Budget Book 2025-26



Ashford Borough Council

ASHFORD

ASHFORD BOROUGH COUNCIL

BUDGET BOOK 2025/26

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ASHFORD BOROUGH COUNCIL

BUDGET 2025/26

Introduction

This Budget Book shows the Council's revenue estimates for 2025/26, the Capital Programme 2025/26 to 2027/28 and the Fees and Charges effective from 1 April 2025.

Whilst developing the budget for 2025/26 inflation was moving back towards the Bank of England target range of 2% providing some relief from inflationary increases that were well above funding level increases. However, interest rates are not reducing as quickly as originally anticipated although markets are expecting to see more increase as we move through 2025/26. However, with continued unrest around the globe and domestic and global fiscal policies still evolving there is ongoing risk to both these areas.

The budget for 2025/26 includes a deficit of £0.37m which has been funded from reserves. Although the Council has sufficient reserves to fund this budget, it is not a prudent or sustainable long term solution and plans will need to be developed to bridge any future funding gaps.

This budget supports the priorities within the new Borough Plan 2024-2028 which was recently adopted and has three overarching principals, Planet, People and Place.

The budget includes the Port Health Authority which has become fully operational and is run on a cost recovery basis from the fees and charges it collects.

The budget for the Housing Revenue Account has been set to support it 30 year business plan. The business plan is affordable over the life of the model, it is ambitious, with a focus on ensuring the existing stock meets the required standards, including retrofitting with more efficient and effective products to help reduce the carbon foot-print of the stock.

It is also working towards increasing housing provision, the increase in supply is designed to not only reduce the waiting list but also to reduce the pressure on temporary accommodation.

The budget for the Housing Revenue Account, includes an average increase in rents of 2.7% in line with government formula.

This budget book also includes the NNDR1 form which is the estimate for business rate income for the coming year.

COUNCIL TAX STATISTICS

2024/25		2025/26	
No	**COUNCIL TAX**	**No**	
49,832	Tax Base	49,332	
£	Band D Rates:	**£**	**% Increase**
187.96	Ashford Borough Council	193.58	2.99%
1,610.82	Kent County Council	1,691.19	4.99%
256.15	Kent Police Authority	270.15	5.47%
89.91	Kent and Medway Fire Authority	94.86	5.51%
2,144.84		**2,249.78**	**4.89%**
	PRECEPTS		
9,366,420	Ashford Borough Council	9,549,689	
80,270,382	Kent County Council	83,429,785	
12,764,467	Kent Police Authority	13,327,040	
4,480,395	Kent and Medway Fire Authority	4,679,634	
2,857,275	Parish Councils	3,029,502	
109,738,939		**114,015,649**	

COMPARISON WITH PREVIOUS YEARS

The table gives the make up of the Council Tax for Band D properties for previous years.

	Ashford BC	Kent CC	Kent Police	Kent Fire	TOTAL
2025/26	193.58	1,691.19	270.15	94.86	2,249.78
2024/25	187.96	1,610.82	256.15	89.91	2,144.84
2023/24	182.50	1,534.23	243.15	87.30	2,047.18
2022/23	177.50	1,461.24	228.15	82.35	1,949.24
2021/22	172.50	1,418.76	218.15	80.82	1,890.23
2020/21	167.50	1,351.26	203.15	79.29	1,801.20
2019/20	162.50	1,299.42	193.15	77.76	1,732.83
2018/19	157.50	1,237.68	169.15	75.51	1,639.84
2017/18	154.00	1,178.82	157.15	73.35	1,563.32
2016/17	150.00	1,133.55	152.15	72.00	1,507.70

PARISH PRECEPTS

Council taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £7.45 (Crundale) to £181.36 (Tenterden). The total of all Parish Precepts is £3,029,502, an increase of 6.03% over 2024/25.

CALCULATION OF THE BUDGET REQUIREMENT AND COUNCIL TAX AT BAND D		
	£	£
Gross Expenditure - General Fund	84,739,300	
Gross Expenditure - HRA	39,413,330	
Parish Precepts	3,029,502	
		127,182,132
Less Gross Income	(102,639,940)	
		(102,639,940)
NET EXPENDITURE		24,542,192
Government Grant	(2,269,000)	
New Homes Bonus	(79,000)	
Retained Business Rates	(9,615,000)	
Government Grant (S31 grants)		
		(11,963,000)
BUDGET REQUIREMENT		12,579,192
Less Parish Precepts		(3,029,502)
Council Tax Requirement		9,549,690
Council Tax Base		49,332
Band 'D' Council Tax		193.58
Average including Parishes		254.99

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATIONS BANDS

VALUATION BAND	**A**	**B**	**C**	**D**	**E**	**F**	**G**	**H**
The Multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply Basic Tax	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
ABC Council Tax at £193.58 Band D multiplied by item 1 above to give the Council Tax for the year in respect of valuation band	129.05	150.56	172.07	193.58	236.60	279.62	322.63	387.16
Precepts issued to the Council								
1. Kent County Council	1,127.46	1,315.37	1,503.28	1,691.19	2,067.01	2,442.83	2,818.65	3,382.38
2. Kent Police Authority	180.10	210.12	240.13	270.15	330.18	390.22	450.25	540.30
3. Kent and Medway Fire Rescue Authority (provisional figure).	63.24	73.78	84.32	94.86	115.94	137.02	158.10	189.72
The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2025/26	1,499.85	1,749.83	1,999.80	2,249.78	2,749.73	3,249.69	3,749.63	4,499.56

PARISH EXPENDITURE AND PRECEPTS 2025/26								
2025/26 Local tax base	**Parish**	**2024/2025 Precept charged to taxpayers**	**2024/25 Local Tax at Band D**	**2025/26 Precept charged to taxpayers**	**Percentage Change in Precept**	**2025/26 Local tax at Band D**	**Percentage change at Band D**	**2025/2026 Total paid to Parish**
		£	£	£		£		£
635	Aldington & Bonnington	65,073	101.68	75,727.00	16%	119.26	17%	75,727
379	Appledore	28,500	74.41	29,510.00	4%	77.86	5%	29,510
770	Bethersden	45,000	58.06	65,000.00	44%	84.42	45%	65,000
1,273	Biddenden	72,950	55.90	74,773.30	3%	58.74	5%	74,773
154	Bilsington	8,011	50.07	9,780.00	22%	63.51	27%	9,780
1,082	Boughton Aluph and Eastwell	45,428	41.60	45,283.65	0%	41.85	1%	45,284
624	Brabourne	34,327	54.40	36,000.00	5%	57.69	6%	36,000
151	Brook	13,500	89.40	14,000.00	4%	92.72	4%	14,000
549	Challock	24,000	43.96	24,000.00	0%	43.72	-1%	24,000
1,380	Charing	203,721	146.25	229,186.13	13%	166.08	14%	229,186
781	Chilham	52,670	66.34	56,686.09	8%	72.58	9%	56,686
94	Crundale (PM)	600	6.32	700.00	17%	7.45	18%	700
531	Egerton	48,950	90.15	50,680.00	4%	95.44	6%	50,680
177	Godmersham	14,000	76.92	10,000.00	-29%	56.50	-27%	10,000
2,964	Great Chart with Singleton	380,411	130.28	391,235.00	3%	132.00	1%	391,235
118	Hastingleigh	6,000	53.57	6,200.00	3%	52.54	-2%	6,200
832	High Halden	33,054	41.01	40,000.00	21%	48.08	17%	40,000
265	Hothfield	15,500	55.96	15,500.00	0%	58.49	5%	15,500
114	Kenardington	6,750	58.19	7,100.00	5%	62.28	7%	7,100
3,944	Kennington	110,000	28.34	115,000.00	5%	29.16	3%	115,000
4,652	Kingsnorth	270,291	56.76	264,047.52	-2%	56.76	0%	264,048
136	Little Chart	6,222	45.42	7,000.00	13%	51.47	13%	7,000
548	Mersham	25,106	45.98	26,000.00	4%	47.45	3%	26,000
116	Molash	4,470	36.64	4,770.00	7%	41.12	12%	4,770
107	Newenden	10,000	93.46	10,260.00	3%	95.89	3%	10,260
665	Orlestone	32,272	48.60	32,272.00	0%	48.53	0%	32,272
527	Pluckley	51,475	95.86	52,762.00	3%	100.12	4%	52,762
716	Rolvenden	34,212	47.32	40,500.00	18%	56.56	20%	40,500
355	Ruckinge	11,710	32.80	19,987.00	71%	56.30	72%	19,987
878	Sevington	14,330	15.53	14,517.00	1%	16.53	6%	14,517
571	Shadoxhurst	23,450	40.15	24,100.00	3%	42.21	5%	24,100
720	Smarden	57,000	77.66	67,000.00	18%	93.06	20%	67,000
377	Smeeth	23,738	62.14	20,000.00	-16%	53.05	-15%	20,000
1,254	South Willesborough & Newtown	86,803	67.81	110,983.00	28%	88.50	31%	110,983
751	Stanhope	18,700	23.49	20,000.00	7%	26.63	13%	20,000
216	Stone	6,250	29.21	6,375.00	2%	29.51	1%	6,375
3,917	Tenterden (TC)	693,780	176.13	710,372.00	2%	181.36	3%	710,372
226	Warehorne	7,400	35.92	7,700.00	4%	34.07	-5%	7,700
504	Westwell	29,950	58.84	32,017.00	7%	63.53	8%	32,017
545	Wittersham	35,700	63.64	37,700.00	6%	69.17	9%	37,700
865	Woodchurch	45,006	51.67	44,650.00	-1%	51.62	0%	44,650
1,054	Wye with Hinxhill	160,965	148.63	180,128.00	12%	170.90	15%	180,128
36,517		**2,857,275**		**3,029,501.69**				**3,029,502**

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2025-26

Ver 1.0

PART 1A: NON-DOMESTIC RATING INCOME

This section of the form uses entries from other parts to calculate the forecast net business rates income for the authority in 2025-26. Note that you still need to enter data for line 5 and line 9a, but otherwise it is all calculated. Also please note that Parts 1B and 1C are below.

	£
COLLECTABLE RATES (See Note A)	
1. Net amount receivable from rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs and accounting adjustments	57,820,587
TRANSITIONAL PROTECTION PAYMENTS	
2. Sums due to the authority	604,508
3. Sums due from the authority	0
COST OF COLLECTION (See Note B)	
4. Cost of collection formula	206,782
5. Legal costs	0
6. Allowance for cost of collection	206,782
SPECIAL AUTHORITY DEDUCTIONS	
7. City of London Offset : Not applicable for your authority	0
DISREGARDED AMOUNTS	
8. Amounts retained in respect of Designated Areas	0
9. Amounts retained in respect of Renewable Energy Schemes (See Note C)	99,551
of which:	
9a. sums retained by billing authority	99,551
9b. sums retained by major precepting authority	0
10. Amounts retained in respect of Shale Oil and Gas Sites Schemes (See Note D)	0
NON-DOMESTIC RATING INCOME	
11. Line 1 plus line 2, minus lines 3, 6 to 9 and 10	58,118,762

FOR INFORMATION: Breakdown of Collectable Rates

Gross rates payable in year	77,644,966	Part 2, Line 5
Cost of mandatory relief	-13,227,665	Part 2, Line 19 + Part 2, Line 24
Cost of discretionary relief	-4,155,874	Part 2, Line 36 + Part 2, Line 42
Cost of transitional arrangements	-604,508	Part 2, Line 8
Cost of accounting adjustments for losses on collection	-704,240	Part 3, Line 2
Cost of accounting adjustments for addition to appeals provision	-1,132,092	Part 3, Line 3
Collectable Rates	57,820,587	**Part 1, Line 1**

Local Authority : Ashford

PART 1B: PAYMENTS

This page is for information only; please do not amend any of the figures

The payments to be made, during the course of 2025-26 to:

i) the Secretary of State in accordance with Regulation 4 of the Non-Domestic Rating (Rates Retention) Regulations 2013;
ii) major precepting authorities in accordance with Regulations 5, 6 and 7; and to be
iii) transferred by the billing authority from its Collection Fund to its General Fund,

are set out below

	Column 1 **Central Government**	Column 2 **Ashford**	Column 3 **Kent County Council**	Column 4 **Kent Fire Authority**	Column 5 **Total**
Retained NNDR shares	£	£	£	£	£
12. % of non-domestic rating income to be allocated to each authority in 2025-26	50%	40%	9%	1%	100%
Non-Domestic Rating Income for 2025-26					
13. Non-domestic rating income from rates retention scheme	29,059,380	23,247,505	5,230,689	581,188	58,118,762
14.(less) deductions from central share	0				0
15 **TOTAL:**	29,059,380	23,247,505	5,230,689	581,188	58,118,762
Other Income for 2025-26					
16. add: cost of collection allowance		206,782			206,782
17. add: amounts retained in respect of Designated Areas		0			0
18. add: amounts retained in respect of renewable energy schemes		99,551	0		99,551
19. add: amounts retained in respect of Shale oil and gas sites schemes		0	0	0	0
20. add: qualifying relief in Designated Areas		0	0	0	0
21. add: City of London Offset		0			0
22. add: in respect of Port of Bristol hereditament		0			0
Estimated Surplus/Deficit on Collection Fund	£	£	£	£	£
23. Surplus/Deficit at end of 2024-25 (+ve = surplus, -ve = deficit)	1,116,970	893,576	201,055	22,339	2,233,940
TOTAL FOR THE YEAR	£	£	£	£	£
24. Total amount due to authorities	30,176,350	24,447,414	5,431,744	603,527	60,659,035

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2025-26

Ver 1.0

Local Authority : Ashford

PART 1C: SECTION 31 GRANT (See Note E)

This page is for information only; please do not amend any of the figures

Estimated sums due from Government via Section 31 grant, to compensate authorities for the cost of changes to the business rates system announced in the 2013 to 2016 and 2022 to 2023 Autumn Statements, 2020 and 2021 spending reviews, and 2017 (March and November), 2018 (October), 2021 (October) and 2024 (October) Budgets.

Small Business Rates Multiplier Adjustment Factor: 1.269
Supplementary Multiplier Adjustment Factor: 1.168

	Column 2 **Ashford**	Column 3 **Kent County Council**	Column 4 **Kent Fire Authority**	Column 5 **Total**
Multiplier Cap	**£**	**£**	**£**	**£**
25. Cost of cap on, and freezing of, small and standard (formerly supplementary) business rates multipliers - Loss of net rates income	4,551,446	1,019,725	113,303	5,684,474
26. Cost of cap on, and freezing of, small and standard (formerly supplementary) business rates multipliers - Uprating to grants in respect of Section 31 funded reliefs	747,133	168,105	18,678	933,916
27. Total compensation for cost of cap on, and freezing of, small and standard (formerly supplementary) business rates multipliers	5,298,579	1,187,830	131,981	6,618,390
Small Business Rate Relief				
28. Cost of doubling SBRR & threshold changes for 2025-26	1,499,377	337,360	37,484	1,874,221
28a. Additional compensation for loss of supplementary multipler income	81,324	18,298	2,033	101,655
29. Cost to authorities of maintaining relief on "first" property	6,790	1,528	170	8,488
Rural Rate Relief				
30. Cost to authorities of providing 100% rural rate relief	3,895	876	97	4,868
Supporting Small Business Scheme				
31. Cost to authorities of providing relief	280,000	63,000	7,000	350,000
Designated Areas qualifying relief in 100% business rates retention areas				
32. Cost to authorities of providing relief	0	0	0	0
Public lavatories relief				
33. Cost to authorities of providing relief	1,931	435	48	2,414
Retail, Hospitality and Leisure relief				
34. Cost to authorities of providing relief	1,215,580	273,505	30,389	1,519,474
Freeports relief				
35. Cost to authorities of providing relief	0	0	0	0
Investment Zones relief				
36. Cost to authorities of providing relief	0	0	0	0
Low-carbon heat networks relief				
37. Cost to authorities of providing relief	0	0	0	0
Improvement relief				
38. Cost to authorities of providing relief	0	0	0	0
Film Studio relief				
39. Cost to authorities of providing relief	0	0	0	0
TOTAL FOR THE YEAR	**£**	**£**	**£**	**£**
40. Amount of Section 31 grant due to authorities to compensate for reliefs	8,387,476	1,882,832	209,202	10,479,510

NB To determine the amount of S31 grant due to it, the authority will have to add / deduct from the amount shown in line 41, a sum to reflect the adjustment to tariffs / top-ups in respect of the multiplier cap (See notes for Line 40)

Local Authority : Ashford

PART 2: RELIEFS AND NET RATES PAYABLE (See Note F)

This section of the form is for you to enter the gross rates value and the amount of various business rates reliefs forecast for 2025-26. This will then calculate the forecast net rates payable. These values also populate the section 31 payment calculations in Part 1.

You should complete columns 1 & 4 only	Column 1	Column 2	Column 3		Column 4	Column 5	Column 6	Column 7
	Hereditaments using the small multiplier				**Hereditaments using the standard multiplier**			
	BA Area (exc. Designated areas).	**Designated areas**	**TOTAL (All BA Area)**		**BA Area (exc. Designated areas)**	**Designated areas**	**TOTAL (All BA Area)**	**GRAND TOTAL**
GROSS RATES PAYABLE (All data should be entered as +ve unless specified otherwise) - See Note G	Complete this column	Do not complete this column	Do not complete this column		Complete this column	Do not complete this column	Do not complete this column	Do not complete this column
	£		£		£	£	£	£
1. Rateable Value at 12/01/2025	52,899,245		52,899,245		91,663,500		91,663,500	144,562,745
2. Multiplier for 2025-26 (pence) 49.9				55.5				
3. Gross rates 2025-26 (RV x multiplier)	26,396,723				50,873,243			77,269,966
4. Estimated growth/decline in gross rates (+ = increase, - = decrease)	125,000				250,000			375,000
5. Forecast gross rates payable in 2025-26	26,521,723		26,521,723		51,123,243		51,123,243	77,644,966
TRANSITIONAL ARRANGEMENTS (See Note H)								
6. Revenue foregone because increases in rates have been deferred (Show as -ve)	-577,878		-577,878		-26,630		-26,630	-604,508
7. Changes as a result of estimated growth / decline in cost of transitional arrangements	0				0			
TRANSITIONAL PROTECTION PAYMENTS								
8. Sum due to/(from) authority	577,878		577,878		26,630		26,630	604,508
MANDATORY RELIEFS (See Note I) (All data should be entered as -ve unless specified otherwise)								
Small Business Rate Relief								
9. Forecast of relief to be provided in 2025-26	-5,521,295		-5,521,295		0		0	-5,521,295
10. *of which:* relief on existing properties where a 2nd property is occupied	-16,975		-16,975		0		0	-16,975
Charitable occupation								
11. Forecast of relief to be provided in 2025-26	-935,362		-935,362		-4,165,005		-4,165,005	-5,100,367
Community Amateur Sports Clubs (CASCs)								
12. Forecast of relief to be provided in 2025-26	-96,327		-96,327		0		0	-96,327
Rural rate relief								
13. Forecast of relief to be provided in 2025-26	-19,473		-19,473		0		0	-19,473
Public Lavatories relief (See note J)								
14. Forecast of relief to be provided in 2025-26	-4,828		-4,828		0		0	-4,828
Low-carbon heat networks relief								
15. Forecast of relief to be provided in 2025-26	0		0		0		0	0
Improvement relief								
16. Forecast of relief to be provided in 2025-26	0		0		0		0	0
17. Forecast of mandatory reliefs to be provided in 2025-26 (Sum of lines 9 to 16)	-6,577,285				-4,165,005			
18. Changes as a result of estimated growth/decline in mandatory relief	0				0			
19. Total forecast mandatory reliefs to be provided in 2025-26	-6,577,285		-6,577,285		-4,165,005		-4,165,005	-10,742,290
UNOCCUPIED PROPERTY (See Note K) (All data should be entered as -ve unless specified otherwise)								
Local Authority : Ashford								
Partially occupied hereditaments								
20. Forecast of 'relief' to be provided in 2025-26	0		0		0		0	0
Empty premises								
21. Forecast of 'relief' to be provided in 2025-26	-959,080		-959,080		-926,295		-926,295	-1,885,375
22. Forecast of unoccupied property 'relief' to be provided in 2025-26 (Line 20 + line 21)	-959,080				-926,295			
23. Changes as a result of estimated growth/decline in unoccupied property 'relief' (+ = decline, - = increase)	-200,000				-400,000			
24. Total forecast unoccupied property 'relief' to be provided in 2025-26	-1,159,080		-1,159,080		-1,326,295		-1,326,295	-2,485,375

DISCRETIONARY RELIEFS (See Note L) (All data should be entered as -ve unless specified otherwise)					
Charitable occupation					
25. Forecast of relief to be provided in 2025-26	-52,319	-52,319	-140,070	-140,070	-192,389
Non-profit making bodies					
26. Forecast of relief to be provided in 2025-26	-107,856	-107,856	-59,607	-59,607	-167,463
Community Amateur Sports Clubs (CASCs)					
27. Forecast of relief to be provided in 2025-26	-14,618	-14,618	0	0	-14,618
Small rural businesses					
28. Forecast of relief to be provided in 2025-26	-42,457	-42,457	0	0	-42,457
Other ratepayers (refer to guidance for further details)					
29. Forecast of relief to be provided in 2025-26	0	0	0	0	0
of which:	*of which:*		*of which:*		
30. Relief given to Case A hereditaments					
31. Relief given to Case B hereditaments	0		0		
32. Relief given to Freeports (See Note M)					
33. Relief given to Investment Zones (See Note M)	0		0		
34. Forecast of discretionary relief to be provided in 2025-26 (Sum of lines 25 to 29)	-217,250		-199,677		
35. Changes as a result of estimated growth/decline in discretionary relief (+ = decline, - = increase)	0		0		
36. Total forecast discretionary relief to be provided in 2025-26	-217,250	-217,250	-199,677	-199,677	-416,927
DISCRETIONARY RELIEFS FUNDED THROUGH SECTION 31 GRANT(See Note N) (All data should be entered as -ve unless specified otherwise)					
Supporting Small Business Scheme					
37. Forecast of relief to be provided in 2025-26	-700,000	-700,000	0	0	-700,000
Retail, Hospitality and Leisure relief					
38. Forecast of relief to be provided in 2025-26	-1,540,678	-1,540,678	-1,498,269	-1,498,269	-3,038,947
Film Studio relief					
39. Forecast of relief to be provided in 2025-26	0	0	0	0	0
40. Forecast of discretionary reliefs funded through S31 grant to be provided in 2025-26 (Sum of lines 37 to 39)	-2,240,678		-1,498,269		
41. Changes as a result of estimated growth/decline in Section 31 discretionary relief (+ = decline, - = increase)	0		0		
42. Total forecast of discretionary reliefs funded through S31 grant to be provided in 2025-26	-2,240,678	-2,240,678	-1,498,269	-1,498,269	-3,738,947
NET RATES PAYABLE					
	£	£	£	£	£
43. Forecast of net rates payable by rate payers after taking account of transitional adjustments, unoccupied property relief, mandatory and discretionary reliefs	15,749,552	15,749,552	43,907,367	43,907,367	59,656,919

Local Authority : Ashford

PART 3: COLLECTABLE RATES AND DISREGARDED AMOUNTS

Enter accounting adjustments in this section, which calculations will deduct from the net rates calculated from entries in Part 2.

You should complete columns 1 and 2	Column 1	Column 2	Column 3
	BA Area (exc. Designated areas) Complete this column	**Designated Areas** Do not complete this column	**TOTAL (All BA Area)** Do not complete this column
NET RATES PAYABLE	**£**		**£**
1. Sum payable by rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs	59,656,919		59,656,919
(LESS) LOSSES (Data should be entered as -ve)			
2. Estimated bad debts in respect of 2025-26 rates payable	-704,240		-704,240
3. Estimated repayments in respect of 2025-26 rates payable	-1,132,092		-1,132,092
COLLECTABLE RATES			
4. Net Rates payable less losses	57,820,587		57,820,587

	Column 1	Column 2	Column 3
	BA Area (exc. Designated areas) Complete this column		**TOTAL (All BA Area)** Do not complete this column
DISREGARDED AMOUNTS (Data should be entered as +ve)			
5. Renewable Energy (see Note B)	99,551		99,551
6. Shale oil and gas sites scheme (see Note C)	0		0
7. Transitional Protection Payment			
8. Baseline			
DISREGARDED AMOUNTS			
9. Total Disregarded Amounts			0
DESIGNATED AREAS IN 100% BRR AUTHORITIES			
#REF!	0		0
DEDUCTIONS FROM CENTRAL SHARE			
#REF!	0		0
Port of Bristol			
12. In respect of Port of Bristol: Not applicable	0		0
DEDUCTIONS FROM CENTRAL SHARE			
13. Total Deductions	0		0

Local Authority : Ashford

PART 4: ESTIMATED COLLECTION FUND BALANCE

This section estimates the collection fund closing balance for the current year (*not* the forecast year otherwise referred to in this form). Please refer to guidance notes for details. Note that you can edit the blue-bordered cells, but you will be asked to provide a comment explaining why they are changed from the prepopulated figures.

	£	£
OPENING BALANCE		
1a. Opening Balance (From Collection Fund Statement)		3,437,462
1b. Agreed adjustment to Collection Fund Opening Balance (in respect of brought forward discrepancies)		0
1c. Adjusted Opening Balance		3,437,462
BUSINESS RATES CREDITS AND CHARGES		
2. Business rates credited and charged to the Collection Fund in 2024-25 (enter as +ve)	53,781,686	
3. Sums written off in excess of the allowance for non-collection (enter as -ve)	0	
4. Changes to the allowance for non-collection	-459,126	
5. Amounts charged against the provision for alteration of lists and appeals following RV list changes (enter as +ve)	1,790,555	
6. Changes to the provision for alteration of lists and appeals	-1,016,348	
7. Total business rates credits and charges (Total lines 2 to 6)		54,096,767
OTHER RATES RETENTION SCHEME CREDITS (enter as +ve)		
8. Transitional protection payments received, or to be received in 2024-25	2,029,591	
9. Transfers/payments to the Collection Fund for end-year reconciliations	0	
10. Transfers/payments into the Collection Fund in 2024-25 in respect of a previous year's deficit	0	
11. Total Other Credits (Total lines 8 to 10)		2,029,591
OTHER RATES RETENTION SCHEME CHARGES (enter as -ve)		
12. Transitional protection payments made, or to be made, in 2024-25	0	
13. Payments made, or to be made, to the Secretary of State in respect of the central share in 2024-25	-28,240,584	
14. Payments made, or to be made to, major precepting authorities in respect of business rates income 2024-25	-5,648,117	
15. Transfers made, or to be made, to the billing authority's General Fund in respect of business rates income in 2024-25	-22,592,468	
16. Transfers made, or to be made, to the billing authority's General Fund; and payments made, or to be made, to a precepting authority in respect of disregarded amounts in 2024-25	-282,115	
17. Transfers/payments from the Collection Fund for end-year reconciliations	0	
18. Transfers/payments made from the Collection Fund in 2024-25 in respect of a previous year's surplus	-566,596	
19. Total Other Charges (Total lines 12 to 18)		-57,329,880

ESTIMATED SURPLUS/(DEFICIT) ON COLLECTION FUND IN RESPECT OF FINANCIAL YEAR 2024-25 - Surplus (positive), Deficit (Negative)	£
20. Opening balance plus total credits, less total charges (Total lines 1, 7, 11,19)	2,233,940

APPORTIONMENT OF ESTIMATED SURPLUS / DEFICIT (See Note N)

	Column 1 **Central Government**	Column 2 **Ashford**	Column 3 **Kent County Council**	Column 4 **Kent Fire Authority**	Column 5 **Total**
21. % for distribution of prior year surplus/deficit (i.e. 2024-25)	50%	40%	9%	1%	100%
22. Total prior year surplus (+)/deficit (-)	1,435,433	1,148,346	258,378	28,709	2,870,866
23. % for distribution of in-year surplus/deficit (i.e. 2025-26)	50%	40%	9%	1%	100%
24. In year surplus (+)/deficit (-)	-318,463	-254,770	-57,323	-6,369	-636,926
25. Total (total lines 22 and 24)	1,116,970	893,576	201,055	22,339	2,233,940

REVENUE BUDGET				
SERVICE SUMMARY				
Actuals 2023/24 £	**Budget 2024/25 £**	**Projected Outturn 2024/25 £**	**Service**	**Budget 2025/26 £**
2,599,336	2,530,980	2,234,470	Finance	2,465,850
441,914	724,670	552,970	People,Communications and Technology	682,010
2,559,210	2,885,430	3,402,390	Housing	3,802,160
713,731	824,550	740,415	Environmental Health	788,410
(245,474)	(95,000)	(395,000)	Port Health Manager	(300,000)
7,374,443	7,577,930	8,869,092	Environment, Property and Recreation	9,590,030
2,887,545	2,723,730	2,680,370	Planning and Development	2,620,110
938,586	631,340	530,800	Corporate Management Costs	362,160
688,318	796,380	753,665	Head of Economic Development	743,520
1,635,285	1,523,970	1,296,570	Head of Performance and Policy	1,283,490
452,380	491,120	470,530	Solicitor to The Council and Monitoring Officer	516,960
13,296	30	(129,930)	Head of Development	4,030
20,058,571	**20,615,130**	**21,006,342**	**Service Expenditure**	**22,558,730**
(519,559)	638,040	676,840	Capital Charges & Net Interest	(994,470)
313,224	342,880	342,880	Levies	348,880
(658,700)	164,370	(166,053)	Contribution to/(from) Balances	179,550
19,193,536	**21,760,420**	**21,860,009**	**ABC Budget Requirement**	**22,092,690**
			Income	
(1,095,468)	(1,358,000)	(1,358,000)	Government Grant	(2,849,000)
(7,079,962)	(9,589,000)	(9,589,000)	Retained Business Rates	(9,615,000)
(1,661,793)	(1,447,000)	(1,447,000)	New Homes Bonus	(79,000)
(8,929,861)	(9,366,420)	(9,366,420)	Council Tax	(9,549,690)
426,452	**0**	**99,589**		**0**

SUBJECTIVE ANALYSIS

	Finance	People,Communications and Technology	Housing	Environmental Health	Port Health Manager	Environment, Property and Recreation	Planning and Development	Corporate Management Costs
EXPENDITURE								
Employees	4,357,890	2,948,770	2,561,490	1,112,190	12,361,030	4,995,670	3,360,610	991,000
Premises	-	1,000	2,466,650	743,760	-	4,931,070	2,250	1,000
Supplies and Services	25,594,950	899,660	4,382,230	101,470	397,000	7,960,310	549,290	414,020
Transport	31,770	16,580	99,650	79,450	7,700	325,460	119,380	28,660
TOTAL EXPENDITURE	**29,984,610**	**3,866,010**	**9,510,020**	**2,036,870**	**12,765,730**	**18,212,510**	**4,031,530**	**1,434,680**
INCOME								
Grants	(24,786,160)	-	(1,633,410)	-	-	(304,000)	-	-
Fees & Charges	(1,491,240)	(79,740)	(3,636,330)	(354,250)	(15,125,580)	(10,930,200)	(1,854,000)	-
TOTAL INCOME	**(26,277,400)**	**(79,740)**	**(5,269,740)**	**(354,250)**	**(15,125,580)**	**(11,234,200)**	**(1,854,000)**	**-**
NET CONTROLLABLE EXPENDITURE	**3,707,210**	**3,786,270**	**4,240,280**	**1,682,620**	**(2,359,850)**	**6,978,310**	**2,177,530**	**1,434,680**
NON CONTROLLABLE ITEMS								
Support Services	987,470	507,770	486,190	1,435,930	2,014,520	3,459,540	1,334,850	1,074,890
Capital Charges	-	213,570	74,700	-	45,330	3,203,020	58,440	-
Recharged to other Accounts	(2,228,830)	(3,825,600)	-	(2,330,140)	-	(4,156,490)	(642,030)	(2,147,410)
Transfer to/from Reserves	-	-	(999,010)	-	-	105,650	(308,680)	-
TOTAL NON-CONTROLLABLE ITEMS	**(1,241,360)**	**(3,104,260)**	**(438,120)**	**(894,210)**	**2,059,850**	**2,611,720**	**442,580**	**(1,072,520)**
NET EXPENDITURE	**2,465,850**	**682,010**	**3,802,160**	**788,410**	**(300,000)**	**9,590,030**	**2,620,110**	**362,160**

