Budget book
2017-18

Budget book
2017-18

ASHFORD
BOROUGH COUNCIL

ASHFORD

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ASHFORD BOROUGH COUNCIL

BUDGET BOOK 2017/18

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ASHFORD BOROUGH COUNCIL

BUDGET 2017/18

Introduction

This Budget Book shows the Council's revenue estimates for 2017/18, the Capital Programme 2017/18 to 2019/20 and the Fees and Charges effective from 1st April 2017.

This budget supports the key themes of the Council's 5 year Corporate Plan which was adopted in October 2015.

The Government have issued a four year settlement plan which the Council accepted in October 2016, 2017/18 represents the second year of the plan which reduces grant funding to zero for 2019/20.

This budget reflects changes in New Homes Bonus funding which has seen the accumulation of funding reduced from 6 years to 5 years in 2017/18, this will further reduce to 4 years in 2018/19.

This budget book also includes the NNDR1 form which is the estimate for business rate income for the coming year. This includes an allowance for appeals, provisions and increasing reliefs.

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COUNCIL TAX STATISTICS

2016/17 No		2017/18 No	% Increase
	COUNCIL TAX		
43,750	Tax Base	44,671.67	N/A
£	Band D Rates:	**£**	**% Increase**
150.00	Ashford Borough Council	154.00	2.67%
1,133.55	Kent County Council	1,178.82	3.99%
152.15	Kent Police Authority	157.15	3.29%
72.00	Kent and Medway Fire Authority	73.35	1.87%
1,507.70		**1,563.32**	**3.69%**
	PRECEPTS		
6,562,500	Ashford Borough Council	6,879,437	N/A
49,592,813	Kent County Council	52,659,858	N/A
6,656,563	Kent Police Authority	7,020,153	N/A
3,150,000	Kent and Medway Fire Authority	3,276,667	N/A
1,394,622	Parish Councils	1,433,926	N/A
67,356,497		**71,270,041**	**N/A**

COMPARISON WITH PREVIOUS YEARS

The table gives the make up of the Council Tax for Band D properties for previous years.

	Ashford BC	Kent CC	Kent Police	Kent Fire	TOTAL
2008/09	129.20	1,001.79	128.25	63.81	1,323.05
2009/10	135.27	1,026.27	134.65	66.06	1,362.25
2010/11	140.67	1,047.78	138.68	67.95	1,395.08
2011/12	140.67	1,047.78	138.68	67.95	1,395.08
2012/13	140.67	1,047.78	138.68	67.95	1,395.08
2013/14	145.45	1,047.78	141.47	67.95	1,402.65
2014/15	145.45	1,068.66	144.28	69.30	1,427.69
2015/16	145.45	1,089.99	147.15	70.65	1,453.24
2016/17	150.00	1,133.55	152.15	72.00	1,507.70
2017/18	154.00	1,178.82	157.15	73.35	1,563.32

PARISH PRECEPTS

Council taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £2.15 (Crundale) to £154.00 (Tenterden). The total of all Parish Precepts is £1,433,926, an increase of 2.82% over 2016/17.

CALCULATION OF THE BUDGET REQUIREMENT AND COUNCIL TAX AT BAND D		
	£	£
Gross Expenditure - General Fund	64,778,246.18	
Gross Expenditure - HRA	33,476,250.00	
Parish Precepts	1,433,926.42	
		99,688,422.60
Less Gross Income	(82,964,610.00)	
		(82,964,610.00)
NET EXPENDITURE		16,723,812.60
Surplus Distribution from Collection Fund	(200,000.00)	
New Homes Bonus	(3,394,889.00)	
Retained Business Rates	(3,666,600.00)	
Government Grant (RSG and S31 grants)	(1,148,960.00)	
		(8,410,449.00)
BUDGET REQUIREMENT		8,313,363.60
Less Parish Precepts		(1,433,926.42)
Council Tax Requirement		6,879,437.18
Council Tax Base		44,671.67
Band 'D' Council Tax		154.00
Average including Parishes		186.10

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATIONS BANDS

	VALUATION BAND	A	B	C	D	E	F	G	H
1.	The Multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply Basic Tax	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
2.	ABC Council Tax at £150.00 Band D multiplied by item 1 above to give the Council Tax for the year in respect of valuation band	102.67	119.78	136.89	154.00	188.22	222.44	256.67	308.00
3.	Precepts issued to the Council								
	1. Kent County Council	785.88	916.86	1047.84	1178.82	1440.78	1702.74	1964.70	2357.64
	2. Kent Police Authority	104.77	122.23	139.69	157.15	192.07	226.99	261.92	314.30
	3. Kent and Medway Fire Rescue Authority (provisional figure).	48.90	57.05	65.20	73.35	89.65	105.95	122.25	146.70
4.	The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2016/17	1042.22	1215.92	1389.62	1563.32	1910.72	2258.12	2605.54	3126.64

PARISH EXPENDITURE AND PRECEPTS 2017/18

Local tax base 2017/2018	Parish	Precept 2016/2017 Charged to taxpayers	2016/2017 Local Tax at Band D	Precept 2017/2018		Total	Percentage Change in Precept	Local tax (at Band D)	Percentage change	Concurrent grant allocated	Amount claimed 2017/2018	Total paid to Parish 2017/2018
				Charged to taxpayers	Council tax support grant							
		£		£	£			£		£	£	
594.45	Aldington & Bonnington	27,265	47.02	28,515.00	790	29,305.00	7%	47.97	2%	860.00	860	30,165
338.65	Appledore	26,000	80.80	26,000.00	338.65	26,338.65	1%	76.78	-5%	1,050.00	1,050	27,388.65
702.48	Bethersden	22,420	31.96	22,760.00	1,200	23,960.00	7%	32.40	1%	620.00	620	24,580
1,095.73	Biddenden	49,789	45.81	51,283.00	1,450	52,733.00	6%	46.80	2%	430.00	430	53,163
145.62	Bilsington	7,460	50.44	4,230.00	190	4,420.00	-41%	29.05	-42%	280.00	280	4,700
1,067.44	Boughton Aluph and Eastwell	26,280	25.17	26,280.00	1,260	27,540.00	5%	24.62	-2%	790.00	790	28,330
597.06	Brabourne	18,000	30.50	34,000.00	410	34,410.00	91%	56.95	87%	530.00	530	34,940
155.02	Brook	6,940	45.60	7,070.00	30	7,100.00	2%	45.61	0%	280.00	280	7,380
452.89	Challock	15,720	38.78	15,770.00	230	16,000.00	2%	34.82	-10%	690.00	690	16,690
1,306.17	Charing	80,073	63.64	87,098.00	2,380	89,478.00	12%	66.68	5%	2,650.00	2,650	92,128
746.22	Chilham	26,384	35.63	26,498.00	1,320	27,818.00	5%	35.51	0%	1,040.00	1,040	28,858
93.16	Crundale (PM)	200	2.16	200.00	20	220.00	10%	2.15	0%	280.00	280	500
501.20	Egerton	17,402	34.62	18,331.00	410	18,741.00	8%	36.57	6%	660.00	660	19,401
172.62	Godmersham	5,830	33.05	5,430.00	70	5,500.00	-6%	31.46	-5%	280.00	280	5,780
2,414.65	Great Chart with Singleton	152,726	63.10	174,821.00	3,850	178,671.00	17%	72.40	15%	2,770.00	2,770	181,441
114.17	Hastingleigh	2,965	25.85	3,010.00	80	3,090.00	4%	26.36	2%	280.00	280	3,370
716.09	High Halden	33,054	46.20	33,054.00	1,020	34,074.00	3%	46.16	0%	750.00	750	34,824
264.02	Hothfield	9,500	33.09	9,500.00	1,290	10,790.00	14%	35.98	9%	280.00	280	11,070
107.35	Kenardington	4,840	45.62	4,850.00	170	5,020.00	4%	45.18	-1%	280.00	280	5,300
4,434.76	Kingsnorth	141,950	32.75	145,484.00	4,070	149,554.00	5%	32.81	0%	590.00	590	150,144
128.76	Little Chart	6,000	48.50	6,000.00	60	6,060.00	1%	46.60	-4%	320.00	320	6,380
740.49	Mersham and Sevington	15,340	24.08	15,046.80	600	15,646.80	2%	20.32	-16%	370.00	370	16,016.80
108.07	Molash	4,000	38.54	4,000.00	200	4,200.00	5%	37.01	-4%	280.00	280	4,480
101.97	Newenden	5,080	49.22	5,020.00	90	5,110.00	1%	49.23	0%	280.00	280	5,390
597.25	Orlestone	20,300	36.26	20,390.00	860	21,250.00	5%	34.14	-6%	280.00	280	21,530
475.69	Pluckley	44,000	93.86	46,200.00	650	46,850.00	6%	97.12	3%	780.00	780	47,630
681.00	Rolvenden	21,845	32.17	25,146.62	1,060	26,206.62	20%	36.93	15%	1,910.00	1,910	28,117
335.44	Ruckinge	8,500	26.75	10,000.00	220	10,220.00	20%	29.81	11%	280.00	280	10,500
543.13	Shadoxhurst	14,000	28.14	15,000.00	650	15,650.00	12%	27.62	-2%	410.00	410	16,060
640.56	Smarden	27,140	43.74	28,640.00	720	29,360.00	8%	44.71	2%	600.00	600	29,960
360.06	Smeeth	15,526	43.49	22,376.00	520	22,896.00	47%	62.14	43%	370.00	370	23,266
776.75	Stanhope	16,210	20.72	16,018.00	4,790	20,808.00	28%	20.62	0%	280.00	280	21,088
201.76	Stone	5,500	27.42	5,500.00	330	5,830.00	6%	27.26	-1%	280.00	280	6,110
3,533.93	Tenterden (TC)	368,093	107.05	335,700.00	5,100	340,800.00	-7%	94.99	-11%	3,360.00	3,360	344,160
174.86	Warehorne	3,500	19.81	4,449.00	80	4,529.00	29%	25.44	28%	280.00	280	4,809
324.58	Westwell	15,450	48.36	15,759.00	310	16,069.00	4%	48.55	0%	1,730.00	1,730	17,799
529.40	Wittersham	22,255	42.37	24,035.00	960	24,995.00	12%	45.40	7%	1,580.00	1,580	26,575
834.75	Woodchurch	21,800	26.27	22,800.00	1,120	23,920.00	10%	27.31	4%	1,150.00	1,150	25,070
1,024.70	Wye with Hinxhill	85,285	81.59	87,662.00	1,770	89,432.00	5%	85.55	4.85%	300.00	300	89,732
28,132.90		1,394,622.00	1,650.13	1,433,926.42	40,668.65	1,474,595.07				30,230.00	30,230	1,504,825

NON- DOMESTIC RATES STATISTICS			
2016/17			**2017/18**
48.4p	Rate in the pound :	Rateable Value below £18,000	46.6
49.7p		Rateable Value £18,000 and above	47.9
£115,148,098	Rateable Value		£129,106,588
4,256	Number of rateable premises (per NNDR 1 Return)		4,511
£49,312,952	Gross Yield		£51,922,076

Businesses with properties whose total RV is less than £18,000 may apply for Small Business Rate Relief, which reduces the poundage they pay for their properties from 47.9p to 46.6p.

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2017-18

PART 1A: NON-DOMESTIC RATING INCOME

	£
COLLECTIBLE RATES	
1. Net amount receivable from rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs and accounting adjustments	49,233,076
TRANSITIONAL PROTECTION PAYMENTS	
2. Sums due to the authority	490,248
3. Sums due from the authority	0
COST OF COLLECTION (See Note A)	
4. Cost of collection formula	181,049
5. Legal costs	0
6. Allowance for cost of collection	181,049
SPECIAL AUTHORITY DEDUCTIONS	
7. City of London Offset : Not applicable for your authority	0
DISREGARDED AMOUNTS	
8. Amounts retained in respect of Designated Areas	0
9. Amounts retained in respect of Renewable Energy Schemes (See Note B)	60,400
of which:	
10. sums retained by billing authority	60,400
11. sums retained by major precepting authority	0
NON-DOMESTIC RATING INCOME	
12. Line 1 plus line 2, minus lines 3 and 6 - 9	49,481,875

Local Authority : Ashford Ver 1.00

PART 1B: PAYMENTS

This page is for information only; please do not amend any of the figures

The payments to be made, during the course of **2017-18** to:

i) the Secretary of State in accordance with Regulation 4 of the Non-Domestic Rating (Rates Retention) Regulations 2013;
ii) major precepting authorities in accordance with Regulations 5, 6 and 7; and to be
iii) transferred by the billing authority from its Collection Fund to its General Fund,

are set out below

	Column 1 **Central Government**	Column 2 **Ashford**	Column 3 **Kent County Council**	Column 4 **Kent Fire Authority**	Column 5 **Total**
Retained NNDR shares	£	£	£	£	£
13. % of non-domestic rating income to be allocated to each authority in 2017-18	50%	40%	9%	1%	100%
Non-Domestic Rating Income for 2017-18					
14. Non-domestic rating income from rates retention scheme	24,740,937	19,792,750	4,453,369	494,819	49,481,875
15.(less) deductions from central share	0	0	0	0	0
16 **TOTAL:**	24,740,937	19,792,750	4,453,369	494,819	49,481,875
Other Income for 2017-18					
17. add: cost of collection allowance		181,049			181,049
18. add: amounts retained in respect of Designated Areas		0			0
19. add: amounts retained in respect of renewable energy schemes		60,400	0		60,400
20. add: qualifying relief in Enterprise Zones		0	0	0	0
21. add: City of London Offset		0			0
22. add: additional retained Growth in Pilot Areas		0	0	0	0
23. add: in respect of Port of Bristol hereditament		0			0
Estimated Surplus/Deficit on Collection Fund	£	£	£	£	£
24. % of non-domestic rating income to be allocated to each authority in 2016-17 (for row 25)	50%	40%	9%	1%	100%
25. Estimated Surplus/Deficit at end of 2016-17	-1,189,089	-951,271	-214,036	-23,782	-2,378,178
TOTAL FOR THE YEAR	£	£	£	£	£
26. Total amount due to authorities	23,551,848	19,082,928	4,239,333	471,037	47,345,146

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2017-18

Local Authority : Ashford Ver 1.00

PART 1C: SECTION 31 GRANT (See Note C)

This page is for information only; please do not amend any of the figures

Estimated sums due from Government via Section 31 grant, to compensate authorities for the cost of changes to the business rates system announced in the 2013, 2014 & 2015 Autumn Statements

	Column 2 **Ashford**	Column 3 **Kent County Council**	Column 4 **Kent Fire Authority**	Column 5 **Total**
2015-16 Multiplier Cap	£	£	£	£
27. Cost of 2% cap on 2015-16 small business rates multiplier	298,223	66,896	7,433	372,552
Small Business Rate Relief				
28. Cost of doubling SBRR & threshold changes for 2017-18	749,487	168,634	18,737	936,858
29. Cost to authorities of maintaining relief on "first" property	2,588	583	65	3,236
"New Empty" Property Relief				
30. Cost to authorities of giving relief to newly-built empty property	0	0	0	0
"Long Term Empty" Property Relief				
31. Relief on occupation of "long-term empty" property	0	0	0	0
Rural Rate Relief				
32. Cost to authorities of providing 100% rural rate relief	16,500	3,713	413	20,626
Local Newspaper Temporary Relief				
33. Cost to authorities of providing relief	609	137	15	761
Enterprise Zone qualifying relief in 100% pilot areas				
34. Amount of qualifying relief	0	0	0	0
TOTAL FOR THE YEAR	£	£	£	£
35. Amount of Section 31 grant due to authorities to compensate for reliefs	1,067,407	239,963	26,663	1,334,033

NB To determine the amount of S31 grant due to it, the authority will have to add / deduct from the amount shown in line 35, a sum to reflect the adjustment to tariffs / top-ups in respect of the multiplier cap (See notes for Line 35)

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2017-18

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Ver 1

Local Authority : Ashford

PART 2: NET RATES PAYABLE
You should complete column 1 only

		Column 1 **BA Area (exc. Designated areas)** **Complete this column**	Column 2 **Designated areas** **Do not complete this column**	Column 3 **TOTAL (All BA Area)** **Do not complete this column**
GROSS RATES PAYABLE (All data should be entered as +ve unless specified otherwise)		£	£	£
1. Rateable Value at	11/01/2017	129,106,588	0	129,106,588
2. Small business rating multiplier for 2017-18 (pence)	46.6			
3. Gross rates 2017-18 (RV x multiplier)		60,163,670	0	
4. Estimated growth/decline in gross rates (+ = increase, - = decrease)		500,000	0	
5. Forecast gross rates payable in 2017-18		60,663,670	0	60,663,670
TRANSITIONAL ARRANGEMENTS (See Note E)				
6. Revenue foregone because increases in rates have been deferred (Show as -ve)		-2,498,076	0	-2,498,076
7. Additional income received because reductions in rates have been deferred (Show as +ve)		2,007,828	0	2,007,828
8. Net cost of transitional arrangements		-490,248	0	
9. Changes as a result of estimated growth / decline in cost of transitional arrangements (+ = decline, - = increase)		0	0	
10. Forecast net cost of transitional arrangements		-490,248	0	-490,248
TRANSITIONAL PROTECTION PAYMENTS (See Note F)				
11. Sum due to/(from) authority		490,248	0	490,248
MANDATORY RELIEFS (See Note G) (All data should be entered as -ve unless specified otherwise)				
Small Business Rate Relief				
12. Forecast of relief to be provided in 2017-18		-3,698,351	0	-3,698,351
13. of which: relief on existing properties where a 2nd property is occupied		-6,377	0	-6,377
14. Additional yield from the small business supplement (Show as +ve)		1,217,515	0	1,217,515
15. Net cost of small business rate relief (line 12 + line 14)		-2,480,836	0	-2,480,836
Charitable occupation				
16. Forecast of relief to be provided in 2017-18		-3,553,048	0	-3,553,048
Community Amateur Sports Clubs (CASCs)				
17. Forecast of relief to be provided in 2017-18		-88,436	0	-88,436
Rural rate relief				
18. Forecast of relief to be provided in 2017-18		-40,642	0	-40,642

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2017-18

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Ver 1

Local Authority : Ashford

PART 2: NET RATES PAYABLE
You should complete column 1 only

	Column 1 **BA Area (exc. Designated areas)**	Column 2 **Designated areas**	Column 3 **TOTAL (All BA Area)**
19. Forecast of mandatory reliefs to be provided in 2017-18 (Sum of lines 15 to 18)	-6,162,962	0	
20. Changes as a result of estimated growth/decline in mandatory relief (+ = decline, - = increase)	-300,000	0	
21. Total forecast mandatory reliefs to be provided in 2017-18	-6,462,962	0	-6,462,962
UNOCCUPIED PROPERTY (See Note H) (All data should be entered as -ve unless specified otherwise)			
Partially occupied hereditaments			
22. Forecast of 'relief' to be provided in 2017-18	0	0	0
Empty premises			
23. Forecast of 'relief' to be provided in 2017-18	-1,480,447	0	-1,480,447
24. Forecast of unoccupied property 'relief' to be provided in 2017-18 (Line 22 + line 23)	-1,480,447	0	
25. Changes as a result of estimated growth/decline in unoccupied property 'relief' (+ = decline, - = increase)	0	0	
26. Total forecast unoccupied property 'relief' to be provided in 2017-18	-1,480,447	0	-1,480,447
DISCRETIONARY RELIEFS (See Note J) (All data should be entered as -ve unless specified otherwise)			
Charitable occupation			
27. Forecast of relief to be provided in 2017-18	-153,695	0	-153,695
Non-profit making bodies			
28. Forecast of relief to be provided in 2017-18	-54,320	0	-54,320
Community Amateur Sports Clubs (CASCs)			
29. Forecast of relief to be provided in 2017-18	-11,829	0	-11,829
Rural shops etc			
30. Forecast of relief to be provided in 2017-18	0	0	0
Small rural businesses			
31. Forecast of relief to be provided in 2017-18	-45,951	0	-45,951
Other ratepayers			
32. Forecast of relief to be provided in 2017-18	0	0	0
	of which:	*of which:*	
33. Relief given to Case A hereditaments		0	
34. Relief given to Case B hereditaments	0		

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2017-18

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Ver 1

Local Authority : Ashford

PART 2: NET RATES PAYABLE
You should complete column 1 only

	Column 1 **BA Area (exc. Designated areas)**	Column 2 **Designated areas**	Column 3 **TOTAL (All BA Area)**
35. Forecast of discretionary relief to be provided in 2017-18 (Sum of lines 27 to 32)	-265,795	0	
36. Changes as a result of estimated growth/decline in discretionary relief (+ = decline, - = increase)	0	0	
37. Total forecast discretionary relief to be provided in 2017-18	-265,795	0	-265,795
DISCRETIONARY RELIEFS FUNDED THROUGH SECTION 31 GRANT (See Note K) (All data should be entered as -ve unless specified otherwise)			
"New Empty" properties			
38. Forecast of relief to be provided in 2017-18	0	0	0
"Long term empty" properties			
39. Forecast of relief to be provided in 2017-18	0	0	0
Rural Rate Relief			
40. Forecast of relief to be provided in 2017-18	-40,642	0	-40,642
Local Newspaper Temporary Relief			
41. Forecast of relief to be provided in 2017-18	-1,500	0	-1,500
42. Forecast of discretionary reliefs funded through S31 grant to be provided in 2017-18 (Sum of lines 38 to 41)	-42,142	0	
43. Changes as a result of estimated growth/decline in Section 31 discretionary relief (+ = decline, - = increase)	0	0	
44. Total forecast of discretionary reliefs funded through S31 grant to be provided in 2017-18	-42,142	0	-42,142
NET RATES PAYABLE			
	£	**£**	**£**
45. Forecast of net rates payable by rate payers after taking account of transitional adjustments, unoccupied property relief, mandatory and discretionary reliefs	51,922,076	0	51,922,076

Checked by Chief Financial / Section 151 Officer :

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2017-18

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Ver 1

Local Authority : Ashford

PART 3: COLLECTABLE RATES AND DISREGARDED AMOUNTS
You should complete column 1 only

	Column 1	Column 2	Column 3
	BA Area (exc. Designated areas) Complete this column	**Designated Areas**	**TOTAL (All BA Area)** Do not complete this column
NET RATES PAYABLE	£	£	£
1. Sum payable by rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs	51,922,076	0	51,922,076
(LESS) LOSSES			
2. Estimated bad debts in respect of 2017-18 rates payable	-259,000	0	-259,000
3. Estimated repayments in respect of 2017-18 rates payable	-2,430,000	0	-2,430,000
COLLECTABLE RATES			
4. Net Rates payable less losses	49,233,076	0	49,233,076
DISREGARDED AMOUNTS			
5. Renewable Energy	60,400	0	60,400
6. Transitional Protection Payment		0	
7. Baseline		0	
DISREGARDED AMOUNTS			
8. Total Disregarded Amounts		0	0
ENTERPRISE ZONES IN 100% PILOT AREAS			
9. Enterprise Zone Qualifying Relief	0	0	0
DEDUCTIONS FROM CENTRAL SHARE			
10. Enterprise Zone Qualifying Relief	0	0	0
Growth Pilot Areas			
11. Net Rates payable for Growth Baseline comparison: Not applicable	0		0
12. Growth Baseline : Not applicable	0		0
13. Additional Growth in 'Growth Pilot' Areas: Not Applicable	0		0
Port of Bristol			
14. In respect of Port of Bristol: Not applicable	0		0
DEDUCTIONS FROM CENTRAL SHARE			
15. Total Deductions	0	0	0

Checked by Chief Financial / Section 151 Officer :

PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2017-18

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Ver 1

Local Authority : Ashford

PART 4: ESTIMATED COLLECTION FUND BALANCE

	£	£
OPENING BALANCE		
1. Opening Balance (From Collection Fund Statement)		-2,864,944
BUSINESS RATES CREDITS AND CHARGES		
2. Business rates credited and charged to the Collection Fund in 2016-17	48,017,684	
3. Sums written off in excess of the allowance for non-collection	0	
4. Changes to the allowance for non-collection	322,075	
5. Amounts charged against the provision for appeals following RV list changes	0	
6. Changes to the provision for appeals	-345,432	
7. Total business rates credits and charges (Total lines 2 to 6)		47,994,327
OTHER RATES RETENTION SCHEME CREDITS		
8. Transitional protection payments received, or to be received in 2016-17	20,624	
9. Transfers/payments to the Collection Fund for end-year reconciliations	0	
10. Transfers/payments into the Collection Fund in 2016-17 in respect of a previous year's deficit	746,767	
11. Total Other Credits (Total lines 8 to 10)		767,391
OTHER RATES RETENTION SCHEME CHARGES		
12. Transitional protection payments made, or to be made, in 2016-17	0	
13. Payments made, or to be made, to the Secretary of State in respect of the central share in 2016-17	-24,020,050	
14 Payments made, or to be made to, major precepting authorities in respect of business rates income in 2016-17	-4,804,010	
15. Transfers made, or to be made, to the billing authority's General Fund in respect of business rates income in 2016-17	-19,396,892	
16. Transfers made, or to be made, to the billing authority's General Fund; and payments made, or to be made, to a precepting authority in respect of disregarded amounts in 2016-17	-54,000	
17. Transfers/payments from the Collection Fund for end-year reconciliations	0	
18. Transfers/payments made from the Collection Fund in 2016-17 in respect of a previous year's surplus	0	
19. Total Other Charges (Total lines 12 to 18)		-48,274,952

ESTIMATED SURPLUS/(DEFICIT) ON COLLECTION FUND IN RESPECT OF FINANCIAL YEAR 2016-17

	£
20. Opening balance plus total credits, less total charges (Total lines 1, 7, 11 &19)	-2,378,178

Checked by Chief Financial / Section 151 Officer :

