transfers to/from Reserves	(210,320)	
Base Budget 2022/23	**824,690**	

REVENUE BUDGET				
Housing General Fund				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
948,672	605,150	665,250	Housing Options	963,460
157,062	-	-	Refugee Project	1,980
186,341	207,030	208,550	Private Sector Housing	184,590
108,047	114,600	115,300	Housing Strategy and Enabling	121,790
(23,295)	(12,580)	20,180	Gypsy Site - Chilmington	17,330
1,376,827	**914,200**	**1,009,280**	**SERVICE EXPENDITURE**	**1,289,150**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE
Housing General Fund

	Housing Options	Refugee Project	Private Sector Housing	Housing Strategy and Enabling	Gypsy Site - Chilmington	Total
EXPENDITURE						
Employees	1,033,650	152,920	157,320	79,890	20,730	1,444,510
Premises	1,734,960	78,650	-	-	60,000	1,873,610
Supplies and Services	1,302,600	419,800	16,470	15,700	2,020	1,756,590
Transport	35,030	25,730	6,810	4,120	1,040	72,730
TOTAL EXPENDITURE	4,106,240	677,100	180,600	99,710	83,790	5,147,440
INCOME						
Grants	(883,170)	(1,012,410)	-	-	-	(1,895,580)
Fees & Charges	(2,536,280)	-	(25,140)	-	(77,690)	(2,639,110)
TOTAL INCOME	(3,419,450)	(1,012,410)	(25,140)	-	(77,690)	(4,534,690)
NET CONTROLLABLE EXPENDITURE	**686,790**	**(335,310)**	**155,460**	**99,710**	**6,100**	**612,750**
NON CONTROLLABLE ITEMS						
Support Services	320,270	-	29,130	22,080	5,030	376,510
Capital Charges	14,000	-	-	-	6,200	20,200
Recharges	-	-	-	-	-	-
Transfers to/from Reserves	(57,600)	337,290	-	-	-	279,690
TOTAL NON-CONTROLLABLE ITEMS	276,670	337,290	29,130	22,080	11,230	676,400
NET EXPENDITURE	**963,460**	**1,980**	**184,590**	**121,790**	**17,330**	**1,289,150**

REVENUE BUDGET				
SERVICE			**Housing Options**	
SERVICE DESCRIPTION			The administration of the homeless service including B & B, Christchurch House, Chirstchuch Lodge, providing housing advice and maintenance of the housing register Lettings, ABC Lettings and Private Sector Leasing	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Housing Operations Manager Income and Customers	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
735,821	749,580	863,450	Employees	1,033,650
1,518,098	1,533,820	1,636,450	Premises	1,734,960
1,567,074	775,200	1,326,200	Supplies and Services	1,302,600
26,610	25,110	25,110	Transport	35,030
3,847,603	**3,083,710**	**3,851,210**	**TOTAL EXPENDITURE**	**4,106,240**
			INCOME	
(830,421)	(547,510)	(964,640)	Grants	(883,170)
(2,380,550)	(2,217,000)	(2,507,270)	Fees and Charges	(2,536,280)
636,632	**319,200**	**379,300**	**NET CONTROLLABLE EXPENDITURE**	**686,790**
			RECHARGES & CAPITAL CHARGES	
304,020	277,930	277,930	Support Services	320,270
8,020	8,020	8,020	Capital Charges	14,000
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	(57,600)
948,672	**605,150**	**665,250**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**963,460**

ANALYSIS OF OUTTURN VARIATIONS

Base Budget 2021/22	**605,150**	COMMENTS
Employees	14,310	Scale point increases and net salary pressure
Employees	36,000	Consultancy cost to combat pressure in temporary accommodation
Employees	63,560	Seconded post, new post and net cost for maternity cover
Premises	(11,620)	Reduction in Christchurch House and Lodge utilities and maintenance
Premises	114,250	Increase in ABC Lettings rents paid out
Supplies and Services	(81,690)	Reduction of private sector leasing rents paid out
Supplies and Services	632,690	Increase in temporary accommodation costs
Grants	(417,130)	Increase in government grants received
Fees and Charges	(218,630)	Increase in housing benefit receivable from increase of those in temporary accommodation
Fees and Charges	(29,000)	Increase in rents from Christchurch House and Lodge both of which have now gone back to full capacity
Fees and Charges	81,690	Reduction of private sector leasing rents receivable
Fees and Charges	(124,330)	Increase in ABC Lettings rents received and management fee income
Outturn 2021/22 (P6 Forecast)	**665,250**	

ANALYSIS OF BUDGET VARIATIONS

Base Budget 2021/22	**605,150**	COMMENTS
Employees	235,540	New structure salary costings part of which funded by new grants detailed below. New structure sees net increase of 6.2 FTEs
Employees	159,260	New posts seeing an increase of 4.5 FTEs
Employees	(110,730)	Savings target
Premises	31,000	Maintenance/servicing of gas, oil and solid fuel appliances in ABC Lettings properties
Premises	(9,860)	Reduction in maintenance and utilities in Christchurch House and Lodge
Premises	180,000	Increase in ABC Lettings rents payable
Supplies and Services	585,270	Increase in temporary accommodation and prevention work
Supplies and Services	(84,070)	Decrease in private sector leasing rents payable
Supplies and Services	17,400	Contribution to KCC for Kent Integrated Domestic Abuse Service
Supplies and Services	8,800	Inventory checks for ABC Lettings properties
Transport	9,920	Increase in car allowance and cash alternatives for new posts
Grants	(237,490)	Increase in government grants receivable
Grants	(98,170)	Grant income to part fund new posts
Fees and Charges	(174,410)	Increase in housing benefits from temporary accommodation
Fees and Charges	(222,000)	Increase in ABC Lettings rents receivable and management fee income
Fees and Charges	(43,800)	Increase in rents from Christchurch House and Lodge both of which have now gone back to full capacity
Fees and Charges	84,070	Decrease in private sector leasing rents receivable
Fees and Charges	47,000	Removal of contribution from HRA for HRA related duties
Fees and Charges	44,600	Post no longer being recharged to Property Company
Fees and Charges	(54,740)	Increase in other income
Support Services	42,340	
Capital Charges	5,980	
Transfers to/from Reserves	(57,600)	New 'Improvements Manager' post in restructure funded from reserves
Base Budget 2022/23	**963,460**	

REVENUE BUDGET				
SERVICE			**Refugee Project**	
SERVICE DESCRIPTION			The administration of the Syrian vulnerable person relocation scheme. This is funded by central government.	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Housing Operations Manager Income and Customers	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
323,969	257,120	246,490	Employees	152,920
96,995	100,000	100,000	Premises	78,650
204,147	260,000	260,000	Supplies and Services	419,800
9,299	6,240	6,240	Transport	25,730
634,411	**623,360**	**612,730**	**TOTAL EXPENDITURE**	**677,100**
			INCOME	
(477,349)	(623,360)	(612,730)	Grants	(1,012,410)
-	-	-	Fees and Charges	-
157,062	**-**	**-**	**NET CONTROLLABLE EXPENDITURE**	**(335,310)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	337,290
157,062	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,980**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**-**	
Employees	10,630	Salary pressure for new staff member
Grants	(10,630)	Grant income for salary pressure, project should be cost neutral
Outturn 2021/22 (P6 Forecast)	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**-**	
Employees	45,800	Additional staff member to help with Afghan Refugee project
Employees	(150,000)	Training and education cost for refugees moved to supplies and services
Premises	(21,350)	Reduction in contribution to rents payments to aid independence
Supplies and Services	9,800	
Supplies and Services	150,000	Training and education cost for refugees moved from employee costs
Transport	19,490	Bus passes for Afghan Refugees
Grants	(389,050)	Increase in government grants for Afghan Refugee project
Transfers to/from Reserves	337,290	Contribution to reserve
Base Budget 2022/23	**1,980**	

REVENUE BUDGET				
SERVICE	**Private Sector Housing**			
SERVICE DESCRIPTION	To improve the quality of Private Sector Housing stock and to provide services to private sector landlords, as well as the administration of disabled facilities grants			
SERVICE MANAGER	Head of Housing			
BUDGET MANAGER	Housing Operations Manager Income and Customers			
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
131,680	160,980	162,500	Employees	157,320
123	-	-	Premises	-
51,025	20,000	20,000	Supplies and Services	16,470
9,351	6,810	6,810	Transport	6,810
192,180	**187,790**	**189,310**	**TOTAL EXPENDITURE**	**180,600**
			INCOME	
(24,500)	-	-	Grants	-
(17,330)	(23,500)	(23,500)	Fees and Charges	(25,140)
150,351	**164,290**	**165,810**	**NET CONTROLLABLE EXPENDITURE**	**155,460**
			RECHARGES & CAPITAL CHARGES	
35,990	42,740	42,740	Support Services	29,130
	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
186,341	**207,030**	**208,550**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**184,590**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**207,030**	
Employees	1,520	
Outturn 2021/22 (P6 Forecast)	**208,550**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**207,030**	
Employees	(3,660)	Reduced hours in post
Supplies and Services	(3,530)	Reduction in evictions, summons and legal cost provision
Fees and Charges	(1,640)	Increase in HMO license fee
Support Services	(13,610)	
Base Budget 2022/23	**184,590**	

REVENUE BUDGET				
SERVICE			**Housing Strategy and Enabling**	
SERVICE DESCRIPTION			To encourage the provision of affordable housing outside of the HRA	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Housing Operations Manager Income and Customers	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
78,669	75,110	75,810	Employees	79,890
-	-	-	Premises	-
7,306	15,680	15,680	Supplies and Services	15,700
3,622	4,110	4,110	Transport	4,120
89,597	**94,900**	**95,600**	**TOTAL EXPENDITURE**	**99,710**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
89,597	**94,900**	**95,600**	**NET CONTROLLABLE EXPENDITURE**	**99,710**
			RECHARGES & CAPITAL CHARGES	
18,450	19,700	19,700	Support Services	22,080
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
108,047	**114,600**	**115,300**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**121,790**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**114,600**	
Employees	700	
Outturn 2021/22 (P6 Forecast)	**115,300**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**114,600**	
Employees	4,780	Salary increments
Supplies and Services	20	
Transport	10	
Support Services	2,380	
Base Budget 2022/23	**121,790**	

REVENUE BUDGET				
SERVICE			**Gypsy Site - Chilmington**	
SERVICE DESCRIPTION			Provision of 16 pitches at the Travellers site at Chilmington	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Head of Housing	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
16,169	15,980	15,980	Employees	20,730
32,524	30,000	65,000	Premises	60,000
2,718	1,670	1,670	Supplies and Services	2,020
1,073	1,040	1,040	Transport	1,040
52,485	**48,690**	**83,690**	**TOTAL EXPENDITURE**	**83,790**
			INCOME	
(568)	-	-	Grants	-
(89,502)	(75,450)	(77,690)	Fees and Charges	(77,690)
(37,585)	**(26,760)**	**6,000**	**NET CONTROLLABLE EXPENDITURE**	**6,100**
			RECHARGES & CAPITAL CHARGES	
6,640	6,530	6,530	Support Services	5,030
7,650	7,650	7,650	Capital Charges	6,200
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(23,295)	**(12,580)**	**20,180**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**17,330**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(12,580)**	
Premises	35,000	Increase in grounds maintenance and electricity costs
Fees and Charges	(2,240)	Increase in rents and service charge income
Outturn 2021/22 (P6 Forecast)	**20,180**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(12,580)**	
Employees	4,750	Additional hours in service
Premises	20,000	Increase in grounds maintenance costs
Premises	10,000	Increase in electricity usage and anticipated price increase
Supplies and Services	350	
Fees and Charges	(2,240)	Increase in rents and service charge income
Support Services	(1,500)	
Capital Charges	(1,450)	
Base Budget 2022/23	**17,330**	

REVENUE BUDGET				
Human Resources and Customer Services				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
(34,053)	11,620	7,340	Visitor & Call Centre	18,710
108,655	143,730	140,470	Human Resources	158,100
74,602	**155,350**	**147,810**	**SERVICE EXPENDITURE**	**176,810**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Human Resources and Customer Services			
	Visitor & Call Centre	**Human Resources**	**Total**
EXPENDITURE			
Employees	618,180	729,060	1,347,240
Premises	5,000	-	5,000
Supplies and Services	28,050	68,000	96,050
Transport	5,300	3,150	8,450
TOTAL EXPENDITURE	656,530	800,210	1,456,740
INCOME			
Grants	-	-	-
Fees & Charges	-	(54,230)	(54,230)
TOTAL INCOME	-	(54,230)	(54,230)
NET CONTROLLABLE EXPENDITURE	**656,530**	**745,980**	**1,402,510**
NON CONTROLLABLE ITEMS			
Support Services	150,490	93,780	244,270
Capital Charges	129,700	-	129,700
Recharges	(918,010)	(681,660)	(1,599,670)
Transfers to/from Reserves	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(637,820)	(587,880)	(1,225,700)
NET EXPENDITURE	**18,710**	**158,100**	**176,810**

REVENUE BUDGET				
SERVICE			**Visitor & Call Centre**	
SERVICE DESCRIPTION			The provision of the customer contact and call centres.	
SERVICE MANAGER			Head of HR and Customer Services	
BUDGET MANAGER			Customer Services Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
582,700	598,260	593,980	Employees	618,180
1,590	5,000	5,000	Premises	5,000
35,303	28,340	28,340	Supplies and Services	28,050
4,115	6,050	6,050	Transport	5,300
623,707	**637,650**	**633,370**	**TOTAL EXPENDITURE**	**656,530**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
623,707	**637,650**	**633,370**	**NET CONTROLLABLE EXPENDITURE**	**656,530**
			RECHARGES & CAPITAL CHARGES	
184,360	173,830	173,830	Support Services	150,490
55,800	67,410	67,410	Capital Charges	129,700
(897,920)	(867,270)	(867,270)	Recharges	(918,010)
-	-	-	Transfers to/from Reserves	-
(34,053)	**11,620**	**7,340**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**18,710**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**11,620**	
Employees	(4,280)	
Outturn 2021/22 (P6 Forecast)	**7,340**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**11,620**	
Employees	58,380	Pay Award/Increments/NI & Super
Employees	(38,460)	Reduction in posts per savings schedule
Supplies & Services	(290)	
Support Services	(23,340)	
Transport	(750)	
Capital Charges	62,290	
Recharges	(50,740)	
Base Budget 2022/23	**18,710**	

REVENUE BUDGET	
SERVICE	**Human Resources**
SERVICE DESCRIPTION	The Personnel and Development team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are recharged to services on a per head basis.
SERVICE MANAGER	Head of HR & Customer Services
BUDGET MANAGER	Head of HR & Customer Services

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
499,662	575,700	571,840	Employees	729,060
-	-	-	Premises	-
80,086	60,540	63,140	Supplies and Services	68,000
15,472	3,750	3,750	Transport	3,150
595,219	**639,990**	**638,730**	**TOTAL EXPENDITURE**	**800,210**
			INCOME	
-	-	-	Grants	-
(50,624)	(53,000)	(55,000)	Fees and Charges	(54,230)
544,595	**586,990**	**583,730**	**NET CONTROLLABLE EXPENDITURE**	**745,980**
			RECHARGES & CAPITAL CHARGES	
115,550	103,610	103,610	Support Services	93,780
-	-	-	Capital Charges	-
(551,490)	(546,870)	(546,870)	Recharges	(681,660)
-	-	-	Transfers to/from Reserves	-
108,655	**143,730**	**140,470**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**158,100**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**143,730**	
Employees	(3,860)	
Supplies & Services	2,600	
Fees & Charges	(2,000)	
Outturn 2021/22 (P6 Forecast)	**140,470**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**143,730**	
Employees	24,540	Pay Award/Increments/NI & Super
Employees	60,730	New senior HR Officer post to deal with Port Health
Employees	33,290	New HR administrator post to deal with Port Health
Employees	34,800	New payroll administrator post to deal with Port Health
Supplies and Services	1,080	
Supplies and Services	6,380	Number of subscriptions based on staff numbers increased due to Port Health increasing size of establishment
Transport	(600)	
Income	(1,230)	
Support Services	(9,830)	
Recharges	(134,790)	
Base Budget 2022/23	**158,100**	