	Head of Economic Development	Head of Performance and Policy	Solicitor to The Council and Monitoring Officer	Head of Development	General Fund Financing	Capital Charges and Net interest	HRA	Total
EXPENDITURE								
Employees	503,160	688,430	1,217,430	813,440			5,092,140	41,003,250
Premises	-	-	-	-			7,660,290	15,806,020
Supplies and Services	143,660	857,300	211,570	21,470	348,880	6,057,290	1,884,710	49,823,810
Transport	18,630	25,050	29,040	35,330			270,970	1,087,670
TOTAL EXPENDITURE	**665,450**	**1,570,780**	**1,458,040**	**870,240**	**348,880**	**6,057,290**	**14,908,110**	**107,720,750**
INCOME								
Grants	(18,070)	(24,000)	-	-	(22,092,690)		(3,099,850)	(51,958,180)
Fees & Charges	(3,900)	-	(209,190)	-		(3,444,000)	(36,035,520)	(73,163,950)
TOTAL INCOME	**(21,970)**	**(24,000)**	**(209,190)**	**-**	**(22,092,690)**	**(3,444,000)**	**(39,135,370)**	**(125,122,130)**
NET CONTROLLABLE EXPENDITURE	**643,480**	**1,546,780**	**1,248,850**	**870,240**	**(21,743,810)**	**2,613,290**	**(24,227,260)**	**(17,401,380)**
NON CONTROLLABLE ITEMS								
Support Services	87,340	437,860	268,740	120,930			4,144,030	16,360,060
Capital Charges	12,700	-	-	-		(3,607,760)	20,165,840	20,165,840
Recharged to other Accounts	-	(701,150)	(1,055,880)	(987,140)			(804,650)	(18,879,320)
Transfer to/from Reserves	-	-	55,250	-	179,550		-	(967,240)
TOTAL NON-CONTROLLABLE ITEMS	**100,040**	**(263,290)**	**(731,890)**	**(866,210)**	**179,550**	**(3,607,760)**	**23,505,220**	**16,679,340**
NET EXPENDITURE	**743,520**	**1,283,490**	**516,960**	**4,030**	**(21,564,260)**	**(994,470)**	**(722,040)**	**(722,040)**

Earmarked general fund reserves		2024/25 Transfer To and From Reserve			2025/26 Transfer To and From Reserve		
	Forecast at 31 March 2024	Transfers In	Transfers Out	**Forecast at 31 March 2025**	Transfers In	Transfers Out	**Forecast at 31 March 2026**
	£'000	*£'000*	*£'000*	***£'000***	*£'000*	*£'000*	***£'000***
General fund Minimum Level	**(3,315)**	0	0	**(3,315)**	0	0	**(3,315)**
Operational reserves							
MTFP Risk	**(10,682)**	0	800	**(9,882)**	0	400	**(9,482)**
Collection Fund Risk	**(1,000)**	0	0	**(1,000)**	0	0	**(1,000)**
Strategic Investment and Property Risk	**(2,322)**	0	0	**(2,322)**	0	0	**(2,322)**
Climate Change Delivery Fund	**(1,000)**	0	0	**(1,000)**	0	0	**(1,000)**
Provide for Maintenance of Assets	**(5,600)**	(600)	0	**(6,200)**	(600)	0	**(6,800)**
Ashford Port Health	**(2,706)**	(1,000)	0	**(3,706)**	(2,000)	0	**(5,706)**
Total Earmarked Reserves	**(23,310)**	**(1,600)**	**800**	**(24,110)**	**(2,600)**	**400**	**(26,310)**
Required by Statute Reserves and other ring fenced amounts	**(5,453)**	0	0	**(5,453)**	0	0	**(5,453)**
Developer contributions	**(2,443)**	0	0	**(2,443)**	0	0	**(2,443)**
Ringfenced Reserves	**(7,896)**	**0**	**0**	**(7,896)**	**0**	**0**	**(7,896)**
Total Useable Reserves	**(34,521)**	**(1,600)**	**800**	**(35,321)**	**(2,600)**	**400**	**(37,521)**

REVENUE BUDGET				
Finance				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
7,310	20,450	(39,550)	Accountancy	110,760
840,901	895,590	870,990	Benefits Administration	727,410
311,487	345,440	345,540	Council Tax Collection	462,790
(92,067)	(50,000)	(50,000)	Housing Benefits Payments	(48,250)
(155,211)	(67,140)	(67,140)	NNDR Collection	(14,210)
1,156,335	1,036,280	836,280	Non-Distributed Costs	879,510
74,764	98,970	111,220	Exchequer	104,120
(21,533)	50	50	Debtors/Debt Recovery	50
201,590	226,980	209,720	Investigation And Enforcement Support	214,070
275,759	24,360	17,360	Contracts & Procurement	29,600
2,599,336	**2,530,980**	**2,234,470**	**SERVICE EXPENDITURE**	**2,465,850**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE Finance						
	Accountancy	**Benefits Administration**	**Council Tax Collection**	**Housing Benefits Payments**	**NNDR Collection**	**Non-Distributed Costs**
EXPENDITURE						
Employees	577,080	787,750	637,240	-	12,200	1,457,460
Premises	-	-	-	-	-	-
Supplies and Services	114,030	185,370	203,510	24,712,000	103,130	-
Transport	6,050	9,710	3,580	-	-	-
TOTAL EXPENDITURE	697,160	982,830	844,330	24,712,000	115,330	1,457,460
INCOME						
Grants	-	(475,000)	(394,960)	(23,725,000)	(151,200)	-
Fees & Charges	(21,500)	(1,040)	(360,350)	(1,035,250)	(25,000)	-
TOTAL INCOME	(21,500)	(476,040)	(755,310)	(24,760,250)	(176,200)	-
NET CONTROLLABLE EXPENDITURE	**675,660**	**506,790**	**89,020**	**(48,250)**	**(60,870)**	**1,457,460**
NON CONTROLLABLE ITEMS						
Support Services	142,820	220,620	373,770	-	46,660	-
Capital Charges	-	-	-	-	-	-
Recharges	(707,720)	-	-	-	-	(577,950)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(564,900)	220,620	373,770	-	46,660	(577,950)
NET EXPENDITURE	**110,760**	**727,410**	**462,790**	**(48,250)**	**(14,210)**	**879,510**

	Exchequer	**Debtors/Debt Recovery**	**Investigation And Enforcement Support**	**Contracts & Procurement**	**Total**
EXPENDITURE					
Employees	232,790	79,150	259,710	314,510	4,357,890
Premises	-	-	-	-	-
Supplies and Services	225,670	11,300	37,900	2,040	25,594,950
Transport	-	-	10,290	2,140	31,770
TOTAL EXPENDITURE	458,460	90,450	307,900	318,690	29,984,610
INCOME					
Grants	-	-	(40,000)	-	(24,786,160)
Fees & Charges	-	-	(48,100)	-	(1,491,240)
TOTAL INCOME	-	-	(88,100)	-	(26,277,400)
NET CONTROLLABLE EXPENDITURE	**458,460**	**90,450**	**219,800**	**318,690**	**3,707,210**
NON CONTROLLABLE ITEMS					
Support Services	83,140	53,440	43,480	23,540	987,470
Capital Charges	-	-	-	-	-
Recharges	(437,480)	(143,840)	(49,210)	(312,630)	(2,228,830)
Transfers to/from Reserves	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(354,340)	(90,400)	(5,730)	(289,090)	(1,241,360)
NET EXPENDITURE	**104,120**	**50**	**214,070**	**29,600**	**2,465,850**

REVENUE BUDGET				
SERVICE			**Accountancy**	
SERVICE DESCRIPTION			Provision of Accountancy, Treasury Management and Insurance services. These costs are fully recharged to services.	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Head of Finance	

ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
481,631	581,040	521,040	Employees	577,080
-	-	-	Premises	-
134,297	113,410	113,410	Supplies and Services	114,030
6,071	10,100	10,100	Transport	6,050
621,999	**704,550**	**644,550**	**TOTAL EXPENDITURE**	**697,160**
			INCOME	
-	-	-	Grants	-
(25,630)	(21,500)	(21,500)	Fees and Charges	(21,500)
596,370	**683,050**	**623,050**	**NET CONTROLLABLE EXPENDITURE**	**675,660**
			RECHARGES & CAPITAL CHARGES	
158,250	165,980	165,980	Support Services	142,820
-	-	-	Capital Charges	-
(747,310)	(828,580)	(828,580)	Recharges	(707,720)
-	-	-	Transfers to/from Reserves	-
7,310	**20,450**	**(39,550)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**110,760**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**20,450**	
Employees	(60,000)	Salary savings due to restructure
Outturn 2024/25 (P6 Forecast)	**(39,550)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**20,450**	
Employees	109,940	Annual salary increase and restructure costs
Employees	(113,900)	Assistant Director of Finance post deleted
Supplies and Services	620	
Transport	(4,050)	
Support Services	(23,160)	
Recharges	120,860	
Base Budget 2025/26	**110,760**	

NOTES

REVENUE BUDGET				
SERVICE	**Benefits Administration**			
SERVICE DESCRIPTION	Administration of Housing and Council Tax Benefit on behalf of the Department of Works and Pensions			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Revenues & Benefits Manager			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
684,500	847,180	822,180	Employees	787,750
-	-	-	Premises	-
176,677	181,250	181,650	Supplies and Services	185,370
9,384	10,340	10,340	Transport	9,710
870,560	**1,038,770**	**1,014,170**	**TOTAL EXPENDITURE**	**982,830**
			INCOME	
(385,082)	(400,000)	(400,000)	Grants	(475,000)
4,303	(1,000)	(1,000)	Fees and Charges	(1,040)
489,781	**637,770**	**613,170**	**NET CONTROLLABLE EXPENDITURE**	**506,790**
			RECHARGES & CAPITAL CHARGES	
351,120	257,820	257,820	Support Services	220,620
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
840,901	**895,590**	**870,990**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**727,410**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**895,590**	
Employees	(25,000)	Salary Saving due to vacant posts
Supplies and Services	400	
Outturn 2024/25 (P6 Forecast)	**870,990**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**895,590**	
Employees	22,570	Annual salary increase
Employees	(82,000)	Reduction in posts and movement of post to Council Tax
Supplies & Services	4,120	
Transport	(630)	
Grants	(75,000)	increase in Govt Grant
Fees and Charges	(40)	
Support Services	(37,200)	
Base Budget 2025/26	**727,410**	

NOTES

REVENUE BUDGET				
SERVICE		**Council Tax Collection**		
SERVICE DESCRIPTION		Collection and administration of Council Tax		
SERVICE MANAGER		Head of Finance		
BUDGET MANAGER		Revenues & Benefits Manager		

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
554,010	552,420	552,420	Employees	637,240
-	-	-	Premises	-
191,146	199,750	199,850	Supplies and Services	203,510
2,721	3,750	3,750	Transport	3,580
747,877	**755,920**	**756,020**	**TOTAL EXPENDITURE**	**844,330**
			INCOME	
(469,829)	(425,000)	(425,000)	Grants	(394,960)
(359,190)	(360,000)	(360,000)	Fees and Charges	(360,350)
(81,143)	**(29,080)**	**(28,980)**	**NET CONTROLLABLE EXPENDITURE**	**89,020**
			RECHARGES & CAPITAL CHARGES	
392,630	374,520	374,520	Support Services	373,770
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
311,487	**345,440**	**345,540**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**462,790**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**345,440**	
Supplies and Services	100	
Outturn 2024/25 (P6 Forecast)	**345,540**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**345,440**	
Employees	27,820	Annual salary increase
Employees	57,000	Tfr of post from Benefits administration
Supplies and Services	3,760	
Transport	(170)	
Grants	30,040	Reduction in admin grant
Fees and Charges	(350)	
Support Services	(750)	
Base Budget 2025/26	**462,790**	

NOTES

REVENUE BUDGET				
SERVICE	**Housing Benefits Payments**			
SERVICE DESCRIPTION	Payment of Housing Benefits to Private Tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Revenues & Benefits Manager			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
25,080,031	24,700,000	24,700,000	Supplies and Services	24,712,000
-	-	-	Transport	-
25,080,031	**24,700,000**	**24,700,000**	**TOTAL EXPENDITURE**	**24,712,000**
			INCOME	
(24,137,657)	(23,725,000)	(23,725,000)	Grants	(23,725,000)
(1,034,441)	(1,025,000)	(1,025,000)	Fees and Charges	(1,035,250)
(92,067)	**(50,000)**	**(50,000)**	**NET CONTROLLABLE EXPENDITURE**	**(48,250)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(92,067)	**(50,000)**	**(50,000)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(48,250)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(50,000)**	
Outturn 2024/25 (P6 Forecast)	**(50,000)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(50,000)**	
Supplies and Services	12,000	Increase in rent allowances
Fees and Charges	(10,250)	Increase in subsidy
Base Budget 2025/26	**(48,250)**	

NOTES

REVENUE BUDGET				
SERVICE	**NNDR Collection**			
SERVICE DESCRIPTION	Collection on behalf of Central Government of the National Non-Domestic Rates provided by Canterbury City Council			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Revenues & Benefits Manager			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
10,319	10,480	10,480	Employees	12,200
-	-	-	Premises	-
45,869	80,350	80,350	Supplies and Services	103,130
38	60	60	Transport	-
56,226	**90,890**	**90,890**	**TOTAL EXPENDITURE**	**115,330**
			INCOME	
(228,565)	(180,000)	(180,000)	Grants	(151,200)
(27,232)	(25,000)	(25,000)	Fees and Charges	(25,000)
(199,571)	**(114,110)**	**(114,110)**	**NET CONTROLLABLE EXPENDITURE**	**(60,870)**
			RECHARGES & CAPITAL CHARGES	
44,360	46,970	46,970	Support Services	46,660
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(155,211)	**(67,140)**	**(67,140)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(14,210)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(67,140)**	
Outturn 2024/25 (P6 Forecast)	**(67,140)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(67,140)**	
Employees	1,720	
Supplies & Services	22,780	Increase in payment to Canterbury City Council
Transport	(60)	
Grants	28,800	Reduction in Admin Grant
Support Services	(310)	
Base Budget 2025/26	**(14,210)**	

NOTES

REVENUE BUDGET				
SERVICE			**Non-Distributed Costs**	
SERVICE DESCRIPTION			Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services within the accounting year. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e. the recovery of the pension fund deficit).	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Head of Finance	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
1,351,697	1,399,000	1,399,000	Employees	1,457,460
-	-	-	Premises	-
103,635	-	-	Supplies and Services	-
-	-	-	Transport	-
1,455,332	**1,399,000**	**1,399,000**	**TOTAL EXPENDITURE**	**1,457,460**
		-	INCOME	
-	-	-	Grants	-
(117)	-	-	Fees and Charges	-
1,455,215	**1,399,000**	**1,399,000**	**NET CONTROLLABLE EXPENDITURE**	**1,457,460**
		-	RECHARGES & CAPITAL CHARGES	
29,640	-	-	Support Services	-
(800)	-	-	Capital Charges	-
(327,720)	(362,720)	(562,720)	Recharges	(577,950)
-	-	-	Transfers to/from Reserves	-
1,156,335	**1,036,280**	**836,280**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**879,510**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**1,036,280**	
Recharges	(200,000)	Increase in recharge to Port Health for Superannuation backfunding
Outturn 2024/25 (P6 Forecast)	**836,280**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**1,036,280**	
Employees	58,460	Increase in Backfunding contributions
Recharges	(215,230)	Increase in recharge to Port Health and HRA for Superannuation backfunding
Base Budget 2025/26	**879,510**	

NOTES

REVENUE BUDGET				
SERVICE		**Exchequer**		
SERVICE DESCRIPTION		Provision for Creditors, income management functions, includes bank charges and treasury management fee. The costs are fully recharged to services.		
SERVICE MANAGER		Head of Finance		
BUDGET MANAGER		Exchequer Manager		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
218,259	228,840	237,150	Employees	232,790
-	-	-	Premises	-
212,135	214,000	217,940	Supplies and Services	225,670
-	-	-	Transport	-
430,394	**442,840**	**455,090**	**TOTAL EXPENDITURE**	**458,460**
			INCOME	
(150)	-	-	Grants	-
-	-	-	Fees and Charges	-
430,244	**442,840**	**455,090**	**NET CONTROLLABLE EXPENDITURE**	**458,460**
			RECHARGES & CAPITAL CHARGES	
84,390	83,450	83,450	Support Services	83,140
-	-	-	Capital Charges	-
(439,870)	(427,320)	(427,320)	Recharges	(437,480)
-	-	-	Transfers to/from Reserves	-
74,764	**98,970**	**111,220**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**104,120**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**98,970**	
Employees	8,310	Increase in hours
Supplies and Services	3,940	
Outturn 2024/25 (P6 Forecast)	**111,220**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**98,970**	
Employees	3,950	Annual salary increase
Supplies and Services	7,670	Increase in bank charges
Supplies and Services	4,000	Increase in Software costs
Support Services	(310)	
Recharges	(10,160)	
Base Budget 2025/26	**104,120**	

NOTES

REVENUE BUDGET				
SERVICE	**Debtors/Debt Recovery**			
SERVICE DESCRIPTION	Collection of sundry debtors due to ABC			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Exchequer Manager			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
51,168	68,480	68,480	Employees	79,150
-	-	-	Premises	-
1,424	11,300	11,300	Supplies and Services	11,300
4	-	-	Transport	-
52,597	**79,780**	**79,780**	**TOTAL EXPENDITURE**	**90,450**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
52,597	**79,780**	**79,780**	**NET CONTROLLABLE EXPENDITURE**	**90,450**
			RECHARGES & CAPITAL CHARGES	
52,090	53,380	53,380	Support Services	53,440
-	-	-	Capital Charges	-
(126,220)	(133,110)	(133,110)	Recharges	(143,840)
-	-	-	Transfers to/from Reserves	-
(21,533)	**50**	**50**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**50**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**50**	
Outturn 2024/25 (P6 Forecast)	**50**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**50**	
Employees	10,670	Annual salary increase
Support Services	60	
Recharges	(10,730)	
Base Budget 2025/26	**50**	

NOTES

REVENUE BUDGET				
SERVICE	**Investigation And Enforcement Support**			
SERVICE DESCRIPTION	To deliver and promote an anti fraud and corruption culture throughout the authority through awareness and training in order to deter, prevent and detect incidents of fraud			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Investigation and Support Management			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
241,865	261,830	244,570	Employees	259,710
-	-	-	Premises	-
136,388	37,600	37,600	Supplies and Services	37,900
10,257	10,290	10,290	Transport	10,290
388,510	**309,720**	**292,460**	**TOTAL EXPENDITURE**	**307,900**
			INCOME	
(39,990)	(40,000)	(40,000)	Grants	(40,000)
(152,590)	(48,100)	(48,100)	Fees and Charges	(48,100)
195,930	**221,620**	**204,360**	**NET CONTROLLABLE EXPENDITURE**	**219,800**
			RECHARGES & CAPITAL CHARGES	
51,160	53,140	53,140	Support Services	43,480
-	-	-	Capital Charges	-
(45,500)	(47,780)	(47,780)	Recharges	(49,210)
-	-	-	Transfers to/from Reserves	-
201,590	**226,980**	**209,720**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**214,070**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**226,980**	
Employees	(17,260)	Reduction in intelligence officer post not recruited to
Outturn 2024/25 (P6 Forecast)	**209,720**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**226,980**	
Employees	17,880	Annual salary increase
Employees	(20,000)	Intelligence Officer post
Supplies and Services	300	
Support Services	(9,660)	
Recharges	(1,430)	
Base Budget 2025/26	**214,070**	

NOTES

REVENUE BUDGET				
SERVICE			**Contracts & Procurement**	
SERVICE DESCRIPTION			Provision of comprehensive and expert procurement and contract advice and support to Managers and Officers in order to maximize on-going efficiencies and savings through robust procurement and contract practices. Provision of contract monitoring of PFI Contract. Provision of Business Support to Services within the Council.	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Procurement & Contracts Manager	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
281,446	302,690	295,690	Employees	314,510
-	-	-	Premises	-
1,782	2,250	2,250	Supplies and Services	2,040
2,181	2,240	2,240	Transport	2,140
285,409	**307,180**	**300,180**	**TOTAL EXPENDITURE**	**318,690**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
285,409	**307,180**	**300,180**	**NET CONTROLLABLE EXPENDITURE**	**318,690**
			RECHARGES & CAPITAL CHARGES	
62,560	30,040	30,040	Support Services	23,540
-	-	-	Capital Charges	-
(72,210)	(312,860)	(312,860)	Recharges	(312,630)
-	-	-	Transfers to/from Reserves	-
275,759	**24,360**	**17,360**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**29,600**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**24,360**	
Employees	(7,000)	Training not to be completed this year
Outturn 2024/25 (P6 Forecast)	**17,360**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**24,360**	
Employees	11,820	Annual salary increase
Supplies and Services	(210)	
Transport	(100)	
Support Services	(6,500)	
Recharges	230	
Base Budget 2025/26	**29,600**	

NOTES

REVENUE BUDGET				
People, Communications & Digitisation				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
32,326	109,230	(36,970)	ICT	10,060
(7,217)	(30)	(30)	Telephony	(20)
(84,359)	(3,310)	(3,310)	Visitor & Call Centre	10
41,988	143,690	139,690	Human Resources	202,310
459,175	475,090	453,590	Communications & Marketing	469,650
441,914	**724,670**	**552,970**	**SERVICE EXPENDITURE**	**682,010**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE People, Communications & Digitisation						
People, Communications & Digitisation						
	ICT	**Telephony**	**Visitor & Call Centre**	**Human Resources**	**Communications & Marketing**	**Total**
EXPENDITURE						
Employees	1,069,840	-	625,310	880,500	373,120	2,948,770
Premises	-	-	1,000	-	-	1,000
Supplies and Services	681,040	60,000	25,000	77,620	56,000	899,660
Transport	7,200	-	1,000	3,250	5,130	16,580
TOTAL EXPENDITURE	1,758,080	60,000	652,310	961,370	434,250	3,866,010
INCOME						
Grants	-	-	-	-	-	-
Fees & Charges	-	-	-	(59,740)	(20,000)	(79,740)
TOTAL INCOME	-	-	-	(59,740)	(20,000)	(79,740)
NET CONTROLLABLE EXPENDITURE	**1,758,080**	**60,000**	**652,310**	**901,630**	**414,250**	**3,786,270**
NON CONTROLLABLE ITEMS						
Support Services	140,920	4,800	143,480	140,170	78,400	507,770
Capital Charges	77,960	-	135,610	-	-	213,570
Recharges	(1,966,900)	(64,820)	(931,390)	(839,490)	(23,000)	(3,825,600)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(1,748,020)	(60,020)	(652,300)	(699,320)	55,400	(3,104,260)
NET EXPENDITURE	**10,060**	**(20)**	**10**	**202,310**	**469,650**	**682,010**

REVENUE BUDGET				
People, Communications & Digitisatio			**ICT**	
SERVICE DESCRIPTION			Provision of IT support to all services and to lead in the development of new applications, including GIS. Also includes Print Room and Multi Functional Devices.	
SERVICE MANAGER			Service Lead for IT & Digital	
BUDGET MANAGER			Service Lead for IT & Digital	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
942,705	977,540	1,014,340	Employees	1,069,840
-	-	-	Premises	-
456,178	637,510	637,510	Supplies and Services	681,040
6,629	7,200	7,200	Transport	7,200
1,405,512	**1,622,250**	**1,659,050**	**TOTAL EXPENDITURE**	**1,758,080**
			INCOME	
-	-	-	Grants	-
(9,696)	-	(5,000)	Fees and Charges	-
1,395,816	**1,622,250**	**1,654,050**	**NET CONTROLLABLE EXPENDITURE**	**1,758,080**
			RECHARGES & CAPITAL CHARGES	
155,520	155,840	155,840	Support Services	140,920
20,900	40,900	40,900	Capital Charges	77,960
(1,539,910)	(1,709,760)	(1,887,760)	Recharges	(1,966,900)
-	-	-	Transfers to/from Reserves	-
32,326	**109,230**	**(36,970)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**10,060**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**109,230**	
Employees	36,800	Additional Help Desk post (Funded by Port Health)
Fees and Charges	(5,000)	
Recharges	(178,000)	
Outturn 2024/25 (P6 Forecast)	**(36,970)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**109,230**	
Employees	56,550	Annual Salary increase
Employees	35,750	New Help desk post (Funded from Port Health)
Supplies and Services	(3,470)	
Supplies and Services	21,000	Postage costs
Supplies and Services	13,000	Online security costs
Supplies and Services	13,000	Increase in Terminals Maint
Support Services	(14,920)	
Capital Charges	37,060	
Recharges	(257,140)	Recharges to Port Health
Base Budget 2025/26	**10,060**	

NOTES

REVENUE BUDGET				
People, Communications & Digitisatio		**Telephony**		
SERVICE DESCRIPTION		All the organisations telephone are charged here then re-charged to individual services		
SERVICE MANAGER		Service Lead for IT & Digital		
BUDGET MANAGER		Service Lead for IT & Digital		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
62,863	60,000	60,000	Supplies and Services	60,000
-	-	-	Transport	-
62,863	**60,000**	**60,000**	**TOTAL EXPENDITURE**	**60,000**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
62,863	**60,000**	**60,000**	**NET CONTROLLABLE EXPENDITURE**	**60,000**
			RECHARGES & CAPITAL CHARGES	
1,040	480	480	Support Services	4,800
-	-	-	Capital Charges	-
(71,120)	(60,510)	(60,510)	Recharges	(64,820)
-	-	-	Transfers to/from Reserves	-
(7,217)	**(30)**	**(30)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(20)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(30)**	
Outturn 2024/25 (P6 Forecast)	**(30)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(30)**	
Support Services	4,320	
Recharges	(4,310)	
Base Budget 2025/26	**(20)**	

NOTES

REVENUE BUDGET				
People, Communications & Digitisatio		**Visitor & Call Centre**		
SERVICE DESCRIPTION		The provision of the customer contact and call centres.		
SERVICE MANAGER		Assistant Director HR,Customer Services,Communications and Digitalisation		
BUDGET MANAGER		Assistant Director HR,Customer Services,Communications and Digitalisation		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
502,834	560,100	560,100	Employees	625,310
-	1,000	1,000	Premises	1,000
15,485	25,250	25,250	Supplies and Services	25,000
612	1,000	1,000	Transport	1,000
518,931	**587,350**	**587,350**	**TOTAL EXPENDITURE**	**652,310**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
518,931	**587,350**	**587,350**	**NET CONTROLLABLE EXPENDITURE**	**652,310**
			RECHARGES & CAPITAL CHARGES	
193,050	161,730	161,730	Support Services	143,480
124,800	132,700	132,700	Capital Charges	135,610
(921,140)	(885,090)	(885,090)	Recharges	(931,390)
-	-	-	Transfers to/from Reserves	-
(84,359)	**(3,310)**	**(3,310)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**10**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(3,310)**	
Outturn 2024/25 (P6 Forecast)	**(3,310)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(3,310)**	
Employees	33,940	Annual Salary increase
Employees	31,270	Regrading & Increase in hours
Supplies & Services	(250)	
Support Services	(18,250)	
Capital Charges	2,910	
Recharges	(46,300)	
Transfers to/from Reserves	-	
Base Budget 2025/26	**10**	

NOTES

REVENUE BUDGET				
People, Communications & Digitisatio			**Human Resources**	
SERVICE DESCRIPTION			The Human Resources team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are recharged to services on a per head basis.	
SERVICE MANAGER			Assistant Director HR,Customer Services,Communications and Digitalisation	
BUDGET MANAGER			Assistant Director HR,Customer Services,Communications and Digitalisation	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
668,021	808,780	808,780	Employees	880,500
-	-	-	Premises	-
99,202	71,120	71,120	Supplies and Services	77,620
11,006	3,150	3,150	Transport	3,250
778,229	**883,050**	**883,050**	**TOTAL EXPENDITURE**	**961,370**
			INCOME	
-	-	-	Grants	-
(74,340)	(55,000)	(59,000)	Fees and Charges	(59,740)
703,888	**828,050**	**824,050**	**NET CONTROLLABLE EXPENDITURE**	**901,630**
			RECHARGES & CAPITAL CHARGES	
148,680	131,950	131,950	Support Services	140,170
-	-	-	Capital Charges	-
(810,580)	(816,310)	(816,310)	Recharges	(839,490)
-	-	-	Transfers to/from Reserves	-
41,988	**143,690**	**139,690**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**202,310**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**143,690**	
Fees and Charges	(4,000)	
Outturn 2024/25 (P6 Forecast)	**139,690**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**143,690**	
Employees	14,120	Annual Salary increase
Employees	57,600	Additional posts funded from Port Health
Premises	-	
Supplies and Services	6,500	Increase in HR Software Costs
Transport	100	
Fees and Charges	(4,740)	Increase in charge to Folkestone and Hythe DC re payroll services
Support Services	8,220	
Recharges	(23,180)	
Base Budget 2025/26	**202,310**	

NOTES

REVENUE BUDGET				
People, Communications & Digitisatio			**Communications & Marketing**	
SERVICE DESCRIPTION			To provide marketing and communications services internally and externally to promote and protect the reputation of the Council and the growth of Ashford. This includes responsibility for web design and content management, media management, marketing, and publications (hard copy and on-line)	
SERVICE MANAGER			Assistant Director HR,Customer Services,Communications and Digitalisation	
BUDGET MANAGER			Communications and Marketing Manager	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
356,511	378,210	356,710	Employees	373,120
-	-	-	Premises	-
49,535	50,000	50,000	Supplies and Services	56,000
5,208	5,130	5,130	Transport	5,130
411,254	**433,340**	**411,840**	**TOTAL EXPENDITURE**	**434,250**
			INCOME	
-	-	-	Grants	-
(30,949)	(17,000)	(17,000)	Fees and Charges	(20,000)
380,305	**416,340**	**394,840**	**NET CONTROLLABLE EXPENDITURE**	**414,250**
			RECHARGES & CAPITAL CHARGES	
101,870	81,750	81,750	Support Services	78,400
-	-	-	Capital Charges	-
(23,000)	(23,000)	(23,000)	Recharges	(23,000)
-	-	-	Transfers to/from Reserves	-
459,175	**475,090**	**453,590**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**469,650**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**475,090**	
Employees	(21,500)	Salary Savings
Outturn 2024/25 (P6 Forecast)	**453,590**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**475,090**	
Employees	16,410	Annual pay increase
Employees	(21,500)	Salary saving due to restructure
Supplies and Services	6,000	
Fees & Charges	(3,000)	
Support Services	(3,350)	
Base Budget 2025/26	**469,650**	