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REVENUE BUDGET

SUMMARY

Actuals 2015/16 £	Budget 2016/17 £	Projected Outturn 2016/17 £	Detail	Estimate 2017/18 £
1,257,747	1,270,720	1,360,180	Corporate & Strategy	1,375,250
1,237,036	1,380,320	1,449,310	Legal & Democratic	1,361,440
2,128,990	1,983,050	1,886,620	Planning & Development	1,937,930
845,169	2,554,620	2,538,580	Financial Services	2,643,320
181,637	291,010	351,990	HR, Communications and Technology	433,210
769,142	915,720	823,770	Housing Services	654,790
393,553	838,400	671,340	Health, Parking & Community Safety	516,490
4,714,705	4,963,150	4,736,900	Environment and Customer Services	4,909,440
(1,375,820)	(1,500,070)	(1,336,680)	Corporate Property & Projects	(1,399,390)
3,095,743	2,713,130	2,839,460	Cultural Services	2,972,040
13,247,902	**15,410,050**	**15,321,470**	**Service Expenditure**	**15,404,520**
(2,340,864)	(1,475,830)	(2,058,080)	Capital Charges & Net Interest	(2,032,910)
40,190	30,260	30,260	Concurrent Functions Grant	30,260
241,098	241,000	241,000	Levies	250,000
3,632,510	1,316,670	1,991,670	Contribution to Balances	1,597,120
14,820,835	**15,522,150**	**15,526,320**	**ABC Budget Requirement**	**15,248,990**
			Income	
(2,114,651)	(1,269,920)	(1,269,920)	Government Grant	(615,360)
(2,281,862)	(3,410,410)	(3,410,410)	Retained Business Rates	(3,666,600)
(933,921)	(538,000)	(538,000)	Business Rates S31 Grants	(533,600)
(3,150,387)	(3,782,820)	(3,782,820)	New Homes Bonus	(3,394,890)
41,280	41,500	41,500	Parish CTS Payment	40,900
	0	0	Collection Fund Surplus	(200,000)
(6,352,539)	(6,562,500)	(6,562,500)	Council Tax	(6,879,440)
28,755	**0**	**4,170**	**Budget Gap**	**0**

SUBJECTIVE ANALYSIS - 2016/17 ESTIMATE

	Corporate	Legal & Democratic Services	Planning & Development	Financial Services	HR, Communications and Technology	Housing Services	Sub Total
	£	£	£	£	£	£	£
EXPENDITURE							
Employees	476,310	1,298,980	2,658,860	3,938,090	1,322,350	835,270	10,529,860
Premises	2,000	-	800	-	-	1,502,920	1,505,720
Supplies and Services	298,390	571,990	395,490	36,265,920	553,400	909,390	38,994,580
Transport	17,440	48,050	111,250	27,040	13,600	48,290	265,670
TOTAL EXPENDITURE	**794,140**	**1,919,020**	**3,166,400**	**40,231,050**	**1,889,350**	**3,295,870**	**51,295,830**
INCOME							
Grants	(44,510)	-	-	(35,662,820)	-	(186,260)	(35,893,590)
Fees & Charges	-	(126,500)	(1,710,270)	(1,351,150)	(79,670)	(1,901,770)	(5,169,360)
TOTAL INCOME	**(44,510)**	**(126,500)**	**(1,710,270)**	**(37,013,970)**	**(79,670)**	**(2,088,030)**	**(41,062,950)**
NET CONTROLLABLE EXPENDITURE	**749,630**	**1,792,520**	**1,456,130**	**3,217,080**	**1,809,680**	**1,207,840**	**10,232,880**
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	1,556,880	633,520	1,233,280	1,094,450	318,460	324,340	5,160,930
Capital Charges	-	14,200	-	-	6,620	111,870	132,690
Recharged to other Accounts	(732,150)	(1,139,050)	(751,480)	(1,668,210)	(1,701,550)	(994,260)	(6,986,700)
Transfer to/from Reserves	(199,110)	60,250	-	-	-	5,000	(133,860)
TOTAL NON-CONTROLLABLE ITEMS	**625,620**	**(431,080)**	**481,800**	**(573,760)**	**(1,376,470)**	**(553,050)**	**(1,826,940)**
NET EXPENDITURE	**1,375,250**	**1,361,440**	**1,937,930**	**2,643,320**	**433,210**	**654,790**	**8,405,940**

	Health, Parking & Community Safety	Environment and Customer Services	Corporate Property & Projects	Cultural Services	General Fund	Capital Charges and Net interest	HRA	Total
	£	£	£	£	£	£	£	£
EXPENDITURE								
Employees	1,859,810	1,826,190	1,073,210	664,820			2,167,980	18,121,870
Premises	588,240	644,780	1,475,080	373,280			4,127,340	8,714,440
Supplies and Services	524,800	3,776,040	199,750	602,980	280,260	185,750	802,670	45,366,830
Transport	74,480	170,350	44,420	23,830			116,550	695,300
TOTAL EXPENDITURE	**3,047,330**	**6,417,360**	**2,792,460**	**1,664,910**	**280,260**	**185,750**	**7,214,540**	**72,898,440**
INCOME								
Grants	(30,000)	(276,000)	-	(67,140)	(14,556,290)		(2,999,850)	(53,822,870)
Fees & Charges	(2,841,740)	(939,550)	(3,627,720)	(130,260)	(492,700)	(513,000)	(25,585,920)	(39,300,250)
TOTAL INCOME	**(2,871,740)**	**(1,215,550)**	**(3,627,720)**	**(197,400)**	**(15,048,990)**	**(513,000)**	**(28,585,770)**	**(93,123,120)**
NET CONTROLLABLE EXPENDITURE	**175,590**	**5,201,810**	**(835,260)**	**1,467,510**	**(14,768,730)**	**(327,250)**	**(21,371,230)**	**(20,224,680)**
NON CONTROLLABLE ITEMS								
Recharged from other Accounts	1,717,130	1,229,090	535,790	640,980		(1,680,660)	2,375,200	11,659,120
Capital Charges	-	168,360	485,250	894,360			23,967,260	23,967,260
Recharged to other Accounts	(1,459,110)	(1,729,820)	(1,585,170)	(73,260)			(80,750)	(11,914,810)
Transfer to/from Reserves	82,880	40,000	-	42,450	1,597,120		11,630	1,640,220
TOTAL NON-CONTROLLABLE ITEMS	**340,900**	**(292,370)**	**(564,130)**	**1,504,530**	**1,597,120**	**(1,680,660)**	**26,273,340**	**25,351,790**
NET EXPENDITURE	**516,490**	**4,909,440**	**(1,399,390)**	**2,972,040**	**(13,171,610)**	**(2,007,910)**	**4,902,110**	**5,127,110**

Analysis of Estimated Reserves							
		2016/17			2017/18		
	Balance at 31st March 2016 £'000	Transfers In £'000	Transfers Out £'000	Balance at 31st March 2017 £'000	Transfers In £'000	Transfers Out £'000	Balance at 31st March 2018 £'000
General Fund Balance	(1,891)	(1,071)	141	(2,821)	0	81	(2,740)
	(1,891)	**(1,071)**	**141**	**(2,821)**	**0**	**81**	**(2,740)**
Earmarked Reserves							
Business Rate Income Res	(1,877)		757	(1,120)			(1,120)
Elections	(269)	(60)	200	(129)	(60)		(189)
Focus 2013-15	(494)		494	0			0
Green Transport Initiatives	(50)	(5)	50	(5)	(5)		(10)
Interest Rate Reserve	(117)		117	0		100	100
Insurance Reserve	(215)		215	0			0
Land Searches Reserve	(153)			(153)			(153)
Members' IT	(23)	(5)		(28)	(5)		(33)
Netball Centre Reserve	(12)	(5)		(17)	(5)		(22)
New Homes Bonus	(1,255)	(1,355)		(2,610)	(1,455)		(4,065)
New Initiatives Reserve	(500)	(2,329)	135	(2,694)		1,680	(1,014)
Planning Delivery Grant	(400)		200	(200)		200	0
Chilmington reserve	(100)		100	0			0
Repairs & Renewals	(997)	(183)	50	(1,130)		85	(1,045)
Section 106 Monitoring Fee	(94)		25	(69)		25	(44)
Service Pressure Reserve	(1,240)			(1,240)			(1,240)
St Mary's Church Ruin	(5)			(5)			(5)
Stour Centre	(1,075)		1,000	(75)			(75)
Transport Initiatives	(145)			(145)			(145)
Waterside Reserve	(28)	(5)		(33)	(5)		(38)
Developer Contributions							
S106 Unapplied Grants	(5,473)			(5,473)			(5,473)
Commuted Sums Unapplied Grants	(865)			(865)			(865)
Spg6 Unapplied Grants	(777)			(777)			(777)
Total Earmarked Reserves	**(16,164)**	**(3,947)**	**3,343**	**(16,768)**	**(1,535)**	**2,090**	**(16,213)**

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REVENUE BUDGET				
Corporate & Strategy				
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
360,917	274,970	250,280	Corporate Management	483,460
761,243	834,450	886,130	Corporate Allocable Costs	681,390
153,390	161,300	223,770	Policy and Performance	210,400
(17,803)	-	-	Chilmington Green Community Management Organisation - set up	-
1,257,747	**1,270,720**	**1,360,180**	**SERVICE EXPENDITURE**	**1,375,250**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE
Corporate & Strategy

	Corporate Management	Corporate Allocable Costs	Policy and Performance	Chilmington Green Community Management Organisation - set up	Total
EXPENDITURE					
Employees	407,030	(218,040)	242,810	44,510	476,310
Premises	2,000	-	-	-	2,000
Supplies and Services	87,900	15,000	50,250	145,240	298,390
Transport	8,150	-	3,050	6,240	17,440
TOTAL EXPENDITURE	505,080	(203,040)	296,110	195,990	794,140
INCOME					
Grants	-	-	-	(44,510)	(44,510)
Fees & Charges	-	-	-	-	-
TOTAL INCOME	-	-	-	(44,510)	(44,510)
NET CONTROLLABLE EXPENDITURE	**505,080**	**(203,040)**	**296,110**	**151,480**	**749,630**
NON CONTROLLABLE ITEMS					
Support Services	504,050	985,700	67,130	-	1,556,880
Capital Charges	-	-	-	-	-
Recharges	(525,670)	(101,270)	(105,210)	-	(732,150)
Transfers to/from Reserves	-	-	(47,630)	(151,480)	(199,110)
TOTAL NON-CONTROLLABLE ITEMS	(21,620)	884,430	(85,710)	(151,480)	625,620
NET EXPENDITURE	**483,460**	**681,390**	**210,400**	**-**	**1,375,250**

REVENUE BUDGET	
SERVICE	**Corporate Management**
SERVICE DESCRIPTION	This cost centre holds the costs of external audit fees and internal recharges related to statutory work such as the production of the council's financial statements and related work that statutory guidance recommends should not be allocated specifically to services. It also holds some miscellaneous corporate costs that are not easily defined to services.
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Deputy Chief Executive

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
300,712	274,980	248,460	Employees	407,030
1,792	100	100	Premises	2,000
94,115	88,680	88,680	Supplies and Services	87,900
10,387	9,070	10,900	Transport	8,150
407,006	**372,830**	**348,140**	**TOTAL EXPENDITURE**	**505,080**
			INCOME	
-	-	-	Grants	-
(791)	-	-	Fees and Charges	-
406,215	**372,830**	**348,140**	**NET CONTROLLABLE EXPENDITURE**	**505,080**
			RECHARGES & CAPITAL CHARGES	
512,843	490,790	490,790	Support Services	504,050
-	-	-	Capital Charges	-
(558,141)	(588,650)	(588,650)	Recharges	(525,670)
-	-	-	Transfers to/from Reserves	-
360,917	**274,970**	**250,280**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**483,460**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**274,970**	
Employees	6,100	Pay Award,Increments and employers NI & Super
Employees	(22,850)	Savings re restructure
Employees	(1,200)	Salary based insurances
Employees	150,000	New Corporate Resource Budget
Premises	1,900	
Supplies and Services	(780)	External Printing
Transport	(920)	
Support Services	13,260	
Recharges	62,980	
Base Budget 2017/18	**483,460**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**274,970**	
Employee Costs	(26,520)	Virement to corporate salary savings
Transport	1,830	
Outturn 2016/17 (Q2 Forecast)	**250,280**	

REVENUE BUDGET	
SERVICE	**Corporate Allocable Costs**
SERVICE DESCRIPTION	These budgets are initially held centrally but are then transferred to services as required during the year. Similarly, salary savings resulting from vacancies will be vired from individual services as they are identified during the year.
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Deputy Chief Executive

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
19,887	(10,970)	40,710	Employees	(218,040)
-	-	-	Premises	-
11,301	5,000	15,000	Supplies and Services	15,000
-	-	-	Transport	-
31,188	**(5,970)**	**55,710**	**TOTAL EXPENDITURE**	**(203,040)**
			INCOME	
-	-	-	Grants	-
(1,819)	-	-	Fees and Charges	-
29,368	**(5,970)**	**55,710**	**NET CONTROLLABLE EXPENDITURE**	**(203,040)**
			RECHARGES & CAPITAL CHARGES	
807,166	929,670	929,670	Support Services	985,700
-	-	-	Capital Charges	-
(75,292)	(89,250)	(89,250)	Recharges	(101,270)
-	-	(10,000)	Transfers to/from Reserves	-
761,243	**834,450**	**886,130**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**681,390**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**834,450**	
Employees	(77,070)	Contingency in last year for restructure
Employees	(130,000)	Savings Review
Supplies and Services	10,000	Staff engagement costs
Support Services	56,030	
Recharges	(12,020)	
Base Budget 2017/18	**681,390**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**834,450**	
Employees	84,050	e corporate vacancy savings achieved by end of quarter 2
Employees	(32,370)	Virement from restructure contingency budget to Legal re Corporate Property Lawyer post
Outturn 2016/17 (Q2 Forecast)	**886,130**	

REVENUE BUDGET				
SERVICE			**Policy and Performance**	
SERVICE DESCRIPTION			Responsible for development and oversight of business planning, corporate strategy,policy and performance management, corporate partnerships and voluntary and community sector grants.	
SERVICE MANAGER			Deputy Chief Executive	
BUDGET MANAGER			Policy & Performance Manager	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
144,307	112,920	177,880	Employees	242,810
-	-	-	Premises	-
42,406	50,300	50,300	Supplies and Services	50,250
5,676	5,540	3,050	Transport	3,050
192,389	**168,760**	**231,230**	**TOTAL EXPENDITURE**	**296,110**
			INCOME	
(10,831)	-	(22,290)	Grants	-
-	-	-	Fees and Charges	-
181,558	**168,760**	**208,940**	**NET CONTROLLABLE EXPENDITURE**	**296,110**
			RECHARGES & CAPITAL CHARGES	
59,412	73,180	73,180	Support Services	67,130
-	-	-	Capital Charges	-
(87,580)	(80,640)	(80,640)	Recharges	(105,210)
-	-	22,290	Transfers to/from Reserves	(47,630)
153,390	**161,300**	**223,770**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**210,400**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**161,300**	
Employees	32,150	Scrutiny Officer post
Employees	43,920	Programme manager post
Employees	47,630	Data Protection Officer Post
Employees	6,190	Pay Award,Increments and employers NI & Super
Supplies and Services	(50)	
Transport	(2,490)	
Support Services	(6,050)	
Recharges	(24,570)	
Transfers to/from Reserves	(47,630)	From Reserve re Data Protection Officer post
Base Budget 2017/18	**210,400**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**161,300**	
Employees	41,430	Virement re Programme Manager post
	23,530	Virement re Scrutiny officer post
Transport	(2,490)	
Outturn 2016/17 (Q2 Forecast)	**223,770**	

REVENUE BUDGET	
SERVICE	**Chilmington Green Community Management Organisation - set up**
SERVICE DESCRIPTION	The council has created a small project team as part if it investment to assist with the creation of a community management organisation and all that is entailed in setting up a sound new organisation; creating an effective CMO for Chilmington is an important policy arrangement for the council. To help with costs, including commissioning external advice and other needs the council has previously agreed to set aside reserves for this purpose; this budget anticipates utilising the full extent of those reserves. Note that developer contributions for set-up and then ongoing support will be forthcoming in due course.
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Deputy Chief Executive

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
2,640	430	430	Employees	44,510
1,969	-	-	Premises	-
70,580	-	-	Supplies and Services	145,240
1,837	-	-	Transport	6,240
77,025	**430**	**430**	**TOTAL EXPENDITURE**	**195,990**
			INCOME	
(95,500)	-	-	Grants	(44,510)
-	-	-	Fees and Charges	-
(18,475)	**430**	**430**	**NET CONTROLLABLE EXPENDITURE**	**151,480**
			RECHARGES & CAPITAL CHARGES	
671	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	(430)	(430)	Transfers to/from Reserves	(151,480)
(17,803)	**-**	**-**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**-**	
Employees	44,510	CMO Project Manager Post (Secondment)
Supplies & Services	144,820	Estimated professional Fees
Supplies & Services	420	
Transport	6,240	Transport & Cash Alternative
Grants	(44,510)	Grant to cover Salaries
Transfer to/from Reserves	(151,480)	Utilises full balance of reserves,although some of this may be replenished in part by developer contributions
Base Budget 2017/18	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**-**	
Outturn 2016/17 (P6 Forecast)	**-**	

REVENUE BUDGET				
Legal and Democratic Services				
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
26,889	4,850	101,450	Legal	-
55,908	49,330	49,330	Mayor	49,270
331,102	422,920	448,640	Electoral Services	435,320
823,136	903,220	849,890	Democratic Representation	876,850
1,237,036	**1,380,320**	**1,449,310**	**SERVICE EXPENDITURE**	**1,361,440**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE
Legal and Democratic Services

	Legal	Mayor	Electoral Services	Democratic Representation	Total
EXPENDITURE					
Employees	904,640	11,130	181,970	201,240	1,298,980
Premises	-	-	-	-	-
Supplies and Services	49,850	14,630	118,200	389,310	571,990
Transport	28,470	12,150	3,860	3,570	48,050
TOTAL EXPENDITURE	982,960	37,910	304,030	594,120	1,919,020
INCOME					
Grants	-	-	-	-	-
Fees & Charges	(120,000)	-	-	(6,500)	(126,500)
TOTAL INCOME	(120,000)	-	-	(6,500)	(126,500)
NET CONTROLLABLE EXPENDITURE	**862,960**	**37,910**	**304,030**	**587,620**	**1,792,520**
NON CONTROLLABLE ITEMS					
Support Services	127,250	11,360	71,040	423,870	633,520
Capital Charges	-	-	-	14,200	14,200
Recharges	(990,210)	-	-	(148,840)	(1,139,050)
Transfers to/from Reserves	-	-	60,250	-	60,250
TOTAL NON-CONTROLLABLE ITEMS	(862,960)	11,360	131,290	289,230	(431,080)
NET EXPENDITURE	**-**	**49,270**	**435,320**	**876,850**	**1,361,440**

REVENUE BUDGET				
SERVICE	**Legal**			
SERVICE DESCRIPTION	Providing Legal services to all departments and ensuring full compliance with Member Code of Conduct and Monitoring Officer Duties			
SERVICE MANAGER	Head of Legal and Democratic Services			
BUDGET MANAGER	Principal Solicitor (Property and Projects)			
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
753,420	814,910	777,520	Employees	904,640
-	-	-	Premises	-
136,138	49,850	160,950	Supplies and Services	49,850
30,826	28,610	28,610	Transport	28,470
920,384	**893,370**	**967,080**	**TOTAL EXPENDITURE**	**982,960**
			INCOME	
-	-	-	Grants	-
(117,948)	(142,890)	(120,000)	Fees and Charges	(120,000)
802,436	**750,480**	**847,080**	**NET CONTROLLABLE EXPENDITURE**	**862,960**
			RECHARGES & CAPITAL CHARGES	
156,951	124,930	124,930	Support Services	127,250
-	-	-	Capital Charges	-
(932,498)	(870,560)	(870,560)	Recharges	(990,210)
-	-	-	Transfers to/from Reserves	-
26,889	**4,850**	**101,450**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**4,850**	
Employees	21,320	Pay Award/Increments/NI & Super
Employees	61,410	Additional Post
Employees	7,000	Honararium re Returning Officer Role
Transport	(140)	
Income	22,890	Estimate based on last 5 years Average
Support Services	2,320	
Recharges	(119,650)	
Base Budget 2017/18	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**4,850**	
Employee Costs	(45,880)	Vacant Post used for consultants Costs
Employee Costs	(32,420)	Maternity Leave Savings
Employee Costs	27,750	Virement re Corporate Property Lawyer post
Employee Costs	13,160	Honarariums to cover maternity & for Returning Officer duties
Supplies & Services	110,000	Consultants Fees - 55k re Ashford College,55k re consultants covered by Vacant Post
Supplies & Services	1,100	
Fees & Charges	22,890	reduction in expected level of income - based on previous years actuals
Outturn 2016/17 (Q2 Forecast)	**101,450**	

REVENUE BUDGET				
SERVICE			**Mayor**	
SERVICE DESCRIPTION			Mayoral Costs	
SERVICE MANAGER			Head of Legal and Democratic Services	
BUDGET MANAGER			Member Services Manager	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
17,391	11,430	11,430	Employees	11,130
-	-	-	Premises	-
24,215	14,630	14,630	Supplies and Services	14,630
11,613	12,150	12,150	Transport	12,150
53,219	**38,210**	**38,210**	**TOTAL EXPENDITURE**	**37,910**
			INCOME	
-	-	-	Grants	-
(10,601)	-	-	Fees and Charges	-
42,619	**38,210**	**38,210**	**NET CONTROLLABLE EXPENDITURE**	**37,910**
			RECHARGES & CAPITAL CHARGES	
13,289	11,120	11,120	Support Services	11,360
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
55,908	**49,330**	**49,330**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**49,270**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**49,330**	
Employees	(300)	
Support Services	240	
Base Budget 2017/18	**49,270**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**49,330**	
Outturn 2016/17 (Q2 Forecast)	**49,330**	

REVENUE BUDGET				
SERVICE			**Electoral Services**	
SERVICE DESCRIPTION			The administration of the elections and the maintenance of the electoral role. The cost of the KCC and the parliamentary elections are recovered	
SERVICE MANAGER			Head of Legal and Democratic Services	
BUDGET MANAGER			Electoral Services Manager	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
165,623	179,580	205,300	Employees	181,970
3,927	-	-	Premises	-
129,742	126,780	126,780	Supplies and Services	118,200
3,863	3,960	3,960	Transport	3,860
303,155	**310,320**	**336,040**	**TOTAL EXPENDITURE**	**304,030**
			INCOME	
(32,011)	-	-	Grants	-
(1,983)	(2,200)	(2,200)	Fees and Charges	-
269,161	**308,120**	**333,840**	**NET CONTROLLABLE EXPENDITURE**	**304,030**
			RECHARGES & CAPITAL CHARGES	
61,941	54,550	54,550	Support Services	71,040
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	60,250	60,250	Transfers to/from Reserves	60,250
331,102	**422,920**	**448,640**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**435,320**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**422,920**	
Employees	2,390	Pay Award/Increments/NI & Super
Supplies & Services	(4,000)	Reduction in expected postage costs
Supplies & Services	(1,080)	
Supplies & Services	(1,500)	Document Storage
Supplies & Services	(2,000)	Software costs
Transport	(100)	
Fees & Charges	2,200	
Support Services	16,490	
Base Budget 2017/18	**435,320**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**422,920**	
Employees	25,720	Additional Electoral Officer Post agreed by Management Team
Outturn 2016/17 (Q2 Forecast)	**448,640**	

REVENUE BUDGET				
SERVICE			**Democratic Representation**	
SERVICE DESCRIPTION			Member support and administration of the council's committees	
SERVICE MANAGER			Head of Legal and Democratic Services	
BUDGET MANAGER			Member Services Manager	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
214,564	231,350	192,870	Employees	201,240
-	-	-	Premises	-
362,636	385,760	370,910	Supplies and Services	389,310
3,674	3,680	3,680	Transport	3,570
580,875	**620,790**	**567,460**	**TOTAL EXPENDITURE**	**594,120**
			INCOME	
-	-	-	Grants	-
(10,660)	(6,000)	(6,000)	Fees and Charges	(6,500)
570,215	**614,790**	**561,460**	**NET CONTROLLABLE EXPENDITURE**	**587,620**
			RECHARGES & CAPITAL CHARGES	
452,531	439,660	439,660	Support Services	423,870
14,241	-	-	Capital Charges	14,200
(213,851)	(151,230)	(151,230)	Recharges	(148,840)
-	-	-	Transfers to/from Reserves	-
823,136	**903,220**	**849,890**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**876,850**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**903,220**	
Employees	(31,760)	Virement re transfer of Scrutiny function to Strategy & Partnership
Employees	(2,880)	Misc savings re adjustment in hours
Employees	4,530	Pay Award,Increments and employers NI & Superann
Supplies and Services	5,150	Members Allowances
Supplies and Services	(2,400)	Document Storage
Supplies and Services	800	
Transport	(110)	
Fees and Charges	(500)	
Support Services	(15,790)	
Recharges	2,390	
Capital Charges	14,200	
Base Budget 2017/18	**876,850**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**903,220**	
Salaries	(10,030)	Miscellaneous savings
Salaries	(28,450)	Virement re transfer of Scrutiny function to Strategy & Partnership
Supplies & Services	(14,850)	Savings re Members Allowances
Outturn 2016/17 (Q2 Forecast)	**849,890**	

REVENUE BUDGET				
Planning and Development				
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
514,845	548,170	551,660	Planning Policy	643,280
1,065,824	906,920	945,910	Development Control	898,330
182,099	144,580	151,530	Building Control	110,240
(39,680)	(8,620)	(2,690)	Land Charges	(5,750)
(71)	-	(55,240)	Planning Administration	(10)
405,973	392,000	295,450	Economic Development	291,840
2,128,990	**1,983,050**	**1,886,620**	**SERVICE EXPENDITURE**	**1,937,930**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE
Planning and Development

	Planning Policy	Development Control	Building Control	Land Charges	Planning Administration	Economic Development	Total
EXPENDITURE							
Employees	535,880	1,143,630	498,420	99,930	255,990	125,010	2,658,860
Premises	300	500	-	-	-	-	800
Supplies and Services	101,200	81,960	28,500	51,520	1,650	130,660	395,490
Transport	16,480	60,610	28,670	-	50	5,440	111,250
TOTAL EXPENDITURE	653,860	1,286,700	555,590	151,450	257,690	261,110	3,166,400
INCOME							
Grants	-	-	-	-	-	-	-
Fees & Charges	-	(996,270)	(464,000)	(230,000)	(20,000)	-	(1,710,270)
TOTAL INCOME	-	(996,270)	(464,000)	(230,000)	(20,000)	-	(1,710,270)
NET CONTROLLABLE EXPENDITURE	**653,860**	**290,430**	**91,590**	**(78,550)**	**237,690**	**261,110**	**1,456,130**
NON CONTROLLABLE ITEMS							
Support Services	201,450	756,440	87,290	72,800	84,570	30,730	1,233,280
Capital Charges	-	-	-	-	-	-	-
Recharges	(212,030)	(148,540)	(68,640)	-	(322,270)	-	(751,480)
Transfers to/from Reserves	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(10,580)	607,900	18,650	72,800	(237,700)	30,730	481,800
NET EXPENDITURE	**643,280**	**898,330**	**110,240**	**(5,750)**	**(10)**	**291,840**	**1,937,930**