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE				
Legal & Democracy				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
831,736	791,980	755,580	Democratic Representation	787,170
432,357	378,070	392,230	Electoral Services	417,240
(134,001)	-	15,640	Legal	(6,730)
49,931	63,540	60,890	Mayor	64,630
-	-	91,710	Office of the Leader	87,290
1,180,023	**1,233,590**	**1,316,050**	**SERVICE EXPENDITURE**	**1,349,600**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Legal & Democracy						
	Democratic Representation	**Electoral Services**	**Legal**	**Mayor**	**Office of the leader**	**Total**
EXPENDITURE						
Employees	214,120	201,600	960,280	21,920	78,710	1,476,630
Premises	-	-	-	-	-	-
Supplies and Services	441,770	88,610	64,750	18,730	48,210	662,070
Transport	3,350	3,850	31,900	12,100	-	51,200
TOTAL EXPENDITURE	659,240	294,060	1,056,930	52,750	126,920	2,189,900
INCOME						
Grants	-	-	-	-	-	-
Fees & Charges	-	(2,240)	(155,250)	-	-	(157,490)
TOTAL INCOME	-	(2,240)	(155,250)	-	-	(157,490)
NET CONTROLLABLE EXPENDITURE	**659,240**	**291,820**	**901,680**	**52,750**	**126,920**	**2,032,410**
NON CONTROLLABLE ITEMS						
Support Services	266,140	70,170	111,230	11,880	8,580	468,000
Capital Charges	-	-	-	-	-	-
Recharges	(138,210)	-	(1,019,640)	-	-	(1,157,850)
Transfers to/from Reserves	-	55,250	-	-	(48,210)	7,040
TOTAL NON-CONTROLLABLE ITEMS	127,930	125,420	(908,410)	11,880	(39,630)	(682,810)
NET EXPENDITURE	**787,170**	**417,240**	**(6,730)**	**64,630**	**87,290**	**1,349,600**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE				
SERVICE			**Democratic Representation**	
SERVICE DESCRIPTION			Member support and administration of the council's committees	
SERVICE MANAGER			Solicitor to the Council and Monitoring Officer	
BUDGET MANAGER			Member Services Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
203,302	231,650	190,510	Employees	214,120
-	-	2,740	Premises	-
427,343	432,010	429,010	Supplies and Services	441,770
5,101	5,330	5,330	Transport	3,350
635,746	**668,990**	**627,590**	**TOTAL EXPENDITURE**	**659,240**
			INCOME	
-	-	-	Grants	-
-	(5,000)	-	Fees and Charges	-
635,746	**663,990**	**627,590**	**NET CONTROLLABLE EXPENDITURE**	**659,240**
			RECHARGES & CAPITAL CHARGES	
345,270	266,180	266,180	Support Services	266,140
-	1,340	1,340	Capital Charges	-
(149,280)	(139,530)	(139,530)	Recharges	(138,210)
-	-	-	Transfers to/from Reserves	-
831,736	**791,980**	**755,580**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**787,170**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**791,980**	
Employees	(10,380)	In year salary savings
Employees	(30,760)	Transfer of Research Assistant post to Office of the Leader
Premises	2,740	
Supplies & Services	(3,000)	
Fees and Charges	5,000	No room hire likely for the rest of the year
Outturn 2021/22 (P6 Forecast)	**755,580**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**791,980**	
Employees	13,230	Pay Award/Increments/NI & Super
Employees	(30,760)	Transfer of Research Assistant post to Office of the Leader
Supplies and Services	9,760	Members Allowances
Transport	(1,980)	
Fees and Charges	5,000	No anticipated room hire post pandemic
Support Services	(40)	
Capital Charges	(1,340)	
Recharges	1,320	
Base Budget 2022/23	**787,170**	

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE	
SERVICE	**Electoral Services**
SERVICE DESCRIPTION	The administration of the elections and the maintenance of the electoral role. The cost of the KCC and the parliamentary elections are recovered
SERVICE MANAGER	Solicitor to the Council and Monitoring Officer
BUDGET MANAGER	Electoral Services Manager

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
187,998	170,590	193,710	Employees	201,600
-	-	-	Premises	-
75,280	108,260	88,610	Supplies and Services	88,610
3,079	3,850	3,850	Transport	3,850
266,356	**282,700**	**286,170**	**TOTAL EXPENDITURE**	**294,060**
			INCOME	
(10,688)	(10,690)	-	Grants	-
(3,222)	(2,240)	(2,240)	Fees and Charges	(2,240)
252,447	**269,770**	**283,930**	**NET CONTROLLABLE EXPENDITURE**	**291,820**
			RECHARGES & CAPITAL CHARGES	
119,660	108,300	108,300	Support Services	70,170
-	-	-	Capital Charges	-
-	-	-	Recharges	-
60,250	-	-	Transfers to/from Reserves	55,250
432,357	**378,070**	**392,230**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**417,240**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**378,070**	
Employees	2,370	
	20,750	Savings made under supplies and services
Supplies & Services	(9,000)	Postages
Supplies & Services	(10,650)	External printing
Grants	10,690	IER(individual Electoral Registration) Grant no longer received
Outturn 2021/22 (P6 Forecast)	**392,230**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**378,070**	
Employees	26,980	Savings made under supplies and services
Employees	4,030	Pay Award/Increments/NI & Super
Supplies and Services	(9,000)	Reduction in postages
Supplies and services	(10,650)	Reduction in Printing
Grants	10,690	IER Grant no longer received
Support Services	(38,130)	
Transfers to/from Reserves	55,250	Contribution to election reserve
Base Budget 2022/23	**417,240**	

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE	
SERVICE	**Legal**
SERVICE DESCRIPTION	Providing Legal services to all departments and ensuring full compliance with Member Code of Conduct and Monitoring Officer Duties
SERVICE MANAGER	Solicitor to the Council and Monitoring Officer
BUDGET MANAGER	Solicitor to the Council and Monitoring Officer

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
749,560	771,140	757,030	Employees	960,280
-	-	-	Premises	-
52,872	40,150	85,150	Supplies and Services	64,750
17,936	31,200	15,950	Transport	31,900
820,368	**842,490**	**858,130**	**TOTAL EXPENDITURE**	**1,056,930**
			INCOME	
-	-	-	Grants	-
(164,779)	(150,000)	(150,000)	Fees and Charges	(155,250)
655,589	**692,490**	**708,130**	**NET CONTROLLABLE EXPENDITURE**	**901,680**
			RECHARGES & CAPITAL CHARGES	
125,540	126,530	126,530	Support Services	111,230
-	-	-	Capital Charges	-
(915,130)	(819,020)	(819,020)	Recharges	(1,019,640)
-	-	-	Transfers to/from Reserves	-
(134,001)	**-**	**15,640**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(6,730)**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2021/22	**-**	
Employees	(14,110)	Potential salary saving to compensate for cost of external legal advice
Supplies & Services	45,000	Legal Advice re monitoring officer issues
Transport	(15,250)	Saving on cash Alternative due to number of vacancies
Outturn 2021/22 (P6 Forecast)	**15,640**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2021/22	**-**	
Employees	42,510	Pay Award/Increments/NI & Super
Employees	85,900	Transfer of Post from Management Team
Employees	60,730	Regulatory Lawyer post re Port Health work
Supplies & Services	6,600	
Supplies & Services	8,000	Increase in Iken subs
Supplies & Services	10,000	Legal Costs re monitoring Officer advice
Transport	700	
Fees & Charges	(5,250)	Assume 3.5% increase in fees
Support Services	(15,300)	
Recharges	(200,620)	Increase in recharges out due to increase in costs as above
Base Budget 2022/23	**(6,730)**	

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE				
SERVICE	**Mayor**			
SERVICE DESCRIPTION	Mayoral Costs			
SERVICE MANAGER	Solicitor to the Council and Monitoring Officer			
BUDGET MANAGER	Member Services Manager			

ACTUAL 2020/21 £	BUDGET 2021/22 £	PROJECTED OUTTURN 2021/22 £	DETAIL	ESTIMATE 2022/23 £
			EXPENDITURE	
19,580	19,020	19,370	Employees	21,920
1,480	-	-	Premises	-
13,924	17,490	17,490	Supplies and Services	18,730
3,515	15,100	12,100	Transport	12,100
38,500	**51,610**	**48,960**	**TOTAL EXPENDITURE**	**52,750**
			INCOME	
-	-	-	Grants	-
(99)	-	-	Fees and Charges	-
38,401	**51,610**	**48,960**	**NET CONTROLLABLE EXPENDITURE**	**52,750**
			RECHARGES & CAPITAL CHARGES	
11,530	11,930	11,930	Support Services	11,880
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
49,931	**63,540**	**60,890**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**64,630**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**63,540**	
Employees	350	
Transport	(3,000)	Reduction in Mayoral Car costs
Outturn 2021/22 (P6 Forecast)	**60,890**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**63,540**	
Employees	2,900	Pay Award/Increments/NI & Super
Supplies and Services	1,240	
Transport	(3,000)	Reduction in Mayoral Car costs
Support Services	(50)	
Base Budget 2022/23	**64,630**	

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE				
SERVICE		**Office of the Leader**		
SERVICE DESCRIPTION				
SERVICE MANAGER		Solicitor to the Council and Monitoring Officer		
BUDGET MANAGER		Member Services Manager		
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
-	-	55,570	Employees	78,710
-	-	-	Premises	-
-	-	36,140	Supplies and Services	48,210
-	-	-	Transport	-
-	**-**	**91,710**	**TOTAL EXPENDITURE**	**126,920**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
-	**-**	**91,710**	**NET CONTROLLABLE EXPENDITURE**	**126,920**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	8,580
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	(48,210)
-	**-**	**91,710**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**87,290**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**-**	
Employees	(12,770)	Salary Saving
Employees	30,760	Transfer of Salary from Democratic Representation
Employees	37,580	Transfer of Salary from Management Team
Supplies & Services	21,140	Contr to Charlton Athletic re running tournaments,academies and to help young people
Supplies & Services	15,000	Legal Fees re constitutional Advice
Outturn 2021/22 (P6 Forecast)	**91,710**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**-**	
Employees	10,370	Pay Award/Increments/NI & Super
Employees	37,580	Transfer of Senior Executive Assistant post to Office of the Leader from Management Team
Employees	30,760	Transfer of Research Assistant post to Office of the Leader from Democratic Representation
Supplies & Services	48,210	Land commission costs
Recharges	8,580	
Transfers to/from Reserves	(48,210)	Contribution from reserves re land commission costs
Base Budget 2022/23	**87,290**	

REVENUE BUDGET				
Planning				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
82,681	88,310	88,310	Building Control	114,890
1,457,599	1,030,830	1,310,750	Development Manager	1,025,180
(32,085)	(70)	6,000	Local Land Charges	3,060
64,126	(10)	22,570	Planning Administration	12,550
928,727	1,049,030	1,041,470	Strategic Planning	1,200,430
2,501,049	**2,168,090**	**2,469,100**	**SERVICE EXPENDITURE**	**2,356,110**

SUBJECTIVE ANALYSIS - 2022/23 ESTIMATE Planning						
	Building Control	**Development Manager**	**Local Land Charges**	**Planning Administration**	**Strategic Planning**	**Total**
EXPENDITURE						
Employees	401,120	1,221,840	133,990	433,860	1,066,060	3,256,870
Premises	-	500	-	-	500	1,000
Supplies and Services	18,840	290,390	36,150	2,000	61,660	409,040
Transport	19,890	68,450	-	-	49,760	138,100
TOTAL EXPENDITURE	439,850	1,581,180	170,140	435,860	1,177,980	3,805,010
INCOME						
Grants	-	-	-	-	(60,980)	(60,980)
Fees & Charges	(432,000)	(1,331,000)	(214,000)	(18,000)	(48,000)	(2,043,000)
TOTAL INCOME	(432,000)	(1,331,000)	(214,000)	(18,000)	(108,980)	(2,103,980)
NET CONTROLLABLE EXPENDITURE	**7,850**	**250,180**	**(43,860)**	**417,860**	**1,069,000**	**1,701,030**
NON CONTROLLABLE ITEMS						
Support Services	107,040	841,700	65,120	57,660	171,760	1,243,280
Capital Charges	-	-	-	-	-	-
Recharges	-	(66,700)	-	(462,970)	(40,330)	(570,000)
Transfers to/from Reserves	-	-	(18,200)	-	-	(18,200)
TOTAL NON-CONTROLLABLE ITEMS	107,040	775,000	46,920	(405,310)	131,430	655,080
NET EXPENDITURE	**114,890**	**1,025,180**	**3,060**	**12,550**	**1,200,430**	**2,356,110**

REVENUE BUDGET				
SERVICE	**Building Control**			
SERVICE DESCRIPTION	Building Regulation Chargeable, Statutory Building Control and Discretionary Services			
SERVICE MANAGER	Head of Planning and Development			
BUDGET MANAGER	Building Control & Quality Place Making Manager			
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
219,081	392,020	392,020	Employees	401,120
-	-	-	Premises	-
19,216	16,870	16,870	Supplies and Services	18,840
12,185	20,830	20,830	Transport	19,890
250,482	**429,720**	**429,720**	**TOTAL EXPENDITURE**	**439,850**
			INCOME	
-	-	-	Grants	-
(327,671)	(445,000)	(445,000)	Fees and Charges	(432,000)
(77,189)	**(15,280)**	**(15,280)**	**NET CONTROLLABLE EXPENDITURE**	**7,850**
			RECHARGES & CAPITAL CHARGES	
159,870	103,590	103,590	Support Services	107,040
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
82,681	**88,310**	**88,310**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**114,890**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**88,310**	
Outturn 2021/22 (P6 Forecast)	**88,310**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**88,310**	
Employees	9,100	Salary increments
Supplies and Services	1,970	
Transport	(940)	
Fees and Charges	13,000	Reduction in discretionary services income
Support Services	3,450	
Base Budget 2022/23	**114,890**	

REVENUE BUDGET				
SERVICE	**Development Manager**			
SERVICE DESCRIPTION	This services includes the Strategic Sites Design Team which look at Major Sites, in addition to the general Development Control Team which deals with Processing Planning Applications, Planning Enforcement and Conservation			
SERVICE MANAGER	Head of Planning and Development			
BUDGET MANAGER	Head of Development, Strategic Sites and Design / Business Support Manager			
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
1,356,840	1,299,700	1,405,985	Employees	1,221,840
-	500	500	Premises	500
228,547	287,720	461,355	Supplies and Services	290,390
51,514	63,010	63,010	Transport	68,450
1,636,902	**1,650,930**	**1,930,850**	**TOTAL EXPENDITURE**	**1,581,180**
			INCOME	
-	-	-	Grants	-
(974,413)	(1,331,000)	(1,331,000)	Fees and Charges	(1,331,000)
662,489	**319,930**	**599,850**	**NET CONTROLLABLE EXPENDITURE**	**250,180**
			RECHARGES & CAPITAL CHARGES	
860,970	775,660	775,660	Support Services	841,700
-	-	-	Capital Charges	-
(65,860)	(64,760)	(64,760)	Recharges	(66,700)
-	-	-	Transfers to/from Reserves	-
1,457,599	**1,030,830**	**1,310,750**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,025,180**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**1,030,830**	
Employees	106,285	Increase in agency staff costs to cover vacancies and staff advertising
Supplies and Services	173,635	Increase in Counsel fees for defending planning appeals
Outturn 2021/22 (P6 Forecast)	**1,310,750**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**1,030,830**	
Employees	(160,000)	Savings target, to be identified
Employees	82,140	Regrading's and increments
Supplies and Services	2,670	
Transport	5,440	
Support Services	66,040	
Recharges	(1,940)	
Base Budget 2022/23	**1,025,180**	

REVENUE BUDGET				
SERVICE			**Local Land Charges**	
SERVICE DESCRIPTION			Provision of IT support to all services and to lead in the development of new applications, including GIS	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Business Support Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
99,519	139,450	145,520	Employees	133,990
-	-	-	Premises	-
12,016	36,050	36,050	Supplies and Services	36,150
29	500	500	Transport	-
111,564	**176,000**	**182,070**	**TOTAL EXPENDITURE**	**170,140**
			INCOME	
-	-	-	Grants	-
(197,589)	(203,500)	(203,500)	Fees and Charges	(214,000)
(86,025)	**(27,500)**	**(21,430)**	**NET CONTROLLABLE EXPENDITURE**	**(43,860)**
			RECHARGES & CAPITAL CHARGES	
53,940	71,430	71,430	Support Services	65,120
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	(44,000)	(44,000)	Transfers to/from Reserves	(18,200)
(32,085)	**(70)**	**6,000**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**3,060**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(70)**	
Employees	6,070	
Outturn 2021/22 (P6 Forecast)	**6,000**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(70)**	
Employees	(5,460)	
Supplies and Services	100	
Transport	(500)	
Fees and Charges	(10,500)	Income moved from Planning Admin
Support Services	(6,310)	
Transfers to/from Reserves	25,800	Reserve funding to cover pressure in budget
Base Budget 2022/23	**3,060**	

NOTES
Any surplus or deficit at year end is moved to or from the Land Charges reserve

REVENUE BUDGET				
SERVICE			**Planning Administration**	
SERVICE DESCRIPTION			Holding account for the costs of the administration for the Planning and Building Control Service.	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Business Support Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
428,037	413,780	436,360	Employees	433,860
-	-	-	Premises	-
15,092	2,000	2,000	Supplies and Services	2,000
2	-	-	Transport	-
443,130	**415,780**	**438,360**	**TOTAL EXPENDITURE**	**435,860**
			INCOME	
-	-	-	Grants	-
(29,354)	(40,000)	(40,000)	Fees and Charges	(18,000)
413,776	**375,780**	**398,360**	**NET CONTROLLABLE EXPENDITURE**	**417,860**
			RECHARGES & CAPITAL CHARGES	
50,830	71,580	71,580	Support Services	57,660
-	-	-	Capital Charges	-
(400,480)	(447,370)	(447,370)	Recharges	(462,970)
-	-	-	Transfers to/from Reserves	-
64,126	**(10)**	**22,570**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**12,550**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(10)**	
Employees	22,580	Increase in agency staff costs to cover vacancies
Outturn 2021/22 (P6 Forecast)	**22,570**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(10)**	
Employees	20,080	
Fees and Charges	22,000	Income budget moved to Land Charges
Support Services	(13,920)	
Recharges	(15,600)	
Base Budget 2022/23	**12,550**	

NOTES
Supplies and Services, and Fees and Charges vary from budget due to an arrangement where the Council engages 3rd parties to complete surveys to support planning applications which are then recharged to the applicant, the nature of this work is unpredictable and therefore not budgeted for.