NOTES

REVENUE BUDGET				
Housing				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
39,468	37,590	57,680	Gypsy Site - Chilmington	52,470
2,272,042	2,589,230	3,110,270	Housing Options	3,467,530
152,849	181,360	185,540	Private Sector Housing	186,720
91,902	77,250	48,900	Housing Strategy and Enabling	95,440
2,949	-	-	Refugee Project	-
2,559,210	**2,885,430**	**3,402,390**	**SERVICE EXPENDITURE**	**3,802,160**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE Housing						
	Gypsy Site - Chilmington	**Private Sector Housing**	**Housing Strategy and Enabling**	**Housing Options**	**Refugee Project**	**Total**
EXPENDITURE						
Employees	26,390	166,680	67,500	1,674,670	626,250	2,561,490
Premises	89,600	-	-	2,263,940	113,110	2,466,650
Supplies and Services	2,800	13,410	15,430	4,176,480	174,110	4,382,230
Transport	1,870	9,790	690	58,420	28,880	99,650
TOTAL EXPENDITURE	120,660	189,880	83,620	8,173,510	942,350	9,510,020
INCOME						
Grants	-	-	-	(1,633,410)	-	(1,633,410)
Fees & Charges	(83,980)	(30,670)	-	(3,521,680)	-	(3,636,330)
TOTAL INCOME	(83,980)	(30,670)	-	(5,155,090)	-	(5,269,740)
NET CONTROLLABLE EXPENDITURE	**36,680**	**159,210**	**83,620**	**3,018,420**	**942,350**	**4,240,280**
NON CONTROLLABLE ITEMS						
Support Services	6,820	27,510	11,820	383,380	56,660	486,190
Capital Charges	8,970	-	-	65,730	-	74,700
Recharges	-	-	-	-	-	-
Transfers to/from Reserves	-	-	-	-	(999,010)	(999,010)
TOTAL NON-CONTROLLABLE ITEMS	15,790	27,510	11,820	449,110	(942,350)	(438,120)
NET EXPENDITURE	**52,470**	**186,720**	**95,440**	**3,467,530**	**-**	**3,802,160**

REVENUE BUDGET				
SERVICE	**Gypsy Site - Chilmington**			
SERVICE DESCRIPTION	Provision of 16 pitches at the Travellers site at Chilmington			
SERVICE MANAGER	Assistant Director of Housing			
BUDGET MANAGER	Housing Operations Manager, Income and Neighbourhoods			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
10,250	22,190	13,680	Employees	26,390
94,499	77,470	106,070	Premises	89,600
3,208	2,530	2,530	Supplies and Services	2,800
643	1,460	1,460	Transport	1,870
108,600	**103,650**	**123,740**	**TOTAL EXPENDITURE**	**120,660**
			INCOME	
-	-	-	Grants	-
(83,992)	(79,460)	(79,460)	Fees and Charges	(83,980)
24,608	**24,190**	**44,280**	**NET CONTROLLABLE EXPENDITURE**	**36,680**
			RECHARGES & CAPITAL CHARGES	
7,960	6,300	6,300	Support Services	6,820
6,900	7,100	7,100	Capital Charges	8,970
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
39,468	**37,590**	**57,680**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**52,470**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**37,590**	
Employees	(8,510)	Vacancy salary saving
Premises	28,600	One off clearance for fly tipping on site
Outturn 2024/25 (P6 Forecast)	**57,680**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**37,590**	
Employees	4,200	Annual increase in employee costs
Premises	12,130	Anticipated increase in electricity bills
Supplies and Services	270	
Transport	410	
Fees and Charges	(4,520)	
Support Services	520	
Capital Charges	1,870	
Base Budget 2025/26	**52,470**	

NOTES

REVENUE BUDGET				
SERVICE			**Housing Options**	
SERVICE DESCRIPTION			The administration of the homeless service including Temporary Accommodation (TA) costs such as B&B, self-managed TA schemes and on-street purchases, providing housing advice and maintenance of the housing register Lettings, ABC Lettings and Private Sector Leasing.	
SERVICE MANAGER			Assistant Director of Housing	
BUDGET MANAGER			Service Improvement Manager	
ACTUAL	**BUDGET**	**PROJECTED OUTTURN**	**DETAIL**	**ESTIMATE**
2023/24	**2024/25**	**2024/25**		**2025/26**
£	**£**	**£**		**£**
			EXPENDITURE	
1,297,644	1,438,680	1,448,950	Employees	1,674,670
2,032,776	2,048,940	2,068,010	Premises	2,263,940
2,982,064	2,605,080	3,448,490	Supplies and Services	4,176,480
44,728	49,560	52,380	Transport	58,420
6,357,212	**6,142,260**	**7,017,830**	**TOTAL EXPENDITURE**	**8,173,510**
			INCOME	
(1,299,144)	(966,160)	(1,177,800)	Grants	(1,633,410)
(3,168,576)	(3,015,200)	(3,158,090)	Fees and Charges	(3,521,680)
1,889,492	**2,160,900**	**2,681,940**	**NET CONTROLLABLE EXPENDITURE**	**3,018,420**
			RECHARGES & CAPITAL CHARGES	
359,450	392,330	392,330	Support Services	383,380
23,100	36,000	36,000	Capital Charges	65,730
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
2,272,042	**2,589,230**	**3,110,270**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**3,467,530**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**2,589,230**	
Employees	10,270	Cover for staff absence
Premises	19,070	Fit out and refurbishment costs for street purchases used as TA
Supplies and Services	661,410	Increase in Temporary Accommodation costs
Supplies and Services	182,000	Increase in prevention funding
Transport	2,820	
Grants	(211,640)	Increase in Flexible homeless grant
Fees and Charges	(142,890)	Increase in Housing Benefit and rental income from TA units
Outturn 2024/25 (P6 Forecast)	**3,110,270**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**2,589,230**	
Employees	95,440	Annual increase in employee costs
Employees	140,550	3 x new posts in Housing Options
Premises	15,000	Additional gas maintenance works for new ABC lettings properties
Premises	15,000	Increase in building maintenance costs for RSAP and on-street
Premises	185,000	Increase in ABC letting rents paid to landlords
Supplies and Services	1,267,650	Increase in Temporary Accommodation costs
Supplies and Services	261,060	Increase in prevention funding
Supplies and Services	42,690	Increase in Private Sector Leasing rents paid to landlords
Transport	8,860	Lease car/ cash equivalent for new posts
Grants	(667,250)	Expected increase in government grants
Fees and Charges	(173,780)	Increase in Housing Benefit and rental income from RSAP, LAHF and on-street house purchases used as TA
Fees and Charges	(185,000)	Increase in ABC letting rent from landlords
Fees and Charges	(105,010)	Increase in Housing Benefit and rental income from TA units
Fees and Charges	(42,690)	Increase in Private Sector Leasing rent from landlords
Support Services	(8,950)	
Capital Charges	29,730	
Base Budget 2025/26	**3,467,530**	

NOTES

REVENUE BUDGET				
SERVICE		**Private Sector Housing**		
SERVICE DESCRIPTION		To improve the quality of Private Sector Housing stock and to provide services to private sector landlords, as well as the administration of disabled facilities grants		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Private Sector Housing Manager		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
150,505	158,130	160,070	Employees	166,680
5,360	-	-	Premises	-
52,292	13,650	13,140	Supplies and Services	13,410
7,254	7,100	7,150	Transport	9,790
215,411	**178,880**	**180,360**	**TOTAL EXPENDITURE**	**189,880**
			INCOME	
(70,174)	-	2,700	Grants	-
(45,568)	(30,670)	(30,670)	Fees and Charges	(30,670)
99,669	**148,210**	**152,390**	**NET CONTROLLABLE EXPENDITURE**	**159,210**
			RECHARGES & CAPITAL CHARGES	
53,180	33,150	33,150	Support Services	27,510
	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
152,849	**181,360**	**185,540**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**186,720**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**181,360**	
Employees	1,940	
Supplies and Services	(510)	
Transport	50	
Grants	2,700	
Outturn 2024/25 (P6 Forecast)	**185,540**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**181,360**	
Employees	8,550	Annual increase in employee costs
Supplies and Services	(240)	
Transport	2,690	
Support Services	(5,640)	
Base Budget 2025/26	**186,720**	

NOTES

REVENUE BUDGET				
SERVICE	**Housing Strategy and Enabling**			
SERVICE DESCRIPTION	To encourage the provision of affordable housing outside of the HRA			
SERVICE MANAGER	Assistant Director of Housing			
BUDGET MANAGER	Development Partnership Manager			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
55,147	44,980	16,630	Employees	67,500
-	-	-	Premises	-
15,444	15,410	15,410	Supplies and Services	15,430
2,461	2,360	2,360	Transport	690
73,052	**62,750**	**34,400**	**TOTAL EXPENDITURE**	**83,620**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
73,052	**62,750**	**34,400**	**NET CONTROLLABLE EXPENDITURE**	**83,620**
			RECHARGES & CAPITAL CHARGES	
18,850	14,500	14,500	Support Services	11,820
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
91,902	**77,250**	**48,900**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**95,440**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**77,250**	
Employees	(28,350)	Salary vacancy saving
Outturn 2024/25 (P6 Forecast)	**48,900**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**77,250**	
Employees	22,520	Annual increase in employee costs and scale point increase
Supplies and Services	20	
Transport	(1,670)	
Support Services	(2,680)	
Base Budget 2025/26	**95,440**	

NOTES

REVENUE BUDGET				
SERVICE	**Refugee Project**			
SERVICE DESCRIPTION	The administration of refugee programmes funded by central government.			
SERVICE MANAGER	Assistant Director of Housing			
BUDGET MANAGER	Resettlement Manager			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
331,936	411,860	311,940	Employees	626,250
234,497	130,970	121,970	Premises	113,110
406,070	129,760	160,350	Supplies and Services	174,110
31,558	18,500	20,040	Transport	28,880
1,004,061	**691,090**	**614,300**	**TOTAL EXPENDITURE**	**942,350**
			INCOME	
(981,782)	(407,480)	(407,480)	Grants	-
(169)	-	-	Fees and Charges	-
22,111	**283,610**	**206,820**	**NET CONTROLLABLE EXPENDITURE**	**942,350**
			RECHARGES & CAPITAL CHARGES	
37,440	63,130	63,130	Support Services	56,660
-	-	-	Capital Charges	-
-	-	-	Recharges	-
(56,602)	(346,740)	(269,950)	Transfers to/from Reserves	(999,010)
2,949	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**-**	
Employees	(99,920)	Salary vacancy saving
Premises	(9,000)	Reduction in rent arrears and top ups issued
Supplies and Services	30,590	Increase in translation services for Ukrainian scheme
Transport	1,540	
Transfers to/from Reserves	76,790	Reduction of transfer to refugee reserves
Outturn 2024/25 (P6 Forecast)	**-**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**-**	
Employees	36,400	Annual increase in employee costs
Employees	137,710	3 x New 'Refugee resettlement officer' posts
Employees	40,280	New 'Short stay accommodation officer' post
Premises	(17,860)	Reduction in rent arrears and top ups issued
Supplies and Services	44,350	Increase in translation services
Transport	10,380	Increase in lease car/ cash alternative
Grants	407,480	Reduction of grants received
Support Services	(6,470)	
Transfers to/from Reserves	(652,270)	Expenditure funded by refugee reserves
Base Budget 2025/26	**-**	

NOTES

REVENUE BUDGET				
Environmental Health				
ACTUAL	**BUDGET**	**PROJECTED OUTTURN**	**DETAIL**	**ESTIMATE**
2023/24	**2024/25**	**2024/25**		**2025/26**
£	**£**	**£**		**£**
7,951	30	30	Insurance	8,020
623,177	666,760	584,165	Environmental Health	690,040
82,604	157,760	156,220	Licencing	90,350
713,731	**824,550**	**740,415**	**SERVICE EXPENDITURE**	**788,410**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE Environmental Health				
	Insurance	**Environmental Health**	**Licencing**	**Total**
EXPENDITURE				
Employees	175,730	933,460	3,000	1,112,190
Premises	728,210	13,700	1,850	743,760
Supplies and Services	18,940	77,380	5,150	101,470
Transport	47,890	31,560	-	79,450
TOTAL EXPENDITURE	970,770	1,056,100	10,000	2,036,870
INCOME				
Grants	-	-	-	-
Fees & Charges	(6,000)	(28,050)	(320,200)	(354,250)
TOTAL INCOME	(6,000)	(28,050)	(320,200)	(354,250)
NET CONTROLLABLE EXPENDITURE	**964,770**	**1,028,050**	**(310,200)**	**1,682,620**
NON CONTROLLABLE ITEMS				
Support Services	149,390	885,990	400,550	1,435,930
Capital Charges	-	-	-	-
Recharges	(1,106,140)	(1,224,000)	-	(2,330,140)
Transfers to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(956,750)	(338,010)	400,550	(894,210)
NET EXPENDITURE	**8,020**	**690,040**	**90,350**	**788,410**

REVENUE BUDGET				
SERVICE			**Insurance**	
SERVICE DESCRIPTION			Insurance premium account recharged across departments and insurance admin expenses. The expenditure relates to the premiums paid in relation to each area.	
SERVICE MANAGER			Corporate Director of Health and Wellbeing	
BUDGET MANAGER			Community Safety and Wellbeing Manager	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
-	-	-	Employees	175,730
-	-	-	Premises	728,210
13,102	-	-	Supplies and Services	18,940
-	-	-	Transport	47,890
13,102	**-**	**-**	**TOTAL EXPENDITURE**	**970,770**
			INCOME	
-	-	-	Grants	-
(5,141)	-	-	Fees and Charges	(6,000)
7,961	**-**	**-**	**NET CONTROLLABLE EXPENDITURE**	**964,770**
			RECHARGES & CAPITAL CHARGES	
85,170	169,080	169,080	Support Services	149,390
-	-	-	Capital Charges	-
(85,180)	(169,050)	(169,050)	Recharges	(1,106,140)
-	-	-	Transfers to/from Reserves	-
7,951	**30**	**30**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**8,020**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**30**	
Outturn 2024/25 (P6 Forecast)	**30**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**30**	
Employees	175,730	Employees Insurance
Premises	728,210	Premises Insurance
Supplies and Services	18,940	Misc Insurances
Transport	47,890	Vehicle related insurance
Fees and Charges	(6,000)	Misc Insurance recovered
Support Services	(19,690)	
Recharges	(937,090)	Recharge to the General Fund, HRA and Port services
Base Budget 2025/26	**8,020**	

NOTES
This budget page previously showed no expenditure because insurance is recharged directly to services. Although this is still the case it is much clearer to show the total insurance cost as an expenditure and to show separately the recharge to other services.

REVENUE BUDGET				
SERVICE		**Environmental Health**		
SERVICE DESCRIPTION		Responsible for the statutory requirements for food safety, infectious disease control, environmental protection & health and safety (including corporate health & safety)		
SERVICE MANAGER		Director of Health and Wellbeing		
BUDGET MANAGER		Community Safety and Wellbeing Manager		

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
1,061,920	945,330	846,200	Employees	933,460
14,382	11,590	43,290	Premises	13,700
51,490	83,140	101,125	Supplies and Services	77,380
30,637	32,650	32,650	Transport	31,560
1,158,429	**1,072,710**	**1,023,265**	**TOTAL EXPENDITURE**	**1,056,100**
			INCOME	
-	-	-	Grants	-
(26,402)	(25,900)	(59,050)	Fees and Charges	(28,050)
1,132,027	**1,046,810**	**964,215**	**NET CONTROLLABLE EXPENDITURE**	**1,028,050**
			RECHARGES & CAPITAL CHARGES	
987,260	810,830	810,830	Support Services	885,990
-	-	-	Capital Charges	-
(1,496,110)	(1,190,880)	(1,190,880)	Recharges	(1,224,000)
-	-	-	Transfers to/from Reserves	-
623,177	**666,760**	**584,165**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**690,040**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**666,760**	
Employees	(99,130)	Salary vacancy savings
Premises	31,700	Cost of drainage works done (recoverable)
Supplies and Services	17,985	Software upgrade
Fees and Charges	(33,150)	Cost of drainage works recovered
Outturn 2024/25 (P6 Forecast)	**584,165**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**666,760**	
Employees	(40,170)	Restructure of team
Employees	28,300	Annual increase in employee cost
Premises	2,110	
Supplies and Services	(5,760)	Misc savings across department
Transport	(1,090)	
Fees and Charges	(2,150)	
Support Services	75,160	
Recharges	(33,120)	
Base Budget 2025/26	**690,040**	

NOTES

REVENUE BUDGET				
SERVICE			**Licencing**	
SERVICE DESCRIPTION			Provision and enforcement of licences including Gambling, Liquor, Hackney Carriage and other various licences.	
SERVICE MANAGER			Director of Health and Wellbeing	
BUDGET MANAGER			Community Safety and Wellbeing Manager	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
7,230	5,000	5,000	Employees	3,000
1,846	2,700	2,700	Premises	1,850
5,720	6,450	6,110	Supplies and Services	5,150
156	-	-	Transport	-
14,953	**14,150**	**13,810**	**TOTAL EXPENDITURE**	**10,000**
			INCOME	
(2,400)	(1,200)	(1,200)	Grants	-
(284,650)	(282,000)	(283,200)	Fees and Charges	(320,200)
(272,096)	**(269,050)**	**(270,590)**	**NET CONTROLLABLE EXPENDITURE**	**(310,200)**
			RECHARGES & CAPITAL CHARGES	
354,700	426,810	426,810	Support Services	400,550
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
82,604	**157,760**	**156,220**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**90,350**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**157,760**	
Supplies and Services	(340)	
Fees and Charges	(1,200)	
Outturn 2024/25 (P6 Forecast)	**156,220**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**157,760**	
Employees	(2,000)	
Premises	(850)	
Supplies and Services	(1,300)	
Grants	1,200	
Fees and Charges	(38,200)	Increase in number of licences issued and fee increase
Support Services	(26,260)	
Base Budget 2025/26	**90,350**	

NOTES

REVENUE BUDGET				
Ashford Port Health				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
(245,474)	(95,000)	(395,000)	Ashford Port Health	(300,000)
(245,474)	**(95,000)**	**(395,000)**	**SERVICE EXPENDITURE**	**(300,000)**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE Ashford Port Health		
	Ashford Port Health	**Total**
EXPENDITURE		
Employees	12,361,030	12,361,030
Premises	-	-
Supplies and Services	397,000	397,000
Transport	7,700	7,700
TOTAL EXPENDITURE	12,765,730	12,765,730
INCOME		
Grants	-	-
Fees & Charges	(15,125,580)	(15,125,580)
TOTAL INCOME	(15,125,580)	(15,125,580)
NET CONTROLLABLE EXPENDITURE	**(2,359,850)**	**(2,359,850)**
NON CONTROLLABLE ITEMS		
Support Services	2,014,520	2,014,520
Capital Charges	45,330	45,330
Recharges	-	-
Transfers to/from Reserves	-	-
TOTAL NON-CONTROLLABLE ITEMS	2,059,850	2,059,850
NET EXPENDITURE	**(300,000)**	**(300,000)**

REVENUE BUDGET	
SERVICE	**Ashford Port Health**
SERVICE DESCRIPTION	This service is responsible for port health procedures for Sanitary and Phytosanitary (SPS) controls in relation to imports of, products of animal origin (POAO) and high risk food not of animal origin (HRFNOA), arriving through the Channel Tunnel and the Port of Dover. The service also checks for Illegal Unreported and Unregulated fishing (IUU).
SERVICE MANAGER	Corporate Director of Health and Wellbeing
BUDGET MANAGER	Port Health Manager

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
2,498,841	2,496,760	5,714,670	Employees	12,361,030
118	-	-	Premises	-
168,744	118,510	313,810	Supplies and Services	397,000
31,329	45,050	11,250	Transport	7,700
2,699,032	**2,660,320**	**6,039,730**	**TOTAL EXPENDITURE**	**12,765,730**
			INCOME	
(3,239,107)	(3,326,780)	(1,626,885)	Grants	-
(342,426)	(120,000)	(6,249,305)	Fees and Charges	(15,125,580)
(882,501)	**(786,460)**	**(1,836,460)**	**NET CONTROLLABLE EXPENDITURE**	**(2,359,850)**
			RECHARGES & CAPITAL CHARGES	
617,527	654,160	1,404,160	Support Services	2,014,520
19,500	37,300	37,300	Capital Charges	45,330
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(245,474)	**(95,000)**	**(395,000)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(300,000)**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**(95,000)**	
Employees	3,217,910	Increase in employee numbers
Supplies & Services	195,300	Uniforms, hardware and other equipment
Transport	(33,800)	Travel warrants
Grants	1,699,895	Reduction in grant as DEFRA are no longer supporting
Fees & Charges	(5,829,305)	Increase in Port Heralth charges
Fees & Charges	(300,000)	Increase in IUU income
Support Services	750,000	
Outturn 2024/25 (P6 Forecast)	**(395,000)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**(95,000)**	
Employees	9,864,270	Increase in employee numbers
Supplies & Services	278,490	Uniforms, hardware and other equipment
Transport	(37,350)	Travel warrants
Grants	3,326,780	Reduction in grant as DEFRA are no longer supporting
Fees & Charges	(14,790,580)	Increase in Port Health charges
Fees & Charges	(215,000)	Increase in IUU income
Support Services	1,360,360	
Capital Charges	8,030	
Base Budget 2025/26	**(300,000)**	

NOTES

REVENUE BUDGET				
Environment, Property and Recreation				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
323,494	(215,680)	(203,260)	Facilities Management	(496,750)
70,446	181,310	259,288	Property Building Services	412,790
78,074	69,650	73,430	Commercial Projects	8,600
(44,849)	(1,250)	(44,310)	Street Scene	(2,090)
4,920,378	5,014,020	5,655,820	Refuse, Recycling, Street Clean	5,512,460
1,888,732	2,034,510	2,080,125	Grounds Maintenance	2,372,830
(2,014,625)	(1,373,420)	(703,351)	Estates	(531,030)
1,089,824	927,280	926,390	Community Safety & Monitoring Centre	1,201,950
1,891,511	1,629,940	1,576,720	Recreation	1,725,110
(691,898)	(688,430)	(751,760)	Parking & Engineering	(613,840)
7,511,087	**7,577,930**	**8,869,092**	**SERVICE EXPENDITURE**	**9,590,030**

SUBJECTIVE ANALYSIS - 2024/25 ESTIMATE Environment, Property and Recreation						
	Facilities Management	**Property Building Services**	**Commercial Projects**	**Street Scene**	**Refuse, Recycling, Street Clean**	**Grounds Maintenance**
EXPENDITURE						
Employees	62,990	375,200	234,490	359,490	-	1,653,010
Premises	201,790	470,150	36,220	21,580	-	354,070
Supplies and Services	5,500	59,350	53,600	27,010	6,773,640	226,200
Transport	620	14,660	8,270	8,170	-	233,880
TOTAL EXPENDITURE	270,900	919,360	332,580	416,250	6,773,640	2,467,160
INCOME						
Grants	-	-	-	-	(272,000)	-
Fees & Charges	(24,100)	(21,300)	-	(184,850)	(1,484,000)	(332,770)
TOTAL INCOME	(24,100)	(21,300)	-	(184,850)	(1,756,000)	(332,770)
NET CONTROLLABLE EXPENDITURE	**246,800**	**898,060**	**332,580**	**231,400**	**5,017,640**	**2,134,390**
NON CONTROLLABLE ITEMS						
Support Services	77,360	338,040	14,900	489,440	605,430	168,350
Capital Charges	136,180	62,870	6,580	-	-	265,000
Recharges	(957,090)	(886,180)	(345,460)	(722,930)	(110,610)	(294,910)
Transfers to/from Reserves	-	-	-	-	-	100,000
TOTAL NON-CONTROLLABLE ITEMS	(743,550)	(485,270)	(323,980)	(233,490)	494,820	238,440
NET EXPENDITURE	**(496,750)**	**412,790**	**8,600**	**(2,090)**	**5,512,460**	**2,372,830**

	Estates	**Parking & Engineering**	**Community Safety & Monitoring Centre**	**Recreation**	**Total**
EXPENDITURE					
Employees	456,790	571,130	1,057,360	225,210	4,995,670
Premises	2,922,690	801,830	30,700	92,040	4,931,070
Supplies and Services	116,710	481,010	216,350	940	7,960,310
Transport	11,530	24,570	15,370	8,390	325,460
TOTAL EXPENDITURE	3,507,720	1,878,540	1,319,780	326,580	18,212,510
INCOME					
Grants	-	-	(32,000)	-	(304,000)
Fees & Charges	(5,643,350)	(2,814,440)	(15,500)	(409,890)	(10,930,200)
TOTAL INCOME	(5,643,350)	(2,814,440)	(47,500)	(409,890)	(11,234,200)
NET CONTROLLABLE EXPENDITURE	**(2,135,630)**	**(935,900)**	**1,272,280**	**(83,310)**	**6,978,310**
NON CONTROLLABLE ITEMS					
Support Services	993,850	242,710	170,390	359,070	3,459,540
Capital Charges	1,105,450	79,350	98,240	1,449,350	3,203,020
Recharges	(500,350)	-	(338,960)	-	(4,156,490)
Transfers to/from Reserves	5,650	-	-	-	105,650
TOTAL NON-CONTROLLABLE ITEMS	1,604,600	322,060	(70,330)	1,808,420	2,611,720
NET EXPENDITURE	**(531,030)**	**(613,840)**	**1,201,950**	**1,725,110**	**9,590,030**

REVENUE BUDGET				
SERVICE	**Facilities Management**			
SERVICE DESCRIPTION	Management of Council's Office Accommodation			
SERVICE MANAGER	Assistant Director of Environment, Property & Recreation			
BUDGET MANAGER	Property Building Services and Facilities Manager			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
131,116	(128,790)	(125,370)	Employees	62,990
730,184	656,910	664,910	Premises	201,790
77,889	16,680	17,680	Supplies and Services	5,500
2,805	2,080	2,080	Transport	620
941,993	**546,880**	**559,300**	**TOTAL EXPENDITURE**	**270,900**
			INCOME	
(9,468)	-	-	Grants	-
(176,347)	(81,860)	(81,860)	Fees and Charges	(24,100)
756,179	**465,020**	**477,440**	**NET CONTROLLABLE EXPENDITURE**	**246,800**
			RECHARGES & CAPITAL CHARGES	
473,630	95,930	95,930	Support Services	77,360
121,700	125,900	125,900	Capital Charges	136,180
(1,035,590)	(907,280)	(907,280)	Recharges	(957,090)
7,575	4,750	4,750	Transfers to/from Reserves	-
323,494	**(215,680)**	**(203,260)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(496,750)**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**(215,680)**	
Employees	3,420	
Premises	8,000	Increase in boiler and plant maintenance at Civic Centre
Supplies and Services	1,000	
Outturn 2024/25 (P6 Forecast)	**(203,260)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**(215,680)**	
Premises, Supplies and Services	(274,520)	Savings achieved from moving to International House
Transport	(1,460)	
Fees and Charges	57,760	Tenants vacating Civic Centre
Support Services	(18,570)	Reduction due to move to International House
Capital Charges	10,280	
Recharges	(49,810)	
Transfer to/from Reserve	(4,750)	Netball Centre has been fully handed over to John Wallis Academy as part of Courtside/Pitchside
Base Budget 2025/26	**(496,750)**	

NOTES

REVENUE BUDGET				
SERVICE		**Property Building Services**		
SERVICE DESCRIPTION		Management, maintenance and compliancy all the non-residential property assets		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Property Building Services and Facilities Manager		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
270,062	268,360	330,275	Employees	375,200
450,157	438,420	436,920	Premises	470,150
136,647	58,450	76,615	Supplies and Services	59,350
12,738	11,990	12,960	Transport	14,660
869,603	**777,220**	**856,770**	**TOTAL EXPENDITURE**	**919,360**
			INCOME	
-	-	-	Grants	-
(13,482)	(18,500)	(20,072)	Fees and Charges	(21,300)
856,121	**758,720**	**836,698**	**NET CONTROLLABLE EXPENDITURE**	**898,060**
			RECHARGES & CAPITAL CHARGES	
84,476	280,380	280,380	Support Services	338,040
3,900	44,500	44,500	Capital Charges	62,870
(874,050)	(902,290)	(902,290)	Recharges	(886,180)
-	-	-	Transfers to/from Reserves	-
70,446	**181,310**	**259,288**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**412,790**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**181,310**	
Employees	61,915	Increase in salary costs due to new post and regrading of existing post
Premises	(1,500)	
Supplies and Services	18,165	Increase in consultancy surveyors for condition surveys on ABC's asset portfolio
Transport	970	
Fees and Charges	(1,572)	
Outturn 2024/25 (P6 Forecast)	**259,288**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**181,310**	
Employees	61,890	Transfer of post from Aspire
Employees	24,670	Increase in salary costs due to regrading of 2 existing posts
Employees	11,700	Annual salary increases
Employees	8,580	Qualification training
Premises	14,580	Increase in maintenance of assets
Premises	9,600	Increase in premises insurance on our asset portfolio
Premises	7,550	Increase in other associated costs of maintaining our assets
Supplies and Services	900	
Transport	2,670	
Fees and Charges	(2,800)	
Support Services	57,660	
Capital Charges	18,370	
Recharges	16,110	
Base Budget 2025/26	**412,790**	

NOTES

REVENUE BUDGET				
SERVICE		**Commercial Projects**		
SERVICE DESCRIPTION		Responsible for the delivery of key corporate projects with values up to several million pounds, delivered within budget, to programme and to the required quality standard. Adopt a commercial approach to project delivery that improves local places whilst generating sustainable income.		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Commercial Development and Regeneration Manager		
ACTUAL	**BUDGET**	**PROJECTED OUTTURN**	**DETAIL**	**ESTIMATE**
2023/24	**2024/25**	**2024/25**		**2025/26**
£	**£**	**£**		**£**
			EXPENDITURE	
181,072	218,860	221,020	Employees	234,490
34,715	38,350	38,350	Premises	36,220
27,502	50,340	51,960	Supplies and Services	53,600
7,214	8,270	8,270	Transport	8,270
250,504	**315,820**	**319,600**	**TOTAL EXPENDITURE**	**332,580**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
250,504	**315,820**	**319,600**	**NET CONTROLLABLE EXPENDITURE**	**332,580**
			RECHARGES & CAPITAL CHARGES	
24,420	13,840	13,840	Support Services	14,900
-	5,200	5,200	Capital Charges	6,580
(196,850)	(265,210)	(265,210)	Recharges	(345,460)
-	-	-	Transfers to/from Reserves	-
78,074	**69,650**	**73,430**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**8,600**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**69,650**	
Employees	2,160	
Supplies and Services	1,620	
Outturn 2024/25 (P6 Forecast)	**73,430**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**69,650**	
Employees	15,630	Annual salary increases
Premises	(2,130)	
Supplies and Services	3,260	
Support Services	1,060	
Capital Charges	1,380	
Recharges	(80,250)	Increase in recharges for works undertaken on capital projects
Base Budget 2025/26	**8,600**	