REVENUE BUDGET				
SERVICE	**Planning Policy**			
SERVICE DESCRIPTION	Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals			
SERVICE MANAGER	Head of Planning and Development			
BUDGET MANAGER	Business Manager and Head of Building Control			

ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
495,041	526,690	518,640	Employees	535,880
294	-	-	Premises	300
90,072	107,450	118,990	Supplies and Services	101,200
17,554	17,180	17,180	Transport	16,480
602,961	**651,320**	**654,810**	**TOTAL EXPENDITURE**	**653,860**
			INCOME	
(22,000)	-	-	Grants	-
(760)	-	-	Fees and Charges	-
580,201	**651,320**	**654,810**	**NET CONTROLLABLE EXPENDITURE**	**653,860**
			RECHARGES & CAPITAL CHARGES	
139,575	162,280	162,280	Support Services	201,450
-	-	-	Capital Charges	-
(204,932)	(208,400)	(208,400)	Recharges	(212,030)
-	(57,030)	(57,030)	Transfers to/from Reserves	-
514,845	**548,170**	**551,660**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**643,280**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**548,170**	
Employees	9,190	Pay award, increments and N.I. increases
Premises	300	
Supplies and Services	(6,250)	Increase in consultancy spend funded from reserves
Transport	(700)	
Support Services	39,170	Increased recharges from departments
Recharges	(3,630)	Increase in recharges to departments
Transfers to/from Reserves	57,030	Removal of reserve contribution for base budget
Base Budget 2017/18	**643,280**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**548,170**	
Employees	(8,050)	Reduction for maternity leave
Supplies and Services	11,540	Increase in consultancy spend
Outturn 2016/17 (Q2 Forecast)	**551,660**	

REVENUE BUDGET				
SERVICE		**Development Control**		
SERVICE DESCRIPTION		This services includes the Strategic Sites Design Team which look at Major Sites, in addition to the general Development Control Team which deals with Processing Planning Applications, Planning Enforcement and Conservation		
SERVICE MANAGER		Director of Development		
BUDGET MANAGER		Business Manager and Head of Building Control		
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
953,326	1,023,270	1,022,080	Employees	1,143,630
1,340	-	1,000	Premises	500
269,908	85,960	323,480	Supplies and Services	81,960
58,908	58,550	60,210	Transport	60,610
1,283,482	**1,167,780**	**1,406,770**	**TOTAL EXPENDITURE**	**1,286,700**
			INCOME	
-	-	-	Grants	-
(973,119)	(893,130)	(1,004,130)	Fees and Charges	(996,270)
310,363	**274,650**	**402,640**	**NET CONTROLLABLE EXPENDITURE**	**290,430**
			RECHARGES & CAPITAL CHARGES	
896,321	817,620	817,620	Support Services	756,440
-	-	-	Capital Charges	-
(140,860)	(145,350)	(145,350)	Recharges	(148,540)
-	(40,000)	(129,000)	Transfers to/from Reserves	-
1,065,824	**906,920**	**945,910**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**898,330**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**906,920**	
Employees	120,360	Changes to staffing levels, 1 Planning Enforcement Adminstrator, 2 Graduate Planner, 1 Tree Officer, 1 Senior Planning Officer, less .5 Landscape Officer
Premises	500	
Supplies and Services	(4,000)	
Transport	2,060	
Fees and Charges	(103,140)	Increase in planning fee income
Support Services	(61,180)	Reduction in Recharges from other departments
Recharges	(3,190)	Increase in recharges to other departments
Transfers to/from Reserves	40,000	Reserve contribution built into budget
Base Budget 2017/18	**898,330**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**906,920**	
Employees	(1,190)	Reduction due to maternity leave
Premises	1,000	
Supplies and Services	237,520	Increase in consultancy spend for appeals, local plan and to cover maternity cover
Transport	1,660	
Fees and Charges	(111,000)	Increase in planning fee income
Transfers to/from Reserves	(89,000)	Contribution from reserves to fund planning appeal and local plan costs
Outturn 2016/17 (Q2 Forecast)	**945,910**	

REVENUE BUDGET				
SERVICE			**Building Control**	
SERVICE DESCRIPTION			Undertake the Statutory duties of the Building Regulations	
SERVICE MANAGER			Director of Development	
BUDGET MANAGER			Business Manager and Head of Building Control	
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
489,917	500,710	525,310	Employees	498,420
1,026	-	-	Premises	-
38,310	29,010	29,360	Supplies and Services	28,500
26,241	26,990	26,990	Transport	28,670
555,494	**556,710**	**581,660**	**TOTAL EXPENDITURE**	**555,590**
			INCOME	
-	-	-	Grants	-
(398,024)	(440,620)	(458,620)	Fees and Charges	(464,000)
157,469	**116,090**	**123,040**	**NET CONTROLLABLE EXPENDITURE**	**91,590**
			RECHARGES & CAPITAL CHARGES	
93,274	97,130	97,130	Support Services	87,290
-	-	-	Capital Charges	-
(68,644)	(68,640)	(68,640)	Recharges	(68,640)
-	-	-	Transfers to/from Reserves	-
182,099	**144,580**	**151,530**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**110,240**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**144,580**	
Employees	(2,290)	
Supplies and Services	(510)	
Transport	1,680	
Fees and Charges	(23,380)	Increase in Building Control fee income
Support Services	(9,840)	Reduction in recharges from departments
Base Budget 2017/18	**110,240**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**144,580**	
Employees	24,600	Officer increments and honorarium payment
Supplies and Services	350	
Fees and Charges	(18,000)	Additional Building Control Fee Income
Outturn 2016/17 (Q2 Forecast)	**151,530**	

REVENUE BUDGET				
SERVICE	**Land Charges**			
SERVICE DESCRIPTION	Provision of IT support to all services and to lead in the development of new applications, including GIS			
SERVICE MANAGER	Director of Development			
BUDGET MANAGER	Business Manager and Head of Building Control			

ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
93,063	100,440	102,310	Employees	99,930
-	-	-	Premises	-
108,203	25,520	49,580	Supplies and Services	51,520
138	-	-	Transport	-
201,403	**125,960**	**151,890**	**TOTAL EXPENDITURE**	**151,450**
			INCOME	
(92,440)	-	-	Grants	-
(268,603)	(213,000)	(233,000)	Fees and Charges	(230,000)
(159,640)	**(87,040)**	**(81,110)**	**NET CONTROLLABLE EXPENDITURE**	**(78,550)**
			RECHARGES & CAPITAL CHARGES	
119,960	78,420	78,420	Support Services	72,800
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(39,680)	**(8,620)**	**(2,690)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(5,750)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(8,620)**	
Employees	(510)	Pay award, increments and N.I. increases
Supplies and Services	26,000	15k for IT Development
		8k additional search fee costs
		3k increase in legal fees
Fees and Charges	(17,000)	Increase in Land Charge income
Support Services	(5,620)	Reduction in chrges from departments
Base Budget 2017/18	**(5,750)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(8,620)**	
Employees	1,870	
Supplies and Services	24,060	5k Additional Search fees, 3k Office Stationery, 15k Land Charges settlement to be funded from reserves at year end
Outturn 2016/17 (Q2 Forecast)	**17,310**	

REVENUE BUDGET				
SERVICE	**Planning Administration**			
SERVICE DESCRIPTION	Holding account for the costs of the administration for the Planning and Building Control Service.			
SERVICE MANAGER	Director of Development			
BUDGET MANAGER	Business Manager and Head of Building Control			
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
232,260	256,520	215,810	Employees	255,990
-	-	-	Premises	-
11,111	1,150	1,620	Supplies and Services	1,650
71	50	50	Transport	50
243,442	**257,720**	**217,480**	**TOTAL EXPENDITURE**	**257,690**
			INCOME	
-	-	-	Grants	-
(35,804)	(15,000)	(30,000)	Fees and Charges	(20,000)
207,637	**242,720**	**187,480**	**NET CONTROLLABLE EXPENDITURE**	**237,690**
			RECHARGES & CAPITAL CHARGES	
107,339	99,890	99,890	Support Services	84,570
-	-	-	Capital Charges	-
(315,047)	(342,610)	(342,610)	Recharges	(322,270)
-	-	-	Transfers to/from Reserves	-
(71)	**-**	**(55,240)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(10)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**-**	
Employees	(530)	
Supplies and Services	500	
Fees and Charges	(5,000)	Additional income from charges
Support Services	(15,320)	Reduction in recharges from departments
Recharges	20,340	Reduction in recharges to departments
Base Budget 2017/18	**(10)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**-**	
Employees	(40,710)	Maternity leave and vacancies
Supplies and Services	470	
Fees and Charges	(15,000)	Additional income from charges
Outturn 2016/17 (Q2 Forecast)	**(55,240)**	

REVENUE BUDGET				
SERVICE			**Economic Development**	
SERVICE DESCRIPTION			Planning and supporting growth in the area for both local and incoming business	
SERVICE MANAGER			Director of Development	
BUDGET MANAGER			Business Manager and Head of Building Control	
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
181,503	189,920	122,540	Employees	125,010
-	-	-	Premises	-
188,102	156,530	170,410	Supplies and Services	130,660
9,512	8,490	5,440	Transport	5,440
379,117	**354,940**	**298,390**	**TOTAL EXPENDITURE**	**261,110**
			INCOME	
(13,407)	-	(40,000)	Grants	-
-	-	-	Fees and Charges	-
365,710	**354,940**	**258,390**	**NET CONTROLLABLE EXPENDITURE**	**261,110**
			RECHARGES & CAPITAL CHARGES	
40,263	37,060	37,060	Support Services	30,730
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
405,973	**392,000**	**295,450**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**291,840**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**392,000**	
Employees	(64,910)	Removal of Regeneration Manager, assistant and Farmers Market Manager to Corporate Property
Supplies and Services	(25,870)	Grant funding moved to corporate property with staff
Transport	(3,050)	Reduction due to staff movement
Support Services	(6,330)	Reduction in charges from other departments
Base Budget 2017/18	**291,840**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**392,000**	
Employees	(67,380)	Removal of Regeneration Manager, assistant and Farmers Market Manager to Corporate Property
Supplies and Services	13,880	40k East Kent growth hub for independent retail funded from Grant
Transport	(3,050)	Reduction due to staff movements
Grants	(40,000)	Grant to fund ast Kent growth hub for independent retail
Outturn 2016/17 (Q2 Forecast)	**295,450**	

REVENUE BUDGET				
Financial Services				
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
72,366	2,050	2,050	Accountancy	-
(5,079)	40	2,180	Audit Partnership	50
140,607	71,250	71,250	Exchequer	46,190
993	(1,130)	7,170	Debtors/Debt Recovery	(1,030)
(89,788)	(82,120)	(70,120)	NNDR Collection	(65,230)
256,369	442,070	422,180	Council Tax Collection	457,150
778,754	823,710	805,120	Benefits Administration	766,220
(1,859,481)	(256,000)	(256,000)	Housing Benefits Payments	(256,000)
1,620,907	1,554,750	1,554,750	Non-Distributed Costs	1,695,970
915,647	**2,554,620**	**2,538,580**	**SERVICE EXPENDITURE**	**2,643,320**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE
Financial Services

	Accountancy	Audit Partnership	Exchequer	Debtors/Debt Recovery	NNDR Collection
EXPENDITURE					
Employees	452,840	-	153,710	64,940	18,390
Premises	-	-	-	-	-
Supplies and Services	78,000	144,710	164,330	11,500	74,300
Transport	7,070	-	-	100	490
TOTAL EXPENDITURE	537,910	144,710	318,040	76,540	93,180
INCOME					
Grants	-	-	-	-	(180,000)
Fees & Charges	-	-	(9,450)	(1,700)	(25,000)
TOTAL INCOME	-	-	(9,450)	(1,700)	(205,000)
NET CONTROLLABLE EXPENDITURE	**537,910**	**144,710**	**308,590**	**74,840**	**(111,820)**
NON CONTROLLABLE ITEMS					
Support Services	161,160	13,060	63,720	44,400	46,590
Capital Charges	-	-	-	-	-
Recharges	(699,070)	(157,720)	(326,120)	(120,270)	-
Transfers to/from Reserves	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(537,910)	(144,660)	(262,400)	(75,870)	46,590
NET EXPENDITURE	**-**	**50**	**46,190**	**(1,030)**	**(65,230)**

	Council Tax Collection	Benefits Administration	Housing Benefits Payments	Non-Distributed Costs	Total
EXPENDITURE					
Employees	505,930	719,280	-	2,023,000	3,938,090
Premises	-	-	-	-	-
Supplies and Services	155,600	137,480	35,500,000	-	36,265,920
Transport	5,320	14,060	-	-	27,040
TOTAL EXPENDITURE	666,850	870,820	35,500,000	2,023,000	40,231,050
INCOME					-
Grants	(256,420)	(426,400)	(34,800,000)	-	(35,662,820)
Fees & Charges	(355,000)	(4,000)	(956,000)	-	(1,351,150)
TOTAL INCOME	(611,420)	(430,400)	(35,756,000)	-	(37,013,970)
NET CONTROLLABLE EXPENDITURE	**55,430**	**440,420**	**(256,000)**	**2,023,000**	**3,217,080**
NON CONTROLLABLE ITEMS					-
Support Services	401,720	363,800	-	-	1,094,450
Capital Charges	-	-	-	-	-
Recharges	-	(38,000)	-	(327,030)	(1,668,210)
Transfers to/from Reserves	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	401,720	325,800	-	(327,030)	(573,760)
NET EXPENDITURE	**457,150**	**766,220**	**(256,000)**	**1,695,970**	**2,643,320**

REVENUE BUDGET				
SERVICE			**Accountancy**	
SERVICE DESCRIPTION			Provision of Accountancy, Treasury Management and Insurance services. These costs are fully recharged to services.	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Accountancy Manager	
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
392,930	394,930	394,930	Employees	452,840
-	-	-	Premises	-
1,212,432	78,060	78,060	Supplies and Services	78,000
6,952	6,920	6,920	Transport	7,070
1,612,314	**479,910**	**479,910**	**TOTAL EXPENDITURE**	**537,910**
			INCOME	
-	-	-	Grants	-
(15,065)	-	-	Fees and Charges	-
1,597,249	**479,910**	**479,910**	**NET CONTROLLABLE EXPENDITURE**	**537,910**
			RECHARGES & CAPITAL CHARGES	
(289,592)	166,500	166,500	Support Services	161,160
-	-	-	Capital Charges	-
(1,235,291)	(644,360)	(644,360)	Recharges	(699,070)
-	-	-	Transfers to/from Reserves	-
72,366	**2,050**	**2,050**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**-**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**2,050**	
Employees	57,910	1 new AAT trainee post and 4 post upgrades.
Supplies and Services	(60)	
Support Services	(5,340)	
Recharges	(54,710)	
Base Budget 2017/18	**-**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**2,050**	
Outturn 2016/17 (P6 Forecast)	**2,050**	

REVENUE BUDGET				
SERVICE			**Audit Partnership**	
SERVICE DESCRIPTION			The four-way Audit Partnership with Maidstone, Swale and Tunbridge Wells is responsible for internal audit within the four councils. The total cost is fully allocated to services.	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Head of Finance	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
133,506	139,030	141,170	Supplies and Services	144,710
-	-	-	Transport	-
133,506	**139,030**	**141,170**	**TOTAL EXPENDITURE**	**144,710**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
133,506	**139,030**	**141,170**	**NET CONTROLLABLE EXPENDITURE**	**144,710**
			RECHARGES & CAPITAL CHARGES	
10,644	9,120	9,120	Support Services	13,060
-	-	-	Capital Charges	-
(149,229)	(148,110)	(148,110)	Recharges	(157,720)
-	-	-	Transfers to/from Reserves	-
(5,079)	**40**	**2,180**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**50**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**40**	
Supplies & Services	5,680	
Support Services	3,940	
Recharges	(9,610)	
Base Budget 2017/18	**50**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**40**	
Supplies and Services	2,140	
Outturn 2016/17 (P6 Forecast)	**2,180**	

REVENUE BUDGET	
SERVICE	**Exchequer**
SERVICE DESCRIPTION	Provision for Creditors, income management functions, includes bank charges and treasury management fee. The costs are fully recharged to services.
SERVICE MANAGER	Head of Finance
BUDGET MANAGER	Exchequer Manager

ACTUAL 2015/16 £	BUDGET 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
143,706	152,660	152,660	Employees	153,710
102	-	-	Premises	-
253,380	135,130	135,130	Supplies and Services	164,330
75	-	-	Transport	-
397,262	**287,790**	**287,790**	**TOTAL EXPENDITURE**	**318,040**
			INCOME	
(43,154)	-	-	Grants	-
(16,964)	(8,500)	(8,500)	Fees and Charges	(9,450)
337,145	**279,290**	**279,290**	**NET CONTROLLABLE EXPENDITURE**	**308,590**
			RECHARGES & CAPITAL CHARGES	
49,331	64,290	64,290	Support Services	63,720
-	28,000	28,000	Capital Charges	-
(245,868)	(300,330)	(300,330)	Recharges	(326,120)
-	-	-	Transfers to/from Reserves	-
140,607	**71,250**	**71,250**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**46,190**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**71,250**	
Employees	1,050	
Supplies and Services	29,200	Increased bank charges
Support Services	(570)	
Capital Charges	(28,000)	
Recharges	(25,790)	
Base Budget 2017/18	**46,190**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**71,250**	
Outturn 2016/17 (P6 Forecast)	**71,250**	

REVENUE BUDGET				
SERVICE		**Debtors/Debt Recovery**		
SERVICE DESCRIPTION		Collection of sundry debtors due to ABC		
SERVICE MANAGER		Head of Finance		
BUDGET MANAGER		Revenues and Benefits Manager		
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
56,872	59,470	59,470	Employees	64,940
-	-	-	Premises	-
5,076	3,200	11,500	Supplies and Services	11,500
11	100	100	Transport	100
61,958	**62,770**	**71,070**	**TOTAL EXPENDITURE**	**76,540**
			INCOME	
-	-	-	Grants	-
(313)	(1,700)	(1,700)	Fees and Charges	(1,700)
61,646	**61,070**	**69,370**	**NET CONTROLLABLE EXPENDITURE**	**74,840**
			RECHARGES & CAPITAL CHARGES	
47,938	43,690	43,690	Support Services	44,400
-	-	-	Capital Charges	-
(108,591)	(105,890)	(105,890)	Recharges	(120,270)
-	-	-	Transfers to/from Reserves	-
993	**(1,130)**	**7,170**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(1,030)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(1,130)**	
Employees	5,470	
Supplies and Services	8,300	
Support Services	710	
Recharges	(14,380)	
Base Budget 2017/18	**(1,030)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(1,130)**	
Supplies and Services	8,300	
Outturn 2016/17 (P6 Forecast)	**7,170**	

REVENUE BUDGET				
SERVICE			**NNDR Collection**	
SERVICE DESCRIPTION			Collection on behalf of Central Government of the National Non-Domestic Rates	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Revenues and Benefits Manager	
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
17,249	17,680	17,680	Employees	18,390
-	-	-	Premises	-
47,745	58,300	70,300	Supplies and Services	74,300
215	490	490	Transport	490
65,209	**76,470**	**88,470**	**TOTAL EXPENDITURE**	**93,180**
			INCOME	
(181,615)	(180,000)	(180,000)	Grants	(180,000)
(22,428)	(25,000)	(25,000)	Fees and Charges	(25,000)
(138,834)	**(128,530)**	**(116,530)**	**NET CONTROLLABLE EXPENDITURE**	**(111,820)**
			RECHARGES & CAPITAL CHARGES	
49,046	46,410	46,410	Support Services	46,590
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(89,788)	**(82,120)**	**(70,120)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(65,230)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(82,120)**	
Employees	710	
Supplies and Services	16,000	£10k professional fees to analyse business rates, £2k increase off site billing, £3k increase shared services
Support Services	180	
Base Budget 2017/18	**(65,230)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(82,120)**	
Supplies and Services	12,000	£10k professional fees to commission analysis of local business rates
Outturn 2016/17 (P6 Forecast)	**(70,120)**	

REVENUE BUDGET				
SERVICE		**Council Tax Collection**		
SERVICE DESCRIPTION		Collection and administration of Council Tax		
SERVICE MANAGER		Head of Finance		
BUDGET MANAGER		Revenues and Benefits Manager		
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
477,537	505,620	505,620	Employees	505,930
25	-	-	Premises	-
177,751	142,600	155,600	Supplies and Services	155,600
2,357	5,430	5,430	Transport	5,320
657,671	**653,650**	**666,650**	**TOTAL EXPENDITURE**	**666,850**
			INCOME	
(298,258)	(233,530)	(261,420)	Grants	(256,420)
(465,095)	(317,000)	(322,000)	Fees and Charges	(355,000)
(105,681)	**103,120**	**83,230**	**NET CONTROLLABLE EXPENDITURE**	**55,430**
			RECHARGES & CAPITAL CHARGES	
362,050	338,950	338,950	Support Services	401,720
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
256,369	**442,070**	**422,180**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**457,150**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**442,070**	
Employees	310	
Supplies and Services	13,000	£10k increased bankruptcy & charging orders, £3k increase offsite billling costs
Transport	(110)	
Grants	(22,890)	Government grant for collection of council tax maintained at current level
Fees and Charges	(38,000)	Increased income from court costs recovered
Support Services	62,770	
Base Budget 2017/18	**457,150**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**442,070**	
Supplies and Services	13,000	Increased off site billing costs
Grants	(27,890)	Government grant for collection of council tax maintained at current level
Fees and Charges	(5,000)	Increased income from court costs recovered
Outturn 2016/17 (P6 Forecast)	**422,180**	

REVENUE BUDGET				
SERVICE	**Benefits Administration**			
SERVICE DESCRIPTION	Administration of Housing and Council Tax Benefit on behalf of the Department of Works and Pensions			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Revenues and Benefits Manager			

ACTUAL 2015/16 £	BUDGET 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
662,135	697,390	697,390	Employees	719,280
-	-	-	Premises	-
252,452	123,650	133,150	Supplies and Services	137,480
19,664	17,220	17,220	Transport	14,060
934,251	**838,260**	**847,760**	**TOTAL EXPENDITURE**	**870,820**
			INCOME	
(556,247)	(405,000)	(496,090)	Grants	(426,400)
(7,377)	(7,000)	(4,000)	Fees and Charges	(4,000)
370,627	**426,260**	**347,670**	**NET CONTROLLABLE EXPENDITURE**	**440,420**
			RECHARGES & CAPITAL CHARGES	
440,126	435,450	435,450	Support Services	363,800
-	-	-	Capital Charges	-
(32,000)	(38,000)	(38,000)	Recharges	(38,000)
-	-	60,000	Transfers to/from Reserves	-
778,754	**823,710**	**805,120**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**766,220**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**823,710**	
Employees	21,890	Increments and pay uplift
Supplies and Services	13,830	Increase to CAB payment
Transport	(3,160)	
Grants	(21,400)	additional New Burdens Grant
Fees and Charges	3,000	
Support Services	(71,650)	
Base Budget 2017/18	**766,220**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**823,710**	
Supplies and Services	9,500	
Grants	(91,090)	additional FERIS and New Burdens grant
Fees and Charges	3,000	
Transfers to/from Reserves	60,000	Increase in reserve for future fraud initiatives
Outturn 2016/17 (P6 Forecast)	**805,120**	

REVENUE BUDGET				
SERVICE	**Housing Benefits Payments**			
SERVICE DESCRIPTION	Payment of Housing Benefits to Private Tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Revenues and Benefits Manager			
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
38,260,851	35,000,000	35,000,000	Supplies and Services	35,500,000
-	-	-	Transport	-
38,260,851	**35,000,000**	**35,000,000**	**TOTAL EXPENDITURE**	**35,500,000**
			INCOME	
(36,272,113)	(33,910,000)	(33,910,000)	Grants	(34,800,000)
(3,848,219)	(1,346,000)	(1,346,000)	Fees and Charges	(956,000)
(1,859,481)	**(256,000)**	**(256,000)**	**NET CONTROLLABLE EXPENDITURE**	**(256,000)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(1,859,481)	**(256,000)**	**(256,000)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(256,000)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(256,000)**	
Supplies and Services	500,000	Based on mid year estimates 16/17
Grants	(890,000)	Based on mid year estimates 16/17
Fees and Charges	390,000	Based on mid year estimates 16/17
Base Budget 2017/18	**(256,000)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(256,000)**	
Outturn 2016/17 (P6 Forecast)	**(256,000)**	

REVENUE BUDGET				
SERVICE			**Non-Distributed Costs**	
SERVICE DESCRIPTION			Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services within the accounting year. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e. the recovery of the pension fund deficit).	
SERVICE MANAGER			Head of Finance	
BUDGET MANAGER			Head of Finance	
ACTUAL **2015/16** **£**	**BUDGET** **2016/17** **£**	**PROJECTED OUTTURN** **2016/17** **£**	**DETAIL**	**ESTIMATE** **2017/18** **£**
			EXPENDITURE	
1,968,639	1,922,530	1,922,530	Employees	2,023,000
-	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
1,968,639	**1,922,530**	**1,922,530**	**TOTAL EXPENDITURE**	**2,023,000**
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
1,968,639	**1,922,530**	**1,922,530**	**NET CONTROLLABLE EXPENDITURE**	**2,023,000**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
(347,732)	(367,780)	(367,780)	Recharges	(327,030)
-	-	-	Transfers to/from Reserves	-
1,620,907	**1,554,750**	**1,554,750**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,695,970**
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2016/17		**1,554,750**		
Employees		100,470		
Recharges		40,750		
Base Budget 2017/18		**1,695,970**		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2016/17		**1,554,750**		
Outturn 2016/17 (P6 Forecast)		**1,554,750**		

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REVENUE BUDGET				
Human Resources, Communications and Technology				
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
230,139	279,260	279,260	Communications & Marketing	336,100
-	(10)	(10)	Telephony	40
(45,911)	(81,360)	(15,210)	ICT	7,070
(2,591)	93,120	87,950	Personnel & Development	90,000
181,637	**291,010**	**351,990**	**SERVICE EXPENDITURE**	**433,210**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE
Human Resources, Communications and Technology