REVENUE BUDGET				
SERVICE			**Strategic Planning**	
SERVICE DESCRIPTION			Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals, including the South of Ashford Garden Community (SAGC).	
SERVICE MANAGER			Head of Planning and Development	
BUDGET MANAGER			Policy Manager / Business Support Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
831,144	905,260	893,930	Employees	1,066,060
-	500	500	Premises	500
88,311	58,200	124,970	Supplies and Services	61,660
24,753	37,350	37,350	Transport	49,760
944,208	**1,001,310**	**1,056,750**	**TOTAL EXPENDITURE**	**1,177,980**
			INCOME	
(75,000)	(50,000)	(50,000)	Grants	(60,980)
(36,481)	(48,000)	(48,000)	Fees and Charges	(48,000)
832,727	**903,310**	**958,750**	**NET CONTROLLABLE EXPENDITURE**	**1,069,000**
			RECHARGES & CAPITAL CHARGES	
135,820	184,880	184,880	Support Services	171,760
-	-	-	Capital Charges	-
(39,820)	(39,160)	(39,160)	Recharges	(40,330)
-	-	(63,000)	Transfers to/from Reserves	-
928,727	**1,049,030**	**1,041,470**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,200,430**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**1,049,030**	
Employees	(11,330)	Salary savings
Supplies and Services	66,770	Increase in consultants working on Stodmarsh Mitigation
Transfers to/from Reserves	(63,000)	Reserve funding to cover Stodmarsh expenditure
Outturn 2021/22 (P6 Forecast)	**1,041,470**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**1,049,030**	
Employees	101,680	Regrading's and increments
Employees	59,120	Corporate saving target removed
Supplies and Services	3,460	
Transport	12,410	Cash alternative for staff
Grants	(10,980)	Increase in grant from Homes England to cover cost of 1 FTE post
Support Services	(13,120)	
Recharges	(1,170)	
Base Budget 2022/23	**1,200,430**	

REVENUE BUDGET				
SERVICE			**Net Interest and Capital Charges**	
SERVICE DESCRIPTION			Includes the Income earned on investments and interest payable on borrowing, the reversal of Capital Charges (contra entries) is also shown	
SERVICE MANAGER			Head of Finance & IT	
BUDGET MANAGER			Head of Finance & IT	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
(383,175)	(201,270)	(201,270)	Item 8 Credit	(201,270)
3,533	26,210	26,210	Item 8 Debit	10,000
471,184	521,670	521,670	Interest Paid	1,136,230
1,536,459	1,178,840	1,178,840	MRP	1,664,220
1,628,002	**1,525,450**	**1,525,450**	**TOTAL EXPENDITURE**	**2,609,180**
			INCOME	
(3,924,584)	(1,774,070)	(2,289,320)	Fees and Charges	(2,820,920)
(2,296,582)	**(248,620)**	**(763,870)**	**NET CONTROLLABLE EXPENDITURE**	**(211,740)**
			RECHARGES & CAPITAL CHARGES	
(1,949,920)	(1,939,190)	(1,939,190)	Capital Charges	(1,942,000)
(4,246,502)	**(2,187,810)**	**(2,703,060)**	**NET EXPENDITURE**	**(2,153,740)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(2,187,810)**	
Fees and Charges	(515,250)	Forecast increase in investment income from Equity funds
Outturn 2021/22 (P6 Forecast)	**(2,703,060)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2021/22	**(2,187,810)**	
Charge to/from HRA	(16,210)	Changes in Item 8 forecast
Interest paid	614,560	Increase in long term borrowing costs to mitigate interest rate risk
MRP	485,380	Increase due to MRP calculation methodology and increased borrowing requirement
Fees and Charges	(1,046,850)	Increase in investment interest following Covid-19.
Capital Charges	(2,810)	
Base Budget 2022/23	**(2,153,740)**	

REVENUE BUDGET				
Housing Revenue Account				
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
5,980,803	6,088,830	6,213,870	Supervision & Management	6,731,860
(25,594,576)	(27,186,640)	(27,186,640)	Income	(28,775,130)
293,373	221,700	191,150	New Builds	200,610
15,305,656	24,121,170	24,121,170	Other	18,959,450
3,408,012	4,024,420	4,064,420	Repairs & Maintenance	4,347,100
(606,732)	**7,269,480**	**7,403,970**	**SERVICE EXPENDITURE**	**1,463,890**

SUBJECTIVE ANALYSIS - 2021/22 ESTIMATE Housing Revenue Account						
	Supervision & Management	**Income**	**New Builds**	**Other**	**Repairs & Maintenance**	**Total**
EXPENDITURE						
Employees	2,832,330	-	-	-	-	2,832,330
Premises	1,090,460	-	47,620	-	4,352,700	5,490,780
Supplies and Services	805,680	-	156,600	280,000	32,400	1,274,680
Transport	127,470	-	-	-	-	127,470
TOTAL EXPENDITURE	4,855,940	-	204,220	280,000	4,385,100	9,725,260
INCOME						
Grants	-	-	-	-	-	-
Fees & Charges	(67,950)	(28,775,130)	(8,000)	-	(38,000)	(28,889,080)
TOTAL INCOME	(67,950)	(28,775,130)	(8,000)	-	(38,000)	(28,889,080)
NET CONTROLLABLE EXPENDITURE	**4,787,990**	**(28,775,130)**	**196,220**	**280,000**	**4,347,100**	**(19,163,820)**
NON CONTROLLABLE ITEMS						
Support Services	2,066,990	-	4,390	870,850	-	2,942,230
Capital Charges	-	-	-	17,808,600	-	17,808,600
Recharges	(123,120)	-	-	-	-	(123,120)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	1,943,870	-	4,390	18,679,450	-	20,627,710
NET EXPENDITURE	**6,731,860**	**(28,775,130)**	**200,610**	**18,959,450**	**4,347,100**	**1,463,890**

REVENUE BUDGET				
SERVICE			**Supervision & Management**	
SERVICE DESCRIPTION			Core operating costs for the HRA	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Housing Operations Manager Income & Customers and Housing Operations Manager Property & Technology	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
2,597,067	2,789,440	2,694,040	Employees	2,832,330
1,006,326	838,070	1,025,260	Premises	1,090,460
594,048	649,530	694,480	Supplies and Services	805,680
127,647	119,000	127,300	Transport	127,470
4,325,089	**4,396,040**	**4,541,080**	**TOTAL EXPENDITURE**	**4,855,940**
			INCOME	
-	-	-	Grants	-
(97,121)	(63,300)	(83,300)	Fees and Charges	(67,950)
4,227,968	**4,332,740**	**4,457,780**	**NET CONTROLLABLE EXPENDITURE**	**4,787,990**
			RECHARGES & CAPITAL CHARGES	
1,883,911	1,878,280	1,878,280	Support Services	2,066,990
-	-	-	Capital Charges	-
(131,076)	(122,190)	(122,190)	Recharges	(123,120)
-	-	-	Transfers to/from Reserves	-
5,980,803	**6,088,830**	**6,213,870**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**6,731,860**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budgets 2021/22	**6,088,830**	
Employees	(95,400)	Vacancy salary saving
Premises	54,000	New lift contract for repairs and multiple fits
Premises	48,600	Utilities of void properties in New Quarter
Premises	92,000	Council Tax liabilities for properties pending redevelopment
Premises	(7,410)	Net saving in Electical Service Division (ESD) rents and business rates
Supplies and Services	15,600	Paypoint set up fee
Supplies and Services	20,000	Service charge fees
Supplies and Services	4,200	Equipment for keeping tenants connected
Supplies and Services	4,300	Additional Electrical Service Division expenditure
Supplies and Services	850	
Transport	8,300	Van lease for ESD
Fees and Charges	(20,000)	Increase in private works for ESD
Outturn 2021/22 (Q2 Forecast)	**6,213,870**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base budget 2021/22	**6,088,830**	
Employees	42,890	Incremental salary increases
Premises	97,860	Increase in utilities in independent living schemes
Premises	10,000	Increase for grounds maintenance
Premises	89,170	Council Tax liabilities for properties pending redevelopment
Premises	1,700	Increase in business rates at Electrical Service Division unit
Premises	2,000	Increase in compensation payments
Premises	50,610	Increase in premises insurance
Premises	1,050	
Supplies and Services	(47,000)	Removal of contribution to GF Housing for HRA related duties
Supplies and Services	101,390	Increase in computer software
Supplies and Services	42,000	Increase in tenants participation cost
Supplies and Services	30,000	Moving costs for right-sizing
Supplies and Services	14,860	Increase in maintenance and telephone costs in independent living scheme
Supplies and Services	16,410	Increase in service charges
Supplies and Services	(1,510)	
Transport	8,470	Leasing cost for new van in Electrical Service Division
Fees and Charges	15,350	Reduction in salary of rechargeable post
Fees and Charges	(20,000)	Increase in private work for Electrical Service Division
Support Services	188,710	
Recharges	(930)	
Transfers to/from Reserves	-	Removed contribution from reserve
Base budget 2022/23	**6,731,860**	

REVENUE BUDGET				
SERVICE			**HRA - Income**	
SERVICE DESCRIPTION			Income collected from Council Tenants, Service Charges and Supporting People Income	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Housing Operations Manager Income & Customers	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
-	**-**	**-**	**TOTAL EXPENDITURE**	**-**
			INCOME	
-	-	-	Fees and charges	-
(24,469,909)	(25,987,260)	(25,987,260)	Dwelling Rents	(27,527,040)
(1,124,667)	(1,199,380)	(1,199,380)	Service Charges	(1,248,090)
(25,594,576)	**(27,186,640)**	**(27,186,640)**	**NET CONTROLLABLE EXPENDITURE**	**(28,775,130)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(25,594,576)	**(27,186,640)**	**(27,186,640)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(28,775,130)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budgets 2021/22	**(27,186,640)**	
Outturn 2021/22 (Q2 Forecast)	**(27,186,640)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base budget 2021/22	**(27,186,640)**	
Dwelling Rents	(1,539,780)	Increase in rental income for rent uplift
Service Charges	(48,710)	Increase in service charge to tenants
Base budget 2022/23	**(28,775,130)**	

REVENUE BUDGET				
SERVICE			**Hra - New Builds**	
SERVICE DESCRIPTION			This cost centre captures the cost of exploring new housing development opportunities	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Development and Regeneration Manager	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
2,885	-	-	Employees	-
(15,676)	-	21,200	Premises	47,620
182,196	227,500	175,750	Supplies and Services	156,600
-	-	-	Transport	-
169,405	**227,500**	**196,950**	**TOTAL EXPENDITURE**	**204,220**
			INCOME	
-	-	-	Grants	-
(18,371)	(9,500)	(9,500)	Fees and Charges	(8,000)
151,034	**218,000**	**187,450**	**NET CONTROLLABLE EXPENDITURE**	**196,220**
			RECHARGES & CAPITAL CHARGES	
142,339	3,700	3,700	Support Services	4,390
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
293,373	**221,700**	**191,150**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**200,610**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budgets 2021/22	**221,700**	
Premises	21,200	Business rates for development
Supplies and Services	(9,500)	Reduction in disturbance allowance
Supplies and Services	(20,000)	Reduction in planning application fees
Supplies and Services	(22,250)	Reduction in consultancy costs
Outturn 2021/22 (Q2 Forecast)	**191,150**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base budget 2021/22	**221,700**	
Premises	47,620	Business rates for development
Supplies and Services	(36,400)	Reduction in consultancy, planning application and land registry fess
Supplies and Services	(34,500)	Reduction in homeloss payments
Fees and Charges	1,500	
Support Services	690	
Base budget 2022/23	**200,610**	

REVENUE BUDGET				
SERVICE			**HRA - Other**	
SERVICE DESCRIPTION			Includes the PFI contract, Capital Charges, Corporate and Democratic costs, Staff Superannuation costs and the Bad Debt Provision	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Head of Housing	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
199,674	100,000	100,000	Supplies and Services	280,000
-	-	-	Transport	-
199,674	**100,000**	**100,000**	**TOTAL EXPENDITURE**	**280,000**
			INCOME	
-	-	-	Grants	-
(3,533)	-	-	Fees and Charges	-
196,140	**100,000**	**100,000**	**NET CONTROLLABLE EXPENDITURE**	**280,000**
			RECHARGES & CAPITAL CHARGES	
1,036,914	835,060	835,060	Support Services	870,850
14,072,601	23,186,110	23,186,110	Capital Charges	17,808,600
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
15,305,656	**24,121,170**	**24,121,170**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**18,959,450**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budgets 2021/22	**24,121,170**	
Outturn 2021/22 (Q2 Forecast)	**24,121,170**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base budget 2021/22	**24,121,170**	
Support Services	100,000	Increase in bad debt provision
Support Services	18,000	Increase in debt management expenses
Capital Charges	144,810	Increase in payment to PFI contract
Capital Charges	278,270	Increase in depreciation
Capital Charges	(6,150,000)	Reduciton in debt repayments
Capital Charges	471,410	Increase in interest on long term loans
Capital Charges	(60,000)	Reduction in revenue contribution to capital outlay
Support Services	35,790	
Base budget 2022/23	**18,959,450**	

REVENUE BUDGET				
SERVICE			**HRA - Repairs**	
SERVICE DESCRIPTION			Revenue repairs associated with the maintenance of 5,000 properties	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Housing Operations Manager Property & Technology	
ACTUAL 2020/21 £	**BUDGET 2021/22 £**	**PROJECTED OUTTURN 2021/22 £**	**DETAIL**	**ESTIMATE 2022/23 £**
			EXPENDITURE	
1,175	-	-	Employees	-
3,500,023	4,030,920	4,070,920	Premises	4,352,700
77,992	33,500	33,500	Supplies and Services	32,400
825	-	-	Transport	-
3,580,015	**4,064,420**	**4,104,420**	**TOTAL EXPENDITURE**	**4,385,100**
			INCOME	
-	-	-	Grants	-
(176,227)	(40,000)	(40,000)	Fees and Charges	(38,000)
3,403,788	**4,024,420**	**4,064,420**	**NET CONTROLLABLE EXPENDITURE**	**4,347,100**
			RECHARGES & CAPITAL CHARGES	
4,224	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
3,408,012	**4,024,420**	**4,064,420**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**4,347,100**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budgets 2021/22	**4,024,420**	
Premises	55,000	Increase in water testings for legionaires risk assesement
Premises	(15,000)	Reduciton in sewerage works
Outturn 2021/22 (Q2 Forecast)	**4,064,420**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base budget 2021/22	**4,024,420**	
Premises	320,680	Increase in repairs and maintenance budget
Fees and Charges	2,000	Reduction in jobbing work recovered
Base budget 2022/23	**4,347,100**	