NOTES

REVENUE BUDGET				
SERVICE			**Street Scene**	
SERVICE DESCRIPTION			The provision of public conveniences including canine control, allotment management and cemetery services.	
SERVICE MANAGER			Assistant Director of Environment, Property & Recreation	
BUDGET MANAGER			Environmental Contracts Manager	
ACTUAL	**BUDGET**	**PROJECTED OUTTURN**	**DETAIL**	**ESTIMATE**
2023/24	**2024/25**	**2024/25**		**2025/26**
£	**£**	**£**		**£**
			EXPENDITURE	
315,290	341,310	295,030	Employees	359,490
28,232	25,240	26,240	Premises	21,580
14,331	32,650	38,000	Supplies and Services	27,010
9,438	12,330	9,200	Transport	8,170
367,292	**411,530**	**368,470**	**TOTAL EXPENDITURE**	**416,250**
			INCOME	
-	-	-	Grants	-
(164,850)	(172,300)	(172,300)	Fees and Charges	(184,850)
202,441	**239,230**	**196,170**	**NET CONTROLLABLE EXPENDITURE**	**231,400**
			RECHARGES & CAPITAL CHARGES	
435,190	351,890	351,890	Support Services	489,440
-	-	-	Capital Charges	-
(682,480)	(592,370)	(592,370)	Recharges	(722,930)
-	-	-	Transfers to/from Reserves	-
(44,849)	**(1,250)**	**(44,310)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(2,090)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(1,250)**	
Employees	(46,280)	Salary savings due to vacancies
Premises	1,000	
Supplies and Services	5,350	Computer software costs
Transport	(3,130)	
Outturn 2024/25 (P6 Forecast)	**(44,310)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(1,250)**	
Employees	18,180	Pay award and NI increases
Premises	(3,660)	Savings in water supply costs
Supplies and Services	(5,640)	Reduction in the number of pubic health burials
Transport	(4,160)	Savings in cash alternative costs
Fees and Charges	(12,550)	Additional allotment income
Support Services	137,550	
Recharges	(130,560)	
Base Budget 2025/26	**(2,090)**	

NOTES

REVENUE BUDGET	
SERVICE	**Refuse,Recycling,Street Clean**
SERVICE DESCRIPTION	Monitoring and management of the Council's refuse, recycling and street cleansing contract with Suez, delivered through the Mid Kent Waste Partnership with Swale, Maidstone and Kent County Council.
SERVICE MANAGER	Assistant Director of Environment, Property & Recreation
BUDGET MANAGER	Environmental Contracts Manager

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
-	-	11,430	Employees	-
13,431	8,000	8,830	Premises	-
5,907,341	6,334,100	6,654,640	Supplies and Services	6,773,640
77	-	-	Transport	-
5,920,849	**6,342,100**	**6,674,900**	**TOTAL EXPENDITURE**	**6,773,640**
			INCOME	
(272,000)	(272,000)	-	Grants	(272,000)
(1,139,161)	(1,449,000)	(1,412,000)	Fees and Charges	(1,484,000)
4,509,688	**4,621,100**	**5,262,900**	**NET CONTROLLABLE EXPENDITURE**	**5,017,640**
			RECHARGES & CAPITAL CHARGES	
570,990	503,530	503,530	Support Services	605,430
-	-	-	Capital Charges	-
(160,300)	(110,610)	(110,610)	Recharges	(110,610)
-	-	-	Transfers to/from Reserves	-
4,920,378	**5,014,020**	**5,655,820**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**5,512,460**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**5,014,020**	
Employees	11,430	Agency staff cover for the new waste contract queries
Premises	830	
Supplies and Services	320,540	Uplift and in year pay award for new waste contract
Grants	272,000	KCC enabling payment withdrawn
Fees and Charges	37,000	Reduction in refuse bin recharge income
Outturn 2024/25 (P6 Forecast)	**5,655,820**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**5,014,020**	
Premises	(8,000)	
Supplies and Services	439,540	Uplift and property growth on the waste collection contract
Fees and Charges	(35,000)	Increase in garden waste fee income
Support Services	101,900	
Base Budget 2025/26	**5,512,460**	

NOTES

REVENUE BUDGET	
SERVICE	**Grounds Maintenance**
SERVICE DESCRIPTION	Provision of the Council's landscape management of the green spaces to include pre planned and reactive maintenance across the Borough.
SERVICE MANAGER	Assistant Director of Environment, Property & Recreation
BUDGET MANAGER	Aspire and Parks Portfolio Operations Manager

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
1,422,750	1,513,740	1,483,570	Employees	1,653,010
409,279	375,230	505,245	Premises	354,070
255,565	230,650	230,170	Supplies and Services	226,200
224,215	221,870	221,870	Transport	233,880
2,311,809	**2,341,490**	**2,440,855**	**TOTAL EXPENDITURE**	**2,467,160**
			INCOME	
(146,195)	(18,570)	(10,000)	Grants	-
(425,257)	(327,550)	(328,050)	Fees and Charges	(332,770)
1,740,357	**1,995,370**	**2,102,805**	**NET CONTROLLABLE EXPENDITURE**	**2,134,390**
			RECHARGES & CAPITAL CHARGES	
161,660	190,930	229,110	Support Services	168,350
98,100	60,400	60,400	Capital Charges	265,000
(223,400)	(287,190)	(287,190)	Recharges	(294,910)
112,015	75,000	(25,000)	Transfers to/from Reserves	100,000
1,888,732	**2,034,510**	**2,080,125**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**2,372,830**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**2,034,510**	
Employees	(30,170)	Salary savings due to vacancies
Premises	100,000	Cost for replacement play equipment funded from reserves
Premises	30,015	Repair costs for drainage and waterway maintenance
Supplies and Services	(480)	
Grants	8,570	
Fees and Charges	(500)	
Support Services	38,180	
Transfers to/from Reserves	(100,000)	Reserve funding for replacement play equipment
Outturn 2024/25 (P6 Forecast)	**2,080,125**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**2,034,510**	
Employees	139,270	Pay award and NI increases
Premises	(21,160)	Reduction in trees and hedges work and saving on inspection contract
Supplies and Services	(4,450)	
Transport	12,010	Increase in vehicle related insurance
Grants	18,570	Grant funding removed as Victoria Park project has finished
Fees and Charges	(5,220)	
Support Services	(22,580)	
Capital Charges	204,600	
Recharges	(7,720)	
Transfers to/from Reserves	25,000	Commercial income transferred to reserves
Base Budget 2025/26	**2,372,830**	

NOTES

REVENUE BUDGET	
SERVICE	**Estates**
SERVICE DESCRIPTION	To provide Estates Management services of non-operational non-residential properties and land. To undertake and negotiate new lettings, licences, lease renewals, rent reviews, to deal with subletting's, assignments, landlord consent for alterations, deed of variations. To inspect properties to ensure covenants are adhered to such as repair and maintenance and to deal with encroachments.
SERVICE MANAGER	Assistant Director of Environment, Property & Recreation
BUDGET MANAGER	Estates Manager

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
323,627	373,100	366,620	Employees	456,790
2,860,257	2,704,760	2,792,470	Premises	2,922,690
332,490	87,500	337,315	Supplies and Services	116,710
11,586	13,620	13,395	Transport	11,530
3,527,960	**3,178,980**	**3,509,800**	**TOTAL EXPENDITURE**	**3,507,720**
			INCOME	
-	-	-	S106 Contributions	-
-	-	-	Grants	-
(6,374,984)	(6,151,640)	(5,756,101)	Fees and Charges	(5,643,350)
(2,847,025)	**(2,972,660)**	**(2,246,301)**	**NET CONTROLLABLE EXPENDITURE**	**(2,135,630)**
			RECHARGES & CAPITAL CHARGES	
572,630	1,160,530	1,160,530	Support Services	993,850
749,400	822,600	822,600	Capital Charges	1,105,450
(495,280)	(389,540)	(445,830)	Recharges	(500,350)
5,650	5,650	5,650	Transfers to/from Reserves	5,650
(2,014,625)	**(1,373,420)**	**(703,351)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(531,030)**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**(1,373,420)**	
Employees	(6,480)	
Premises	35,000	Increase in ground rent at Park Mall following the lease renewal which was backdated
Premises	30,000	Increase in service charge as tenant left International House and ABC liable for vacant unit
Premises	30,000	Increase in electricity costs on Property portfolio
Premises	(7,290)	Various savings in premises costs on the Property portfolio
Supplies and Services	34,690	Write off bad debt at Coachworks following tenant vacating
Supplies and Services	28,175	Increase in consultancy surveyor costs for WHE rating advice on our Property Portfolio
Supplies and Services	12,785	Increase in subscriptions for footfall counter at both Elwick and Park Mall
Supplies and Services	17,165	Increase in other professional fees for marketing our vacant units
Transport	(225)	
Fees and Charges	550,290	Reduction in rental and service charge income on Property portfolio
Fees and Charges	2,249	
Recharges	(56,290)	Rental income from Aspire and Electrical Team for units at Business Park at Carlton Road
Outturn 2024/25 (P6 Forecast)	**(703,351)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(1,373,420)**	
Employees	58,220	1.5 FTE transferred from Civic Centre following move to International House
Employees	25,470	Increase in salary as SCP regrading to fill vacant post & annual salary increases
Premises	132,020	Increase in electricity costs on Property portfolio
Premises	102,070	Increase in premises insurance on the Property portfolio
Premises	40,000	Increase in ground rent following rent review at Park Mall
Premises	12,290	Various increases in premises costs on the Property portfolio
Premises	(68,450)	Reduction in service charge income
Supplies and Services	29,210	Increase in valuers fees, professional fees and subscriptions
Transport	(2,090)	
Fees and Charges	508,290	Reduction in rental and service charge income
Support Services	(166,680)	
Capital Charges	282,850	
Recharges	(110,810)	(£71,190) Internal recharge income
Base Budget 2025/26	**(531,030)**	

NOTES

REVENUE BUDGET				
SERVICE		**Parking & Engineering**		
SERVICE DESCRIPTION		Provision, maintenance and enforcement of On-Street, Off Street Parking,		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Safety and Wellbeing Manager		

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
493,990	629,680	654,040	Employees	571,130
810,674	804,500	808,020	Premises	801,830
675,564	560,130	473,420	Supplies and Services	481,010
21,426	20,830	21,110	Transport	24,570
2,001,654	**2,015,140**	**1,956,590**	**TOTAL EXPENDITURE**	**1,878,540**
			INCOME	
(37,435)	-	(18,120)	S106 Contributions	-
(1,020)	-	-	Grants	-
(3,014,997)	(2,914,050)	(2,900,710)	Fees and Charges	(2,814,440)
(1,051,798)	**(898,910)**	**(962,240)**	**NET CONTROLLABLE EXPENDITURE**	**(935,900)**
			RECHARGES & CAPITAL CHARGES	
375,400	187,980	187,980	Support Services	242,710
64,500	22,500	22,500	Capital Charges	79,350
-	-	-	Recharges	-
(80,000)	-	-	Transfers to/from Reserves	-
(691,898)	**(688,430)**	**(751,760)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(613,840)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(688,430)**	
Employees	24,360	Salary pressure
Premises	3,520	
Supplies and Services	44,030	Increase in software and collection fees
Supplies and Services	18,120	Consultancy work for parking review - funded by S106
Supplies and Services	(148,860)	Parking fees rechargeable no longer part of contract
Transport	280	
S106 Contributions	(18,120)	Section 106 contribution for parking review
Fees and Charges	(135,520)	Increase in parking fee income
Fees and Charges	148,860	Parking fees recoverable no longer part of contract
Outturn 2024/25 (P6 Forecast)	**(751,760)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(688,430)**	
Employees	44,010	Annual increase in employee costs
Employees	(102,560)	Staff time transferred to Community Safety
Premises	(2,670)	
Supplies and Services	49,740	Increase in software and collection fees
Supplies and Services	20,000	Increase in HGV clamping fees
Supplies and Services	(148,860)	Parking fees rechargeable no longer part of contract
Transport	3,740	
Fees and Charges	(29,250)	Increase in parking fee income
Fees and Charges	(20,000)	Increase in HGV clamping fee income
Fees and Charges	148,860	Parking fees recoverable no longer part of contract
Support Services	54,730	
Capital Charges	56,850	
Base Budget 2025/26	**(613,840)**	

REVENUE BUDGET	
SERVICE	**Community Safety & Monitoring Centre**
SERVICE DESCRIPTION	Monitoring and running of the Ashford Monitoring Centre which offers CCTV monitoring services. This area also includes the emergency planning and emergency response team.
SERVICE MANAGER	Assistant Director of Environment, Property & Recreation
BUDGET MANAGER	Safety and Wellbeing Manager

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
874,390	912,410	892,370	Employees	1,057,360
29,435	30,700	30,700	Premises	30,700
206,518	207,140	239,930	Supplies and Services	216,350
21,961	21,390	19,640	Transport	15,370
1,132,303	**1,171,640**	**1,182,640**	**TOTAL EXPENDITURE**	**1,319,780**
			INCOME	
(41,675)	(32,000)	(32,000)	Grants	(32,000)
(147,354)	(114,000)	(125,890)	Fees and Charges	(15,500)
943,274	**1,025,640**	**1,024,750**	**NET CONTROLLABLE EXPENDITURE**	**1,272,280**
			RECHARGES & CAPITAL CHARGES	
321,490	166,930	166,930	Support Services	170,390
138,900	77,200	77,200	Capital Charges	98,240
(313,840)	(342,490)	(342,490)	Recharges	(338,960)
-	-	-	Transfers to/from Reserves	-
1,089,824	**927,280**	**926,390**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,201,950**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**927,280**	
Employees	(20,040)	Salary vacancy saving
Supplies and Services	32,790	Business Continuity Software
Transport	(1,750)	Saving from consolidation of enforcement van across service
Fees and Charges	(11,890)	New CCTV monitoring contract
Outturn 2024/25 (P6 Forecast)	**926,390**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**927,280**	
Employees	42,390	Annual employee cost increase
Employees	102,560	Staff time transferred from Parking & Engineering
Supplies and Services	26,910	Business Continuity Software
Supplies and Services	45,000	Increase in maintenance costs for lifeline service
Supplies and Services	37,000	Increase in connection costs for CCTV
Supplies and Services	(99,700)	Savings from cessation of Lifeline services
Transport	(6,020)	Saving from consolidation of enforcement van across service
Fees and Charges	(8,500)	New CCTV monitoring contract
Fees and Charges	87,000	Loss of income from cessation of Lifeline services
Fees and Charges	20,000	Provision for refunds as contracts of lifeline run into 25/26
Support Services	3,460	
Capital Charges	21,040	
Recharges	(169,550)	Increase of recharges to general fund services
Recharges	173,080	Reduction of income from Housing Revenue Account for monitoring of housing tenants following cessation of Lifeline services
Base Budget 2025/26	**1,201,950**	

REVENUE BUDGET	
SERVICE	**Recreation**
SERVICE DESCRIPTION	Management function of the recreation service, including monitoring of the Stour Centre, Tenterden Leisure Centre & Julie Rose Stadium.
SERVICE MANAGER	Assistant Director of Environment, Property & Recreation
BUDGET MANAGER	Commercial Projects and Recreation Manager

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
181,144	213,960	211,730	Employees	225,210
699,445	88,400	109,600	Premises	92,040
943,924	1,410	452,450	Supplies and Services	940
5,040	8,240	8,240	Transport	8,390
1,829,554	**312,010**	**782,020**	**TOTAL EXPENDITURE**	**326,580**
			INCOME	
(279,259)	-	-	Grants	-
(617,714)	(223,020)	(275,210)	Fees and Charges	(409,890)
932,581	**88,990**	**506,810**	**NET CONTROLLABLE EXPENDITURE**	**(83,310)**
			RECHARGES & CAPITAL CHARGES	
222,730	417,850	417,850	Support Services	359,070
736,200	1,123,100	1,123,100	Capital Charges	1,449,350
-	-	-	Recharges	-
-	-	(471,040)	Transfers to/from Reserves	-
1,891,511	**1,629,940**	**1,576,720**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,725,110**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**1,629,940**	
Employees	(2,230)	
Premises	21,200	
Supplies and Services	451,040	Support for operational costs at Tenterden Leisure Centre funded from reserves
Fees and Charges	(52,190)	
Transfers to/from Reserves	(471,040)	Reserve funding support for Tenterden Leisure Centre
Outturn 2024/25 (P6 Forecast)	**1,576,720**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**1,629,940**	
Employees	11,250	Pay award and NI increases
Premises	3,640	
Supplies and Services	(470)	
Transport	150	
Fees and Charges	(186,870)	Increase in management fee income from Freedom Leisure operating the Stour Centre and Julie Rose Stadium
Support Services	(58,780)	
Capital Charges	326,250	
Base Budget 2025/26	**1,725,110**	

NOTES

REVENUE BUDGET				
Planning and Development				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
188,733	166,870	218,650	Building Control	168,760
1,601,872	1,241,110	1,220,850	Development Manager	1,219,170
84,229	-	(10,340)	Land Charges	-
(83,488)	(16,570)	(8,640)	Planning Administration	-
1,096,199	1,332,320	1,259,850	Strategic Planning	1,232,180
2,887,545	**2,723,730**	**2,680,370**	**SERVICE EXPENDITURE**	**2,620,110**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE Planning and Development						
	Building Control	**Development Manager**	**Land Charges**	**Planning Administration**	**Strategic Planning**	**Total**
EXPENDITURE						
Employees	296,290	1,439,570	154,940	389,880	1,079,930	3,360,610
Premises	-	250	-	-	2,000	2,250
Supplies and Services	12,040	218,450	8,650	9,500	300,650	549,290
Transport	11,840	64,000	-	-	43,540	119,380
TOTAL EXPENDITURE	320,170	1,722,270	163,590	399,380	1,426,120	4,031,530
INCOME						
Grants	-	-	-	-	-	-
Fees & Charges	(276,000)	(1,360,000)	(168,000)	-	(50,000)	(1,854,000)
TOTAL INCOME	(276,000)	(1,360,000)	(168,000)	-	(50,000)	(1,854,000)
NET CONTROLLABLE EXPENDITURE	**44,170**	**362,270**	**(4,410)**	**399,380**	**1,376,120**	**2,177,530**
NON CONTROLLABLE ITEMS						
Support Services	124,590	929,040	25,390	68,450	187,380	1,334,850
Capital Charges	-	-	-	58,440	-	58,440
Recharges	-	(72,140)	-	(526,270)	(43,620)	(642,030)
Transfers to/from Reserves	-	-	(20,980)	-	(287,700)	(308,680)
TOTAL NON-CONTROLLABLE ITEMS	124,590	856,900	4,410	(399,380)	(143,940)	442,580
NET EXPENDITURE	**168,760**	**1,219,170**	**-**	**-**	**1,232,180**	**2,620,110**

REVENUE BUDGET				
SERVICE	**Building Control**			
SERVICE DESCRIPTION	Building Regulation Chargeable, Statutory Building Control			
SERVICE MANAGER	Assistant Director Planning and Development			
BUDGET MANAGER	Planning Applications and Building Control Manager			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
256,243	289,130	273,100	Employees	296,290
-	-	-	Premises	-
7,163	12,050	18,250	Supplies and Services	12,040
12,931	11,230	11,840	Transport	11,840
276,336	**312,410**	**303,190**	**TOTAL EXPENDITURE**	**320,170**
			INCOME	
-	-	-	Grants	-
(212,553)	(276,000)	(215,000)	Fees and Charges	(276,000)
63,783	**36,410**	**88,190**	**NET CONTROLLABLE EXPENDITURE**	**44,170**
			RECHARGES & CAPITAL CHARGES	
124,950	130,460	130,460	Support Services	124,590
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
188,733	**166,870**	**218,650**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**168,760**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**166,870**	
Employees	(16,030)	Salary saving due to vacant positions.
Supplies and Services	6,200	Increase in Computer software costs due to software updates.
Transport	610	
Fees and Charges	61,000	Reduction in income due to reduced activity and economic climate.
Outturn 2024/25 (P6 Forecast)	**218,650**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**166,870**	
Employees	7,160	0.2 FTE increase to reflect the Budget manager's time allocation between Building Control and Planning Applications; FTE has moved from Development Manager.
Supplies and Services	(10)	
Transport	610	
Support Services	(5,870)	
Base Budget 2025/26	**168,760**	

NOTES

REVENUE BUDGET				
SERVICE	**Development Manager**			
SERVICE DESCRIPTION	This services includes the Strategic Sites Design Team which look at Major Sites, in addition to the general Development Control Team which deals with Processing Planning Applications, Planning Enforcement and Conservation			
SERVICE MANAGER	Assistant Director Planning and Development			
BUDGET MANAGER	Planning Applications and Building Control Manager			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
1,309,877	1,425,920	1,333,680	Employees	1,439,570
140	250	1,270	Premises	250
292,036	195,530	207,520	Supplies and Services	218,450
61,753	63,470	65,440	Transport	64,000
1,663,806	**1,685,170**	**1,607,910**	**TOTAL EXPENDITURE**	**1,722,270**
			INCOME	
(0)	-	-	S106 Contributions	-
(53,614)	-	-	Grants	-
(889,390)	(1,332,000)	(1,275,000)	Fees and Charges	(1,360,000)
720,802	**353,170**	**332,910**	**NET CONTROLLABLE EXPENDITURE**	**362,270**
			RECHARGES & CAPITAL CHARGES	
951,110	957,980	957,980	Support Services	929,040
-	-	-	Capital Charges	-
(70,040)	(70,040)	(70,040)	Recharges	(72,140)
-	-	-	Transfers to/from Reserves	-
1,601,872	**1,241,110**	**1,220,850**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,219,170**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**1,241,110**	
Employees	(92,240)	Salary saving due to vacant positions.
Premises	1,020	
Supplies and Services	11,990	Increase in Computer Software Licences and planning application's Subscription Costs.
Transport	1,970	
Fees and Charges	57,000	Reduced income due to the economic climate and Nutrient neutrality (Stodmarsh).
Outturn 2024/25 (P6 Forecast)	**1,220,850**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**1,241,110**	
Employees	13,650	Annual increase in employee costs and 0.2 FTE has been moved to Building Control.
Supplies and Services	22,920	Increase in Computer Software Licences, Subscriptions and Counsel fees.
Transport	530	
Fees and Charges	(28,000)	Income increase in planning fees and pre-application advice
Support Services	(28,940)	Significant decrease in costs for Information Technology, Contracts and Procurements
Recharges	(2,100)	
Base Budget 2025/26	**1,219,170**	

REVENUE BUDGET				
SERVICE		**Land Charges**		
SERVICE DESCRIPTION		Provision of IT support to all services and to lead in the development of new applications, including GIS		
SERVICE MANAGER		Assistant Director Planning and Development		
BUDGET MANAGER		Business Manager		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
154,436	150,360	147,570	Employees	154,940
-	-	-	Premises	-
4,032	7,750	8,440	Supplies and Services	8,650
785	-	-	Transport	-
159,252	**158,110**	**156,010**	**TOTAL EXPENDITURE**	**163,590**
			INCOME	
-	-	-	Grants	-
(155,924)	(167,250)	(203,250)	Fees and Charges	(168,000)
3,329	**(9,140)**	**(47,240)**	**NET CONTROLLABLE EXPENDITURE**	**(4,410)**
			RECHARGES & CAPITAL CHARGES	
80,900	36,900	36,900	Support Services	25,390
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	(27,760)	-	Transfers to/from Reserves	(20,980)
84,229	**-**	**(10,340)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**-**	
Employees	(2,790)	
Supplies and Services	690	
Fees and Charges	(36,000)	Increase in income due to increased charges and works in SNN.
Transfers to/from Reserves	27,760	Contributions removed from Reserves.
Outturn 2024/25 (P6 Forecast)	**(10,340)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**-**	
Employees	4,580	Annual increase in employee costs.
Supplies and Services	900	
Fees and Charges	(750)	
Support Services	(11,510)	Decrease in costs for Information Technology and Civic Centre Accommodation recharge.
Transfers to/from Reserves	6,780	
Base Budget 2025/26	**-**	

NOTES
Any surplus or deficit at year end is moved to or from the Land Charges reserve

REVENUE BUDGET				
SERVICE		**Planning Administration**		
SERVICE DESCRIPTION		Holding account for the costs of the administration for the Planning and Building Control Service.		
SERVICE MANAGER		Assistant Director Planning and Development		
BUDGET MANAGER		Business Manager		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
352,264	360,980	369,210	Employees	389,880
-	-	-	Premises	-
36,096	9,590	9,590	Supplies and Services	9,500
112	-	320	Transport	-
388,471	**370,570**	**379,120**	**TOTAL EXPENDITURE**	**399,380**
			INCOME	
-	-	-	Grants	-
(35,230)	-	(620)	Fees and Charges	-
353,242	**370,570**	**378,500**	**NET CONTROLLABLE EXPENDITURE**	**399,380**
			RECHARGES & CAPITAL CHARGES	
98,190	70,850	70,850	Support Services	68,450
32,100	41,700	41,700	Capital Charges	58,440
(567,020)	(499,690)	(499,690)	Recharges	(526,270)
-	-	-	Transfers to/from Reserves	-
(83,488)	**(16,570)**	**(8,640)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(16,570)**	
Employees	8,230	
Transport	320	
Fees and Charges	(620)	
Outturn 2024/25 (P6 Forecast)	**(8,640)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(16,570)**	
Employees	28,900	Annual increase in employee costs.
Supplies and Services	(90)	
Support Services	(2,400)	
Capital Charges	16,740	
Recharges	(26,580)	Increase in Recharges.
Transfers to/from Reserves	-	
Base Budget 2025/26	**-**	

NOTES
Supplies and Services, and Fees and Charges vary from budget due to an arrangement where the Council engages 3rd parties to complete surveys to support planning applications which are then recharged to the applicant, the nature of this work is unpredictable and therefore not budgeted for.

REVENUE BUDGET				
SERVICE		**Strategic Planning**		
SERVICE DESCRIPTION		Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals.		
SERVICE MANAGER		Assistant Director Planning and Development		
BUDGET MANAGER		Spatial Planning Manager		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
926,190	1,030,320	1,037,630	Employees	1,079,930
-	150	2,060	Premises	2,000
48,802	107,580	117,960	Supplies and Services	300,650
44,320	38,640	39,150	Transport	43,540
1,019,313	**1,176,690**	**1,196,800**	**TOTAL EXPENDITURE**	**1,426,120**
			INCOME	
(180)	-	-	S106 Contributions	-
(20,000)	-	-	Grants	-
(56,103)	(50,000)	(53,130)	Fees and Charges	(50,000)
943,029	**1,126,690**	**1,143,670**	**NET CONTROLLABLE EXPENDITURE**	**1,376,120**
			RECHARGES & CAPITAL CHARGES	
195,520	247,980	247,980	Support Services	187,380
-	-	-	Capital Charges	-
(42,350)	(42,350)	(42,350)	Recharges	(43,620)
-	-	(89,450)	Transfers to/from Reserves	(287,700)
1,096,199	**1,332,320**	**1,259,850**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,232,180**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**1,332,320**	
Employees	7,310	Salary Pressure due to one off payments during the year.
Premises	1,910	
Supplies and Services	10,380	Increase in Computer Software Licences and planning policy's Subscription costs.
Transport	510	
Fees and Charges	(3,130)	
Transfers to/from Reserves	(89,450)	2 FTE is being funded from S106 Monitoring Fees and 0.5FTE from S106 Quality Monitoring fees
Outturn 2024/25 (P6 Forecast)	**1,259,850**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**1,332,320**	
Employees	49,610	Annual increase in employee costs including NI changes.
Premises	1,850	
Supplies and Services	193,070	Increase in Local Plan expenses commencing in 2025/26 to be funded from reserves.
Transport	4,900	
Support Services	(60,600)	Decrease in costs for Legal and Civic Centre Accommodation
Recharges	(1,270)	
Transfers to/from Reserves	(92,700)	2 FTE is being funded from S106 Monitoring Fees and 0.5FTE from S106 Quality Monitoring fees
Transfers to/from Reserves	(195,000)	Local Plan Expenses funded from Reserves.
Base Budget 2025/26	**1,232,180**	

NOTES

SUBJECTIVE ANALYSIS - 2024/25 ESTIMATE				
Corporate Management Costs				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
(78,810)	(30)	(30)	Audit Partnership	40
1,017,396	631,370	530,830	Strategic Corporate Costs	362,120
938,586	**631,340**	**530,800**	**SERVICE EXPENDITURE**	**362,160**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE
Corporate Management Costs

	Audit Partnership	Strategic Corporate Costs	Total
EXPENDITURE			
Employees	-	991,000	991,000
Premises	-	1,000	1,000
Supplies and Services	168,000	246,020	414,020
Transport	-	28,660	28,660
TOTAL EXPENDITURE	168,000	1,266,680	1,434,680
INCOME			
Grants	-	-	-
Fees & Charges	-	-	-
TOTAL INCOME	-	-	-
NET CONTROLLABLE EXPENDITURE	**168,000**	**1,266,680**	**1,434,680**
NON CONTROLLABLE ITEMS			
Support Services	550	1,074,340	1,074,890
Capital Charges	-	-	-
Recharges	(168,510)	(1,978,900)	(2,147,410)
Transfers to/from Reserves	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(167,960)	(904,560)	(1,072,520)
NET EXPENDITURE	**40**	**362,120**	**362,160**

REVENUE BUDGET	
SERVICE	**Audit Partnership**
SERVICE DESCRIPTION	The four-way Audit Partnership with Maidstone, Swale and Tunbridge Wells is responsible for internal audit within the four councils. The total cost is fully allocated to services.
SERVICE MANAGER	
BUDGET MANAGER	

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
89,220	168,000	168,000	Supplies and Services	168,000
-	-	-	Transport	-
89,220	**168,000**	**168,000**	**TOTAL EXPENDITURE**	**168,000**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
89,220	**168,000**	**168,000**	**NET CONTROLLABLE EXPENDITURE**	**168,000**
			RECHARGES & CAPITAL CHARGES	
980	530	530	Support Services	550
-	-	-	Capital Charges	-
(169,010)	(168,560)	(168,560)	Recharges	(168,510)
-	-	-	Transfers to/from Reserves	-
(78,810)	**(30)**	**(30)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**40**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**(30)**	
Outturn 2024/25 (P6 Forecast)	**(30)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**(30)**	
Support Services	20	
Recharges	50	
Base Budget 2025/26	**40**	

NOTES

REVENUE BUDGET	
SERVICE	**Strategic Corporate Costs**
SERVICE DESCRIPTION	Provision of Corporate and Management Team costs, staff representation and an allocation for staff costs charged to projects. Vacancy savings are also vired here as they occur during the year.
SERVICE MANAGER	
BUDGET MANAGER	