	Communications & Marketing	Telephony	ICT	Personnel & Development	Total
EXPENDITURE					
Employees	212,870	14,890	657,510	437,080	1,322,350
Premises	-	-	-	-	-
Supplies and Services	48,300	83,300	357,120	64,680	553,400
Transport	5,630	-	4,570	3,400	13,600
TOTAL EXPENDITURE	266,800	98,190	1,019,200	505,160	1,889,350
INCOME					
Grants	-	-	-	-	-
Fees & Charges	-	-	(34,000)	(45,670)	(79,670)
TOTAL INCOME	-	-	(34,000)	(45,670)	(79,670)
NET CONTROLLABLE EXPENDITURE	**266,800**	**98,190**	**985,200**	**459,490**	**1,809,680**
NON CONTROLLABLE ITEMS					
Support Services	77,680	2,580	166,460	71,740	318,460
Capital Charges	6,620	-	-	-	6,620
Recharges	(15,000)	(100,730)	(1,144,590)	(441,230)	(1,701,550)
Transfers to/from Reserves	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	69,300	(98,150)	(978,130)	(369,490)	(1,376,470)
NET EXPENDITURE	**336,100**	**40**	**7,070**	**90,000**	**433,210**

REVENUE BUDGET	
SERVICE	**Communications & Marketing**
SERVICE DESCRIPTION	To provide marketing and communications services internally and externally to promote and protect the reputation of the Council and the growth of Ashford. This includes responsibility for web design and content management, media management, marketing, and publications (hard copy and on-line)
SERVICE MANAGER	Head of HR Communications and Technology
BUDGET MANAGER	Communications and Marketing Manager

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
144,208	207,310	207,310	Employees	212,870
-	-	-	Premises	-
54,598	32,550	59,550	Supplies and Services	48,300
5,367	5,630	5,630	Transport	5,630
204,173	**245,490**	**272,490**	**TOTAL EXPENDITURE**	**266,800**
			INCOME	
-	-	-	Grants	-
(236)	-	-	Fees and Charges	-
203,937	**245,490**	**272,490**	**NET CONTROLLABLE EXPENDITURE**	**266,800**
			RECHARGES & CAPITAL CHARGES	
34,584	42,150	42,150	Support Services	77,680
6,618	6,620	6,620	Capital Charges	6,620
(15,000)	(15,000)	(15,000)	Recharges	(15,000)
-	-	(27,000)	Transfers to/from Reserves	-
230,139	**279,260**	**279,260**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**336,100**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**279,260**	
Employees	5,560	Increments,pay award,NI & Superannuation
Supplies & Services	15,750	Edwards Harvey - Agreed by Management Team January 2016 to come from underspends or Reserves.Contract runs to 30th November 2017.
Support Services	35,530	
Base Budget 2017/18	**336,100**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**279,260**	
Supplies and Services	27,000	Edwards Harvey - Agreed by Management Team January 2016 to come from underspends or Reserves.Contract runs to 30th November 2017.
Transfers to/from reserves	(27,000)	Transfer from Reserve re above
Outturn 2016/17 (Q2 Forecast)	**279,260**	

REVENUE BUDGET				
SERVICE			**Telephony**	
SERVICE DESCRIPTION			All the organisations telephone are charged here then re-charged to individual services	
SERVICE MANAGER			Head of HR Communications and Technology	
BUDGET MANAGER			IT Operations Manager	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
14,305	14,380	14,380	Employees	14,890
-	-	-	Premises	-
79,957	84,560	84,560	Supplies and Services	83,300
-	-	-	Transport	-
94,263	**98,940**	**98,940**	**TOTAL EXPENDITURE**	**98,190**
			INCOME	
-	-	-	Grants	-
(361)	-	-	Fees and Charges	-
93,902	**98,940**	**98,940**	**NET CONTROLLABLE EXPENDITURE**	**98,190**
			RECHARGES & CAPITAL CHARGES	
6,399	2,680	2,680	Support Services	2,580
-	-	-	Capital Charges	-
(100,301)	(101,630)	(101,630)	Recharges	(100,730)
-	-	-	Transfers to/from Reserves	-
-	**(10)**	**(10)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**40**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(10)**	
Employees	510	Increments,pay award,NI & Superannuation
Supplies and Services	(1,260)	Slight reduction in telephone charges
Support Services	(100)	
Recharges	900	
Base Budget 2017/18	**40**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(10)**	
Outturn 2016/17 (Q2 Forecast)	**(10)**	

REVENUE BUDGET	
SERVICE	**ICT**
SERVICE DESCRIPTION	Provision of IT support to all services and to lead in the development of new applications, including GIS.Also includes Print Room and Multi Functional
SERVICE MANAGER	Head of HR Communications and Technology
BUDGET MANAGER	IT Operations Manager

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
816,892	582,320	647,060	Employees	657,510
-	-	-	Premises	-
362,924	360,590	365,050	Supplies and Services	357,120
9,012	7,630	4,580	Transport	4,570
1,188,827	**950,540**	**1,016,690**	**TOTAL EXPENDITURE**	**1,019,200**
			INCOME	
-	-	-	Grants	-
(38,016)	(36,500)	(36,500)	Fees and Charges	(34,000)
1,150,811	**914,040**	**980,190**	**NET CONTROLLABLE EXPENDITURE**	**985,200**
			RECHARGES & CAPITAL CHARGES	
183,102	155,020	155,020	Support Services	166,460
-	25,670	25,670	Capital Charges	-
(1,379,825)	(1,176,090)	(1,176,090)	Recharges	(1,144,590)
-	-	-	Transfers to/from Reserves	-
(45,911)	**(81,360)**	**(15,210)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**7,070**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(81,360)**	
Employees	20,010	Increments,pay award,NI & Superannuation
Employees	55,180	Analyst programmer post retained although originally part of 15% savings
Supplies & Services	7,500	Increase in Security Costs
Supplies & Services	9,000	Copyright licence re MFDs not previously budgeted for
Supplies & Services	(6,000)	Reduction in terminals maintenance costs
Supplies & Services	(20,130)	Reduction in software costs
Supplies & Services	190	
Transport	(3,060)	Reduction of 1 cash Alternative
Income	2,500	Reduction in charge to ALT
Support Services	11,440	
Capital Charges	(25,670)	
Recharges	31,500	
Base Budget 2017/18	**7,070**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(81,360)**	
Employees	54,290	Analyst programmer post retained although originally part of 15% savings
Employees	7,480	GIS Analyst post left May 2016,not budgeted for in 16/17
Employees	2,970	Regradings
Supplies & Services	4,460	Print Room Lease costs
Transport	(3,050)	Cash Alternative
Outturn 2016/17 (Q2 Forecast)	**(15,210)**	

REVENUE BUDGET				
SERVICE			**Personnel & Development**	
SERVICE DESCRIPTION			The Personnel and Development team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are recharged to services on a per head basis.	
SERVICE MANAGER			Head of Human Resources, Communications & Technology	
BUDGET MANAGER			Head of Human Resources, Communications & Technology	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
368,674	426,480	418,810	Employees	437,080
-	-	-	Premises	-
66,120	55,550	58,050	Supplies and Services	64,680
23,315	3,400	3,400	Transport	3,400
458,109	**485,430**	**480,260**	**TOTAL EXPENDITURE**	**505,160**
			INCOME	
-	-	-	Grants	-
(51,894)	(45,670)	(45,670)	Fees and Charges	(45,670)
406,215	**439,760**	**434,590**	**NET CONTROLLABLE EXPENDITURE**	**459,490**
			RECHARGES & CAPITAL CHARGES	
83,431	74,290	74,290	Support Services	71,740
-	-	-	Capital Charges	-
(492,237)	(420,930)	(420,930)	Recharges	(441,230)
-	-	-	Transfers to/from Reserves	-
(2,591)	**93,120**	**87,950**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**90,000**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**93,120**	
Employees	10,600	Increments,pay award,NI & Superannuation
Supplies and Services	2,500	Management fees re Childcare vouchers scheme not previously budgeted for
Supplies and Services	5,600	I Trent Mobile
Supplies and Services	1,030	
Support Services	(2,550)	
Recharges	(20,300)	
Base Budget 2017/18	**90,000**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**93,120**	
Employees	(7,670)	Salary Saving re Personnel Officer post
Supplies & Services	2,500	Management fees re Childcare vouchers scheme not budgeted
Outturn 2016/17 (Q2 Forecast)	**87,950**	

REVENUE BUDGET				
Housing General Fund				
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
151,495	164,260	189,260	Private Sector Housing	141,260
(29,251)	(66,930)	(45,130)	Private Sector Leasing	(86,830)
(42,316)	(45,710)	(45,050)	Abc Lettings	(28,420)
128,289	145,770	64,370	Housing Strategy and Enabling	53,220
582,562	721,460	691,460	Housing Options	644,390
(13,267)	(3,140)	(23,070)	Gypsy Site - Chilmington	(2,810)
(8,370)	10	(8,070)	Facilities Management	(66,020)
769,142	**915,720**	**823,770**	**SERVICE EXPENDITURE**	**654,790**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE
Community & Housing - Housing General Fund

	Private Sector Housing	Private Sector Leasing	Abc Lettings	Housing Strategy and Enabling	Housing Options	Gypsy Site - Chilmington	Facilities Management	Total
EXPENDITURE								
Employees	92,430	39,570	26,920	81,580	435,330	12,820	146,620	835,270
Premises	-	61,000	795,170	-	28,300	28,780	589,670	1,502,920
Supplies and Services	11,800	403,060	4,050	850	395,650	150	93,830	909,390
Transport	6,010	2,580	-	2,570	33,490	940	2,700	48,290
TOTAL EXPENDITURE	110,240	506,210	826,140	85,000	892,770	42,690	832,820	3,295,870
INCOME								
Grants	-	-	-	-	(186,260)	-	-	(186,260)
Fees & Charges	(5,000)	(601,800)	(871,990)	-	(190,090)	(57,510)	(175,380)	(1,901,770)
TOTAL INCOME	(5,000)	(601,800)	(871,990)	-	(376,350)	(57,510)	(175,380)	(2,088,030)
NET CONTROLLABLE EXPENDITURE	**105,240**	**(95,590)**	**(45,850)**	**85,000**	**516,420**	**(14,820)**	**657,440**	**1,207,840**
NON CONTROLLABLE ITEMS								
Support Services	36,020	8,760	17,430	16,200	114,550	5,810	125,570	324,340
Capital Charges	-		-	-	8,420	6,200	97,250	111,870
Recharges	-		-	(47,980)	-	-	(946,280)	(994,260)
Transfers to/from Reserves	-		-	-	5,000	-	-	5,000
TOTAL NON-CONTROLLABLE ITEMS	36,020	8,760	17,430	(31,780)	127,970	12,010	(723,460)	(553,050)
NET EXPENDITURE	**141,260**	**(86,830)**	**(28,420)**	**53,220**	**644,390**	**(2,810)**	**(66,020)**	**654,790**

REVENUE BUDGET				
SERVICE	**Private Sector Housing**			
SERVICE DESCRIPTION	To improve the quality of Private Sector Housing stock and to provide services to private sector landlords, as well as the administration of disabled facilities grants			
SERVICE MANAGER	Head of Housing			
BUDGET MANAGER	Senior Environmental Health & Senior Property Officers			

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
83,737	90,880	90,880	Employees	92,430
-	-	30,180	Premises	-
24,490	11,800	61,620	Supplies and Services	11,800
6,582	6,200	6,200	Transport	6,010
114,809	**108,880**	**188,880**	**TOTAL EXPENDITURE**	**110,240**
			INCOME	
(4,170)	-	(55,000)	Grants	-
(7,014)	(5,000)	(5,000)	Fees and Charges	(5,000)
103,625	**103,880**	**128,880**	**NET CONTROLLABLE EXPENDITURE**	**105,240**
			RECHARGES & CAPITAL CHARGES	
47,870	60,380	60,380	Support Services	36,020
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
151,495	**164,260**	**189,260**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**141,260**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**164,260**	
Employees	1,550	Pay Award NI and Superannuation
Transport	(190)	
Support Services	(24,360)	
Base Budget 2017/18	**141,260**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**164,260**	
Premises	30,000	Empty Homes refurbishment funded from KCC grant
Supplies and Services	25,000	Private Landlord property quality survey
Supplies and Services	25,000	Winter Warmer Grant
Grants	(55,000)	Winter Warmer and Empty Homes grants
Outturn 2016/17 (Q2 Forecast)	**189,260**	

REVENUE BUDGET				
SERVICE			**Private Sector Leasing**	
SERVICE DESCRIPTION			To manage the Council's Private Sector Leasing properties	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Head of Housing	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
54,600	38,910	38,910	Employees	39,570
100,270	60,000	61,000	Premises	61,000
418,833	417,200	416,200	Supplies and Services	403,060
3,590	2,580	2,580	Transport	2,580
577,292	**518,690**	**518,690**	**TOTAL EXPENDITURE**	**506,210**
			INCOME	
-	-	-	Grants	-
(615,925)	(599,400)	(577,600)	Fees and Charges	(601,800)
(38,632)	**(80,710)**	**(58,910)**	**NET CONTROLLABLE EXPENDITURE**	**(95,590)**
			RECHARGES & CAPITAL CHARGES	
9,382	13,780	13,780	Support Services	8,760
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(29,251)	**(66,930)**	**(45,130)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(86,830)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(66,930)**	
Employees	660	
Premises	1,000	
Supplies and Services	(14,140)	Property numbers managed reducing
Fees and Charges	(2,400)	
Support Services	(5,020)	
Base Budget 2017/18	**(86,830)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(66,930)**	
Premises	1,000	
Other	(1,000)	
Fees and Charges	21,800	Property numbers managed reducing
Outturn 2016/17 (Q2 Forecast)	**(45,130)**	

REVENUE BUDGET				
SERVICE			**Abc Lettings**	
SERVICE DESCRIPTION			To manage the Council's ABC Lettings properties (SLA)	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Head of Housing	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
-	520	16,180	Employees	26,920
605,326	611,300	657,300	Premises	795,170
1,686	4,050	4,050	Supplies and Services	4,050
-	2,490	2,490	Transport	-
607,012	**618,360**	**680,020**	**TOTAL EXPENDITURE**	**826,140**
			INCOME	
-	-	-	Grants	-
(657,251)	(672,020)	(733,020)	Fees and Charges	(871,990)
(50,239)	**(53,660)**	**(53,000)**	**NET CONTROLLABLE EXPENDITURE**	**(45,850)**
			RECHARGES & CAPITAL CHARGES	
7,923	7,950	7,950	Support Services	17,430
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(42,316)	**(45,710)**	**(45,050)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(28,420)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(45,710)**	
Employees	26,400	Private sector property assistant
Premises	5,000	Maintenance costs increasing with Growth in SLA property numbers managed
Premises	178,870	Growth in SLA property numbers managed increasing payments made to landlords
Transport	(2,490)	
Fees and Charges	(199,970)	Increased rent income from growth in SLA property numbers
Support Services	9,480	
Base Budget 2017/18	**(28,420)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(45,710)**	
Employees	15,660	Private sector property assistant - part year
Premises	41,000	Payments to landlords
Premises	5,000	Maintenance costs
Fees and Charges	(61,000)	Increased rent income from growth in SLA property numbers
Outturn 2016/17 (Q2 Forecast)	**(45,050)**	

REVENUE BUDGET				
SERVICE	**Housing Strategy and Enabling**			
SERVICE DESCRIPTION	To encourage the provision of affordable housing outside of the HRA			
SERVICE MANAGER	Head of Housing Services			
BUDGET MANAGER	Housing Improvement Manager			

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
140,704	146,490	72,750	Employees	81,580
(70)	-	-	Premises	-
767	1,750	980	Supplies and Services	850
6,255	6,250	2,980	Transport	2,570
147,656	**154,490**	**76,710**	**TOTAL EXPENDITURE**	**85,000**
			INCOME	
(8,044)	-	-	Grants	-
-	-	-	Fees and Charges	-
139,612	**154,490**	**76,710**	**NET CONTROLLABLE EXPENDITURE**	**85,000**
			RECHARGES & CAPITAL CHARGES	
35,129	34,720	31,100	Support Services	16,200
-	-	-	Capital Charges	-
(46,452)	(43,440)	(43,440)	Recharges	(47,980)
-	-	-	Transfers to/from Reserves	-
128,289	**145,770**	**64,370**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**53,220**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**145,770**	
Employees	(62,100)	Salary costs vired to Corporate Property
Employees	(2,810)	
Supplies and Services	(900)	
Transport	(3,680)	Transport costs vired to Corporate Property
Support Services	(18,520)	
Recharges	(4,540)	
Base Budget 2017/18	**53,220**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**145,770**	
Employees	(73,740)	Salary costs vired to Corporate Property
Supplies and Services	(770)	
Transport	(3,270)	
Support Services	(3,620)	
Outturn 2016/17 (Q2 Forecast)	**64,370**	

REVENUE BUDGET				
SERVICE	**Housing Options**			
SERVICE DESCRIPTION	The administration of the homeless service including B & B, Christchurch House, providing housing advice and maintenance of the housing register			
SERVICE MANAGER	Head of Housing			
BUDGET MANAGER	Senior Housing Options Officer			

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
377,156	418,480	419,280	Employees	435,330
16,876	17,100	27,200	Premises	28,300
363,177	303,750	435,010	Supplies and Services	395,650
24,993	21,270	27,570	Transport	33,490
782,202	**760,600**	**909,060**	**TOTAL EXPENDITURE**	**892,770**
			INCOME	
(47,121)	-	(142,800)	Grants	(186,260)
(288,294)	(181,090)	(216,750)	Fees and Charges	(190,090)
446,787	**579,510**	**549,510**	**NET CONTROLLABLE EXPENDITURE**	**516,420**
			RECHARGES & CAPITAL CHARGES	
127,357	118,430	118,430	Support Services	114,550
8,418	18,520	18,520	Capital Charges	8,420
-	5,000	5,000	Transfers to/from Reserves	5,000
582,562	**721,460**	**691,460**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**644,390**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**721,460**	
Employees	69,330	Refugee resettlement - Two posts
Employees	(68,000)	Savings from Housing Review
Employees	15,520	Regradings, increments & pay award
Premises	11,200	Refegee resettlement - rent
Supplies and Services	91,900	Refugee resettlement - Grants/Contributions & Interpreting
Transport	12,220	Refugee Project
Grants	(186,260)	Refegee resettlement - Government Grant
Fees and Charges	(9,000)	Christchurch House Income revised
Support Services	(3,880)	
Capital Charges	(10,100)	
Base Budget 2017/18	**644,390**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**721,460**	
Employees	33,280	Refugee Project
Employees	(32,480)	Vacancy - Housing Operations Manager
Premises	10,100	Refugee Project - Rent on Void properties
Supplies and Services	90,760	Refugee Project - Interpreter/furniture/education
Supplies and Services	40,500	Increased Bed & Breakfast numbers and prevention fund
Transport	6,300	Refugee Project - Hire of vehicles
Fees and Charges	(142,800)	Refugee Project
Fees and Charges	(35,660)	Bed & Breakfast & Christchurch House
Outturn 2016/17 (Q2 Forecast)	**691,460**	

REVENUE BUDGET				
SERVICE			**Gypsy Site - Chilmington**	
SERVICE DESCRIPTION			Provision of 16 pitches at the Travellers site at Chilmington	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Head of Housing	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
12,256	12,630	12,630	Employees	12,820
30,566	45,560	37,680	Premises	28,780
659	100	150	Supplies and Services	150
950	1,040	940	Transport	940
44,432	**59,330**	**51,400**	**TOTAL EXPENDITURE**	**42,690**
			INCOME	
-	-	-	Grants	-
(78,489)	(75,000)	(87,000)	Fees and Charges	(57,510)
(34,057)	**(15,670)**	**(35,600)**	**NET CONTROLLABLE EXPENDITURE**	**(14,820)**
			RECHARGES & CAPITAL CHARGES	
14,595	6,330	6,330	Support Services	5,810
6,195	6,200	6,200	Capital Charges	6,200
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(13,267)	**(3,140)**	**(23,070)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(2,810)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(3,140)**	
Employees	190	
Premises	(16,780)	Electricity costs lower than forecast
Supplies and Services	50	
Fees and Charges	17,490	Lower electricity costs
Support Services	(520)	
Base Budget 2017/18	**(2,710)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(3,140)**	
Premises	(7,880)	Electricity/Sewerage & Grounds Maintenance
Other	(50)	
Fees and Charges	(12,000)	Electricity costs recovered
Outturn 2016/17 (Q2 Forecast)	**(23,070)**	

REVENUE BUDGET				
SERVICE		**Facilities Management**		
SERVICE DESCRIPTION		Previously included as part of Corporate Property		
SERVICE MANAGER		Head of Housing		
BUDGET MANAGER		Customer, Property & Technology Manager		
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
139,205	151,310	151,310	Employees	146,620
684,948	589,010	580,930	Premises	589,670
104,332	93,750	93,750	Supplies and Services	93,830
2,337	2,770	2,770	Transport	2,700
930,822	**836,840**	**828,760**	**TOTAL EXPENDITURE**	**832,820**
			INCOME	
-	-	-	Grants	-
(156,960)	(172,500)	(172,500)	Fees and Charges	(175,380)
773,862	**664,340**	**656,260**	**NET CONTROLLABLE EXPENDITURE**	**657,440**
			RECHARGES & CAPITAL CHARGES	
96,559	118,880	118,880	Support Services	125,570
97,251	107,300	107,300	Capital Charges	97,250
(976,043)	(890,510)	(890,510)	Recharges	(946,280)
-	-	-	Transfers to/from Reserves	-
(8,370)	**10**	**(8,070)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(66,020)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**10**	
Employees	(4,690)	
Premises	660	Electricity charges are lower than forecast
Supplies and Services	80	
Fees and Charges	(2,880)	Service charge reduced to reflect lower electricity costs
Support Services	6,690	
Capital Charges	(10,050)	
Base Budget 2017/18	**(10,180)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**10**	
Premises	(8,080)	Electricity Sewerage & Grounds Maintenance
Outturn 2016/17 (Q2 Forecast)	**(8,070)**	

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REVENUE BUDGET				
Health, Parking and Community Safety				
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
474,110	525,020	553,560	Community Safety,AMC,Licencing	496,720
652,265	669,590	629,460	Environmental Health	659,710
(732,822)	(356,210)	(511,680)	Parking & Engineering	(639,940)
393,553	**838,400**	**671,340**	**SERVICE EXPENDITURE**	**516,490**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE
Health, Parking & Community Safety

	Community Safety, AMC, Licencing	Environmental Health	Parking & Engineering	Total
EXPENDITURE				
Employees	560,960	862,360	436,490	1,859,810
Premises	24,570	500	563,170	588,240
Supplies and Services	247,240	43,990	233,570	524,800
Transport	13,060	41,310	20,110	74,480
TOTAL EXPENDITURE	845,830	948,160	1,253,340	3,047,330
INCOME				
Grants	(30,000)	-	-	(30,000)
Fees & Charges	(418,800)	(20,140)	(2,402,800)	(2,841,740)
TOTAL INCOME	(448,800)	(20,140)	(2,402,800)	(2,871,740)
NET CONTROLLABLE EXPENDITURE	**397,030**	**928,020**	**(1,149,460)**	**175,590**
NON CONTROLLABLE ITEMS				
Support Services	477,960	812,530	426,640	1,717,130
Capital Charges	-	-	-	-
Recharges	(378,270)	(1,080,840)	-	(1,459,110)
Transfers to/from Reserves	-	-	82,880	82,880
TOTAL NON-CONTROLLABLE ITEMS	99,690	(268,310)	509,520	340,900
NET EXPENDITURE	**496,720**	**659,710**	**(639,940)**	**516,490**

REVENUE BUDGET	
SERVICE	**Community Safety, AMC, Licencing**
SERVICE DESCRIPTION	Provision and enforcement of licences including Gambling/Liquor/Hackney Carriage, the Monitoring Centre, Community Safety and Emergency Planning.
SERVICE MANAGER	Head of Health, Parking & Community Safety
BUDGET MANAGER	Health Parking and Community Safety Manager

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
545,615	585,200	553,770	Employees	560,960
33,431	21,910	21,910	Premises	24,570
302,145	248,290	331,360	Supplies and Services	247,240
15,599	17,100	18,040	Transport	13,060
896,790	**872,500**	**925,080**	**TOTAL EXPENDITURE**	**845,830**
			INCOME	
(94,074)	(35,500)	(114,360)	Grants	(30,000)
(444,756)	(452,510)	(397,690)	Fees and Charges	(418,800)
357,961	**384,490**	**413,030**	**NET CONTROLLABLE EXPENDITURE**	**397,030**
			RECHARGES & CAPITAL CHARGES	
500,426	518,800	518,800	Support Services	477,960
-	-	-	Capital Charges	-
(384,276)	(378,270)	(378,270)	Recharges	(378,270)
-	-	-	Transfers to/from Reserves	-
474,110	**525,020**	**553,560**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**496,720**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**525,020**	
Employees	5,260	
Premises	2,660	
Supplies and Services	1,410	
Other	(6,500)	Shared Partnership - Swale
Fees and Charges	4,210	Reduced Telecare Income
Grants	5,500	Safety in Action income
Support Services	(40,840)	
Base Budget 2017/18	**496,720**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**525,020**	
Employees	1,870	
Employees	(33,300)	Shared Partnership - Swale
Supplies and Services	(6,480)	
Supplies and Services	77,300	Troubled Family Grant
Supplies and Services	12,250	Shared Partnership - Swale
Transport	940	
Grants	(78,860)	Troubled Family Grant
Fees and Charges	22,000	Shared Partnership - Swale
Fees and Charges	39,000	Monitoring Centre/Telecare Income
Fees and Charges	(6,180)	
Outturn 2016/17(Q2 Forecast)	**553,560**	

REVENUE BUDGET	
SERVICE	**Environmental Health**
SERVICE DESCRIPTION	Responsible for the statutory requirements for food safety, infectious disease control, environmental protection & health and safety (including corporate health & safety)
SERVICE MANAGER	Head of Health, Parking & Community Safety
BUDGET MANAGER	Health Parking and Community Safety Manager

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
799,921	875,430	837,080	Employees	862,360
-	650	550	Premises	500
35,009	52,010	53,020	Supplies and Services	43,990
41,218	45,050	44,330	Transport	41,310
876,148	**973,140**	**934,980**	**TOTAL EXPENDITURE**	**948,160**
			INCOME	
-	-	-	Grants	-
(24,062)	(17,700)	(19,670)	Fees and Charges	(20,140)
852,087	**955,440**	**915,310**	**NET CONTROLLABLE EXPENDITURE**	**928,020**
			RECHARGES & CAPITAL CHARGES	
765,899	776,160	776,160	Support Services	812,530
-	-	-	Capital Charges	-
(965,720)	(1,062,010)	(1,062,010)	Recharges	(1,080,840)
-	-	-	Transfers to/from Reserves	-
652,265	**669,590**	**629,460**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**659,710**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**669,590**	
Employees	(23,720)	Sucession Planning
Employees	10,650	Pay award/increments etc
Supplies and Services	(8,020)	
Other	(3,890)	
Fees and Charges	(2,440)	
Support Services	36,370	
Recharges	(18,830)	
Base Budget 2017/18	**659,710**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**669,590**	
Employees	(38,350)	Vacancy/Sucession Planning Savings
Premises	(100)	
Supplies and Services	1,010	
Transport	(720)	
Fees and Charges	(1,970)	
Outturn 2016/17 (Q2 Forecast)	**629,460**	