Capital Programme 2022/23 - 2024/25							
		Current Budget £	Previous Expenditure £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
Corporate Property and Projects							
Planned Minor Capital Works for General Fund Assets		2,000,000	0	500,000	500,000	500,000	500,000
Ellingham Roof		500,000	0	0	500,000	0	0
Tenterden Leisure Centre Roof		1,178,050	7,450	863,000	307,600	0	0
Stour Centre Pool Tiles		750,000	0	0	375,000	375,000	0
Victoria Park Fountain & Carpark		570,000	0	0	420,000	150,000	0
Provisional for Economic Investment & Regeneration Board		8,000,000	0	2,000,000	2,000,000	2,000,000	2,000,000
Property Company Acquisitions - based on current business plan		150,000,000	36,627,997	407,050	23,000,000	34,000,000	18,000,000
International House Works		2,700,000	327,313	50,000	300,000	1,700,000	322,687
Solar PV (various sites)		10,800,400	37,379	347,400	3,100,000	7,028,000	287,621
Stodmarsh		15,000,000	0	0	2,000,000	7,000,000	6,000,000
Public Sector Decarbonisation Works		2,000,000			1,000,000	1,000,000	0
Newtown Works		87,273,000	0	500,000	49,349,000	37,424,000	0
Project Green		47,000,000	0	0	2,000,000	22,500,000	22,500,000
Vicarage Lane Redevelopment - Phase 1		10,663,734	2,663,734	0	3,000,000	5,000,000	0
Total - Corporate Property and Projects		**338,435,184**	**39,663,873**	**4,667,450**	**87,851,600**	**118,677,000**	**49,610,308**
Housing							
Henwood Temporary Accommodation		4,700,000	16,040	50,000	4,633,960	0	0
Rough Sleepers Accommodation Programme		3,376,000	0	1,776,000	1,600,000	0	0
External Funding		(1,228,235)	0	(764,235)	(464,000)	0	0
		2,147,765	0	1,011,765	1,136,000	0	0
Mandatory Disabled Facility Grants							
	Expenditure	3,862,000	0	802,000	1,020,000	1,020,000	1,020,000
	External Funding	(3,502,000)	0	(712,000)	(930,000)	(930,000)	(930,000)
		360,000	0	90,000	90,000	90,000	90,000
Total - Housing		**11,938,000**	**16,040**	**2,628,000**	**7,253,960**	**1,020,000**	**1,020,000**
Information Technology							
Digital Transformation		663,619	118,619	313,000	121,000	111,000	0
Total - Information Technology		**663,619**	**118,619**	**313,000**	**121,000**	**111,000**	**0**
Culture & the Environment							
Single Grants Gateway Fund		300,000	0	75,000	75,000	75,000	75,000
Victoria Park Rejuvenation Project		4,418,000	102,921	71,000	1,001,950	3,172,929	69,200
Courtside Pitchside Replacement 3G & Lighting		300,000	36,490	0	263,510	0	0
Conningbrook Lakes Country Park development		2,054,727	25,865	50,000	950,000	500,000	528,862
JVC Facility		375,000	0	0	375,000	0	0
Stour Centre Decarbonisation works		1,454,000	1,154,000	300,000	0	0	0
Tenterden Decarbonisation Works		1,005,250		0	1,005,250	0	0
Civic Centre Decarbonisation Works		1,005,250	0	0	1,005,250	0	0
Play Parks		1,100,000	0	0	1,100,000	0	0
Leisure Procurement Capital Investment		7,660,097	3,425,290	4,234,807		0	0
	External Funding	(9,292,685)	(1,282,786)	(421,000)	(4,225,960)	(2,834,077)	(528,862)
		10,379,639	(1,117,510)	(225,000)	(1,935,500)	913,852	144,200
Total Culture & the Environment		**19,672,324**	**4,744,566**	**4,730,807**	**5,775,960**	**3,747,929**	**673,062**
Community Safety and Wellbeing							
Automatic Number Plate Recognition		320,000	86,915	10,000	223,085	0	0
Total Community Safety and Wellbeing		**320,000**	**86,915**	**10,000**	**223,085**	**0**	**0**
General Fund Total		**371,029,127**	**44,630,013**	**12,349,257**	**101,225,605**	**123,555,929**	**51,303,370**
HRA Capital Works - as current business plan							
Programmed Works		27,119,011	0	3,078,480	4,253,670	6,906,151	5,571,498
Adaptions to Disabled Properties		2,576,000	0	500,000	1,076,000	500,000	500,000
Play Areas		300,000	0	180,000	61,520	58,480	0
Street Purchases		39,073,730	0	6,300,000	7,892,500	8,089,813	8,292,058
Digitalisation		90,000	0	10,000	20,000	20,000	20,000
Decarbonisation		85,165,190	0	0	800,000	3,244,815	3,244,815
Lifeline		220,242	0	0	52,450	54,286	55,914
CRM		36,715	0	0	36,715	0	0
Court Wurtin		455,373	180,430	0	166,371	108,572	0
St Stephen's Walk		3,165,025	0	550,000	1,285,025	1,330,000	0
Halstow Way		6,997,000	1,403,477	3,000,000	2,593,523	0	0
55 Mabledon (Piper Joinery)		7,246,099	1,671,099	2,500,000	3,075,000	0	0
Oakleigh House		15,946,020	198,820	200,000	5,125,000	5,253,125	5,169,075
Ford Way		9,041,941	0	0	0	4,465,156	4,576,785
Coneybeare		9,775,766	0	200,000	1,537,500	3,151,875	3,230,672
Tile Kiln		7,209,954	1,085,292	100,000	1,025,000	2,468,969	2,530,693
Infill Sites		6,273,769	0	0	2,460,000	2,521,500	1,292,269
Hamlet Chilmington		1,970,000	0	700,000	1,270,000	0	0
Total HRA		**222,661,835**	**4,539,118**	**17,318,480**	**32,730,274**	**38,172,742**	**34,483,779**
Total Capital Spend		**593,690,962**	**49,169,132**	**29,667,737**	**133,955,879**	**161,728,671**	**85,787,149**

Capital Programme 2022/23 - 2024/25						
	Current Budget £	Previous Expenditure £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
Capital Summary						
Corporate Property and Projects	338,435,184	39,663,873	4,667,450	87,851,600	118,677,000	49,610,308
Housing	11,938,000	16,040	2,628,000	7,253,960	1,020,000	1,020,000
Information Technology	663,619	118,619	313,000	121,000	111,000	0
Culture & the Environment	19,672,324	4,744,566	4,730,807	5,775,960	3,747,929	673,062
Community Safety and Wellbeing	320,000	86,915	10,000	223,085	0	0
General Fund	**371,029,127**	**44,630,013**	**12,349,257**	**101,225,605**	**123,555,929**	**51,303,370**
Housing Revenue Account	**222,661,835**	**4,539,118**	**17,318,480**	**32,730,274**	**38,172,742**	**34,483,779**
Total Capital Programme	**593,690,962**	**49,169,132**	**29,667,737**	**133,955,879**	**161,728,671**	**85,787,149**

Funding Statement 2022/23 - 2024/25						
	Current Budget £	Previous Expenditure £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
Funding Source						
Capital Receipts - HRA	14,973,478	1,840,822	3,972,731	2,672,328	2,109,061	2,162,089
Capital Receipts - GF	660,000	0	165,000	165,000	165,000	165,000
Borrowing HRA	170,090,515	1,701,476	8,481,777	25,002,756	27,067,530	22,980,192
Borrowing GF	336,490,046	43,192,118	9,474,022	83,495,645	112,753,000	49,610,308
External grants & contributions HRA	8,349,612	867,600	1,285,492	301,520	1,590,000	3,270,000
External grants & contributions GF	30,832,410	1,319,276	2,397,235	15,968,960	9,688,077	1,458,862
Major Repairs Reserve HRA	29,119,010	0	3,578,480	4,753,670	7,406,151	6,071,498
Other Reserve HRA	129,220	129,220	0	0	0	0
Other Reserve GF	3,046,671	118,619	313,000	1,596,000	949,852	69,200
	593,690,962	**49,169,132**	**29,667,737**	**133,955,879**	**161,728,671**	**85,787,149**
External Grants						
Homes & Communities Agency (HCA)	9,372,835	867,600	1,906,235	704,000	1,590,000	3,270,000
Section 106	2,877,195	62,355	50,000	1,275,030	960,948	528,862
Heritage Lottery fund	3,049,000	102,921	71,000	1,001,950	1,873,129	0
Better Care Fund - Disabled Facility Grants	3,502,000	0	712,000	930,000	930,000	930,000
Public Sector Decarbonisation Scheme Grant	5,464,500	1,154,000	300,000	3,010,500	1,000,000	0
KCC - Contain Outbreak Management Fund (COMF)	143,492	0	143,492	0	0	0
Department for Levelling Up	14,773,000	0	500,000	9,349,000	4,924,000	0
	39,182,022	**2,186,876**	**3,682,727**	**16,270,480**	**11,278,077**	**4,728,862**

DISCRETIONARY & STATUTORY FEES 2022/23						
Charge for the Port Health Services Border Control Post Sevington						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Common Health Entry Document (CHED-P) -Products of Animal Origin	**All Products**					
	Up to 6 tonnes	NB		52.12	54.00	3.61%
	7-45 tonnes (cost per tonnes)	NB		8.53	9.00	5.51%
	46 tonnes and over	NB		397.87	410.00	3.05%
	All Products from New Zealand					
	Up to 6 tonnes	NB		40.39	42.00	3.99%
	7-45 tonnes (cost per tonnes)	NB		6.60	7.00	6.06%
	46 tonnes and over	NB		308.84	318.00	2.97%
	Bulk fishery products and feed of animal origin or by-products					
	Up to 500 tonnes	NB		568.40	585.00	2.92%
	Up to 1,000 tonnes	NB		1,136.79	1171.00	3.01%
	Up to 2,000 tonnes	NB		2,273.59	2342.00	3.01%
	More than 2,000 tonnes	NB		3,410.36	3513.00	3.01%
	Intensified Official Controls, Enhanced Checks (i.e Brazil meat) and Protective Measures					
	Risk category II producsts (30%)	NB		60.96	63.00	3.35%
	Risk category III producsts (15%)	NB		74.02	76.00	2.67%
	Risk category IV producsts (5%)	NB		82.72	85.00	2.76%
	Risk category V producsts (1%)	NB		86.20	89.00	3.25%
	If sampled					
	Admin Fee	NB		87.08	90.00	3.35%
	Lab Fee - Assigned by Lab	NB		AT COST	AT COST	
	Transits through the community					
	Minimum Fee	NB		87.08	90.00	3.35%
	Per additional quarter hour	NB		21.76	22.00	1.10%
	Admin for CHED's not presented on IPAFF's					
	Per CHED entered	NB		10.30	11.00	6.80%
	Photocopy document	NB		1.03	1.00	-2.91%
	Late notification fee					
	Per CHED not submitted before the arrival of the cargo	NB		86.52	89.00	2.87%
	Non compliance charge					
	Per rejected consignment	NB		126.89	131.00	3.24%

DISCRETIONARY & STATUTORY FEES 2022/23						
Charge for the Port Health Services Border Control Post Sevington						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Common Health Entry Document (CHED-D) - High Risk Non Animal Origin	Documentary check	NB		55.72	57.00	2.30%
	Sampling less than 10 sub-samples	NB		85.45	88.00	2.98%
	Sampling 10-59 sub-samples	NB		107.21	110.00	2.60%
	Sampling 60 or more sub-samples	NB		150.76	155.00	2.81%
	Non - compliance charge	NB		126.89	131.00	3.24%
	supervisory fee for disposals	NB		174.15	179.00	2.78%
	Late notification fee	NB		86.52	89.00	2.87%
	Analysts fee - assigned by Lab	NB		AT COST	AT COST	
Radiation - Japanese Control Measures	Products of Animal Origin	NB		208.06	214.00	2.85%
	Non animal origin	NB		55.72	57.00	2.30%
	Sampled non-animal origin					
	Identity and sampling	NB		85.45	88.00	2.98%
	Analysis - assigned by Lab	NB		AT COST	AT COST	
	Non compliance	NB		126.89	131.00	3.24%
	Supervisory Fee for Disposal	NB		174.15	179.00	2.78%
	Late notification fee	NB		86.52	89.00	2.87%
Guar Gum from India	Documentary check (CHED)	NB		55.72	57.00	2.30%
	Sampling analysis	NB		85.45	88.00	2.98%
	Analytical cost - Assigned by lab	NB		AT COST	AT COST	
	Non-compliance	NB		126.89	131.00	3.24%
	Supervisory fee for disposal	NB		174.15	179.00	2.78%
	Late notification fee	NB		86.52	89.00	2.87%
Plastic Kitchenware - China and Hong Kong control measures	6-10 Certificates	NB		64.22	66.00	2.77%
	11-20 Certificates	NB		89.01	92.00	3.36%
	21+ Certificates	NB		113.79	117.00	2.82%
	Identy, Physical Check and Sampling	NB		68.72	71.00	3.32%
	Analytical cost - Assigned by Lab	NB		AT COST	AT COST	
	Confirmatory test for nylon - Assigned by Lab	NB		AT COST	AT COST	
	Non - compliance	NB		126.89	131.00	3.24%
	Late notification fee	NB		86.52	89.00	2.87%
Illegal, Unreported and Unregulated Fishing (IUU)	High Risk 1-5	NB		45.06	46.00	2.09%
	High Risk 6-10	NB		67.60	70.00	3.55%
	High Risk 11-20	NB		78.87	81.00	2.70%
	High Risk 21+	NB		90.14	93.00	3.17%
	Low Risk 1-5	NB		22.54	23.00	2.04%
	Low Risk 6-10	NB		39.43	41.00	3.98%

DISCRETIONARY & STATUTORY FEES 2022/23						
Charge for the Port Health Services Border Control Post Sevington						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Illegal, Unreported and Unregulated Fishing (IUU)	Low Risk 11-20	NB		50.70	52.00	2.56%
	Low Risk 21+	NB		61.96	64.00	3.29%
	Formal Verification/Movement Control Notice	NB		87.08	90.00	3.35%
	Per quarter hour	NB		21.76	22.00	1.10%
	Non-compliance	NB		126.89	131.00	3.24%
	Late notification fee	NB		86.52	89.00	2.87%
Organic Import Controls	Current national flat rate	NB		55.62	57.00	2.48%
	Late notification fee	NB		86.52	89.00	2.87%
	Movement control	NB		126.89	131.00	3.24%
	Non compliance charge	NB		126.89	131.00	3.24%
Genetically Modified (GN) Controls in rice and Rice Products from China Documentary Check	Identity checks, physical check and sampling	NB		55.72	57.00	2.30%
	Analyst Fee	NB		85.45	88.00	2.98%
	Reduced sample (processed product) - Assigned by lab Non-compliance	NB		126.89	131.00	3.24%
	Supervisory fee for disposal	NB		174.15	179.00	2.78%
Export Health Certificates	Export Health Certificate £100 for preparation and first hour. Subsequent hours charged at Officer Rate	NB		100.00	100.00	0.00%
	Animal Feed Import, £54 document checking, £100 officer time sampling and Lab sampling recharged at cost	NB		154.00	154.00	0.00%
	APHA Certificate recharged at cost	NB		AT COST	AT COST	
Other Charges	**Disposal collection fee:**					
	Up to 0.9 tonnes in 3.5T Lorry	NB		236.32	243.00	2.83%
	Lorry Up to 1.5 tonnes in 7.5T Lorry	NB		236.32	243.00	2.83%
	Lorry Up to 10 tonnes in 18T	NB		287.83	296.00	2.84%
	Lorry Up to 20 tonnes in artic	NB		386.25	398.00	3.04%
	Refund of PHILIS deposit	NB		28.00	29.00	3.57%
	Disposal by incineration NOA per kg	NB		0.26	0.26	0.00%
	Disposal by incineration POAO per kg	NB		0.35	0.35	0.00%
	Staff hourly rate	NB		87.08	90.00	3.35%
	Certificate of destruction	NB		25.75	27.00	4.85%
	Non compliance charge for all products without an official import declaration	NB		126.89	131.00	3.24%