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
658,523	956,080	1,032,090	Employees	991,000
19	1,500	1,500	Premises	1,000
295,527	215,200	229,150	Supplies and Services	246,020
24,011	27,780	27,280	Transport	28,660
978,080	**1,200,560**	**1,290,020**	**TOTAL EXPENDITURE**	**1,266,680**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
978,080	**1,200,560**	**1,290,020**	**NET CONTROLLABLE EXPENDITURE**	**1,266,680**
			RECHARGES & CAPITAL CHARGES	
1,493,676	1,091,770	1,091,770	Support Services	1,074,340
-	-	-	Capital Charges	-
(1,454,360)	(1,660,960)	(1,850,960)	Recharges	(1,978,900)
-	-	-	Transfers to/from Reserves	-
1,017,396	**631,370**	**530,830**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**362,120**

ANALYSIS OF OUTTURN VARIATIONS

		COMMENTS
Base Budget 2024/25	**631,370**	
Employees	46,010	Impact of corporate salary savings
Employees	10,000	Regrading
Employees	20,000	One off Training Costs
Premises	-	
Supplies & Services	5,950	
Supplies & Services	8,000	Increase in Annual Audit Fee
Transport	(500)	
Recharges	(190,000)	Recharges to Port Health
Outturn 2024/25 (P6 Forecast)	**530,830**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**631,370**	
Employees	34,920	Annual Salary increase
Premises	(500)	
Supplies and Services	3,620	
Supplies and Services	4,700	Subscriptions
Supplies and Services	4,000	Contributions
Supplies and Services	18,500	Annual Audit Fee
Transport	880	
Support Services	(17,430)	
Recharges	(317,940)	Recharges to Port Health
Base Budget 2025/26	**362,120**	

NOTES

REVENUE BUDGET				
Head of Economic Development				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
174,558	191,810	191,810	Tourism & Heritage	192,480
513,760	604,570	561,855	Economic Development	551,040
688,318	**796,380**	**753,665**	**SERVICE EXPENDITURE**	**743,520**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE

	Tourism & Heritage	Economic Development	Total
EXPENDITURE			
Employees	136,230	366,930	503,160
Premises	-	-	-
Supplies and Services	25,460	118,200	143,660
Transport	5,380	13,250	18,630
TOTAL EXPENDITURE	167,070	498,380	665,450
INCOME			
Grants	-	(18,070)	(18,070)
Fees & Charges	(3,900)	-	(3,900)
TOTAL INCOME	(3,900)	(18,070)	(21,970)
NET CONTROLLABLE EXPENDITURE	**163,170**	**480,310**	**643,480**
NON CONTROLLABLE ITEMS			
Support Services	16,610	70,730	87,340
Capital Charges	12,700	-	12,700
Recharges	-	-	-
Transfers to/from Reserves	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	29,310	70,730	100,040
NET EXPENDITURE	**192,480**	**551,040**	**743,520**

REVENUE BUDGET				
SERVICE	**Economic Development**			
SERVICE DESCRIPTION	Planning and supporting growth in the area for both local and incoming business.			
SERVICE MANAGER	Head of Economic Development			
BUDGET MANAGER	Head of Economic Development			

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
424,875	445,650	386,500	Employees	366,930
4,879	-	-	Premises	-
395,551	116,840	116,840	Supplies and Services	118,200
13,010	13,200	13,200	Transport	13,250
838,315	**575,690**	**516,540**	**TOTAL EXPENDITURE**	**498,380**
			INCOME	
(154,071)	-	-	S106 Contributions	-
(229,327)	(48,070)	(30,000)	Grants	(18,070)
(406)	-	-	Fees and Charges	-
454,510	**527,620**	**486,540**	**NET CONTROLLABLE EXPENDITURE**	**480,310**
			RECHARGES & CAPITAL CHARGES	
59,250	76,950	76,950	Support Services	70,730
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	(1,635)	Transfers to/from Reserves	-
513,760	**604,570**	**561,855**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**551,040**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**604,570**	
Employees	(59,150)	Salary Saving
Grants	18,070	Part of salary Saving
Transfers to/from Reserves	(1,635)	
Outturn 2024/25 (P6 Forecast)	**561,855**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2024/25	**604,570**	
Employees	21,280	Annual Salary Increase
Employees	(100,000)	Unidentified Savings
Supplies & Services	1,360	
Transport	50	
Grants	30,000	LUF funding grant finished 31st March 2025
Support Services	(6,220)	
Base Budget 2025/26	**551,040**	

NOTES

REVENUE BUDGET				
SERVICE		**Tourism & Heritage**		
SERVICE DESCRIPTION		This budget covers twinning costs,museum, grants and heritage work.		
SERVICE MANAGER		Head of Economic Development		
BUDGET MANAGER		Conservation & Heritage Manager		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
124,008	129,560	129,560	Employees	136,230
-	-	-	Premises	-
17,623	33,550	33,550	Supplies and Services	25,460
5,378	5,480	5,480	Transport	5,380
147,008	**168,590**	**168,590**	**TOTAL EXPENDITURE**	**167,070**
			INCOME	
-	-	-	Grants	-
(7,883)	(3,900)	(3,900)	Fees and Charges	(3,900)
139,125	**164,690**	**164,690**	**NET CONTROLLABLE EXPENDITURE**	**163,170**
			RECHARGES & CAPITAL CHARGES	
22,450	22,020	22,020	Support Services	16,610
5,100	5,100	5,100	Capital Charges	12,700
-	-	-	Recharges	-
7,883	-	-	Transfers to/from Reserves	-
174,558	**191,810**	**191,810**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**192,480**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**191,810**	
Outturn 2024/25 (P6 Forecast)	**191,810**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**191,810**	
Employees	6,670	Annual increase in employee costs
Supplies and Services	(8,090)	Reduction in twinning expenses as not a hosting year
Transport	(100)	
Support Services	(5,410)	
Capital Charges	7,600	
Base Budget 2025/26	**192,480**	

NOTES

REVENUE BUDGET				
Head of Performance and Policy				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
81,544	83,080	83,080	Climate Change	87,940
363,570	265,250	265,250	Single Grants Gateway	271,200
877,906	868,010	665,850	Democratic Representation	586,250
55,889	66,270	63,110	Mayor	78,210
256,376	241,360	219,280	Policy And Performance	259,890
1,635,285	**1,523,970**	**1,296,570**	**SERVICE EXPENDITURE**	**1,283,490**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE Head of Performance and Policy						
	Climate Change	**Single Grants Gateway**	**Democratic Representation**	**Mayor**	**Policy And Performance**	**Total**
EXPENDITURE						
Employees	135,540	-	223,500	36,430	292,960	688,430
Premises	-	-	-	-	-	-
Supplies and Services	20,000	295,200	473,520	17,780	50,800	857,300
Transport	3,050	-	3,350	15,100	3,550	25,050
TOTAL EXPENDITURE	158,590	295,200	700,370	69,310	347,310	1,570,780
INCOME						
Grants	-	(24,000)	-	-	-	(24,000)
Fees & Charges	-	-	-	-	-	-
TOTAL INCOME	-	(24,000)	-	-	-	(24,000)
NET CONTROLLABLE EXPENDITURE	**158,590**	**271,200**	**700,370**	**69,310**	**347,310**	**1,546,780**
NON CONTROLLABLE ITEMS						
Support Services	17,270	-	365,540	8,900	46,150	437,860
Capital Charges	-	-	-	-	-	-
Recharges	(87,920)	-	(479,660)	-	(133,570)	(701,150)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(70,650)	-	(114,120)	8,900	(87,420)	(263,290)
NET EXPENDITURE	**87,940**	**271,200**	**586,250**	**78,210**	**259,890**	**1,283,490**

REVENUE BUDGET				
SERVICE		**Climate Change**		
SERVICE DESCRIPTION		Climate Action Team is coordinating the council's efforts in the delivery of the carbon reduction action plan.		
SERVICE MANAGER		Head of Performance and Policy		
BUDGET MANAGER		Climate Change Manager		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
118,567	130,440	130,440	Employees	135,540
-	-	-	Premises	-
22,304	20,000	20,000	Supplies and Services	20,000
4,505	3,050	3,050	Transport	3,050
145,375	**153,490**	**153,490**	**TOTAL EXPENDITURE**	**158,590**
			INCOME	
(32,701)	-	-	Grants	-
-	-	-	Fees and Charges	-
112,674	**153,490**	**153,490**	**NET CONTROLLABLE EXPENDITURE**	**158,590**
			RECHARGES & CAPITAL CHARGES	
108,570	12,660	12,660	Support Services	17,270
-	-	-	Capital Charges	-
(69,850)	(83,070)	(83,070)	Recharges	(87,920)
(69,850)	-	-	Transfers to/from Reserves	-
81,544	**83,080**	**83,080**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**87,940**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**83,080**	
Outturn 2024/25 (P6 Forecast)	**83,080**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**83,080**	
Employees	5,100	Annual increase in employee costs
Support Services	4,610	
Recharges	(4,850)	
Base Budget 2025/26	**87,940**	

NOTES

REVENUE BUDGET				
SERVICE			**Single Grants Gateway**	
SERVICE DESCRIPTION			Council grants to support voluntary and community sector organisations in the borough. This also includes a budget for Member Grants.	
SERVICE MANAGER			Head of Performance and Policy	
BUDGET MANAGER			Funding & Partnership Officer	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
397,508	289,250	289,250	Supplies and Services	295,200
-	-	-	Transport	-
397,508	**289,250**	**289,250**	**TOTAL EXPENDITURE**	**295,200**
			INCOME	
(9,938)	-	-	S106 Contributions	-
(24,000)	(24,000)	(24,000)	Grants	(24,000)
-	-	-	Fees and Charges	-
363,570	**265,250**	**265,250**	**NET CONTROLLABLE EXPENDITURE**	**271,200**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
363,570	**265,250**	**265,250**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**271,200**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**265,250**	
Outturn 2024/25 (P6 Forecast)	**265,250**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**265,250**	
Supplies and Services	**5,950**	Increase in Member grants
Base Budget 2025/26	**271,200**	

NOTES

REVENUE BUDGET				
SERVICE		**Democratic Representation**		
SERVICE DESCRIPTION		Member support and administration of the council's committees		
SERVICE MANAGER		Head of Performance and Policy		
BUDGET MANAGER		Member Services Manager		

ACTUAL 2023/24 £	BUDGET 2024/25 £	PROJECTED OUTTURN 2024/25 £	DETAIL	ESTIMATE 2025/26 £
			EXPENDITURE	
212,043	237,020	237,020	Employees	223,500
1,350	-	-	Premises	-
440,278	452,260	460,100	Supplies and Services	473,520
3,525	3,350	3,350	Transport	3,350
657,196	**692,630**	**700,470**	**TOTAL EXPENDITURE**	**700,370**
			INCOME	
-	-	-	Grants	-
(159)	-	-	Fees and Charges	-
657,036	**692,630**	**700,470**	**NET CONTROLLABLE EXPENDITURE**	**700,370**
			RECHARGES & CAPITAL CHARGES	
380,500	328,730	328,730	Support Services	365,540
-	-	-	Capital Charges	-
(159,630)	(153,350)	(363,350)	Recharges	(479,660)
-	-	-	Transfers to/from Reserves	-
877,906	**868,010**	**665,850**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**586,250**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**868,010**	
Supplies & Services	7,840	Additional maintenance costs and one off repair
Recharges	(210,000)	Additional contribution from port health
Outturn 2024/25 (P6 Forecast)	**665,850**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**868,010**	
Employees	(1,520)	
Employees	(12,000)	Transfer to Mayoral
Supplies and Services	21,260	Increase in members allowances
Support Services	36,810	
Recharges	(326,310)	Increase in recharges to Port Health and HRA
Base Budget 2025/26	**586,250**	

NOTES

REVENUE BUDGET				
SERVICE			**Mayor**	
SERVICE DESCRIPTION			Mayoral Costs	
SERVICE MANAGER			Head of Performance and Policy	
BUDGET MANAGER			Member Services Manager	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
11,962	23,290	20,130	Employees	36,430
-	-	-	Premises	-
25,734	17,500	17,500	Supplies and Services	17,780
12,005	15,100	15,100	Transport	15,100
49,702	**55,890**	**52,730**	**TOTAL EXPENDITURE**	**69,310**
			INCOME	
-	-	-	Grants	-
(2,523)	-	-	Fees and Charges	-
47,179	**55,890**	**52,730**	**NET CONTROLLABLE EXPENDITURE**	**69,310**
			RECHARGES & CAPITAL CHARGES	
8,710	10,380	10,380	Support Services	8,900
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
55,889	**66,270**	**63,110**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**78,210**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**66,270**	
Employees	(3,160)	
Outturn 2024/25 (P6 Forecast)	**63,110**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**66,270**	
Employees	1,140	Annual increase in employee costs
Employees	12,000	Transfer from Democratic Representation
Supplies and Services	280	
Support Services	(1,480)	
Base Budget 2025/26	**78,210**	

NOTES

REVENUE BUDGET				
SERVICE			**Policy And Performance**	
SERVICE DESCRIPTION			Responsible for development and oversight of business planning, corporate strategy, policy and performance management, programme management, Overview and Scrutiny, data protection, freedom of information & equalities.	
SERVICE MANAGER			Head of Performance and Policy	
BUDGET MANAGER			Head of Performance and Policy	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
308,411	281,770	277,760	Employees	292,960
-	-	-	Premises	-
21,631	23,300	23,300	Supplies and Services	50,800
3,993	3,050	3,050	Transport	3,550
334,035	**308,120**	**304,110**	**TOTAL EXPENDITURE**	**347,310**
			INCOME	
(2,729)	-	(18,070)	Grants	-
-	-	-	Fees and Charges	-
331,306	**308,120**	**286,040**	**NET CONTROLLABLE EXPENDITURE**	**347,310**
			RECHARGES & CAPITAL CHARGES	
48,450	63,220	63,220	Support Services	46,150
-	-	-	Capital Charges	-
(123,380)	(129,980)	(129,980)	Recharges	(133,570)
-	-	-	Transfers to/from Reserves	-
256,376	**241,360**	**219,280**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**259,890**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**241,360**	
Employees	(4,010)	
Grants	(18,070)	Grant re secondment of post into service for year
Outturn 2024/25 (P6 Forecast)	**219,280**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**241,360**	
Employees	11,190	Annual Salary Increase
Supplies & Services	27,500	Additional software costs
Transport	500	
Support Services	(17,070)	
Recharges	(3,590)	
Base Budget 2025/26	**259,890**	

NOTES

REVENUE BUDGET				
Solicitor To The Council And Monitoring Officer				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
453,574	491,120	470,530	Electoral Services	447,530
(1,194)	-	-	Legal	69,430
452,380	**491,120**	**470,530**	**SERVICE EXPENDITURE**	**516,960**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE Solicitor To The Council And Monitoring Officer			
	Electoral Services	**Legal**	**Total**
EXPENDITURE			
Employees	219,660	997,770	1,217,430
Premises	-	-	-
Supplies and Services	82,950	128,620	211,570
Transport	3,850	25,190	29,040
TOTAL EXPENDITURE	306,460	1,151,580	1,458,040
INCOME			
Grants	-	-	-
Fees & Charges	(2,240)	(206,950)	(209,190)
TOTAL INCOME	(2,240)	(206,950)	(209,190)
NET CONTROLLABLE EXPENDITURE	**304,220**	**944,630**	**1,248,850**
NON CONTROLLABLE ITEMS			
Support Services	88,060	180,680	268,740
Capital Charges	-	-	-
Recharges	-	(1,055,880)	(1,055,880)
Transfers to/from Reserves	55,250	-	55,250
TOTAL NON-CONTROLLABLE ITEMS	143,310	(875,200)	(731,890)
NET EXPENDITURE	**447,530**	**69,430**	**516,960**

REVENUE BUDGET				
SERVICE	**Electoral Services**			
SERVICE DESCRIPTION	The administration of the elections and the maintenance of the electoral role. The cost of the KCC and the parliamentary elections are recovered			
SERVICE MANAGER	Solicitor to the Council and Monitoring Officer			
BUDGET MANAGER	Electoral Services Manager			

ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
187,664	229,590	205,580	Employees	219,660
-	-	-	Premises	-
143,749	85,910	89,330	Supplies and Services	82,950
3,148	3,850	3,850	Transport	3,850
334,561	**319,350**	**298,760**	**TOTAL EXPENDITURE**	**306,460**
			INCOME	
(18,723)	-	-	Grants	-
(3,192)	(2,240)	(2,240)	Fees and Charges	(2,240)
312,646	**317,110**	**296,520**	**NET CONTROLLABLE EXPENDITURE**	**304,220**
			RECHARGES & CAPITAL CHARGES	
85,678	118,760	118,760	Support Services	88,060
-	-	-	Capital Charges	-
-	-	-	Recharges	-
55,250	55,250	55,250	Transfers to/from Reserves	55,250
453,574	**491,120**	**470,530**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**447,530**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**491,120**	
Employees	(24,010)	Salary Saving following restructure
Supplies & Services	3,420	
Outturn 2024/25 (P6 Forecast)	**470,530**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**491,120**	
Employees	14,080	Annual Salary Increase
Employees	(24,010)	Salary saving following restructure
Supplies and Services	(2,960)	
Support Services	(30,700)	
Base Budget 2025/26	**447,530**	

NOTES

REVENUE BUDGET				
SERVICE			**Legal**	
SERVICE DESCRIPTION			Providing Legal services to all departments and ensuring full compliance with Member Code of Conduct and Monitoring Officer Duties	
SERVICE MANAGER			Solicitor to the Council and Monitoring Officer	
BUDGET MANAGER			Principal Litigator & Practice Manager	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
926,405	952,530	952,530	Employees	997,770
-	-	-	Premises	-
107,588	75,400	75,400	Supplies and Services	128,620
17,827	34,950	34,950	Transport	25,190
1,051,820	**1,062,880**	**1,062,880**	**TOTAL EXPENDITURE**	**1,151,580**
			INCOME	
-	-	-	Grants	-
(218,064)	(200,000)	(200,000)	Fees and Charges	(206,950)
833,756	**862,880**	**862,880**	**NET CONTROLLABLE EXPENDITURE**	**944,630**
			RECHARGES & CAPITAL CHARGES	
176,880	168,980	168,980	Support Services	180,680
-	-	-	Capital Charges	-
(1,011,830)	(1,031,860)	(1,031,860)	Recharges	(1,055,880)
-	-	-	Transfers to/from Reserves	-
(1,194)	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**69,430**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**-**	
Outturn 2024/25 (P6 Forecast)	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**-**	
Employees	45,240	Annual Salary Increase
Supplies & Services	(1,280)	
Supplies & Services	12,500	Document Storage following move to International House
Supplies & Services	30,000	Consultant costs to support Monitoring Officer work
Supplies & Services	12,000	IKEN - increased annual licence costs
Transport	(9,760)	Reduction in no of staff with cash alternatives
Fees and Charges	(6,950)	Legal Income
Support Services	11,700	
Recharges	(24,020)	
Base Budget 2025/26	**69,430**	

NOTES

REVENUE BUDGET				
Head of Development Manager				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
13,296	30	(129,930)	Project Delivery Team	4,030
13,296	**30**	**(129,930)**	**SERVICE EXPENDITURE**	**4,030**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE Head of Development Manager	
	Project Delivery Team
EXPENDITURE	
Employees	813,440
Premises	-
Supplies and Services	21,470
Transport	35,330
TOTAL EXPENDITURE	870,240
INCOME	
Grants	-
Fees & Charges	-
TOTAL INCOME	-
NET CONTROLLABLE EXPENDITURE	**870,240**
NON CONTROLLABLE ITEMS	
Support Services	120,930
Capital Charges	-
Recharges	(987,140)
Transfers to/from Reserves	-
TOTAL NON-CONTROLLABLE ITEMS	(866,210)
NET EXPENDITURE	**4,030**

REVENUE BUDGET				
SERVICE	**Project Delivery Team**			
SERVICE DESCRIPTION	Provides professional skills and services such as Project Management, building design, quantity surveying and drainage engineering for council projects including corporate and operational across capital and revenue budgets. Includes the statutory service for Land Drainage.			
SERVICE MANAGER				
BUDGET MANAGER				
ACTUAL 2022/23 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
479,431	740,470	610,510	Employees	813,440
-	-	-	Premises	-
21,649	9,890	9,890	Supplies and Services	21,470
20,846	32,200	32,200	Transport	35,330
521,926	**782,560**	**652,600**	**TOTAL EXPENDITURE**	**870,240**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
521,926	**782,560**	**652,600**	**NET CONTROLLABLE EXPENDITURE**	**870,240**
			RECHARGES & CAPITAL CHARGES	
61,870	86,900	86,900	Support Services	120,930
-	-	-	Capital Charges	-
(570,500)	(869,430)	(869,430)	Recharges	(987,140)
-	-	-	Transfers to/from Reserves	-
13,296	**30**	**(129,930)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**4,030**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**30**	
Employees	(129,960)	Salary vacancy saving
Outturn 2024/25 (P6 Forecast)	**(129,930)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**30**	
Employees	45,920	Annual increase in employee costs
Employees	27,050	Increase in 'principal architect' hours
Supplies and Services	11,580	Business Information Management software used to streamline construction process
Transport	3,130	
Support Services	34,030	
Recharges	(117,710)	
Base Budget 2025/26	**4,030**	

NOTES

REVENUE BUDGET				
SERVICE	**Net Interest and Capital Charges**			
SERVICE DESCRIPTION	Includes the Income earned on investments and interest payable on borrowing, the reversal of Capital Charges (contra entries) is also shown			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Head of Finance			
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**BUDGET 2025/26 £**
			EXPENDITURE	
-	-	-	Leasing	0
(1,355,864)	(1,955,000)	-	Item 8 Credit	0
-	-	-	Debt Mgt Charges to HRA	0
376,249	273,750	373,750	Item 8 Debit	192,500
4,619,418	7,033,140	4,275,000	Interest Paid	3,859,030
904,563	1,819,010	1,819,010	MRP	2,005,760
4,544,366	**7,170,900**	**6,467,760**	**TOTAL EXPENDITURE**	**6,057,290**
			INCOME	
(3,807,810)	(3,950,660)	(3,208,720)	Fees and Charges	(3,444,000)
736,556	**3,220,240**	**3,259,040**	**NET CONTROLLABLE EXPENDITURE**	**2,613,290**
			RECHARGES & CAPITAL CHARGES	
(2,144,300)	(2,582,200)	(2,582,200)	Capital Charges	(3,607,760)
(1,407,744)	**638,040**	**676,840**	**NET EXPENDITURE**	**(994,470)**

ANALYSIS OF OUTTURN VARIATIONS		
	£	COMMENTS
Base Budget 2024/25	**638,040**	
Interest Paid	(2,658,140)	Saving on interest payable due the HRA taking out it's own debt
Interest Received	1,955,000	As the HRA are no longer internally borrowing there is no interest charged
Fees and Charges	741,940	Loss in capital value of UBS Mutli Asset Fund
Outturn 2024/25(P6 Forecast)	**676,840**	

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2024/25	**638,040**	
Charge to/from HRA	1,873,750	Reduction in interest payable by HRA on internal borrowing
Interest paid	(3,174,110)	Reduction in interest rates forecast and taking out long term borrowing has reduced borrowing costs
MRP	186,750	Increase in statutory repayment
Fees and Charges	506,660	Reduction in strategic and short term investment returns
Capital Charges	(1,025,560)	Movement in capital charges
Budget 2025/26	**(994,470)**	

REVENUE BUDGET				
Housing Revenue Account				
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
5,903,861	7,057,860	7,438,940	HRA - Admin	7,323,790
(31,251,594)	(33,053,850)	(33,543,000)	HRA - Income	(34,989,350)
345,340	77,370	64,290	HRA - New Builds	124,410
16,669,512	20,379,470	16,716,840	HRA - Other	17,893,980
10,018,764	7,100,180	10,907,270	HRA - Repairs	8,925,130
1,685,883	**1,561,030**	**1,584,340**	**SERVICE EXPENDITURE**	**(722,040)**

SUBJECTIVE ANALYSIS - 2025/26 ESTIMATE Housing Revenue Account						
	HRA - Admin	**HRA - Income**	**New Builds**	**HRA - Other**	**HRA - Repairs**	**Total**
EXPENDITURE						
Employees	2,653,330	-	-	-	2,438,810	5,092,140
Premises	1,827,860	-	48,050	-	5,784,380	7,660,290
Supplies and Services	1,167,530	-	65,000	338,000	314,180	1,884,710
Transport	105,820	-	-	-	165,150	270,970
TOTAL EXPENDITURE	5,754,540	-	113,050	338,000	8,702,520	14,908,110
INCOME						
Grants	(100,000)	-	-	(2,999,850)	-	(3,099,850)
Fees & Charges	(286,170)	(34,989,350)	-	(706,000)	(54,000)	(36,035,520)
TOTAL INCOME	(386,170)	(34,989,350)	-	(3,705,850)	(54,000)	(39,135,370)
NET CONTROLLABLE EXPENDITURE	**5,368,370**	**(34,989,350)**	**113,050**	**(3,367,850)**	**8,648,520**	**(24,227,260)**
NON CONTROLLABLE ITEMS						
Support Services	2,738,190	-	11,360	1,095,990	298,490	4,144,030
Capital Charges	-	-	-	20,165,840	-	20,165,840
Recharges	(782,770)	-	-	-	(21,880)	(804,650)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	1,955,420	-	11,360	21,261,830	276,610	23,505,220
NET EXPENDITURE	**7,323,790**	**(34,989,350)**	**124,410**	**17,893,980**	**8,925,130**	**(722,040)**

REVENUE BUDGET				
SERVICE		**HRA - Admin**		
SERVICE DESCRIPTION		Core operating costs for the HRA		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Housing Operations Manager, Income and Neighbourhoods		
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
1,977,863	2,282,670	2,390,650	Employees	2,653,330
1,539,359	1,597,490	1,619,380	Premises	1,827,860
993,064	935,380	1,168,620	Supplies and Services	1,167,530
89,700	78,410	90,780	Transport	105,820
4,599,986	**4,893,950**	**5,269,430**	**TOTAL EXPENDITURE**	**5,754,540**
			INCOME	
(63,706)	-	(17,630)	Grants	(100,000)
(155,407)	(295,300)	(280,530)	Fees and Charges	(286,170)
4,380,873	**4,598,650**	**4,971,270**	**NET CONTROLLABLE EXPENDITURE**	**5,368,370**
			RECHARGES & CAPITAL CHARGES	
2,080,061	2,492,820	2,501,280	Support Services	2,738,190
-	-	-	Capital Charges	-
(33,612)	(33,610)	(33,610)	Recharges	(782,770)
(523,461)	-	-	Transfers to/from Reserves	-
5,903,861	**7,057,860**	**7,438,940**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**7,323,790**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**7,057,860**	
Employees	(35,490)	Salary vacancy savings
Employees	158,240	Agency staff
Employees	(14,770)	Salary saving in Kent Housing Group
Premises	9,890	Increase in cleaning contract for shared areas following tender
Premises	12,000	Materials and equipment for General Maintenance Officers
Supplies and Services	21,120	Miscellaneous pressures in department
Supplies and Services	17,000	Tenant participation costs following new burden funding
Supplies and Services	25,000	Housing regulator fee
Supplies and Services	12,000	Postage following postage price increase
Supplies and Services	9,000	Consultancy costs for 'Regulation ready'
Supplies and Services	7,570	Increase in Ombudsman fees
Supplies and Services	141,550	Increase in software costs and benchmarking tool
Transport	12,370	Lease for pool car
Grants	(17,630)	New burdens funding for tenants participation
Fees and Charges	14,770	Reduction in salary transfer to Kent Housing Group
Support Services	8,460	Rent and service charge for new unit used by General Maintenance Officers
Outturn 2024/25 (P6 Forecast)	**7,438,940**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**7,057,860**	
Employees	253,640	Incremental salary increases
Employees	182,890	Growth posts
Employees	(65,870)	Posts moved to repairs
Premises	2,240	
Premises	16,000	Materials and equipment for General Maintenance Officers
Premises	20,000	Increase in lift repairs costs
Premises	93,240	Increase in utility costs in independent living schemes
Premises	98,890	Increase in premise insurance
Supplies and Services	9,470	Misc. inflationary increases across department
Supplies and Services	38,910	Increase in software subscription costs
Supplies and Services	10,690	Increase in Ombudsman fees
Supplies and Services	173,080	Cost for procurement of new lifeline service
Transport	16,140	Increase in in lease car and cash alternative
Transport	11,270	Lease for new van in electrical team and lease for pool car
Fees and Charges	9,130	
Support Services	245,370	
Recharges	(576,080)	
Recharges	(173,080)	Reduction in charge from GF for lifeline service
Base Budget 2025/26	**7,323,790**	

NOTES

REVENUE BUDGET				
SERVICE			**HRA - Income**	
SERVICE DESCRIPTION			Income collected from Council Tenants, Service Charges and Supporting People Income	
SERVICE MANAGER			Assistant Director of Housing	
BUDGET MANAGER			Housing Operations Manager, Income and Neighbourhoods	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
-	**-**	**-**	**TOTAL EXPENDITURE**	**-**
			INCOME	
(25,055)	(8,000)	(8,000)	Non-Dwelling Rents	(8,000)
(29,896,188)	(31,770,500)	(32,008,600)	Dwelling Rents	(33,407,080)
(1,323,889)	(1,269,350)	(1,520,400)	Service Charges	(1,568,120)
(6,461)	(6,000)	(6,000)	Land rent	(6,150)
-	-	-	Other	-
(31,251,594)	**(33,053,850)**	**(33,543,000)**	**NET CONTROLLABLE EXPENDITURE**	**(34,989,350)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(31,251,594)	**(33,053,850)**	**(33,543,000)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(34,989,350)**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(33,053,850)**	
Dwelling Rents	(238,100)	Additional rental income
Service Charges	(251,050)	Increase in service charge to tenants
Outturn 2024/25 (P6 Forecast)	**(33,543,000)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**(33,053,850)**	
Dwelling Rents	(1,636,580)	Increase in rental income from rent uplift
Service Charges	(298,770)	Increase in service charge to tenants
Land rent	(150)	
Base Budget 2025/26	**(34,989,350)**	

NOTES

REVENUE BUDGET				
SERVICE			**HRA - New Builds**	
SERVICE DESCRIPTION			This cost centre captures the cost of exploring new housing development opportunities	
SERVICE MANAGER			Assistant Director of Housing	
BUDGET MANAGER			Housing Development & Regeneration Manager	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
-	-	-	Employees	-
32,257	-	(13,080)	Premises	48,050
122,657	66,200	66,200	Supplies and Services	65,000
-	-	-	Transport	-
154,914	**66,200**	**53,120**	**TOTAL EXPENDITURE**	**113,050**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
154,914	**66,200**	**53,120**	**NET CONTROLLABLE EXPENDITURE**	**113,050**
			RECHARGES & CAPITAL CHARGES	
190,426	11,170	11,170	Support Services	11,360
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
345,340	**77,370**	**64,290**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**124,410**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**77,370**	
Premises	(13,080)	Refund of water from Oakleigh House
Outturn 2024/25 (P6 Forecast)	**64,290**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**77,370**	
Premises	48,050	Business Rates for former Kent Wool Growers site
Supplies and Services	(1,200)	
Support Services	190	
Base Budget 2025/26	**124,410**	