REVENUE BUDGET				
SERVICE			**Parking & Engineering**	
SERVICE DESCRIPTION			Provision, maintenance and enforcement of On-Street, Off Street Parking, Abandoned Vehicles and Engineering Services.	
SERVICE MANAGER			Head of Health, Parking & Community Safety	
BUDGET MANAGER			Health Parking and Community Safety Manager	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
436,584	438,680	455,270	Employees	436,490
454,153	513,910	542,000	Premises	563,170
237,465	281,540	257,830	Supplies and Services	233,570
8,040	11,380	11,380	Transport	20,110
1,136,242	**1,245,510**	**1,266,480**	**TOTAL EXPENDITURE**	**1,253,340**
			INCOME	
-	-	-	Grants	-
(2,306,047)	(2,099,600)	(2,308,400)	Fees and Charges	(2,402,800)
(1,169,805)	**(854,090)**	**(1,041,920)**	**NET CONTROLLABLE EXPENDITURE**	**(1,149,460)**
			RECHARGES & CAPITAL CHARGES	
436,903	395,420	395,420	Support Services	426,640
81	84,960	84,960	Capital Charges	-
-	17,500	49,860	Transfers to/from Reserves	82,880
(732,822)	**(356,210)**	**(511,680)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(639,940)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(356,210)**	
Premises	67,000	Rent increase under review
Premises	(17,740)	Maintenance costs
Supplies and Services	(17,970)	Anticipated saving from renewed cash collection contract
Supplies and Services	(30,000)	Festive Lighting budget transferred to Corporate Property
Fees and Charges	(166,200)	Parking Income increased to reflect proposed fee increase
Fees and Charges	(137,000)	Increased demand across car parks
Support Services	31,220	
Capital Charges & Other	(78,420)	
Transfers to/from Reserves	65,380	Transport Initiative Reserve
Base Budget 2017/18	**(639,940)**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(356,210)**	
Employees	16,590	Vacancy saving
Premises	56,000	Rent
Premises	(27,910)	Maintenance
Supplies and Services	(30,000)	Festive Lighting budget transferred to Corporate Property
Supplies and Services	6,290	Equipment
Fees and Charges	(208,800)	Fee and Fine Income receipts higher than budget
Transfers to/from Reserves	32,360	Transport Initiative Reserve
Outturn 2016/17 (Q2 Forecast)	**(511,680)**	

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REVENUE BUDGET				
Environment and Customer Services				
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
3,428	(20)	(20)	Visitor & Call Centre	10
678,574	784,030	755,820	Street Scene	568,800
2,788,238	3,006,470	2,846,680	Refuse,Recycling,Street Clean	3,010,760
1,244,465	1,172,670	1,134,420	Grounds Maintenance	1,329,870
4,714,705	**4,963,150**	**4,736,900**	**SERVICE EXPENDITURE**	**4,909,440**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE
Environment and Customer Services

	Visitor & Call Centre	Grounds Maintenance	Street Scene	Refuse, Recycling, Street Cleansing	Total
EXPENDITURE					
Employees	523,320	802,750	500,120	-	1,826,190
Premises	-	386,900	155,880	102,000	644,780
Supplies and Services	31,420	211,900	78,830	3,453,890	3,776,040
Transport	6,750	135,690	27,910	-	170,350
TOTAL EXPENDITURE	561,490	1,537,240	762,740	3,555,890	6,417,360
INCOME					
Grants	-	-	(4,000)	(272,000)	(276,000)
Fees & Charges	-	(255,300)	(120,500)	(563,750)	(939,550)
TOTAL INCOME	-	(255,300)	(124,500)	(835,750)	(1,215,550)
NET CONTROLLABLE EXPENDITURE	**561,490**	**1,281,940**	**638,240**	**2,720,140**	**5,201,810**
NON CONTROLLABLE ITEMS					
Support Services	106,840	140,930	588,810	392,510	1,229,090
Capital Charges	100,800	57,000	10,560	-	168,360
Recharges	(769,120)	(150,000)	(668,810)	(141,890)	(1,729,820)
Transfers to/from Reserves	-	-	-	40,000	40,000
TOTAL NON-CONTROLLABLE ITEMS	(561,480)	47,930	(69,440)	290,620	(292,370)
NET EXPENDITURE	**10**	**1,329,870**	**568,800**	**3,010,760**	**4,909,440**

REVENUE BUDGET				
SERVICE			**Visitor & Call Centre**	
SERVICE DESCRIPTION			The provision of the customer contact and call centres.	
SERVICE MANAGER			Head of Environmental & Customer Services	
BUDGET MANAGER			Customer Services Manager	
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
517,293	512,200	512,250	Employees	523,320
5,808	-	3,000	Premises	-
34,066	35,820	32,770	Supplies and Services	31,420
3,843	3,850	3,850	Transport	6,750
561,010	**551,870**	**551,870**	**TOTAL EXPENDITURE**	**561,490**
			INCOME	
-	-	-	Grants	-
(40)	-	-	Fees and Charges	-
560,970	**551,870**	**551,870**	**NET CONTROLLABLE EXPENDITURE**	**561,490**
			RECHARGES & CAPITAL CHARGES	
111,234	105,260	105,260	Support Services	106,840
100,818	55,430	55,430	Capital Charges	100,800
(769,595)	(712,580)	(712,580)	Recharges	(769,120)
-	-	-	Transfers to/from Reserves	-
3,428	**(20)**	**(20)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**10**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(20)**	
Employees	11,120	Regrading of manager post
Supplies and Services	(4,400)	Reduction in advertising costs
Transport	2,900	Regrading of manager post
Support Services	1,580	Increase in charges from departments
Capital Charges	45,370	
Recharges	(56,540)	Increase in recharges to other departments
Base Budget 2017/18	**10**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**(20)**	
Employees	50	
Premises	3,000	New contact centre works
Supplies and Services	(3,050)	Contribution to Kent Channel Shift Migration Project
Outturn 2016/17 (Q2 Forecast)	**(20)**	

REVENUE BUDGET	
SERVICE	**Street Scene**
SERVICE DESCRIPTION	Street Scene services include the provision of Public Conveniences including the community toilet scheme, Canine Control, Allotment management, Cemetery services and from 2017/18 include the Town Centre Action Team (TCAT).
SERVICE MANAGER	Head of Environmental & Customer Services
BUDGET MANAGER	Environmental Contracts and Operations Manager

ACTUAL 2015/16 £	BUDGET 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
391,378	405,040	437,710	Employees	500,120
283,591	137,150	141,910	Premises	155,880
100,053	141,010	55,570	Supplies and Services	78,830
23,520	26,590	26,590	Transport	27,910
798,541	**709,790**	**661,780**	**TOTAL EXPENDITURE**	**762,740**
			INCOME	
(3,892)	(4,000)	(4,000)	Grants	(4,000)
(168,216)	(124,520)	(104,720)	Fees and Charges	(120,500)
626,433	**581,270**	**553,060**	**NET CONTROLLABLE EXPENDITURE**	**638,240**
			RECHARGES & CAPITAL CHARGES	
584,664	746,050	746,050	Support Services	588,810
11,294	20,900	20,900	Capital Charges	10,560
(543,817)	(564,190)	(564,190)	Recharges	(668,810)
-	-	-	Transfers to/from Reserves	-
678,574	**784,030**	**755,820**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**568,800**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**784,030**	
Employees	14,434	Pay award, increments and NI increase
Employees	80,646	1 Environmental contracts and operations supervisor 0.4 of a Specialist management support officer 2 new Apprentice posts
Employees		Salary saving for outsourcing cleaning Public Toilets
Premises	18,730	£12k Public Seating budget, £6.7k net movement in Public Convenience costs.
Supplies and Services	(74,180)	Pest control contract ended
Supplies and Services	12,000	Community toilet scheme grant
Transport	1,320	Allowance for new Officer
Fees and Charges	24,000	Pest Control contract ended
Fees and Charges	(19,980)	Additional Cemetery Income
Support Services	(157,240)	Decrease in charges from other departments
Capital Charges	(10,340)	Movement due to revaluations
Recharges	(104,620)	Increase in recharges to other departments
Base Budget 2017/18	**568,800**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**784,030**	
Employees	32,670	0.4 of a Specialist management support officer 2 new Apprentice posts
Premises	4,760	Increase in utility costs for Fountains
Supplies and Services	(85,440)	Pest control contract subsidised
Fees and Charges	19,800	Pest control contract discount removed
Outturn 2016/17 (Q2 Forecast)	**755,820**	

REVENUE BUDGET	
SERVICE	**Refuse, Recycling and Street Cleansing**
SERVICE DESCRIPTION	Monitoring and management of the Council's Refuse, Recycling and Street Cleansing Contract with Biffa, delivered through the Mid Kent Waste Partnership with Swale, Maidstone and Kent County Councils.
SERVICE MANAGER	Head of Environmental & Customer Services
BUDGET MANAGER	Environmental, Contracts & Operations Manager

ACTUAL 2015/16 £	BUDGET 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
540	-	840	Employees	-
123,250	152,580	102,580	Premises	102,000
3,392,557	3,400,570	3,356,450	Supplies and Services	3,453,890
504	-	-	Transport	-
3,516,851	**3,553,150**	**3,459,870**	**TOTAL EXPENDITURE**	**3,555,890**
			INCOME	
(272,000)	(272,000)	(272,000)	Grants	(272,000)
(565,890)	(467,490)	(534,000)	Fees and Charges	(563,750)
2,678,961	**2,813,660**	**2,653,870**	**NET CONTROLLABLE EXPENDITURE**	**2,720,140**
			RECHARGES & CAPITAL CHARGES	
251,168	254,700	254,700	Support Services	392,510
-	-	-	Capital Charges	-
(141,892)	(141,890)	(141,890)	Recharges	(141,890)
-	80,000	80,000	Transfers to/from Reserves	40,000
2,788,238	**3,006,470**	**2,846,680**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**3,010,760**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**3,006,470**	
Premises	(50,580)	New homes bonus funding to grounds maintenance
Supplies and Services	53,320	35k Increase in recycling container costs 18k Increase in refuse recycling and street cleansing contract
Fees and Charges	(96,260)	50k Increase in garden waste income 20k increase in bulky collection 25k recharge for new development bins
Support Services	137,810	Increase in charges from other departments
Transfers to/from Reserves	(40,000)	Reduction in contribution to bin replacement programme
Base Budget 2017/18	**3,010,760**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**3,006,470**	
Employees	840	
Premises	(50,000)	New homes bonus funding to grounds maintenance
Supplies and Services	(44,120)	Reduction in contract costs
Fees and Charges	(66,510)	Increase in garden waste income
Outturn 2015/16 (Q2 Forecast)	**2,846,680**	

REVENUE BUDGET				
SERVICE			**Grounds Maintenance**	
SERVICE DESCRIPTION			Provision of the Council's Grounds Maintenance service which was brought back in house in October 2016. The 2017/18 budget is the first budget for the fully in house provision.	
SERVICE MANAGER			Head of Environmental & Customer Services	
BUDGET MANAGER			Grounds Maintenance Operations Manager	
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
190,871	250,720	620,030	Employees	802,750
928,940	1,371,820	791,550	Premises	386,900
99,517	31,310	144,860	Supplies and Services	211,900
14,195	27,920	81,000	Transport	135,690
1,233,523	**1,681,770**	**1,637,440**	**TOTAL EXPENDITURE**	**1,537,240**
			INCOME	
(1)	-	-	Grants	-
(133,970)	(287,900)	(281,820)	Fees and Charges	(255,300)
1,099,552	**1,393,870**	**1,355,620**	**NET CONTROLLABLE EXPENDITURE**	**1,281,940**
			RECHARGES & CAPITAL CHARGES	
111,494	90,270	90,270	Support Services	140,930
43,232	42,210	42,210	Capital Charges	57,000
(9,812)	(353,680)	(353,680)	Recharges	(150,000)
-	-	-	Transfers to/from Reserves	-
1,244,465	**1,172,670**	**1,134,420**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,329,870**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**1,172,670**	
Employees	552,030	Net increase having removed the ground maintenance monitoring team and TUPE transferred staff for the internal
Premises	(984,920)	Termination of ground maintenance contract to bring service back in house
Supplies and Services	180,590	Purchase of materials for delivering in house grounds maintenance service
Transport	107,770	Provision of vehicles for in house grounds maintenance team
Fees and Charges	32,600	32k Reduction in KCC highways recharge
Support Services	50,660	Increase in support services
Capital Charges	14,790	Depot costs
Recharges	203,680	Reduction in recharges to other services
Base Budget 2017/18	**1,329,870**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**1,172,670**	
Employees	369,310	Net increase having removed the ground maintenance monitoring team and TUPE transferred staff for the internal service provision
Premises	(580,270)	Termination of grounds maintenance contract
Supplies and Services	113,550	Increase in materials to manage in house service
Transport	53,080	Fleet vehicles for in house grounds maintenance team.
Fees and Charges	6,080	Reduction in income from KCC highways work
Outturn 2016/17 (Q2 Forecast)	**1,134,420**	

NOTES
On the 1 October 2016 the Council bought in house the grounds maintenace function following the expiry of the previous contract. This change has required a complete rebuild of the budget. The 2017/18 budget reflected the anticipated costs of a purely in house service.

REVENUE BUDGET				
Corporate Property and Projects				
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
(1,419,653)	(1,553,630)	(1,479,290)	Corporate Property	(1,581,740)
13,394	41,560	41,560	Project Delivery Team	37,920
30,439	12,000	101,050	Town Centre Development	144,430
(1,375,820)	**(1,500,070)**	**(1,336,680)**	**SERVICE EXPENDITURE**	**(1,399,390)**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE
Corporate Property and Projects

	Corporate Property	Project Delivery Team	Town Centre Development	Total
EXPENDITURE				
Employees	514,910	466,410	91,890	1,073,210
Premises	1,475,080	-	-	1,475,080
Supplies and Services	143,150	8,300	48,300	199,750
Transport	19,730	21,080	3,610	44,420
TOTAL EXPENDITURE	2,152,870	495,790	143,800	2,792,460
INCOME				
Grants	-	-	-	-
Fees & Charges	(3,622,720)	-	(5,000)	(3,627,720)
TOTAL INCOME	(3,622,720)	-	(5,000)	(3,627,720)
NET CONTROLLABLE EXPENDITURE	**(1,469,850)**	**495,790**	**138,800**	**(835,260)**
NON CONTROLLABLE ITEMS				
Support Services	471,820	58,340	5,630	535,790
Capital Charges	485,250	-	-	485,250
Recharges	(1,068,960)	(516,210)	-	(1,585,170)
Transfers to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(111,890)	(457,870)	5,630	(564,130)
NET EXPENDITURE	**(1,581,740)**	**37,920**	**144,430**	**(1,399,390)**

REVENUE BUDGET	
SERVICE	**Corporate Property**
SERVICE DESCRIPTION	Management of Council's commercial properties and office accomodation. Previously Facilites Management was included within this area.
SERVICE MANAGER	Head of Corporate Property and Projects
BUDGET MANAGER	Head of Corporate Property and Projects

ACTUAL 2015/16 £	BUDGET 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
345,013	425,930	432,120	Employees	514,910
1,064,474	1,553,090	1,535,620	Premises	1,475,080
221,166	87,350	121,850	Supplies and Services	143,150
12,375	19,740	22,690	Transport	19,730
1,643,028	**2,086,110**	**2,112,280**	**TOTAL EXPENDITURE**	**2,152,870**
			INCOME	
(333)	-	-	Grants	-
(3,169,546)	(3,681,180)	(3,636,630)	Fees and Charges	(3,622,720)
(1,526,852)	**(1,595,070)**	**(1,524,350)**	**NET CONTROLLABLE EXPENDITURE**	**(1,469,850)**
			RECHARGES & CAPITAL CHARGES	
379,959	337,350	340,970	Support Services	471,820
485,575	562,310	562,310	Capital Charges	485,250
(758,335)	(858,220)	(858,220)	Recharges	(1,068,960)
-	-	-	Transfers to/from Reserves	-
(1,419,653)	**(1,553,630)**	**(1,479,290)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(1,581,740)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**(1,553,630)**	
Employees	88,980	HRA works now included in recharges
Premises	(78,010)	Reduced rates and insurance charges Park Mall
Supplies and Services	55,800	£30k transfer of festive lighting budget from Engineering. £20k professional fees International House.
Transport	(10)	
Fees and Charges	58,460	£13k Coniingbrook Manor uninhabitable, £42k Wilkos unchanged rent review outcome.
Support Services	134,470	
Capital Charges	(77,060)	
Recharges	(210,740)	
Base Budget 2017/18	**(1,581,740)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**(1,553,630)**	
Employees	6,190	
Premises	(17,470)	Small reduction liability to service charge at Park Mall due to units being let
Supplies and Services	34,500	£30k transfer of Fesitive lighting budget from Engineering
Transport	2,950	
Fees and Charges	44,550	
Support Services	3,620	
Outturn 2016/17 (P6 Forecast)	**(1,479,290)**	

REVENUE BUDGET				
SERVICE	**Project Delivery Team**			
SERVICE DESCRIPTION	Provides professional skills and services such as Project Management, building design, quantity surveying and drainage engineering for council projects including corporate and operational across capital and revenue budgets. Includes the statutory service for Land Drainage.			
SERVICE MANAGER	Head of Corporate Property and Projects			
BUDGET MANAGER	Project Delivery Manager			
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
285,015	315,000	315,000	Employees	466,410
(510)	-	-	Premises	-
11,782	-	-	Supplies and Services	8,300
16,252	17,100	17,100	Transport	21,080
312,540	**332,100**	**332,100**	**TOTAL EXPENDITURE**	**495,790**
			INCOME	
(8,027)	-	-	Grants	-
-	-	-	Fees and Charges	-
304,513	**332,100**	**332,100**	**NET CONTROLLABLE EXPENDITURE**	**495,790**
			RECHARGES & CAPITAL CHARGES	
48,166	76,120	76,120	Support Services	58,340
-	-	-	Capital Charges	-
(339,285)	(366,660)	(366,660)	Recharges	(516,210)
-	-	-	Transfers to/from Reserves	-
13,394	**41,560**	**41,560**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**37,920**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**41,560**	
Employees	151,410	HRA works now included in recharges
Supplies and Services	8,300	Small pressure Personal Protective Equipment, Mobile phones, Stationery and Software updates
Transport	3,980	
Support Services	(17,780)	
Recharges	(149,550)	Contra to employee increase
Base Budget 2017/18	**37,920**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**41,560**	
Outturn 2016/17 (P6 Forecast)	**41,560**	

REVENUE BUDGET				
SERVICE	**Town Centre Development**			
SERVICE DESCRIPTION	Regeneration of the Town Centre developing Park Mall to attract a vibrant independent offer to shoppers and promoting Love Ashford as a digital high street			
SERVICE MANAGER	Head of Corporate Property and Projects			
BUDGET MANAGER	Regeneration Manager (Town Centre)			
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
7,804	8,240	75,620	Employees	91,890
(515)	-	-	Premises	-
29,254	3,200	51,190	Supplies and Services	48,300
562	560	3,610	Transport	3,610
37,106	**12,000**	**130,420**	**TOTAL EXPENDITURE**	**143,800**
			INCOME	
-	-	-	Grants	-
(7,070)	-	(6,000)	Fees and Charges	(5,000)
30,036	**12,000**	**124,420**	**NET CONTROLLABLE EXPENDITURE**	**138,800**
			RECHARGES & CAPITAL CHARGES	
403	-	-	Support Services	5,630
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	(23,370)	Transfers to/from Reserves	-
30,439	**12,000**	**101,050**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**144,430**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**12,000**	
Employees	83,650	Transfer of staff costs from Economic Development
Supplies and Services	45,100	Love Ashford and Farmers Market funded by reserve
Transport	3,050	
Fees and Charges	(5,000)	Farmers Market income previoiusly not budgeted
Support Services	5,630	
Base Budget 2017/18	**144,430**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**12,000**	
Employees	67,380	Staff costs transfer from Economic Development
Supplies and Services	47,990	Love Ashford and Farmers Market funded by reserve at year
Transport	3,050	Staff costs transfer from Economic Development
Fees and Charges	(6,000)	Farmers market income not previoiusly forecast
Transfers to/from Reserves	(23,370)	Transfer to fund Love Ashford
Outturn 2016/17 (P6 Forecast)	**101,050**	

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REVENUE BUDGET				
Cultural Services				
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
351,400	219,070	300,200	Cultural Services Management	239,050
1,675,424	1,343,460	1,434,240	Leisure Centres	1,539,240
160,988	161,590	169,090	Open Space and Conservation	267,380
221,085	146,340	146,340	Tourism & Heritage	144,180
343,515	423,810	420,730	Cultural Projects	463,330
309,161	418,860	368,860	Single Grants Gateway	318,860
3,061,573	**2,713,130**	**2,839,460**	**SERVICE EXPENDITURE**	**2,972,040**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE Cultural Services							
	Cultural Services Management	**Leisure Centres**	**Open Space and Conservation**	**Tourism & Heritage**	**Cultural Projects**	**Single Grants Gateway**	**Total**
EXPENDITURE							
Employees	114,220	-	160,200	82,650	307,750	-	664,820
Premises	-	346,900	23,380	-	3,000	-	373,280
Supplies and Services	5,730	59,220	55,880	24,150	117,000	341,000	602,980
Transport	4,890	-	5,170	1,740	12,030	-	23,830
TOTAL EXPENDITURE	124,840	406,120	244,630	108,540	439,780	341,000	1,323,910
INCOME							-
Grants	-	-	-	-	(45,000)	(22,140)	(67,140)
Fees & Charges	-	(52,100)	-	(7,130)	(71,030)	-	(130,260)
TOTAL INCOME	-	(52,100)	-	(7,130)	(116,030)	(22,140)	(197,400)
							-
NET CONTROLLABLE EXPENDITURE	**124,840**	**354,020**	**244,630**	**101,410**	**323,750**	**318,860**	**1,467,510**
NON CONTROLLABLE ITEMS							-
Support Services	135,990	292,320	21,630	36,960	154,080	-	640,980
Capital Charges	6,200	860,800	1,120	720	25,520	-	894,360
Recharges	(27,980)	-	-	-	(45,280)	-	(73,260)
Transfers to/from Reserves	-	32,100	-	5,090	5,260	-	42,450
TOTAL NON-CONTROLLABLE ITEMS	114,210	1,185,220	22,750	42,770	139,580	-	1,504,530
NET EXPENDITURE	**239,050**	**1,539,240**	**267,380**	**144,180**	**463,330**	**318,860**	**2,972,040**

REVENUE BUDGET	
SERVICE	**Cultural Services Management**
SERVICE DESCRIPTION	Management function of the Cultural Services Team, including administration and safeguarding children co-ordination
SERVICE MANAGER	Head of Culture
BUDGET MANAGER	Cultural Projects Manager

ACTUAL 2015/16 £	BUDGET 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
184,831	143,970	225,100	Employees	114,220
58	-	-	Premises	-
67,239	3,280	3,280	Supplies and Services	5,730
8,030	3,150	3,150	Transport	4,890
260,159	**150,400**	**231,530**	**TOTAL EXPENDITURE**	**124,840**
			INCOME	
-	-	-	Grants	-
11	-	-	Fees and Charges	-
260,169	**150,400**	**231,530**	**NET CONTROLLABLE EXPENDITURE**	**124,840**
			RECHARGES & CAPITAL CHARGES	
155,000	79,130	79,130	Support Services	135,990
6,263	6,940	6,940	Capital Charges	6,200
(70,032)	(17,400)	(17,400)	Recharges	(27,980)
-	-	-	Transfers to/from Reserves	-
351,400	**219,070**	**300,200**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**239,050**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**219,070**	
Employees	(29,750)	£9k admin hours moved to Tourism and Cultural Projects Manager costs restructured and split between Open Spaces and Conservation and Cultural Projects
Premises		
Supplies and Services	2,450	
Transport	1,740	
Support Services	56,860	
Capital Charges	(740)	
Recharges	(10,580)	
Base Budget 2017/18	**239,050**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**219,070**	
Employees	81,130	Transfer of Play and Open Spaces Project officer and Open Spaces Planning Officer from Grounds Maintenance.
Outturn 2016/17 (P6 Forecast)	**300,200**	

NOTES

Play and Open Space Project officer and Open Spaces Planning officer moved to Open Spaces and Conservation in opening budget figures for 2017/18

REVENUE BUDGET				
SERVICE			**Leisure Centres**	
SERVICE DESCRIPTION			The Client costs of the operations of the Leisure Centres includes all costs including subsidy, utilities and insurance for Stour Centre, Tenterden Leisure Centre and the Julie Rose Stadium	
SERVICE MANAGER			Head of Culture	
BUDGET MANAGER			Cultural Projects Manager	
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
-	-	-	Employees	-
371,857	313,960	398,740	Premises	346,900
139,732	19,020	25,020	Supplies and Services	59,220
-	-	-	Transport	-
511,589	**332,980**	**423,760**	**TOTAL EXPENDITURE**	**406,120**
			INCOME	
(16,195)	-	-	Grants	-
-	-	-	Fees and Charges	(52,100)
495,394	**332,980**	**423,760**	**NET CONTROLLABLE EXPENDITURE**	**354,020**
			RECHARGES & CAPITAL CHARGES	
309,846	240,750	240,750	Support Services	292,320
870,184	697,630	697,630	Capital Charges	860,800
-	-	-	Recharges	-
-	72,100	72,100	Transfers to/from Reserves	32,100
1,675,424	**1,343,460**	**1,434,240**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**1,539,240**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**1,343,460**	
Premises	32,940	Pressure CHP not performing as expected
Supplies and Services	40,200	£20k subsidy contribution to Julie Rose, up to £20k procurement consultant for leisure centres. Both 1 off costs funded by a transfer from reserves.
Fees and Charges	(52,100)	Increase insurance recharge to Ashford Leisure Trust
Support Services	51,570	
Capital Charges	163,170	
Transfers to/from Reserves	(40,000)	Contra with Supplies and Services for Julie Rose subsidy and leisure centre procurement costs
Base Budget 2017/18	**1,539,240**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**1,343,460**	
Premises	84,780	Pressure gas and electric Stour Centre
Supplies and Services	6,000	Contribution to ALT
Outturn 2016/17 (P6 Forecast)	**1,434,240**	