DISCRETIONARY & STATUTORY FEES 2022/23						
Cemetery Charges						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Interments						
Interments in a new unpurchased grave						
(1) Interment of standard sized coffin in new grave - includes digging, purchase of right of burial for 30 years and temporary wooden marker with plaque	**ADULT (Resident):**					
	Single grave depth	NB	1,190.00	1,240.00	1,275.00	2.82%
	Single grave depth with boarding (excludes Tenterden cemetery and woodland graves)	NB	1,417.00	1,467.00	1,510.00	2.93%
	Double grave depth (excludes Tenterden)	NB	1,310.00	1,360.00	1,400.00	2.94%
	Triple grave depth (excludes Tenterden)	NB	1,530.00	1,580.00	1,625.00	2.85%
	ADULT (Non-resident):					
	Single grave depth	NB	3,570.00	4,960.00	5,100.00	2.82%
	Single grave depth with boarding (excludes Tenterden cemetery and woodland graves)	NB	4,251.00	5,868.00	6,040.00	2.93%
	Double grave depth (excludes Tenterden)	NB	3,930.00	5,440.00	5,600.00	2.94%
	Triple grave depth (excludes Tenterden)	NB	4,590.00	6,320.00	6,500.00	2.85%
	CHILD (Non-resident):					
	Single grave depth: under 3 months	NB	85.00	85.00	87.00	2.35%
	Single grave depth: 3 - 5 years	NB	85.00	85.00	87.00	2.35%
	Single grave depth: 6 - 18 years	NB	275.00	275.00	283.00	2.91%
(2) Interment of casket style or oversized coffin (<30") in new grave - includes digging, purchase of right of burial for 30 years and temporary wooden marker with plaque. NOTE: Oversized coffins or caskets require two grave spaces	**ADULT (Resident):**					
	Single grave depth	NB	2,389.00	2,420.00	2,485.00	2.69%
	Single grave depth with boarding (excludes Tenterden)	NB	2,834.00	2,874.00	2,955.00	2.82%
	Double grave depth (excludes Tenterden)	NB	2,620.00	2,660.00	2,735.00	2.82%
	Triple grave depth (excludes Tenterden)	NB	3,060.00	3,100.00	3,185.00	2.74%
	Single grave depth	NB	7,140.00	9,680.00	9,940.00	2.69%
	Single grave depth with boarding (excludes Tenterden)	NB	8,502.00	11,496.00	11,820.00	2.82%
	Double grave depth (excludes Tenterden)	NB	7,860.00	10,640.00	10,940.00	2.82%
	Triple grave depth (excludes Tenterden)	NB	9,180.00	12,400.00	12,740.00	2.74%

DISCRETIONARY & STATUTORY FEES 2022/23						
Cemetery Charges						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Interments in a reopen grave or grave that has been pre-purchased						
(3) Reopen of existing grave or pre-purchased grave for interment of standard coffin - includes digging but excludes temporary wooden marker with plaque	**ADULT: (Resident):**					
	Single grave depth	NB	560.00	640.00	657.00	2.66%
	Single grave depth with boarding (excludes Tenterden) *	NB		867.00	892.00	2.88%
	Double grave depth (excludes Tenterden)	NB	690.00	760.00	782.00	2.89%
	Triple grave depth (excludes Tenterden)	NB	985.00	980.00	1,007.00	2.76%
	ADULT (Non Resident):					
	Single grave depth	NB	1,920.00	2,560.00	2,628.00	2.66%
	Single grave depth with boarding (excludes Tenterden) *	NB		3,468.00	3,568.00	2.88%
	Double grave depth (excludes Tenterden)	NB	2,070.00	3,400.00	3,128.00	-8.00%
	Triple grave depth (excludes Tenterden)	NB	2,955.00	4,280.00	4,028.00	-5.89%
	Under 5 years *	NB	n/a	85.00	87.00	2.35%
	6 - 18 years *	NB	n/a	275.00	283.00	2.91%
(4) Reopen of existing grave or pre-purchased grave for interment of casket or oversized coffin (<30") where possible. Includes digging but excludes temporary wooden marked with plaque NOTE: Oversized coffins or caskets require two grave spaces, can only be dug if space is available and does not encroach on another purchased grave	**ADULT (Resident):**					
	Single grave depth *	NB	n/a	1,280.00	1,310.00	2.34%
	Single grave depth with boarding (excludes Tenterden) *	NB	n/a	1,734.00	1,780.00	2.65%
	Double grave depth (excludes Tenterden) *	NB	n/a	1,520.00	1,560.00	2.63%
	Triple grave depth (excludes Tenterden) *	NB	n/a	1,960.00	2,010.00	2.55%
	ADULT (Non-resident):					
	Single grave depth *	NB	n/a	5,120.00	5,240.00	2.34%
	Single grave depth with boarding (excludes Tenterden) *	NB	n/a	6,936.00	7,120.00	2.65%
	Double grave depth (excludes Tenterden) *	NB	n/a	6,080.00	6,240.00	2.63%
	Triple grave depth (excludes Tenterden) *	NB	n/a	7,840.00	8,040.00	2.55%
Interment of Ashes in new unpurchased cremation plot						
(5) Interment of ashes in new cremation plot - includes digging, purchase of right of burial for 30 years and temporary wooden marker with plaque	**(Resident):**					
	Large plot (capacity for upto 4 interment of ashes)	NB	427.00	500.00	515.00	3.00%
	Small plot (capacity for up to 2 interment of ashes)	NB	387.00	365.00	375.00	2.74%
	(Non Resident):					
	Large plot (capacity for upto 4 intement of ashes)	NB	1,281.00	2,000.00	2,060.00	3.00%
	Small plot (capacity for upto 2 interment of ashes)	NB	1,160.00	1,460.00	1,500.00	2.74%

DISCRETIONARY & STATUTORY FEES 2022/23						
Cemetery Charges						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Interment of Ashes in an existing grave or ashes plot or a grave or ashes plot that has been pre-purchased						
(6) Reopen of burial plot for interment of ashes	**(Resident):**					
	For one set of ashes. Further sets of ashes at same time will be charged as per item (7)	NB	118.00	139.00	143.00	2.88%
	(Non Resident):					
	For one set of ashes. Further sets of ashes at same time will be charge as per item (7)	NB	354.00	556.00	572.00	2.88%
Interment of ashes interred at same time of another burial in same grave or ashes plot						
(7) Interment of single set ashes buried same time as a coffin burial or another set of ashes in same grave or burial plot. Fee charged for each additional set	Per set of ashes *	NB	n/a	70.00	72.00	2.86%
	(Non Resident):					
	Per set of ashes *	NB	n/a	280.00	288.00	2.86%
Memorials						
Memorial permit giving permission to erect a memorial						
(8) Application for a memorials for graves in all cemeteries excluding Woodland Sections where memorials are not permitted. One application required per element of memorial required. NOTE: Not all sections of the cemtery are permitted kerbstones, these sections are detailed in the rules and regulations	**Adult (Resident)**					
	Headstone or tablet including inscriptions	NB	180.00	200.00	205.00	2.50%
	Kerbstone including cover slab and inscriptions	NB	255.00	200.00	205.00	2.50%
	Placement of a vase including inscriptions	NB	85.00	85.00	87.00	2.35%
	Adult (Non Resident):					
	Headstone or tablet including inscriptions	NB	540.00	800.00	820.00	2.50%
	Kerbstone including cover slab and inscriptions	NB	765.00	800.00	820.00	2.50%
	Placement of a vase including inscriptions	NB	255.00	340.00	348.00	2.35%
	Child - up to 18 years (Non Resident):					
	Headstone or tablet including inscriptions	NB	180.00	200.00	205.00	2.50%
	Kerbstone including cover slab and inscriptions	NB	255.00	200.00	205.00	2.50%
	Placement of a vase including inscriptions *	NB		85.00	87.00	2.35%
Inscription Application						
(9) Application for additional inscription on existing memorial.	**(Resident):**					
	New inscription on an existing memorial	VT	60.00	85.00	87.00	2.35%
	(Non Resident):					
	New inscription on an existing memorial	VT	180.00	340.00	348.00	2.35%

DISCRETIONARY & STATUTORY FEES 2022/23						
Cemetery Charges						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Exclusive Right of Burial						
Purchase of Exclusive Right of Burial						
(10) Purchase of right of burial for 30 years (applies to pre-purchase of graves and where burial rights that were not purchaed prior to introduction of the composite fee)	**(Resident)**					
	One grave space	NB	540.00	540.00	556.00	2.96%
	Large cremation plot	NB	301.00	301.00	310.00	2.99%
	Small cremation plot	NB	166.00	166.00	170.00	2.88%
	(Non Resident)					
	One grave space	NB	1,620.00	2,160.00	2,224.00	2.96%
	Large cremation plot	NB	903.00	1,204.00	1,240.00	2.99%
	Small cremation plot	NB	498.00	664.00	680.00	2.41%
(11) Extension of a right of burial for period of 5 years	**(Resident)**					
	One grave space	EX	75.00	90.00	92.50	2.78%
	Large cremation plot	EX	n/a	50.00	51.50	3.00%
	Small cremation plot	EX	n/a	28.00	28.50	1.79%
	(Non Resident)					
	One grave space	EX	225.00	360.00	370.00	2.78%
	Large cremation plot	EX	n/a	200.00	206.00	3.00%
	Small cremation plot	EX	n/a	112.00	114.00	1.79%
(12) Transfer of a right of burial	**(Resident)**					
	Per transfer completed	EX	75.00	90.00	92.00	2.22%
	Per transfer completed *	EX	n/a	360.00	368.00	2.22%
Exhumations						
(13) Exhumation and reinterment in same grave		VT	AT COST	AT COST	AT COST	
(14) Exhumation and reinterment in another grave in ABC cemetery		EX	AT COST	AT COST	AT COST	
(15) Exhumation for transportation to non ABC cemetery		EX	AT COST	AT COST	AT COST	

DISCRETIONARY & STATUTORY FEES 2022/23						
Cemetery Charges						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Other Cemetery Charges						
(16) Selection of grave space by customer instead of using next available space		EX	100.00	105.00	108.00	2.86%
(17) Incorrect arrival time in excess of 30 mins at cemetery		NB	105.00	105.00	108.00	2.86%
(18) Family history search for geneaology purposes	Up to 3 names in single application	VT	30.00	30.00	30.00	0.00%
	4 - 10 names in same application (per name) **	VT			5.00	
	11+ names in same application (per name) **	VT			2.50	
(19) Temporary Marker with plaque for reopened graves or new graves that were prepurchased - Excludes woodland graves	Wooden cross	VT	60.00	60.00	62.00	3.33%
	Wooden plaque holder	VT	n/a	50.00	51.50	3.00%
(20) Additional memorial plaque for woodland grave or wooden marker	Additional plaque for reopen burial or interment in a pre-purchased grave, or replacement of existing plaque	VT	n/a	45.00	46.25	2.78%
(22) Tree Replacement in woodland section (Bybrook or Tenterden cemetery). Includes purchase and planting. Excludes a tree planting ceremony	Replacement of tree that has failed after being planted for more than 12 months.	VT	n/a	100.00	103.00	3.00%
(23) Cancellation of service	Fee chargeable if grave has been dug and date is rescheduled or interment has repeat rescheduling	NB	n/a	105.00	108.00	2.86%
(24) Reservation Fee to secure burial plot for a six month period. Amount payable is deducted from total cost when paid in full. No refund if burial plot is not fully purchased within six months.	**(Resident)**					
	One grave space	NB	n/a	108.00	111.00	2.78%
	Large cremation plot	NB	n/a	60.00	62.00	3.33%
	Small cremation plot	NB	n/a	33.00	34.00	3.03%
	(Non Resident)					
	One grave space	NB	n/a	432.00	444.00	2.78%
	Large cremation plot	NB	n/a	240.00	248.00	3.33%
	Small cremation plot	NB	n/a	132.00	136.00	3.03%

DISCRETIONARY & STATUTORY FEES 2022/23						
Property Services						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21** **£**	**Charge 2021/22** **£**	**Charge 2022/23** **£**	**Increase / Decrease on 2021/22** **%**
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Licences - inspection/administration	The fee may depend upon whether a new boundary fence needs to be erected.	VT	205.00	250.00	250.00	0.00%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.Intial payment of £500 is requested	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Land sales - inspection/administration	Cost of the site inspection £324 up to sales value of £2500, where sales value exceeds £2500 cost will be £334 + 1% of sales value. Reflects more approparite charge.	VT	315.00	324.00	334.00	3.09%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Easements - administration		VT	138.00	200.00	200.00	0.00%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Release of covenant - administration		VT	138.00	300.00	300.00	0.00%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	205.00	211.00	217.00	2.84%
Development Administration Fee	To cover overheads in relation to officer time for processing, site visits for monitoring purposes for duration of works, insurance checks, review of method statements and risk assessments.	VT	436.00	449.00	462.00	2.90%
AutoCAD plan production fee	Production of drawings for the purpose of ABC legal agreements	VT	109.00	112.00	115.00	2.68%
Wayleaves - inspection/administration		VT	138.00	250.00	250.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23						
Property Services						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Garage and Parking Space Fees and Charges						
Garage and Parking Space Fees and Charges	Council Tenant Low per week	EX	10.50	11.00	11.50	4.55%
	Council Tenant High per week	EX	10.50	11.00	11.50	4.55%
	Non Council Tenant Low (plus VAT) per week	VT	12.60	13.20	13.80	4.55%
	Non Council Tenant High (plus VAT) per week	VT	12.60	13.20	13.80	4.55%
	Deposit for all new Garage Tenancies (new charge)	EX		One months rent	One months rent	
	Parking Spaces (on garage sites only) per year in advance (new charge in 20/21 as we will be demolishing a number of garage sites and creating parking spaces, this will then be in place going forward)	VT	200.00	210.00	220.00	4.76%
In line with the agreed Garage Commercialisation Strategy all profit of monies received for the sale of garage sites into the General Fund be allocated into the Garage budget to enable the investment for renovation and upgrade of existing let sites in order to maintain the highest level of revenue into the General Fund going forward.						