NOTES

REVENUE BUDGET				
SERVICE			**HRA - Other**	
SERVICE DESCRIPTION			Includes the PFI contract, Capital Charges, Corporate and Democratic costs, Staff Superannuation costs and the Bad Debt Provision	
SERVICE MANAGER			Assistant Director of Housing	
BUDGET MANAGER			Assistant Director of Housing	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
(41,022)	222,000	222,000	Supplies and Services	338,000
-	-	-	Transport	-
(41,022)	**222,000**	**222,000**	**TOTAL EXPENDITURE**	**338,000**
			INCOME	
(2,999,845)	(2,999,850)	(2,999,850)	Grants	(2,999,850)
(376,249)	-	(373,750)	Fees and Charges	(706,000)
(3,417,116)	**(2,777,850)**	**(3,151,600)**	**NET CONTROLLABLE EXPENDITURE**	**(3,367,850)**
			RECHARGES & CAPITAL CHARGES	
828,377	975,830	975,830	Support Services	1,095,990
19,352,331	22,181,490	18,892,610	Capital Charges	20,165,840
(94,080)	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
16,669,512	**20,379,470**	**16,716,840**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**17,893,980**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**20,379,470**	
Fees and Charges	(373,750)	Increase in interest receivable
Capital Charges	(147,090)	Reduction in payment to PFI contractors
Capital Charges	(2,619,000)	Removal of revenue contribution to capital outlay
Capital Charges	(522,790)	Decrease in interest payable
Outturn 2024/25 (P6 Forecast)	**16,716,840**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**20,379,470**	
Supplies and Services	116,000	Increase in bad debt provision contribution
Fees and Charges	(706,000)	Increase in interest receivable
Support Services	120,160	Increase HRA share of corporate management
Capital Charges	2,000	Increase in debt management expenses
Capital Charges	7,250	Increase in payment to PFI contractors
Capital Charges	10,100	Increase in depreciation expense
Capital Charges	(2,619,000)	Removal of revenue contribution to capital outlay
Capital Charges	584,000	Increase in interest on long term loans
Base Budget 2025/26	**17,893,980**	

NOTES

REVENUE BUDGET				
SERVICE			**HRA - Repairs**	
SERVICE DESCRIPTION			Revenue repairs associated with the maintenance of around 5,200 properties	
SERVICE MANAGER			Assistant Director of Housing	
BUDGET MANAGER			Housing Asset Manager	
ACTUAL 2023/24 £	**BUDGET 2024/25 £**	**PROJECTED OUTTURN 2024/25 £**	**DETAIL**	**ESTIMATE 2025/26 £**
			EXPENDITURE	
2,043,591	3,020,470	3,418,330	Employees	2,438,810
7,809,429	3,731,150	7,105,950	Premises	5,784,380
220,410	77,180	82,180	Supplies and Services	314,180
91,221	150,610	161,940	Transport	165,150
10,164,651	**6,979,410**	**10,768,400**	**TOTAL EXPENDITURE**	**8,702,520**
			INCOME	
-	-	-	Grants	-
(261,981)	(26,200)	(26,200)	Fees and Charges	(54,000)
9,902,670	**6,953,210**	**10,742,200**	**NET CONTROLLABLE EXPENDITURE**	**8,648,520**
			RECHARGES & CAPITAL CHARGES	
207,110	277,690	295,790	Support Services	298,490
-	-	-	Capital Charges	-
(91,016)	(130,720)	(130,720)	Recharges	(21,880)
-	-	-	Transfers to/from Reserves	-
10,018,764	**7,100,180**	**10,907,270**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**8,925,130**

ANALYSIS OF OUTTURN VARIATIONS		
		COMMENTS
Base Budget 2024/25	**7,100,180**	
Employees	(403,090)	Vacancy salary saving
Employees	800,950	Agency staff to cover vacancies and long term leave
Premises	3,629,800	Increase in void and jobbing works
Premises	(255,000)	Saving on stock condition survey
Supplies and Services	5,000	Legal fees
Transport	11,330	Lease for new van in electrical team
Support Services	18,100	
Outturn 2024/25 (P6 Forecast)	**10,907,270**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2024/25	**7,100,180**	
Employees	169,020	Incremental salary increases
Employees	283,450	Net movement of new posts and removal of posts
Employees	65,870	Post transferred from Admin
Employees	(847,940)	Salary transferred to capital
Employees	(252,060)	Savings to be identified
Premises	(500,000)	Stock condition survey completed in 23/24
Premises	2,184,100	Increase in void and jobbing works
Premises	489,000	Responsive fire safety works
Premises	(119,870)	Net movement in other responsive works
Supplies and Services	(13,000)	Misc. savings in department
Supplies and Services	250,000	Consultancy for creation of specifications for specialist jobs
Transport	14,540	Lease for new van in electrical team
Fees and Charges	(27,800)	Increase in rechargeable work
Support Services	20,800	
Base Budget 2025/26	**8,925,130**	

NOTES

Summary of HRA Capital Works - Excludes New Build & Sheltered Scheme Capital Projects				
Planned Work	**2023/24 Actuals £'000's**	**2024/25 Original Budget £'000's**	**2024/25 Current Estimate £'000's**	**2025/26 Estimate £'000's**
Insulation	259	250	0	0
Central Heating	486	700	700	1,000
Adaptations For The Disabled	575	600	700	800
Structural Works	128	80	80	120
Re-Roofing	167	2,994	0	1,400
Water Mains Replacement	94	170	0	0
Kitchen Refurbishments	1,024	1,256	800	800
Rewiring	0	25	0	0
Bathroom Refurbishment	290	916	600	800
Sheltering Accommodation Improvements	13	15	0	0
External Walls	324	450	0	800
Fire Safety Work	60	50	1,200	1,900
Replacement Windows	51	4,746	1,400	1,400
Conversion work	0	0	0	250
Staff time capitalised	0	0	0	848
	3,471	**12,252**	**5,480**	**10,118**

Capital Programme 2025/26 - 2027/28						
	Current Budget	Previous Expenditure	2024/25	2025/26	2026/27	2027/28
	£'000	£'000	£'000	£'000	£'000	£'000
Corporate Property and Projects						
Planned Minor Capital Works for General Fund Assets	2,000	0	500	500	500	500
Ellingham Re-Roofing	1,800	52	0	1,748	0	0
International House Re-Roofing	1,865	470	1,395	0	0	0
Hubert Fountain, Victoria Park	350	0	0	350	0	0
Provisional for Economic Investment & Regeneration Board	8,000	0	2,000	2,000	2,000	2,000
Property Company Acquisitions - based on current business plan	150,000	39,455	0	9,000	35,500	34,000
Phase 1 Relocation of Civic Centre Offices	1,750	17	1,733	0	0	0
Phase 2 Relocation of Civic Centre Offices	550	0	0	550	0	0
Solar PV (various sites)	3,500	103	0	3,397	0	0
Stour Centre Solar PV	6,800	9	2	6,789	0	0
Nutrient Neutrality	1,708	408	1,300	0	0	0
Decarbonisation International House	803	3	0	800	0	0
Newtown Works Phase 1	72,248	14,104	48	34,858	23,238	0
Newtown Works Phase 2	50,000	0	0	0	25,000	25,000
Newtown Works Levelling Up Fund	14,774	6,181	6,874	1,719	0	0
Park Mall Redevelopment	9,388	0	4,088	100	5,200	0
Ninn Lane	5,412	882	100	4,430	0	0
Total - Corporate Property and Projects	**330,948**	**61,684**	**18,040**	**66,241**	**91,438**	**61,500**
Housing						
Mandatory Disabled Facility Grants						
Expenditure	3,017	0	987	990	1,040	0
External Funding	(3,017)	0	(987)	(990)	(1,040)	0
Total - Housing	**3,017**	**0**	**987**	**990**	**1,040**	**0**
Information Technology						
Digital Transformation	650	304	46	300	0	0
Port Health - Installation of AI	400	0	0	300	100	0
Total - Information Technology	**1,050**	**304**	**46**	**600**	**100**	**0**
Culture & the Environment						
Single Grants Gateway Fund	300	0	75	75	75	75
Conningbrook Lakes Country Park development	2,353	150	100	2,104	0	0
Play Parks	1,100	969	131	0	0	0
Finberry Community Centre	3,397	0	0	3,397	0	0
Walking & Cycling	500	0	0	500	0	0
Tenterden Leisure Procurement	2,100	0	0	2,100	0	0
Total Gross Expenditure	9,750	1,119	306	8,176	75	75
External Funding	(6,250)	(150)	(100)	(6,001)	0	0
Net Expenditure	3,500	969	206	2,175	75	75
Total Culture & the Environment	**9,750**	**1,119**	**306**	**8,176**	**75**	**75**
Community Safety and Wellbeing						
Automatic Number Plate Recognition	320	100	50	170	0	0
Total Community Safety and Wellbeing	**320**	**100**	**50**	**170**	**0**	**0**
General Fund Total	**345,085**	**63,207**	**19,429**	**76,177**	**92,653**	**61,575**
HRA Capital Works - as current business plan						
Programmed Works	48,895	Ongoing	6,149	14,400	14,340	14,006
Adaptions to Disabled Properties	2,400	Ongoing	600	600	600	600
Play Areas	187	0	187	0	0	0
Street Purchases	16,500	Ongoing	5,500	5,500	5,500	0
Local Authority Housing Fund Programme (Ukrainian and Afghanistan)	10,166	3,541	3,313	3,313	0	0
Henwood Temporary Accommodation	13,011	5,101	7,110	800	0	0
Decarbonisation	17,703	1,781	7,198	1,643	1,692	1,743
55 Mabledon (Piper Joinery)	9,092	2,033	15	0	0	0
Oakleigh House	13,694	694	500	5,000	5,000	2,500
Coneybeare	10,021	0	0	0	0	0
Civic Centre	7,000	0	0	0	3,500	3,500
Abbey Way/Waltham Close	1,277	0	1,277	0	0	0
Kilndown	550	0	0	550	0	0
St Stephens Walk	3,067	567	0	0	0	300
Tile Kiln	12,857	1,207	250	0	5,700	5,700
Kent Wool Growers	39,952	4,552	400	0	8,750	8,750
Heathside	1,117	17	100	1,000	0	0
Infill Sites	1,300	0	100	0	0	1,200
Monypenny & Vicarage	12,787	1,187	0	400	0	0
Millview	1,139	39	1,100	0	0	0
Pym House	8,000	0	0	0	0	0
Repton Medical Centre	4,750	0	250	0	0	2,250
Total HRA	**235,465**	**20,719**	**34,049**	**33,206**	**45,082**	**40,549**
Total Capital Spend	**580,550**	**83,926**	**53,478**	**109,383**	**137,735**	**102,124**

Capital Programme 2025/26 - 2027/28						
	Current budget	Previous Expenditure	2024/25	2025/26	2026/27	2027/28
	£	£	£	£	£	£
CAPITAL SUMMARY						
Corporate Property and Projects	**330,948**	**61,684**	**18,040**	**66,241**	**91,438**	**61,500**
Housing	**3,017**	**0**	**987**	**990**	**1,040**	**0**
Information Technology	**1,050**	**304**	**46**	**600**	**100**	**0**
Culture & the Environment	**9,750**	**1,119**	**306**	**8,176**	**75**	**75**
Community Safety and Wellbeing	**320**	**100**	**50**	**170**	**0**	**0**
GENERAL FUND	**345,085**	**63,207**	**19,429**	**76,177**	**92,653**	**61,575**
HOUSING REVENUE ACCOUNT	**235,465**	**20,719**	**34,049**	**33,206**	**45,082**	**40,549**
TOTAL CAPITAL PROGRAMME	**580,550**	**83,926**	**53,478**	**109,383**	**137,735**	**102,124**
	0	0	0	0	0	0

Funding Statement 2025/26 - 2027/28						
	Current budget	Previous Expenditure	2024/25	2025/26	2026/27	2027/28
	£	£	£	£	£	£
Funding Source						
1-4-1 Capital Receipts - HRA	10,600	0	2,711	2,259	2,327	0
Other Capital Receipts - HRA	6,864	0	5,078	157	874	755
Capital Receipts - GF	636	186	225	75	75	75
Borrowing HRA	161,633	14,729	12,443	19,907	32,860	29,530
Borrowing GF	312,296	54,946	9,171	64,195	90,939	61,000
External grants & contributions HRA	29,165	5,990	9,745	3,305	1,890	1,841
External grants & contributions GF	24,088	6,331	8,007	8,710	1,040	0
Major Repairs Reserve HRA	27,202	0	4,072	7,577	7,130	8,423
Other Reserve HRA	0	0	0	0	0	0
Other Reserve GF	8,068	1,744	2,026	3,198	600	500
	580,550	83,926	53,478	109,383	137,735	102,124
	0	0	0	0	0	0
External Grants						
Homes & Communities Agency (HCA)	15,345	1,380	1,860	1,980	1,890	1,841
Section 106	5,885	150	234	5,501	0	0
DFT	500	0	0	500	0	0
Better Care Fund - Disabled Facility Grants	3,017	0	987	990	1,040	0
Public Sector Decarbonisation Scheme Grant HRA	5,078	1,041	4,037	0	0	0
Public Sector Decarbonisation Scheme Grant GF	0	0	0	0	0	0
LAHF KCC	1,889	557	1,332	0	0	0
Zurich	679	28	651	0	0	0
Local Authority Housing Fund	6,085	2,983	1,777	1,325	0	0
Department for Levelling Up	14,775	6,182	6,874	1,719	0	0
	53,253	**12,321**	**17,752**	**12,015**	**2,930**	**1,841**

DISCRETIONARY & STATUTORY FEES 2025/26

PORT HEALTH SERVICES BORDER CONTROL POST SEVINGTON

Item	Description/Comments	VAT Indicator	Charge 2023/24 £	Charge 2024/25 £	Charge 2025/26 £	Increase / Decrease on 2024/25 %
Common Health Entry Document (CHED-P) -Products of Animal Origin	**All Products**					
	Up to 6 tonnes	NB	63.00	66.00	68.00	3.03%
	7-45 tonnes (cost per tonnes)	NB	10.00	11.00	11.00	0.00%
	46 tonnes and over	NB	476.00	500.00	517.00	3.40%
	Documentary Check Fee					
	Low Risk Documentary Check (per consignment)	NB	n/a	10.00	10.00	0.00%
	All Products from New Zealand					
	Up to 6 tonnes	NB	55.00	58.00	60.00	3.45%
	7-45 tonnes (cost per tonnes)	NB	9.00	9.00	9.00	0.00%
	46 tonnes and over	NB	415.00	436.00	451.00	3.44%
	Intensified Official Controls, Enhanced Checks (i.e Brazil meat) and Protective Measures					
	Risk category II producsts (30%)	NB	73.00	77.00	80.00	3.90%
	Risk category III producsts (15%)	NB	88.00	92.00	95.00	3.26%
	Risk category IV producsts (5%)	NB	99.00	104.00	108.00	3.85%
	Risk category V producsts (1%)	NB	103.00	108.00	112.00	3.70%
	If sampled					
	Admin Fee	NB	104.00	109.00	113.00	3.67%
	Lab Fee - Assigned by Lab	NB	AT COST	AT COST	AT COST	
	Products which transit through GB Territory					
	Minimum Fee (covers 1 hour)	NB	104.00	109.00	113.00	3.67%
	Per additional quarter hour	NB	26.00	27.00	28.00	3.70%
	Admin for CHED's not presented on IPAFF's					
	Photocopy document	NB	1.00	1.00	1.00	0.00%
	Late notification fee					
	Per CHED not submitted before the arrival of the cargo	NB	103.00	108.00	112.00	3.70%
	Non compliance charge					
	Per rejected consignment	NB	152.00	160.00	166.00	3.75%

DISCRETIONARY & STATUTORY FEES 2025/26						
PORT HEALTH SERVICES BORDER CONTROL POST SEVINGTON						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Common Health Entry Document (CHED-D) - High Risk Non Animal Origin	Documentary check	NB	66.00	69.00	71.00	2.90%
	Sampling less than 10 sub-samples	NB	102.00	107.00	111.00	3.74%
	Sampling 10-59 sub-samples	NB	128.00	134.00	139.00	3.73%
	Sampling 60 or more sub-samples	NB	180.00	189.00	196.00	3.70%
	Non - compliance charge	NB	152.00	160.00	166.00	3.75%
	supervisory fee for disposals	NB	208.00	218.00	226.00	3.67%
	Late notification fee	NB	103.00	108.00	112.00	3.70%
	Analysts fee - assigned by Lab	NB	AT COST	AT COST	AT COST	
Guar Gum from India	Documentary check (CHED)	NB	66.00	69.00	71.00	2.90%
	Sampling analysis	NB	102.00	107.00	111.00	3.74%
	Analytical cost - Assigned by lab	NB	AT COST	AT COST	AT COST	
	Non-compliance	NB	152.00	160.00	166.00	3.75%
	Supervisory fee for disposal	NB	208.00	218.00	226.00	3.67%
	Late notification fee	NB	103.00	108.00	112.00	3.70%
Plastic Kitchenware - China and Hong Kong control measures	1-5 Certificates	NB	53.00	56.00	58.00	3.57%
	6-10 Certificates	NB	77.00	81.00	84.00	3.70%
	11-20 Certificates	NB	107.00	112.00	116.00	3.57%
	21+ Certificates	NB	136.00	143.00	148.00	3.50%
	Identy, Physical Check and Sampling	NB	82.00	86.00	89.00	3.49%
	Analytical cost - Assigned by Lab	NB	AT COST	AT COST	AT COST	
	Confirmatory test for nylon - Assigned by Lab	NB	AT COST	AT COST	AT COST	
	Non - compliance	NB	152.00	160.00	166.00	3.75%
	Late notification fee	NB	103.00	108.00	112.00	3.70%

DISCRETIONARY & STATUTORY FEES 2025/26						
PORT HEALTH SERVICES BORDER CONTROL POST SEVINGTON						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Illegal, Unreported and Unregulated Fishing (IUU) Ashford Port Health uses a per consignment basis for its charges. Where multiple catch certificates are submitted for the same consignment which include high and low risk country certificates, the higher risk charge is applied	High Risk 1-5	NB	53.00	56.00	58.00	3.57%
	High Risk 6-10	NB	81.00	85.00	88.00	3.53%
	High Risk 11-20	NB	94.00	99.00	102.00	3.03%
	High Risk 21+	NB	108.00	113.00	117.00	3.54%
	Low Risk 1-5	NB	27.00	28.00	29.00	3.57%
	Low Risk 6-10	NB	48.00	50.00	52.00	4.00%
	Low Risk 11-20	NB	60.00	63.00	65.00	3.17%
	Low Risk 21+	NB	74.00	78.00	81.00	3.85%
	Formal Verification/Movement Control Notice	NB	104.00	109.00	113.00	3.67%
	Per quarter hour	NB	26.00	27.00	28.00	3.70%
	Non-compliance	NB	152.00	160.00	166.00	3.75%
	Late notification fee	NB	103.00	108.00	112.00	3.70%
Organic Import Controls	Current national flat rate	NB	66.00	69.00	71.00	2.90%
	Late notification fee	NB	103.00	108.00	112.00	3.70%
	Movement control	NB	152.00	160.00	166.00	3.75%
	Non compliance charge	NB	152.00	160.00	166.00	3.75%
Genetically Modified (GN) Controls in rice and Rice Products from China Documentary Check	Documentary Check	NB	66.00	69.00	71.00	2.90%
	Identity checks, physical check and sampling	NB	66.00	69.00	71.00	2.90%
	Analyst Fee	NB	102.00	107.00	111.00	3.74%
	Full sample (raw material) - Assigned by lab	NB	At Cost	At Cost	At Cost	
	Reduced sample (processed product) - Assigned by lab Non-compliance	NB	152.00	160.00	166.00	3.75%
	Non-compliance	NB	At Cost	At Cost	At Cost	
	Supervisory fee for disposal	NB	208.00	218.00	226.00	3.67%

DISCRETIONARY & STATUTORY FEES 2025/26

PORT HEALTH SERVICES BORDER CONTROL POST SEVINGTON

Item	Description/Comments	VAT Indicator	Charge 2023/24 £	Charge 2024/25 £	Charge 2025/26 £	Increase / Decrease on 2024/25 %
Export Health Certificates	Export Health Certificate £140 for preparation and first hour. Subsequent hours charged at Officer Rate	NB	116.00	140.00	150.00	7.14%
	Animal Feed Import, £54 document checking, £188 officer time sampling and Lab sampling recharged at cost	NB	179.00	188.00	195.00	3.72%
	APHA Certificate recharged at cost	NB	AT COST	AT COST	AT COST	
Other Charges	**Disposal collection fee:**					
	Up to 0.9 tonnes in 3.5T Lorry	NB	282.00	296.00	311.00	5.00%
	Lorry Up to 1.5 tonnes in 7.5T Lorry	NB	282.00	375.00	394.00	5.07%
	Lorry Up to 10 tonnes in 18T	NB	343.00	425.00	447.00	5.18%
	Lorry Up to 20 tonnes in artic	NB	462.00	575.00	604.00	5.04%
	Refund of PHILIS deposit	NB	34.00	36.00	37.00	2.78%
	Disposal by incineration NOA per kg	NB	0.26	0.40	0.42	5.00%
	Disposal by incineration POAO per kg	NB	0.35	0.40	0.42	5.00%
	Staff hourly rate	NB	104.00	109.00	113.00	3.67%
	Certificate of destruction	NB	31.00	33.00	35.00	6.06%
	Non compliance charge	NB	152.00	160.00	166.00	3.75%

VAT Indicator:
NB = Non Business no VAT
VT = Inclusive of VAT
EX = Exempt from VAT

DISCRETIONARY & STATUTORY FEES 2025/26

PROPERTY SERVICES

Item	Description/Comments	VAT Indicator	Charge 2023/24 £	Charge 2024/25 inc VAT £	Charge 2025/26 £	Increase / Decrease on 2024/25 %
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Licences - inspection/administration	The fee may depend upon whether a new boundary fence needs to be erected.	VT	348.0	365.4	379.00	3.48%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer. Intial payment of £500 is requested	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Land sales - inspection/administration	Cost of the site inspection £324 up to sales value of £2500, where sales value exceeds £2500 cost will be £334 + 1% of sales value. Reflects more appropriate charge.	VT	464.40	487.20	505.00	3.48%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Easements - administration		VT	278.40	292.32	303.00	3.48%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Release of covenant - administration		VT	417.60	438.48	454.00	3.48%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	252.00	265.00		3.48%
Development Administration Fee	To cover overheads in relation to officer time for processing, site visits for monitoring purposes for duration of works, insurance checks, review of method statements and risk	VT	643.20	675.60	700.00	3.48%
AutoCAD plan production fee	Production of drawings for the purpose of ABC legal	VT	159.60	168.00	174.00	3.48%
Wayleaves - inspection/administration		VT	348.00	366.00	379.00	3.48%

DISCRETIONARY & STATUTORY FEES 2025/26

PROPERTY SERVICES

Item	Description/Comments	VAT Indicator	Charge 2023/24 £	Charge 2024/25 inc VAT £	Charge 2025/26 £	Increase / Decrease on 2024/25 %
Commerical Transactions /						
Minimum Charges shown that will be applicable subject to time / complexity. Dependant on the type of lease and property, VAT may apply to these rates	New letting/lease agreements	VT/EX		£250 +	£250 +	
	Consent to assign, sublet, underlet	VT/EX		£250 +	£250 +	
	Consent for alteration	VT/EX		£250 +	£250 +	
	Retrospective Consent for alteration	VT/EX		£400 +	£400 +	
	Licences and Tenancies at Will	VT/EX		£250 +	£250 +	
	Easements and surrenders	VT/EX		£250 +	£250 +	
	Acquisition and disposal	VT/EX		£250 +	£250 +	
	Charity, non-profit organisations upon evidence of accounts	VT/EX		£0 - £50	£0 - £50	
Garage and Parking Space Fees and Charges						
Garage and Parking Space Fees and Charges	Council Tenant per week	EX	13.00	13.50	14.00	3.48%
	Non- Council Tenant (inclusive of VAT) per week	VT	15.60	16.40	17.00	3.48%
	Charge for lock changes following loss of keys etc.	VT	180.00	180.00	187.00	3.48%
	Deposit for all new Garage Tenancies (new charge)	EX	One months rent	One months rent	One months rent	
	Parking Spaces (on garage sites only) per year in advance	VT	264.00	306.00	317.00	5.10%

VAT Indicator:
NB = Non Business no VAT
EX = Exempt from VAT
VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2025/26

ROOM HIRE

Item	Description/Comments		VAT Indicator	Charge 2023/24 £	Charge 2024/25 £	Charge 2025/26 £	Increase / Decrease on 2024/25 %
Room Hire	Council Chamber	- Up to 4 hours	VT	164.00	164.00	170.00	3.48%
		- Full Day	VT	288.00	288.00	299.00	3.48%
		- Evening after 5pm	VT	264.00	264.00	274.00	3.48%
	Committee Rooms	- Up to 4 hours	VT	86.00	86.00	89.00	3.48%
		- Full Day	VT	155.00	155.00	161.00	3.48%
		- Evening after 5pm	VT	149.00	149.00	155.00	3.48%

VAT Indicator:
VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2025/26						
WASTE & RECYCLING						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Waste Collection						
Bulky Collection - General approved items	Base Charge (1 to four items excluding white goods)	NB	27.00	39.00	42.00	7.69%
Bulky Collection - White goods	White goods - for each item (each for televisions, computer monitors and white goods, including microwaves, washing machines and tumble dryers)	NB	25.00	26.00	28.00	7.69%
Garden Waste Bins	Wheelie Bin for Garden Waste - Previously agreed by Cabinet	NB	42.50	60.00	62.00	3.33%
Full household bin set (new developments)	Set of one recycle (240L) one refuse (180L) one food caddy (23L) and one silver kitchen caddy (5L)	NB	99.00	99.00	132.00	33.33%
Recycle bin (New development)	Green (240L)	NB	51.00	51.00	53.00	3.92%
Refuse bin (New development)	Black (180L)	NB	51.00	51.00	53.00	3.92%
Food caddy (New development)	Orange & black (23L)	NB	10.00	14.70	15.00	2.04%
Kitchen food caddy (New development)	Silver (5L)	NB	8.00	10.50	11.00	4.76%
Food bin	Black with food signage wrap (180L)	NB	37.00	47.25	49.00	3.70%
Replacement resident refuse bin	Black (180L)	NB	25.00	31.50	33.00	4.76%
Replacement resident recycle bin	Green (240L)	NB	25.00	31.50	33.00	4.76%
Replacement resident inernal food caddy	Silver (5L)	NB	0.00	0.00	5.00	
Bulk refuse bin (New or replacement) (*Includes signage on bins*)	1100L steel/black lid	NB	366.00	395.00	415.00	5.06%
Bulk refuse bin (New or replacement) (*Includes signage on bins*)	1100L steel/black lid (each additional bulk refuse bin in same delivery)	NB	318.00	380.00	399.00	5.00%

DISCRETIONARY & STATUTORY FEES 2025/26

WASTE & RECYCLING

Item	Description/Comments	VAT Indicator	Charge 2023/24 £	Charge 2024/25 £	Charge 2025/26 £	Increase / Decrease on 2024/25 %
Waste Collection						
Bulk recycle bin (New or replacement) *(Includes signage on bins)*	1100L full green	NB	392.00	395.00	415.00	5.06%
Bulk recycle bin (New or replacement) (*Includes signage on bins*)	1100L full green (each additional bulk recycle bin in same delivery)	NB	350.00	380.00	399.00	5.00%
Food bin	Black with food signage wrap (180L)	NB	37.00	47.25	49.00	3.70%
Bin store/compound recycle information sign (A2)	Colour signage on diabond board per sign - Bin use improvement	NB	40.00	50.00	60.00	20.00%
Dog Warden Fees						
Stray Dogs	Statutory fee for dog not being on lead	NB	25.00	25.00	25.00	0.00%
Dog Control Costs	Collection/delivery of dog	NB	50.00	73.00	76.00	4.11%
Kennelling cost Initial Charge (handover fee + first 24 hours)	First Night Fee	NB		95.00	100.00	5.26%
Kennelling costs	Per 24 hour period, day one due on admission	NB	12.00	20.00	21.00	5.00%
Administration charge	Office Hours	NB	18.00	22.00	23.00	4.55%
	Outside Office Hours	NB	36.00	44.00	46.00	4.55%
Vetinary Treatment	As required	NB	Cost Recovery	Cost Recovery	Cost Recovery	
Fixed Penalty Notices						
Non compliance of micro chip for a dog		NB	500.00	500.00	500.00	0.00%
Dog fouling		NB	50.00	100.00	100.00	0.00%
Littering, graffiti		NB	75.00	500.00	500.00	0.00%
Fly posting		NB		150.00	150.00	0.00%
Flytipping		NB	400.00	1000.00	1000.00	0.00%
Failure to fulfil duty of care (Domestic Waste)		NB	400.00	600.00	600.00	0.00%
Failure to comply with a Community Protection Notice		NB	100.00	100.00	100.00	0.00%
Failure to comply with a Public Space Protection Order		NB	100.00	100.00	100.00	0.00%
Allotment Rents						
Plot rent (per perch)		EX	10.00	10.50	17.00	61.90%

VAT Indicator:
NB = Non Business no VAT
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VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2025/26						
ASPIRE						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Memorial Benches						
Hereford Seat or similar style cemetery (Non VAT)	15 year lease plus supply and Installation of bench	NB	932.83	979.47	1,014.00	3.53%
Hereford Seat or similar style Open Space (VAT appliacble)	15 year lease plus supply and Installation of bench	VT	1119.40	1175.36	1,216.00	3.46%
Georgian Seat or similar style Cemetery (Non VAT)	15 year lease plus supply and Installation of bench	NB	1214.65	1275.38	1,320.00	3.50%
Georgian Seat or similar style Open Space (VAT Applicable)	15 year lease plus supply and Installation of bench	VT	1457.58	1530.46	1,584.00	3.50%
Cavendish Seat or similar style, Cemetery (Non Vat)	15 year lease plus supply and Installation of bench	NB	1105.12	1160.38	1,201.00	3.50%
Cavendish Seat or similar style, Open Space (Vat applicable)		VT	1326.14	1392.46	1,441.00	3.49%
Montseny 1800 bench in Victoria Park	10 year lease plus supply and Installation of plaque	VT	1500.00	1500.00	1,552.00	3.47%
Recasting of memorial plaque on a cemetery bench (Non Vat)	Changing the inscription for example, adding an additional name	NB	307.66	323.04	334.00	3.39%
Recasting of memorial plaque on a open spece bench (Vat applicable)	Changing the inscription for example, adding an additional name	VT	369.19	387.65	401.00	3.44%
Extending the lease of a bench in a cemetery location (Non Vat)	Extending the lease of the bench at the end of the initial 15/10 year period for a period of 5 years (subject to condition)	NB	369.19	387.65	401.00	3.44%
Extending the lease of a bench in an open space (VAT applicable)	Extending the lease of the bench at the end of the initial 15/10 year period for a period of 5 years (subject to condition)	VT	443.03	465.18	481.00	3.40%
Tree Planting						
Dedicate a tree in an open space	Lower end of price scale	VT	285.18	299.44	310.00	3.53%
	Higher end of price scale	VT	350.99	368.53	381.00	3.38%
Sponsor a tree in a open space		VT	143.32	150.48	156.00	3.67%
Plant a woodland tree in an open space woodland		VT	36.55	38.38	40.00	4.23%
Victoria Park Community Room						
Monday to Friday - Half day hire (am or pm session)	Morning or afternoon session hire	VT		42.00	43.00	2.38%
Monday to Friday Evening hire	Evening only	VT		42.00	43.00	2.38%
Monday to Friday, Daytime hire	Day hire (excluding evening)	VT		72.00	75.00	4.17%
Monday to Friday, All day Hire inc. evening	Day hire including evening	VT		100.00	103.00	3.00%
Saturday and Sunday half day hire (am or pm session)	Morning or afternoon session hire	VT		48.00	50.00	4.17%
Saturday and Sunday, Evening Hire	Evening only	VT		48.00	50.00	4.17%
Saturday or Sunday Daytime hire	Day hire (excluding evening)	VT		84.00	87.00	3.57%
Saturday or Sunday All day hire	Day hire including evening	VT		115.00	119.00	3.48%