REVENUE BUDGET	
SERVICE	**Open Space and Conservation**
SERVICE DESCRIPTION	This budget includes grants to various conservation projects, including Singleton Environment Centre and the costs for the Hothfield Warden, Play and Open Space work and officers.
SERVICE MANAGER	Head of Culture
BUDGET MANAGER	Tourism, Heritage and Nature Conservation Manager

ACTUAL 2015/16 £	BUDGET 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
59,697	62,080	62,080	Employees	160,200
6,479	8,230	18,230	Premises	23,380
53,088	55,020	55,020	Supplies and Services	55,880
1,854	4,230	4,230	Transport	5,170
121,119	**129,560**	**139,560**	**TOTAL EXPENDITURE**	**244,630**
			INCOME	
-	-	-	Grants	-
(7,666)	-	(2,500)	Fees and Charges	-
113,453	**129,560**	**137,060**	**NET CONTROLLABLE EXPENDITURE**	**244,630**
			RECHARGES & CAPITAL CHARGES	
46,410	31,030	31,030	Support Services	21,630
1,126	1,000	1,000	Capital Charges	1,120
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
160,988	**161,590**	**169,090**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**267,380**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**161,590**	
Employees	98,120	£78k Internal transfer Open Spaces Planning Officer and Play and Open Spaces Projects Officer from Grounds Maintenance. Contra £20k Cultural Projects Manager moved from Cultural Management
Premises	15,150	£15k Weed management Conningbrook County Park
Supplies and Services	860	
Transport	940	
Support Services	(9,400)	
Capital Charges	120	
Base Budget 2017/18	**267,380**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**161,590**	
Premises	10,000	Pressure weed management Conningbrook Park
Transport	(2,500)	
Outturn 2015/16 (P6 Forecast)	**169,090**	

NOTES
Previously Conservation

REVENUE BUDGET				
SERVICE	**Tourism & Heritage**			
SERVICE DESCRIPTION	This budget covers the provision of the Tourist information offices at Tenterden and Ashford and the wider tourism activities. This budget also includes twinning costs and museum grants and heritage work.			
SERVICE MANAGER	Head of Culture			
BUDGET MANAGER	Tourism, Heritage and Nature Conservation Manager			
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
71,369	72,300	72,300	Employees	82,650
2,941	-	-	Premises	-
128,367	23,880	23,880	Supplies and Services	24,150
8,350	1,740	1,740	Transport	1,740
211,028	**97,920**	**97,920**	**TOTAL EXPENDITURE**	**108,540**
			INCOME	
-	-	-	Grants	-
(30,584)	(8,350)	(8,350)	Fees and Charges	(7,130)
180,444	**89,570**	**89,570**	**NET CONTROLLABLE EXPENDITURE**	**101,410**
			RECHARGES & CAPITAL CHARGES	
35,153	51,060	51,060	Support Services	36,960
741	620	620	Capital Charges	720
-	-	-	Recharges	-
4,747	5,090	5,090	Transfers to/from Reserves	5,090
221,085	**146,340**	**146,340**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**144,180**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**146,340**	
Employees	10,350	£9k admin hours moved from Cultural Services Management
Supplies and Services	270	
Fees and Charges	1,220	
Support Services	(14,100)	
Capital Charges	100	
Base Budget 2017/18	**144,180**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**146,340**	
Outturn 2016/17 (P6 Forecast)	**146,340**	

REVENUE BUDGET				
SERVICE			**Cultural Projects**	
SERVICE DESCRIPTION			Incorporates the Arts, Sports, Youth and Community supporting grant giving and leisure provision projects and officers.	
SERVICE MANAGER			Head of Culture	
BUDGET MANAGER			Cultural Projects Manager	
ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
230,293	286,950	254,180	Employees	307,750
50,191	-	2,010	Premises	3,000
72,479	40,000	62,770	Supplies and Services	117,000
62,314	13,240	13,240	Transport	12,030
415,277	**340,190**	**332,200**	**TOTAL EXPENDITURE**	**439,780**
			INCOME	
(65,292)	(15,000)	(5,000)	Grants	(45,000)
(105,111)	(67,760)	(72,850)	Fees and Charges	(71,030)
244,874	**257,430**	**254,350**	**NET CONTROLLABLE EXPENDITURE**	**323,750**
			RECHARGES & CAPITAL CHARGES	
122,449	188,650	188,650	Support Services	154,080
25,612	25,870	25,870	Capital Charges	25,520
(49,420)	(53,340)	(53,340)	Recharges	(45,280)
-	5,200	5,200	Transfers to/from Reserves	5,260
343,515	**423,810**	**420,730**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**463,330**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**423,810**	
Employees	20,800	Rescheduling time apportionment of Cultural Project Manager costs. Small increase of caretaker costs offset by increased recharge income form SERCO
Premises	3,000	Contirbution to Courtside partnership agreement
Supplies and Services	77,000	£90k Create budget offet by reduction in Active Ashford
Transport	(1,210)	
Grants	(30,000)	£40k increase sponsorship Create offset by £10k reduced funding Active Ashford
Fees and Charges	(3,270)	
Support Services	(34,570)	
Capital Charges	(350)	
Recharges	8,060	
Transfers to/from Reserves	60	
Base Budget 2017/18	**463,330**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**423,810**	
Employees	(32,770)	Transfer of pay budget to support Create Fesitival for 1 year
Premises	2,010	
Supplies and Services	22,770	Increase of Create expenditure funded from pay
Grants	10,000	Grant income for Active Ashford returned to reserve
Fees and Charges	(5,090)	
Outturn 2016/17 (P6 Forecast)	**420,730**	

REVENUE BUDGET				
SERVICE			**Single Grants Gateway**	
SERVICE DESCRIPTION			Council grants to support voluntary and community sector organisations in the borough.	
SERVICE MANAGER			Head of Culture	
BUDGET MANAGER			Cultural Projects Manager	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
309,161	441,000	391,000	Supplies and Services	341,000
-	-	-	Transport	-
309,161	**441,000**	**391,000**	**TOTAL EXPENDITURE**	**341,000**
			INCOME	
-	(22,140)	(22,140)	Grants	(22,140)
-	-	-	Fees and Charges	-
309,161	**418,860**	**368,860**	**NET CONTROLLABLE EXPENDITURE**	**318,860**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
309,161	**418,860**	**368,860**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**318,860**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**418,860**	
Supplies and Services	(100,000)	Reduced NHB funding in line with expenditure
Base Budget 2016/17	**318,860**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**418,860**	
Supplies and Services	(50,000)	Reduced NHB funding and ward member grants based on historical spend
Outturn 2016/17 (P6 Forecast)	**368,860**	

REVENUE BUDGET				
SERVICE	**Net Interest and Capital Charges**			
SERVICE DESCRIPTION	Includes the Income earned on investments and the reversal of Capital Charges (contra entries)			
SERVICE MANAGER	Head of Finance			
BUDGET MANAGER	Accountancy Manager			

ACTUAL 2015/16 £	**BUDGET 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**BUDGET 2017/18 £**
			EXPENDITURE	
-	-	-	Leasing	0
(84,915)	(164,630)	(164,630)	Item 8 Credit	(200,000)
(178,952)	(58,370)	(58,370)	Debt Mgt Charges to HRA	(60,000)
112,710	53,000	53,000	Item 8 Debit	53,000
26,746	517,250	55,000	Interest Paid	168,750
174,238	410,100	410,100	MRP	224,000
49,828	**757,350**	**295,100**	TOTAL EXPENDITURE	**185,750**
			INCOME	
(713,044)	(543,000)	(663,000)	Fees and Charges	(513,000)
(663,216)	**214,350**	**(367,900)**	**NET CONTROLLABLE EXPENDITURE**	**(327,250)**
			RECHARGES & CAPITAL CHARGES	
(1,677,648)	(1,690,180)	(1,690,180)	Capital Charges	(1,680,660)
(2,340,864)	**(1,475,830)**	**(2,058,080)**	**NET EXPENDITURE**	**(2,007,910)**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**-1,475,830**	
Charge to/from HRA	-35,370	Changes in Item 8 forecast
Interest paid and MRP	-536,230	Reduction due to Borrowing not taken out
Fees and Charges	30,000	Reduction in investment income due to reduced
Change in Capital Charges	9,520	Effect on depreciation following revaluation
Budget 2017/18	**-2,007,910**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**-1,475,830**	
Interest paid and MRP	-462,250	Interest saved from not borrowing externally
Fees and Charges	-120,000	Increase in interest
Outturn 2016/17	**-2,058,080**	

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REVENUE BUDGET				
Housing Revenue Account				
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
7,264,654	5,183,570	5,163,140	Hra - Admin	5,101,750
(25,187,114)	(24,227,210)	(25,001,610)	Hra - Income	(25,463,220)
14,648,538	18,763,270	18,373,980	Hra - Other	21,923,480
3,273,922	3,449,760	3,262,440	Hra - Repairs	3,328,470
0	**3,169,390**	**1,797,950**	**SERVICE EXPENDITURE**	**4,890,480**

SUBJECTIVE ANALYSIS - 2017/18 ESTIMATE Housing Revenue Account					
	Hra - Admin	**Hra - Income**	**Hra - Other**	**Hra - Repairs**	**Total**
EXPENDITURE					
Employees	2,167,980	-	-	-	2,167,980
Premises	831,870	-	-	3,295,470	4,127,340
Supplies and Services	709,670	-	60,000	33,000	802,670
Transport	116,550	-	-	-	116,550
TOTAL EXPENDITURE	3,826,070	-	60,000	3,328,470	7,214,540
INCOME					
Grants	-	-	(2,999,850)	-	(2,999,850)
Fees & Charges	(105,770)	(25,463,220)	(16,930)	-	(25,585,920)
TOTAL INCOME	(105,770)	(25,463,220)	(3,016,780)	-	(28,585,770)
NET CONTROLLABLE EXPENDITURE	**3,720,300**	**(25,463,220)**	**(2,956,780)**	**3,328,470**	**(21,371,230)**
NON CONTROLLABLE ITEMS					
Support Services	1,462,200	-	913,000	-	2,375,200
Capital Charges	-	-	23,967,260	-	23,967,260
Recharges	(80,750)	-	-	-	(80,750)
Transfers to/from Reserves	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	1,381,450	-	24,880,260	-	26,261,710
NET EXPENDITURE	**5,101,750**	**(25,463,220)**	**21,923,480**	**3,328,470**	**4,890,480**

REVENUE BUDGET				
SERVICE			**Hra - Admin**	
SERVICE DESCRIPTION			Core operating costs for the HRA	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Head of Housing	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
2,676,119	2,557,180	2,539,890	Employees	2,167,980
856,550	848,180	892,970	Premises	831,870
977,316	754,770	783,230	Supplies and Services	709,670
155,572	134,030	134,020	Transport	116,550
4,665,557	**4,294,160**	**4,350,110**	**TOTAL EXPENDITURE**	**3,826,070**
			INCOME	
(79,748)	-	-	Grants	-
(265,732)	(100,120)	(101,500)	Fees and Charges	(105,770)
4,320,077	**4,194,040**	**4,248,610**	**NET CONTROLLABLE EXPENDITURE**	**3,720,300**
			RECHARGES & CAPITAL CHARGES	
1,084,482	1,174,630	1,099,630	Support Services	1,462,200
(217,308)	(80,000)	(80,000)	Capital Charges	-
(65,432)	(105,100)	(105,100)	Recharges	(80,750)
2,142,835	-	-	Transfers to/from Reserves	-
7,264,654	**5,183,570**	**5,163,140**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**5,101,750**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**5,183,570**	
Employees	53,120	Pay Award & Increments
Employees	(197,750)	Savings identified in Housing review
Employees	(244,570)	HRA works now included in Property
Premises	(16,310)	
Supplies and Services	(45,100)	Land Study Review
Transport	(17,480)	HRA works now included in Property
Fees and Charges	(5,650)	
Support Services	287,570	HRA works now included in Property
Capital Charges	80,000	Garages transferred
Recharges	24,350	
Base Budget 2017/18	**5,101,750**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**5,183,570**	
Employees	(204,790)	Salary Savings achieved
Employees	187,500	Savings Target
Premises	(59,210)	Council Tax on void properties
Premises	35,000	Farrow Court Cleaning Sevice Charge
Premises	69,000	Grounds Maintenance (contra)
Supplies and Services	28,460	Land Study Review
Other	(1,390)	
Support Services	(75,000)	Grounds Maintenance (contra)
Outturn 2016/17 (Q2 Forecast)	**5,163,140**	

NOTES
Capital charges in the 2015/16 actual column is depreciation

REVENUE BUDGET

SERVICE	**Hra - Income**
SERVICE DESCRIPTION	Income collected from Council Tenants, Service Charges and Supporting People Income
SERVICE MANAGER	Head of Housing
BUDGET MANAGER	Head of Housing

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
-	-	-	Employees	-
-	-	-	Premises	-
775	-	-	Supplies and Services	-
-	-	-	Transport	-
775	**-**	**-**	**TOTAL EXPENDITURE**	**-**
			INCOME	-
(23,996,706)	(23,176,000)	(23,895,200)	Dwelling Rents	(24,570,000)
(906,616)	(850,740)	(866,220)	Service Charges	(835,220)
(27,503)	-	(20,190)	Garage and land rent	(18,000)
(257,064)	(200,470)	(220,000)	Other	(40,000)
(25,187,114)	**(24,227,210)**	**(25,001,610)**	**NET CONTROLLABLE EXPENDITURE**	**(25,463,220)**
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
(25,187,114)	**(24,227,210)**	**(25,001,610)**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**(25,463,220)**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**(24,227,210)**	
Dwelling Rents	(1,394,000)	Incorporating 1% rent reduction and reflecting increase in stock and rent conversions, original budget for 2016/17 understated
Service Charges	15,520	Income from recovereable works to leaseholders vired from HRA repairs and recovery of sheltered utility costs
Garage and land rent	(18,000)	
Other	160,470	Supporting People Grant (Assumed to be reduced)
Base Budget 2017/18	**(25,463,220)**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**(24,227,210)**	
Dwelling Rents	(719,200)	Correction of base budgetas understated and affordable rent being higher than anticipated
Service Charges	(15,480)	Service Charges are based on previous years costs
Garage and land rent	(20,190)	
Other	(19,530)	Supporting People grant
Outturn 2016/17 (Q2 Forecast)	**(25,001,610)**	

REVENUE BUDGET				
SERVICE			**Hra - Other**	
SERVICE DESCRIPTION			Includes the PFI contract, Capital Charges, Corporate and Democratic costs, Staff Supperannuation costs and the Bad Debt Provision	
SERVICE MANAGER			Head of Housing	
BUDGET MANAGER			Head of Housing	
ACTUAL 2015/16 £	**ESTIMATE 2016/17 £**	**PROJECTED OUTTURN 2016/17 £**	**DETAIL**	**ESTIMATE 2017/18 £**
			EXPENDITURE	
-	-	-	Employees	-
88	-	-	Premises	-
(41,362)	358,000	32,720	Supplies and Services	60,000
166	-	-	Transport	-
(41,108)	**358,000**	**32,720**	**TOTAL EXPENDITURE**	**60,000**
			INCOME	
(2,999,845)	(2,999,850)	(2,999,850)	Grants	(2,999,850)
(112,710)	(12,780)	(12,780)	Fees and Charges	(16,930)
(3,153,663)	**(2,654,630)**	**(2,979,910)**	**NET CONTROLLABLE EXPENDITURE**	**(2,956,780)**
			RECHARGES & CAPITAL CHARGES	
867,823	893,090	891,280	Support Services	913,000
16,934,378	20,524,810	20,462,610	Capital Charges	23,967,260
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
14,648,538	**18,763,270**	**18,373,980**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**21,923,480**

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**18,763,270**	
Supplies and Services	(298,000)	Bad debt Provision reduced in line with the HRA Business Plan based on improved collection rates evidenced by historic trends
Fees and Charges	(4,150)	
Support Services	19,910	Rising Corporate and Democratic costs
Capital Charges	2,895,750	Capital Financing Costs - Capital works
Capital Charges	546,700	Capital Charges
Base Budget 2017/18	**21,923,480**	

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2016/17	**18,763,270**	
Supplies and Services	(288,000)	Bad debt Provision reduced in line with the HRA Business Plan based on improved collection rates evidenced by historic trends
Supplies and Services	(37,280)	Insurance saring refund
Support Services	(1,810)	
Capital Charges	(62,200)	PFI contract payments reduced as inflation lower than budget assumption
Outturn 2016/17 (Q2 Forecast)	**18,373,980**	

REVENUE BUDGET	
SERVICE	**Hra - Repairs**
SERVICE DESCRIPTION	Revenue repairs associated with the maintenance of 5,000 properties
SERVICE MANAGER	Head of Housing
BUDGET MANAGER	Head of Housing

ACTUAL 2015/16 £	ESTIMATE 2016/17 £	PROJECTED OUTTURN 2016/17 £	DETAIL	ESTIMATE 2017/18 £
			EXPENDITURE	
2,189	-	-	Employees	-
3,243,804	3,416,760	3,275,040	Premises	3,295,470
51,476	33,000	27,000	Supplies and Services	33,000
11,989	-	-	Transport	-
3,309,458	**3,449,760**	**3,302,040**	**TOTAL EXPENDITURE**	**3,328,470**
			INCOME	
-	-	-	Grants	-
(36,562)	-	(39,600)	Fees and Charges	-
3,272,896	**3,449,760**	**3,262,440**	**NET CONTROLLABLE EXPENDITURE**	**3,328,470**
			RECHARGES & CAPITAL CHARGES	
1,025	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
3,273,922	**3,449,760**	**3,262,440**	**NET EXPENDITURE (Including Recharges and Capital Charges)**	**3,328,470**

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**3,449,760**	
Premises	(121,290)	Savings in response to 1% rent reduction
Base Budget 2017/18	**3,328,470**	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2016/17	**3,449,760**	
Premises	(141,720)	Savings in response to 1% rent reduction
Supplies and Services	(6,000)	
Outturn 2016/17 (Q2 Forecast)	**3,262,440**	

Summary of HRA Capital Works - excludes New Build & Sheltered scheme capital projects				
Planned Work	**2015/16 Actuals £'000's**	**2015/16 Original Budget £'000's**	**2015/16 Current Estimate £'000's**	**2017/18 Estimate £'000's**
Insulation	100	350	350	250
Central Heating	773	1,162	1,162	633
Structural Works/Underpinning	2	20	20	0
Adaptations For The Disabled	373	435	435	605
Structural Works	1	20	20	20
Re-Roofing	501	625	625	444
P.V.C.U Gutters/Fascias/Soffit	102	339	339	70
Water Mains Replacement	282	117	117	206
Kitchen Refurbishments	1,109	1,269	1,269	874
Rewiring	318	224	150	220
Bathroom Refurbishment	661	653	653	526
Environmental Improvements	1	0	0	0
Remodelling Sheltered Accom.	254	150	150	100
Bedsit Conversions	12	0	0	0
External Walls	155	185	185	248
Fire Safety Works	20	30	30	118
Digital Tv Upgrades		10	10	10
PV Panel Insulation				100
	4,664	**5,589**	**5,515**	**4,424**

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Capital Programme 2017/18 - 2019/20						
	Current budget £	Previous Exp £	2016/17 £	2017/18 £	2018/19 £	2019/20 £
Corporate Property and Projects						
Planned Maintenance funded from borrowing	2,000,000	0	427,000	522,500	502,500	548,000
Provisional for Economic & Regeration Board	8,000,000	0	2,000,000	2,000,000	2,000,000	2,000,000
Court Wurtin - Shops	275,000	0	275,000	0	0	0
Property Company Acquisitions - based on current business plan	10,000,000	3,085,000	1,000,000	2,500,000	1,415,000	2,000,000
International House Works	650,000	204,051	110,000	112,000	112,000	111,949
Elwick Place leisure, retail and car park development	41,500,000	0	4,200,000	16,900,000	14,800,000	5,600,000
Market Gates	20,000	622	0	0	8,000	11,378
Elwick Temporary Car Park	105,000	0	20,000	85,000	0	0
Commercial Qrt Business Space (digital hub), Goods Yard Demolition	650,000	0	0	650,000	0	0
Commercial Qrt - pedestrian link path and footbridge	75,000	0	0	75,000	0	0
Taxi rank Stour Centre car park	120,000	0	0	120,000	0	0
Public realm Dover Place	500,000	0	0	500,000	0	0
Zebra crossing station approach	55,000	0	0	55,000	0	0
Total - Corporate Property and Projects	**63,950,000**	**3,289,674**	**8,032,000**	**23,519,500**	**18,837,500**	**10,271,327**
Community & Housing						
Mandatory Disabled Facility Grants						
Expenditure	2,737,600	0	684,400	684,400	684,400	684,400
External Funding	(2,377,600)	0	(594,400)	(594,400)	(594,400)	(594,400)
	360,000		**90,000**	**90,000**	**90,000**	**90,000**
Total - Community & Housing	**2,737,600**	**0**	**684,400**	**684,400**	**684,400**	**684,400**
Culture & the Environment						
Single Grants Gateway Fund	300,000	0	75,000	75,000	75,000	75,000
Stour Centre CHP, Roofing & PV Panels	2,060,000	1,377,611	0	682,389	0	0
Model Railway (AIMREC)	850,000	0	0	850,000	0	0
Park Farm S & E (Bridge Field Play & Amenities)						
Expenditure	800,000	0	50,000	750,000	0	0
External Funding	(800,000)	0	(50,000)	(750,000)	0	0
	0	**0**	**0**	**0**	**0**	**0**
Repton Park Community Centre						
Expenditure	1,892,000	93,732	882,053	916,215	0	0
External Funding	(1,892,000)	(93,732)	(882,053)	(916,215)	0	0
	0	**0**	**0**	**0**	**0**	0
Finberry/Cheeseman Green						
Expenditure	2,000,000	0	0	0	0	2,000,000
External Funding	(2,000,000)	0	0	0	0	(2,000,000)
	0	**0**	**0**	**0**	**0**	**0**
Total Culture & the Environment	**7,902,000**	**1,471,343**	**1,007,053**	**3,273,604**	**75,000**	**2,075,000**
Health, Parking and Community Safety						
CCTV	250,000	0	50,000	200,000	0	0
Street Lighting replacement	1,000,000	0	0	1,000,000	0	0
Total Health, Parking and Community Safety	**1,250,000**	**0**	**50,000**	**1,200,000**	**0**	**0**
Planning and Development						
Junction 10a M20						
Expenditure	16,000,000	0	0	8,000,000	8,000,000	0
External Funding	(16,000,000)	0	0	(8,000,000)	(8,000,000)	0
	0	**0**	**0**	**0**	**0**	**0**
Total Planning and Development	**16,000,000**	**0**	**0**	**8,000,000**	**8,000,000**	**0**
Environment and Customer Services						
Public toilet demolition works	330,000	0	50,000	280,000	0	0
Total Environment and Customer Services	**330,000**	**0**	**50,000**	**280,000**	**0**	**0**
General Fund Total	**92,169,600**	**4,761,016**	**9,823,453**	**36,957,504**	**27,596,900**	**13,030,727**
HRA Capital Works - as current business plan						
Programmed Works	20,745,000	0	4,286,000	4,848,000	5,360,000	6,251,000
Affordable Housing Programme Stage 1	1,233,000	0	1,107,000	126,000	0	0
Affordable Housing Programme Stage 2	1,646,000	0	1,436,000	210,000	0	0
Danemore	7,501,000	0	4,708,000	2,793,000	0	0
Court Wurtin - Flats and stairwell	300,000	0	300,000	0	0	0
Poplars	8,441,000	0	2,050,000	4,578,000	1,813,000	0
East Stour Court	5,837,000	0	0	1,925,000	1,925,000	1,987,000
	45,703,000	0	13,887,000	14,480,000	9,098,000	8,238,000
Total HRA	**45,703,000**	**0**	**13,887,000**	**14,480,000**	**9,098,000**	**8,238,000**
Total Capital Spend	**137,872,600**	**4,761,016**	**23,710,453**	**51,437,504**	**36,694,900**	**21,268,727**

Capital Programme 2017/18 - 2019/20						
	Current budget £	Previous Exp £	2016/17 £	2017/18 £	2018/19 £	2019/20 £
CAPITAL SUMMARY						
Corporate Property and Projects	63,950,000	3,289,674	8,032,000	23,519,500	18,837,500	10,271,327
Community & Housing	2,737,600	0	684,400	684,400	684,400	684,400
Culture & the Environment	7,902,000	1,471,343	1,007,053	3,273,604	75,000	2,075,000
Health, Parking and Community Safety	1,250,000	0	50,000	1,200,000	0	0
Planning and Development	16,000,000	0	0	8,000,000	8,000,000	0
Environment and Customer Services	330,000	0	50,000	280,000	0	0
GENERAL FUND	92,169,600	4,761,016	9,823,453	36,957,504	27,596,900	13,030,727
HOUSING REVENUE ACCOUNT	45,703,000	0	13,887,000	14,480,000	9,098,000	8,238,000
TOTAL CAPITAL PROGRAMME	137,872,600	4,761,016	23,710,453	51,437,504	36,694,900	21,268,727