DISCRETIONARY & STATUTORY FEES 2022/23						
LEGAL & ELECTORAL SERVICES						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Legal Fees						
S9 Agreements	(including caution/note on Register)	NB	320.00	330.00	340.00	3.03%
S9 Transfers	Plus Land Registry Fees	NB	320.00	330.00	340.00	3.03%
S106 (and supplementary) deeds		NB	933.00	961.00	990.00	3.02%
Grazing Licences		NB	117.00	121.00	125.00	3.31%
Licences to Assign		NB	214.00	220.00	227.00	3.18%
Sales or Easements	Up to £2,500 in value	NB	306.00	315.00	324.00	2.86%
Sales or Easements	over £2,500 in value - Basic Fee Charge as listed plus 1% of actual sale price	NB	344.00	354.00	365.00	3.11%
Commercial Leases		NB	333.00	343.00	353.00	2.92%
Commercial lease renewals		NB	225.00	232.00	239.00	3.02%
Surrenders		NB	204.00	210.00	216.00	2.86%
Landlord consent etc		NB	108.00	111.00	114.00	2.70%
Transfer of Equity (mortgage)		NB	226.00	233.00	240.00	3.00%
Redemptions		NB	117.00	121.00	125.00	3.31%
Mortgagees Enquiries		NB	213.00	219.00	226.00	3.20%
Deed of Postponement		NB	97.00	100.00	103.00	3.00%
Release of expired Statutory Charge		NB	104.00	107.00	110.00	2.80%
Waiver (Improvement Grant)		NB	104.00	107.00	110.00	2.80%
Notice of Charge		NB	75.00	77.00	79.00	2.60%
Counterpart Lease		NB	75.00	77.00	79.00	2.60%
Engross Transfer/conveyance		NB	54.00	56.00	58.00	3.57%
Notice to Assign		NB	75.00	77.00	79.00	2.60%
Wayleaves		NB	187.00	193.00	199.00	3.11%
IMPORTANT NOTE: The above represent a minimum level of charge, not a fixed level of charge. Where the commercial value of the time worked on a matter exceeds the minimum charge stated above, the commercial value of the time (at a fair and reasonable hourly rate reflecting the skill and knowledge applied by the fee-earner; the urgency, importance, complexity and novelty of the work; the value involved; and all other relevant circumstances) will be charged unless it is deemed by the The Solicitor to the Council (or, in his absence, a Principal Solicitor) to be inappropriate or unreasonable to charge the full commercial value.						
Electoral Services						
Postal votes pack	Postal votes pack (Charge to Parish Councils for by-elections)	VT	Actual	Actual	Actual	
Poll Cards	Poll card (Charge to Parish Councils for by-elections)	VT	Actual	Actual	Actual	
	Statutory Charges (restricted availability for full register and overseas lists)					
Sales of full and edited register	Data £20 plus £1.50 per 1,000 entries or part of 1,000	NB	21.50	21.50	21.50	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23						
LEGAL & ELECTORAL SERVICES						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Sales of full and edited register	Printed £10 plus £5 per 1,000 or part of 1,000	NB	15.00	15.00	15.00	0.00%
Overseas electors List	Data £20 plus £1.50 per 100 entries or part of 100	NB	21.50	21.50	21.50	0.00%
Overseas electors List	Printed £10 plus £1.50 per 100 or part of 100	NB	11.50	11.50	11.50	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21** £	**Charge 2021/22** £	**Charge 2022/23** £	**Increase / Decrease on 2021/22** %
Licensing Act							
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00	0.00%
		Fee band - B	NB	190.00	190.00	190.00	0.00%
		Fee band - C	NB	315.00	315.00	315.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	450.00	450.00	450.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	635.00	635.00	635.00	0.00%
		Premises allowing 5000+ people attract additional fees	See regulation for detail				
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00	0.00%
		Fee band - B	NB	180.00	180.00	180.00	0.00%
		Fee band - C	NB	295.00	295.00	295.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	320.00	320.00	320.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	350.00	350.00	350.00	0.00%
		Premises allowing 5000+ people attract additional fees	See regulation for detail				
Personal	Statutory		NB	37.00	37.00	37.00	0.00%
Temporary Event Notice	Statutory		NB	21.00	21.00	21.00	0.00%
Change of address notification	Statutory		NB	10.50	10.50	10.50	0.00%
Replacement licence etc (due to loss/theft etc)	Statutory		NB	10.50	10.50	10.50	0.00%
Designated premises supervisor variation	Statutory		NB	23.00	23.00	23.00	0.00%
Premises licence transfer	Statutory		NB	23.00	23.00	23.00	0.00%
Club registration change	Statutory		NB	10.50	10.50	10.50	0.00%
Club name or rules notification	Statutory		NB	10.50	10.50	10.50	0.00%
Interim Authority Notice	Statutory		NB	23.00	23.00	23.00	0.00%
Provisional Statement	Statutory		NB	315.00	315.00	315.00	0.00%
Freeholder notification of licensing matters	Statutory		NB	21.00	21.00	21.00	0.00%
Minor Variation	Statutory		NB	89.00	89.00	89.00	0.00%
Check & send (pre-app) service	Discretionary		VT	N/A	120.00	120.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21** £	**Charge 2021/22** £	**Charge 2022/23** £	**Increase / Decrease on 2021/22** %
Animal Welfare and Public Health Licences							
Dangerous Wild Animals	Discretionary	New Licence (2 year licence)	NB	977.00	977.00	977.00	0.00%
	Discretionary	Renewal (2 year licence)	NB	669.00	669.00	669.00	0.00%
	Discretionary	Variation	NB	344.00	344.00	344.00	0.00%
	Discretionary	Concurrent 2nd application	NB	87.00	87.00	87.00	0.00%
Zoos	Discretionary	Consideration	NB	1,218.00	1,218.00	1,218.00	0.00%
	Discretionary	Licence (4 year licence)	NB	2,008.00	2,008.00	2,008.00	0.00%
	Discretionary	Renewal (6 year licence)	NB	3,013.00	3,013.00	3,013.00	0.00%
	Discretionary	Dispensation - 14(1)(a)	NB	491.00	491.00	491.00	0.00%
Boarding of animals	Discretionary	(New app) Application fee - up to 50 animals	NB	260.00	260.00	260.00	0.00%
	Discretionary	(New app) Grant fee - up to 50 animals	NB	200.00	200.00	200.00	0.00%
	Discretionary	(New app) Application fee - 51 or more animals	NB	295.00	295.00	295.00	0.00%
	Discretionary	(New app) Grant fee - 51 or more animals	NB	230.00	230.00	230.00	0.00%
	Discretionary	(Renewal) Application fee - up to 50 animals	NB	225.00	225.00	225.00	0.00%
	Discretionary	(Renewal) Grant fee - up to 50 animals	NB	200.00	200.00	200.00	0.00%
	Discretionary	(Renewal) Application fee - 51 or more animals	NB	255.00	255.00	255.00	0.00%
	Discretionary	(Renewal) Grant fee - 51 or more animals	NB	230.00	230.00	230.00	0.00%
Selling of Animals	Discretionary	(New app) Application fee	NB	280.00	280.00	280.00	0.00%
	Discretionary	(New app) Grant fee	NB	215.00	215.00	215.00	0.00%
	Discretionary	(Renewal) Application fee	NB	240.00	240.00	240.00	0.00%
	Discretionary	(Renewal) Grant fee	NB	215.00	215.00	215.00	0.00%
Home boarding or day care	Discretionary	(New app) Application fee	NB	245.00	245.00	245.00	0.00%
	Discretionary	(New app) Grant fee	NB	180.00	180.00	180.00	0.00%
	Discretionary	(Renewal) Application fee	NB	210.00	210.00	210.00	0.00%
	Discretionary	(Renewal) Grant fee	NB	180.00	180.00	180.00	0.00%
Riding Establishments	Discretionary	(New app) Application fee - up to 10 horses	NB	280.00	280.00	280.00	0.00%
	Discretionary	(New app) Grant fee - up to 10 horses	NB	215.00	215.00	215.00	0.00%
	Discretionary	(New app) Application fee - 11 or more horses	NB	310.00	310.00	310.00	0.00%
	Discretionary	(New app) Grant fee - 11 or more horses	NB	245.00	245.00	245.00	0.00%
	Discretionary	(Renewal) Application fee - up to 10 horses	NB	240.00	240.00	240.00	0.00%
	Discretionary	(Renewal) Grant fee - up to 10 horses	NB	215.00	215.00	215.00	0.00%
	Discretionary	(Renewal) Application fee - 11 or more horses	NB	270.00	270.00	270.00	0.00%
	Discretionary	(Renewal) Grant fee - 11 or more horses	NB	245.00	245.00	245.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21**	**Charge 2021/22**	**Charge 2022/23**	**Increase / Decrease on 2021/22**
				£	**£**	**£**	**%**
Keeping animals for exhibition	Discretionary	(New app) Application fee	NB	230.00	230.00	230.00	0.00%
	Discretionary	(New app) Grant fee	NB	165.00	165.00	165.00	0.00%
	Discretionary	(Renewal) Application fee	NB	190.00	190.00	190.00	0.00%
	Discretionary	(Renewal) Grant fee	NB	165.00	165.00	165.00	0.00%
Breeding Establishments	Discretionary	(New app) Application fee - up to 5 dogs	NB	230.00	230.00	230.00	0.00%
	Discretionary	(New app) Grant fee - up to 5 dogs	NB	165.00	165.00	165.00	0.00%
	Discretionary	(New app) Application fee - 6-10 dogs	NB	245.00	245.00	245.00	0.00%
	Discretionary	(New app) Grant fee - 6-10 dogs	NB	180.00	180.00	180.00	0.00%
	Discretionary	(New app) Application fee - 11+ dogs	NB	260.00	260.00	260.00	0.00%
	Discretionary	(New app) Grant fee - 11+ dogs	NB	200.00	200.00	200.00	0.00%
	Discretionary	(Renewal) Application fee - up to 5 dogs	NB	190.00	190.00	190.00	0.00%
	Discretionary	(Renewal) Grant fee - up to 5 dogs	NB	165.00	165.00	165.00	0.00%
	Discretionary	(Renewal) Application fee - 6-10 dogs	NB	210.00	210.00	210.00	0.00%
	Discretionary	(Renewal) Grant fee - 6-10 dogs	NB	180.00	180.00	180.00	0.00%
	Discretionary	(Renewal) Application fee - 11+ dogs	NB	225.00	225.00	225.00	0.00%
	Discretionary	(Renewal) Grant fee - 11+ dogs	NB	200.00	200.00	200.00	0.00%
Variation to increase animals or activities	Discretionary	Application fee	NB	90.00	90.00	90.00	0.00%
	Discretionary	Grant fee	NB	40.00	40.00	40.00	0.00%
Variation to reduce animals or activities	Discretionary	Grant fee	NB	40.00	40.00	40.00	0.00%
Request for re-rating inspection	Discretionary	Application fee	NB	90.00	90.00	90.00	0.00%
	Discretionary	Grant fee	NB	40.00	40.00	40.00	0.00%
Public Health Licences *							
Acupuncture	Discretionary	Initial registration practitioner/premises	NB	177.00	177.00	150.00	-15.25%
	Discretionary	Additional practitioner/premises	NB	109.00	109.00	70.00	-35.78%
	Discretionary	Minor variation	NB	30.00	30.50	30.50	0.00%
Tattooing (including semi-permanent skin-colouring)	Discretionary	Initial registration practitioner/premises	NB	342.00	200.00	150.00	-25.00%
	Discretionary	Additional practitioner/premises	NB	109.00	109.00	70.00	-35.78%
	Discretionary	Minor variation	NB	30.00	30.50	30.50	0.00%
Electrolysis	Discretionary	Initial registration practitioner/premises	NB	177.00	200.00	150.00	-25.00%
	Discretionary	Additional practitioner/premises	NB	109.00	109.00	70.00	-35.78%
	Discretionary	Minor variation	NB	30.00	30.50	30.50	0.00%
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial registration practitioner/premises	NB	342.00	200.00	150.00	-25.00%
	Discretionary	Additional practitioner/premises	NB	109.00	109.00	70.00	-35.78%
	Discretionary	Minor variation	NB	30.00	30.50	30.50	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21**	**Charge 2021/22**	**Charge 2022/23**	**Increase / Decrease on 2021/22**
				£	**£**	**£**	**%**
Ear Piercing	Discretionary	Initial registration practitioner/premises	NB	177.00	200.00	150.00	-25.00%
	Discretionary	Additional practitioner/premises	NB	30.00	30.50	70.00	129.51%
	Discretionary	Minor variation	NB	30.00	30.50	30.50	0.00%
Sex Establishments Licence							
Sex Shops, Sex Cinemas and Sexual Entertainment Venue Licences	Discretionary	Grant	NB	3,397.00	3,499.00	3,499.00	0.00%
	Discretionary	Renewal	NB	324.00	334.00	334.00	0.00%
	Discretionary	Transfer	NB	324.00	334.00	334.00	0.00%
Street Trading and Consents							
Street Trading Licence	Discretionary	Yearly	NB	78.00	81.00	83.00	2.47%
Ashford Town Market pitch fee (per ft)	Discretionary	Collected by DD	NB	1.10	1.10	1.10	0.00%
Casual Street Trading Licence/Consent For One Off Event (per stall)	Discretionary	Grant	NB	20.00	21.00	21.50	2.38%
Casual Street Trading Licence for Market	Discretionary	Monthly	NB	30.00	31.00	32.00	3.23%
Street Trading Consent	Discretionary	Yearly	NB	79.00	81.00	83.00	2.47%
New Site Street Trading Consent - static	Discretionary	Grant	NB	110.00	113.00	116.00	2.65%
New Site Street Trading Consent - short term static	Discretionary	Grant - 1 site £100 (£25 extra for each additional site, i.e. £125 for 2 sites, £150 for 3 sites	NB	£105 per site plus £27 per additional site	£106 per site plus £28 per additional site	£106 per site plus £28 per additional site	
Hawker Street Trading Consent	Discretionary	Yearly	NB	79.00	81.00	83.00	2.47%
Town Centre Commercial Booking	Discretionary	Daily (Monday - Friday, Sunday).For 4 consecutive days deduct £100 from total cost 5 consecutive days deduct £150, and for 6 consecutive days deduct £200)	NB	156.00	156.00	156.00	0.00%
Town Centre Commercial Booking	Discretionary	Small, local businesses (and charity collections by professional canvassing companies) 1-7 day block (flat fee)	NB	N/A	40.00	40.00	0.00%
Town Centre Commercial Booking	Discretionary	1 day (Saturday)	NB	205.00	205.00	205.00	0.00%
Street Trading Consent Rents							
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	158.00	163.00	168.00	3.07%
Furners Wood Lay-by - hot food	Discretionary	Monthly rents	NB	237.00	244.00	251.00	2.87%
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	237.00	244.00	251.00	2.87%
Great Chart - A28 Tenterden bound - Non Food	Discretionary	Monthly rents	NB	158.00	163.00	168.00	3.07%
Great Chart - A28 Ashford bound - Food	Discretionary	Monthly rents	NB	237.00	244.00	251.00	2.87%
Great Chart - A28 Ashford bound Non Food	Discretionary	Monthly rents	NB	158.00	163.00	168.00	3.07%
Hothfield - A20 Maidstone bound - Non Food	Discretionary	Monthly rents	NB	158.00	163.00	168.00	3.07%
Hothfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	237.00	244.00	251.00	2.87%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21**	**Charge 2021/22**	**Charge 2022/23**	**Increase / Decrease on 2021/22**
				£	**£**	**£**	**%**
Hothfield - A20 Ashford bound - Non Food	Discretionary	Monthly rents	NB	158.00	163.00	168.00	3.07%
Hothfield - A20 Ashford bound - Food	Discretionary	Monthly rents	NB	237.00	244.00	251.00	2.87%
Henwood	Discretionary	Monthly rents	NB	218.00	224.00	231.00	3.13%
Recreation Ground Road car park	Discretionary	Monthly rents	NB	401.00	413.00	420.00	1.69%
Potters Corner, Hothfield	Discretionary	Monthly rents	NB	237.00	244.00	251.00	2.87%
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	253.00	261.00	269.00	3.07%
Chilham Mill	Discretionary		NB	237.00	244.00	251.00	2.87%
Council Land							
Charity and Community Events	Discretionary		NB	40.00	40.00	40.00	0.00%
Commercial: Small	Discretionary	per operating day	NB	292.00	292.00	292.00	0.00%
	Discretionary	per non-operating day	NB	200.00	200.00	200.00	0.00%
Commercial: Medium	Discretionary	per operating day	NB	600.00	600.00	600.00	0.00%
	Discretionary	per non-operating day	NB	200.00	200.00	200.00	0.00%
Commercial: Large	Discretionary	per operating day	NB	1,200.00	1,200.00	1,200.00	0.00%
	Discretionary	per non-operating day	NB	200.00	200.00	200.00	0.00%
Safety Advisory Group							
SAG application	Discretionary		NB	40.00	40.00	40.00	0.00%
Road closure application s21 TPCA 1847	Discretionary		NB	25.00	25.00	25.00	0.00%
Food Hygiene							
Level 1 course	Discretionary		EX	35.00	35.00	35.00	0.00%
Level 2 course	Discretionary		EX	48.00	48.00	48.00	0.00%
Re-sit (at time of next course)	Discretionary		EX	18.00	18.00	18.00	0.00%
Re-sit (oral)	Discretionary		EX	42.00	42.00	42.00	0.00%
Food Safety Charges							
Food surrender inspection and issuing of certificate	Discretionary	Set fee for first hour, then officers hourly rate thereafter.	NB	100.00	103.00	106.00	2.91%
Disposal/tipping costs charge at cost	Charged by tip		NB	Cost recovery	Cost recovery	Cost recovery	N/A
Food Hygiene Rating Scheme (FHRS) re-inspection to rescore following request from the food business operator	Discretionary		NB	N/A	90.00	90.00	N/A
Food safety advisory visits - to include a 2 hour consultation, follow up reports and supporting documentation.	Discretionary		NB	N/A	120.00	120.00	N/A
Food Export - confirmation enforcement / compliance. (Not EHC)	Discretionary	Original with seal	NB	60.00	75.00	75.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21** **£**	**Charge 2021/22** **£**	**Charge 2022/23** **£**	**Increase / Decrease on 2021/22** **%**
Private Water Supplies							
Private Water Supplies (England) Regulations 2016 Risk assessment	Statutory	Time taken to carry out the risk assessment (including travel and administration) at the officers hourly rate. This must be carried out at least every five years for each supply.	NB	N/A	Up to £500	Up to £500	N/A
Private Water Supplies (England) Regulations 2016 Sampling visit	Statutory	Time taken to carry out the sampling (including travel and administration) at the (sampling and administration) officers' hourly rate. Charge for a visit and to take a sample + administrative costs (including arranging with laboratory and invoicing).	NB	N/A	Up to £100	Up to £100	N/A
Private Water Supplies (England) Regulations 2016 Investigation e.g. of a complaint or a breach of a regulatory standard	Statutory	Time taken to carry out the investigation (including travel and administration) at the officers hourly rate.	NB	N/A	Up to £100	Up to £100	N/A
Private Water Supplies (England) Regulations 2016 Granting an authorisation	Statutory	Time taken to carry out the work involved in granting an authorisation at the officers and administrative officers hourly rates. This follows an application by the owner of a supply for permission to breach a standard temporarily whilst remedial work is carried out	NB	N/A	Up to £100	Up to £100	N/A
Private Water Supplies (England) Regulations 2016 Sample analysis at a laboratory	Statutory	Actual charge levied by the laboratory up to the maximum. Check monitoring is carried out to ensure that water complies with standards. Where possible it is carried out at the same time as any requirement for audit monitoring, to keep cost down. Single/small supply rates £25 and large/commercial supplies £100.	NB	N/A	Up to £100	Up to £100	N/A
Miscellaneous							
Scrap Metal Site Licence	Discretionary		NB	334.00	344.00	354.00	2.91%
Scrap Metal Collectors Licence	Discretionary		NB	224.00	231.00	237.00	2.60%
Scrap Metal Site Licence - Renewal	Discretionary		NB	224.00	231.00	237.00	2.60%
Scrap Metal Collectors Licence - Renewal	Discretionary		NB	112.00	115.00	118.00	2.61%
Scrap Metal Variations	Discretionary		NB	84.00	87.00	89.00	2.30%
Scrap Metal Replacement Licence	Discretionary		NB	12.00	12.50	12.50	0.00%
Distribution of free printer material - week permit	Discretionary		NB	variable depending on time, duration, and no of distributors.	30.00	31.00	3.33%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21** £	**Charge 2021/22** £	**Charge 2022/23** £	**Increase / Decrease on 2021/22** %
Distribution of free printer material - month permit	Discretionary		NB	variable depending on time, duration, and no of distributors.	55.00	57.00	3.64%
Distribution of free printer material - year permit	Discretionary		NB	variable depending on time, duration, and no of distributors.	100.00	103.00	3.00%
Gambling Act							
New small casino	Statutory Maximum	New application	NB	7,103.00	7,316.00	7,535.00	2.99%
		Annual fee	NB	4,032.00	4,153.00	4,277.00	2.99%
		Variation	NB	2,908.00	2,995.00	3,084.00	2.97%
		Transfer	NB	1,690.00	1,741.00	1,794.00	3.04%
		Re-instatement	NB	1,420.00	1,463.00	1,507.00	3.01%
		Provisional statement	NB	7,103.00	7,316.00	7,536.00	3.01%
		Provisional statement holders	NB	2,523.00	2,599.00	2,677.00	3.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
New large casino	Statutory Maximum	New application	NB	8,450.00	8,704.00	8,966.00	3.01%
		Annual fee	NB	8,130.00	8,374.00	8,626.00	3.01%
		Variation	NB	3,843.00	3,958.00	4,077.00	3.01%
		Transfer	NB	1,984.00	2,044.00	2,106.00	3.03%
		Re-instatement	NB	2,150.00	2,150.00	2,150.00	0.00%
		Provisional statement	NB	8,498.00	8,753.00	9,016.00	3.00%
		Provisional statement holders	NB	4,174.00	4,299.00	4,428.00	3.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21**	**Charge 2021/22**	**Charge 2022/23**	**Increase / Decrease on 2021/22**
				£	**£**	**£**	**%**
Regional casino	Statutory Maximum	New application	NB	13,385.00	13,787.00	14,201.00	3.00%
		Annual fee	NB	12,552.00	12,929.00	13,317.00	3.00%
		Variation	NB	6,270.00	6,458.00	6,652.00	3.00%
		Transfer	NB	4,573.00	4,710.00	4,852.00	3.01%
		Re-instatement	NB	4,573.00	4,710.00	4,852.00	3.01%
		Provisional statement	NB	13,385.00	13,787.00	14,201.00	3.00%
		Provisional statement holders	NB	6,517.00	6,713.00	6,915.00	3.01%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Bingo club	Statutory Maximum	New application	NB	2,432.00	2,505.00	2,581.00	3.03%
		Annual fee	NB	757.00	780.00	804.00	3.08%
		Variation	NB	1,665.00	1,715.00	1,750.00	2.04%
		Transfer	NB	924.00	952.00	981.00	3.05%
		Re-instatement	NB	924.00	952.00	981.00	3.05%
		Provisional statement	NB	2,432.00	2,505.00	2,581.00	3.03%
		Provisional statement holders	NB	1,005.00	1,035.00	1,067.00	3.09%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Betting Premises (excluding tracks)	Statutory Maximum	New application	NB	2,475.00	2,549.00	2,626.00	3.02%
		Annual fee	NB	491.00	506.00	522.00	3.16%
		Variation	NB	1,406.00	1,448.00	1,492.00	3.04%
		Transfer	NB	924.00	952.00	981.00	3.05%
		Re-instatement	NB	924.00	952.00	981.00	3.05%
		Provisional statement	NB	2,432.00	2,505.00	2,581.00	3.03%
		Provisional statement holders	NB	1,005.00	1,035.00	1,067.00	3.09%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Tracks	Statutory Maximum	New application	NB	1,902.00	1,959.00	2,018.00	3.01%
		Annual fee	NB	757.00	780.00	804.00	3.08%
		Variation	NB	1,250.00	1,250.00	1,250.00	0.00%
		Transfer	NB	924.00	950.00	950.00	0.00%
		Re-instatement	NB	924.00	950.00	979.00	3.05%
		Provisional statement	NB	1,902.00	1,959.00	2,018.00	3.01%
		Provisional statement holders	NB	950.00	950.00	950.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21**	**Charge 2021/22**	**Charge 2022/23**	**Increase / Decrease on 2021/22**
				£	**£**	**£**	**%**
Family Entertainment Centres	Statutory Maximum	New application	NB	1,902.00	1,959.00	2,000.00	2.09%
		Annual fee	NB	654.00	674.00	695.00	3.12%
		Variation	NB	860.00	886.00	913.00	3.05%
		Transfer	NB	924.00	950.00	950.00	0.00%
		Re-instatement	NB	924.00	950.00	950.00	0.00%
		Provisional statement	NB	1,902.00	1,959.00	2,000.00	2.09%
		Provisional statement holders	NB	832.00	857.00	883.00	3.03%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Adult Gaming Centre	Statutory Maximum	New application	NB	1,902.00	1,959.00	2,000.00	2.09%
		Annual fee	NB	762.00	785.00	809.00	3.06%
		Variation	NB	860.00	886.00	913.00	3.05%
		Transfer	NB	924.00	952.00	981.00	3.05%
		Re-instatement	NB	924.00	952.00	981.00	3.05%
		Provisional statement	NB	1,902.00	1,959.00	2,000.00	2.09%
		Provisional statement holders	NB	1,002.00	1,032.00	1,063.00	3.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Temporary Use Notices	Statutory Maximum	New application	NB	210.00	216.00	223.00	3.24%
		Copy licence	NB	25.00	25.00	25.00	0.00%
Licensed Premises Gaming Machine Permit	Statutory Maximum	Grant	NB	150.00	150.00	150.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Transfer	NB	25.00	25.00	25.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Lottery Registration	Statutory Maximum	New Application	NB	40.00	40.00	40.00	0.00%
		Renewal	NB	20.00	20.00	20.00	0.00%
Licensed Premises Automatic Notification Process	Statutory Maximum	Notification	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21**	**Charge 2021/22**	**Charge 2022/23**	**Increase / Decrease on 2021/22**
				£	**£**	**£**	**%**
Club Gaming Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Club Machine Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Family Entertainment Centre Gaming Machine Permit	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Prize Gaming Permits	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Annual Fee	NB	20.00	20.00	20.00	0.00%
Hackney Carriage/Private Hire *							
Hackney Carriage & Private Hire Drivers Licence	Discretionary	For 1 year	NB	70.00	72.00	75.00	4.17%
		For 3 years	NB	145.00	149.00	154.00	3.36%
Vehicle Licence	Discretionary	New	NB	320.00	335.00	346.00	3.28%
		Renewal	NB	300.00	300.00	305.00	1.67%
Additional Hackney Carriage & Private Hire Drivers licence	Discretionary		NB	30.00	31.00	32.00	3.23%