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DISCRETIONARY & STATUTORY FEES 2025/26						
CEMETERIES						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Interments						
Interments in a new unpurchased grave						
(1) Interment of standard sized coffin in new grave - includes digging, purchase of right of	**ADULT (Resident):**					
	Single grave depth	NB	1,479.00	1,550.00	1,604.00	3.48%
	Single grave depth with boarding (excludes Tenterden cemetery and woodland graves)	NB	1,752.00	1,840.00	1,904.00	3.48%
	Double grave depth (excludes Tenterden)	NB	1,624.00	1,705.00	1,764.00	3.46%
	Triple grave depth (excludes Tenterden)	NB	1,885.00	1,979.00	2,048.00	3.49%
	ADULT (Non-resident):					
	Single grave depth	NB	5,916.00	6,612.00	6,842.00	3.48%
	Single grave depth with boarding (excludes Tenterden cemetery and woodland graves)	NB	7,008.00	7,358.00	7,614.00	3.48%
	Double grave depth (excludes Tenterden)	NB	6,496.00	6,821.00	7,058.00	3.47%
	Triple grave depth (excludes Tenterden)	NB	7,540.00	7,917.00	8,193.00	3.49%
	CHILD (Non-resident):					
	Under 6 years	NB	99.00	104.00	108.00	3.85%
	Single grave depth: 6 - 18 years	NB	328.00	344.00	356.00	3.49%

DISCRETIONARY & STATUTORY FEES 2025/26						
CEMETERIES						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Interments						
Interments in a new unpurchased grave						
(2) Interment of casket style or oversized coffin (<30") in new grave - includes digging, purchase of right of burial for 30 years and temporary wooden marker with plaque. NOTE: Oversized coffins or caskets require two grave spaces	**ADULT (Resident):**					
	Single grave depth	NB	2,883.00	3,027.00	3,132.00	3.47%
	Single grave depth with boarding (excludes Tenterden)	NB	3,428.00	3,599.00	3,724.00	3.47%
	Double grave depth (excludes Tenterden)	NB	3,173.00	3,332.00	3,448.00	3.48%
	Triple grave depth (excludes Tenterden)	NB	3,695.00	3,880.00	4,015.00	3.48%
	ADULT (Non-resident):					
	Single grave depth	NB	11,532.00	12,109.00	12,530.00	3.48%
	Single grave depth with boarding (excludes Tenterden)	NB	13,712.00	14,398.00	14,899.00	3.48%
	Double grave depth (excludes Tenterden)	NB	12,692.00	13,327.00	13,791.00	3.48%
	Triple grave depth (excludes Tenterden)	NB	14,780.00	15,519.00	16,059.00	3.48%
Interments in a reopen grave or grave that has been pre-purchased						
(3) Reopen of existing grave or pre-purchased grave for interment of standard coffin - includes digging but excludes temporary wooden marker with plaque	**ADULT: (Resident):**					
	Single grave depth	NB	762.00	800.00	828.00	3.50%
	Single grave depth with boarding (excludes Tenterden)	NB	1,035.00	1,087.00	1,125.00	3.50%
	Double grave depth (excludes Tenterden)	NB	907.00	952.00	985.00	3.47%
	Triple grave depth (excludes Tenterden)	NB	1,168.00	1,226.00	1,269.00	3.51%
	ADULT (Non Resident):					
	Single grave depth	NB	1,524.00	1,600.00	1,656.00	3.50%
	Single grave depth with boarding (excludes Tenterden)	NB	2,070.00	2,174.00	2,250.00	3.50%
	Double grave depth (excludes Tenterden)	NB	1,814.00	1,905.00	1,971.00	3.46%
	Triple grave depth (excludes Tenterden)	NB	2,336.00	2,453.00	2,538.00	3.47%
	Under 6 years	NB	101.00	106.00	110.00	3.77%
	6 - 18 years	NB	328.00	344.00	356.00	3.49%

DISCRETIONARY & STATUTORY FEES 2025/26						
CEMETERIES						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Interments						
Interments in a reopen grave or grave that has been pre-purchased						
(4) Reopen of existing grave or pre-purchased grave for interment of casket or oversized coffin (<30") where possible. Includes digging but excludes temporary wooden marked with plaque NOTE: Oversized coffins or caskets require two grave spaces, can only be dug if space is available and does not encroach on another purchased grave	**ADULT (Resident):**					
	Single grave depth	NB	1,520.00	1,596.00	1,652.00	3.51%
	Single grave depth with boarding (excludes Tenterden)	NB	2,065.00	2,168.00	2,243.00	3.46%
	Double grave depth (excludes Tenterden)	NB	1,810.00	1,901.00	1,967.00	3.47%
	Triple grave depth (excludes Tenterden)	NB	2,332.00	2,449.00	2,534.00	3.47%
	ADULT (Non-resident):					
	Single grave depth	NB	3,040.00	3,192.00	3,303.00	3.48%
	Single grave depth with boarding (excludes Tenterden)	NB	4,130.00	4,337.00	4,488.00	3.48%
	Double grave depth (excludes Tenterden)	NB	3,620.00	3,801.00	3,933.00	3.47%
	Triple grave depth (excludes Tenterden)	NB	4,664.00	4,897.00	5,067.00	3.47%
Interment of Ashes in new unpurchased cremation plot						
(5) Interment of ashes in new cremation plot - includes digging, purchase of right of burial for 30 years and temporary wooden marker with plaque	**(Resident):**					
	Large plot (capacity for up to 4 interment of ashes)	NB	597.00	627.00	649.00	3.51%
	Small plot (capacity for up to 2 interment of ashes)	NB	435.00	457.00	473.00	3.50%
	(Non Resident):					
	Large plot (capacity for up to 4 intement of ashes)	NB	2,388.00	2,507.00	2,594.00	3.47%
	Small plot (capacity for up to 2 interment of ashes)	NB	1,740.00	1,827.00	1,891.00	3.50%
Interment of Ashes in an existing grave or ashes plot or a grave or ashes plot that has been pre-purchased						
(6) Reopen of burial plot for interment of ashes	**(Resident):**					
	For one set of ashes. Further sets of ashes at same time will be charged as per item (7)	NB	166.00	174.00	220.00	26.44%
	(Non Resident):					
	For one set of ashes. Further sets of ashes at same time will be charge as per item (7)	NB	332.00	349.00	440.00	26.07%

DISCRETIONARY & STATUTORY FEES 2025/26						
CEMETERIES						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Interments						
Interment of ashes interred at same time of another burial in same grave or ashes plot						
(7) Interment of single set ashes buried same time as a coffin burial or another set of ashes in same grave or burial plot. Fee charged for each additional set	Per set of ashes	NB	84.00	88.00	91.00	3.41%
	(Non Resident):					
	Per set of ashes	NB	168.00	176.00	182.00	3.41%
Memorials						
Memorial permit giving permission to erect a						
(8) Application for a memorials for graves in all cemeteries excluding Woodland Sections where memorials are not permitted. One application required per element of memorial required. NOTE: Not all sections of the cemtery are permitted kerbstones, these sections are detailed in the rules and regulations	**Adult (Resident)**					
	Headstone or tablet including inscriptions	NB	238.00	250.00	259.00	3.60%
	Kerbstone including cover slab and inscriptions	NB	238.00	250.00	259.00	3.60%
	Placement of standalone vase including inscriptions	NB	101.00	106.00	110.00	3.77%
	Replacement/renovation/reinstatement of memorial	NB	50.00	53.00	55.00	3.77%
	Adult (Non Resident):					
	Headstone or tablet including inscriptions	NB	951.00	999.00	1,034.00	3.50%
	Kerbstone including cover slab and inscriptions	NB	951.00	999.00	1,034.00	3.50%
	Placement of a vase including inscriptions	NB	404.00	424.00	439.00	3.54%
	Replacement/renovation/reinstatement of memorial	NB	50.00	53.00	55.00	3.77%
	Child - up to 18 years (Non Resident):					
	Headstone or tablet including inscriptions	NB	205.00	215.00	222.00	3.26%
	Kerbstone including cover slab and inscriptions	NB	205.00	215.00	222.00	3.26%
	Placement of a standalone vase including inscriptions	NB	87.00	106.00	110.00	3.77%
	Replacement/renovation/reinstatement of memorial	NB	50.00	53.00	55.00	3.77%
Inscription Application						
(9) Application for additional inscription on existing memorial.	**(Resident):**					
	New inscription on an existing memorial	VT	121.00	145.00	195.00	34.48%
	(Non Resident):					
	New inscription on an existing memorial	VT	480.00	505.00	679.00	34.46%

DISCRETIONARY & STATUTORY FEES 2025/26						
CEMETERIES						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Exclusive Right of Burial						
Purchase of Exclusive Right of Burial						
(10) Purchase of right of burial for 30 years (applies to pre-purchase of graves and where burial rights that were not purchaed prior to introduction of the composite fee)	**(Resident)**					
	One grave space	NB	645.00	677.00	701.00	3.55%
	Large cremation plot	NB	360.00	378.00	391.00	3.44%
	Small cremation plot	NB	197.00	207.00	214.00	3.38%
	(Non Resident)					
	One grave space	NB	2,580.00	2,709.00	2,803.00	3.47%
	Large cremation plot	NB	1,438.00	1,510.00	1,563.00	3.51%
	Small cremation plot	NB	789.00	828.00	857.00	3.50%
(11) Extension of a right of burial for period of 5 years	**(Resident)**					
	One grave space	EX	107.00	112.00	116.00	3.57%
	Large cremation plot	EX	60.00	63.00	65.00	3.17%
	Small cremation plot	EX	33.00	35.00	36.00	2.86%
	(Non Resident)					
	One grave space	EX	429.00	450.00	466.00	3.56%
	Large cremation plot	EX	239.00	251.00	260.00	3.59%
	Small cremation plot	EX	132.00	139.00	144.00	3.60%
(12) Transfer of a right of burial	**(Resident)**					
	Per transfer completed	EX	107.00	112.00	116.00	3.57%
Exhumations						
(13) Exhumation and reinterment in same grave		VT	AT COST	AT COST	AT COST	
(14) Exhumation and reinterment in another grave in ABC cemetery		EX	AT COST	AT COST	AT COST	
(15) Exhumation for transportation to non ABC cemetery		EX	AT COST	AT COST	AT COST	

DISCRETIONARY & STATUTORY FEES 2025/26						
CEMETERIES						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Other Cemetery Charges						
(16) Selection of grave space by customer instead of using next available space		EX	125.00	131.00	136.00	3.82%
(17) Incorrect arrival time in excess of 30 mins at cemetery		NB	125.00	131.00	136.00	3.82%
(18) Family history search for geneaology	Up to 1 names in single application	VT	42.00	53.00	71.00	33.96%
	2 - 5 names in same application (per name)	VT	7.00	9.00	12.00	33.33%
	6 to 9 names in same application (per name)	VT	4.00	5.00	7.00	40.00%
(19) Temporary Marker with plaque for	Wooden cross	VT	86.00	108.00	145.00	34.26%
	Wooden plaque holder	VT	72.00	91.00	122.00	34.07%
(20) Additional memorial plaque for woodland grave or wooden marker	Additional plaque for reopen burial or interment in a pre-purchased grave, or replacement of existing plaque	VT	67.00	85.00	114.00	34.12%
(22) Tree Replacement in woodland section (Bybrook or Tenterden cemetery). Includes purchase and planting. Excludes a tree planting ceremony	Replacement of tree that has failed after being planted for more than 12 months.	VT	143.00	180.00	242.00	34.44%
(23) Cancellation of service	Fee chargeable if grave has been dug and date is rescheduled or interment has repeat rescheduling	NB	125.00	131.00	136.00	3.82%
(24) Reservation Fee to secure burial plot for a six month period. Amount payable is deducted from total cost when paid in full. No refund if burial plot is not fully purchased within six months.	**(Resident)**					
	One grave space	NB	129.00	135.00	140.00	3.70%
	Large cremation plot	NB	72.00	76.00	79.00	3.95%
	Small cremation plot	NB	39.00	41.00	42.00	2.44%
	(Non Resident)					
	One grave space	NB	515.00	541.00	560.00	3.51%
	Large cremation plot	NB	288.00	302.00	313.00	3.64%
	Small cremation plot	NB	156.00	164.00	170.00	3.66%

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DISCRETIONARY & STATUTORY FEES 2025/26						
MONITORING CENTRE						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Telecare/Lifeline						
Insurance CCTV review/download	One off payment for a data protection request from an insurance company	EX	125.00	125.00	130.00	4.00%

VAT Indicator:
EX = Exempt from VAT

DISCRETIONARY & STATUTORY FEES 2025/26						
PARKING						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Season Tickets (Ashford)						
	Flour Mills car park 1 month	VT	74.00	74.00	74.00	0.00%
	Flour Mills car park 3 months	VT	210.00	210.00	210.00	0.00%
	Flour Mills car park 6 months	VT	396.00	396.00	396.00	0.00%
	Flour Mills car park 12 months	VT	742.00	742.00	742.00	0.00%
	Town Centre 1 month	VT	83.00	83.00	83.00	0.00%
	Town Centre 3 Months	VT	236.00	236.00	236.00	0.00%
	Town Centre 6 Months	VT	445.00	445.00	445.00	0.00%
	Town Centre 12 Months	VT	836.00	836.00	836.00	0.00%
	Victoria Road car park 1 month	VT		59.00	59.00	0.00%
	Victoria Road car park 3 months	VT		168.00	168.00	0.00%
	Victoria Road car park 6 months	VT		316.00	316.00	0.00%
	Victoria Road car park 12 months	VT		594.00	594.00	0.00%
	Elwick Road car park Business permit 12 Months	VT		594.00	594.00	0.00%
	AdleysYard car park 12 Months	VT		396.00	396.00	0.00%
	Edinburgh Road car park resident permit 1 month	VT		59.00	59.00	0.00%
	Edinburgh Road car park resident permit 3 months	VT		168.00	168.00	0.00%
	Edinburgh Road car park resident permit 6 month	VT		316.00	316.00	0.00%
	Edinburgh Road car park resident permit 12 months	VT		594.00	594.00	0.00%
Season Tickets (Tenterden)						
	Bridewell Lane car park 1 month	VT	83.00	83.00	83.00	0.00%
	Bridewell Lane car park 3 months	VT	236.00	236.00	236.00	0.00%
	Bridewell Lane car park 6 months	VT	445.00	445.00	445.00	0.00%
	Bridewell Lane car park 12 months	VT	836.00	836.00	836.00	0.00%
	Bridewell Lane Reserved 12 months	VT	1,672.00	1,672.00	1,672.00	0.00%
	**Season Tickets issued for Bridewell Lane car park are also valid in the rear car park at Tenterden Leisure Centre*					
	Admin Charge for refund of Season ticket	VT	10.00	10.00	10.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26

PARKING

Item	Description/Comments	VAT Indicator	Charge 2023/24 £	Charge 2024/25 £	Charge 2025/26 £	Increase / Decrease on 2024/25 %
Residents Permits						
	Zone A Annual	NB	125.00	125.00	130.00	4.00%
	Zone B Annual	NB	55.00	55.00	60.00	9.09%
	Zone D Annual	NB	35.00	35.00	40.00	14.29%
	Zone E Annual	NB	35.00	35.00	40.00	14.29%
	Zone F Annual	NB	35.00	35.00	40.00	14.29%
	Zone G Annual	NB	35.00	35.00	40.00	14.29%
	Zone A Business Permit Annual	NB	35.00	35.00	40.00	14.29%
	Zone B Business Permit Annual	NB	35.00	35.00	40.00	14.29%
	Zone C Business Permit Annual	NB	35.00	35.00	40.00	14.29%
	Zone D Business Permit Annual	NB	35.00	35.00	40.00	14.29%
	Zone E Business Permit Annual	NB	35.00	35.00	40.00	14.29%
	Zone F Business Permit Annual	NB	35.00	35.00	40.00	14.29%
Other Permits						
	Visitor's permits each	EX	1.00	1.00	1.00	0.00%
	HPA parking permit annual	VT	760.00	760.00	760.00	0.00%
	DSA parking permit annual	VT	760.00	760.00	760.00	0.00%
	International House permit discounted 12 months	VT	380.00	380.00	380.00	0.00%
	International House permit full price 12 months	VT	760.00	760.00	760.00	0.00%
Misc Charges						
	Waivers/Dispensations - per week or part of week	VT	30.00	30.00	60.00	100.00%
	Waivers/Dispensations - Additional Charge for occupying on street pay and display bay, per bay per day (only applies for individual days if fully week £30 charge applies effectively 2 days free)	VT	10.00	10.00	10.00	0%
	Waivers/Dispensations - Additional Charge for occupying on street pay and display bay, per bay per week	VT	30.00	30.00	60.00	100%
	Bay Suspensions per week	VT	50.00	50.00	90.00	80.00%
	Replacement of lost cones per cone	VT	20.00	20.00	20.00	0.00%
	Locked car park-vehicle release fee	VT	55.00	55.00	55.00	0.00%
	Clamping release fee - Day	VT	40.00	40.00	40.00	0.00%
	Clamping release fee - Night	VT	150.00	150.00	150.00	0.00%
	Printing Charges Up to 5 pages per page	VT	0.50	0.50	0.50	0.00%
	Printing Charges more than 5 pages per page	VT	0.10	0.10	0.10	0.00%
	Vehicle Access Markings	VT	121.00	121.00	180.00	48.76%

DISCRETIONARY & STATUTORY FEES 2025/26						
PARKING						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Car Park Charges (Ashford)						
	Civic Centre and Stour Centre car park per hour over 2 hours. Linear Charge in 5p increments	VT	1.20	1.30	1.30	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Mon-Fri	VT	12.00	13.20	13.20	0.00%
	Sun	VT	5.50	6.00	6.00	0.00%
	Civic Centre and Stour Centre car park per hour Coach Charge (Linear Charge in 5p increments)	VT	1.85	2.00	2.00	0.00%
	Civic Centre and Stour Centre car park Coach charge over 4 hours	VT	12.00	13.20	13.20	0.00%
	Dover Place car park per hour	VT	1.20	1.30	1.30	0.00%
	Dover Place car park over 4 hours	VT	5.50	6.00	6.00	0.00%
	Elwick Road car park per hour	VT	1.20	1.30	1.30	0.00%
	Elwick Road car park over 4 hours	VT	5.50	6.00	6.00	0.00%
	Elwick Place car park up to 2 hours	VT	2.40	2.60	2.60	0.00%
	Elwick Place car park up to 3 hours	VT	3.60	3.90	3.90	0.00%
	Elwick Place car park up to 4 hours	VT	4.80	5.20	5.20	0.00%
	Elwick Place car park up to 5 hours	VT	6.00	6.50	6.50	0.00%
	Elwick Place car park over 5 hours	VT	12.00	13.20	13.20	0.00%
	Elwick Place car park Travelodge	VT	7.50	7.50	7.50	0.00%
	Edinburgh Road car park per hour	VT	1.20	1.30	1.30	0.00%
	Edinburgh Road car park charge over 4 hours	VT	5.50	6.00	6.00	0.00%
	Flour Mills car park per hour	VT	1.20	1.30	1.30	0.00%
	Flour Mills car park charge over 4 hours	VT	4.80	6.00	6.00	0.00%
	Station Road Ashford car park per hour	VT	1.20	1.30	1.30	0.00%
	Station Road Ashford car park charge over 4 hours	VT	5.50	6.00	6.00	0.00%
	Vicarage Lane car park per hour	VT	1.20	1.30	1.30	0.00%
	Vicarage Lane car park charge over 4 hours	VT	12.00	13.20	13.20	0.00%
	Victoria Road car park per hour ** (new car park)	VT	1.20	1.30	1.30	0.00%
	Victoria Road car park charge over 4 hours ** (new car park)	VT	5.50	6.00	6.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26						
PARKING						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Car Park Charges (Tenterden)						
	Bridewell Lane car park per hour	VT	1.20	1.30	1.30	0.00%
	Bridewell Lane car park over 4 hours	VT	5.50	6.00	6.00	0.00%
	Recreation Ground Road car park per hour	VT	1.20	1.30	1.30	0.00%
	Recreation Ground Road car park over 4 hours	VT	12.00	13.20	13.20	0.00%
	Station Road car park Tenterden per hour	VT	1.20	1.30	1.30	0.00%
	Station Road car park Tenterden over 4 hours	VT	12.00	13.20	13.20	0.00%
	Station Road car park Tenterden per hour Coach charge	VT	1.85	2.00	2.00	0.00%
	Station Road car park Tenterden over 4 hours coach charge	VT	12.00	13.20	13.20	0.00%
	Tenterden Leisure Centre car park per hour	VT	1.20	1.30	1.30	0.00%
	Tenterden Leisure Centre car park over 4 hours	VT	12.00	13.20	13.20	0.00%
	Tenterden Leisure Centre car park Coach charge per hour	VT	1.85	2.00	2.00	0.00%
	Tenterden Leisure Centre car park Coach charge over 4 hours	VT	12.00	13.20	13.20	0.00%
On Street Parking Charges						
	Charge per hour before 6pm	NB	1.20	1.30	1.30	0.00%
	Charge after 6pm for parking up to 1 hour	NB	1.20	1.30	1.30	0.00%
	Charge after 6pm for parking over one hour	NB	3.30	3.60	3.60	0.00%
Penalty Charge Notices						
	Lower level fine - if paid withing 14 days	NB	25.00	25.00	25.00	0.00%
	Lower level fine - paid after 14 day period	NB	50.00	50.00	50.00	0.00%
	Higher level fine - if paid within 14 days	NB	35.00	35.00	35.00	0.00%
	Higher level fine - paid after 14 day period	NB	70.00	70.00	70.00	0.00%

VAT Indicator:
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DISCRETIONARY & STATUTORY FEES 2025/26							
EVENTS							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Council Land							
Event application fee for charity and community on Cou	Discretionary	It should be noted that there are a number of funds and grants available to support charities and community events to potentially offset relevant fees, details will be provided on the council website	NB	40.00	40.00	40.00	0.00%
Event application fee for commercial events on Council	Discretionary	per application	NB	40.00	40.00	40.00	0.00%
	Discretionary	per operating day	NB	358.00	358.00	370.00	3.35%
Commercial: Small	Discretionary	per non-operating day	NB	252.00	252.00	260.00	3.17%
	Discretionary	per operating day	NB	716.00	716.00	740.00	3.35%
Commercial: Medium	Discretionary	per non-operating day	NB	252.00	252.00	260.00	3.17%
Commercial: Large	Discretionary	per operating day	NB	1412.00	1412.00	1460.00	3.40%
	Discretionary	per non-operating day	NB	252.00	252.00	260.00	3.17%
Safety Advisory Group							
Road closure application s21 TPCA 1847	Discretionary	per application	NB	75.00	75.00	85.00	13.33%
Event application fee for charity and community not on Council land	Discretionary	It should be noted that there are a number of funds and grants available to support charities and community events to potentially offset relevant fees, details will be provided on the council website	NB	20.00	20.00	20.00	0.00%
Event application fee for commercial events not on Council land	Discretionary	per application	NB	40.00	40.00	40.00	0.00%

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DISCRETIONARY & STATUTORY FEES 2025/26						
HOUSING						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Chilmington Road Travellers Site						
Rent	Charge per week	NB	60.25	63.27	65.47	3.48%
Service Charge	Charge per week	NB	46.90	49.24	50.96	3.48%
Mobile Homes						
Annual monitoring fee *	* The charge per pitch is worked out retrospectively on an annual basis and covers costs such as officer time, petrol, paper etc. Therefore the cost fluctuates yearly depending on how many visits there were and is set in July each year as per the Park Home Policy. The fee quoted here is the hourly rate used for the calculations	NB	30.00	30.00	30.00	0.00%
Check & Depositing Site Rules		NB	82.00	86.00	89.00	3.49%
Site Licence Application Fees	Band 1 - 1-10 pitches	NB	469.00	492.00	509.00	3.46%
	Band 2 - 11-50 pitches	NB	523.00	549.00	568.00	3.46%
	Band 3 - 51-99 pitches	NB	691.00	726.00	751.00	3.44%
	Band 4 - 100-199 pitches	NB	858.00	901.00	932.00	3.44%
	Band 5 - 200+ pitches	NB	1051.00	1104.00	1142.00	3.44%
Application to transfer a site licence	Band 1 - 1-10 pitches	NB	93.00	98.00	101.00	3.06%
	Band 2 - 11-50 pitches	NB	106.00	111.00	115.00	3.60%
	Band 3 - 51-99 pitches	NB	138.00	145.00	150.00	3.45%
	Band 4 - 100-199 pitches	NB	172.00	181.00	187.00	3.31%
	Band 5 - 200+ pitches	NB	210.00	221.00	229.00	3.62%
Application to amend a site licence	Band 1 - 1-10 pitches	NB	154.00	162.00	168.00	3.70%
	Band 2 - 11-50 pitches	NB	173.00	182.00	188.00	3.30%
	Band 3 - 51-99 pitches	NB	229.00	240.00	248.00	3.33%
	Band 4 - 100-199 pitches	NB	283.00	297.00	307.00	3.37%
	Band 5 - 200+ pitches	NB	347.00	364.00	377.00	3.57%
Homelessness						
Copy of File		VT	10.00	10.00	10.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26

HOUSING

Item	Description/Comments	VAT Indicator	Charge 2023/24 £	Charge 2024/25 £	Charge 2025/26 £	Increase / Decrease on 2024/25 %
Private Sector Housing						
Charge for service of enforcement notices Housing Act 2004 (per notice)	Incorporating improvement notices, prohibition orders, emergency remedial action, emergency prohibition orders, demolition orders	NB	369.00	387.00	400.00	3.36%
Charge to carry out inspections in respect of a UK entry application		NB	148.00	155.00	160.00	3.23%
Making a prohibition notice (Housing Act 2004 sec 20 or 21	Discretion regarding matters relating to over-crowding,but other issues which require a notice to be charged at £300	NB	419.00	440.00	455.00	3.41%
Charge for making an emergency prohibition order - Housing Act 2004		NB	278.00	292.00	302.00	3.42%
Charge for undertaking emergency remedial action (Housing Act 2004)	Charge between £100 - £500,depending on the extent of emergency works carried out	VT	100 - 500	100 - 500	100 - 500	N/A
Penalty Charge notices - the smoke and carbon monoxide alarm regulations 2015	First offence £5,000, with 50% discount for early payment	NB	5,000.00	5,000.00	5,000.00	0.00%
	For subsequent offences the penalty will be £5,000 to deter continued non-compliance.No early payment discount would apply	NB	5,000.00	5,000.00	5,000.00	0.00%
House in Multiple Occupation Licence Fee	Five Year Licence - 1st property	NB	802.00	842.00	871.00	3.44%
	Five Year Licence - subsequent properties	NB	802.00	842.00	871.00	3.44%
ABC Lettings						
Management charge	Agreed with landlord	VT	10% -12.5%	10%	10%	0.00%
Landlords one-off set up fee		VT	250.00	250.00	250.00	0.00%
Repairs Service		VT	Cost +10%	Cost +10%	Cost +10%	0.00%

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Notes
*** The charge is worked out retrospectively on an annual basis and covers costs such as officer time, petrol, paper etc. Therefore the cost fluctuates yearly depending on how many visits there were and is set in July each year as per the Park Home Policy.**

DISCRETIONARY & STATUTORY FEES 2025/26

LEGAL & DEMOCRACY

Legal Fees or Contributions to Legal Costs

Item	Description/Comments	VAT Indicator	Charge 2023/24 £	Charge 2024/25 £	Charge 2025/26 £	Increase / Decrease on 2024/25 %
S9 Agreements	(including caution/note on Register) ** This is a minimum level of charge (see note below)	NB	394.00	414.00	428.00	3.38%
S9 Transfers	Plus Land Registry Fees. ** This is a minimum level of charge (see note below)	NB	394.00	414.00	428.00	3.38%
S106 (and supplementary) deeds	** This is a minimum level of charge (see note below)	NB	1,148.00	1,205.00	1,247.00	3.49%
S106 deeds of modification/discharge etc.	** This is a minimum level of charge (see note below)	NB	1,148.00	1,205.00	1,247.00	3.49%
Grazing Licences	** This is a minimum level of charge (see note below)	NB	145.00	152.00	157.00	3.29%
Licences to Assign	** This is a minimum level of charge (see note below)	NB	263.00	276.00	286.00	3.62%
Sales or Easements	Up to £2,500 in value. ** This is a minimum level of charge (see note below)	NB	376.00	395.00	409.00	3.54%
Sales or Easements	over £2,500 in value - Basic Fee Charge as listed plus 1% of the consideration. ** This is a minimum level of charge (see note below)	NB	423.00	444.00	459.00	3.38%
Commercial Leases	** This is a minimum level of charge (see note below)	NB	409.00	429.00	444.00	3.50%
Commercial lease renewals	** This is a minimum level of charge (see note below)	NB	277.00	291.00	301.00	3.44%
Surrenders	** This is a minimum level of charge (see note below)	NB	251.00	264.00	273.00	3.41%
Landlord consent etc	** This is a minimum level of charge (see note below)	NB	132.00	139.00	144.00	3.60%
Transfer of Equity (mortgage)	** This is a minimum level of charge (see note below)	NB	278.00	292.00	302.00	3.42%
Redemptions	** This is a minimum level of charge (see note below)	NB	145.00	152.00	157.00	3.29%
Mortgagees Enquiries	** This is a minimum level of charge (see note below)	NB	262.00	275.00	285.00	3.64%
Deed of Postponement	** This is a minimum level of charge (see note below)	NB	119.00	125.00	129.00	3.20%
Release of expired Statutory Charge	** This is a minimum level of charge (see note below)	NB	128.00	134.00	139.00	3.73%
Waiver (Improvement Grant)	** This is a minimum level of charge (see note below)	NB	128.00	134.00	139.00	3.73%
Notice of Charge	** This is a minimum level of charge (see note below)	NB	92.00	97.00	100.00	3.09%
Counterpart Lease	** This is a minimum level of charge (see note below)	NB	92.00	97.00	100.00	3.09%
Engross Transfer/conveyance	** This is a minimum level of charge (see note below)	NB	67.00	70.00	72.00	2.86%
Notice to Assign	** This is a minimum level of charge (see note below)	NB	92.00	97.00	100.00	3.09%
Wayleaves	** This is a minimum level of charge (see note below)	NB	231.00	243.00	251.00	3.29%

** **IMPORTANT NOTE**: The above represent a minimum level of charge, not a fixed level of charge; the minimum charge will be charged unless it is deemed by The Solicitor to the Council (or, in his absence, a Principal Solicitor) to be inappropriate or unreasonable to charge in the circumstances and/or for a particular type of deed or document.