DISCRETIONARY & STATUTORY FEES 2017/18							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2015/16 £**	**Charge 2016/17 £**	**Proposed Charge 2017/18 £**	**Increase / Decrease on 2016/17 %**
Licensing Act							
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00	0.00%
		Fee band - B	NB	190.00	190.00	190.00	0.00%
		Fee band - C	NB	315.00	315.00	315.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	450.00	450.00	450.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	635.00	635.00	635.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulation for detail			
		Premises where only licensable activity is regulated entertainment & premises is education, church hall, village hall or similar		No fee payable			
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00	0.00%
		Fee band - B	NB	180.00	180.00	180.00	0.00%
		Fee band - C	NB	295.00	295.00	295.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol double the fee	NB	320.00	320.00	320.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol triple the fee	NB	350.00	350.00	350.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulation for detail			
Personal	Statutory		NB	37.00	37.00	37.00	0.00%
Temporary Event Notice	Statutory		NB	21.00	21.00	21.00	0.00%
Change of address notification	Statutory		NB	10.50	10.50	10.50	0.00%
Replacement licence etc (due to loss/theft etc)	Statutory		NB	10.50	10.50	10.50	0.00%
Designated premises supervisor variation	Statutory		NB	23.00	23.00	23.00	0.00%
Premises licence transfer	Statutory		NB	23.00	23.00	23.00	0.00%
Club registration change	Statutory		NB	10.50	10.50	10.50	0.00%
Club name or rules notification	Statutory		NB	10.50	10.50	10.50	0.00%
Interim Authority Notice	Statutory		NB	23.00	23.00	23.00	0.00%
Provisional Statement	Statutory		NB	315.00	315.00	315.00	0.00%
Freeholder notification of licensing matters	Statutory		NB	21.00	21.00	21.00	0.00%
Minor Variation	Statutory		NB	89.00	89.00	89.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2015/16 £**	**Charge 2016/17 £**	**Proposed Charge 2017/18 £**	**Increase / Decrease on 2016/17 %**
Animal Welfare and Public Health Licences							
Dog Breeding Establishments	Discretionary	New Licence	NB	555.00	557.00	568.00	1.97%
	Discretionary	Renewal	NB	137.00	138.00	141.00	2.17%
	Discretionary	Variation	NB	137.00	138.00	141.00	2.17%
	Discretionary	Concurrent 2nd application	NB	69.00	69.00	70.00	1.45%
Animal Boarding Establishments	Discretionary	New Licence	NB	555.00	557.00	568.00	1.97%
	Discretionary	Renewal	NB	137.00	138.00	141.00	2.17%
	Discretionary	Variation	NB	137.00	138.00	141.00	2.17%
	Discretionary	Concurrent 2nd application	NB	69.00	69.00	70.00	1.45%
Home Boarding	Discretionary	New Licence	NB	86.00	87.00	89.00	2.30%
	Discretionary	Renewal	NB	67.00	67.00	68.00	1.49%
Pet Shops	Discretionary	New Licence	NB	555.00	557.00	568.00	1.97%
	Discretionary	Renewal	NB	137.00	138.00	141.00	2.17%
	Discretionary	Variation	NB	137.00	138.00	141.00	2.17%
	Discretionary	Concurrent 2nd application	NB	69.00	69.00	70.00	1.45%
Riding Establishments	Discretionary	New Licence	NB	555.00	557.00	568.00	1.97%
	Discretionary	Renewal	NB	401.00	403.00	411.00	1.99%
	Discretionary	Variation	NB	75.00	76.00	78.00	2.63%
	Discretionary	Concurrent 2nd application	NB	35.00	35.00	36.00	2.86%
Dangerous Wild Animals	Discretionary	New Licence (2 year licence)	NB	916.00	922.00	940.00	1.95%
	Discretionary	Renewal (2 year licence)	NB	627.00	631.00	644.00	2.06%
	Discretionary	Variation	NB	323.00	325.00	332.00	2.15%
	Discretionary	Concurrent 2nd application	NB	81.00	82.00	84.00	2.44%
Zoos	Discretionary	Consideration	NB	1,141.00	1,149.00	1,172.00	2.00%
	Discretionary	Licence (4 year licence)	NB	1,881.00	1,894.00	1,932.00	2.01%
	Discretionary	Renewal (6 year licence)	NB	2,822.00	2,842.00	2,899.00	2.01%
	Discretionary	Dispensation - 14(1)(a)	NB	459.00	462.00	471.00	1.95%
Public Health Licences							
Acupuncture	Discretionary	Initial registration practitioner/premises	NB	170.00	171.00	174.00	1.75%
	Discretionary	Additional practitioner/premises	NB	104.00	105.00	107.00	1.90%
	Discretionary	Minor variation	NB	29.00	29.00	29.00	0.00%
Tattooing (including semi-permanent skin-colouring)	Discretionary	Initial registration practitioner/premises	NB	329.00	331.00	338.00	2.11%
	Discretionary	Additional practitioner/premises	NB	104.00	105.00	107.00	1.90%
	Discretionary	Minor variation	NB	29.00	29.00	30.00	3.45%
Electrolysis	Discretionary	Initial registration practitioner/premises	NB	170.00	171.00	174.00	1.75%
	Discretionary	Additional practitioner/premises	NB	104.00	105.00	107.00	1.90%
	Discretionary	Minor variation	NB	29.00	29.00	29.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2015/16 £**	**Charge 2016/17 £**	**Proposed Charge 2017/18 £**	**Increase / Decrease on 2016/17 %**
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial registration practitioner/premises	NB	329.00	331.00	338.00	2.11%
	Discretionary	Additional practitioner/premises	NB	104.00	105.00	107.00	1.90%
	Discretionary	Minor variation	NB	29.00	29.00	29.00	0.00%
Ear Piercing	Discretionary	Initial registration practitioner/premises	NB	170.00	171.00	174.00	1.75%
	Discretionary	Additional practitioner/premises	NB	104.00	29.00	29.00	0.00%
	Discretionary	Minor variation	NB	29.00	29.00	29.00	0.00%
Hairdressing	Statutory	Registration		No fee payable			
Sex Establishments Licence							
Sex Shops, Sex Cinemas and Sexual Entertainment Venue Licences	Discretionary	Grant	NB	3,204.00	3,204.00	3,236.00	1.00%
	Discretionary	Renewal	NB	350.00	350.00	300.00	-14.29%
	Discretionary	Transfer	NB	350.00	350.00	300.00	-14.29%
Street Trading and Consents							
Publicity Displays	Statutory			No fee payable			
Street Collection Permit	Statutory			No fee payable			
Street Trading Licence	Discretionary	Yearly	NB	71.00	72.00	73.00	1.39%
Casual Street Trading Licence/Consent For One Off Event	Discretionary	Grant	NB	11.50	12.00	12.00	0.00%
Casual Street Trading Licence for Market	Discretionary	Monthly	NB	25.00	26.00	26.00	0.00%
Street Trading Consent	Discretionary	Yearly	NB	71.00	72.00	73.00	1.39%
New Site Street Trading Consent - static	Discretionary	Grant -if planning permission already granted	NB	100.00	100.00	100.00	0.00%
New Site Street Trading Consent - static	Discretionary	Grant - if no planning permission at time of application	NB	200.00	200.00	200.00	0.00%
New Site Street Trading Consent - short term static	Discretionary	Grant - 1 site £100 (£25 extra for each additional site, i.e. £125 for 2 sites, £150 for 3 sites	NB	£100 per site plus £25 per additional site	£100 per site plus £25 per additional site	£100 per site plus £25 per additional site	0.00%
Hawker Street Trading Consent	Discretionary	Yearly	NB	71.00	72.00	73.00	1.39%
Town Centre Commercial Booking	Discretionary	Daily (Monday - Friday, Sunday).For 4 consecutive days deduct £100 from total cost 5 consecutive days deduct £150, and for 6 consecutive days deduct £200)	NB	150.00	150.00	150.00	0.00%
Town Centre Commercial Booking	Discretionary	Small, local businesses, weekdays and Sundays	NB		50.00	50.00	0.00%
Town Centre Commercial Booking	Discretionary	Small, local businesses, Saturdays	NB		75.00	75.00	0.00%
Town Centre Commercial Booking	Discretionary	1 day (Saturday)	NB	200.00	200.00	200.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2015/16 £**	**Charge 2016/17 £**	**Proposed Charge 2017/18 £**	**Increase / Decrease on 2016/17 %**
Street Trading Consent Rents							
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%
Furners Wood Lay-by - hot food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Great Chart - A28 Tenterden bound - Non Food	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%
Great Chart - A28 Ashford bound - Food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Great Chart - A28 Ashford bound Non Food	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%
Hothfield - A20 Maidstone bound - Non Food	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%
Hothfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Hothfield - A20 Ashford bound - Non Food	Discretionary	Monthly rents	NB	150.00	150.00	150.00	0.00%
Hothfield - A20 Ashford bound - Food	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Henwood	Discretionary	Monthly rents	NB	206.50	206.50	206.50	0.00%
Recreation Ground Road car park	Discretionary	Monthly rents	NB	380.00	380.00	380.00	0.00%
Potters Corner, Hothfield	Discretionary	Monthly rents	NB	225.00	225.00	225.00	0.00%
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	240.00	240.00	240.00	0.00%
Chilham Mill	Discretionary		NB	225.00	225.00	225.00	0.00%
Council Land							
Charity	Discretionary			No fee payable			
Commercial (e.g. circuses and funfairs)	Discretionary	per operating day	NB	267.00	270.00	275.00	1.85%
	Discretionary	per non-operating day	NB	190.00	190.00	194.00	2.11%
Food Hygiene							
Level 2 course	Discretionary		EX	48.00	48.00	48.00	0.00%
Re-sit (at time of next course)	Discretionary		EX	18.00	18.00	18.00	0.00%
Re-sit (oral)	Discretionary		EX	42.00	42.00	42.00	0.00%
Food Safety Charges							
Food Surrender Certificate	Discretionary		NB	95.00	96.00	0.00	-100.00%
Inspection (Voluntary Surrender) or Disposal	Discretionary	Per hour	NB	93.00	94.00	50.00	-46.81%
plus tipping charge at cost	Charged by tip			NA	NA	NA	NA

DISCRETIONARY & STATUTORY FEES 2017/18							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2015/16 £**	**Charge 2016/17 £**	**Proposed Charge 2017/18 £**	**Increase / Decrease on 2016/17 %**
Export Certificate for food manufacture	Discretionary		NB	158.00	159.00	55.00	-65.41%
Miscellaneous							
Scrap Metal Site Licence	Discretionary		NB	303.00	305.00	308.00	0.98%
Scrap Metal Collectors Licence	Discretionary		NB	202.00	205.00	207.00	0.98%
Scrap Metal Site Licence - Renewal	Discretionary		NB	202.00	205.00	207.00	0.98%
Scrap Metal Collectors Licence - Renewal	Discretionary		NB	101.00	102.00	103.00	0.98%
Scrap Metal Variations	Discretionary		NB	76.00	77.00	78.00	1.30%
Scrap Metal Replacement Licence	Discretionary		NB	11.00	11.00	11.00	NA
Gambling Act							
New small casino	Statutory Maximum	New application	NB	6,506.00	6,570.00	6,570.00	0.00%
		Annual fee	NB	3,701.00	3,730.00	3,730.00	0.00%
		Variation	NB	2,671.00	2,690.00	2,690.00	0.00%
		Transfer	NB	1,553.00	1,564.00	1,564.00	0.00%
		Re-instatement	NB	1,305.00	1,314.00	1,314.00	0.00%
		Provisional statement	NB	6,506.00	6,570.00	6,570.00	0.00%
		Provisional statement holders	NB	2,319.00	2,335.00	2,335.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
New large casino	Statutory Maximum	New application	NB	7,806.00	7,860.00	7,860.00	0.00%
		Annual fee	NB	7,469.00	7,520.00	7,520.00	0.00%
		Variation	NB	3,530.00	3,555.00	3,555.00	0.00%
		Transfer	NB	1,822.00	1,835.00	1,835.00	0.00%
		Re-instatement	NB	2,055.00	2,070.00	2,070.00	0.00%
		Provisional statement	NB	7,806.00	7,860.00	7,860.00	0.00%
		Provisional statement holders	NB	3,831.00	3,860.00	3,860.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Regional casino	Statutory Maximum	New application	NB	12,299.00	12,380.00	12,380.00	0.00%
		Annual fee	NB	11,533.00	11,610.00	11,610.00	0.00%
		Variation	NB	5,766.00	5,800.00	5,800.00	0.00%
		Transfer	NB	4,198.00	4,230.00	4,230.00	0.00%
		Re-instatement	NB	4,198.00	4,230.00	4,230.00	0.00%
		Provisional statement	NB	12,299.00	12,380.00	12,380.00	0.00%
		Provisional statement holders	NB	5,989.00	6,030.00	6,030.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2015/16** **£**	**Charge 2016/17** **£**	**Proposed Charge 2017/18** **£**	**Increase / Decrease on 2016/17** **%**
Bingo club	Statutory Maximum	New application	NB	2,236.00	2,250.00	2,250.00	0.00%
		Annual fee	NB	697.00	700.00	700.00	0.00%
		Variation	NB	1,527.00	1,540.00	1,540.00	0.00%
		Transfer	NB	849.00	855.00	855.00	0.00%
		Re-instatement	NB	849.00	855.00	855.00	0.00%
		Provisional statement	NB	2,236.00	2,250.00	2,250.00	0.00%
		Provisional statement holders	NB	921.00	930.00	930.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Betting Premises (excluding tracks)	Statutory Maximum	New application	NB	2,273.00	2,290.00	2,290.00	0.00%
		Annual fee	NB	449.00	455.00	455.00	0.00%
		Variation	NB	1,289.00	1,300.00	1,300.00	0.00%
		Transfer	NB	849.00	855.00	855.00	0.00%
		Re-instatement	NB	849.00	855.00	855.00	0.00%
		Provisional statement	NB	2,236.00	2,250.00	2,250.00	0.00%
		Provisional statement holders	NB	921.00	930.00	930.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Tracks	Statutory Maximum	New application	NB	1,749.00	1,760.00	1,760.00	0.00%
		Annual fee	NB	694.00	700.00	700.00	0.00%
		Variation	NB	1,170.00	1,180.00	1,180.00	0.00%
		Transfer	NB	849.00	855.00	855.00	0.00%
		Re-instatement	NB	849.00	855.00	855.00	0.00%
		Provisional statement	NB	1,749.00	1,760.00	1,760.00	0.00%
		Provisional statement holders	NB	921.00	930.00	930.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Family Entertainment Centres	Statutory Maximum	New application	NB	1,749.00	1,760.00	1,760.00	0.00%
		Annual fee	NB	601.00	605.00	605.00	0.00%
		Variation	NB	787.00	795.00	795.00	0.00%
		Transfer	NB	849.00	855.00	855.00	0.00%
		Re-instatement	NB	849.00	855.00	855.00	0.00%
		Provisional statement	NB	1,749.00	1,760.00	1,760.00	0.00%
		Provisional statement holders	NB	761.00	770.00	770.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2015/16** **£**	**Charge 2016/17** **£**	**Proposed Charge 2017/18** **£**	**Increase / Decrease on 2016/17** **%**
Adult Gaming Centre	Statutory Maximum	New application	NB	1,749.00	1,760.00	1,760.00	0.00%
		Annual fee	NB	697.00	705.00	705.00	0.00%
		Variation	NB	788.00	795.00	795.00	0.00%
		Transfer	NB	849.00	855.00	855.00	0.00%
		Re-instatement	NB	849.00	855.00	855.00	0.00%
		Provisional statement	NB	1,749.00	1,760.00	1,760.00	0.00%
		Provisional statement holders	NB	921.00	930.00	930.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Temporary Use Notices	Statutory Maximum	New application	NB	202.00	204.00	204.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
Licensed Premises Gaming Machine Permit	Statutory Maximum	Grant	NB	150.00	150.00	150.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Transfer	NB	25.00	25.00	25.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Lottery Registration	Statutory Maximum	New Application	NB	40.00	40.00	40.00	0.00%
		Renewal	NB	20.00	20.00	20.00	0.00%
Licensed Premises Automatic Notification Process	Statutory Maximum	Notification	NB	50.00	50.00	50.00	0.00%
Club Gaming Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Club Machine Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18							
LICENSING FEES							
Item	**Statutory or Discretionary**	**Description/Comments**	**VAT Indicator**	**Charge 2015/16 £**	**Charge 2016/17 £**	**Proposed Charge 2017/18 £**	**Increase / Decrease on 2016/17 %**
Family Entertainment Centre Gaming Machine Permit	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Prize Gaming Permits	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Annual Fee	NB	20.00	20.00	20.00	0.00%
Hackney Carriage/Private Hire							
Hackney Carriage & Private Hire Drivers Licence	Discretionary	For 1 year	NB	50.00	50.00	50.00	0.00%
		For 3 years	NB	100.00	100.00	100.00	0.00%
Vehicle Licence	Discretionary	New	NB	303.00	305.00	311.00	1.97%
		Renewal	NB	283.00	285.00	291.00	2.11%
Additional Hackney Carriage & Private Hire Drivers licence	Discretionary		NB	20.00	20.00	20.00	0.00%
Private Hire Operators	Discretionary	1-3 Vehicles	NB	76.00	125.00	128.00	2.40%
		4-10 Vehicles	NB	253.00	420.00	428.00	1.90%
		11-20 Vehicles	NB	505.00	840.00	857.00	2.02%
Drivers Badge (replacement)	Discretionary		NB	11.00	11.00	11.00	0.00%
Fee for Returned (Bounced) Cheques	Discretionary		NB	16.00	16.00	16.00	0.00%
Transfer of vehicle licence (including plate)	Discretionary		NB	25.00	25.00	20.00	-20.00%
Replcement Plate (internal/external)	Discretionary		NB	25.00	25.00	25.00	0.00%
Additional Vehicle under an Operators Licence	Discretionary	Category 1-3 to 4-10	NB	177.00	290.00	296.00	2.07%
	Discretionary	Category 4-10 to 11-20	NB	253.00	420.00	428.00	1.90%
Replacement Licence	Discretionary		NB	11.00	11.00	11.00	0.00%
Hackney carriage knowledge test	Discretionary			50.00	50.00	50.00	0.00%
DBS	Set by Home Office		NB	44.00	44.00	44.00	0.00%

VAT Indicator:
NB = Non Business no VAT
EX = Exempt from VAT

DISCRETIONARY & STATUTORY FEES 2017/18

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Season Tickets (Ashford)						
	Edinburgh Road Reserved 12 months	VT	1,520.00	1,520.00	1,520.00	0.00%
	Flour Mills Car Park 1 month	VT	68.00	68.00	68.00	0.00%
	Flour Mills Car Park 3 months	VT	191.00	191.00	191.00	0.00%
	Flour Mills Car Park 6 months	VT	360.00	360.00	360.00	0.00%
	Flour Mills Car Park 12 months	VT	675.00	675.00	675.00	0.00%
	Town Centre 1 month	VT	76.00	76.00	76.00	0.00%
	Town Centre 3 Months	VT	215.00	215.00	215.00	0.00%
	Town Centre 6 Months	VT	405.00	405.00	405.00	0.00%
	Town Centre 12 Months	VT	760.00	760.00	760.00	0.00%
	Henwood Parking Area 1 month	VT	54.00	54.00	54.00	0.00%
	Henwood Parking Area 3 months	VT	153.00	153.00	153.00	0.00%
	Henwood Parking Area 6 months	VT	288.00	288.00	288.00	0.00%
	Henwood Parking Area 12 months	VT	540.00	540.00	540.00	0.00%
	Henwood Parking Area Business Permit 12 months	VT	380.00	380.00	380.00	0.00%
Season Tickets (Tenterden)						
	Bridewell Lane Car Park 1 month	VT	76.00	76.00	76.00	0.00%
	Bridewell Lane Car Park 3 months	VT	215.00	215.00	215.00	0.00%
	Bridewell Lane Car Park 6 months	VT	405.00	405.00	405.00	0.00%
	Bridewell Lane Car Park 12 months	VT	760.00	760.00	760.00	0.00%
	Bridewell Lane Reserved 12 months	VT	1,520.00	1,520.00	1,520.00	0.00%
	*Season Tickets issued for Bridewell Lane car park are also valid in the rear car park at Tenterden Leisure Centre					
	Admin Charge for loss of season ticket	VT	10.00	10.00	10.00	0.00%
	Admin Charge for refund of Season ticket	VT	10.00	10.00	10.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Residents Permits						
	Zone A Annual	EX	120.00	120.00	120.00	0.00%
	Zone B Annual	EX	50.00	50.00	50.00	0.00%
	Zone D Annual	EX	30.00	30.00	30.00	0.00%
	Zone E Annual	EX	30.00	30.00	30.00	0.00%
	Zone F Annual	EX	30.00	30.00	30.00	0.00%
	Zone G Annual	EX	30.00	30.00	30.00	0.00%
	Admin Charge for loss of permit	EX	5.00	5.00	5.00	0.00%
Other Permits						
	Visitor's permits each	EX	1.00	1.00	1.00	0.00%
	Staff (decrementing) card per day	VT	1.00	1.00	1.00	0.00%
	Staff permit per month	VT	18.00	18.00	18.00	0.00%
	Admin Charge for loss of staff card/permit	VT	5.00	5.00	5.00	0.00%
	HPA parking permit annual	VT	760.00	760.00	760.00	0.00%
	DSA parking permit annual	VT	760.00	760.00	760.00	0.00%
Misc Charges						
	Waivers	VT	30.00	30.00	30.00	0.00%
	Additional Charge for occupying on street pay and display bay, per bay per day	VT	10.00	10.00	10.00	0.00%
	Additional Charge for occupying on street pay and display	VT	30.00	30.00	30.00	0.00%
	Bay Suspensions per month	VT	50.00	50.00	50.00	0.00%
	Replacement of lost cones per cone	VT	20.00	20.00	20.00	0.00%
	Locked Car park-vehicle release fee	VT	55.00	55.00	55.00	0.00%
	Install white access highlight markings (dog-bones)	VT	121.00	121.00	121.00	0.00%
	Refresh white access highlight markings (dog-bones)	VT	158.00	158.00	158.00	0.00%
	Printing Charges Up to 5 pages per page	VT	0.50	0.50	0.50	0.00%
	Printing Charges more than 5 pages per page	VT	0.10	0.10	0.10	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Car Park Charges (Ashford)						
	Civic Centre and Stour Centre car park minimum charge up to 2 hours	VT	0.80	0.80	1.50	87.50%
	Civic Centre and Stour Centre car park per hour over 2 hours. Linear Charge in 5p increments	VT	1.00	1.00	1.10	10.00%
	Civic Centre and Stour Centre car park charge over 4 hours Mon-Fri	VT	10.00	10.00	11.00	10.00%
	Civic Centre and Stour Centre car park charge over 4 hours Sat and Sun	VT	4.50	4.50	5.00	11.11%
	Civic Centre and Stour Centre car park per hour Coach Charge (Linear Charge in 5p increments)	VT	1.50	1.50	1.70	13.33%
	Civic Centre and Stour Centre car park Coach charge	VT	10.00	10.00	11.00	10.00%
	Dover Place Car Park per hour	VT	1.00	1.00	1.10	10.00%
	Dover Place Car Park charge over 4 hours	VT	4.50	4.50	5.00	11.11%
	Edinburgh Road Car Park per hour	VT	1.00	1.00	1.10	10.00%
	Edinburgh Road Car Park charge over 4 hours	VT	4.50	4.50	5.00	11.11%
	Flour Mills Car Park per hour	VT	1.00	1.00	1.10	10.00%
	Flour Mills Car Park charge over 4 hours	VT	4.00	4.00	4.40	10.00%
	Henwood Car Park per hour	VT	0.80	0.80	0.90	12.50%
	Henwood Car Park charge over 4 hours	VT	3.20	3.20	3.50	9.38%
	Station Road Ashford Car park per hour	VT	1.00	1.00	1.10	10.00%
	Station Road Ashford Car park charge over 4 hours	VT	4.50	4.50	5.00	11.11%
	Vicarage Lane Car Park per hour	VT	1.00	1.00	1.10	10.00%
	Vicarage Lane Car Park charge over 4 hours	VT	10.00	10.00	11.00	10.00%

DISCRETIONARY & STATUTORY FEES 2017/18

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Car Park Charges (Tenterden)						
	Bridewell Lane Car Park per hour	VT	1.00	1.00	1.10	10.00%
	Bridewell Lane Car Park charge over 4 hours	VT	4.50	4.50	5.00	11.11%
	Recreation Ground Road Car Park per hour	VT	1.00	1.00	1.10	10.00%
	Recreation Ground Road Car Park charge over 4 hours	VT	10.00	10.00	11.00	10.00%
	Station Road Car Park Tenterden per hour	VT	1.00	1.00	1.10	10.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	11.00	10.00%
	Station Road Car Park Tenterden per hour Coach charge	VT	1.50	1.50	1.70	13.33%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	11.00	10.00%
	Tenterden Leisure Centre Car Park per hour	VT	1.00	1.00	1.10	10.00%
	Tenterden Leisure Centre Car Park charge over 4 hours	VT	10.00	10.00	11.00	10.00%
	Tenterden Leisure Centre Car Park Coach charge per hour	VT	1.50	1.50	1.70	13.33%
	Tenterden Leisure Centre Car Park Coach charge over 4 hours	VT	10.00	10.00	11.00	10.00%
On Street Parking Charges						
	Charge per hour before 6pm	EX	1.00	1.00	1.10	10.00%
	Charge after 6pm for parking up to 1 hour	EX	1.00	1.00	1.10	10.00%
	Charge after 6pm for parking over one hour	EX	2.70	2.70	3.00	11.11%
Penalty Charge Notices						
	Lower level	EX	50.00	50.00	50.00	0.00%
	Higher level	EX	70.00	70.00	70.00	0.00%

Where an actual recharge (based on hours worked) exceeds minimum figures above, the actual charge is to be levied unless commercial in which case an uplift of a minimum of 50% should be considered with Team Leader or Head of Service.