DISCRETIONARY & STATUTORY FEES 2022/23							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2020/21**	**Charge 2021/22**	**Charge 2022/23**	**Increase / Decrease on 2021/22**
				£	**£**	**£**	**%**
Private Hire Operators	Discretionary	1-3 Vehicles	NB	139.00	143.00	148.00	3.50%
		4-10 Vehicles	NB	460.00	474.00	483.00	1.90%
		11-20 Vehicles	NB	919.00	947.00	960.00	1.37%
Drivers Badge (replacement)	Discretionary		NB	12.00	12.50	13.00	4.00%
Fee for Returned (Bounced) Cheques	Discretionary		NB	17.00	17.50	19.00	8.57%
Transfer of vehicle licence (including plate)	Discretionary		NB	32.00	35.00	38.00	8.57%
Replacement Plate (internal/external)	Discretionary		NB	20.50	21.00	22.00	4.76%
Additional Vehicle under an Operators Licence	Discretionary	Category 1-3	NB	137.00	141.00	146.00	3.55%
	Discretionary	Category 4-10	NB	318.00	328.00	334.00	1.83%
	Discretionary	Category 11-20	NB	461.00	475.00	483.00	1.68%
Replacement Licence	Discretionary		NB	12.00	12.50	13.00	4.00%
Hackney carriage knowledge test	Discretionary		NB	57.00	59.00	61.00	3.39%
DBS	Set by Home Office		NB	40.00	40.00	40.00	0.00%
Environmental Protection							
Contaminated land conveyance searches	Discretionary		NB	N/A	25.00	25.00	

DISCRETIONARY & STATUTORY FEES 2022/23						
Monitoring Centre						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Telecare/Lifeline						
Telecare Lifeline/Addition Installation (Within Kent)	One Off Payment per client	VT	80.00	82.00	82.00	0.00%
Telecare Lifeline/addition Postage and self install - Nationwide	One off payment per client	VT	15.00	15.00	15.00	0.00%
Telecare Lifeline Monitoring and Equipment Hire	Annual Fee per client	VT	160.00	165.00	165.00	0.00%
Supply of Second Pendant sensor	One off payment per client	VT	55.00	57.00	57.00	0.00%
Supply of Key safe - new style	One Off Payment per client	VT	70.00	72.00	72.00	0.00%
Supply of Key release Door Chain - new style	One Off Payment per client	VT	63.00	65.00	65.00	0.00%
Telecare/Lifeline Equipment	Replacement of Equipment due to Damage/Non Return	VT	205.00	211.00	211.00	0.00%
Purchase of Safe Socket	One off payment per safe socket required	VT	25.00	26.00	26.00	0.00%
Purchase of BT Cable for Lifeline	One off payment per BT cable required	VT	15.00	15.00	15.00	0.00%
Purchase of Fall Detector	One off payment per fall detector	VT	110.00	113.00	113.00	0.00%
Purchase of Carbon Monoxide Detector	One off payment per Carbon Monoxide Detector	VT	121.00	125.00	125.00	0.00%
Purchase of Flood Detector	One off payment per Flood Detector	VT	110.00	113.00	113.00	0.00%
Purchase of Pendant Easy Press	One off payment per Pendant Easy Press	VT	10.00	10.00	10.00	0.00%
Purchase of Smoke Alarm Detector	One off payment per Smoke Alarm Detector	VT	110.00	113.00	113.00	0.00%
Purchase of Power Cable	One off payment per Power Cable	VT	35.00	36.00	36.00	0.00%
Insurance CCTV review/download	One off payment for a data protection request from an insurance company	VT	125.00	125.00	125.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23						
Parking Charges						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Season Tickets (Ashford)						
	Flour Mills car park 1 month	VT	68.00	74.00	74.00	0.00%
	Flour Mills car park 3 months	VT	191.00	210.00	210.00	0.00%
	Flour Mills car park 6 months	VT	360.00	396.00	396.00	0.00%
	Flour Mills car park 12 months	VT	675.00	742.00	742.00	0.00%
	Town Centre 1 month	VT	76.00	83.00	83.00	0.00%
	Town Centre 3 Months	VT	215.00	236.00	236.00	0.00%
	Town Centre 6 Months	VT	405.00	445.00	445.00	0.00%
	Town Centre 12 Months	VT	760.00	836.00	836.00	0.00%
	Henwood Parking Area 1 month	VT	54.00	59.00	59.00	0.00%
	Henwood Parking Area 3 months	VT	153.00	168.00	168.00	0.00%
	Henwood Parking Area 6 months	VT	288.00	316.00	316.00	0.00%
	Henwood Parking Area 12 months	VT	540.00	594.00	594.00	0.00%
	Henwood Business Permit 12 months	VT	360.00	360.00	360.00	0.00%
Season Tickets (Tenterden)						
	Bridewell Lane car park 1 month	VT	76.00	83.00	83.00	0.00%
	Bridewell Lane car park 3 months	VT	215.00	236.00	236.00	0.00%
	Bridewell Lane car park 6 months	VT	405.00	445.00	445.00	0.00%
	Bridewell Lane car park 12 months	VT	760.00	863.00	863.00	0.00%
	Bridewell Lane Reserved 12 months	VT	1,520.00	1,672.00	1,672.00	0.00%
	**Season Tickets issued for Bridewell Lane car park are also valid in the rear car park at Tenterden Leisure Centre*					
	Admin Charge for loss of season ticket	VT	10.00	10.00	10.00	0.00%
	Admin Charge for refund of Season ticket	VT	10.00	10.00	10.00	0.00%
Residents Permits						
	Zone A Annual	NB	120.00	125.00	125.00	0.00%
	Zone B Annual	NB	50.00	55.00	55.00	0.00%
	Zone B Annual - Off Street Residents Parking Permit	VT	135.00	135.00	135.00	0.00%
	Zone D Annual	NB	30.00	35.00	35.00	0.00%
	Zone E Annual	NB	30.00	35.00	35.00	0.00%
	Zone F Annual	NB	30.00	35.00	35.00	0.00%
	Zone G Annual	NB	30.00	35.00	35.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23						
Parking Charges						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Other Permits						
	Visitor's permits each	EX	1.00	1.00	1.00	0.00%
	HPA parking permit annual	VT	760.00	760.00	760.00	0.00%
	DSA parking permit annual	VT	760.00	760.00	760.00	0.00%
	International House permit discounted 12 months	VT	380.00	380.00	380.00	0.00%
	International House permit full price 12 months	VT	760.00	760.00	760.00	0.00%
Misc Charges						
	Waivers/Dispensations - per week or part week	VT	30.00	30.00	30.00	0.00%
	Waivers/Dispensations - Additional Charge for occupying on street pay and display bay, per bay per day (only applies for individual days if fully week £30 charge applies effectively 2 days free)	VT	10.00	10.00	10.00	0.00%
	Waivers/Dispensations - Additional Charge for occupying on street pay and display bay, per bay per week	VT	30.00	30.00	30.00	0.00%
	Bay Suspensions per week	VT	50.00	50.00	50.00	0.00%
	Replacement of lost cones per cone	VT	20.00	20.00	20.00	0.00%
	Locked car park-vehicle release fee	VT	55.00	55.00	55.00	0.00%
	Clamping release fee - Day	VT	40.00	40.00	40.00	0.00%
	Clamping release fee - Night	VT	150.00	150.00	150.00	0.00%
	Printing Charges Up to 5 pages per page	VT	0.50	0.50	0.50	0.00%
	Printing Charges more than 5 pages per page	VT	0.10	0.10	0.10	0.00%
Car Park Charges (Ashford)						
	Civic Centre and Stour Centre car park per hour over 2 hours. Linear Charge in 5p increments	VT	1.10	1.20	1.20	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Mon-Fri	VT	11.00	12.00	12.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Sat and Sun	VT	5.00	5.50	5.50	0.00%
	Civic Centre and Stour Centre car park per hour Coach Charge (Linear Charge in 5p increments)	VT	1.70	1.85	1.85	0.00%
	Civic Centre and Stour Centre car park Coach charge over 4 hours	VT	11.00	12.00	12.00	0.00%
	Dover Place car park per hour	VT	1.10	1.20	1.20	0.00%
	Dover Place car park over 4 hours	VT	5.00	5.50	5.50	0.00%
	Elwick Road car park per hour	VT	1.10	1.20	1.20	0.00%
	Elwick Road car park over 4 hours	VT	5.00	5.50	5.50	0.00%
	Elwick Place car park up to 2 hours	VT	2.20	2.40	2.40	0.00%
	Elwick Place car park up to 3 hours	VT	3.30	3.60	3.60	0.00%
	Elwick Place car park up to 4 hours	VT	4.40	4.80	4.80	0.00%
	Elwick Place car park up to 5 hours	VT	5.50	6.00	6.00	0.00%
	Elwick Place car park over 5 hours	VT	11.00	12.00	12.00	0.00%
	Elwick Place car park Travelodge	VT	7.50	7.50	7.50	0.00%
	Edinburgh Road car park per hour	VT	1.10	1.20	1.20	0.00%
	Edinburgh Road car park charge over 4 hours	VT	5.00	5.50	5.50	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2020/21 £	Charge 2021/22 £	Charge 2022/23 £	Increase / Decrease on 2021/22 %
	Flour Mills car park per hour	VT	1.10	1.20	1.20	0.00%
	Flour Mills car park charge over 4 hours	VT	4.40	4.80	4.80	0.00%
	Henwood car park per hour	VT	0.90	1.00	1.00	0.00%
	Henwood car park charge over 4 hours	VT	3.60	4.00	4.00	0.00%
	Station Road Ashford car park per hour	VT	1.10	1.20	1.20	0.00%
	Station Road Ashford car park charge over 4 hours	VT	5.00	5.50	5.50	0.00%
	Vicarage Lane car park per hour	VT	1.10	1.20	1.20	0.00%
	Vicarage Lane car park charge over 4 hours	VT	11.00	12.00	12.00	0.00%
	Victoria Road car park per hour ** (new car park)	VT	n/a	n/a	1.20	
	Victoria Road car park charge over 4 hours ** (new car park)	VT	n/a	n/a	5.50	
Car Park Charges (Tenterden)						
	Bridewell Lane car park per hour	VT	1.10	1.20	1.20	0.00%
	Bridewell Lane car park over 4 hours	VT	5.00	5.50	5.50	0.00%
	Recreation Ground Road car park per hour	VT	1.10	1.20	1.20	0.00%
	Recreation Ground Road car park over 4 hours	VT	11.00	12.00	12.00	0.00%
	Station Road car park Tenterden per hour	VT	1.10	1.20	1.20	0.00%
	Station Road car park Tenterden over 4 hours	VT	11.00	12.00	12.00	0.00%
	Station Road car park Tenterden per hour Coach charge	VT	1.70	1.85	1.85	0.00%
	Station Road car park Tenterden over 4 hours coach charge	VT	11.00	12.00	12.00	0.00%
	Tenterden Leisure Centre car park per hour	VT	1.10	1.20	1.20	0.00%
	Tenterden Leisure Centre car park over 4 hours	VT	11.00	12.00	12.00	0.00%
	Tenterden Leisure Centre car park Coach charge per hour	VT	1.70	1.85	1.85	0.00%
	Tenterden Leisure Centre car park Coach charge over 4 hours	VT	11.00	12.00	12.00	0.00%
On Street Parking Charges						
	Charge per hour before 6pm	NB	1.10	1.20	1.20	0.00%
	Charge after 6pm for parking up to 1 hour	NB	1.10	1.20	1.20	0.00%
	Charge after 6pm for parking over one hour	NB	3.00	3.30	3.30	0.00%
Penalty Charge Notices						
	Lower level	NB	50.00	50.00	50.00	0.00%
	Higher level	NB	70.00	70.00	70.00	0.00%

Where an actual recharge (based on hours worked) exceeds minimum figures above, the actual charge is to be levied unless commercial in which case an uplift of a minimum of 50% should be considered with Team Leader or Head of Service.