Where the commercial value of the time worked on a matter exceeds the minimum charge stated above, the commercial value of the time (at a fair and reasonable hourly rate reflecting the skill and knowledge applied by the fee-earner; the urgency, importance, complexity and novelty of the work; the value involved; and all other relevant circumstances) will be charged unless it is deemed by The Solicitor to the Council (or, in his absence, a Principal Solicitor) to be inappropriate or unreasonable to charge the full commercial value in the circumstances and/or for a particular type of deed or document.

DISCRETIONARY & STATUTORY FEES 2025/26						
LEGAL & DEMOCRACY						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Electoral Services						
Postal votes pack	Postal votes pack (Charge to Parish Councils for by-elections)	VT	Actual	Actual	Actual	
Poll Cards	Poll card (Charge to Parish Councils for by-elections)	VT	Actual	Actual	Actual	
	Statutory Charges (restricted availability for full register and overseas lists)					
Sales of full and edited register	Data £20 plus £1.50 per 1,000 entries or part of 1,000	NB	21.50	21.50	21.50	0.00%
Sales of full and edited register	Printed £10 plus £5 per 1,000 or part of 1,000	NB	15.00	15.00	15.00	0.00%
Overseas electors List	Data £20 plus £1.50 per 100 entries or part of 100	NB	21.50	21.50	21.50	0.00%
Overseas electors List	Printed £10 plus £1.50 per 100 or part of 100	NB	11.50	11.50	11.50	0.00%

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DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Licensing Act							
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00	0.00%
		Fee band - B	NB	190.00	190.00	190.00	0.00%
		Fee band - C	NB	315.00	315.00	315.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	450.00	450.00	450.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	635.00	635.00	635.00	0.00%
		Premises allowing 5000+ people attract additional fees	See regulation for detail				
		Premises where only licensable activity is regulated entertainment & premises is education, church hall, village hall or similar	No fee payable				
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00	0.00%
		Fee band - B	NB	180.00	180.00	180.00	0.00%
		Fee band - C	NB	295.00	295.00	295.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	320.00	320.00	320.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	350.00	350.00	350.00	0.00%
		Premises allowing 5000+ people attract additional fees	See regulation for detail				

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Licensing Act							
Personal	Statutory		NB	37.00	37.00	37.00	0.00%
Temporary Event Notice	Statutory		NB	21.00	21.00	21.00	0.00%
Change of address notification	Statutory		NB	10.50	10.50	10.50	0.00%
Replacement licence etc (due to loss/theft etc)	Statutory		NB	10.50	10.50	10.50	0.00%
Designated premises supervisor variation	Statutory		NB	23.00	23.00	23.00	0.00%
Premises licence transfer	Statutory		NB	23.00	23.00	23.00	0.00%
Club registration change	Statutory		NB	10.50	10.50	10.50	0.00%
Club name or rules notification	Statutory		NB	10.50	10.50	10.50	0.00%
Interim Authority Notice	Statutory		NB	23.00	23.00	23.00	0.00%
Provisional Statement	Statutory		NB	315.00	315.00	315.00	0.00%
Freeholder notification of licensing matters	Statutory		NB	21.00	21.00	21.00	0.00%
Minor Variation	Statutory		NB	89.00	89.00	89.00	0.00%
Film Classificiation	Discretionary	Fixed fee	NB	75.00	75.00	78.00	4.00%
		Additional fee per minute of film	NB	1.00	1.00	1.10	10.00%
Animal Welfare and Public Health Licences							
Dangerous Wild Animals	Discretionary	New Licence (2 year licence)	NB	977.00	977.00	1,011.00	3.48%
	Discretionary	Renewal (2 year licence)	NB	669.00	669.00	692.28	3.48%
	Discretionary	Variation	NB	344.00	344.00	355.97	3.48%
	Discretionary	Concurrent 2nd application	NB	87.00	87.00	90.03	3.48%
Zoos	Discretionary	Consideration	NB	1,218.00	1,218.00	1,260.39	3.48%
	Discretionary	Licence (4 year licence)	NB	2,008.00	2,008.00	2,077.88	3.48%
	Discretionary	Renewal (6 year licence)	NB	3,013.00	3,013.00	3,117.85	3.48%
	Discretionary	Dispensation - 14(1)(a)	NB	491.00	491.00	508.09	3.48%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Animal Welfare and Public Health Licences							
Boarding of animals	Discretionary	(New app) Application fee - up to 50 animals	NB	260.00	260.00	269.00	3.46%
	Discretionary	(New app) Grant fee - up to 50 animals	NB	200.00	200.00	207.00	3.50%
	Discretionary	(New app) Application fee - 51 or more animals	NB	295.00	295.00	305.00	3.39%
	Discretionary	(New app) Grant fee - 51 or more animals	NB	230.00	230.00	238.00	3.48%
	Discretionary	(Renewal) Application fee - up to 50 animals	NB	225.00	225.00	233.00	3.56%
	Discretionary	(Renewal) Grant fee - up to 50 animals	NB	200.00	200.00	207.00	3.50%
	Discretionary	(Renewal) Application fee - 51 or more animals	NB	255.00	255.00	264.00	3.53%
	Discretionary	(Renewal) Grant fee - 51 or more animals	NB	230.00	230.00	238.00	3.48%
Selling of Animals	Discretionary	(New app) Application fee	NB	280.00	280.00	290.00	3.57%
	Discretionary	(New app) Grant fee	NB	215.00	215.00	222.00	3.26%
	Discretionary	(Renewal) Application fee	NB	240.00	240.00	248.00	3.33%
	Discretionary	(Renewal) Grant fee	NB	215.00	215.00	222.00	3.26%
Home boarding or day care	Discretionary	(New app) Application fee	NB	245.00	245.00	253.00	3.27%
	Discretionary	(New app) Grant fee	NB	180.00	180.00	186.00	3.33%
	Discretionary	(Renewal) Application fee	NB	210.00	210.00	217.00	3.33%
	Discretionary	(Renewal) Grant fee	NB	180.00	180.00	186.00	3.33%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Animal Welfare and Public Health Licences							
Keeping animals for exhibition	Discretionary	(New app) Application fee	NB	230.00	230.00	238.00	3.48%
	Discretionary	(New app) Grant fee	NB	165.00	165.00	171.00	3.64%
	Discretionary	(Renewal) Application fee	NB	190.00	190.00	197.00	3.68%
	Discretionary	(Renewal) Grant fee	NB	165.00	165.00	171.00	3.64%
Breeding Establishments	Discretionary	(New app) Application fee - 1-10 dogs	NB	245.00	245.00	253.00	3.27%
	Discretionary	(New app) Grant fee - 1-10 dogs	NB	180.00	180.00	186.00	3.33%
	Discretionary	(New app) Application fee - 11+ dogs	NB	260.00	260.00	269.00	3.46%
	Discretionary	(New app) Grant fee - 11+ dogs	NB	200.00	200.00	207.00	3.50%
	Discretionary	(Renewal) Application fee - 1-10 dogs	NB	210.00	210.00	217.00	3.33%
	Discretionary	(Renewal) Grant fee - 1-10 dogs	NB	180.00	180.00	186.00	3.33%
	Discretionary	(Renewal) Application fee - 11+ dogs	NB	225.00	225.00	233.00	3.56%
	Discretionary	(Renewal) Grant fee - 11+ dogs	NB	200.00	200.00	207.00	3.50%
Variation to increase animals within licensed activity	Discretionary	Application fee	NB	90.00	90.00	93.00	3.33%
	Discretionary	Grant fee	NB	40.00	40.00	42.00	5.00%
Variation to add new licensed activities	Discretionary	Application fee	NB	90.00	90.00	170.00	88.89%
	Discretionary	Grant fee	NB	40.00	40.00	60.00	50.00%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Animal Welfare and Public Health Licences							
Variation to reduce animals or activities	Discretionary	Grant fee	NB	40.00	40.00	40.00	0.00%
Request for re-rating inspection	Discretionary	Application fee	NB	90.00	90.00	93.00	3.33%
	Discretionary	Grant fee	NB	40.00	40.00	41.00	2.50%
Reissue of licence	Discretionary		NB			10.50	
Public Health Registrations *							
Acupuncture	Discretionary	Initial registration practitioner/premises	NB	150.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	70.00	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.50	30.50	30.50	0.00%
Tattooing (including semi-permanent skin-colouring)	Discretionary	Initial registration practitioner/premises	NB	150.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	70.00	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.50	30.50	30.50	0.00%
Electrolysis	Discretionary	Initial registration practitioner/premises	NB	150.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	70.00	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.50	30.50	30.50	0.00%
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial registration practitioner/premises	NB	150.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	70.00	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.50	30.50	30.50	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Public Health Registrations *							
Ear Piercing	Discretionary	Initial registration practitioner/premises	NB	150.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	70.00	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.50	30.50	30.50	0.00%
One You Shop Hire Fee - general	Discretionary	Any space subject to availability and a refundable deposit may be requested. To be introduced from April 2024: the venue is free for registered charities, commissioned services, the public sector and those organisations with a demonstrable public benefit in line with Ashford Borough Council's corporate plans. Donations from this group are welcome.					
	Discretionary	Downstairs - full space - full day	NB	35.00	35.00	35.00	0.00%
	Discretionary	Downstairs - full space - half day	NB	17.50	17.50	17.50	0.00%
	Discretionary	Consultation room/space small - full day	NB	10.00	10.00	10.00	0.00%
	Discretionary	Consultation room/space small - half day	NB	5.00	5.00	5.00	0.00%
	Discretionary	Consultation room/space large - full day	NB	15.00	15.00	15.00	0.00%
	Discretionary	Consultation room/space large - half day	NB	7.50	7.50	7.50	0.00%
	Discretionary	Downstairs kitchen - full day	NB	20.00	20.00	20.00	0.00%
	Discretionary	Downstairs kitchen - half day	NB	10.00	10.00	10.00	0.00%
	Discretionary	Upstairs (full space) - full day	NB	35.00	35.00	35.00	0.00%
	Discretionary	Upstairs (full space) - half day	NB	17.50	17.50	17.50	0.00%
	Discretionary	Upstairs (activity space) - full day	NB	20.00	20.00	20.00	0.00%
	Discretionary	Upstairs (activity space) - half day	NB	10.00	10.00	10.00	0.00%
	Discretionary	Upstairs (meeting space) - full day	NB	17.50	17.50	17.50	0.00%
	Discretionary	Upstairs (meeting space) - half day	NB	8.75	8.75	8.75	0.00%
	Discretionary	Entire facility (Mondays, weekday evenings, Saturday afternoon and Sundays only) - full day	NB	70.00	70.00	70.00	0.00%
	Discretionary	Entire facility (Mondays, weekday evenings, Saturday afternoon and Sundays only) - part day	NB	35.00	35.00	35.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Sex Establishments Licence							
Sex Shops, Sex Cinemas and Sexual Entertainment Venue Licences	Discretionary	Application fee	NB	3,499.00	3,499.00	2,247.00	0.00%
	Discretionary	Grant	NB			1,252.00	0.00%
	Discretionary	Renewal application	NB	387.00	231.00	225.00	0.00%
	Discretionary	Renewal grant	NB			195.00	0.00%
	Discretionary	Transfer	NB	387.00	406.00	406.00	0.00%
Street Trading and Consents							
Street Trading Licence	Discretionary	Yearly	NB	96.00	100.00	103.00	3.00%
Ashford Town Market pitch fee (per ft)	Discretionary	Collected by DD	NB	1.30	1.30	1.30	0.00%
Casual Street Trading Licence/Consent For One Off Event (per stall)	Discretionary	Grant	NB	25.00	25.00	25.00	0.00%
Street Trading Consent	Discretionary	Yearly	NB	100.00	100.00	103.00	3.00%
New Site Street Trading Consent - static	Discretionary	Grant	NB	140.00	140.00	145.00	3.57%
New Site Street Trading Consent - short term static	Discretionary	Grant - 1 site £100 (£25 extra for each additional site, i.e. £125 for 2 sites, £150 for 3 sites	NB	£135 per site plus £35 per additional	£140 per site plus £37 per additional	£145 per site plus £37 per additional	
Hawker Street Trading Consent	Discretionary	Yearly	NB	96.00	100.00	103.00	3.00%
	Discretionary	Daily (Monday - Friday, Sunday)	NB	181.00	190.05	145.00	-23.70%
Town Centre Commercial Booking	Discretionary	Small, local businesses (and charity collections by professional canvassing companies) 1-7 day block (flat	NB	47.00	49.35	49.35	0.00%
Town Centre Commercial Booking	Discretionary	1 day (Saturday)	NB	238.00	249.90	195.00	-21.97%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Street Trading Consent Rents							
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	195.00	204.50	211.00	3.18%
Furners Wood Lay-by - hot food	Discretionary	Monthly rents	NB	291.00	305.50	315.00	3.11%
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	291.00	305.50	315.00	3.11%
Great Chart - A28 Tenterden bound - Non Food	Discretionary	Monthly rents	NB	295.00	309.50	320.00	3.39%
Hothfield - A20 Maidstone bound - Non Food	Discretionary	Monthly rents	NB	195.00	204.50	211.00	3.18%
Hothfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	291.00	305.55	315.00	3.09%
Henwood	Discretionary	Monthly rents	NB	270.00	283.50	293.37	3.48%
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	312.00	327.00	327.00	0.00%
Chilham Mill	Discretionary		NB	291.00	305.00	315.00	3.28%
Food Hygiene							
Level 1 course	Discretionary		EX	35.00	35.00	35.00	0.00%
Level 2 course	Discretionary		EX	48.00	48.00	48.00	0.00%
Re-sit (at time of next course)	Discretionary		EX	18.00	18.00	18.00	0.00%
Re-sit (oral)	Discretionary		EX	42.00	42.00	42.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Food Safety Charges							
Food surrender inspection and issuing of certificate	Discretionary	Set fee for first hour, then officers hourly rate thereafter.	NB	123.00	129.00	135.00	5%
Disposal/tipping costs charge at cost	Charged by tip		NB	Cost recovery	Cost recovery	Cost recovery	N/A
Food Hygiene Rating Scheme (FHRS) re-inspection to rescore following request from the food business operator	Discretionary		NB	105.00	111.00	117.00	5%
Food Export - confirmation enforcement / compliance. (Not EHC)	Discretionary	Original with seal	NB	75.00	79.00	85.00	8%
Private Water Supplies							
Private Water Supplies (England) Regulations 2018 Risk assessment	Statutory	Time taken to carry out the risk assessment (including travel and administration) at the officers hourly rate. This must be carried out at least every five years for each supply.	NB	Up to £500	Cost recovery	Cost recovery	N/A
Private Water Supplies (England) Regulations 2018 Sampling visit	Statutory	Time taken to carry out the sampling (including travel and administration) at the (sampling and administration) officers' hourly rate. Charge for a visit and to take a sample + administrative costs (including arranging with laboratory and invoicing).	NB	Up to £100	Cost recovery	Cost recovery	N/A
Private Water Supplies (England) Regulations 2018 Investigation e.g. of a complaint or a breach of a regulatory standard	Statutory	Time taken to carry out the investigation (including travel and administration) at the officers hourly rate.	NB	Up to £100	Cost recovery	Cost recovery	N/A
Private Water Supplies (England) Regulations 2018 Granting an authorisation	Statutory	Time taken to carry out the work involved in granting an authorisation at the officers and administrative officers hourly rates. This follows an application by the owner of a supply for permission to breach a standard temporarily whilst remedial work is carried out	NB	Up to £100	Cost recovery	Cost recovery	N/A
Private Water Supplies (England) Regulations 2018 Sample analysis at a laboratory	Statutory	Actual charge levied by the laboratory up to the maximum. Check monitoring is carried out to ensure that water complies with standards. Where possible it is carried out at the same time as any requirement for audit monitoring, to keep cost down. Single/small supply rates £25 and large/commercial supplies £100.	NB	Up to £100	Cost recovery	Cost recovery	N/A

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Miscellaneous							
Scrap Metal Site Licence	Discretionary		NB	411.00	431.50	444.00	2.90%
Scrap Metal Collectors Licence	Discretionary		NB	275.00	288.50	297.00	2.95%
Scrap Metal Site Licence - Renewal	Discretionary		NB	275.00	288.50	297.00	2.95%
Scrap Metal Collectors Licence - Renewal	Discretionary		NB	137.00	143.50	147.00	2.44%
Scrap Metal Variations	Discretionary		NB	103.00	108.00	111.00	2.78%
Scrap Metal Replacement Licence	Discretionary		NB	14.50	15.00	15.00	0.00%
Distribution of free printer material - week permit	Discretionary		NB	36.00	37.50	39.00	4.00%
Distribution of free printer material - month permit	Discretionary		NB	66.00	69.00	71.00	2.90%
Distribution of free printer material - year permit	Discretionary		NB	119.00	125.00	129.00	3.20%
Gambling Act							
New small casino	Statutory Maximum	New application	NB	8,000.00	8,000.00	8,000.00	0.00%
		Annual fee	NB	4,962.00	5,000.00	5,000.00	0.00%
		Variation	NB	3,578.00	3,757.00	3,888.00	3.49%
		Transfer	NB	1,800.00	1,800.00	1,800.00	0.00%
		Re-instatement	NB	1,749.00	1,800.00	1,800.00	0.00%
		Provisional statement	NB	8,000.00	8,000.00	8,000.00	0.00%
		Provisional statement holders	NB	3,000.00	3,000.00	3,000.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
New large casino	Statutory Maximum	New application	NB	10,000.00	10,000.00	10,000.00	0.00%
		Annual fee	NB	10,000.00	10,000.00	10,000.00	0.00%
		Variation	NB	4,730.00	4,967.00	5,000.00	0.66%
		Transfer	NB	2,150.00	2,150.00	2,150.00	0.00%
		Re-instatement	NB	2,150.00	2,150.00	2,150.00	0.00%
		Provisional statement	NB	10,000.00	10,000.00	10,000.00	0.00%
		Provisional statement holders	NB	5,000.00	5,000.00	5,000.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Gambling Act							
Regional casino	Statutory Maximum	New application	NB	15,000.00	15,000.00	15,000.00	0.00%
		Annual fee	NB	15,000.00	15,000.00	15,000.00	0.00%
		Variation	NB	7,500.00	7,500.00	7,500.00	0.00%
		Transfer	NB	5,629.00	5,910.00	6,116.00	3.49%
		Re-instatement	NB	5,629.00	5,910.00	6,116.00	3.49%
		Provisional statement	NB	15,000.00	15,000.00	15,000.00	0.00%
		Provisional statement holders	NB	8,000.00	8,000.00	8,000.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Bingo club	Statutory Maximum	New application	NB	2,994.00	3,144.00	3,253.00	3.47%
		Annual fee	NB	933.00	980.00	1,000.00	2.04%
		Variation	NB	1,750.00	1,750.00	1,750.00	0.00%
		Transfer	NB	1,138.00	1,195.00	1,200.00	0.42%
		Re-instatement	NB	1,138.00	1,195.00	1,200.00	0.42%
		Provisional statement	NB	2,994.00	3,144.00	3,253.00	3.47%
		Provisional statement holders	NB	1,200.00	1,200.00	1,200.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Betting Premises (excluding tracks)	Statutory Maximum	New application	NB	3,000.00	3,000.00	3,000.00	0.00%
		Annual fee	NB	600.00	600.00	600.00	0.00%
		Variation	NB	1,500.00	1,500.00	1,500.00	0.00%
		Transfer	NB	1,138.00	1,195.00	1,200.00	0.42%
		Re-instatement	NB	1,138.00	1,195.00	1,200.00	0.42%
		Provisional statement	NB	2,994.00	3,000.00	3,000.00	0.00%
		Provisional statement holders	NB	1,200.00	1,200.00	1,200.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Gambling Act							
Tracks	Statutory Maximum	New application	NB	2,341.00	2,458.00	2,500.00	1.71%
		Annual fee	NB	933.00	980.00	1,000.00	2.04%
		Variation	NB	1,250.00	1,250.00	1,250.00	0.00%
		Transfer	NB	950.00	950.00	950.00	0.00%
		Re-instatement	NB	950.00	950.00	950.00	0.00%
		Provisional statement	NB	2,341.00	2,458.00	2,500.00	1.71%
		Provisional statement holders	NB	950.00	950.00	950.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Family Entertainment Centres	Statutory Maximum	New application	NB	2,000.00	2,000.00	2,000.00	0.00%
		Annual fee	NB	750.00	750.00	750.00	0.00%
		Variation	NB	1,000.00	1,000.00	1,000.00	0.00%
		Transfer	NB	950.00	950.00	950.00	0.00%
		Re-instatement	NB	950.00	950.00	950.00	0.00%
		Provisional statement	NB	2,000.00	2,000.00	2,000.00	0.00%
		Provisional statement holders	NB	950.00	950.00	950.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Adult Gaming Centre	Statutory Maximum	New application	NB	2,000.00	2,000.00	2,000.00	0.00%
		Annual fee	NB	939.00	986.00	1,000.00	1.42%
		Variation	NB	1,000.00	1,000.00	1,000.00	0.00%
		Transfer	NB	1,138.00	1,195.00	1,200.00	0.42%
		Re-instatement	NB	1,138.00	1,195.00	1,200.00	0.42%
		Provisional statement	NB	2,000.00	2,000.00	2,000.00	0.00%
		Provisional statement holders	NB	1,200.00	1,200.00	1,200.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Gambling Act							
Temporary Use Notices	Statutory Maximum	New application	NB	259.00	272.00	281.00	3.31%
		Copy licence	NB	25.00	25.00	25.00	0.00%
Licensed Premises Gaming Machine Permit	Statutory Maximum	Grant	NB	150.00	150.00	150.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Transfer	NB	25.00	25.00	25.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Lottery Registration	Statutory Maximum	New Application	NB	40.00	40.00	40.00	0.00%
		Renewal	NB	20.00	20.00	20.00	0.00%
Licensed Premises Automatic Notification Process	Statutory Maximum	Notification	NB	50.00	50.00	50.00	0.00%
Club Gaming Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Gambling Act							
Club Machine Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Family Entertainment Centre Gaming Machine Permit	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Prize Gaming Permits	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Annual Fee	NB	20.00	20.00	20.00	0.00%

DISCRETIONARY & STATUTORY FEES 2025/26							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2023/24** £	**Charge 2024/25** £	**Charge 2025/26** £	**Increase / Decrease on 2024/25** %
Hackney Carriage/Private Hire *							
Hackney Carriage & Private Hire Drivers Licence	Discretionary	For 1 year	NB	92.00	97.00	100.00	3.09%
		For 3 years	NB	190.00	200.00	207.00	3.50%
Vehicle Licence	Discretionary	New	NB	346.00	346.00	346.00	0.00%
		Renewal	NB	305.00	305.00	305.00	0.00%
Additional Hackney Carriage & Private Hire Drivers licence	Discretionary		NB	37.00	39.00	40.00	2.56%
Private Hire Operators	Discretionary	1-3 Vehicles	NB	200.00	210.00	218.00	3.81%
		4-10 Vehicles	NB	590.00	620.00	641.00	3.39%
		11+ Vehicles	NB	1,114.00	1,170.00	1,210.00	3.42%
Drivers Badge (replacement)	Discretionary		NB	15.00	15.00	15.00	0.00%
Fee for Returned (Bounced) Cheques	Discretionary		NB	22.00	23.00	23.00	0.00%
Transfer of vehicle licence (including plate)	Discretionary		NB	46.00	48.00	49.50	3.13%
Replacement Plate (internal/external)	Discretionary		NB	26.00	26.00	26.00	0.00%
Additional Vehicle under an Operators Licence							
	Discretionary	Category 4-10	NB	415.00	436.00	451.00	3.44%
	Discretionary	Category 11+	NB	560.00	588.00	608.00	3.40%
Replacement Licence	Discretionary		NB	15.00	15.00	15.00	0.00%
Hackney carriage knowledge test	Discretionary		NB	71.00	74.00	77.00	4.05%
DBS	Set by Home Office		NB	38.00	38.00	49.50	30.26%
Environmental Protection							
Contaminated land conveyance searches	Discretionary		NB	25.00	25.00	25.00	0.00%

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DISCRETIONARY & STATUTORY FEES 2025/26						
PLANNING						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 (inc VAT) £**	**Charge 2025/26 (inc VAT) £**	**Increase / Decrease on 2024/25 %**
Compliance Check	For domestic Development	VT	111.00	117.00	121.00	3.42%
(Confirmation that a development has been built in accordance with the approved plans)	*For a Domestic proposal that requires a site visit*	VT	215.00	226.00	234.00	3.54%
Research of Planning History	To confirm whether or not permitted development rights have been removed from a dwelling	VT	56.00	59.00	61.00	3.39%
Formal Complaint under High Hedges Legalisation		VT	611.00	642.00	664.00	3.43%
Invalid Application Fee	Retention of an administation fee for invalid applications that get returned or withdrawn as invalid after being offered 3 opportunities to validate the application.	VT			10% of original application fee	
Pre-Application Planning & Policy Advice - Agreed by Cabinet November 2022						
Householder extensions, alterations and others (excluding proposals that impact Listed Buildings)	Written advice only	VT	140.00	176.00	176.00	0.00%
	1st meeting & written advice	VT	280.00	353.00	353.00	0.00%
Householder extensions, alterations and others that impact a Listed Building	Written advice only	VT			220.00	
	1st meeting & written advice	VT			441.00	
Bespoke Listed Building advice on Grade 2*/1 listed buildings	1st meeting & written advice	VT			Hourly rate of conservation officer/s	
Minor developments: 1-4 dwellings/units, holiday lets or G&T pitches	Written advice only	VT	400.00	504.00	555.00	10.12%
	1st meeting & written advice	VT	600.00	756.00	832.00	10.05%
Minor developments: 5-9 dwellings/units, holiday lets or G&T pitches	Written advice only	VT	700.00	882.00	971.00	10.09%
	1st meeting & written advice	VT	1,000.00	1,260.00	1,386.00	10.00%
Small major developments 10-49 dwellings, holiday lets or G&T pitches	Written advice only	VT	1,500.00	1,890.00	1,985.00	5.03%
	1st meeting & written advice	VT	2,500.00	3,150.00	3,307.50	5.00%
Large major developments 50+ dwellings	1st meeting & written advice	VT	4,000.00	5,040.00	5,292.00	5.00%
Follow up advice	50% of original fee	VT	50%	50%	50%	0.00%
Strategic developments in excess of 250 dwellings including mixed uses	1st meeting & written advice - 6000 plus PPA with 75% follow up fees to be agreed on a case by case basis	VT	6000+ (see de	6000+ (see de	6000+ (see description)	

DISCRETIONARY & STATUTORY FEES 2025/26						
PLANNING						
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Pre-Application Planning & Policy Advice - Agreed by Cabinet November 2022						
PPAs	1st meeting & written advice - Negotiable depending on what service the applicant demands, such as a dedicated resource	VT	Negotiable	Negotiable	Negotiable	
Commerical and agiricultural up to 250sqm	Written advice only	VT	150.00	189.00	198.50	5.03%
	1st meeting & written advice	VT	300.00	378.00	397.00	5.03%
Commerical and agiricultural 250 to 500sqm	Written advice only	VT	300.00	378.00	397.00	5.03%
	1st meeting & written advice	VT	500.00	630.00	661.50	5.00%
Commerical and agiricultural 500 to 1000sqm	Written advice only	VT	900.00	1,134.00	1,191.00	5.03%
	1st meeting & written advice	VT	1,200.00	1,512.00	1,588.00	5.03%
Commerical over 1000sqm	1st meeting & written advice	VT	1440 + 600 pe	1440 + 600 pe	1440 + 600 per 500sqm	
Follow up advice	Written advice only - 50% of original fee	VT	50%	50%	50%	0.00%
	1st meeting & written advice - 50% of original fee	VT	50%	50%	50%	0.00%
Charities	Written advice only - Half the fee	VT	Half	Half	Half	
	1st meeting & written advice - Half the fee	VT	Half	Half	Half	
Tree works advice	Written advice only	VT	100.00	126.00	133.00	5.56%
	1st meeting & written advice	VT	200.00	252.00	265.00	5.16%
	Written advice only - Half the relevant pre-application fee	VT	Half	Half	Half	
	1st meeting & written advice - Half the relevant pre-application fee	VT	Half	Half	Half	
Retrospective applications	Charged at the same rate as normal pre-app advice for the development in question.	VT			As per relevant category	
Change of Use (without operations that are covered in other categories)		VT			600.00 800.00	
Miscellaneous (including Prior Approvals)		VT			168.00 336.00	

DISCRETIONARY & STATUTORY FEES 2025/26						
PLANNING						
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Land Charges						
Standard Search Fee	Domestic Properties	VT	Cost Recovery			
	Non-Domestic Properties	VT	Cost Recovery			
Extra Questions		VT	Cost Recovery			
	NB All Land Charges Fees are to be set at on full cost recovery Basis - these need to be reviewed periodically throughout the year to ensure that this is achieved. ***The CON29 is also subject to VAT.***					
Street Administration						
Street Naming and numbering	1 Unit	NB	68.00	71.00	75.00	5.63%
	2-10 units	NB	55.00	58.00	65.00	12.07%
	Over 10 units	NB	50.00	53.00	60.00	13.21%
New Street Name		NB	162.00	170.00	170.00	0.00%
Rename Existing Street		NB	346.00	363.00	375.00	3.31%
Address Change	per property	NB	68.00	71.00	75.00	5.63%
Building Control						
Discretionary Works	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities. **Some of these costs are subject to VAT.**	VT	Cost Recovery			
Biodiversity Net Gain (BNG)						
Biodiversity Net Gain (BNG)		VT	Cost Recovery			
Charge for the Supply of Information and Photocopies of Documents						
Notices and Extracts	Authenticated Building Control Regulation Approval or Completion Certificate	VT	13.53	25.00	25.00	0.00%
	Architects Plans (A3 & A4)	VT	0.49	0.51	0.60	17.65%
	Architects Plans (A2+)	VT	8.46	8.88	9.20	3.60%
Fact sheets	Major Development Proposals in Ashford (per page)	VT	2.31	2.43	2.50	2.88%
	All other fact sheets (per page)	VT	0.49	0.51	0.60	17.65%
Requests for Planning Information*		VT	72.93	76.58	79.20	3.42%
Requests for Building Control Information*		VT	72.93	76.58	79.20	3.42%
Inspection of approved Building Regulation Plans*		VT	72.93	76.58	79.20	3.42%
Gas and Pipeline Extracts*		VT	9.12	9.58	9.90	3.34%
Postage and Packing		VT	1.26	1.32	1.40	6.06%
*Fee for additional work on information that is freely available on website or not covered in our Access to Records charging schedule.						

All other Statutory charges apply

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DISCRETIONARY & STATUTORY FEES 25/26						
REVENUE & BENEFITS						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2023/24 £**	**Charge 2024/25 £**	**Charge 2025/26 £**	**Increase / Decrease on 2024/25 %**
Council Tax Collection						
Court costs	Summons costs	NB	60.00	60.00	60.00	0.00%
	Liability orders	NB	65.00	65.00	65.00	0.00%
Business Rates						
Court costs	Liability orders	NB	180.00	180.00	180.00	0.00%

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