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DISCRETIONARY & STATUTORY FEES 2017/18

Charge for the Supply of Information and Photocopies of Documents

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
General Photocopying	Per sheet of photocopy (for the first 10 sheets)	VT	0.37	0.37	0.38	2.70%
	Further Copies	VT	0.18	0.18	0.18	0.00%
Fax	First Page	VT	1.39	1.40	1.43	2.14%
	Each page thereafter	VT	0.74	0.75	0.77	2.67%
Notices and Extracts	Authenticated Building Control Regulation Approval or Completion Certificate	VT	10.00	10.00	10.20	2.00%
	Architects Plans (A3 & A4)	VT	0.37	0.37	0.38	2.70%
	Architects Plans (A2+)	VT	6.21	6.25	6.38	2.08%
Fact sheets	Major Development Proposals in Ashford (per page)	VT	1.70	1.71	1.74	1.75%
	All other fact sheets (per page)	VT	0.37	0.37	0.38	2.70%
Requests for Planning Information*		VT	53.50	53.90	54.98	2.00%
Requests for Building Control Information*		VT	53.50	53.90	54.98	2.00%
Inspection of approved Building Regulation Plans*		VT	53.50	53.90	54.98	2.00%
Gas and Pipeline Extracts*		VT	6.69	6.74	6.87	1.93%
Hard Copy Provision of Weekly List		VT	174.03	175.25	178.76	2.00%
Postage and Packing		VT	0.93	0.94	0.96	2.13%
*Fee for addition work on information that is freely available on website						

Sale of Documents and Room Hire

Item	Description/Comments		VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Minutes	Council and Committees	- per annum	VT	184.35	185.64	189.35	2.00%
	(excluding the Planning Committee)	- per cycle	VT	37.28	37.54	38.29	2.00%
	Cabinet only	- per annum	VT	122.19	123.05	125.51	2.00%
		- per cycle	VT	25.01	25.19	25.69	1.98%
	Planning Committee only	- per annum	VT	122.19	123.05	125.51	2.00%
		- per cycle	VT	25.01	25.19	25.69	1.98%
	A single committee and its Sub- Committee	- per annum	VT	61.97	62.40	63.65	2.00%
	(excluding the Planning Committee)	- per cycle	VT	12.86	12.95	13.21	2.01%

DISCRETIONARY & STATUTORY FEES 2017/18

Agendas and Reports	Council and Committees	- per annum	VT	330.01	332.32	338.97	2.00%
	(excluding the Planning Committee)	- per cycle	VT	66.56	67.03	68.37	2.00%
	Cabinet only	- per annum	VT	617.20	621.52	633.95	2.00%
		- per cycle	VT	26.45	26.64	27.17	1.99%
	Planning Committee only	- per annum	VT	617.20	621.52	633.95	2.00%
		- per cycle	VT	26.45	26.64	27.17	1.99%
	A single committee and its Sub- Committee	- per annum	VT	66.56	67.03	68.37	2.00%
	(excluding the Planning Committee)	- per cycle	VT	13.86	13.96	14.24	2.01%
	NB Head of Legal and Democratic Services may determine a higher charge where the Agenda and Reports are in excess of 200 pages						
Other Publications	Annual Budget Book / Statement of Accounts						
	- requested by individuals		VT	8.64	8.70	8.87	1.95%
	- requested by commercial bodies		VT	42.47	42.77	43.63	2.01%
	Council Year Book		VT	3.46	3.48	3.55	2.01%
	Copy of Lease, Order etc		VT	7.61	7.66	7.81	1.96%
	Copy of Byelaws - Statutory Fee		VT	0.26	0.26	0.27	3.85%
Room Hire	Council Chamber	- Up to 4 hours	VT	163.69	163.69	163.69	0.00%
		- Full Day	VT	287.34	287.34	287.34	0.00%
		- Evening after 5pm	VT	263.48	263.48	263.48	0.00%
	Committee Rooms	- Up to 4 hours	VT	85.79	85.79	85.79	0.00%
		- Full Day	VT	154.09	154.09	154.09	0.00%
		- Evening after 5pm	VT	148.30	148.30	148.30	0.00%

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DISCRETIONARY & STATUTORY FEES 2017/18

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Cemetery Charges - Bybrook and Willesborough Cemeteries						
COMPOSITE BURIAL FEE FOR NEW GRAVES (Includes Digging Fee, Purchase of Right of Burial for 30 years and wooden cross)	(1) Single Grave Depth	EX	1,114.00	1,122.00	1,122.00	0.00%
	(2) Double Grave Depth	EX	1,228.00	1,237.00	1,237.00	0.00%
	(3) Triple Grave Depth	EX	1,436.00	1,446.00	1,446.00	0.00%
	(4) Child under 3 months (Resident)		FREE			
	(5) Child under 3 Months (Non Resident)	EX			80.00	
	(6) Child aged 3 to 5 years (Resident) (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required) *(NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply)*		FREE			
	(7) Child aged 3 to 5 years (Non Resident) (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required) *(NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply)*	EX			80.00	
	(8) Child aged 5 to 16 years (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required)				260.00	
	(9) Cremated Remains - Garden of Remembrance Willesborough	EX	400.00	403.00	403.00	0.00%
	(10) Single grave depth - includes boarding out with timber		1,339.00	1,339.00	1,339.00	0.00%
REOPENING OF EXISTING GRAVES/OPENING OF PRE-PURCHASED GRAVES	(1) Single Grave Depth	EX	530.00	530.00	530.00	0.00%
	(2) Double Grave Depth	EX	645.00	650.00	650.00	0.00%
	(3) Triple Grave Depth	EX	930.00	930.00	930.00	0.00%
	(4) Cremated Remains	EX	110.00	111.00	111.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Additional fee for Saturday interments	(consideration may be given in special circumstances		By negotiation			

Non standard grave sizes may require the adjacent grave to be purchased if this grave is put out of use due to the over size coffin

NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)

Cemetery Charges - Tenterden Cemetery						
COMPOSITE BURIAL FEE FOR NEW GRAVES (Includes Digging Fee, Purchase of Right of Burial for 30 years and wooden cross)	(1) Single Grave Depth	EX	1,117.00	1,125.00	1,125.00	0.00%
	(2) Single Grave Depth (plus purchase of right of burial in adjoining grave) (i.e. single depth charge plus purchase charge)	EX	1,596.00	1,607.00	1,607.00	0.00%
	(3) Child under 3 months (Resident)		FREE			
	(4) Child under 3 Months (Non Resident)	EX			80.00	
	(5) Child aged 3 to 5 years (Resident) (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required) *(NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply*		FREE			
	(6) Child aged 3 to 5 years (Non Resident) (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required) *(NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply*	EX			80.00	
	(7) Child aged 5 to 16 years (please note the digging fee is waivered for the digging of children's graves but if the family wish to erect a memorial at a future date a purchase fee and permit fee will be required)				260.00	
	(8) Cremated Remains - Garden of Remembrance - Large Plot	EX	469.00	472.00	472.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
	(9) Cremated Remains - Garden of Remembrance - Small Plot	EX	318.00	326.00	326.00	0.00%
REOPENING OF EXISTING GRAVES/OPENING OF PRE-PURCHASED GRAVES	(1) Single Grave Depth	EX	602.00	606.00	606.00	0.00%
	(2) Double Grave Depth	EX	711.00	716.00	716.00	0.00%
	(3) Cremated Remains	EX	181.00	182.00	182.00	0.00%
Additional fee for Saturday interments	(consideration may be given in special circumstances		By negotiation			

Non standard grave sizes may require the adjacent grave to be purchased if this grave is put out of use due to the over size coffin

NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)

Cemetery Charges - All Cemeteries						
PURCHASE OF RIGHT OF BURIAL FOR 30 YEARS (Applies to pre-purchase of graves and where burial rights were not purchased prior to introduction of composite)	(1) One grave space	EX	510.00	510.00	510.00	0.00%
	(2) One cremation plot - (holds 4 sets of ashes)	EX	283.00	285.00	285.00	0.00%
	(3) One child grave aged 1 year to 16 years	EX	170.00	170.00	170.00	0.00%
RIGHT TO ERECT A MEMORIAL	(1) Right to erect a headstone or tablet (including inscription to one person)					
	- Adult	NB	166.00	167.00	167.00	0.00%
	- Child under 12 months	NB	FREE			
	- Child aged 1 to 16 years	NB	HALF ADULT FEE			
	(2) Right to erect a kerbstone (including inscription to one person)	NB				
	- Adult	NB	239.00	241.00	241.00	0.00%
	- Child to 16 years	NB	HALF ADULT FEE			
	(3) Additional inscription (per person after first)	NB	55.00	55.00	55.00	0.00%

DISCRETIONARY & STATUTORY FEES 2017/18

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
	(4) Right to place a vase (including inscription to one person)	NB	80.00	80.00	80.00	0.00%
PURCHASE OF WOODEN CROSS INCLUDING PLAQUE	(Ashford Borough Cemeteries only)	VT VT	40.00	40.00	40.00	0.00%
FAMILY MANAGED BURIALS	Additional administrative cost of this option	EX	165.00	166.00	166.00	0.00%
FAMILY HISTORY SEARCH	Per Name	EX	26.00	26.00	26.00	0.00%
	Over 4 Names	EX	79.00	80.00	80.00	0.00%
NB A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
MAINTENANCE OF GRAVES	(1) Maintenance and Planting twice yearly with plants supplied by the Council	NB	156.00	157.00	157.00	0.00%
	(2) Cleaning of kerbstone (per annum)	NB	92.00	93.00	93.00	0.00%
	(3) Cleaning of headstone or memorial (per annum)	NB	155.00	156.00	156.00	0.00%

WOODLAND BURIALS						
BYBROOK CEMETERY	Woodland Burial Fee excluding coffin, but including tree					
	- one grave	EX	718.00	723.00	723.00	0.00%
	- two adjacent graves	EX	1,340.00	1,349.00	1,349.00	0.00%
	Interment of cremated remains (in grave space) including casket and tree*	EX	617.00	621.00	621.00	0.00%
	Selection of grave space	EX	87.00	88.00	88.00	0.00%
	(These fees may be prepaid)*					
TENTERDEN CEMETERY	Woodland Burial Fee excluding coffin, but including tree					
	- one grave	EX	782.00	787.00	787.00	0.00%
	- two adjacent graves	EX	1,406.00	1,416.00	1,416.00	0.00%
	Interment of cremated remains (in grave space) including casket and tree*	EX	687.00	692.00	692.00	0.00%
	Selection of grave space	EX	87.00	88.00	88.00	0.00%
	(These fees may be prepaid)*					

DISCRETIONARY & STATUTORY FEES 2017/18

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
ALL CEMETERIES	Further interment of cremated remains including casket					
	- Ashford	EX	128.00	129.00	129.00	0.00%
	- Tenterden	EX	195.00	196.00	196.00	0.00%
	Interment of a child to 16 years (NOT including coffin or tree)	EX	Free			
	Grave reservation	EX	173.00	174.00	174.00	0.00%
	Selection of grave space	EX	87.00	88.00	88.00	0.00%
NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
OTHER RELATED CHARGES						
MEMORIAL BENCH WITH DEDICATION INSCRIPTION (Subject to space being available)		VT	617.00	AT COST	AT COST	NA
TRANSFER OF EXCLUSIVE RIGHT OF BURIAL	per request	EX	50.00	50.00	50.00	0.00%
LATE ARRIVAL AT CEMETERY OF MORE THAN 30 MINS		NB	100.00	100.00	100.00	0.00%
EXTEND EXCLUSIVE RIGHT OF BURIAL FOR A PERIOD OF 5 YEARS	No more than 30 years can be held at one time	EX	85.00	85.00	85.00	0.00%
TO INTER 2 OR MORE SETS OF ASHES AT THE SAME TIME	additional fee to cover admin costs	EX	25.00	25.00	25.00	0.00%
EXHUMATION OF COFFIN IF REBURYING IN SAME PLOT		VT	AT COST	AT COST	AT COST	NA
EXHUMATION OF COFFIN IF REBURYING IN DIFFERENT PLOT		EX	AT COST	AT COST	AT COST	NA

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DISCRETIONARY & STATUTORY FEES 2017/18

Planning Services

Item	Description/Comments		VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Pre-Application Planning & Policy Advice	Level 1 will be charged for written advice on all proposals that will require consent from the Local Planning Authority under the Planning Acts, other than those listed above and in levels 2 and 3		VT	82.00	85.00	87.00	2.35%
	Level 2 will be charged for written advice on all minor developments		VT	164.00	165.00	168.00	1.82%
	Level 3 will be charged for meetings with officers (If the meeting is on site then travelling time will be included in the assessment)	per hour or part thereof	VT	436.00	440.00	449.00	2.05%
Compliance Check	For domestic Development		VT	78.00	80.00	82.00	2.50%
(Confirmation that a development has been built in accordance with the approved plans	*For a Domestic proposal that requires a site visit*		VT	157.00	158.00	161.00	1.90%
Research of Planning History	To confirm whether or not permitted development rights have been removed from a dwelling		VT	42.00	42.00	43.00	2.38%
	(Copies of Decision Notices are charged extra)					0.00	
Formal Complaint under High Hedges Legalisation			VT	446.00	449.00	458.00	2.00%

All other Statutory charges apply

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DISCRETIONARY & STATUTORY FEES 2017/18

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Telecare/Lifeline						
Telecare Lifeline Installation (Within Kent)	One Off Payment per client	VT	30.00	30.00	30.00	0.00%
Telecare Lifeline Installation (Outside Kent)	One Off Payment per client	VT		60.00	60.00	
Telecare Lifeline Monitoring and Equipment Hire	Annual Fee per client	VT	154.99	154.99	156.69	1.10%
Telecare Lifeline Monitoring and Equipment Hire including TES	Annual Fee per client	VT	159.99	167.49	167.49	0.00%
Telecare Monitoring Fee only (no longer available to clients) - for purchased equipment - Prior to 1/04/11	Annual	VT	24.99	26.99	27.29	1.10%
TES Card monitoring for existing customers _Prior to 01/04/2014	One Off Payment per client	VT	10.56	12.50	12.50	0.00%
Supply of Second Pendant sensor	One off payment per client	VT	49.99	49.99	50.54	1.10%
Supply of Key safe - new style	One Off Payment per client	VT	72.60	73.50	74.31	1.10%
Supply of Key release Door Chain - new style	One Off Payment per client	VT	28.19	58.99	59.64	1.10%
Telecare/Lifeline Equipment	Replacement of Equipment due to Damage/Non Return	VT	191.67	191.46	193.57	1.10%
Additional sensor installation	One Off Payment per client per visit for install of items	VT	30.00	30.00	30.00	0.00%
Additional sensor Installation (Outside Kent)	One Off Payment per client	VT		60.00	60.00	0.00%
Purchase of Safe Socket	One off payment per safe socket required	VT	21.35	21.49	21.49	0.00%
Purchase of BT Cable for Lifeline	One off payment per BT cable required	VT	11.28	11.49	11.49	0.00%
Purchase of Fall Detector	One off payment per fall detector	VT	99.99	99.99	99.99	0.00%

Purchase of Carbon Monoxide Detector	One off payment per Carbon Monoxide Detector	VT	114.99	114.99	114.99	0.00%
Purchase of Flood Detector	One off payment per Flood Detector	VT	99.99	99.99	99.99	0.00%
Purchase of Pendant Easy Press	One off payment per Pendant Easy Press	VT	15.38	15.49	15.49	0.00%
Purchase of Smoke Alarm Detector	One off payment per Smoke Alarm Detector	VT	99.99	99.99	99.99	0.00%
Purchase of Power Cable	One off payment per Power Cable	VT	30.75	30.99	30.99	0.00%
Legionnaire Security Ltd: security checks for Liverpool, London & St Christopher Sites	Monthly Fee per site	VT	30.11	30.11	30.71	2.00%
Guardian Staff Safety	Monthly Fee	VT	70.04	70.04	70.04	0.00%

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DISCRETIONARY & STATUTORY FEES 2017/18

LEGAL & ELECTORAL SERVICES

Legal Fees

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
S9 Agreements	(including caution/note on Register)	NB	298.00	300.00	303.00	1.00%
S9 Transfers	Plus Land Registry Fees	NB	298.00	300.00	303.00	1.00%
S106 agreements		NB	868.00	874.00	884.00	1.14%
Grazing Licences		NB	109.00	110.00	111.00	0.91%
Licences to Assign		NB	200.00	201.00	203.00	1.00%
Sales or Easements	Up to £2,500 in value	NB	285.00	287.00	290.00	1.05%
Sales or Easements	over £2,500 in value - Basic Fee of £300.00 plus 1% of sale price	NB	320.00	322.00	326.00	1.24%
Ellingham Leases		NB	310.00	312.00	315.00	0.96%
Ellingham lease renewals		NB	210.00	211.00	213.00	0.95%
Surrenders		NB	190.00	191.00	193.00	1.05%
Landlord consent etc		NB	100.00	101.00	102.00	0.99%
Transfer of Equity (mortgage)		NB	211.00	212.00	214.00	0.94%
Redemptions		NB	109.00	110.00	111.00	0.91%
Mortgagees Enquiries		NB	92.00	200.00	202.00	1.00%
Deed of Postponement		NB	90.00	91.00	92.00	1.10%
Release of expired Statutory Charge		NB	97.00	98.00	99.00	1.02%
Waiver (Improvement Grant)		NB	97.00	98.00	99.00	1.02%
Notice of Charge		VT	72.00	72.00	73.00	1.39%
Counterpart Lease		VT	72.00	72.00	73.00	1.39%
Engross Transfer/conveyance		NB	50.00	50.00	51.00	2.00%
Notice to Assign		VT	72.00	72.00	73.00	1.39%
Wayleaves		NB	175.00	176.00	178.00	1.14%

The above represent a minimum level of charge, not a fixed level of charge.

Where the value of the time worked on a matter exceeds the proposed charge stated above, the value of the time will be charged unless it is deemed by the Head of Legal Services to not be commercial or reasonable to charge the full cost.

DISCRETIONARY & STATUTORY FEES 2017/18

LEGAL & ELECTORAL SERVICES

Legal Fees						
Item	**Description/Comments**	**VAT Indicator**	**Charge 2015/16** £	**Charge 2016/17** £	**Proposed Charge 2017/18** £	**Increase / Decrease on 2016/17** %
Electoral Services						
Confirmation of Registration letters	Letters required due to the credit reference agencies not updating their information	VT	10.00	10.00	10.00	0.00%
Postal votes pack	Postal votes pack (Charge to Parish Councils for by-elections)	VT	1.30	1.30	1.30	0.00%
Poll Cards	Poll card (Charge to Parish Councils for by-elections)	VT	0.60	0.60	0.60	0.00%
	Statutory Charges (restricted availability for full register and overseas lists)					
Sales of full and edited register	Data £20 plus £1.50 per 1,000 entries or part of 1,000	NB	21.50	21.50	21.50	0.00%
Sales of full and edited register	Printed £10 plus £5 per 1,000 or part of 1,000	NB	15.00	15.00	15.00	0.00%
Overseas electors List	Data £20 plus £1.50 per 100 entries or part of 100	NB	21.50	21.50	21.50	0.00%
Overseas electors List	Printed £10 plus £1.50 per 100 or part of 100	NB	11.50	11.50	11.50	0.00%

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DISCRETIONARY & STATUTORY FEES 2017/18

Property Services

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Licences - inspection/administration	The cost of the site inspection has not previously been charged for. The fee may be £75 or £100 depending upon whether a new boundary fence needs to be erected.	VT	185.00	186.00	190.00	2.15%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Land sales - inspection/administration	Cost of the site inspection	VT	185.00	186.00	190.00	2.15%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Easements - administration		VT	125.00	126.00	129.00	2.38%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Release of covenant - administration		VT	125.00	126.00	129.00	2.38%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	185.00	186.00	190.00	2.15%
Wayleaves - inspection/administration	The cost of the site inspection has not previously been charged for.	VT	125.00	126.00	129.00	2.38%

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DISCRETIONARY & STATUTORY FEES 2017/18

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Land Charges						
Standard Search Fee	Domestic Properties	NB	Cost Recovery			
	Non-Domestic Properties	NB				
Extra Questions		NB				
	All Land Charges Fees are to be set at on full cost recovery Basis - these need to be reviewed periodically throughout the year to ensure that this is achieved.		Cost Recovery			
Street Administration						
Street Naming and numbering	1 Unit	NB	48.00	49.00	50.00	2.04%
	2-10 units	NB	41.00	42.00	42.00	0.00%
	Over 10 units	NB	37.00	38.00	38.00	0.00%
New Street Name		NB	115.00	120.00	121.00	0.83%
Rename Existing Street		NB	256.00	256.00	259.00	1.17%
Address Change	per property	NB	48.00	49.00	50.00	2.04%
Building Control						
Discretionary Works	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities	VT	Cost Recovery			
Exempt Letters		VT	39.00	40.00	40.00	0.00%
Waste Collection						
Bulky Collection	Base Charge	NB	24.00	24.00	24.00	0.00%
Garden Waste Bins	Wheelie Bin for Garden Waste - Previously agreed by Cabinet	NB	35.00	35.00	35.00	0.00%
New Refuse Bins	To be charged to Developers or landlords where a rental property	NB	Cost Recovery			
Dog Warden Fees						
Stray Dogs	Statutory fee for dog not being on lead	NB	26.00	26.00	26.00	0.00%
Dog Control Costs	Collection/delivery of dog	NB	40.00	40.00	40.00	0.00%
Kennelling costs	Pe 24 hour period, day one due on admission	NB	10.00	10.00	10.00	0.00%
Administration charge	Office Hours	NB	15.00	15.00	15.00	0.00%
	Outside Office Hours	NB	30.00	30.00	30.00	0.00%
Vetinary Treatment	As required	NB	Cost Recovery			

DISCRETIONARY & STATUTORY FEES 2017/18

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Pest Control						
Wasp nest	Customer on Benefits	VT	21.00	58.50	59.00	0.85%
	Customer not on Benefits	VT	46.00	58.50	59.00	0.85%
Additional Wasp nest	Customer on Benefits	VT	4.00	10.00	10.00	0.00%
	Customer not on Benefits	VT	8.00	10.00	10.00	0.00%
Rats & Mice		VT	0.00	0.00	0.00	0.00%
Ants		VT	23.50	30.00	30.00	0.00%
Bedbugs & Cockroaches	Up to six rooms	VT	0.00	280.00	283.00	0.00%
	Additional four rooms	VT	0.00	0.00	0.00	0.00%
Fleas	Customer on Benefits - up to six rooms	VT	27.50	70.00	71.00	1.43%
	Customer not on Benefits - up to six rooms	VT	55.00	70.00	71.00	1.43%
	Additional four rooms	VT	10.00	10.00	10.00	0.00%
Other Household Pests (Flies, Lice, Silverfish)	Customer on Benefits	VT	27.50	70.00	71.00	1.43%
	Customer not on Benefits	VT	55.00	70.00	71.00	1.43%
Chilmington Road Travellers Site						
Rent	Charge per week	NB	46.00	46.00	47.00	2.17%
Service Charge	Charge per week	NB	40.46	40.46	41.00	1.33%
Mobile Homes						
Annual monitoring fee (Per Pitch)		NB			5.40	N/A
Check & Depositing Site Rules		NB	60.00	60.40	61.00	0.99%
Site Licence Application Fees	Band 1 - 1-10 pitches	NB	385.50	388.20	392.00	0.98%
	Band 2 - 11-50 pitches	NB	450.49	453.60	459.00	1.19%
	Band 3 - 51-99 pitches	NB	627.00	631.40	638.00	1.05%
	Band 4 - 100-199 pitches	NB	756.99	762.30	771.00	1.14%
	Band 5 - 200+ pitches	NB	936.99	943.50	954.00	1.11%
Application to transfer a site licence	Band 1 - 1-10 pitches	NB	77.10	77.60	78.00	0.52%
	Band 2 - 11-50 pitches	NB	90.10	90.70	92.00	1.43%
	Band 3 - 51-99 pitches	NB	125.40	126.30	128.00	1.35%
	Band 4 - 100-199 pitches	NB	151.40	152.50	154.00	0.98%
	Band 5 - 200+ pitches	NB	187.40	188.70	191.00	1.22%
Application to amend a site licence	Band 1 - 1-10 pitches	NB	128.50	129.40	131.00	1.24%
	Band 2 - 11-50 pitches	NB	150.16	151.20	153.00	1.19%
	Band 3 - 51-99 pitches	NB	209.00	210.50	213.00	1.19%
	Band 4 - 100-199 pitches	NB	252.33	254.10	257.00	1.14%
	Band 5 - 200+ pitches	NB	312.33	314.50	318.00	1.11%
Allotment Rents						
Plot rent		EX	5.00	6.00	6.00	0.00%
Key Deposit		EX		25.00	25.00	
Concessionary rate rent	50% for 1st 5 perch,full price after	EX		3.00	3.00	

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DISCRETIONARY & STATUTORY FEES 2017/18

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Council Tax Collection						
Court costs	Summons costs	NB	60.00	60.00	61.00	1.67%
	Liability orders	NB	65.00	65.00	66.00	1.54%
Business Rates						
Court costs	Summons costs	NB	0.00	0.00	0.00	0.00%
	Liability orders	NB	180.00	180.00	182.00	1.11%
Homelessness						
Copy of File		VT	13.70	13.80	14.00	1.45%
Private Sector Housing						
Charge for service of enforcement notices Housing Act 2004	Incorporating improvement notices, prohibition orders, emergency remedial action, emergency prohibition orders, demolition orders	NB	300.00 per notice	300.00 per notice	300.00 per notice	
Charge to carry out inspections in respect of a UK entry application		NB	82.00	83.00	84.00	1.20%
Making a prohibition notice (Housing Act 2004 sec 20 or 21	Discretion regarding matters relating to over-crowding,but other issues which require a notice to be charged at £300	NB		300.00	303.00	N/A
Charge for making an emergency prohibition order - Housing Act 2004		NB		200.00	202.00	N/A
Charge for undertaking emergency remedial action (Housing Act 2004)	Charge between £100 - £500,depending on the extent of emergency works carried out	VT		100 - 500	100 - 500	N/A
Penalty Charge notices - the smoke and carbon monoxide alarm regulations 2015	First Offence £1500,an early payment will attract a discount of 25% making it £1,125	NB		1500.00	1517.00	N/A
	For subsequent offences the penalty will be £3,500 to deter continued non-compliance.No early payment discount would apply	NB		3500.00	3539.00	N/A
House in Multiple Occupation Licence Fee	Five Year Licence - 1st property	NB	380.00	383.00	387.00	1.04%
	Five Year Licence - subsequent properties	NB	350.00	352.00	356.00	1.14%
ABC Lettings						
Management charge	Agreed with landlord	VT	10% -12.5%	10% -12.5%	10% -12.5%	0.00%
Landlords one-off set up fee		VT	250.00	250.00	250.00	0.00%
Repairs Service		VT	Cost +10%	Cost +10%	Cost +10%	
Sewerage Services						
Unmeasured Water - Supplies to premises without rateable value		EX	337.71	337.71	341.00	n/a

DISCRETIONARY & STATUTORY FEES 2017/18

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2015/16 £	Charge 2016/17 £	Proposed Charge 2017/18 £	Increase / Decrease on 2016/17 %
Tourist Information Service						
Ticket Sales - Charitable Organisations	Per ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Commercial	Per ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Revelations St. Mary's	Per Ticket 10% charge of face value to customers	VT	10%	10%	10%	0.00%
West End Theatre Tokens	Per ticket VAT charged on commission	VT	5%	5%	5%	0.00%
Accommodation Booking Fees	Set fee paid by customer	VT	5.00	5.00	5.00	0.00%
Ticket Sales - Leas Cliff Hall	Per ticket (no commission paid by organisations)	VT	1.25	1.25	1.26	0.80%
Credit Card Payments	Charge per booking on Agency Sales	VT	1.50	1.50	1.52	0.00%
National Express	Commission reduced to 5% so booking fee introduced per ticket for values over £10 from 01/10/16	VT	10% reduced to 9% & again to 5%	Oct 16 5% + £1 per ticket over £10	5% + £1 per ticket over £10	

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