DISCRETIONARY & STATUTORY FEES 2022/23						
Planning Services						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Pre-Application Planning & Policy Advice	Level 1 will be charged for written advice on all proposals that will require consent from the Local Planning Authority under the Planning Acts, other than those listed above and in levels 2 and 3	VT	95.00	98.00	Cost recovery	
	Level 2 will be charged for written advice on all minor developments	VT	182.00	187.00	Cost recovery	
	Level 3 will be charged for meetings with officers (If the meeting is on site then travelling time will be included in the assessment). The charge is per hour or part thereof	VT	488.00	503.00	Cost recovery	
Compliance Check	For domestic Development	VT	90.00	93.00	96.00	3.23%
(Confirmation that a development has been built in accordance with the approved plans)	*For a Domestic proposal that requires a site visit*	VT	175.00	180.00	185.00	2.78%
Research of Planning History	To confirm whether or not permitted development rights have been removed from a dwelling	VT	46.00	47.00	48.00	2.13%
Formal Complaint under High Hedges Legalisation		VT	497.00	512.00	527.00	2.93%

DISCRETIONARY & STATUTORY FEES 2022/23							
Charges for Room Hire							
Item	**Description/Comments**		**VAT Indicator**	**Charge 2020/21 £**	**Charge 2021/22 £**	**Charge 2022/23 £**	**Increase / Decrease on 2021/22 %**
Room Hire	Council Chamber	- Up to 4 hours	VT	164.00	164.00	164.00	0.00%
		- Full Day	VT	288.00	288.00	288.00	0.00%
		- Evening after 5pm	VT	264.00	264.00	264.00	0.00%
	Committee Rooms	- Up to 4 hours	VT	86.00	86.00	86.00	0.00%
		- Full Day	VT	155.00	155.00	155.00	0.00%
		- Evening after 5pm	VT	149.00	149.00	149.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2020/21 £	Charge 2021/22 £	Charge 2022/23 £	Increase / Decrease on 2021/22 %
Land Charges						
Standard Search Fee	Domestic Properties	NB	Cost Recovery			
	Non-Domestic Properties	NB	Cost Recovery			
Extra Questions		NB	Cost Recovery			
	NB All Land Charges Fees are to be set at on full cost recovery Basis - these need to be reviewed periodically throughout the year to ensure that this is achieved.					
Street Administration						
Street Naming and numbering	1 Unit	NB	55.00	57.00	59.00	3.51%
	2-10 units	NB	45.00	46.00	47.00	2.17%
	Over 10 units	NB	41.00	42.00	43.00	2.38%
New Street Name		NB	132.00	136.00	140.00	2.94%
Rename Existing Street		NB	281.00	289.00	298.00	3.11%
Address Change	per property	NB	55.00	57.00	59.00	3.51%
Building Control						
Discretionary Works	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities	VT	Cost Recovery			

DISCRETIONARY & STATUTORY FEES 2022/23

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2020/21 £	Charge 2021/22 £	Charge 2022/23 £	Increase / Decrease on 2021/22 %
Charge for the Supply of Information and Photocopies of Documents						
Notices and Extracts	Authenticated Building Control Regulation Approval or Completion Certificate (photocopy - copying charge only)	VT	10.99	11.32	11.66	3.00%
	Architects Plans (A3 & A4)	VT	0.40	0.41	0.42	2.44%
	Architects Plans (A2+)	VT	6.87	7.08	7.29	2.97%
Fact sheets	Major Development Proposals in Ashford (per page)	VT	1.87	1.93	1.99	3.11%
	All other fact sheets (per page)	VT	0.40	0.41	0.42	2.44%
Requests for Planning Information*		VT	59.26	61.04	62.87	3.00%
Requests for Building Control Information*		VT	59.26	61.04	62.87	3.00%
Inspection of approved Building Regulation Plans*		VT	59.26	61.04	62.87	3.00%
Gas and Pipeline Extracts*		VT	7.41	7.63	7.86	3.01%
Postage and Packing		VT	1.03	1.06	1.09	2.83%
*Fee for additional work on information that is freely available on website						
Council Tax Collection						
Court costs	Summons costs	NB	60.00	60.00	60.00	0.00%
	Liability orders	NB	65.00	65.00	65.00	0.00%
Business Rates						
Court costs	Liability orders	NB	180.00	180.00	180.00	0.00%
Chilmington Road Travellers Site						
Rent	Charge per week	NB	48.96	50.43	51.94	3.00%
Service Charge	Charge per week	NB	38.11	39.25	40.43	3.00%
Mobile Homes						
Annual monitoring fee *	Charge per pitch	NB	7.40	7.40	7.21	-2.57%
Check & Depositing Site Rules		NB	67.00	69.00	71.00	2.90%

DISCRETIONARY & STATUTORY FEES 2022/23

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2020/21 £	Charge 2021/22 £	Charge 2022/23 £	Increase / Decrease on 2021/22 %
Site Licence Application Fees	Band 1 - 1-10 pitches	NB	380.50	392.00	404.00	3.06%
	Band 2 - 11-50 pitches	NB	425.50	438.00	451.00	2.97%
	Band 3 - 51-99 pitches	NB	562.00	579.00	596.00	2.94%
	Band 4 - 100-199 pitches	NB	697.00	718.00	740.00	3.06%
	Band 5 - 200+ pitches	NB	854.50	880.00	906.00	2.95%
Application to transfer a site licence	Band 1 - 1-10 pitches	NB	76.10	78.00	80.00	2.56%
	Band 2 - 11-50 pitches	NB	85.10	88.00	91.00	3.41%
	Band 3 - 51-99 pitches	NB	112.40	116.00	119.00	2.59%
	Band 4 - 100-199 pitches	NB	139.40	144.00	148.00	2.78%
	Band 5 - 200+ pitches	NB	170.92	176.00	181.00	2.84%
Application to amend a site licence	Band 1 - 1-10 pitches	NB	125.57	129.00	133.00	3.10%
	Band 2 - 11-50 pitches	NB	140.42	145.00	149.00	2.76%
	Band 3 - 51-99 pitches	NB	185.46	191.00	197.00	3.14%
	Band 4 - 100-199 pitches	NB	230.01	237.00	244.00	2.95%
	Band 5 - 200+ pitches	NB	281.99	290.00	299.00	3.10%
Homelessness						
Copy of File		VT	10.00	10.00	10.00	0.00%
Private Sector Housing						
Charge for service of enforcement notices Housing Act 2004 (per notice)	Incorporating improvement notices, prohibition orders, emergency remedial action, emergency prohibition orders, demolition orders	NB	300.00	309.00	318.00	2.91%
Charge to carry out inspections in respect of a UK entry application		NB	120.00	124.00	128.00	3.23%
Making a prohibition notice (Housing Act 2004 sec 20 or 21	Discretion regarding matters relating to over-crowding,but other issues which require a notice to be charged at £300	NB	340.00	350.00	361.00	3.14%
Charge for making an emergency prohibition order - Housing Act 2004		NB	226.00	233.00	240.00	3.00%

DISCRETIONARY & STATUTORY FEES 2022/23

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2020/21 £	Charge 2021/22 £	Charge 2022/23 £	Increase / Decrease on 2021/22 %
Charge for undertaking emergency remedial action (Housing Act 2004)	Charge between £100 - £500,depending on the extent of emergency works carried out	VT	100 - 500	100 - 500	100 - 500	N/A
Penalty Charge notices - the smoke and carbon monoxide alarm regulations 2015	First Offence £5,000,an early payment will attract a discount of 50% making it £2,500	NB	2,500.00	2,575.00	2,652.00	2.99%
	For subsequent offences the penalty will be £5,000 to deter	NB	5,000.00	5,150.00	5,305.00	3.01%
House in Multiple Occupation Licence Fee	Five Year Licence - 1st property	NB	563.71	581.00	802.00	38.04%
	Five Year Licence - subsequent properties	NB	563.71	581.00	802.00	38.04%
ABC Lettings						
Management charge	Agreed with landlord	VT	10% -12.5%	10% -12.5%	10% -12.5%	0.00%
Landlords one-off set up fee		VT	250.00	250.00	250.00	0.00%
Repairs Service		VT	Cost +10%	Cost +10%	Cost +10%	0.00%
Waste Collection						
Bulky Collection	Base Charge	NB	25.00	26.00	27.00	3.85%
Garden Waste Bins	Wheelie Bin for Garden Waste - Previously agreed by Cabinet	NB	37.50	40.00	42.50	6.25%
Full household bin set (new developments)	Set of one recycle (240L) one refuse (180L) one food caddy (23L) and one silver kitchen caddy (5L)	NB	77.00	80.00	80.00	0.00%
Recycle bin (New development)	Green (240L)	NB	40.00	41.00	42.00	2.44%
Refuse bin (New development)	Black (180L)	NB	40.00	41.00	42.00	2.44%
Food caddy (New development)	Orange & black (23L)	NB	10.00	10.00	10.00	0.00%
Kitchen food caddy (New development	Silver (5L)	NB	8.00	8.00	8.00	0.00%
Food bin	Orange & black (140L)	NB	35.00	36.00	37.00	2.78%
Replacement resident refuse bin	Black (180L)	NB	25.00	25.00	25.00	0.00%
Replacement resident recycle bin	Green (240L)	NB	25.00	25.00	25.00	0.00%
Bulk refuse bin (New or replacement) (*Includes signage on bins*)	1100L steel/black lid	NB	345.00	355.00	366.00	3.10%

DISCRETIONARY & STATUTORY FEES 2022/23

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2020/21 £	Charge 2021/22 £	Charge 2022/23 £	Increase / Decrease on 2021/22 %
Bulk refuse bin (New or replacement) (*Includes signage on bins*)	1100L steel/black lid (each additional bulk refuse bin in same delivery)	NB	300.00	309.00	318.00	2.91%
Bulk recycle bin (New or replacement) *(Includes signage on bins*)	1100L full green	NB	370.00	381.00	392.00	2.89%
Bulk recycle bin (New or replacement) (*Includes signage on bins*)	1100L full green (each additional bulk recycle bin in same delivery)	NB	330.00	340.00	350.00	2.94%
Bin store/compound recycle information sign (A2)	Colour signage on diabond board - Bin use improvement ***	NB			40.00	
Dog Warden Fees						
Stray Dogs	Statutory fee for dog not being on lead	NB	25.00	25.00	25.00	0.00%
Dog Control Costs	Collection/delivery of dog	NB	45.00	45.00	50.00	11.11%
Kennelling costs	Per 24 hour period, day one due on admission	NB	10.00	11.00	12.00	9.09%
Administration charge	Office Hours	NB	15.00	16.00	18.00	12.50%
	Outside Office Hours	NB	33.00	35.00	36.00	2.86%
Vetinary Treatment	As required	NB	Cost Recovery			
Fixed Penalty Notices						
Non compliance of micro chip for a dog	*	NB	500.00	500.00	500.00	0.00%
Dog fouling	*	NB	n/a	50.00	50.00	0.00%
Littering	*	NB	n/a	75.00	75.00	0.00%
Flytipping	*	NB	n/a	400.00	400.00	0.00%
Failure to fulfil duty of care (Domestic Waste)	*	NB	n/a	400.00	400.00	0.00%
Failure to comply with a Community Protection Notice	*	NB	n/a	100.00	100.00	0.00%
Failure to comply with a Public Space Protection Order	*	NB	n/a	100.00	100.00	0.00%

DISCRETIONARY & STATUTORY FEES 2022/23

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2020/21 £	Charge 2021/22 £	Charge 2022/23 £	Increase / Decrease on 2021/22 %
Allotment Rents						
Plot rent		EX	7.00	7.20	7.50	4.17%
Concessionary rate rent	50% for 1st 5 perch,full price after	EX	3.50	3.60	3.75	4.17%
Memorial Benches						
Hereford Seat or similar style	15 year lease plus supply and Installation of bench	NB / VT**	758.00	780.74	804.16	3.00%
Georgian Seat or similar style	15 year lease plus supply and Installation of bench	NB / VT**	987.00	1016.61	1047.11	3.00%
Cavendish Seat or similar style	15 year lease plus supply and Installation of bench	NB / VT**	898.00	924.94	952.69	3.00%
Recasting of memorial plaque	Changing the inscription for example, adding an additional name	NB / VT**	250.00	257.50	265.23	3.00%
Extending the lease of a bench	Extending the lease of the bench at the end of the initial 15 year period for a period of 5 years (subject to condition)	NB / VT**	300.00	309.00	318.27	3.00%
Tree Planting						
Dedicate a tree	Lower end of price scale	NB / VT**	195.00	198.90	204.87	3.00%
	Higher end of price scale	NB / VT**	240.00	244.80	252.15	3.00%
Sponsor a tree		NB / VT**	98.00	99.96	102.96	3.00%
Plant a woodland tree		NB / VT**	25.00	25.50	26.26	2.98%
Courtside and Pitchside						
Tennis courts prices (per hour)						
	use of 1 court	VT		7.50	7.50	0.00%
	use of 2 courts	VT		15.00	15.00	0.00%
	use of 3 courts	VT		21.00	21.00	0.00%
	use of 4 courts	VT		30.00	30.00	0.00%
	use of 5 and 6 courts	VT		70.00	70.00	0.00%
Netball prices (per hour)						
	use of 1 court	VT		17.00	19.00	11.76%
	use of 2 courts	VT		23.00	25.00	8.70%
	Use of courts 3,4 &5	VT		34.50	38.00	10.14%
	use of all courts	VT		70.00	79.00	12.86%

DISCRETIONARY & STATUTORY FEES 2022/23

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2020/21 £	Charge 2021/22 £	Charge 2022/23 £	Increase / Decrease on 2021/22 %
Football prices (per hour)						
Football (3g)		VT				
	Football (3g) prices adult (full)	VT		100.00	108.00	8.00%
	Football (3g) prices junior (full)	VT		80.00	84.00	5.00%
	Football (3g) prices adult (half)	VT		50.00	53.95	7.90%
	Football (3g) prices junior (half)	VT		40.00	42.00	5.00%
Football (grass) (per hour)						
	Football (grass) pitches prices adult (Full)	VT		60.00	66.00	10.00%
	Football (grass) pitches prices junior (full)	VT		50.00	55.00	10.00%
	Football (grass) pitches prices juniors (half)	VT		30.00	32.00	6.67%
	Season matches (10)	VT		600.00	660.00	10.00%
Meeting Room						
	Meeting Room prices (per hour)	VT		n/a	22.00	0.00%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Exclusive of VAT